

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 23, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:00 A.M., the County Commission received and awarded the bid for the Sheriff's Department response vehicle. The bid was awarded to Lenco Armored Vehicles. (Order A/1112)

At 9:11 A.M., Bob Enoch, representing the Wood County Historical Society met with the County Commission to present a portrait of Governor James Wood for whom the County was named.

At 10:15 A.M., Jason Wharton, Wood County Prosecuting Attorney and Fire Investigation Team (FIT) member Paul Jordan met with the County Commission to request the Commission purchase a used vehicle for the team. The Commission authorized said purchase. (Order A/1115)

At 10:22 A.M., the County Commission authorized the salary of Queyn Nguyen to be paid out of the General County Fund. (Order A/1113)

At 10:27 A.M., the County Commission announced a vacancy on the Wood County Parks and Recreation Commission (Mountwood Park) due to the resignation of David White. They also placed Amy File in nomination. (Order A/1110)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1110, A/1111, A/1112, A/1113, A/1114 and A/1115

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 10:38 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President
Stephen Gainer, Commissioner
David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled May 23, 2013.

Wood County Commission Meeting
Held May 23, 2013

Please Print

1.	TR SMITH
2.	Chief JSGalem
3.	Paul Guler
4.	Jason Wharton
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Wood County Commission Agenda

5/23/2013

1 Court Square, Suite 203
Parkersburg, WV 26101

10:00 AM	Administrator's Report	Marty Seufer, County Administrator
	Opening and Awarding of bids for Sheriff's Department response vehicle	Toni Tiano, Grant Consultant
	Consider request from Wood County Fire Investigation Team for vehicle	Jason Wharton, Prosecuting Attorney
	Consider hiring of Queyn Nguyen as full-time Bookkeeper/Billing Clerk for the Mid-Ohio Valley Day Report Center – salary \$21,000.00	
	County Commissioners' Reports	
	Announce Dave White's vacancy on Wood County Parks and Recreation Commission (Mountwood Park) Consider Amy file for nomination	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

5/23/13
70/293

MAY 23, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WOOD COUNTY PARKS AND RECREATION COMMISSION (MOUNTWOOD PARK). THEY ALSO PLACED AMY FILE IN NOMINATION.

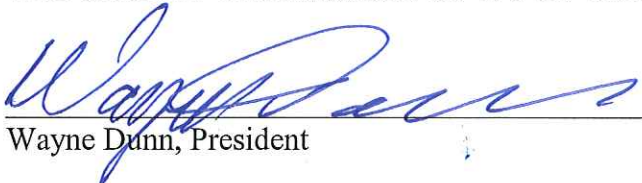
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy exists on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancy is due to the fact that David White submitted his resignation. The term for Mr. White will expire December 16, 2015. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Amy File in nomination.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1110

5/23/13
70/293

MAY 23, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$83,144.30 OF WHICH \$49,802.91 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 13-CC-09.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eighty-three thousand one hundred forty-four dollars and forty cents (\$83,144.30) of which forty-nine thousand eight hundred two dollars and ninety-one cents (\$49,802.91) represents reimbursement to Wood County for expenses incurred during the month of January, 2013, in regard to the Community Corrections Grant Number 13-CC-09. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 255 and bearing the date of March 18, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1111

MAY 23, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION RECEIVED AND AWARDED THE
BID FOR THE WOOD COUNTY SHERIFF'S DEPARTMENT
RESPONSE VEHICLE.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby RECEIVE and AWARD the bid for the Wood County Sheriff's Department Response Vehicle. The bid was awarded to Lenco Armored Vehicles, Pittsfield, MA. Said award is for one hundred twenty-six thousand nine hundred fourteen dollars and zero cents (\$126,914.00). Advertising for said bid was placed in The Parkersburg News and Sentinel on May 15, 2013.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1112

5/23/13

70/293

MAY 23, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

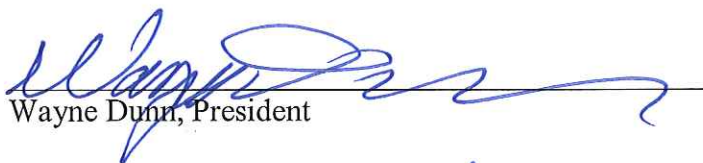
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
QUEYN NGUYEN'S SALARY TO BE PAID OUT OF THE
GENERAL FUND ACCOUNT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby AUTHORIZE the salary of Queyn Nguyen to be paid out of the General Fund Account.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


Wayne Dunn, Commissioner
DAVID BLAIR COUCH

A/1113

5/23/13
70/294

MAY 23, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$83,144.30 OF WHICH \$33,341.39 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 13-CC-09.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eighty-three thousand one hundred forty-four dollars and forty cents (\$83,144.30) of which thirty-three thousand three hundred forty-one dollars and thirty-nine cents (\$33,341.39) represents reimbursement to Wood County for expenses incurred during the month of February, 2013, in regard to the Community Corrections Grant Number 13-CC-09. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 264 and bearing the date of April 1, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1114

5/23/13
70/294

MAY 23, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
PURCHASE OF A VEHICLE FOR THE FIT TEAM.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE the purchase of a used vehicle from the Newport, Ohio Fire Department for the Wood County Fire Investigation Team (FIT). Said vehicle is seven thousand five hundred dollars and zero cents (\$7,500.00).

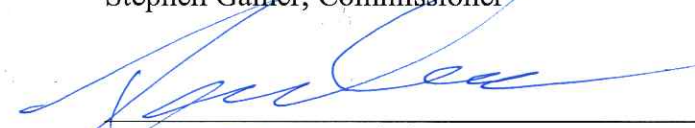
Said vehicle will be purchased out of the Coal Severance Fund.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President

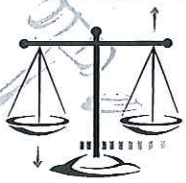

Stephen Gainer, Commissioner


Wayne Dunn, Commissioner


DAVID BLAIR COUCH

A/1115

3/23



MID-OHIO VALLEY DAY REPORT CENTERS

Wood County Office: 916 Market Street, Parkersburg, WV 26101

(304) 422-8570 * fax: (304) 422-8579

May 23, 2013

To: Finance

From: Dennie Huggins/Regional Director DRC

Subject: Amy Barton

This letter is to inform you that Amy Barton has a total of 2 ½ days of comp time.

Director Dennie Huggins