

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, NOVEMBER 7, 2013

PRESENT: WAYNE DUNN, PRESIDENT  
STEPHEN GAINER, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Tim Roberts was sworn in as a member of the Wood County Alternative Transportation System Council.

The County Commission approved Erroneous Assessment Applications in regard to real and personal property. Copies are attached to these minutes and shall be made a part thereof.

The County Commission Ordered the Execution of a Resolution in regard to Veterans Day.  
(Order A/1201)

**AGENDA AND DISCUSSION ITEMS**

At 9:06 A.M., the County Commission performed the inspection and sealing of ballot boxes for the upcoming special election for the upcoming special election for the school excess levy.

The Commission approved the request to hire of John Wetzel as an intern for the Mid-Ohio Valley Day Report Center.

At 9:35 A.M., the County Commission discussed a possible return to work policy. They decided to place this on the agenda in two weeks.

At 9:48 A.M., the County Commission discussed the potential uses for the former site of the former Wood County Jail. No decisions were made.

At 10:17 A.M., the County Commission discussed the possibility of a salary for Kim Coram to lead the newly formed Wood County Alternative Transportation Council. After discussion, the County Commission authorized a one year contract in the amount of \$6,000.00. (Order M/2573)

At 10:23 A.M., the County Commission considered signing the approval of the County Financial Statement. After discussion, they authorized the Certification of the Wood County Financial Statement for the fiscal year ending on June 30 2013. (Order M/2574)

The County Commission approved the request to hire of Risha Bradford as an Administrative Secretary with the WVU Extension Office.

The County Commission called for a Special Session to be held in regard to considering a new hire for the Wood County Compliance Office. (M/special session)

The County Commission signed the Application in which it is requested that the Governor of the State of WV issue a requisition on the Governor of the State of Ohio for the extradition of Myron Alton Pringle. (Order A/1196)

At 11:00 A.M., the County Commission met with Tori Jackson from the West Virginia University at Parkersburg to discuss the Bright Ideas and Energy Expo program that will be held on December 7, 2013. (Order M/2571)

At 11:21 A.M., the County Commission discussed the Smart Energy Solutions.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/special session, A/1201, A/1196, M/2571, M/2572, M/2573, M/2574, M/2575, M/2576, M/2576-A, M/2576-B, M/2576-C, M/2576-D, M/2576-F, M/2576-G, M/2576-H

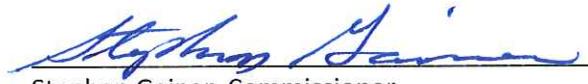
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:44 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled November 7, 2013.

Wood County Commission Meeting  
Held November 7, 2013

**Please Print**

1. Jeremy Harrison
2. Julie Jackson Torie Jackson
3. Jessica Thompson
4. Kristiana Hunt
5. Joy Alderman
6. Allison Hilber
7. Jason Ross
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# Wood County Commission Agenda

11/7/2013  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:00 AM	Inspection and sealing of ballot boxes	
	Administrator's Report	Marty Seufer, County Administrator
	Consider Request to Hire John Caleb Wetzel as an intern for the Mid-Ohio Valley Day Report Center	
	Discuss Return to Work Policy	
	Disposition of former Wood County Jail site	
	Consider salary for Director of Alternative Transportation Council	
	Approval of County Financial Statement	
	Consider Request to Hire of Risha Bradford as Administrative Secretary with the WVU Extension Office - \$23,000.00 annual salary	
	Sign Application of Prosecuting Attorney for the Extradition of Myron Pringle from the State of Ohio	
	Discuss Smart Energy Solutions	
11:00 AM	Discuss Bright Ideas and Energy Expo (per WD)	Tori Jackson
	County Commissioners' Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

## Presentation to Wood County Commission for Bright Ideas, Nov. 7

Good morning. I would like to begin by giving you a brief overview of service learning.

Service learning is a teaching and learning strategy combining community service with classroom instruction, focusing on critical, reflective thinking as well as personal and civic responsibility. Service learning programs involve students in activities that address local needs while developing their academic skills and commitment to their community. According to three national surveys by the American Association of Community Colleges, more than half of all community colleges offer service learning in their curricular programs. Another 35 to 40 percent are interested in starting service learning initiatives.

At WVU Parkersburg, we have a variety of programs that utilize service learning for our students. I stand before you today as coordinator of the Journalism and Public Relations departments. Our students began service-learning projects several years ago.

In some courses, students are provided a textbook and lecture. From that, they will take tests and quizzes. In my service-learning courses, the structure is different. Students work with real clients. They accomplish actual events. They don't just read case studies and make assessments. They experience community projects in a very hands-on approach. And, most importantly, they truly learn the objectives of the course.

It is important for students to learn to be community minded. Right now, one of the students working on this project is also serving as an intern at Mountwood Park to assist with their marketing and social media efforts. He cannot put a value on that learning

experience and the edge it provides him when entering the workforce with his degree.

In accomplishing this service-learning project, the students in my Public Relations Campaign Management Course defined the local need to address. In this course, they have to create a campaign and host an event to assist the local community. They do every part of the campaign – from choosing the exhibitors to deciding a menu, setting the size of the booth dimensions, advertising, logos, themes and more.

They chose energy efficiency awareness and education. Why? Because they know high costs of utility bills are a concern. They hear people talking about the issue frequently. They believe many homeowners would be surprised to find out how much energy and money they unknowingly waste on an annual, monthly or even daily basis.

A solution they determined was education. Hence, the creation of an energy efficiency community expo to raise public awareness on the issue. The students named it Bright Ideas. The event, which will be held Dec. 7, from 10 a.m. to 2 p.m., at the WVU Parkersburg College Activities Center, will focus on education with the assistance of several local vendors.

The students contacted local companies to participate, again with the belief that to enact change in one's community it must happen from within. The exhibitors list includes: Pickering and Associates, Simonton Windows, Morris Appliance, Superior Solutions, State Electric, Grogg's Heating and Air Conditioning, Verizon, Environmental Action Group, the WVU Parkersburg Energy Assessment Program, and the WVU Parkersburg Journalism/Public Relations Department. We also have pending exhibitor possibilities from Community Resources Inc., a local bank, the PHS Solar Energy

Verizon



Club (which is just beginning) and Lance McCoy of Solar (or Pickering) Energy Solutions. One of the local exhibitors is also providing a guest speaker. And, local performers have been asked to showcase their talents as part of the event entertainment, including the Hamilton Singers from Hamilton Middle School because it is never too early to start making students aware of energy efficiency. Also, students from the Energy Assessment program at the college will be doing demonstrations to include: insulation cap for recessed lighting, insulating a water heater, and weatherizing doors and windows.

We stand before you today with a request. We have participated in a variety of service-learning projects in the past few years with the assistance of Compact Campus Community LINK grant funding. That funding is not available this year. Our budget for this event is \$7,192 to include promotional marketing kits, a radio remote from a local station, advertising, donations for musical entertainment, two contest items and food. Let me explain a couple of those.

First, the contest items will be two mini Ipads. They will be awarded to two individuals in a drawing after successful completion of a home energy efficiency quiz, which is being conducted on our Facebook.

We also created marketing kits, which we are sharing with you today. The idea behind these (which is the most expensive element of our budget) is to remind local individuals that their homes may be sick. We have included normal promotional materials such as pens, note pads and magnets, but have added a thermometer, bandage dispenser and hand sanitizer — all with our logo. A small flier in the kits reminds residents of the ways they can save money quickly by making small changes in their homes. (The hand sanitizer is not yet here and will be added to the kits upon its arrival.) Instead

of finding items online from a company located anywhere, the students chose these items through a Parkersburg business, SW Graphics, to again keep a local connection to this project.

We are here today with the understanding that the Wood County Commission has money earmarked for energy education. We are requesting \$4,000 to assist us in our efforts. Students, through sponsorship efforts and the selling of advertisements for a special section of the campus newspaper to focus on energy education, are raising the remainder of funds.

I mentioned the students are utilizing Facebook. They also are using other social media to include Twitter and Pinterest. And a website has been created by one of our students, Jason Ross, who would like to share it with you briefly.

\*\* Jason

In summation, I realize that as a faculty member I am gifted with the responsibility to train responsible and ethically-minded, young journalists who will pursue a variety of careers in public relations, graphic design, and the news industries. I also want these students to be community minded and to pursue projects after graduation that will further develop their hometowns. Statistics of WVU Parkersburg students reveal that 80 percent of graduates want to stay in their community. As more and more of them become engaged in service-learning projects, it is my hope (and one shared by the institution) that they will call this community home and invest in it the same way we have invested in their education while students at WVU Parkersburg.

Q & A?

~ Torie Jackson

11/7/13  
70379

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

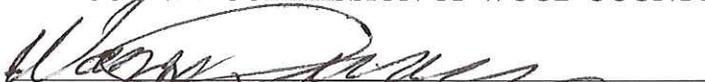
IN RE: THE COUNTY COMMISSION CALLED FOR A SPECIAL SESSION TO BE HELD IN REGARD TO CONSIDERING A NEW HIRE FOR THE WOOD COUNTY COMPLIANCE OFFICE.

**ORDER**

On this date, the County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, that they, as a Commission, are calling for a SPECIAL SESSION to be held November 12, 2013 starting at 9:30 A.M.. Said session is being held regarding considering hiring a new employee for the Wood County Compliance Office. This meeting will be held in the County Commission Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/special session

11/7/13  
70/382

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER THE EXECUTION OF A RESOLUTION IN REGARD TO VETERANS DAY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER the EXECUTION of a RESOLUTION in regard to Veterans Day (November 11, 2013).

A copy of the RESOLUTION is attached to this ORDER and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1201

11/7/13  
70/382

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**RESOLUTION**

WHEREAS, individuals from all walks of life have taken up arms and sworn an oath to support and defend the principles upon which our country was founded; and

WHEREAS, throughout our history, courageous men and women have donned the uniform of our Armed Forces and built a tradition of faithful and dedicated service to our Nation; and

WHEREAS, Veterans Day has been set aside as both a national and a state holiday to honor those American patriots who answered the call of duty, preserving our freedoms and often making the ultimate sacrifice; and

WHEREAS, we can never fully repay our debt of gratitude to those heroic men and women who served, were wounded, or even died in battle; and

WHEREAS, we continue to draw inspiration from the heroism and dedication of those who currently serve and sacrifice for the cause of liberty and justice; and

WHEREAS, it is proper that all Wood County citizens honor America's military veterans, through whose selfless service and sacrifice, we enjoy our freedom.

NOW THEREFORE BE IT RESOLVED, we the County Commission of Wood County, do hereby recognize November 11, 2013 as

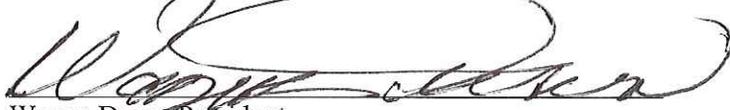
**VETERANS DAY**

and we urge all citizens to recognize and participate in local activities to honor the current and former members of the United States Armed Services.

ADOPTED THIS 7TH DAY OF NOVEMBER, 2013.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

NOVEMBER 7, 2013

11/7/13  
70/380

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: JASON WHARTON, PROSECUTING ATTORNEY FOR WOOD COUNTY, PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF OHIO FOR THE EXTRADITION OF MYRON ALTON PRINGLE.

**ORDER**

On this date, came Jason Wharton, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable Earl Ray Tomblin, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Myron Alton Pringle. Myron Pringle stands charged with Burglary, which was committed in the County of Wood, in the State of West Virginia, on June 14, 2013 and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in Guernsey County. The said Application was signed by Wayne Dunn, President of the Wood County Commission, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn.

A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1196

**APPLICATION OF PROSECUTING ATTORNEY**

11/7/13  
70/380

**OFFICE OF THE PROSECUTING ATTORNEY  
OF WOOD COUNTY, WEST VIRGINIA**

To the Honorable Earl Ray Tomblin

**GOVERNOR OF THE STATE OF WEST VIRGINIA**

I have the honor to request that you issue a requisition to the Governor of the State of Ohio for the extradition of Myron Alton Pringle who stands charged with Burglary which offense was committed in the County of Wood, of this State, on June 14, 2013, and who is now a fugitive from justice of this State and, as I am informed, is now within the jurisdiction of the said State of Ohio, in the County of Guernsey. The date of birth of said Myron Alton Pringle, is 6/2/76; social security number . a black male, 5'11", 205 lbs., black hair and brown eyes.

**I HEREBY CERTIFY:**

1. That the full name of the person for whom requisition is asked is Myron Alton Pringle who will be hereinafter referred to as said accused.
2. That said accused was personally and physically present in this State at the time of the commission of said crimes, and to avoid arrest and prosecution, fled from the jurisdiction of this State.
3. That in my opinion the ends of public justice require said accused to be brought to this State for trial at the public expense, and I believe I have sufficient evidence to secure the conviction of said accused of said crimes.

4. That this request is made in good faith and not for the purpose of collecting a debt or for any private purpose whatever, and if the requisition now applied for be granted, criminal proceedings shall not be used for any of said objects.

5. That no former application for a requisition for said accused, growing out of the same transaction, has been made.

I annex hereto a certified copy of the Criminal Complaint against him with affidavit to the facts thereof by a person having actual knowledge thereof.

I respectfully recommend the West Virginia State Police or their duly authorized agents, as a proper person to be appointed as agent to bring said accused to this State, and certify said proposed agent has no private interest in the arrest and bringing to this State said accused.

Respectfully submitted,



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Jason A. Wharton  
Prosecuting Attorney, Wood County, West Virginia



**STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of said County, do hereby certify that Jason A. Wharton, whose signature as Prosecuting Attorney is affixed to the accompanying application for requisition, was at the date thereof, the duly elected and qualified Prosecuting Attorney in and for said County, and that I am acquainted with his handwriting, and believe the signature to the accompanying application for requisition to be genuine.

Given under my hand and seal of the said Court, at Parkersburg, West Virginia, this

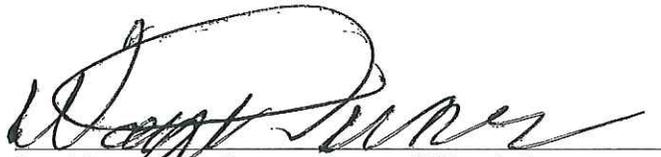
7 day of November, 2013.

Mark Rhodes  
Clerk of the County Court of Wood County,  
West Virginia

**STATE OF WEST VIRGINIA  
COUNTY OF WOOD, TO-WIT:**

I, WAYNE DUNN, President of the County Court of Wood County, in the State of West Virginia, do certify that Mark Rhodes, by whom the aforesaid record and certificate were made and given, and who in his own handwriting has thereunto subscribed his name and has thereto affixed the seal of the County Court in and for the County of Wood, in the State of West Virginia, was at the time of so doing, and now is, Clerk of said County Court in and for Wood County, to all whose acts as such full faith and credit are due and given, and that the said record and certificate are in due form and made by the proper officer.

In Testimony Whereof, I have hereunto set my hand this 7 day of November, in the year of our Lord two thousand and 13.

  
\_\_\_\_\_  
President of the County Court of Wood County,  
West Virginia

**STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of Wood County, in the State of West Virginia, do hereby certify that Wayne Dunn, by whom the foregoing certificate was made and given, and who in his own proper handwriting has thereunto subscribed his name, was at the time of doing so, and now is, President of said County Court in and for the County of Wood, in the State of West Virginia, duly commissioned and qualified, to all whose acts as such full faith and credit are due and given as well in courts of judicature as elsewhere.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of County Court, this 7 day of November, in the year of our Lord two thousand and 13.

Mark Rhodes  
Clerk of the County Court of Wood County,  
West Virginia

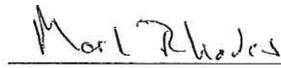
**AFFIDAVIT OF PROSECUTING ATTORNEY**

**STATE OF WEST VIRGINIA,  
WOOD COUNTY,**

I, JASON A. WHARTON, having been duly sworn, depose and say that I am the Prosecuting Attorney of the County aforesaid; that the person is charged by warrant (duly authenticated copies of which are attached hereto) with the crime of Burglary and that he is a fugitive from justice; and that the foregoing application to the Governor of West Virginia for a requisition for his extradition is made in good faith for the punishment of crime, and not for the purpose of collecting a debt or pecuniary mullet, or of removing him to a foreign jurisdiction with a view there to serve him with civil process.

  
\_\_\_\_\_  
Prosecuting Attorney

Sworn to and subscribed before me in the County aforesaid, this 7 day of  
November, 2013

  
\_\_\_\_\_  
County Clerk of Wood County, West Virginia

11/7/13  
70/381

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

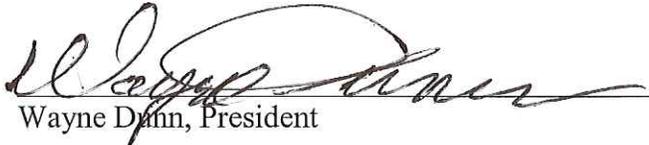
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
DONATION OF UP TO \$4,000.00 TO THE WVU-P JOURNALISM  
DEPARTMENT.

**ORDER**

On this date, the County Commission of Wood County upon a motion made by Wayne  
Dunn, seconded by David Blair Couch and passed with Stephen Gainer voting in the negative,  
did hereby AUTHORIZE the donation of up to four thousand dollars and zero cents (\$4,000.00)  
to the West Virginia University at Parkersburg Journalism Department to be used towards their  
Bright Ideas Energy Expo. Said donation will be paid out of the General County Fund Energy  
Program line item.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2571

11/7/13  
70/381

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,297.64 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-406.

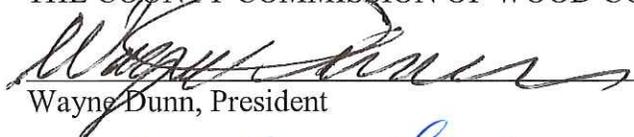
**ORDER**

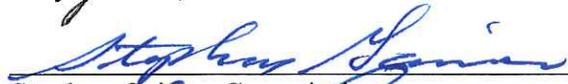
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand two hundred ninety-seven dollars and sixty-four cents (\$2,297.64) which represents reimbursement to Wood County for expenses incurred during the month of August, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-406. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 354 and bearing the date of September 16, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2572

11/7/13  
70/381

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A  
ONE YEAR CONTRACT FIGURE OF \$6,000.00 TO CORAMS.

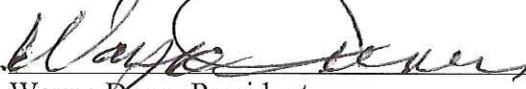
**ORDER**

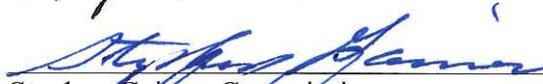
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE a one year contract in the amount of six thousand dollars and zero cents (\$6,000.00) payable monthly in the amount of five hundred dollars and zero cents (\$500.00) to Corams, P.O. Box 14, Davisville, West Virginia. Said contract is for coordination services with the recently formed Wood County Alternative Transportation Council.

A copy of said contract is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2573

11/7/13  
70/381

# WOOD COUNTY WEST VIRGINIA

## “WOOD COUNTY ALTERNATIVE TRANSPORTATION COUNCIL”

In July 2013, Wood County Commissioners approved legislation that created an alternative transportation council to facilitate, coordinate and plan an alternative transportation system.

Once the council is appointed, it will be responsible for:

- a. Facilitating a countywide system of interconnected landscape linkages, conservation corridors, greenbelts, transportation and recreational corridors and trails, scenic corridors, utilitarian corridors, reserves, regional parks and preserves, ecological sites, and cultural/historic/recreational sites using land-based trails that connect urban, suburban, and rural areas of the county and facilitate creation and expansion of the countywide system of water trails.
- b. Creating, implementing and maintaining a master plan for the Wood County Alternative Transportation System.
- c. Maintain an inventory of the countywide system.
- d. Recommend priorities for critical links in the Wood County Trails System.
- e. Review proposals for inclusion in the Alternative Transportation System.
- f. Encourage public-private partnerships to develop and manage greenways and trails.
- g. Review progress toward meeting established benchmarks and recommend appropriate action.
- h. Promote greenways and trails support organizations.
- i. Support the Wood County Alternative Transportation System through engineering, education, enforcement, encouragement and evaluation.

### GOAL

*Wood County, W.V. will be a county where those utilizing non-motorized transportation will be able to make any trip safely and comfortably on a system of trail ways.*



Washington, DC  
GOLD LEVEL

2-2015

[www.walkfriendly.org](http://www.walkfriendly.org)



It is the intent of the Commission to assign the management of this council to a county employee. In order to facilitate that assignment, the roles and responsibilities of the position need to be defined.

## **PROPOSAL**

Use Corams to develop and manage the council and define the roles and responsibilities of the county position that will be responsible for its long term management.

For a fee of \$500 per month, Corams will accomplish for the Wood County Commission:

1. Organize and manage the council towards the implementation of its responsibilities as defined above.
2. The development of the job description for the county position.
3. Facilitate public awareness of the council's work to include the update, management and maintenance of the Wood County Trails website previously created by the county.
4. Prepare regular briefings for the County Commission with specific recommendations on the transition of responsibilities to county personnel.

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Printed Name

Signature

Date

---

Printed Name

Signature

Date

11/7/13  
70/381

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
CERTIFICATION OF THE WOOD COUNTY FINANCIAL  
STATEMENT.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE the certification of the Wood County Financial Statement for the fiscal year ending on June 30, 2013. Said Financial Statement was prepared and submitted to the commission by Wood County Clerk, Mark Rhodes.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2574

11/7/13  
70/382

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$7,430.61 OF WHICH \$3,749.08 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04.

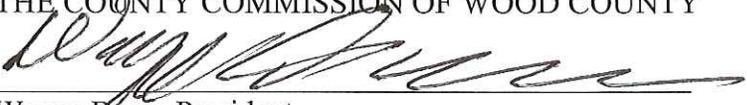
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seven thousand four hundred thirty dollars and sixty-one cents (\$7,430.61) of which three thousand seven hundred forty-nine dollars and eight cents (\$3,749.08) represents reimbursement to Wood County for expenses incurred during the month of July, 2013, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 344 and bearing the date of August 26, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2575

11/7/13  
70/382

NOVEMBER 7, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$7,430.61 OF WHICH \$3,681.53 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seven thousand four hundred thirty dollars and sixty-one cents (\$7,430.61) of which three thousand six hundred eighty-one dollars and fifty-three cents (\$3,681.53) represents reimbursement to Wood County for expenses incurred during the month of August, 2013, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 356 and bearing the date of September 19, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2576

NOVEMBER 7, 2013

11/7/13  
70/382

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 13-JAG-28. SAID REQUEST IS IN THE AMOUNT OF \$2,222.22

**ORDER**

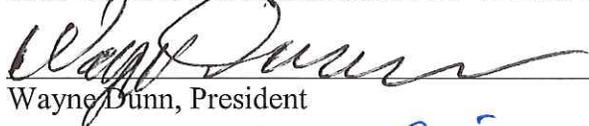
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 13-JAG-28. The Request for Reimbursement is in the amount of two thousand two hundred twenty-two dollars and twenty-two cents (\$2,222.22) for the month of October, 2013. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2576-A

<b>WEST VIRGINIA</b> <b>Division of Justice and Community Services</b>	<b>Request for Reimbursement</b>
---	----------------------------------

4/7/13  
70/382

<b>RECEIVED</b> (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 13-JAG-28
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 10/1/13 TO: 10/3/13

**PROJECT CASH EXPENDITURES**

Account #	Amount
13-JAG-28	\$2,222.22
<b>TOTAL</b>	<b>\$2,222.22</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President            11/7/13  
TYPED NAME & TITLE      SIGNATURE      DATE  
 (Authorized Official or Grant Financial Officer ONLY)

**DJCS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials      Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_      \_\_\_\_\_  
Date      Program Accountant

NOVEMBER 7, 2013

11/7/13  
70/383

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 13-JAG-28. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 13-JAG-28. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2013. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

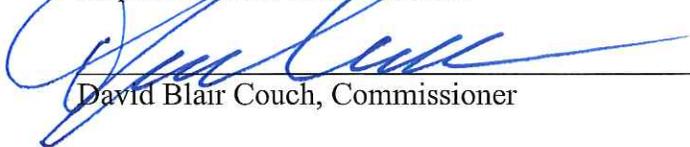
Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2576-B

<b>WEST VIRGINIA</b> <b>Division of Justice and Community Services</b>	<b>Request for Reimbursement</b>	11/7/13 20/383
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<b>RECEIVED</b> (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 13-JAG-28
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 8/1/13 TO: 8/31/13

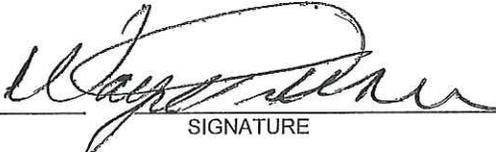
**PROJECT CASH EXPENDITURES**

Account #	Amount
13-JAG-28	\$-0-
<b>TOTAL</b>	<b>\$-0-</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President  11/7/13  
TYPED NAME & TITLE SIGNATURE DATE  
(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY	
<b>ADMINISTRATIVE APPROVAL:</b>	
This request is approved in the amount of \$ _____	
Initials	Date
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____ Date	_____ Program Accountant



NOVEMBER 7, 2013

11/7/13  
70/383

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-2011. SAID REQUEST IS IN THE AMOUNT OF \$365.77

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-2011. The Request for Reimbursement is in the amount of three hundred sixty-five dollars and seventy-seven cents (\$365.77) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/7/13  
70/383

## REQUEST FOR REIMBURSEMENT

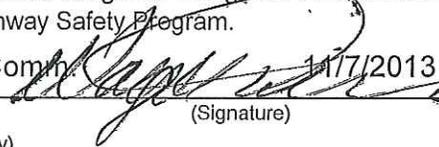
(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1403</b>
	<b>Grant Number:</b>	<b>F14HS-03-2011</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures</b>	
	<b>For the period of: 10/1/13 - 10/31/13</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$365.77
<b>TOTAL</b>	<b>\$365.77</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm.  11/7/2013  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of: 

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(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Director)

### Purchasing/Accounts Payable Use Only

NOVEMBER 7, 2013

11/7/13  
70/393

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

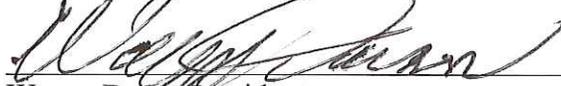
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

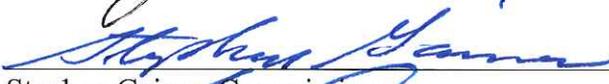
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/2576-D

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/7/13  
70/383

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	<b>Sub-Grantee:</b> Wood County Commission <b>Address:</b> One Court Square, Suite 203 Parkersburg, WV 26101 <b>P. O. Number:</b> MV1403 <b>Grant Number:</b> F14HS-03-2010 <b>FEIN Number:</b> 556000417 Funds are hereby requested to cover expenditures For the period of: 10/1/13 - 10/31/13

**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, Wood County Comm. Pres      11/7/2013  
(Typed Name And Title)      (Signature)      (Date)  
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY					
<b>ADMINISTRATIVE APPROVAL</b>					
This request is approved for the amount of:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; height: 20px;"> </td> <td style="width: 50%; height: 20px;"> </td> </tr> <tr> <td style="text-align: center;"><small>(Approved)</small></td> <td style="text-align: center;"><small>(Date)</small></td> </tr> </table>			<small>(Approved)</small>	<small>(Date)</small>
<small>(Approved)</small>	<small>(Date)</small>				
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.					
_____	_____				
<small>(Date)</small>	<small>(Director)</small>				
<b>Purchasing/Accounts Payable Use Only</b>					

NOVEMBER 7, 2013

11/7/13  
70/383

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$205.61

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-406. The Request for Reimbursement is in the amount of two hundred five dollars and sixty-one cents (\$205.61) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/7/13  
72/383

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span>
	<b>Address:</b> <span style="float: right;">One Court Square, Suite 203 Parkersburg, WV 26101</span>
	<b>P. O. Number:</b> <span style="float: right;">MV1403</span>
	<b>Grant Number:</b> <span style="float: right;">F14-HS-03-406</span>
	<b>FEIN Number:</b> <span style="float: right;">556 000 417</span>
	<b>Funds are hereby requested to cover expenditures</b> <b>For the period of:</b> <span style="float: right;">10/1/13 - 10/31/13</span>

**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$205.61
<b>TOTAL</b>	<b>\$205.61</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm 11/7/2013  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
<b>ADMINISTRATIVE APPROVAL</b>		
This request is approved for the amount of:		
	<small>(Approved)</small>	<small>(Date)</small>
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
<small>(Date)</small>		<small>(Director)</small>
<b>Purchasing/Accounts Payable Use Only</b>		

NOVEMBER 7, 2013

11/7/13  
707384

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 13-JAG-28. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 13-JAG-28. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of July, 2013. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2476-G

2576

<b>WEST VIRGINIA</b> <b>Division of Justice and Community Services</b>	<b>Request for Reimbursement</b>
---	----------------------------------

11/7/13  
22/384

<b>RECEIVED</b> (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 13-JAG-28
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 7/1/13 TO: 7/31/13

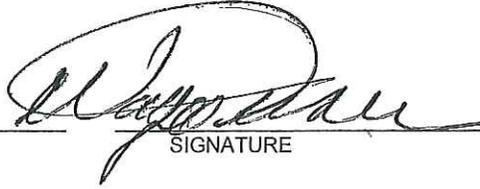
**PROJECT CASH EXPENDITURES**

Account #	Amount
13-JAG-28	\$-0-
<b>TOTAL</b>	<b>\$-0-</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President  11/7/13  
TYPED NAME & TITLE SIGNATURE DATE  
(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY	
<p><b>ADMINISTRATIVE APPROVAL:</b></p> <p>This request is approved in the amount of \$ _____  <span style="margin-left: 150px;">Initials</span> <span style="margin-left: 100px;">Date</span></p> <p>Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.</p> <p>_____  <span style="margin-left: 50px;">Date</span> <span style="margin-left: 250px;">Program Accountant</span></p>	



NOVEMBER 7, 2013

11/7/13  
701384

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

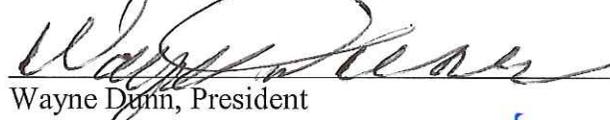
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2576-H

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/7/13  
70354

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1403</b>
	<b>Grant Number:</b>	<b>F14HS-03-408</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures</b>	
	<b>For the period of: 10/1/13 - 10/31/13</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm 11/7/2013

(Typed Name And Title)  (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

# Wood County Commission

*[Handwritten initials]*

## Erroneous Assessment Application

Tax Type: **Personal Property**

*11/7/13*

Tax Ticket: **804945**

*7/2/38*

Tax Year: **2012**

Upon the application of **FERGUSON MITCHELL W** whose address is **2426 DUPONT RD PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **LUBECK District (03)** , in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A TAXPAYER CLERICAL ERROR THE 1994 FORD F350 WAS REPORTED WHEN IN FACT IT HAD BEEN SOLD PRIOR TO 7/1/11. PLEASE EXONERATE. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	178.84	2.191600	3	8,160
09/24/2013	PENDING EXONERATION	3	-58.20	2.191600	3	-2,655
			Adjusted Net Taxes			Adjusted Net Value
			120.64 ✓			5,505 ✓

*[Signature]*  
Taxpayer  
*304) 481-9641*

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Nov 7, 2013*

RECEIVED

OCT 07 '13

County Administrator

By: Kimberly Enoch

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **704990**

Tax Year: **2011**

11/7/13  
70/380

Upon the application of **FULL ROGER L** whose address is **2999 HARRIS HWY WASHINGTON, WV 26181-0000** aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A CLERICAL ERROR THE 1995 CHRYSLER WAS ASSESSED WHEN IN FACT IT WAS REMOVED FROM THE ASSESSMENT FORM.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	3	185.02	2.190800	3	8,445
03/29/2012	PENDING EXONERATION	3	-14.79	2.190800	3	-675
			Adjusted Net Taxes			Adjusted Net Value
			170.23			7,770

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 10 '13

County Administrator

By: Sondi Wallace

Application Printed On

Wednesday, October 9, 2013 10:29 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80004547**

Tax Year: **2010**

11/7/13  
70/380

Upon the application of **LAMBERT PATRICIA KAY** whose address is **99 BOAZ GARDENS WILLIAMSTOWN, WV 26187-9742** aggrieved by an erroneous assessment in **WILLIAMS District (12)**, in the County of Wood, for the **2010** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2010** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A CLERICAL ERROR THE 1993 OLDS WAS ASSESSED WHEN IN FACT IT WAS TOTALED FEBRUARY 8, 2009. STATE FARM TOOK POSSESSION ON FEBRUARY 20TH. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
03/01/2012	BILLING	3	11.20	2.196800	3	510
03/07/2012	PENDING EXONERATION	3	-11.20	2.196800	3	-509
			Adjusted Net Taxes		Adjusted Net Value	1

  
Taxpayer

  
Prosecutor

  
Assessor

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 10 '13

County Administrator

By: Sondi Wallace

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **715170**

Tax Year: **2011**

11/7/13

70/380

Upon the application of **LOCKHART RUSSELL L** whose address is **139 GREEN VALLEY RD ROCKPORT, WV 26169-0000** aggrieved by an erroneous assessment in **STEELE** District (07), in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A CLERICAL ERROR THE 1987 NOMAD CAMPER WAS VALUED INCORRECTLY.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	3	396.18	2.190800	3	18,084
03/28/2012	PENDING EXONERATION	3	-176.80	2.190800	3	-8,070
			Adjusted Net Taxes		Adjusted Net Value	10,014

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 10 '13

County Administrator

By: Sondi Wallace

Application Printed On

Wednesday, October 9, 2013 10:28 am

# Wood County Commission

SW TM  
AP

## Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 905760

Tax Year: 2013

11/7/13  
20/380

Upon the application of **MOORE TIMOTHY E** whose address is **133 BUNKER ST WASHINGTON, WV 26181-6378** aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A TAXPAYER CLERICAL ERROR THE 2003 FORD F150 WAS REPORTED WHEN IN FACT THEY DID NOT OWN IT ON 7/1/12. PLEASE EXONERATE. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	3	484.16	2.203200	3	21,975
09/20/2013	PENDING EXONERATION	3	-112.04	2.203200	3	-5,085
Adjusted Net Taxes			372.12	Adjusted Net Value		16,890

*Timothy E Moore*  
Taxpayer  
304 210 7903

*[Signature]*  
Prosecutor

*Rich [Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 07 '13

County Administrator

By: Kimberly Enoch

# Wood County Commission

## Erroneous Assessment Application

*LM*  
*gn*

Tax Type: **Personal Property**

Tax Ticket: **901143**

Tax Year: **2013**

*4/7/13*  
*70/380*

Upon the application of **NOORBAKSH & BOBBITT INC** whose address is **2801 DUDLEY AVE STE C PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

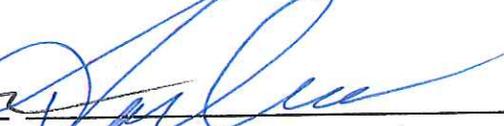
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A TAXPAYER CLERICAL ERROR, LEASED PROPERTY WAS FILED UNDER M&E FOR 2012. EVERBANK COMMERCIAL FINANCE INC REPORTED THESE ASSETS ON TICKET #900731. PLEASE ADJUST.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	4	7,298.60	2.929600	4	249,133
09/19/2013	PENDING EXONERATION	4	-2,976.68	2.929600	4	-101,607
			Adjusted Net Taxes			Adjusted Net Value
			4,321.92			147,526

 Taxpayer	 Prosecutor	 Assessor
 Commissioner	 County Commission President	 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Nov 7. 2013*

RECEIVED

OCT 07 '13

County Administrator

By: Jaime Wolfe

Application Printed On  
Thursday, September 19, 2013 10:57 am



# Wood County Commission

*On 9/21/13*

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **716570**

Tax Year: **2011**

*11/7/13  
787380*

Upon the application of **OWENS FRANKLIN W JR** whose address is **PO BOX 451 WAVERLY, WV 26184-0000** aggrieved by an erroneous assessment in UNION District (09) , in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A CLERICAL ERROR THIS TAX TICKET WAS GENERATED WHEN IN FACT IT WAS ALREADY ASSESSED ON THE FOLLOWING TAX TICKET #80013193. SEE ATTACHED**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	3	82.48	2.190800	3	3,765
11/01/2013	PENDING EXONERATION	3	-82.48	2.190800	3	-3,765
			Adjusted Net Taxes			0.00
					Adjusted Net Value	0

*gks*

*Franklin W Owens*  
Taxpayer

*304-580-8462*

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Nov. 7. 2013*

RECEIVED

NOV 04 13

County Administrator

*gks*

By: Patricia Morrow

Application Printed On  
Friday, November 1, 2013 9:34 am

# Wood County Commission

## Erroneous Assessment Application

*Handwritten initials: DW, SW*

Tax Type: **Supplemental**

Tax Ticket: **80010173**

Tax Year: **2011**

*Handwritten notes: 11/7/13, 70/380*

Upon the application of **RECTOR DAVID E & MELODIE** whose address is **372 SOUTH ST**, aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A CLERICAL ERROR THIS TICKET WAS MADE WHEN IN FACT TICKET #705993 ALREADY EXISTED. PLEASE EXONERATE.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
06/29/2012	BILLING	3	164.02	2.190800	3	7,485
09/05/2013	PENDING EXONERATION	3	-163.98	2.190800	3	-7,485
			Adjusted Net Taxes			Adjusted Net Value
			0.04			0

*Melodie A. Rector*  
*David E. Rector*  
Taxpayer

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED  
OCT 18 '13  
*[Signature]*  
County Administrator

By: Tessa Miller

Application Printed On  
Thursday, September 5, 2013 2:22 pm

# Wood County Commission

SW  
AW

## Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 820112

Tax Year: 2012

11/7/13  
201380

Upon the application of **WELCH THOMAS C** whose address is **1407 17TH ST VIENNA, WV 26105-** aggrieved by an erroneous assessment in **VIENNA District (10)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**THE 2009 VOLK JETTA WAS AWARDED TO DOSELINA MARIA WELCH IN A DIVORCE DECREE. SUPPLEMENTAL TICKET #80012446 WAS GENERATED FOR THE 2009 VOLK. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	776.76	2.896800	4	26,814
10/17/2013	PENDING EXONERATION	4	-239.42	2.896800	4	-8,265
			Adjusted Net Taxes		Adjusted Net Value	18,549

X *D. Welch* (304) 674-6966  
Taxpayer

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 18 '13

*[Signature]*

County Administrator

By: Tessa Miller

Application Printed On  
Thursday, October 17, 2013 4:17 pm

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **1886**

Tax Year: **2012**

**Description**  
 .415-A MAPLE ST & R/W LESS  
 OGM'S

11/7/13  
70/380

Upon the application of **LOISEAU TENA M** whose address is **180 DEER RIDGE RD PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **CLAY District (01) Map 310 Parcel 00I20000**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

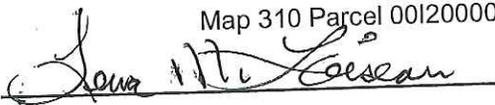
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

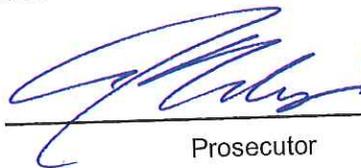
**Property and mobile home is being purchased on Land Contract by James Jason Loiseau. Land Contract took effect May 11, 2011.**

**Property should be in class two**

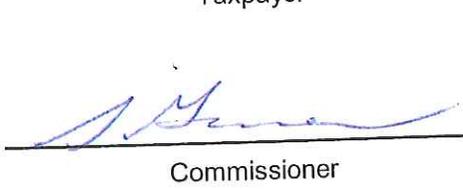
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	215.66	2.191600	3	9,840
10/09/2013	PENDING EXONERATION	3	-107.84	2.191600	3	0
			<b>Adjusted Net Taxes</b>			<b>Adjusted Net Value</b>
			107.82			9,840

Map 310 Parcel 00I20000  
  
 Taxpayer

  
 Prosecutor

  
 Assessor

  
 Commissioner

  
 County Commission President

  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 10 '13

County Administrator

By: Kerri Lincicome

Application Printed On  
 Wednesday, October 9, 2013 3:37 pm

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **1884**

Tax Year: **2013**

**Description**

.415-A MAPEL ST & R/W LESS  
OGM'S

11/7/13  
70/380

Upon the application of **LOISEAU TENA M** whose address is **180 DEER RIDGE RD PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **CLAY** District (01) Map 310 Parcel 00I20000, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Property and mobile home is being purchased on Land Contract by James Jason Loiseau. Land Contract took effect May 11, 2011. Property should be in class two**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	3	223.40	2.203200	3	10,140
10/09/2013	PENDING EXONERATION	3	-111.70	2.203200	3	0
			Adjusted Net Taxes			Adjusted Net Value
			111.70			10,140

Map 310 Parcel 00I20000

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 10 '13

County Administrator

By: Kerri Lincicome

Application Printed On

Wednesday, October 9, 2013 3:36 pm

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

**Description**  
LOT 9 & S 10' #10 TAVENNER-  
VILLE INCLUDES 10/33A

11/7/13  
70380

Tax Ticket: **22797A**

Tax Year: **2013**

Upon the application of **MOORE BERNARD R** whose address is **614 PIKE ST PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **PARKERSBURG District (05) Map 10 Parcel 00340000**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Due to clerical error home was deleted my mistake. Exon is to add value of home to tax bill.**

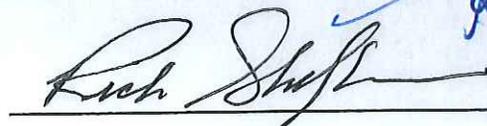
All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	2	0.02	1.464800	2	1
09/19/2013	PENDING EXONERATION	2	476.94	1.464800	2	32,560
			Adjusted Net Taxes			Adjusted Net Value
			476.96			32,561

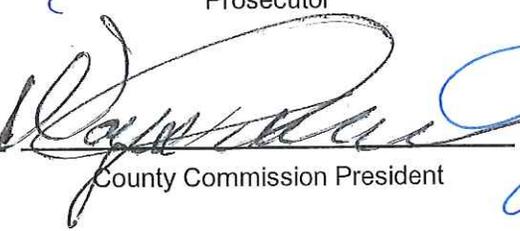
Map 10 Parcel 00340000

  
Taxpayer

  
Prosecutor

  
Assessor

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 07 '13

County Administrator

By: Kerri Lincicome

Application Printed On  
Thursday, September 19, 2013 2:55 pm

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

**Description**

Tax Ticket: **24551**

LOT #104 WOODLAND PARK ADN PT  
3 SEC 1

11/7/13  
701380

Tax Year: **2013**

Upon the application of **QUEEN LARRY J** whose address is **91 OAKRIDGE DR PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **PARKERSBURG District (05) Map 182 Parcel 00430000**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**COLLECTED BY DEPUTY LAND COMMISSIONER**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	2	175.96	1.464800	2	11,400
07/22/2013	PENDING EXONERATION	2	-175.96	1.464800	2	-11,400
Adjusted Net Taxes			0.00	Adjusted Net Value		0

Map 182 Parcel 00430000

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

SEP 26 '13

County Administrator

By: Mark Rhoades  
Michelle Cole

Application Printed On  
Thursday, September 26, 2013 10:48 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **31572**

Tax Year: **2013**

**Description**

TCTS 11704 SQ FT 13523 SQ FT  
3/4-A & 1-A78-P WALNUT ST(10/X)

11/7/13  
70/380

Upon the application of **SHAFFER RALPH & DOUGLAS** whose address is **689 SCARCE FAT RD MINERAL WELLS, WV 26150-3118** aggrieved by an erroneous assessment in SLATE District (06) Map 10 Parcel 000N0000, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Due to clerical error property was transferred into the names of Leota Shaffer's children. Leota Shaffer retains a Life Estate in the property and Homestead should remain on tax bill. Exon is to put the Homestead exemption back on the real estate bill.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	2	329.16	1.101600	2	29,880
09/24/2013	PENDING EXONERATION	2	-220.32	1.101600	2	0
			Adjusted Net Taxes			Adjusted Net Value
			108.84			29,880

Map 10 Parcel 000N0000

*Leota Jean Shaffer*  
Taxpayer

*[Signature]*  
Prosecutor

*Rich Shaffer*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 07 '13

County Administrator

By: Kerri Lincicome

Application Printed On

Tuesday, September 24, 2013 10:57 am



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **28252**

Tax Year: **2012**

**Description**

#1,2,3,4,8 & TCT 20X55 & 20  
X80 OHIO RIV VALLEY HGTS ADN  
(36654 SQ FT)

11/7/13  
701380

Upon the application of **WATSON ALVA J** whose address is **PO BOX 4041 PARKERSBURG, WV 26104-4041** aggrieved by an erroneous assessment in **PARKERSBURG District (05) Map 30 Parcel 00F20000**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**TAXES COLLECTED BY STATE AUDITOR WHEN REDEEMED**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	6,301.10	2.912320	4	216,360
10/18/2013	PENDING EXONERATION	4	-6,301.10	2.912320	4	0
			Adjusted Net Taxes			Adjusted Net Value
			0.00			216,360

Map 30 Parcel 00F20000

*Robert J. Tranquill*  
Taxpayer

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

JCT 18 '13

County Administrator

By: April Burdette

Application Printed On

Friday, October 18, 2013 11:05 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **28253**

Tax Year: **2012**

**Description**

#1,2,3,4,8 & TCT 20X55 & 20  
X80 OHIO RIV VALLEY HGTS ADN  
(36654 SQ FT)

11/7/13  
70/380

Upon the application of **WATSON ALVA J** whose address is **PO BOX 4041 PARKERSBURG, WV 26104-4041** aggrieved by an erroneous assessment in **PARKERSBURG District (05) Map 30 Parcel 00F20000**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

### TAXES COLLECTED BY STATE AUDITOR FOR REDEMPTION

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	6,855.10	2.912320	4	222,120
10/18/2013	PENDING EXONERATION	4	-6,855.10	2.912320	4	0
			Adjusted Net Taxes			Adjusted Net Value
			0.00			222,120

Map 30 Parcel 00F20000

*Robert J. Tranquill*  
Taxpayer

*[Signature]*  
Prosecutor

*Rich Stoff*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 18 '13

County Admin. Enter

By: April Burdette

Application Printed On  
Friday, October 18, 2013 11:03 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **28197**

Tax Year: **2013**

**Description**

#1,2,3,4,8 & TCT 20X55 & 20  
X80 OHIO RIV VALLEY HGTS ADN  
(36654 SQ FT)

11/7/13  
707380

Upon the application of **WATSON ALVA J** whose address is **PO BOX 4041 PARKERSBURG, WV 26104-4041** aggrieved by an erroneous assessment in **PARKERSBURG District (05) Map 30 Parcel 00F20000**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

### TAXES COLLECTED BY STATE AUDITOR WHEN REDEEMED

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	4	6,340.24	2.929600	4	216,420
10/18/2013	PENDING EXONERATION	4	-6,340.24	2.929600	4	0
			Adjusted Net Taxes			Adjusted Net Value
			0.00			216,420

Map 30 Parcel 00F20000

*Robert J. Tranquill*  
Taxpayer

*[Signature]*  
Prosecutor

*Rich Shaffer*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Nov 7, 2013

RECEIVED

OCT 18 '13

County Administrator

By: April Burdette

Application Printed On

Friday, October 18, 2013 11:08 am

# Check Register Report for Wood County Commission

Report Date/ Time: 11/1/2013 2:25:23PM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1192	WV DEPUTY	WV DEPUTY SHERIFF'S RETIR	REGULAR	11/01/2013	2,022.50	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					<u>2,022.50</u>	
Report Totals					<u><u>2,022.50</u></u>	

*[Handwritten signature]*

# Check Register Report for Wood County Commission

Report Date/ Time: 11/5/2013 10:20:47AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5346	LANCE	PHYLISS LANCE	REGULAR	11/05/2013	550.00	
5347	LEMLEYL	LINDY LEMLEY	REGULAR		25.00	
5348	MONPOWER	MON POWER	REGULAR		742.24	
5349	OLD COLONY J	OLD COLONY REALTORS	REGULAR		1,100.00	
5350	SINGERJ	JANA SINGER	REGULAR		44.50	
5351	WOOD CO S	WOOD CO SENIOR CITIZENS A	REGULAR		1,500.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,961.74	
Report Totals					3,961.74	

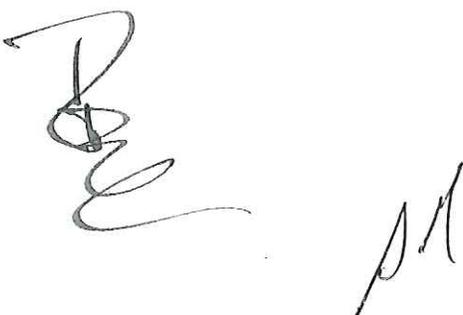
*JAB*

*AM*

# Check Register Report for Wood County Commission

Report Date/ Time: 11/5/2013 10:28:00AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5748	AT&T	AT&T	REGULAR	11/05/2013	38.70	
5749	BFS PETRO	BFS PETROLEUM	REGULAR		97.40	
5750	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR		233.37	
5751	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR		123,277.21	
5752	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR		274.89	
E-911 FUND Bank Id 107 Totals					123,921.57	
Report Totals					123,921.57	

Handwritten signature and initials in blue ink, located in the lower center of the page.

# Check Register Report for Wood County Commission

Report Date/ Time: 11/5/2013 10:34:21AM

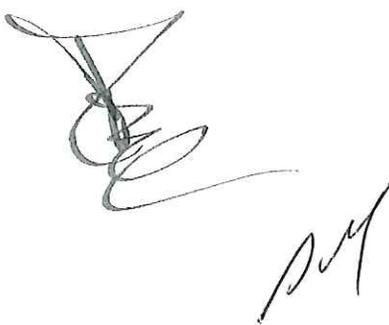
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1054	MID-OHIOVRA	MID-OHIO VALLEY REGIONAL	REGULAR	11/05/2013	163.43	
SPECIAL LAW ENFORCEMENT Bank Id 173 Totals					163.43	
Report Totals					163.43	

Handwritten signature and initials in black ink, located in the lower center of the page. The signature is stylized and appears to be 'J. E.', with 'J' and 'E' connected. Below it are the initials 'MT'.

# Check Register Report for Wood County Commission

Report Date/ Time: 11/5/2013 10:44:58AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
315	EMPIRE	EMPIRE BUILDERS, INC	REGULAR	11/05/2013	25,400.00	
<b>SPECIAL BLDG FUND Bank Id 244 Totals</b>					<u>25,400.00</u>	
<b>Report Totals</b>					<u><u>25,400.00</u></u>	



Handwritten signature and initials in the lower center of the page.



# Check Register Report for Wood County Commission

Report Date/ Time: 11/5/2013 10:51:41AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3028	BEHAVIORAL	BEHAVIORAL INTERVENTIONS	REGULAR	11/05/2013	5,881.25	
HOME CONFINEMENT Bank Id 108 Totals					<u>5,881.25</u>	
Report Totals					<u><u>5,881.25</u></u>	

*Handwritten signature*  
*SM*

# Check Register Report for Wood County Commission

Report Date/ Time: 11/5/2013 2:50:35PM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1281	MONPOWER	MON POWER	REGULAR	11/05/2013	45.97	
153550	ACTOR	THE ACTORS GUILD OF PARKE	REGULAR		698.70	
153551	ARTSBRIDG	ARTSBRIDGE	REGULAR		1,397.41	
153552	BELL HOME	BELLEVILLE HOMECOMING	REGULAR		524.03	
153553	BFS PETRO	BFS PETROLEUM	REGULAR		155.25	
153554	BHFI	BLENNERHASSETT HISTORICAL	REGULAR		349.35	
153555	CARQUEST	CARQUEST	REGULAR		44.89	
153556	CWS	CWS	REGULAR		2,477.89	
153557	DODDRIDGE	DODDRIDGE COUNTY SHERIFF	REGULAR		831.09	
153558	DOMINIONH	DOMINION HOPE	REGULAR		1,001.49	
153559	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR		12,248.67	
153560	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR		1,753.00	
153561	GLACIER	GLACIER MOUNTAIN BOTTLED	REGULAR		6.50	
153562	GLOBAL	GLOBAL GOV/ED SOLUTIONS I	REGULAR		1,436.30	
153563	JCSO	JACKSON COUNTY SHERIFF'S	REGULAR		2,192.78	
153564	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR		168.17	
153565	JULIA-ANN	JULIA-ANN SQUARE HISTORIC	REGULAR		698.70	
153566	MABC	MID-ATLANTIC BUSINESS COM	REGULAR		881.60	
153567	MAHONE TI	MAHONE TIRE CO	REGULAR		56.00	
153568	NACO	NATIONAL ASSOCIATION OF C	REGULAR		1,739.00	
153569	ODEPOT	OFFICE DEPOT	REGULAR		36.73	
153570	OIL	OIL AND GAS MUSEUM	REGULAR		1,048.06	
153571	P-ART	PARKERSBURG ART CENTER	REGULAR		1,048.06	
153572	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR		1,746.76	
153573	P-WCVCB	GREATER PARKERSBURG CONVE	REGULAR		34,935.18	
153574	PARKPOLICE	PARKERSBURG POLICE DEPART	REGULAR		14,461.08	
153575	PCSD	PLEASANTS COUNTY SHERIFF'	REGULAR		254.33	
153576	PMARATHON	PARKERSBURG NEWS & SENTIN	REGULAR		349.35	
153577	RAVENSWOOD	RAVENSWOOD POLICE DEPT	REGULAR		48.00	
153578	RITCHIE CO	RITCHIE COUNTY SHERIFF'S	REGULAR		453.94	
153579	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR		108.89	
153580	SMOOT	SMOOT THEATER	REGULAR		2,026.24	
153581	SPENCER PD	SPENCER POLICE DEPARTMENT	REGULAR		709.26	
153582	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR		110.70	
153583	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR		238.46	
153584	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR		665.86	
153585	TYCO	TYCO	REGULAR		235.25	
153586	VERIZON B	VERIZON BUSINESS SERVICES	REGULAR		150.00	
153587	VETERAN	VETERANS MUSEUM OF MID OH	REGULAR		3,068.57	
153588	WASTE M	WASTE MANAGEMENT OF WV IN	REGULAR		33.22	
153589	WHARTONJ	JASON WHARTON	REGULAR		127.65	
153590	WOOD CO H	WOOD COUNTY HISTORICAL &	REGULAR		349.35	
153591	WOOD CO P	WOOD COUNTY PARKS & RECRE	REGULAR		12,576.66	
153592	WPD	WILLIAMSTOWN POLICE DEPAR	REGULAR		43.26	
153593	WV HOSP I	WV PUBLIC EMP INS BOARD	REGULAR		17,138.00	
153594	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR		2,620.14	
153595	YONIS	MICHAEL F YONIS, III	REGULAR		47.18	

**GENERAL FUND Bank Id 101 Totals**

123,336.97

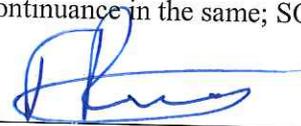



4/7/13  
70/380

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, Tim Roberts, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Alternative Transportation System Council in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

  
\_\_\_\_\_

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 6<sup>th</sup> day of Nov., 2013.

  
\_\_\_\_\_

County Commission of Wood County

11/7/13



**WOOD COUNTY PROSECUTING ATTORNEY**

JASON A. WHARTON  
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK  
COURTHOUSE ANNEX  
317 MARKET STREET  
PARKERSBURG, WV 26101

PHONE (304) 424-1776  
FAX (304) 424-1785

11/7/13  
70/380

November 4, 2013

**Wood County Commissioners**  
Wood County Courthouse  
Parkersburg, WV 26101

Dear Commissioners:

Please instruct payroll to add the following employee to my payroll beginning November 4, 2013 as an Assistant Victim Advocate.

Amanda Cornell as a part-time employee at \$8.25 an hour with no benefits.

This salary will be taken out of line item 1-405-10-109, Extra Help.

Thank you for your assistance in this matter.

Sincerely yours,

Jason A. Wharton  
Wood County Prosecuting Attorney

RECEIVED  
NOV 04 '13  
County Administrator