

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, NOVEMBER 18, 2013

PRESENT: WAYNE DUNN, PRESIDENT  
STEPHEN GAINER, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Risha Bradford was sworn in as an Administrative Secretary for the West Virginia University Extension Office.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of November 4, 7 and 12, 2013.

**AGENDA AND DISCUSSION ITEMS**

At 9:04 A.M., the County Commission met with Mark Lewis and Cindy Sheppard from the Parkersburg Area Convention and Visitors Bureau. They presented an Innovative Programming Grant Fund application for the 2014 Mountain State Clash. (Order M/2584)

At 9:12 A.M., County Commission met with Sheriff K.D. Merritt, Chief Deputy Shawn Graham and Director of Administrative Relations T.R. Smith to discuss their fleet of vehicles. The Commission asked this be placed on the next agenda when they have the financial breakdown on the Coal Severance Fund.

At 9:45 A.M., the County Commission performed the inspection of the Vote Recording Device to be used in the November 23, 2013 Board of Education Excess Levy Election and found to be free from error. (Order A/1202)

The County Commission announced a vacancy on the Lubeck Public Service District and placed Roger Martin in nomination. (Order A/1203)

The County Commission announced a vacancy on the Wood County Building Commission and placed Charlie Matthews in nomination. (Order A/1204)

The County Commission announced two vacancies on the Veterans Park Advisory Committee. (Order A/1205)

The County Commission announced two vacancies on the Wood County Parks and Recreation Commission (Mountwood Park). (A/1206)

The County Commission announced that a vacancy will exist on the Wood County Historic Landmarks Commission. They also placed Rob Shaffer in nomination. (Order A/1207)

The County Commission placed Dave Burris in nomination to the Wood County Alternative Transportation System Council. (Order A/1208)

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/2583, M/2584, M/2585, M/2586, M/2587, M/2588, M/2589, M/2590, A/1202, A/1203, A/1204, A/1205, A/1206, A/1207, A/1208

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:32 A.M.

APPROVED:

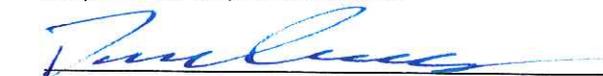
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled November 18, 2013.

Wood County Commission Meeting  
Held November 18, 2013

**Please Print**

1.	Cindy Sheppard CVB
2.	Mark Lewis CVB
3.	Chief Shaun Graham
4.	Scott KD Merritt
5.	TR Smith
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# Wood County Commission Agenda

11/18/2013  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:00 AM	Request for Innovative Grant Programming Application	Mark Lewis and Cindy Sheppard, Convention and Visitors Bureau
	Discuss and consider purchase of vehicles	Sheriff Merritt and Chief Graham
	Administrator's Report	Marty Seufer, County Administrator
9:30 AM	Inspection of ivotronic for election day	
	Announce vacancy on Lubeck Public Service District Consider Roger Martin for reappointment	
	Announce vacancy on Wood County Building Commission Consider Charlie Matthews for reappointment	
	Announce two vacancies on the Veterans Park Advisory Committee	
	Announce two vacancies on the Parks and Recreation Commission	
	Announce vacancy on the Wood County Historic Landmarks Commission Consider Rob Shaffer for reappointment	
	County Commissioners' Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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**Exhibit 1**

**Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.**

**Budget revisions**

**Purchase orders and requisitions**

**Revisions, reimbursement requests, resolutions and correspondence for grants**

**Grant disbursements to other entities**

**Invoices for expenditures to be paid**

**Reimbursements for travel expenses**

**Bid specifications and procedures for bids previously authorized by the Commission**

**Monthly Hotel Occupancy Tax Collection disbursements**

**Disbursements for previously approved Innovative Programming Grants**

**Tax refunds, exonerations, improprieties and consolidations**

**Probate items, including settlements, petitions and Fiduciary Commissioner reports**

**General Fund disbursements to entities**

**Funding requests from local organizations by written form**

**Payroll modification as submitted by elected officials**

11/18/13  
70/390

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED DAVE BURRIS IN  
NOMINATION TO THE WOOD COUNTY ALTERNATIVE  
TRANSPORATION SYSTEM COUNCIL.

**ORDER**

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, placed Dave Burris in nomination to the Wood County Alternative Transportation System Council. Mr. Burris will be representing the West Virginia Department of Transportation. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

The term will be for two (2) years and will expire July 15, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1208

11/18/13  
70/388

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

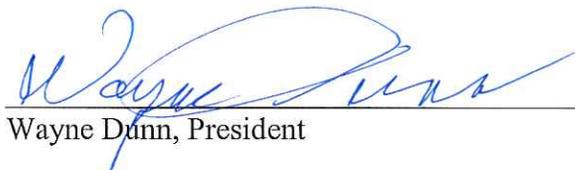
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES  
WILL EXIST ON THE WOOD COUNTY PARKS AND  
RECREATION COMMISSION (MOUNTWOOD PARK).

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that vacancies will exist on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancies are due to the fact that the following board members terms will expire December 16, 2013: James Keith and Richard Dunn. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 16, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1206

11/18/13  
701387

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY WILL EXIST ON THE LUBECK PUBLIC SERVICE DISTRICT. THEY ALSO PLACED ROGER MARTIN IN NOMINATION.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy exists on the Lubeck Public Service District. Said vacancy is due to the fact that Roger Martin's term will expire December 31, 2013. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 31, 2019.

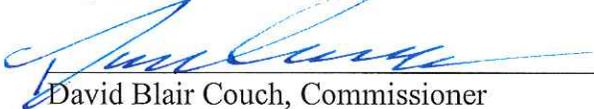
The County Commission, upon a motion duly made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Roger Martin in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

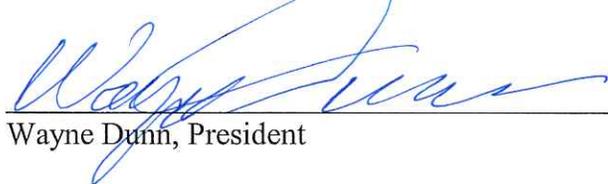
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO VACANCIES WILL EXIST ON THE WOOD COUNTY VETERANS PARK ADVISORY BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that two vacancies will exist on the Wood County Veterans Park Advisory Board on December 31, 2013. Said vacancies are due to the terms of Eugene Stump and Debbie Schreckengost expiring on December 31, 2013. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 13, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

11/18/13  
701387

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY WILL EXIST ON THE WOOD COUNTY BUILDING COMMISSION. THEY ALSO PLACED CHARLIE MATTHEWS IN NOMINATION.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy will exist on the Wood County Building Commission. Said vacancy is due to the fact that the term of Charlie Matthews will expire on December 20, 2013. The vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 20, 2018.

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Charlie Matthews in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1204

11/18/13  
70/387

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: TEST CERTIFICATION NUMBER 1 - VOTE RECORDING  
DEVICE TO BE USED IN THE NOVEMBER 23, 2013 BOARD OF  
EDUCATION EXCESS LEVY ELECTION WAS FOUND TO BE  
FREE FROM ERROR.

**ORDER**

On this date, the County Commission, upon a motion made by David Blair Couch,  
seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby CERTIFY that  
the November 18, 2013 public test of the Vote Recording Device to be used for vote tabulation  
in the November 23, 2013 Board of Education Excess Levy Election was inspected and found to  
be free from error.

A copy of Test Certification Number 1 is attached to this Order and shall be made  
thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1202

11/18/13  
70/390

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED DAVE BURRIS IN  
NOMINATION TO THE WOOD COUNTY ALTERNATIVE  
TRANSPORTATION SYSTEM COUNCIL.

**ORDER**

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, placed Dave Burris in nomination to the Wood County Alternative Transportation System Council. Mr. Burris will be representing the West Virginia Department of Transportation. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

The term will be for two (2) years and will expire July 15, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

A/1208

11/18/13  
70/388

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR PRESSLEY RIDGE SCHOOL. SAID REQUEST IS IN THE AMOUNT OF \$25,000.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and passed, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of twenty-five thousand dollars and zero cents (\$25,000.00) allocated to Pressley Ridge (10LEDA0999N).

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2583

NOVEMBER 18, 2013

11/18/13  
70388

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE FUNDS TO  
BE COMMITTED FROM THE INNOVATIVE PROGRAMMING GRANT  
FUND.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE funds to be committed from the Innovative Programming Grant Fund. The following event was approved for funding:

- 2014 Mountain State Clash - \$1,500.00

The above listed event will be granted funds upon the Commission receiving a proper application for the event.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2584

11/18/13  
70/388

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-405e. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-405e. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/2585

11/18/13  
701389

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-405b. SAID REQUEST IS IN THE AMOUNT OF \$208.35

**ORDER**

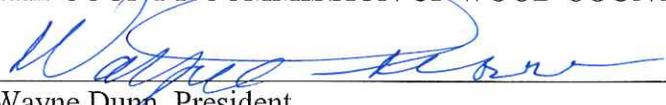
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-405b. The Request for Reimbursement is in the amount of two hundred eight dollars and thirty-five cents (\$208.35) for the month of September, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Williamstown Police Department, the Spencer Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

NOVEMBER 18, 2013

11/18/13  
70/389

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$164.52

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-410. The Request for Reimbursement is in the amount of one hundred sixty-four dollars and fifty-two cents (\$164.52) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

11/18/13  
70/389

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

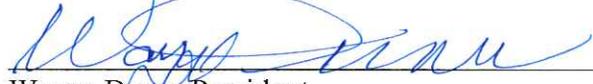
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-154. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

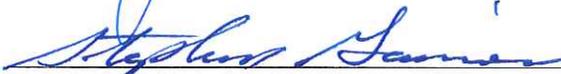
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2588

11/18/13  
70/390

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$3,511.72

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-402. The Request for Reimbursement is in the amount of three thousand five hundred eleven dollars and seventy-two cents (\$3,511.72) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Williamstown Police Department, and the Monthly Progress Report have been submitted.

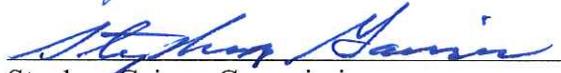
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

11/18/13  
70/387

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY WILL EXIST ON THE WOOD COUNTY HISTORIC LANDMARKS COMMISSION. THE COUNTY COMMISSION ALSO PLACED ROB SHAFFER IN NOMINATION.

**ORDER**

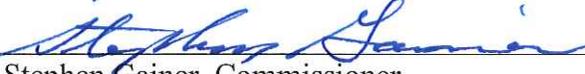
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy will exist on the Wood County Parks Historic Landmarks Commission. Said vacancy is due to the fact that the term of Rob Shaffer will expire December 31, 2013. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 31, 2018.

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Rob Shaffer in nomination.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1207

NOVEMBER 18, 2013

11/18/13  
70/390

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 13-VA-036. SAID REQUEST IS IN THE AMOUNT OF \$2,414.30

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 13-VA-036. The Request for Reimbursement is in the amount of two thousand four hundred fourteen dollars and thirty cents (\$2,414.30) for the month of October, 2013. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocates, Tiffany Kiger; Time Sheets for the Assistant Victim Advocate, Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

11/18/13  
70/387

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: TEST CERTIFICATION NUMBER 1 - VOTE RECORDING  
DEVICE TO BE USED IN THE NOVEMBER 23, 2013 BOARD OF  
EDUCATION EXCESS LEVY ELECTION WAS FOUND TO BE  
FREE FROM ERROR.

**ORDER**

On this date, the County Commission, upon a motion made by David Blair Couch,  
seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby CERTIFY that  
the November 18, 2013 public test of the Vote Recording Device to be used for vote tabulation  
in the November 23, 2013 Board of Education Excess Levy Election was inspected and found to  
be free from error.

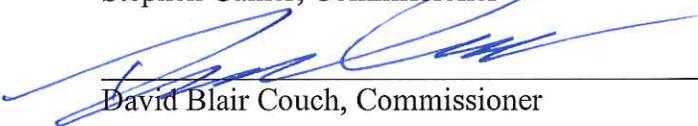
A copy of Test Certification Number 1 is attached to this Order and shall be made  
thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1202

11/18/13  
74/387

**TEST CERTIFICATION NUMBER 1**

**WOOD COUNTY**

**BOARD OF EDUCATION EXCESS LEVY ELECTION**

We, the undersigned, of Wood County, do hereby certify that the November 18, 2013, public inspection of the Vote Recording Devices to be used for vote tabulation in the November 23, 2013, Board of Education Excess Levy Election, was tested and it was found to be free from error.

\_\_\_\_\_  
President, Wood County Commission

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Clerk of the Wood County Commission

Dated this 18<sup>th</sup> day of November, 2013.

11/18/13  
70/387

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY WILL EXIST ON THE LUBECK PUBLIC SERVICE DISTRICT. THEY ALSO PLACED ROGER MARTIN IN NOMINATION.

**ORDER**

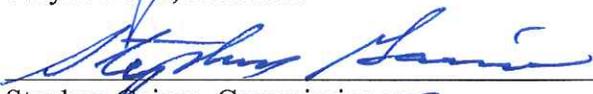
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy exists on the Lubeck Public Service District. Said vacancy is due to the fact that Roger Martin's term will expire December 31, 2013. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 31, 2019.

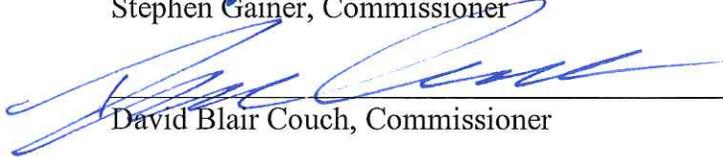
The County Commission, upon a motion duly made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Roger Martin in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

NOVEMBER 18, 2013

11/18/13  
70/387

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY WILL EXIST ON THE WOOD COUNTY BUILDING COMMISSION. THEY ALSO PLACED CHARLIE MATTHEWS IN NOMINATION.

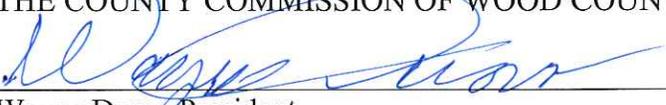
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy will exist on the Wood County Building Commission. Said vacancy is due to the fact that the term of Charlie Matthews will expire on December 20, 2013. The vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 20, 2018.

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Charlie Matthews in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1204

11/18/13  
70/388

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO VACANCIES WILL EXIST ON THE WOOD COUNTY VETERANS PARK ADVISORY BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that two vacancies will exist on the Wood County Veterans Park Advisory Board on December 31, 2013. Said vacancies are due to the terms of Eugene Stump and Debbie Schreckengost expiring on December 31, 2013. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 13, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

11/18/13  
70/388

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES  
WILL EXIST ON THE WOOD COUNTY PARKS AND  
RECREATION COMMISSION (MOUNTWOOD PARK).

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that vacancies will exist on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancies are due to the fact that the following board members terms will expire December 16, 2013: James Keith and Richard Dunn. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 16, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1206

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED DAVE BURRIS IN  
NOMINATION TO THE WOOD COUNTY ALTERNATIVE  
TRANSPORATION SYSTEM COUNCIL.

**ORDER**

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, placed Dave Burris in nomination to the Wood County Alternative Transportation System Council. Mr. Burris will be representing the West Virginia Department of Transportation. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

The term will be for two (2) years and will expire July 15, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1208

11/18/13  
70/388

NOVEMBER 18, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR PRESSLEY RIDGE SCHOOL. SAID REQUEST IS IN THE AMOUNT OF \$25,000.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and passed, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of twenty-five thousand dollars and zero cents (\$25,000.00) allocated to Pressley Ridge (10LEDA0999N).

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2583

11/18/13  
70/388

# GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FINANCIAL REPORT/REQUEST FOR PAYMENT

**Submit with original signature to:**

West Virginia Development Office  
Governor's Community Participation Grant Program  
1900 Kanawha Boulevard, East  
Building 6, Room 553  
Charleston, West Virginia 25305  
304-558-4010

**Local Governing Agency (Grantee):** WOOD COUNTY COMMISSION  
Chief Elected Official: WAYNE DUNN  
Street Address: #1 COURT SQUARE, SUITE 203  
City: PARKERSBURG ; Zip: 26101  
Phone: 304- 424-1984 Fax: 304- 424-0194  
Form Completed By: MARTY SEUFER  
Email: seufer@woodcountywv.com

**Project Title:** PRESSLEY RIDGE SCHOOL **Grant No.:** 14-549 **Project No.:** 10LEDA0999N  
**Period Covered by this Document:** NOVEMBER, 2012 to NOVEMBER, 2013 (present date) **Payment Request Number:** 1  
**Percent of Work Completed:** 100% (If requesting more than 90 percent of grant funds, submit certification of grant completion.)

**The following documents are required for the release of grant funds. Check all documents attached.**

- Copies of bids, quotes or verbal bid summary
- Copy of legal ad, which requires prevailing wages for construction
- Copies of certified payroll records for construction.
- Copies of invoices
- Project Photograph(s)

**Competitive bids were obtained for purchases exceeding \$2,500 in cost in accordance with West Virginia Code §59-3 and the contract for this project. Indicate price range of project and procedures followed. Attach copies of bids.**

\$2,500 or less      No bids required       \$2,500.01 to \$5,000      Three verbal bids documented on verbal bid summary  
 \$5,000.01 to \$25,000      Three written bids       \$25,000 or more      Class II Legal Ad

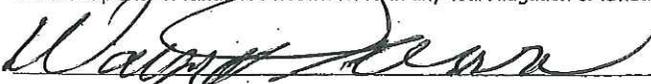
**State prevailing wages were paid for all construction associated with this project as specified by the West Virginia Division of Labor, West Virginia Code §21-5A and the contract for this project.** All contractors must have a West Virginia contractor's license. These regulations apply to every contract involving construction, reconstruction, demolition, improvement, enlargement, painting, decoration, alteration and/or repair work, regardless of cost. If federal funds are included, the highest rate (West Virginia or Davis-Bacon) will be paid.

COST CATEGORIES	Approved Budget Amount	Amount Requested to Date	Amount Requested This Draw	Total Amount Requested	Amount Disbursed to Date
Construction/Improvements	\$ 25,000.00	0.00	25,000.00	25,000.00	0.00
Materials, Supplies, Equipment	\$				
Other:	\$				
<b>Total Project Cost</b>	<b>\$ 25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>

**A progress report must be provided. Progress reports will be filed in the West Virginia Development Office for inspection.**

Roof replaced on Center.

I certify costs claimed by this report are correct and just and based upon actual requirements; that **all applicable laws and regulations regarding payment of state prevailing wages for construction and competitive bidding were followed** in accordance with the contract for this project; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.



Monday, November 18, 2013

MAYOR OR COUNTY COMMISSION PRESIDENT  
ORIGINAL SIGNATURE REQUIRED-USE BLUE INK

DATE

NOVEMBER 18, 2013

11/18/13  
70/388

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE FUNDS TO BE COMMITTED FROM THE INNOVATIVE PROGRAMMING GRANT FUND.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE funds to be committed from the Innovative Programming Grant Fund. The following event was approved for funding:

- 2014 Mountain State Clash - \$1,500.00

The above listed event will be granted funds upon the Commission receiving a proper application for the event.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2584

NOVEMBER 18, 2013

11/18/13  
72/386

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-405e. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-405e. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

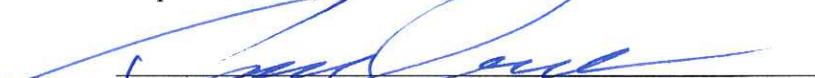
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2585

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/18/13  
70/388

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span>
	<b>Address:</b> <span style="float: right;">One Court Square, Suite 203 Parkersburg, WV 26101</span>
	<b>P. O. Number:</b> <span style="float: right;">MV1403</span>
	<b>Grant Number:</b> <span style="float: right;">F14HS-03-405e</span>
	<b>FEIN Number:</b> <span style="float: right;">556 000 417</span>
	<b>Funds are hereby requested to cover expenditures</b> <b>For the period of:</b> <span style="float: right;">10/1/13 - 10/31/13</span>

**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm. 11/18/2013

(Typed Name And Title)
(Signature)
(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
<b>ADMINISTRATIVE APPROVAL</b>		
This request is approved for the amount of:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
	(Approved)	(Date)
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
<div style="border-top: 1px solid black; width: 100%;"></div>	<div style="border-top: 1px solid black; width: 100%;"></div>	
(Date)	(Director)	
Purchasing/Accounts Payable Use Only		

NOVEMBER 18, 2013

11/18/13  
70/389

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-405b. SAID REQUEST IS IN THE AMOUNT OF \$208.35

**ORDER**

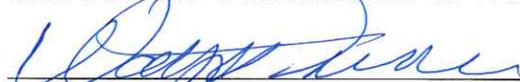
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-405b. The Request for Reimbursement is in the amount of two hundred eight dollars and thirty-five cents (\$208.35) for the month of September, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Williamstown Police Department, the Spencer Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

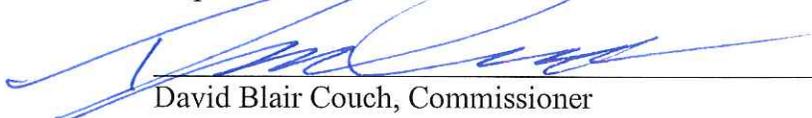
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

**GOVERNOR'S HIGHWAY SAFETY PROGRAM**

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/18/13

70/389

**REQUEST FOR REIMBURSEMENT**

(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1403</b>
	<b>Grant Number:</b>	<b>F14HS-03-405.b</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures</b>	
	<b>For the period of: 10/1/13 - 10/31/13</b>	

**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$208.35
<b>TOTAL</b>	<b>\$208.35</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty Comm. 11/18/2013

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

**GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY**

**ADMINISTRATIVE APPROVAL**

This request is approved for the amount of: 

--	--	--

(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_ (Date) \_\_\_\_\_ (Director)

**Purchasing/Accounts Payable Use Only**

NOVEMBER 18, 2013

11/18/13  
70/389

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$164.52

**ORDER**

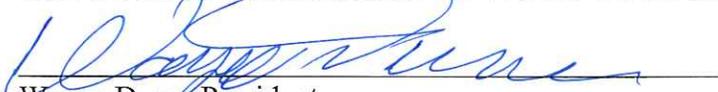
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-410. The Request for Reimbursement is in the amount of one hundred sixty-four dollars and fifty-two cents (\$164.52) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/18/13  
20/389

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	<b>Sub-Grantee:</b> Wood County Commission <b>Address:</b> One Court Square, Suite 203 Parkersburg, WV 26101 <b>P. O. Number:</b> MV1403 <b>Grant Number:</b> FHS-14-03-410 <b>FEIN Number:</b> 556 000 417 Funds are hereby requested to cover expenditures For the period of: 10/1/13 - 10/31/13

**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$164.52
<b>TOTAL</b>	<b>\$164.52</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President  11/18/2013

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
<b>ADMINISTRATIVE APPROVAL</b>		
This request is approved for the amount of:		
	(Approved)	(Date)
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
_____	_____	
(Date)	(Director)	
Purchasing/Accounts Payable Use Only		

NOVEMBER 18, 2013

11/18/13  
70/389

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

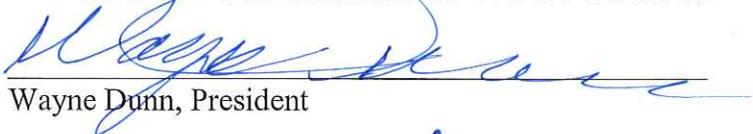
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-154. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2588

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/18/13  
70/389

## REQUEST FOR REIMBURSEMENT

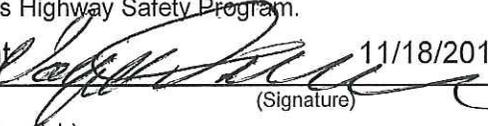
(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1403</b>
	<b>Grant Number:</b>	<b>F14-HS-03-154</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures For the period of: 10/1/13 - 10/31/13</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$-0-
<b>TOTAL</b>	<b>\$-0-</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President  11/18/2013  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of: 

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

NOVEMBER 18, 2013

11/18/13  
70/390

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$3,511.72

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-402. The Request for Reimbursement is in the amount of three thousand five hundred eleven dollars and seventy-two cents (\$3,511.72) for the month of October, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Williamstown Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/18/13  
70/390

## REQUEST FOR REIMBURSEMENT

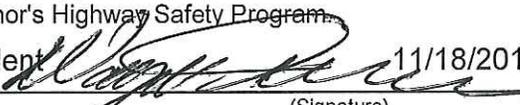
(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1403</b>
	<b>Grant Number:</b>	<b>F14-HS-03-402</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures For the period of: 10/1/13 -10/31/13</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$3,511.72
<b>TOTAL</b>	<b>\$3,511.72</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President  11/18/2013  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of: 

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Director)

### Purchasing/Accounts Payable Use Only

NOVEMBER 18, 2013

11/18/13

70/390

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 13-VA-036. SAID REQUEST IS IN THE AMOUNT OF \$2,414.30

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 13-VA-036. The Request for Reimbursement is in the amount of two thousand four hundred fourteen dollars and thirty cents (\$2,414.30) for the month of October, 2013. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocates, Tiffany Kiger; Time Sheets for the Assistant Victim Advocate, Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

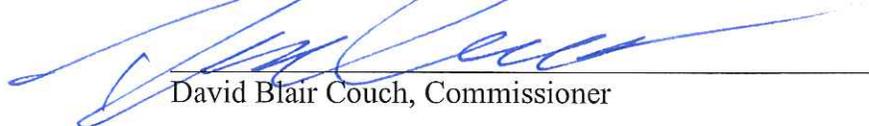
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2590

<b>WEST VIRGINIA</b> Division of Criminal Justice Services	<b>Request for Reimbursement</b>	11/18/13 70/390
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<b>RECEIVED</b> (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 13-VA-036
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 10/1/13 TO: 10/31/13

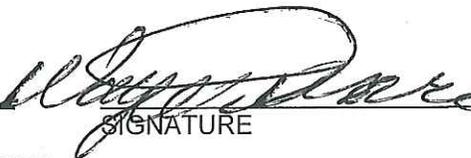
**PROJECT CASH EXPENDITURES**

CATEGORY	AMOUNT
<b>Personnel/Contractual</b>	<b>\$2,414.30</b>
<b>Travel/Training</b>	
<b>Space</b>	
<b>Other</b>	
<b>TOTAL</b>	<b>\$2,414.30</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President, Wood County Commission  11/18/13  
 TYPED NAME & TITLE SIGNATURE DATE  
 (Authorized Official or Grant Financial Officer ONLY)

**DCJS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date Program Accountant

# Check Register

Company Name Wood County Commission

Page 8 of 8

Run Date 11/13/2013 10:15:50AM

Yes

Check No. Type Check Date Employee Id Employee Name Total Net Pay Amount  
207,697.07

11/13/2013

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
OH	<u>11,715.07</u>	<u>272.44</u>
WV	<u>288,510.52</u>	<u>12,427.98</u>
<b>Grand Total:</b>	<b><u>300,225.59</u></b>	<b><u>12,700.42</u></b>

# Check Register Report for Wood County Commission

Report Date/ Time: 11/14/2013 1:36:39PM

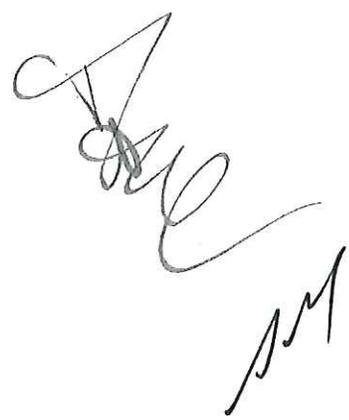
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
153626	DAVID'S	THE DAVID'S STONE COMPANY	REGULAR	11/14/2013	14,382.24	
<b>GENERAL FUND Bank Id 101 Totals</b>					<u>14,382.24</u>	
<b>Report Totals</b>					<u><u>14,382.24</u></u>	

*Handwritten signature*  
*pm*

# Check Register Report for Wood County Commission

Report Date/ Time: 11/13/2013 11:24:16AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1284	MONPOWER	MON POWER	REGULAR	11/13/2013	919.67	
<b>GENERAL FUND Bank Id 101 Totals</b>					919.67	
<b>Report Totals</b>					919.67	



*[Handwritten Signature]*  
*[Handwritten Initials]*

784

# Check Register

Company Name Wood County Commission

Page 8 of 8

Run Date 11/13/2013 10:15:50AM

Yes

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Total Net Pay</u>	<u>Amount</u>
						207,697.07

11/13/2013

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
OH	<u>11,715.07</u>	<u>272.44</u>
WV	<u>288,510.52</u>	<u>12,427.98</u>
<b>Grand Total:</b>	<b><u>300,225.59</u></b>	<b><u>12,700.42</u></b>

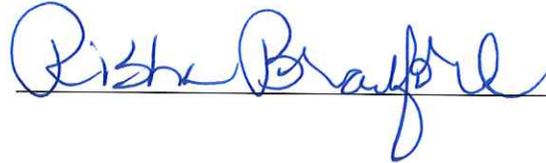
11/18/13  
70/387

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

}

TO -WIT:

I, Risha Bradford, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Administrative Secretary for the West Virginia University Extension Office in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 18th day of November, 2013.

  
County Commission of Wood County