

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 21, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:19 A.M., the County Commission met with Dan Poling, Anna Border and Tom Azinger who presented a Resolution for the commission to sign endorsing pseudoephedrine to be sold by prescription only. This is an issue in the state legislature to attempt to combat the illegal methamphetamine drug problem. (Resolution attached)

At 9:30 A.M., the County Commission met with Jeremy Cross, Wood County Parks Director, to present a state of the parks report to the commission.

At 9:51 A.M., the County Commission held a hearing in regard to the Paul John McGivern estate. William Crichton, V, Attorney for Julie A. Vincent and Jill V. Damm, requested that Jennifer L. Sole, Executrix, be removed. The County Commission after review moved that Jennifer L. Sole, Executrix, be removed, and that K.D. Merritt, Sheriff of Wood County be appointed as Administrator C.T.A.D.B.N. of the Estate of Paul John McGivern, deceased. (Probate Order)

At 10:11 A.M., the County Commission held a hearing in regard to the Betty L. Taylor estate. Howard Taylor, Administrator, requested that claims be disallowed in said estate. The County Commission after review of the estate and testimony, determined that the creditor, Morris Sales Hospital Shoppe, Inc. was not notified of said hearing by certified mail. The County Commission continued this hearing until Thursday, December 19, 2013 at 9:45 A.M., and Howard Taylor, Administrator, is to notify creditor Morris Sales of said hearing by certified mail. (Probate Order)

At 10:20 A.M., the County Commission held a hearing in regard to the Charles Bell estate, which was continued from October 17, 2013 at 9:30 A.M. Upon review of the supplemental appraisal that was recorded, the County Commission moved that Robert L. Miller, Administrator, be removed, and that K.D. Merritt, Sheriff of Wood County, be appointed as Administrator C.T.A. of the Estate of Charles Edward Bell, deceased. (Probate Order)

At 10:28 A.M., the County Commission held a hearing in regard to the Rosalie Miller estate. Robert Miller and William Miller, beneficiaries to the estate, objected to the final settlement which was filed. Upon reviewing the final settlement the County Commission ruled that the final settlement be accepted and recorded. (Probate Order)

The County Commission discussed the purchase of vehicles for the Sheriff's Department.

The County Commission announced a vacancy on the Wood County Alternative Transportation System Council and placed Jared Bedekovich in nomination. (Order A/1210)

The County Commission placed John Whitmore and Lt. Dale Mcewen in nomination to the Wood County Alternative Transportation System Council. (Order A/1209)

The County Commission discussed the hire of James Eaton as a part time parking lot attendant.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1209, A/1210, M/2591, M/2593, M/2595.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled November 21, 2013.

Wood County Commission Meeting
Held November 21, 2013

Please Print

1.	Jeremy Cass
2.	Jennifer Sobe
3.	Christina Sobe
4.	William Cichewicz
5.	Julie Vincent
6.	Daryl Vincent
7.	Howard Taylor
8.	Sharon McCullagh
9.	Angela Taylor
10.	Robert Miller
11.	William A Miller
12.	Denise Miller
13.	Jeanne Miller
14.	Willie Miller
15.	Donna Miller
16.	Jeff Miller
17.	Camille Miller
18.	
19.	
20.	



Wood County Commission Agenda

11/21/2013
1 Court Square, Suite 203
Parkersburg, WV 26101

9:00 AM	Update on County parks	Jeremy Cross, Park Director
	Administrator's Report	Marty Seufer, County Administrator
9:15 AM	Presentation of a resolution to require pseudoephedrine to be available by prescription only (DBC)	Tom Azinger, House of Delegates
9:30 AM	Estate of Paul J. McGivern – Request to have Executrix removed	William Crichton, Attorney
9:45 AM	Estate of Betty I. Taylor – Request to have claim disallowed	Administrator Howard Taylor
10:00 AM	Estate of Charles Bell – continued from October 17 th	Tonda Dooley, heir
10:15 AM	Estate of Rosalie Miller – Discussion objection to final settlement	Robert Miller and William Miller, heirs
	Consider purchase of vehicles for Sheriff's Department	
	Announce vacancy on the Wood County Alternative Transportation System Council Consider nomination of John Whitmore and Lt. Dale McEwen	
	Consider Request to Hire James Eaton as part time parking lot attendant - \$7.50 per hour/23 hours per week	
	County Commissioners' Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

11/21/13
70/391

NOVEMBER 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED JOHN WHITMORE AND
LT. DALE MCEWEN NOMINATION TO THE WOOD COUNTY
ALTERNATIVE TRANSPORTATION SYSTEM COUNCIL.

ORDER

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn, and made unanimous by Stephen Gainer, placed John Whitmore and Lt. Dale McEwen in nomination to the Wood County Alternative Transportation System Council. Mr. Whitmore and Lt. McEwen would be representing the City of Parkersburg. Said nominations are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

The terms will be for two (2) years and will expire July 15, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1209

NOVEMBER 21, 2013

11/21/13
70/391

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED A VACANCY ON THE WOOD COUNTY ALTERNATIVE TRANSPORTATION SYSTEM COUNCIL. THEY ALSO PUT JARED BEDEKOVICH IN NOMINATION.


ORDER

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, announced a vacancy on the Wood County Alternative Transportation System Council. Said vacancy is due to the resignation of Marty Seufer, representing the City of Williamstown. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will be for two (2) years and will expire July 15, 2015.

The County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, put Jared Bedekovich in nomination.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

11/21/13
70/391

NOVEMBER 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE BLENNERHASSETT HISTORICAL FOUNDATION.

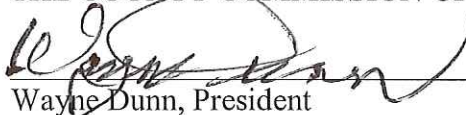
ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Blennerhassett Historical Foundation Garden Project (#13LEDA0738) in the amount of eight thousand dollars five hundred and zero cents (\$8,500.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2591

11/21/13
70/391

NOVEMBER 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
WOOD COUNTY SHERIFF'S OFFICE TO PURCHASE 2
VEHICLES

ORDER

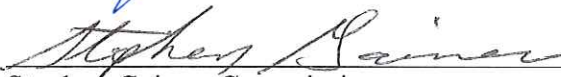
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE The Wood County Sheriff's Office to purchase two (2) new vehicles off the State of West Virginia Statewide Purchasing Contract. Said vehicles will be paid out of the Wood County Coal Severance Fund.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2593

11/21/13
70/392

NOVEMBER 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 14-CC-09. SAID REQUEST IS IN THE AMOUNT OF \$37,463.13

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 14-CC-09. Reimbursement is in the amount of thirty-seven thousand four hundred sixty-three dollars and thirteen cents (\$37,463.13) for the month of October, 2013. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement	11/21/13 70/392
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RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 14-CC-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 10/1/13 TO: 10/31/13

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$37,463.13
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$37,463.13

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President, Wood County Commission
 TYPED NAME & TITLE


 SIGNATURE

11/21/13
 DATE

(Authorized Official or Grant Financial Officer ONLY)

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ Program Accountant
Date

ORDERS-Wood County Commission, West Virginia

33

OCTOBER

Term,

THURSDAY, NOVEMBER 21, 2013

Day

ELEVENTH

NOVEMBER 20 13

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse thereof, Thursday, November 21, 2013, Present, Wayne Dunn, President of said Commission, and Stephen Gainer and David Blair Couch, Commissioners.

The orders and proceedings of the previous session of this Commission, held on Monday, November 18, 2013, were read before the County Commission, approved and ordered signed.

IN RE: ESTATE OF PAUL JOHN MCGIVERN, DECEASED. (ORDER COUNTY COMMISSISON-REMOVE EXECUTRIX-APPOINT SHERIFF)

This day the 21st day of November, 2013, in a hearing held before the County Commission, William Crichton, V, Attorney for Julie A. Vincent and Jill V. Damm, requesting that JENNIFER L. SOLE, EXECUTRIX of the Estate of PAUL JOHN MCGIVERN, deceased, be removed. Upon review of said petition the County Commission moved that JENNIFER L. SOLE, EXECUTRIX, be removed, and that K. D. MERRITT, SHERIFF of Wood County be appointed as ADMINISTRATOR C.T.A.D.B.N. of the Estate of PAUL JOHN MCGIVERN, deceased.

IN RE: ESTATE OF CHARLES EDWARD BELL, DECEASED. (ORDER COUNTY COMMISSION-REMOVE ADMINISTRATOR-APPOINT SHERIFF)

This day the 21st day of November, 2013, in a hearing held before the County Commission, in which was scheduled by the County Commission, after a previous hearing which was held the 17th day of October, 2013, at 9:30 o'clock A. M. Upon review of the supplemental appraisal that was recorded, the County Commission moved that ROBERT L. MILLER, ADMINISTRATOR of the Estate of CHARLES EDWARD BELL, deceased, be removed, and that K. D. MERRITT, SHERIFF of Wood County be appointed as ADMINISTRATOR C.T.A. of the Estate of CHARLES EDWARD BELL, deceased.

IN RE: ESTATE OF BETTY L. TAYLOR, DECEASED (HEARING CONTINUED)

This day came HOWARD TAYLOR, ADMINISTRATOR of the Estate of BETTY L. TAYLOR, deceased, in regard to a hearing held Thursday, November 21, 2013, at 9:45 o'clock A. M., to request that a claim be disallowed in said Estate. Now the County Commission, finds after hearing testimony from HOWARD TAYLOR, ADMINISTRATOR of said Estate, determines that the creditor, being Morris Sales Hospital Shoppe, Inc. was not notified by certified mail, of said hearing.

Therefore, it is determined that HOWARD TAYLOR, the ADMINISTRATOR must notify Morris Sales Hospital Shoppe, Inc., by notarized letter, by certified mail, that there will be a hearing held Thursday, December 19, 2013, at 9:45 o'clock A. M., requesting claim be disallowed.

IN RE: ESTATE OF ROSALEE MILLER, DECEASED. (ORDER COUNTY COMMISSION-RECORD FINAL SETTLEMENT)

This day the 21st day of November, 2013, came Robert Miller and William Miller, beneficiaries to the Estate of ROSALEE MILLER, deceased, in a hearing held before the County Commission, objecting to the final settlement that was filed. Upon reviewing the final settlement the County Commission, ruled that the final settlement be accepted and recorded.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Monday, November 25, 2013, at 9:00 o'clock A. M.



President