

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 3, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of September 23, 2013.

AGENDA AND DISCUSSION ITEMS

At 9:10 A.M., the County Commission discussed the Wood County Alternative Transportation System Council. A resume was received from Chris Swarr expressing interest in serving on the board. The Commission stated they will consider his nomination.

At 9:15 A.M., the County Commission discussed the outstanding receivables listed on the County Financial Statement regarding the Day Report Center and Home Confinement. Commissioner Couch stated there was a meeting of all affected parties earlier this week. He stated they are requesting actual financial numbers to clarify the potential debt.

At 9:26 A.M., the County Commission discussed the attorney that was hired by the Sheriff's Office through the Wood County Deputy Sheriff's Association in regard to a civil service appeal hearing. A bill was presented for the attorney and a potential settlement is being discussed. Commissioner Couch stated the elected officials' deductible on the insurance policy is \$15,000.00. It

was decided to send a letter to the Sheriff informing him that the Commission considers this bill to be due and payable by his office.

At 9:43 A.M., the County Commission discussed a potential "Return to Work" policy for the County. The County Administrator stated he will contact the insurance company to see if they have any model policies and will report back to the Commission.

At 9:56 A.M., the County Commission discussed the Wood County Approved Vendor list additions proposed by the County Clerk Mark Rhodes. It was decided that Mr. Rhodes and County Administrator Marty Seuffer will get together and revise the list for Monday's meeting.

At 10:25 A.M., the County Commission discussed a proposal from the City of Parkersburg related to the possible parking lot on the site of the former Wood County Jail. The Commission agreed to wait until the demolition is complete until they make any decision.

At 10:38 A.M., the County Commission discussed a request from a Day Report Center worker to credit her time worked at the Health Department towards her vacation time. The Commission denied the request.

At 10:40 A.M., the County Commission addressed a Proposed Services Contract for CSSI, who supports the County computer system. After discussion, the County Commission authorized the contract at a rate of \$8500.00 for the period of October 1, 2013 through March 31, 2014. (Order M/2535)

At 10:42 A.M., the County Commission discussed possible projects for the 2014 WVCVFIA grant program.

At 10:50 A.M., the County Commission reviewed the insurance proposals that were reviewed by the Employee Benefit Committee. The recommendation from the Committee was to stay with the current plan. They also declined to increase the orthodontia benefit on the dental plan. (Orders M/2533 and M/2534)


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2530, M/2531, M/2532, M/2533, M/2534, M/2535, M/2536 and M/2537

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:30 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President
Stephen Gainer, Commissioner
David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled October 3, 2013.

Wood County Commission Meeting
Held October 3, 2013

Please Print

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission Agenda

10/3/2013

1 Court Square, Suite 203
Parkersburg, WV 26101

9:00 AM	Administrator's Report	Marty Seufer, County Administrator
	Discuss and consider Wood County Alternative Transportation System Council	
	Discuss outstanding receivables listed on County Financial Statement	
	Discuss Civil Service Attorney fees	
	Discuss Return to Work Policy	
	Discuss Wood County Approved Vendor List additions	
	Discuss City of Parkersburg proposal for jail parking lot	
	Discuss Wood County Day Report Center employee requesting credit for time served from previous job	
	Discuss and consider CSSI computer services contract	
	WV Courthouse Facilities Improvement Grant application	
	Discuss Employee Benefits Committee recommendations regarding insurance	
	Consider Request to Hire from Telecommunications Center – Sean C. Gallagher - \$11.69 per hour – 40 hours a week	
	County Commissioners' Reports	

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission

Vision Insurance

VSP - Alt. 3
Lowest impact on members
↓

For exact benefits please refer to the respective quotes. Premiums may change depending on final enrollment.

Carrier	VSP Signature Plan	VSP - Alternate 1 Signature Plan	VSP - Alternate 2 Signature Plan	VSP - Alternate 3 Choice Plan
PERIODS: (Once Per Period)	12 Months 12 Months 24 Month	12 Months 12 Months 24 Month	12 Months 12 Months 24 Month	12 Months 12 Months 24 Month
COPAYMENTS:	EXAM MATERIALS \$10 \$15	\$10 \$30	\$20 \$20	\$10 \$15
VISION EXAM MATERIALS	PANEL PROVIDERS 100% After Copay	PANEL PROVIDERS 100% After Copay	PANEL PROVIDERS 100% After Copay	PANEL PROVIDERS 100% After Copay
(Lenses Per Pair) Single Vision Lenses Bifocal Lenses Trifocal Lenses Frame Allowance	100% After Copay 100% After Copay 100% After Copay Up to \$140 (retail) 20% discount on balance	100% After Copay 100% After Copay 100% After Copay Up to \$140 (retail) 20% discount on balance	100% After Copay 100% After Copay 100% After Copay Up to \$140 (retail) 20% discount on balance	100% After Copay 100% After Copay 100% After Copay Up to \$130 (retail) 20% discount on balance
CONTACT LENSES	Medically Necessary Cosmetic	100% After Copay Covered up to \$140	100% After Copay Covered up to \$140	100% After Copay Covered up to \$130
VISION EXAM MATERIALS	NON-PANEL PROVIDERS Reimbursed up to \$50 Reimbursed up to \$50 Reimbursed up to \$75 Reimbursed up to \$100 Reimbursed up to \$70	NON-PANEL PROVIDERS Reimbursed up to \$50 Reimbursed up to \$50 Reimbursed up to \$75 Reimbursed up to \$100 Reimbursed up to \$70	NON-PANEL PROVIDERS Reimbursed up to \$50 Reimbursed up to \$50 Reimbursed up to \$75 Reimbursed up to \$100 Reimbursed up to \$70	NON-PANEL PROVIDERS Reimbursed up to \$45 Reimbursed up to \$30 Reimbursed up to \$50 Reimbursed up to \$65 Reimbursed up to \$70
CONTACT LENSES	Medically Necessary Cosmetic	Up to \$210 Up to \$105	Up to \$210 Up to \$105	Up to \$210 Up to \$105
Rates/Premiums	90 Single 112 Family Monthly Premium Annual Premium Rate Guarantee	Original renewal was 21.56% Current / Renewal \$6.65 / \$7.87 \$22.77 / \$26.96 \$3,1483.74 / \$3,727.82 \$37,784.88 / \$44,733.84 18.39%	\$7.45 \$25.52 \$3,528.74 \$42,344.88 12.07%	\$7.16 \$24.54 \$3,392.88 \$40,714.56 7.75%
	09/13 - 08/15	10/13 - 08/15	10/13 - 08/15	10/13 - 08/15

At renewal group will have an enhanced contact lens benefit that allows members to use their full contact lens allowance toward contact lenses and provides both standard and premium fit contact lens wearers a covered in full contact lens exam after a copy that will never exceed \$60.

Wood County Commission

Vision Insurance

Overall, successful for
Highmark

For exact benefits please refer to the respective quotes. Premiums may change depending on final enrollment.

Carrier	VSP Signature Plan	VSP - Alternate 4 Choice Plan	VSP - Alternate 5 Choice Plan	Davis Network Designer 2
PERIODS: (Once Per Period)	EXAMS LENSES FRAMES 24 Months 12 Months 24 Month	12 Months 12 Months 24 Month	12 Months 12 Months 24 Month	12 Months 12 Months 24 Month
COPAYMENTS:	EXAM MATERIALS \$10 \$15	\$10 \$30	\$20 \$20	Glasses - \$10 / Contact Fitting - \$25 \$25
VISION EXAM	PANEL PROVIDERS 100% After Copay	PANEL PROVIDERS 100% After Copay	PANEL PROVIDERS 100% After Copay	PANEL PROVIDERS 100% After Copay
MATERIALS	(Lenses Per Pair) Single Vision Lenses Bifocal Lenses Trifocal Lenses Frame Allowance 100% After Copay 100% After Copay 100% After Copay Up to \$140 (retail) 20% discount on balance	100% After Copay 100% After Copay 100% After Copay 100% After Copay Up to \$130 (retail) 20% discount on balance	100% After Copay 100% After Copay 100% After Copay 100% After Copay Up to \$130 (retail) 20% discount on balance	100% After Copay 100% After Copay 100% After Copay Non Collection frames Up to \$130 (retail) 20% discount on balance (discount NA at Wal-Mart or Sam's) Fashion/Designer Level - 100% after Copay Premier Level - \$25 Copay
CONTACT LENSES	Medically Necessary Cosmetic 100% After Copay Covered up to \$140	100% After Copay Covered up to \$130	100% After Copay Covered up to \$130	100% After Copay Non Collection Covered up to \$130 15% discount on balance (discount NA at Wal-Mart or Sam's) Evaluation, Fitting & Follow Up Care: Standard: Included Specialty Lens: \$60 Retail Allowance; 15% discount on balance
VISION EXAM	NON-PANEL PROVIDERS Reimbursed up to \$50	NON-PANEL PROVIDERS Reimbursed up to \$45	NON-PANEL PROVIDERS Reimbursed up to \$45	NON-PANEL PROVIDERS Reimbursed up to \$40
MATERIALS	(Lenses Per Pair) Single Vision Lenses Bifocal Lenses Trifocal Lenses Frame Allowance Reimbursed up to \$50 Reimbursed up to \$75 Reimbursed up to \$100 Reimbursed up to \$70	Reimbursed up to \$30 Reimbursed up to \$50 Reimbursed up to \$65 Reimbursed up to \$70	Reimbursed up to \$30 Reimbursed up to \$50 Reimbursed up to \$65 Reimbursed up to \$70	Reimbursed up to \$40 Reimbursed up to \$60 Reimbursed up to \$80 Reimbursed up to \$50
CONTACT LENSES	Medically Necessary Cosmetic Up to \$210 Up to \$105	Up to \$210 Up to \$105	Up to \$210 Up to \$105	Up to \$225 Up to \$105
Rates/Premiums	90 112 Single Family Monthly Premium Annual Premium Rate Guarantee	Original renewal was 21.56% Current / Renewal \$ 6.65 / \$ 7.87 \$22.77 / \$26.96 \$3,1483.74 / \$3,727.82 \$37,784.88 / \$44,733.84 18.39% 09/13 - 08/15	\$6.42 \$21.99 \$3,040.68 \$36,488.16 -3.43% 10/13 - 08/15	\$6.17 \$21.14 \$2,922.98 \$35,075.76 -7.17% 10/13 - 08/15
				\$2,058.24 \$24,698.88 -34.63% 10/13 - 08/15

At renewal group will have an enhanced contact lens benefit that allows members to use their full contact lens allowance toward contact lenses and provides both standard and premium fit contact lens wearers a covered in full contact lens exam after a copy that will never exceed \$60.

Wood County Commission

Vision Insurance

No other clients for Schwendemann

For exact benefits please refer to the respective quotes. Premiums may change depending on final enrollment.

Carrier	VSP	Superior Vision	Superior Vision
	Signature Plan		
PERIODS: (Once Per Period)	12 Months 12 Months 24 Month	12 Months 12 Months 24 Month	12 Months 12 Months 24 Month
COPAYMENTS:	EXAMS LENSES FRAMES EXAM MATERIALS \$10 \$15	Glasses - \$10 / Contact Fitting - \$25 \$15	Glasses - \$15 / Contact Fitting - \$25 \$25
VISION EXAM	PANEL PROVIDERS	PANEL PROVIDERS	PANEL PROVIDERS
MATERIALS	100% After Copay Single Vision Lenses Bifocal Lenses Trifocal Lenses Frame Allowance 20% discount on balance	100% After Copay 100% After Copay 100% After Copay Up to \$140 (retail) 20% discount on balance	100% After Copay 100% After Copay 100% After Copay Up to \$140 (retail) 20% discount on balance
CONTACT LENSES	100% After Copay Medically Necessary Cosmetic Covered up to \$140	100% After Copay Covered up to \$140 Evaluation, Fitting & Follow Up Care: Standard: 100% after copay Specialty Lens: \$50 Retail Allowance	100% After Copay Covered up to \$140 Evaluation, Fitting & Follow Up Care: Standard: 100% after copay Specialty Lens: \$50 Retail Allowance
VISION EXAM	NON-PANEL PROVIDERS	NON-PANEL PROVIDERS	NON-PANEL PROVIDERS
MATERIALS	Reimbursed up to \$50 Single Vision Lenses Bifocal Lenses Trifocal Lenses Frame Allowance Reimbursed up to \$70	Copays are deducted from reimbursements Reimbursed up to \$34 (MD) \$26 (OD) Reimbursed up to \$29 Reimbursed up to \$43 Reimbursed up to \$53 Reimbursed up to \$64	Copays are deducted from reimbursements Reimbursed up to \$34 (MD) \$26 (OD) Reimbursed up to \$29 Reimbursed up to \$43 Reimbursed up to \$53 Reimbursed up to \$64
CONTACT LENSES	Up to \$210 Up to \$105 Medically Necessary Cosmetic	Up to \$210 Up to \$100	Up to \$210 Up to \$100
Rates/Premiums	90 Single 112 Family Monthly Premium Annual Premium Rate Guarantee	Original renewal was 21.56% Current / Renewal \$ 6.65 / \$ 7.87 \$22.77 / \$26.96 \$3,1483.74 / \$3,727.82 \$37,784.88 / \$44,733.84 18.39% 09/13 - 08/15	\$6.08 \$15.27 \$2,257.44 \$27,089.28 -28.31% 09/13 - 08/15
			\$4.06 \$10.19 \$1,506.68 \$18,080.16 -52.15% 10/13 - 08/15

At renewal group will have an enhanced contact lens benefit that allows members to use their full contact lens allowance toward contact lenses and provides both standard and premium fit contact lens wearers a covered in full contact lens exam after a copy that will never exceed \$60.

Prepared by County Clerk - (Assuming rates stay the same at
69% County Commission and
31% employee)

Type	Single Rate Total	Family Plan Rate Total	Total Additional For Family Plan	County Pays 69% of Family Plan	Employee Pays 31% of Family	Semi-Monthly Payroll Ded.
	County Pays 100%	(Columns A + D + E)	(Columns B - A)			
Vision	\$6.65	\$22.77	\$16.12	\$11.12	\$5.00	\$2.50
Vision-New	\$7.87	\$26.96	\$19.09	\$13.17	\$5.92	\$2.96
Alternate 1	\$7.45	\$25.52	\$18.07	\$12.47	\$5.60	\$2.80
Alternate 2	\$7.16	\$24.54	\$17.38	\$11.99	\$5.39	\$2.69
Alternate 3	\$6.79	\$23.24	\$16.45	\$11.35	\$5.10	\$2.55
Alternate 4	\$6.42	\$21.99	\$15.57	\$10.74	\$4.83	\$2.41
Alternate 5	\$6.17	\$21.14	\$14.97	\$10.33	\$4.64	\$2.32
Davis -2	\$5.92	\$13.62	\$7.70	\$5.31	\$2.39	\$1.19
Superior 1	6.08	15.27	\$9.19	\$6.34	\$2.85	\$1.42
Superior 2	4.06	10.19	\$6.13	\$4.23	\$1.90	\$0.95

**Wood County Commission
Network Comparison
September 11, 2013**

		<u>VSP</u>		<u>Davis</u>		<u>Superior</u>
Ronald Frame		•				
Joanna Knapp		•				
Mitchell Koerber		•				
Deanna Jackson		•		•		
Jerry Lantz		•				
Scott Lauer		•		•		
Vicki Lauer		•		•		
Gregory Ingram		•				
Matthew Ingram		•				
Mark Ruff		•				
John Bays		•		•		
Josh Jenkins		•		•		
Ohlen Cartmell		•		•		
Holly Sprout		•				
Khaled Khamees				•		•
Nicole Whitaker				•		•
Lance Inman				•		•
Matthew Weaver				•		
Walmart ~ OH				•		•
Walmart ~ WV				•		•
Sears						•

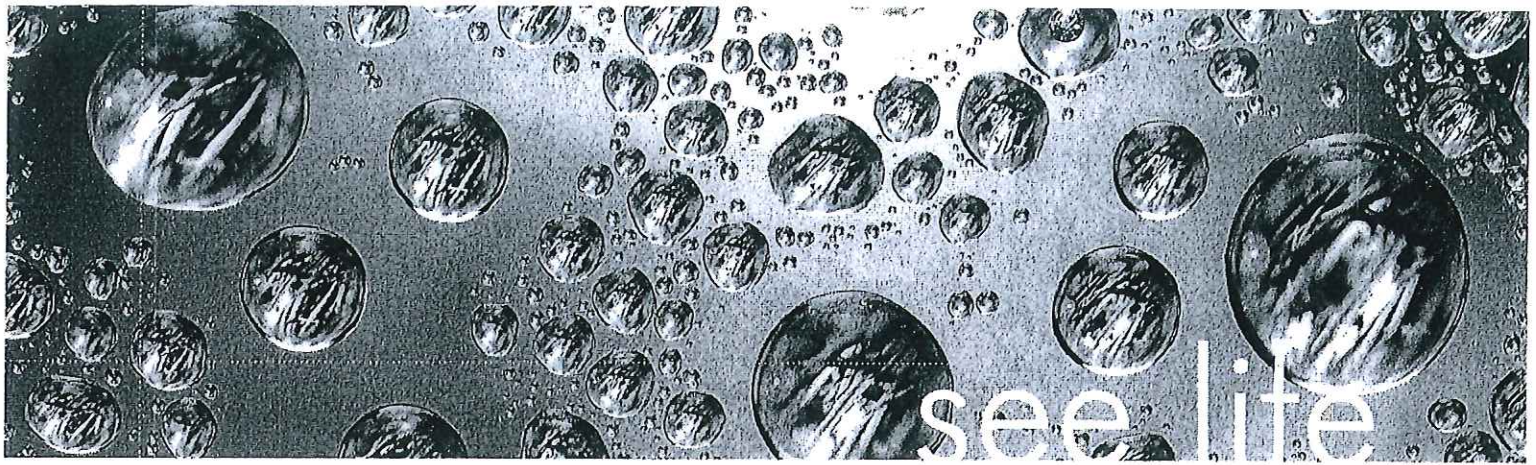
Sams Club

•



**A Vision Care Proposal for
Groups located in West Virginia**

Davis Vision Headquarters: 175 East Houston St. | San Antonio, TX78205
www.davisvision.com



Overview

For nearly 50 years, Davis Vision has been providing maximum value and best-in-class service with innovative comprehensive vision care programs. Today, we are one of the nation's leading vision care companies. With the steady rise in popularity of vision care in cost-effective employee benefits packages, thousands of industry leaders embrace Davis Vision's flexible plan designs, outstanding value and exceptional quality.

Serving large and small companies, public employees, government entities, union groups, health care organizations and Fortune 500 companies | Broad array of paid-in-full options
Competitive premiums | Extensive network of private and retail providers | World-class laboratories | Over 98% client loyalty | Turnkey administrative and customer services

PRODUCT DIFFERENTIATION

Our fully insured vision care plans meet the unique needs of each client.

- Free one-year eyeglass breakage warranty
- 100% U.S.-based customer service
- Vertical integration and collaborative service model

COMPREHENSIVE COVERAGE | A distinct feature of our comprehensive program is the freedom of choice members have when it comes to selecting eyewear. In addition to plan-specified frame and contact lens allowances, Davis Vision's program offers access to its exclusive Collections of frames and contact lenses, providing many members with a covered-in-full benefit.

FRAMES - Members receive a generous allowance toward any frame or they may select from our exclusive Frame Collection comprised of over 200 frames. Each of our comprehensive plan designs includes a selection of fully-covered Collection frames at no out-of-pocket cost beyond the copayment (if applicable).

CONTACT LENSES - Contact lens wearers will find the same outstanding value and quality with Davis Vision's Contact Lens Collection, a value-added option to the plan's contact lens allowance that provides coverage for evaluation, fitting and our popular selection of Collection contact lenses!

Our Comprehensive Plans Offer:

GENEROUS ALLOWANCES | Among the highest allowances in the industry for frames or contact lenses. Or members may select from the largest paid-in-full eyewear selection available with our exclusive Frame and Contact Lens Collection.

SIGNIFICANT DISCOUNTS | Many of the most popular lens options are covered. Additional options available with average discounts of 40% to 60% below retail.

EYEGLASS WARRANTY | Free one-year eyeglass breakage warranty.

EXTENSIVE NATIONAL PROVIDER NETWORK | Credentialed by NCQA-certified process. Includes private ophthalmologists, optometrists and national/regional retail locations.

LENS123® | Free membership in our mail-order contact lens replacement program endorsed by major contact lens manufacturers. Fast, easy and convenient with significant savings.

LASER VISION CORRECTION | Members receive up to a 25% discount off the provider's U&C fees or a 5% discount from the Laser Center's advertised specials, whichever is lower.



With our proven expertise administering programs for municipalities, labor organizations, corporations, managed care organizations and clients large and small, Davis Vision offers unsurpassed flexibility in benefit plan design while effectively controlling costs.

Now you know why so many clients choose—and stay—with Davis Vision.

CONTACT US: Jana DeLong | Account Executive, Group Sales | Office 1.518.220.6456
Fax 1.317.858.0922 | jdelong@davisvision.com

DAVISVISION®
SEE LIFE

175 E Houston St | San Antonio, TX. 78205 | 800.328.4728 | www.davisvision.com

Why Vision Care?

Two thirds of employees say they would trade a vacation day for eye care benefits.¹

72 percent of employees joined their current employer because of workplace benefits. 83 percent stay for the benefits.²

Vision problems are the second most prevalent health problem in the country, affecting more than 120 million people.³

Nearly 90 percent of those who use a computer at least three hours a day suffer vision problems associated with computer eyestrain.³

Eyestrain is the number one health-related office complaint.³

Uncorrected vision can decrease employee performance by as much as 20 percent.³

Vision disorders account for over \$8 billion annually in lost productivity.³

Employers gain as much as \$7 for every \$1 they spend on vision coverage.³

Why Davis Vision?

Value for the member... you'll see it in their eyes

Our plans are designed to reduce or eliminate out-of-pocket cost. With complete freedom to choose any frame they desire, approximately 7 out of 10 members still choose a Davis Vision Collection frame.

Value for the client... healthy eyes = healthy lives

Our rates are among the most competitive industry-wide for total flexibility in plan design, funding options and network composition. No wonder more than 97% of our clients renew their plan with us.

National network... choice and flexibility

Our provider network includes over 33,000 points of access nationwide and was built around the geographical and provider type needs of our clients – in fact, it has averaged 11% growth per year over the last 12 years in response to client needs. The network includes national and regionally focused retailers, as well as private practitioners. All Davis Vision providers are credentialed through our NCQA-certified process, ensuring exceptional vision care for all members.

Service for all... 100% satisfaction!

We do what we say we're going to do... guaranteed! Our goal is 100% satisfaction for clients and for members.

Quality you can see... caring you can feel

We promise quality: in our work, materials, service and network. We have managed vision care's only ISO 9001:2008 certified laboratories with COLTS prescription and FDA conformance certifications. Our Contact Center is ISO 9001:2008 certified (without design), and our provider credentialing process is NCQA-certified.

Community service... more than just a vision plan

We serve our communities with dedication and care, providing vision services, food, clothing, toys and emergency provisions when needed most.

¹ Source: Best's Review, 2006

² 2007 MetLife Survey, Source: MCom, Issue 1, 2008, page 4

³ Vision Council of America, Source: Vision in Business 2007

Davis Vision Extras

In-Network: The choice is yours....Using our program couldn't be easier. Just select the network provider of your choice, make an appointment, identify yourself as a Davis Vision member and leave the rest to us.

Eye Examination

Members receive a comprehensive eye examination, including dilation, when professionally indicated. After the copayment, if applicable, the eye examination is covered in full.

Frames

Davis Vision offers limitless choice:

- **Retail Allowance:** All frames are covered in full up to the plan-specified allowance, plus members receive a 20% discount off any overage that may apply.¹¹
- **Davis Vision Frame Collection:** In lieu of the frame allowance, members can select any frame from Davis Vision's exclusive Collection. The Collection features three levels of frames: Fashion, Designer and Premier, with retail values of \$125 - \$225. By selecting a Collection frame, member eyewear is often completely covered. In fact, approximately 7 out of 10 members take advantage of the tremendous savings by selecting a Davis Vision Collection frame.¹²

Spectacle Lenses

Standard lenses are covered in full, and many extras are included at no cost to our members. Plus, Davis Vision members can select many of the most popular lens options at greatly discounted prices, reflecting savings of up to 40% - 60% when compared to average retail pricing.

Contact Lenses

Members who select contact lenses in lieu of eyeglasses are offered the same great choice:

- **Elective Contact Lens Allowance:** All contact lenses are covered in full up to the plan-specified allowance, plus members receive a 15% discount off any overage that may apply.¹¹

Contact Lens Evaluation, Fitting & Follow-Up Care Allowance: For Standard contact lenses, evaluation and fitting fees are covered in full. For Specialty contact lenses (including, but not limited to, toric, multifocal and gas permeable lenses), members receive \$60 toward their contact lens evaluation and fitting, plus a 15% discount off the balance over \$60.
- **Davis Vision Contact Lens Collection:** In lieu of the allowance, members may be fitted with contact lenses from our Collection, which includes torics and multifocals. All Collection contact lenses are covered in full up to the plan-specified amount and include evaluation, fitting and follow-up care.

Out-of-Network: Members may visit the provider of their choice. If an out-of-network provider is selected, the member pays the provider fees for services and materials at the point of service and then is reimbursed according to the plan schedule outlined in the **Proposed Benefits** table.

¹¹ Additional discounts not applicable at Walmart or Sam's Club locations.

¹² Participating retail providers typically do not display the Collection, but are contractually required to maintain a comparable selection (in both quantity and quality) of frames that would be covered in full, with no additional member out-of-pocket expense.

Davis Vision's Value-Added Features

Our program goes over and above to offer many value-added features at no extra cost!

One-Year Breakage Warranty

All eyeglasses come with a breakage warranty for repair or replacement of the frame and/or lenses for a period of one year from the date of delivery. The one-year breakage warranty applies to all plan-covered eyeglasses (i.e., all spectacle lenses, Davis Vision Collection frames and national retailer frames, where our exclusive Frame Collection is not displayed).

Scratch-Protection Plan

Standard scratch-resistant coating is available for plastic lenses free of charge. Members may also purchase an optional scratch protection plan, which will replace scratched lenses with new lenses of the same material, style and prescription, at no charge (for a period of one year from the original date of dispensing).

Medically Necessary Contact Lenses

(Covered in Full, upon Prior Approval)

When "medically necessary" contact lenses are prescribed and approved to correct a member's eyesight, Davis Vision will cover the cost in full. Contact lenses may be determined as medically necessary in the treatment of the following conditions: Keratoconus, Anisometropia, Corneal Disorders, Pathological Myopia, Aniseikonia, Post-Traumatic Disorders, Aphakia, Aniridia and Irregular Astigmatism. In general, medically necessary contact lenses may be prescribed in lieu of eyeglasses, when it will result in significantly better visual acuity and/or improved binocular function, including avoidance of diplopia or suppression.

Replacement Contact Lens Program

Our proprietary LENS123® mail order program offers the fastest, easiest and most convenient way to buy replacement contact lenses – and if you find a lower price, they will match it. Members simply call 1-800-LENS123 or visit lens123.com with their current prescription.

Ancillary Product Discount

At most participating network offices, members will receive a 20% courtesy discount on items not covered by the benefit, e.g., second pairs, sunglasses, etc. Disposable contact lenses are available at a 10% discount.¹¹

Laser Vision Correction Discounts

Members are entitled to savings of up to 25% off the provider's usual and customary fees, or a 5% discount on any advertised special through our network of physicians and refractive surgery centers (some centers provide a flat fee equating to these discount levels).

Low Vision

With prior approval from Davis Vision, members who require low-vision services and optical devices are entitled to the following coverage, both in- and out-of-network:

Low Vision Evaluation: One comprehensive evaluation every five years, with a maximum charge of \$300. This examination, sometimes called a functional vision assessment, can determine distance and clarity of vision, the size of readable print, the existence of blind spots or tunnel vision, depth perception, eye-hand coordination, problems perceiving contrast and lighting requirements for optimum vision.

Low-Vision Aid: Maximum allowance of \$600 with a lifetime maximum of \$1,200 for items such as high-power spectacles, magnifiers and telescopes. These devices are utilized to maximize use of available vision, reduce problems of glare or increase contrast perception, based on the individual's visual goals and lifestyle needs.

Follow-up care: Four visits in any five-year period, with a maximum charge of \$100 for each visit.

¹¹ Additional discounts not applicable at Walmart or Sam's Club locations.

ORTHODONTIC

Wood County Commissioners #8364

Effective until 6/30/14

Current Benefits:

Per employee per month:

Admin: \$4.98
Claims: \$32.82

Total Costs: \$37.80

Updated Equivalency:

1p: \$18.02
2p: \$54.96
18.54 51.37

monthly:

\$2,500 Ortho Lifetime Maximum:

Per employee per month:

% from current:

Admin: \$4.98
Claims: \$35.05

Total Costs: \$40.03

Updated Equivalency:

1p: \$18.02
2p: \$59.19
0.00% 7.69%

\$3,500 Ortho Lifetime Maximum:

Per employee per month:

% from current:

Admin: \$4.98
Claims: \$35.18

Total Costs: \$40.16

Updated Equivalency:

1p: \$18.02
2p: \$59.43
0.00% 8.13%

WCC :
Single 100% dental + vision
Family: 65% dental + vision
Current: 5.67 per pay

29.43
11.6

Amanda Dennis

From: Amanda Dennis
Sent: Thursday, September 19, 2013 3:18 PM
To: Ron Jones JR; John II. Jones
Subject: FW: Please advise before 9:00am

Just wondering if any of you have an opinion in regards to the following. The figures may not be exact. **Please let me know before 9:00 tomorrow morning, as I'm to submit a recommendation to the Employee Benefits Committee based on the opinion of county commission employees.** Sorry for the late notice.

In an upcoming meeting the Commission will be presented with the option of renewing vision insurance. Some of the options include:

- Renew with our current provider, VSP, with the same benefits – no change in list of providers – rates could **increase** 18.39%
- Renew with our current provider, VSP, with slightly lower benefits (such as \$10 less toward the frame allowance and slightly less reimbursement for non-network providers) – no change in list of providers – rates could **increase** 2.07%
- Change coverage to a different provider, such as Davis Network – comparable benefits, some higher, some lower – change in list of providers – rates could **decrease** 34.63%

In an upcoming meeting the Commission will be presented with the option of changing the orthodontic coverage under the dental insurance. Current benefits are \$1,000 maximum lifetime benefit for each dependent under the age of 19. Options include:

- Up the coverage to \$2,500 – no change in rates for single coverage – family coverage could **increase** approximately \$7.82/month
- Up the coverage to \$3,500 – no change in rates for single coverage – family coverage could **increase** approximately \$8.06/month

Amanda J. Dennis

Wood County Commission
Administrative Assistant
#1 Court Square, Suite 205
Parkersburg, WV 26101
phone: 304-424-1984
fax: 304-424-0194

adennis@woodcountywv.com

Confidentiality Notice: This message, including any attachments, is for the sole use of the individual or entity named above. The message may contain confidential and/or privileged information. If you are not the above-named recipient, you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of this message is strictly prohibited. If you have received this message in error, please notify the sender immediately and destroy all copies of the original message.

Marty Seufer

From: Angie Lawrence <a.lawrence@schwendeman.com>
Sent: Friday, September 20, 2013 3:18 PM
To: Marty Seufer
Cc: Amanda Dennis; 'Angie Lawrence'; k.davis@schwendeman.com; 'Kristen First'; 'Mark Schwendeman'; 'Steve Lyons'
Subject: Wood County

Marty,

It was the recommendation of the insurance committee to renew on the same plan design as you are currently on with VSP for the vision benefits. It was also the recommendation of the insurance committee to not increase the lifetime orthodontia benefits at this time.

Based upon the above, please let me know how the Commission would like to proceed.

Thank you.

Angie Lawrence

Group Benefits Account Manager

109 Putnam Street | Marietta, OH 45750

Phone: 740.373.6793 | Fax: 740.373.7850



A Member-Owned Alliance of the Nation's Premier
Independent Benefit Advisory Firms

****Disclaimer: The information in this email is not intended to be legal or financial advice; please consult with your legal counsel or tax consultant.**

City of Parkersburg
One Government Square
P.O. Box 1627
Parkersburg, WV 26102



Office of the Mayor
Phone (304) 424-8420
Fax (304) 424-8405

Robert D. Newell

September 30, 2013

Wood County Commissioners
#1 Court Square, Room 203
Parkersburg, WV 26101

Dear Commissioners:

I would like to propose a joint project regarding the demolition of the Wood County Jail. The City has been working toward an end game of revitalizing downtown Parkersburg through economic development and creating quality of life projects to increase downtown living. Downtown living has become popular nationwide. There are now several people living in our business district and a couple of developers interested in creating more affordable living space.

The property at 2nd and Market Streets is approximately 180' X 170', or nearly one acre. It would be a perfect place to create seventy-two (72) transitional (hourly) parking spaces with an Urban Dog Park. The majority of communities on the move have long ago established dog parks for city dwellers and we have received many requests from people all over the area to create such a park.

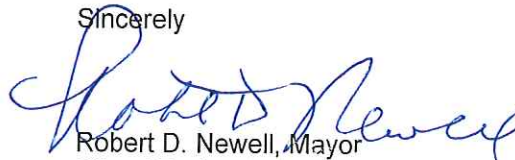
Additionally, as you may know, it is my intention to remove the diagonal meter parking from 2nd Street to accommodate the Little Kanawha Connector that was planned over fifteen (15) years ago. Therefore, a metered lot could replace those removed spaces and would not compete with the seven (7) private entities that provide monthly parking to downtown employees.

As before, we could enter into an agreement to help build and maintain the lot and enforce parking. The revenue arrangement could be geared so the city receives revenue for management and the county receives revenue to recover the costs of establishing the park. A solar powered parking kiosk, such as the one we are placing at 7th and Julianna Streets would eliminate the need for an attendant.

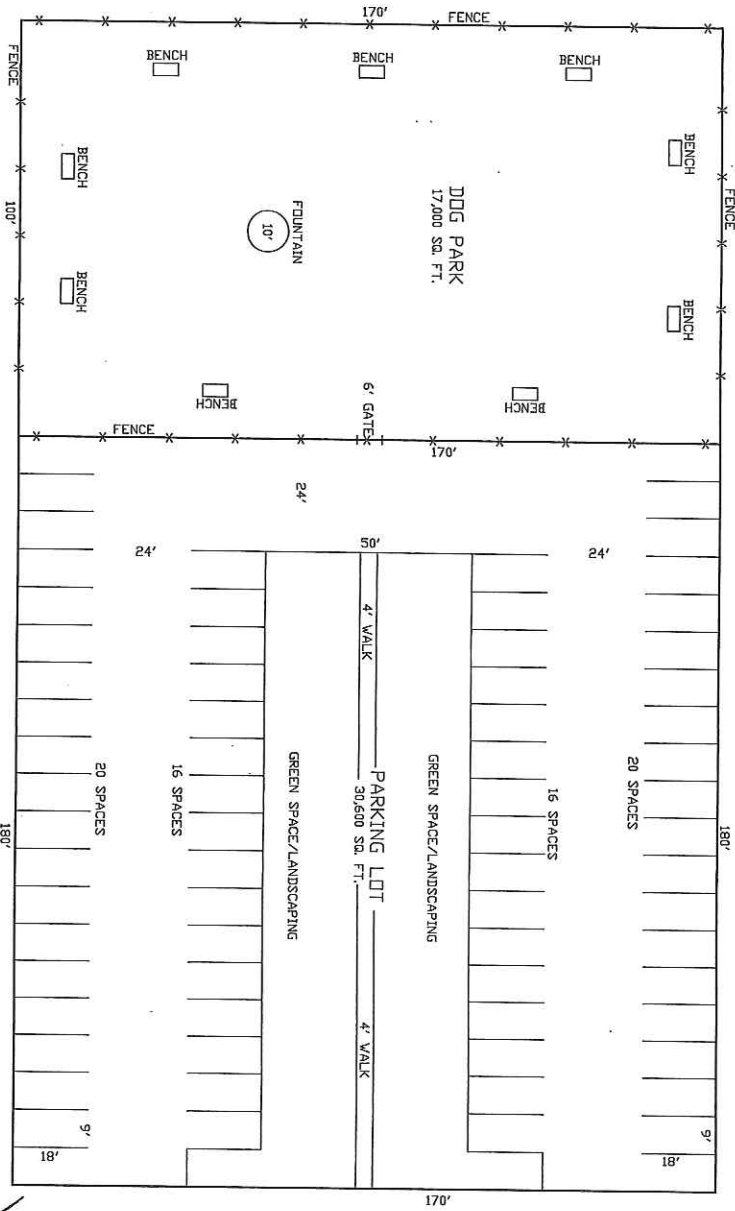
More importantly, on jury days the lot could be reserved for Jury Parking Only and this information could go out with jury notices so they know where free parking exists.

This is a great opportunity to provide 3 needed services. Attached is an example of a design that could accommodate these services to the public. I hope you consider this worthwhile opportunity.

Sincerely


Robert D. Newell, Mayor
City of Parkersburg, WV

RDN/kg



2ND STREET

MARKET STREET

JUSTIN B. SMITH
REGISTERED
12204
STATE OF WEST VIRGINIA
PROFESSIONAL ENGINEER

SCALE = 1 INCH = 30 FEET

DATE: 09/27/2013

DRAWN BY: TAG

CHECKED BY: JBS



CITY OF PARKERSBURG, W.V.
DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING
COUNTY JAIL SITE REDEVELOPMENT

OCTOBER 3, 2013

10/3/13

70/363

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$51,920.00
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE
COURTHOUSE FACILITIES IMPROVEMENT GRANT #54-0109-
012012.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-one thousand nine hundred twenty dollars and zero cents (\$51,920.00) represents reimbursement to Wood County for expenses incurred in regard to the West Virginia Courthouse Facilities Improvement Authority Grant Number 54-0109-012012. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 355 and bearing the date of September 16, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2530

OCTOBER 3, 2013

10/3/13
70/363

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$37,463.13 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 14-CC-09.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-seven thousand four hundred sixty-three dollars and thirteen cents (\$37,463.13) which represents reimbursement to Wood County for expenses incurred during the month of July, 2013, in regard to the West Virginia Division of Criminal Justice Assistance Grant Number 14-CC-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 344 and bearing the date of August 26, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

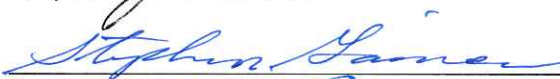
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2531

10/3/13
70/364

OCTOBER 3, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED WAYNE DUNN, AS
PRESIDENT, TO SIGN THE COURT SECURITY PROGRESS REPORT
FOR GRANT NUMBER 13-CS-18.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Monthly Progress Report in regard to the Court Security Grant Number 13-CC-18 for the month of September, 2013.

A copy of the Monthly Progress Report is attached to this ORDER and should be made a part thereof.

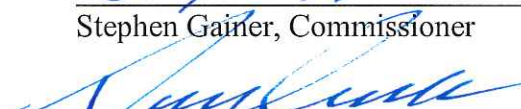
Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2532

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement	10/3/13 70/364
---	----------------------------------	-------------------

RECEIVED (For DJCS Use Only)	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	Project #:	13-CS-18
	FEIN#:	556 000 417
	Funds are hereby requested to cover expenditures	
	FROM:	9/1/13
	TO:	9/31/13

PROJECT CASH EXPENDITURES

Account #	Amount
13-CS-18	\$-0-
TOTAL	\$-0-

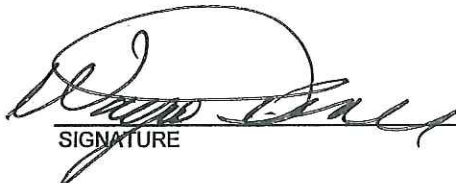
CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President
TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)


SIGNATURE

10/6/13
DATE

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date Program Accountant

10/3/13
70/364

OCTOBER 3, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
COUNTY VISION INSURANCE PLAN FOR EMPLOYEES.

ORDER

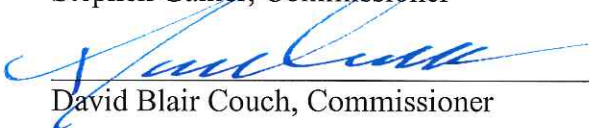
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE the Vision Insurance Plan for Wood County employees. Said Plan is with Vision Insurance Plan (VSP). Said plan starts in October, 2013 and ends in August, 2015 at an annual rate of thirty-eight thousand five hundred sixty-seven dollars and seventy-six cents (\$38,567.76) per year.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2533

10/3/13
70/364

OCTOBER 3, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

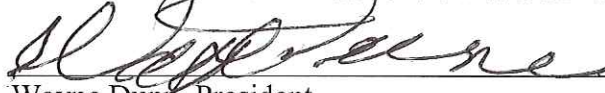
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
DENTAL INSURANCE PLAN FOR COUNTY EMPLOYEES TO
REMAIN AT CURRENT LEVELS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and passed with Wayne Dunn abstaining, did hereby AUTHORIZE Wood County Employee Dental Insurance Plan to remain at current coverage levels, specifically related to orthodontic coverage.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2534

10/3/13
70/364

OCTOBER 3, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
CUSTOMER SUPPORT AGREEMENT FOR COMPUTER
SUPPORT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Stephen Gainer, did hereby AUTHORIZE a contract for computer support with Complete System Support, Inc. (CSSI) at a rate of eight thousand five hundred dollars and zero cents (\$8,500.00) for the period October 1, 2013 through March 31, 2014.

A copy of said contract is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2535

10/3/13
70/364

Complete System Support, Inc

Customer Support Agreement (Software Contract)

10/01/2013 – 03/31/2014

Notice of Change in Billing Periods

In an effort to aid in the allocation of software contract expenses through your fiscal year, beginning this contract year, your software support agreement will be billed in two separate installments of equal amounts. The first installment will be issued 09/01/2013 with the due date of 09/30/2013. The first installment will cover software support for the period of 10/01/2013 thru 03/31/2014. The second installment will be issued 03/01/2014 with the due date of 03/31/2014. The second installment will cover software support for the period of 04/01/2014 thru 09/30/2014.

This document provides the scope and costs of customer support for your company.

- Includes remote support (for those customers with remote support capability) for applications that are part of the covered support contract. Remote support via internet access is the preferred remote access method. Remote support simply enables CSSI to connect to your location to assist in problem resolution or modifications in a timelier manner.
- Emergency distribution of new versions of application programs.
- High priority attention on problem resolution of application programs.
- A fixed rate of \$115.00 per hour for custom programming work and/or on-site problem resolution.
- A fixed rate of \$45.00 per hour for travel time.
- The IRS per mile rate will be applied for mileage expense.
- Hardware and operating system coverage (i.e. UNIX, Windows 2003 server, 2008 server, 2012 server, XP Professional, Vista, Windows 7, and Windows 8) is available as an option to this agreement.
- All support clients will be provided a toll free number for unlimited phone support on covered applications.

COMPLETE SYSTEM SUPPORT, INC.

September 2, 2013

Complete System Support Inc. Customers

Dear Valued CSSI Customers,

In order to better serve you and provide you with the most recent information and software updates, please send us your e-mail contact information. You may provide multiple contacts for each of the software packages listed on your invoice.

We are planning to provide Web Ex sessions in the near future for updated training purposes. The information for these sessions will be e-mailed to you as they are scheduled.

Thank you for selecting Complete System Support Inc. for your software needs.

Sincerely,

Complete System Support, Inc.

Complete System Support, Inc. (CSSI)

Please Return This Portion with Your Payment

[illegible]

OCTOBER 3, 2013

10/3/13
70/364

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of September, 2013. The Request for Reimbursement Form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

10/3/13
70/364

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: **Wood County Commission**

Address: **One Court Square, Suite 203
Parkersburg, WV 26101**

P. O. Number **MV1203**

Grant Number: **F13-HS-03-2010**

FEIN Number: **556000417**

Funds are hereby requested to cover expenditures
For the period of: **9/1/13 - 9/30/13**

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: **Wayne Dunn, Wood County Comm. Pres.**

(Typed Name And Title)

(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

10/6/2013

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

10/3/13
70/365

OCTOBER 3, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
WAYNE DUNN, AS PRESIDENT, TO EXECUTE A GRANT
CONTRACT FOR A JUSTICE ASSISTANCE GRANT NO. 13-JAG-
28.

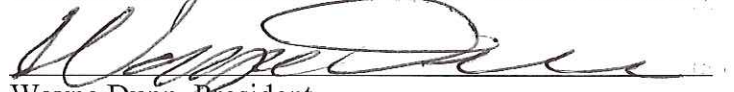
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Contract for a West Virginia Division of Justice and Community Services for a Justice Assistance Grant #13-JAG-28. Said grant is in the amount of twenty thousand dollars and zero cents (\$20,000.00).

A copy of said Contract is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2537

10/3/13
70/365

GRANT CONTRACT AGREEMENT

BETWEEN

DIVISION OF JUSTICE AND COMMUNITY SERVICES

AND

Wood County Commission

13-JAG-28

This **AGREEMENT**, entered into this **11th day of September, 2013** by the Director of the Division of Justice and Community Services, hereinafter referred to as "DJCS", and the **Wood County Commission**, hereinafter referred to as "Grantee."

WHEREAS, DJCS is the recipient of a Justice Assistance Grant from the United States Department of Justice, and

WHEREAS, the Grantee is an eligible applicant who is desirous of receiving funds for: **Funds will provide for one Prevention Resource Officer (PRO) at Williamstown High School.**

NOW, THEREFORE, the parties hereto mutually agree as follows:


1. The Grantee agrees to comply with all applicable federal and state laws and rules, regulations and policies promulgated thereunder.
2. DJCS agrees to assist the Grantee to perform such tasks and functions as set forth in the application which is attached hereto and made part hereof, hereinafter referred to as Attachment A.
3. The Grantee shall do, perform, and carry out in a satisfactory and proper manner as determined by DJCS all duties, tasks and functions necessary to implement the application which is hereto attached as Attachment A.
4. The Grantee will commence its duties under the Agreement on **July 1, 2013**, and shall continue those services/activities until **June 30, 2014**. The terms of this Agreement may only be extended or modified by the mutual written agreement of the parties hereto.

5. In consideration of the services rendered by the Grantee, the sum of up to \$20,000.00 all be obligated by DJCS and said amount shall be deemed to be the maximum compensation to be received for this Agreement unless a written modification is entered into between the parties amending this Agreement.
6. It is the understanding of all parties to this Agreement that DJCS by joining in the Agreement does not pledge, or promise to pledge, the credit of the State of West Virginia, nor does it promise to pay all of the compensation hereunder from monies of the Treasury of the State of West Virginia.
7. To be eligible for any and all payments of the grant amount, the Grantee shall submit a Request for Funds once per month to DJCS. Upon receipt of said request, DJCS shall review the same for reasonableness and appropriateness; and if approved, will cause a warrant to be requested on that sum considered reasonable and appropriate. It is expressly understood that the total compensation shall not exceed the amount set forth in Paragraph Five hereinbefore cited and said compensation will be expended only as outlined in the budget sections of Attachment A, unless written approval of modification of the budget is signed by the parties hereto. Grantee shall submit a fiscal report detailing expenditures to DJCS by the twentieth (20th) day of each month.
8. Grantee hereby represents that it possesses the legal authority to contract for this Agreement and that attached hereto and made a part hereof as Attachment B is a certified copy of the resolution, motion or similar action which was clearly adopted or passed by the Grantee's governing body; and further, that it has directed and authorized an official representative to act in connection with this Agreement. If the Grantee is a State agency, the completed application signed by the agency head is sufficient.
9. Grantee agrees to abide by the grant conditions, terms, assurances and certifications which are a part of Attachment A and such other special terms and conditions that DJCS has set forth in Attachment C which is incorporated herein and made part hereof, if said Special Conditions are appropriate to this Agreement.
10. If, through any cause, the Grantee shall fail to fulfill in a necessary and proper manner, obligations under this Agreement, the DJCS may withhold payments to the Grantee upon notice in writing, suspend, or cancel this Agreement and Attachments. The notice of withholding payments, suspension, or cancellation should set forth the DJCS reasons for taking said action.
11. DJCS and Grantee may from time to time require changes in the scope of services performed hereunder. Grantee agrees to submit a written request for modification prior to changing any budget line item. All such changes, including any increase or decrease in the amount of compensation hereunder or work to be performed, which are mutually agreed upon between the parties shall be in writing.
12. If for any reason funds received by DJCS are suspended or terminated, in whole or in part, funding for this Agreement shall cease.

13. Grantee shall within the time period prescribed by grant conditions upon the termination of the Agreement, submit to DJCS a final report on forms provided by DJCS. Said reports shall reflect actual costs incurred during the terms of this Agreement.
14. The parties hereto agree that notice shall be given by personal service or served when mailed certified U.S. Mail, postage prepaid, return receipt requested to the following addresses:
 - a. Division of Justice and Community Services
1204 Kanawha Boulevard, East
Charleston, West Virginia 25301
 - b. **Grantee Mailing Address:**

**Wood County Commission
One Court Square, Suite 203
Parkersburg, West Virginia 26101**
15. The Grantee shall hold and save DJCS and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the Grantee.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.



Wayne Dunn, President
Wood County Commission

J. Norbert Federspiel, Director
Division of Justice and Community Services