

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, SEPTEMBER 16, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

George "Chip" Chandler was sworn in to the Wood County Civil Service Commission for Deputy Sheriffs.

AGENDA AND DISCUSSION ITEMS

At 9:03 A.M., the County Commission discussed the County-wide ambulance service with Vienna Mayor, Randy Rapp and Fire Chief, Steve Shoal. Chief Shoal was expressing concern that there is not a good backup plan for ambulance service when the two existing services are tied up. Mayor Rapp stated it is an unacceptable situation to have to wait for an ambulance to come from Wirt County. Commissioner Couch asked the 911 Advisory Committee to look in to the situation. Carl Sizemore, Assistant Director of the E-911 Telecommunications Center, stated they had looked at the calls and approximately ten (10) calls a month are being placed to outside ambulance services. Representatives from the ambulance services stated it would help if the 911 Center could screen the calls to prioritize them. The Commission asked that the conversation be revisited on October 21, 2013 at 9:00 A.M. after the E-911 Advisory Council has had the opportunity to address the matter.

At 9:32 A.M., the Commission met with Rosalie Parsons to discuss the KISRA (Kanawha Institute for Social Research and Action) Program. The program works with mainly males in need, as long as they have a child.

At 9:51 A.M., Commissioner Dunn stated the PHS Stadium funding meeting was cancelled.

The County Commission announced a vacancy on the Veterans Park Advisory Board. (Order A/1177)

The County Commission announced a vacancy on the Wood County Recreation Commission. (Order A/1178)

At 9:52 A.M., the County Commission discussed the Alternative Transportation Committee. They announced twenty vacancies and placed Jeremy Cross and Vince Nedeff in nomination. (Order A/1179)

At 10:00 A.M., the Commission discussed demolition of the former Wood County Holding Center. They tabled the awarding of bids for asbestos abatement and demolition. (Order M/2505)

At 10:12 A.M., the Commission discussed the Smart Energy Solutions Program. Gary Thompson who assists in the program joined in the discussion. Following a lengthy discussion, it was decided to move this discuss to the next agenda on Thursday.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1177, A/1178, A/1179, M/2501, M/2502, M/2503, M/2504, M/2505, M/2506, M/2507, M/2508, M/2509, M/2510, M/2511 and M/2512

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:49 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled September 16, 2013.

Wood County Commission Meeting
Held September 16, 2013

Please Print

1.	Dianne Wainman
2.	Steve Scholl Steve Scholl
3.	RANDY RAPP
4.	Ed Hupp
5.	Carl Sizemore
6.	Mike St. Clark
7.	LARRY STEPHENS
8.	Rosalie Parsons
9.	Barb Briggs
10.	Jim Miracle WCo LLC
11.	Gary Thompson
12.	
13.	
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Wood County Commission Agenda

9/16/2013
1 Court Square, Suite 203
Parkersburg, WV 26101

9:00 AM	Administrator's Report	Marty Seufer, County Administrator
	Discuss County-wide ambulance service	Mayor Randy Rapp and Chief Steve Scholl – City of Vienna
	Present information on KISRA program (per WD)	Rosalie Parsons
	Discuss funding – PHS Stadium (Per DBC)	Larry Allen and PHS Stadium Committee
	Announce vacancy on Veterans Park Advisory Board – Tom “Pat” Coakley vacancy	
	Consider appointment of Larry Allen to the Wood County Recreation Commission	
	Discuss and consider nominations to the Wood County Alternative Transportation System Council	
	Consider awarding bids for demolition and asbestos abatement of the former Wood County Holding Center	
	Discuss Smart Energy Solutions Program (per DBC)	
	County Commissioners' Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

9/16/13
70/352

SEPTEMBER 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION ANNOUNCED A VACANCY ON
THE VETERANS PARK ADVISORY BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, announced that a vacancy exists on the Veterans Park Advisory Board due to the resignation of Tom "Pat" Coakley. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The unexpired term expires December 31, 2016

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1177

9/14/13
70/352

SEPTEMBER 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED LARRY ALLEN TO
FILL A VACANCY THAT EXISTS ON THE WOOD COUNTY
RECREATION COMMISSION.

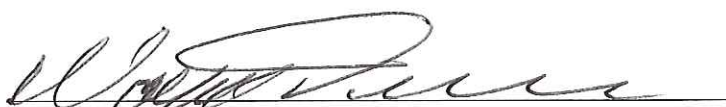
ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, appointed Larry Allen to fill a vacancy that exists on the Wood County Recreation Commission. Said vacancy is due to the fact that Mr. Allen's term expired September 15, 2013. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

Mr. Allen's new term will expire September 15, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

SEPTEMBER 16, 2013

9/16/13
70/353

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED VACANCIES ON THE NEWLY CREATED WOOD COUNTY ALTERNATIVE TRANSPORTATION SYSTEM COUNCIL. THEY ALSO PLACED JEREMY CROSS AND VINCE NEDEFF IN NOMINATION.

ORDER

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby announce that twenty vacancies exist on the newly created Wood County Alternative Transportation System Council. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.


The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Jeremy Cross in nomination to represent Wood County Parks.

The County Commission, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, placed Vince Nedeff in nomination to represent the trail user community.


Terms will be for two (2) years and will expire July 15, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

9/16/13
70/352

SEPTEMBER 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE SALVATION ARMY.

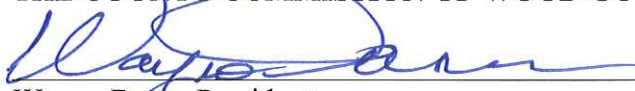
ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Salvation Army Project #13LEDA0254 in the amount of four thousand dollars and zero cents (\$4,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

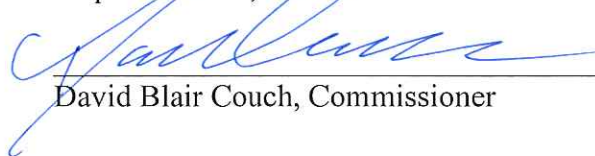
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2502

SEPTEMBER 16, 2013

9/16/13
70/352

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

COPY

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,


NOW THEREFORE, BE IT RESOLVED, that Wayne Dunn, in his official capacity as President, is **AUTHORIZED** to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

SALVATION ARMY PROJECT (#13LEDA0254) - \$4,000.00

RESOLVED this 16TH day of **SEPTEMBER, 2013**.

APPROVED:

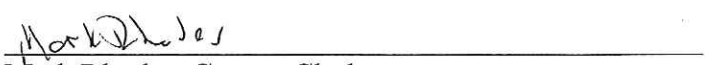
THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on September 16, 2013.


Mark Rhodes, County Clerk

9/16/13
70/352

SEPTEMBER 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE PRESSLEY RIDGE SCHOOL ROOF PROJECT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Pressley Ridge School Roof Project #10LEDA0999N in the amount of twenty-five thousand dollars and zero cents (\$25,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2503

SEPTEMBER 16, 2013

9/16/13

70/352

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

COPY

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

NOW THEREFORE, BE IT RESOLVED, that Wayne Dunn, in his official capacity as President, is AUTHORIZED to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

PRESSLEY RIDGE SCHOOL ROOF PROJECT (#10LEDA0999N) - \$25,000.00

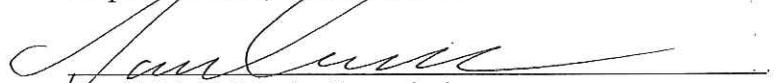
RESOLVED this 16TH day of **SEPTEMBER, 2013**.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on September 16, 2013.


Mark Rhodes, County Clerk

9/16/13
70/353

SEPTEMBER 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE WOOD COUNTY 4-H CAMP PROJECT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Wood County 4-H Camp Project #11LEDA1751NH in the amount of five thousand dollars and zero cents (\$5,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2504

9/16/13
70/353

SEPTEMBER 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

COPY

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

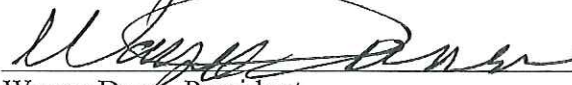
NOW THEREFORE, BE IT RESOLVED, that Wayne Dunn, in his official capacity as President, is **AUTHORIZED** to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

WOOD COUNTY 4-H CAMP PROJECT (#11LEDA1751NH) - \$5,000.00

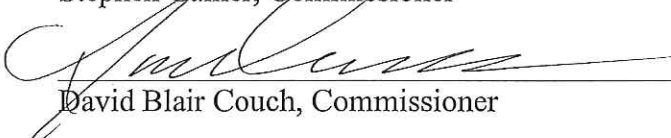
RESOLVED this 16TH day of **SEPTEMBER, 2013**.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on September 16, 2013.


Mark Rhodes, County Clerk

9/16/13
70/353

SEPTEMBER 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY TABLE THE
AWARDING OF BIDS FOR ASBESTOS ABATEMENT &
DEMOLITION OF THE FORMER WOOD COUNTY HOLDING
CENTER

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby TABLE the awarding of bids for the demolition and asbestos abatement of the former Wood County Holding Center. Said awarding of the bids will be held on Monday, September 23, 2013 at 9:00 a.m. in Room 203 of the Wood County Courthouse to allow for a one week public comment period regarding the possible demolition of the structure.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2505

SEPTEMBER 16, 2013

9/16/13
70/354

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-2011. SAID REQUEST IS IN THE AMOUNT OF \$5,024.69

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-2011. The Request for Reimbursement is in the amount of five thousand twenty-four dollars and sixty-nine cents (\$5,024.69) for the month of August, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2506

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

9/16/13
70/354

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1203 Grant Number: F13-HS-2011 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 8/1/13 - 8/31/13
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$5,024.69
TOTAL	\$5,024.69

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm 9/16/2013
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

SEPTEMBER 16, 2013

9/16/13
70/354

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$1,365.23

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. The Request for Reimbursement is in the amount of one thousand three hundred sixty-five dollars and twenty-three cents (\$1,365.23) for the month of August, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department, the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

9/16/13
78/354

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: Wood County Commission

Address: One Court Square, Suite 203
Parkersburg, WV 26101

P. O. Number: MV1203

Grant Number: F13-HS-03-154

FEIN Number: 556 000 417

Funds are hereby requested to cover expenditures

For the period of: 8/1/13 - 8/31/13

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$1,365.23
TOTAL	\$1,365.23

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President

9/16/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

SEPTEMBER 16, 2013

9/16/13
70/354

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$2,297.64

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-406. The Request for Reimbursement is in the amount of two thousand two hundred ninety-seven dollars and sixty-four cents (\$2,297.64) for the month of August, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Jackson County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

9/16/13
70/354

COPY

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: Wood County Commission

Address: One Court Square, Suite 203
Parkersburg, WV 26101

P. O. Number: MV1203

Grant Number: F13-HS-03-406

FEIN Number: 556 000 417

Funds are hereby requested to cover expenditures

For the period of: 8/1/13 - 8/31/13

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$2,297.64
TOTAL	\$2,297.64

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm. 9/16/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

SEPTEMBER 16, 2013

9/16/13
70/354

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER GRANT NUMBER F13-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$15,800.35

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. The Request for Reimbursement is in the amount of fifteen thousand eight hundred dollars and thirty-five cents (\$15,800.35) for the month of August, 2013. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Parkersburg Police Department, the Doddridge County Sheriff's Department, the Williamstown Police Department, the Pleasants County Sheriff's Department, the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

9/16/13
20/354

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1203
	Grant Number:	F13-HS-03-402
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures	
	For the period of: 8/1/13 - 8/31/13	

PROJECT CASH EXPENDITURES

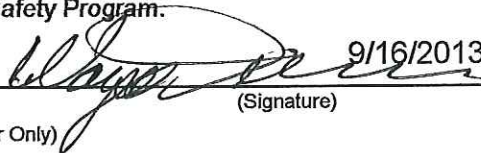
Account Number	Amount
9007-2012-0802-099-128	\$15,800.35
TOTAL	\$15,800.35

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President



9/16/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

SEPTEMBER 16, 2013

9/16/13
70/355

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER GRANT NUMBER F13-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$8,510.34

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. The Request for Reimbursement is in the amount of eight thousand five hundred ten dollars and thirty-four cents (\$8,510.34) for the month of August, 2013. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Parkersburg Police Department, the Ritchie County Sheriff's Department, the Spencer Police Department, the Spencer Police Department, the Ravenswood Police Department, the Jackson County Sheriff's Department, the Doddridge County Sheriff's Department, the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

9/16/13
70/355

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1203 Grant Number: F13-HS-03-410 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 8/1/13 - 8/31/13
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$8,510.34
TOTAL	\$8,510.34

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President 9/16/2013
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

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(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

9/16/13
70/355

SEPTEMBER 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT THROUGH THE WEST VIRGINIA COURTHOUSE FACILITIES IMPROVEMENT FUND FOR THE COURTHOUSE DRAINAGE PROJECT.

ORDER

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, as President, and on behalf of the County Commission, to EXECUTE a Reimbursement Request for fifty-one thousand nine hundred twenty dollars and zero cents (\$51,920.00) from the West Virginia Courthouse Facilities Improvement Fund. Said Grant Funds were used to repair the interior drains of the Historic Wood County Courthouse.

A copy of said Reimbursement Request is attached to this ORDER and should be made a part thereof.

Information relating to the West Virginia Courthouse Facilities Improvement Fund Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

WEST VIRGINIA Courthouse Facilities Improvement Authority	Request for Reimbursement	9/16/13 70/355
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> COPY RECEIVED </div>	Funds Recipient: Wood County Commission	
	Address: One Court Square, Parkersburg, WV 26101	
	Project #: 54-0109-012012	
	Grant ID #: 20565	
	FEIN #: 556000417	
	Funds are hereby requested to cover expenditures FROM: June 17, 2013 TO: August 16, 2013	

VENDOR INFORMATION - Please list below all invoices associated with this request for reimbursement. List the vendor name and date of the invoice in this column. Attach a copy herein of the corresponding vendor invoice(s) marked "paid" and proof of payment for services (copy of check).

L&L Contracting LLC - August 16, 2013

Total Dollar
Amount of
Each Invoice

Total Invoice -	\$64,900
CFIA Funds -	\$51,920
Wood County -	\$12,980

FUNDS RECIPIENT REIMBURSEMENT REQUEST:

This request is in the amount of \$ 51,920.00 9/16/13

Pursuant to the authority vested in me, I certify that this request is correct and proper for reimbursement.

9/16/13 
 Date Authorized Official

CFIA USE ONLY CERTIFICATION:

I certify that this report presents expenditures of funds for the period covered and for the total project budget to date, made in accordance with the approved application for this funding program.

BY: Melissa K. Smith, Executive Director SIGNATURE DATE
 TYPED NAME & TITLE (Authorized Official or Financial Officer Only.)

SEPTEMBER 16, 2013

9/16/13
70/355

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 12-VA-008. SAID REQUEST IS IN THE AMOUNT OF \$2,407.50

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 12-VA-008. The Request for Reimbursement is in the amount of two thousand four hundred seven dollars and fifty cents (\$2,407.50) for the month of August, 2013. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocates, Tiffany Kiger; Time Sheets for the Assistant Victim Advocate, Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement	9/16/13 70/355
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COPY RECEIVED

(For DCJS Use Only)

Subgrantee:	Wood County Commission
Address:	One Court Square, Suite 203 Parkersburg, WV 26101
Project #:	12-VA-008
FEIN#:	556 000 417
Funds are hereby requested to cover expenditures	
FROM:	8/1/13 TO: 8/31/13

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$2,407.50
Travel/Training	
Space	
Other	
TOTAL	\$2,407.50

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President, Wood County Commission
TYPED NAME & TITLE



SIGNATURE

9/16/13
DATE

(Authorized Official or Grant Financial Officer ONLY)

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ Date _____ Program Accountant

Check Register

Company Name Wood County Commission

Page 8 of 8

Run Date 09/11/2013 2:34:04PM

Yes

<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Total Net Pay</u>	<u>Amount</u>
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212,258.44


09/11/2013

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
OH	13,124.84	301.81
WV	294,166.34	12,752.78
Grand Total:	307,291.18	13,054.59

Check Register Report for Wood County Commission

Report Date/ Time: 9/10/2013 8:10:00AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5294	ALCOHOLMONITO	ALCOHOL MONITORING SYSTEM	REGULAR	09/10/2013	299.73	
5295	MFC	MFC CORPORATION	REGULAR		750.08	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>1,049.81</u>	
Report Totals					<u><u>1,049.81</u></u>	



Check Register Report for Wood County Commission

Report Date/ Time: 9/10/2013 8:18:51AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
153193	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	09/10/2013	355.06	
153194	CWS	CWS	REGULAR		20.05	
153195	DIGITAL ALLY	DIGITAL ALLY, INC.	REGULAR		5,415.00	
153196	DOMINIONH	DOMINION HOPE	REGULAR		176.48	
153197	DOWLER'S	DOWLER'S TRACTOR SALES	REGULAR		59.97	
153198	KUSTOM	KUSTOM SIGNALS, INC.	REGULAR		29,121.00	
153199	LEAVITT	LEAVITT FUNERAL HOME	REGULAR		250.00	
153200	LOWES	LOWE'S COMPANIES, INC.	REGULAR		16.81	
153201	MAHONE TI	MAHONE TIRE CO	REGULAR		56.00	
153202	P-WCVCB	GREATER PARKERSBURG CONVE	REGULAR		1,323.00	
153203	PARKSHARD	PARKS HARDWARE & SUPPLY	REGULAR		7.47	
153204	RICOH USA	RICOH USA INC	REGULAR		1,230.35	
153205	RIS	RECORDS IMAGING & STORAGE	REGULAR		735.80	
153206	SMITH JODI	JODI SMITH	REGULAR		131.53	
153207	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR		500.00	
153208	VENSEL	ANITA VENSEL	REGULAR		178.00	
153209	VERIZONW	VERIZON WIRELESS	REGULAR		511.15	
153210	WCHLC	WOOD COUNTY HISTORIC LAND	REGULAR		5,000.00	
153211	WOOFTER A	ANDREW C. WOOFTER, III	REGULAR		110.50	

GENERAL FUND Bank Id 101 Totals 45,199.17

Report Totals 45,199.17








MID-OHIO VALLEY DAY REPORT CENTERS

Wood County Office: 916 Market Street, Parkersburg, WV 26101

(304) 422-8570 * fax: (304) 422-8579

9/16/13
70/353

Honorable Wood County Commission

Re: Full Time Hire Request

Employee: Kimberly A. Mertz

Please remove Kimberly Mertz from the part time position as office manager at the Spencer office to full time office manager and counselor at a salary of \$29,000 a year with benefits.

Sincerely,

Dennie Huggins


9/16/13
70353

STATE OF WEST VIRGINIA
COUNTY OF WOOD } TO -WIT:

I, George "Chip" Chandler, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Civil Service Commission for Deputy Sheriffs in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 16th day of SEPT, 2013.



County Commission of Wood County