

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 14, 2014

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Tyler D. Masters was sworn in as Humane Officer with the Humane Society of Parkersburg.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Tim Walker and Rickie Yeager from the City of Parkersburg. They requested that the County designate them as their Home Consortium representative.

At 9:43 A.M., the County Commission met with Tiffany Hess and Stuart Stickel from the West Virginia State Auditor's Office. They held the exit interview for the 2012/2013 fiscal year audit. (Copies of the Schedule of Findings and Questioned Costs are attached to these minutes.)

The County Commission authorized a revision to the Wood County Building Permit System. (Order A/1265)

The County Commission interviewed Scott Knopp for a vacancy on the Mineral Wells Public Service District.

The County Commission signed the Agreed Order involving the Estate of Paul J. McGivern to remove the sheriff and appoint Julie A. Vincent as Successor Executrix. Information in regard to this estate is on file in the Probate Office. (Probate Order attached)

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, appointed Blaine Auville, JJ Barrett, Chief Eric Taylor, Randy Lowe, Jim Rose, Christina Smith, Jeff Walsh, Tim Thomas, Bob Mercer, Steve Scholl and Jane Wise to the Wood County Local Emergency Planning Committee. (Order A/1260)

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and mad unanimous by Wayne Dunn, announced that two vacancies exist on the Wood County Parks and Recreation Commission Waste Water Facility Board. (Order A/1261)

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and mad unanimous by Wayne Dunn, announced that vacancies exist on the Wood County E-911 Advisory Board. The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and mad unanimous by Wayne Dunn, placed Chief George Young, Chief Shawn Graham, Charles Meyers and Jack Horton in nomination. (Order A/1262)

The County Commission, upon a motion duly made, seconded and passed, appointed Mayor Randy Rapp, Scott Dansey, Harry Silvis, Harold Shank, Eric Ritchie and Doug Ernest to the Wood County Development Authority. (Order A/1260)

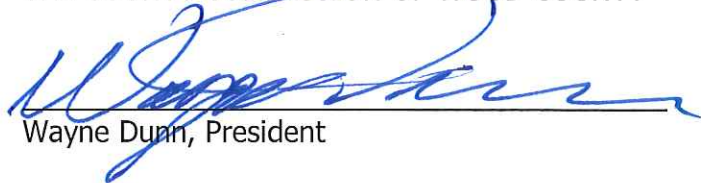
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1252, A/1253, A/1254, A/1255, A/1256, A/1257, A/1258, A/1259, A/1260, A/1261, A/1262, A/1263, A/1265, M/2746, M/2748. ,2748-A, M/2748-B

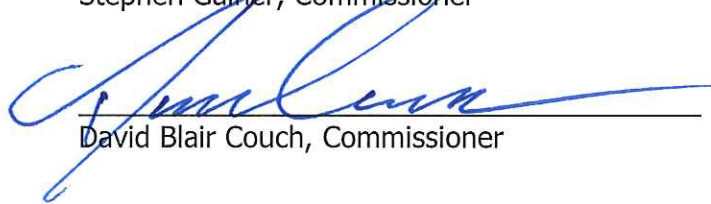
Having no further scheduled appointments or business to attend to, the County Commission officially adjourned at 10:39 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled April 14, 2014.

Wood County Commission Meeting
Held April 14, 2014

Please Print

1.	Raymond M Jones
2.	TIM WALKER CITY OF PARKERSBURG
3.	Ray City of Parkersburg
4.	Stuart Stichel WVSAO
5.	Tiffany G. Ness WVSAO
6.	Scott Knott MWPSO
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission Agenda

4/14/2014

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Exit interview for Audit	Tiffany Hess, WV State Auditor's Office
	Consider Resolution for Parkersburg/Wood County Home Consortium	Tim Walker
	Consider revisions to the Building Permit Ordinance regarding permit fees	
9:45 A.M. <i>NO SHOW</i>	Interview for Mineral Wells Public Service District vacancy	Howard Baldwin
10:00 A.M.	Interview for Mineral Wells Public Service District vacancy	Scott Knopp
	Consider agreed order involving the Estate of Paul J. McGivern to remove Sheriff and appoint Julie A. Vincent as Successor Executrix	
	Consider appointment of Bob Mercer, Chief Steve Scholl, Jane Wise, Blaine Auville, JJ Barrett, Chief Eric Taylor, Randy Lowe, Jim Rose, Christina Smith, Jeff Walsh and Tim Thomas to the Wood County Local Emergency Planning Committee	
	Announce vacancies on the Wood County Parks and Recreation Commission Public Utility Board – Andrew Borkowski and Bill Ambrose terms expire May 1, 2014	
	Announce vacancies and consider nominations to the Wood County E-911 Advisory Board – Chief George Young, Chief Shawn Graham, Charles Meyers and Jack Horton terms expire April 30, 2014	
	Consider appointments to the Wood County Development Authority – Mayor Randy Rapp, Scott Dansey, Harry Silvis, Harold Shank, Eric Ritchie and Doug Ernest	
	Administrator's Report	Marty Seufer, County Administrator
	County Commissioner's Reports	

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Section II - Financial Statement Findings

**Schedule of Expenditures of Federal Awards
2013-001**

CONDITION:

We noted during our audit that the Schedule of Expenditures of Federal Awards included in the financial statements required several adjustments in order to fairly state the federal expenditures.

CRITERIA:

Federal guidelines require that counties receive a Single Audit if their federal grant expenditures exceed the amount of \$500,000. It is therefore imperative that the county accurately report all federal grant expenditures on the Schedule of Expenditures of Federal Awards.

OMB Circular A133 §310(b) states in part that:

§ .310(b) Financial statements.

(b) Schedule of expenditures of Federal awards. The auditee shall also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements. At a minimum, the schedule shall:

- (1) List individual Federal programs by Federal agency.
- (2) For Federal awards received as a sub recipient, the name of the pass-through entity and identifying number assigned by the pass-through entity shall be included.
- (3) Provide total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available.
- (4) Include notes that describe the significant accounting policies used in preparing the schedule.
- (5) To the extent practical, pass-through entities should identify in the schedule the total amount provided to sub recipients from each Federal program.

CAUSE:

The Wood County Commission and County Clerk have not implemented an efficient system for recording federal grant expenditures, program names, and CFDA numbers for reporting purposes. This inefficiency makes the compilation of information unnecessarily cumbersome and increases the likelihood of inaccuracies.

EFFECT:

As a result of these weaknesses, the necessary documentation for the Schedule of Expenditures of Federal Awards was not readily available.

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**Schedule of Expenditures of Federal Awards
2013-001 (continued)**

RECOMMENDATION:

The County should designate a grant coordinator to be responsible for compiling all federal grant information necessary to accurately and completely present the Schedule of Expenditures of Federal Awards. This person would also be responsible for ensuring the schedule is included in the client prepared financial statement. The Wood County Commission, County Clerk, and Sheriff should work together to establish procedures to ensure that all federal award information is given to the grant coordinator. Further, salaries being reimbursed by federal programs should be budgeted, received in, and paid out of revenue and expenditures line items designated for the applicable program.

AUDITED AGENCY'S RESPONSE:

The County Commission will require the grant administrator to provide the finance department with a tracking form that provides the information we are missing. This will be a requirement of the administrator prior to approval of the commission to apply for the grant.

WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Other Post-Employment Benefits Obligation
2013-002

CONDITION:

We noted during this audit that the Wood County Commission failed to record the Other Post-employment Benefits Obligation payable in the County's financial statements in accordance with GASB Statement Number 45 and generally accepted accounting standards.

CRITERIA:

Governmental Accounting Standards Board (GASB) Statement Number 45 requires that state and local government employers report the costs and obligation associated with post-employment healthcare and other non-pension benefits known as other post-employment benefits. The requirements of this statement are effective in three phases based on a government's total annual revenues in the first fiscal year ending after June 15, 1999. Governments with annual revenues of \$100 million or more (Phase 1 governments) are required to implement in the periods beginning after December 15, 2006. Governments with annual revenues between \$10 million and \$100 million (Phase 2 governments) are required to implement in the periods after December 15, 2007. Governments with revenues less than \$10 million (Phase 3 governments) are required to implement in the periods after December 15, 2008. Component units are required to implement GASB 45 the same fiscal year as the primary government.

CAUSE:

Officials did not obtain the actuarial study to determine a correct calculation of the annual required contributions which were necessary to reflect this liability in the financial statements and failed to account for the Other Post-employment Benefits obligation.

EFFECT:

The liabilities are substantially understated which necessitates a qualification of opinion on the financial statements for the governmental activities.

RECOMMENDATION:

The County should review the requirements set forth in GASB Statement Number 45 and calculate the liability related to Other Post-employment Benefits accordingly.

AUDITED AGENCY'S RESPONSE:

The County position is now as always there is no liability. The County has attempted to contract with the State recommended firm four years ago and again the following year. After information about the County was sent the study was not done. I believe this means the County has no liability, so therefore the firm could not make a profit by telling us how to reduce the liability.

AUDITOR RESPONSE:

As stated in the finding, GASB Statement Number 45 requires that local government employers report the costs and obligation associated with postemployment healthcare and other non-pension benefits known as other postemployment benefits. An actuarial study would determine what amount, if any, those costs come to.

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**Miscellaneous Revenue Receipts
2013-003**

CONDITION:

We noted during our audit that the Wood County Sheriff's tax office failed to consistently issue receipts in a timely fashion.

CRITERIA:

West Virginia Code §7-5-1 states in part:

"When any money is paid to the Sheriff, except for taxes, the Sheriff shall give to the person paying the same duplicate receipts therefore, stating briefly the fund or account for which paid....."

Proper internal control procedures require receipts be written at the time of collection and a copy be given to the payer at that time.

CAUSE:

The Wood County Sheriff's tax office does not have procedures in place to ensure that receipts are always issued in a timely fashion.

EFFECT:

There is a greater risk of inaccuracies occurring when preparing the reconciliation of funds report. Additionally, there is a greater risk that a misuse of funds collected could occur and not be detected in a timely fashion.

RECOMMENDATION:

Pre-numbered receipts should always be prepared and given to the actual payer at the time the money is collected which will provide substantial documentation for the various sources of revenues of the County.

AUDITED AGENCY'S RESPONSE:

To fix this issue we have trained a back up person to do the receipts to make sure they are done every day when the money is collected.

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Sheriff's Tax Refund Account

2013-004

CONDITION:

We noted during our audit that the Wood County Sheriff's Tax Office is not properly maintaining the tax refund account. An unidentified balance is being carried in this account. If properly maintained, this account would come to a reconciled zero balance at the end of each month.

CRITERIA:

Adequate internal control procedures require that account balances be properly reconciled. Proper internal controls further require that accounting controls are established and maintained to identify and correct all differences in a timely manner.

CAUSE:

The Sheriff's Tax Office did not have proper internal control procedures in place for issuing refunds. The tellers write the refund checks as necessary. They then give these checks to the office manager for review. The office manager generates a computer report showing the amount of refunds that should have been issued that day. She then issues a check from the tax distribution account to be transferred into the refund account for the amount on the computer report. At no time is the computer report being reconciled to the checks written for that day.

EFFECT:

Discrepancies were not discovered and corrected in a timely manner. Money has been transferred from the tax distribution account without the corresponding refund checks being issued. An unidentified balance is being held in this account.

RECOMMENDATION:

The Wood County Sheriff's Tax Office should take steps to properly reconcile this account. Computer reports should be compared to checks issued to verify the proper person receives the refund. Checks should be remitted to the proper taxpayers to bring this account to a reconciled zero balance. Further, any old outstanding checks should be turned over to the State Treasurer as unclaimed property.

AUDITED AGENCY'S RESPONSE:

We no longer have an unidentified balance being carried in this account and every month is reconciled to a zero balance. We are taking the steps to turn the old outstanding check over to the State Treasurer as unclaimed property.

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**County Clerk's Office Account - Reconciliations
2013-005**

CONDITION:

We noted during our audit that the County Clerk's Office bank account was not being properly reconciled. At June 30, 2013, there was additional monies in the county clerk's bank account which were unaccounted for. This account should normally come to a reconciled zero balance at the end of each month.

CRITERIA:

Adequate internal control procedures require that account balances be properly reconciled with bank accounts. Proper internal controls further require that accounting procedures are established and maintained to identify and correct all differences in a timely manner.

CAUSE:

The County Clerk's office did not have adequate control procedures in place to ensure that a proper bank reconciliation was being performed on a monthly basis. The reconciled balance was not being compared to the monthly collections. Further, documents sold online were not being properly reconciled to the electronic funds deposits into the bank account.

EFFECT:

Discrepancies were not discovered and corrected in a timely manner.

RECOMMENDATION:

The County Clerk's bank account should be reconciled to actual collections and remittances each month, and any discrepancies should be investigated and corrected immediately.

AUDITED AGENCY'S RESPONSE:

The problem occurred when on-line payments were credited to our bank account and not in our fee system. The accounts have been reviewed and are up to date. The fees are not remitted to the Sheriff until after the accounts have been reconciled with the bank statement. Fees are to be remitted to the Sheriff by the 10th day of each month. Switching to on-line bank statement has enabled us to review, reconcile and meet that deadline.

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**Expenditures - Community Criminal Justice Fund
2013-006**

CONDITION:

We noted during our audit that expenditures were made from the Community Criminal Justice Fund which are unallowable. Further, the Day Report Center was not following the County's purchasing procedures policy.

CRITERIA:

West Virginia Code §62-11C-8(a) states, in part, that:

"The treasurer of the county designated as the fiscal agent for the board... shall establish a separate fund designated the community criminal justice fund. He or she shall deposit all fees remitted by the municipal, magistrate and circuit clerks... and all funds appropriated by a county commission...and all funds provided by the governor's committee for approved community corrections programs in the community criminal justice fund. Funds in the community criminal justice account are to be expended by order of the designated county's commission upon recommendation of the community criminal justice board in furtherance of the operation of an approved community corrections program."

The Wood County Commission's purchasing policy states in part:

"The Elected Official or authorized person shall submit a requisition via paper or email to the County Administrator's Office. If the request does not exceed budgeted amount, the Purchase Order will be issued. If the request exceeds budgeted amount the request will be denied until a budget revision is submitted."

CAUSE:

Adequate policies and procedures were not in place to ensure compliance with these statutes.

EFFECT:

The Wood County Commission authorized the Wood County Clerk to make expenditures from the Community Criminal Justice Fund which are not in compliance with West Virginia Code. Further, purchase orders were not issued for all appropriate expenditures from this fund in the current fiscal year.

RECOMMENDATION:

The Wood County Commission and the Wood County Day Report Center are directed to review these statutes and develop policies to ensure that monies from the Community Criminal Justice Fund are used only to administer the community corrections program and not for an unlawful purpose. The director of the Day Report Center should be given a copy of the current County purchasing policy and comply with it as such.

AUDITED AGENCY'S RESPONSE:

The Interim Director of the Wood County Day Report Center has been provided a copy of the Wood County Purchasing policy and instructed that his agency must adhere to it.

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**Circuit Clerk Depository Collateral
2013-007**

CONDITION:

It was noted during our audit that the Circuit Clerk bank accounts were not under the same federal employer identification number as the County. Further, the balance of these accounts exceeded the FDIC coverage, and we could not obtain any information verifying that there were additional securities pledged by the financial institution. Specifically, deposits exceeded insurance coverage by \$324,476 as of June 30, 2013.

CRITERIA:

West Virginia Code §7-6-2 states, in part, that:

"No such designation is binding on any county, nor shall any public money be deposited thereunder, until the banking institution designated executes a bond with good and sufficient sureties, to be accepted and approved by the county commission, payable to the State of West Virginia, in a sum as the county commission shall direct, and which may not be less than the maximum sum that is deposited in the depository at any one time."

CAUSE:

Adequate controls were not in place to successfully monitor compliance with this statute.

EFFECT:

The public funds on deposit may not be adequately safeguarded and are subject to undue risk.

RECOMMENDATION:

The Wood County Circuit Clerk is directed to insure that all depositories have provided sufficient sureties and/or pledged securities and that monies are not deposited in excess of such amounts. Furthermore, the Circuit Clerk should place all accounts under the FEIN number of the County Commission.

AUDITED AGENCY'S RESPONSE:

The Wood County Commission will assist the Wood County Circuit Clerk's Office move the four accounts to the County of Wood FEIN number to ensure that there are sufficient depository bonds.

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**Day Report Center Collections and Deposits
2013-008**

CONDITION:

We noted during our audit that the Wood County Day Report Center does not remit all fees collected to the Sheriff's Tax Office on a monthly basis. Instead, they are holding some of the collections in their bank accounts at the Center.

CRITERIA:

West Virginia Code §62-11C-7(b) states:

"All fees ordered by the circuit court, magistrate court, municipal court or community criminal justice board pursuant to this section are to be paid to the community criminal justice board, who shall remit the fees monthly to the treasurer of the county designated as the fiscal agent for the board pursuant to section six of this article."

CAUSE:

Policies were not in effect to ensure compliance with the statute on remittance of funds.

EFFECT:

With remittances not being made in the correct manner, the possibility of a misuse of funds increases, and the difficulty of preparing an accurate reconciliation of funds is also increased.

RECOMMENDATION:

Deposits and remittances of monies should be made in compliance with the West Virginia Code. Within the first ten days of each month, the Center should prepare a monthly report summarizing all fees collected in the prior month and remit the reconciled collections and the report to the Sheriff's Tax Office by check. A receipt should be obtained from the Sheriff's Tax Office and attached to the monthly report copy and maintained in a file at the Center.

AUDITED AGENCY'S RESPONSE:

In responding to the recommendation from the last audit, starting in February, 2014, the Day Report Center has issued checks with all fees collected in the prior month, to the Sheriff's Tax Office on a monthly basis. They have been preparing a monthly report that summarizes all collected fees for all DRC locations. All monthly summarizing collection reports have been reconciled against every bank statement. Every issued check has been recorded in the transaction register book, with the date issued, the amount issued, the check number, and the transaction description. Also, the required two signatures are obtained on every issued check.

**WOOD COUNTY, WEST VIRGINIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**Smart Energy Solutions Bank Account
2013-009**

CONDITION:

We noted during our audit that the Smart Energy Solutions bank account was opened during the fiscal year without the required authorization of the Wood County Commission. We also noted that checks issued from the bank account did not have all three of the required signatures nor were the expenditures properly approved by the County Commission.

CRITERIA:

West Virginia Code §7-5-4 states in part that:

"No money shall be paid by the sheriff out of the county treasury except upon an order signed by the president and clerk of the county court..."

In addition, West Virginia Code §7-5-5 states, in part, that:

"No order shall be drawn on the county treasurer unless authorized by a special order or appropriation of the county court, ... "

CAUSE:

An elected official opened up and maintained this bank account without following the policies and procedures of the County.

EFFECT:

A bank account was opened without the proper authorization of the Wood County Commission. Expenditures were made without the approval of the County Commission, resulting in a higher risk of improper expenditures. The absence of the proper signatures creates an unnecessary lack of control over the transfer of funds and increases the possibility of a misuse of funds.

RECOMMENDATION:

The County is directed to review these statutes and comply with the provisions set forth therein.

AUDITED AGENCY'S RESPONSE:

Bank account was transferred to County control.

Glen B. Gainer III
State Auditor and Chief Inspector

Stuart T. Stickel, CPA

Deputy State Auditor-Chief Inspector Division



Telephone: (304) 558-2540

Fax: (304) 558-5327

Internet: <http://www.wvsao.gov>

STATE OF WEST VIRGINIA
Building 1, Room W-100
Charleston, WV 25305

MEMORANDUM TO FILE

Wood County Commission
For the Fiscal Year Ended June 30, 2013

Met with : county commission and other elected officials

to discuss the following items concerning the audit results, as follows :

- a) The audit scope, objectives, and methodologies concerning our audit engagement.
- b) The audit opinion
 Qualified for OPEB Liability
- c) Audit findings
- d) Audit adjustments
- e) Any other questions/comments
- f)
- g)
- h)

Everyones help and cooperation was appreciated.

Tiffany Hess , auditor
West Virginia State Auditors Office
Chief Inspector Division

Date: April 14, 2014

**WOOD COUNTY, WEST VIRGINIA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
For the Fiscal Year Ended June 30, 2013**

Status of Prior Year Financial Statement Audit Findings

<u>Finding Number</u>	<u>Title</u>	<u>Status</u>
2012 - 1	Preparation and Publication of the Annual Financial Statement	Not Repeated
2012 - 2	Schedule of Expenditures of Federal Awards	Restated
2012 - 3	Other Post Employment Benefits Obligation	Repeated
2012 - 4	Capital Assets	Corrected
2012 - 5	Miscellaneous Revenue Receipts	Restated
2012 - 6	Compensated Absences	Corrected
2012 - 7	Expenditures in Excess of Amounts Allocated in the Levy Estimate- General County Fund	Corrected
2012 - 8	Sheriff's Tax Refund Account	Repeated
2012 - 9	County Clerk's Office Account - Reconciliations	Repeated
2012 - 10	Expenditures - Community Criminal Justice Fund	Repeated
2012 - 11	Day Report Center Daily Deposits	Restated
2012 - 12	Day Report Center Receipts	Corrected
2012 - 13	Segregation of Duties	Corrected

Status of Prior Year Federal Award Audit Findings

None

**BEFORE THE COUNTY COMMISSION OF WOOD COUNTY,
WEST VIRGINIA**

IN RE: The Estate of Paul John McGivern, deceased

ORDER

On or about the 21st day of November, 2013, the County Commission of Wood County entered an Order removing the Executrix, Jennifer L. Sole, and appointing the Wood County Sheriff to serve as Administrator c.t.a.d.b.n. of the above referenced estate.

On this day comes the three named beneficiaries of the subject estate, Julie A. Vincent, Jill K. Damm, and Jennifer L. Sole, by undersigned counsel and represent unto the County Commission as follows:

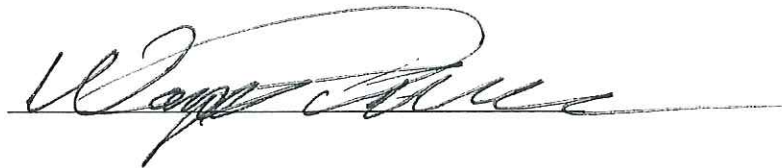
- 1) On or about January 9, 2014, Julie A. Vincent and Jill K. Damm instituted a civil action against Jennifer L. Sole in the Circuit Court of Wood County, West Virginia, Civil Action No. 14-C-13.
- 2) On or about March 26, 2014, following mediation, the parties to the aforesaid civil action (being all of the beneficiaries of the Estate of Paul John McGivern) reached a compromise settlement agreement.
- 3) Pursuant to the terms and conditions of the aforesaid settlement agreement, the parties agreed *inter alia* that Julie A. Vincent shall be appointed successor Executrix of the Estate of Paul J. McGivern, deceased.
- 4) On or about February 3, 2014, Jennifer Sole delivered unto the Wood County Sheriff the sum of \$24,237.76 which Jennifer Sole represented to be the amount of money sufficient to correct her error in calculating her commission as Executrix.

- 5) On or about February 4, 2014, the Wood County Sheriff paid from the aforesaid account of \$24,237.76 the sum of \$400.00 to Golden and Amos PLLC for Fiduciary Commissioner fees and expenses.
- 6) The Last Will and Testament of Paul J. McGivern provides that in the event of removal of Jennifer L. Sole as Executrix then Julie A. Vincent shall serve as Executrix without bond and with the same rights previously granted under the Will to Jennifer L. Sole.

WHEREFORE, the County Commission ORDERS as follows:

- 1) That the appointment of the Wood County Sheriff as Successor Executor herein be and is hereby rescinded;
- 2) That Julie A. Vincent shall be and is hereby authorized and appointed to serve as Successor Executrix of the Estate of Paul John McGivern without bond;
- 3) That Julie A. Vincent shall timely appear before the Probate Clerk to qualify as Successor Executrix herein;
- 4) That the Wood County Sheriff promptly pay unto Julie A. Vincent and Jill K. Damm the balance of the aforesaid \$24,237.76 account exclusive solely of the aforesaid payment of \$400.00 to Golden & Amos, PLLC. Such check shall be delivered to undersigned counsel, William Crichton V.

ENTER THIS 14th DAY OF APRIL, 2014.



Stephen Saine

[Signature]

PREPARED FOR ENTRY:

William Crichton

WILLIAM CRICHTON V (WV Bar #0876)
Counsel for Julie A. Vincent and Jill K. Damm
325 Ninth Street
Parkersburg, WV 26101
304-485-5003

APPROVED FOR ENTRY:

[Signature]

ROBERT S. FLUHARTY, JR. (WV Bar #1229)
417 Grand Park Drive, Suite 101
Parkersburg, WV 26105
Counsel for Jennifer L. Sole

[Signature]

JASON WHARTON 7810
Wood County Prosecuting Attorney
317 Market Street
Parkersburg, WV 26101
304-424-1776

WV BAR NUMBER
WOOD County 03:25:14 PM
Instrument No 856512
Date Recorded 04/14/2014
Document Type C/ORDER
Pages Recorded 1
Book-Page 514-52

4/14/14
70/462

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 14-CC-09. SAID REQUEST IS IN THE AMOUNT OF \$31,689.50.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 14-CC-09. Reimbursement is in the amount of thirty-one thousand six hundred eighty-nine dollars and fifty cents (\$31,689.50) for the month of March, 2014. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

4/14/14
70/462

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
---	----------------------------------

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 14-CC-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 3/1/14 TO: 3/31/14

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$31,689.50
Travel/Training	-0-
Space	-0-
Other	
Equipment	-0-
TOTAL	\$31,689.50

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President, Wood County Commission
TYPED NAME & TITLE


 SIGNATURE

4/14/14
DATE

(Authorized Official or Grant Financial Officer ONLY).

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ Date _____ Program Accountant

APRIL 14, 2014

4/14/14
70/462

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-2011. SAID REQUEST IS IN THE AMOUNT OF \$445.15

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-2011. The Request for Reimbursement is in the amount of four hundred forty-five dollars and fifteen cents (\$445.15) for the month of March, 2014. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

4/14/14
70/462

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1403
	Grant Number:	F14HS-03-2011
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures For the period of: 3/1/14 - 3/31/14	

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$445.15
TOTAL	\$445.15

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm. *Wayne Dunn* 4/14/2014
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

APRIL 14, 2014

4/14/14
70/463

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2014. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

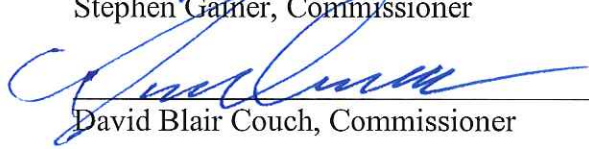
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1254

4/14/14
70/463

GOVERNOR'S HIGHWAY SAFETY PROGRAM
5707 MacCorkle Avenue SE
P. O. Box 17600
Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

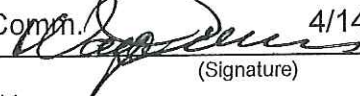
(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1403
	Grant Number:	F14-HS-03-406
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures	
	For the period of:	3/1/14 - 3/31/14

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm.  4/14/2014
 (Typed Name And Title) (Signature) (Date)
 (Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

--	--	--

(Approved)

(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

 (Date) (Director)

Purchasing/Accounts Payable Use Only

APRIL 14, 2014

4/14/14
78/463

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2014. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

4/14/14
70/463

REQUEST FOR REIMBURSEMENT


(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1403
	Grant Number:	F14HS-03-2010
	FEIN Number:	556000417
	Funds are hereby requested to cover expenditures	
	For the period of:	3/1/14 - 3/31/13

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, Wood County Comm. Pres  4/14/2014
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

4/14/14
70/463

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 13-JAG-28. SAID REQUEST IS IN THE AMOUNT OF \$2,222.22

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 13-JAG-28. The Request for Reimbursement is in the amount of two thousand two hundred twenty-two dollars and twenty-two cents (\$2,222.22) for the month of March, 2014. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

4/14/14
70/463

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
---	----------------------------------

RECEIVED (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 13-JAG-28
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 3/1/14 TO: 3/31/14

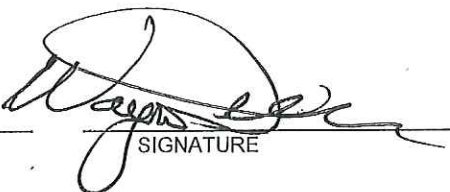
PROJECT CASH EXPENDITURES

Account #	Amount
13-JAG-28	\$2,222.22
TOTAL	\$2,222.22

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President  4/14/14
TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
Date Program Accountant

4/14/14
70/463

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO SIGN THE COURT SECURITY PROGRESS REPORT FOR GRANT NUMBER 13-CS-18. SAID REQUEST IS IN THE AMOUNT OF \$27,363.04.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Monthly Progress Report in regard to the Court Security Grant Number 13-CS-18. The Request for Reimbursement is in the amount of twenty-seven thousand three hundred sixty-three dollars and four cents (\$27,363.04) for the month of March, 2014. The Request for Reimbursement form, the Financial Recap and the Project Financial Report are being submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

4/14/14
70/464

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2014. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

4/14/14
701464

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1403
	Grant Number:	F14HS-03-408
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures	
	For the period of: 3/1/14 - 3/31/14	

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm 4/14/2014
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

APRIL 14, 2014

4/14/14
70/464

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE A PROJECT STATUS REPORT FOR THE COUNTY RECORDS MANAGEMENT GRANT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE a quarterly Project Status Report for the County Records Management Grant Program West Virginia Records Management and Preservation Board.

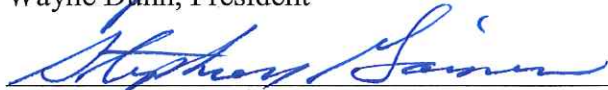
A copy of said Report is attached to this Order and should be made a part thereof.

APPROVED:

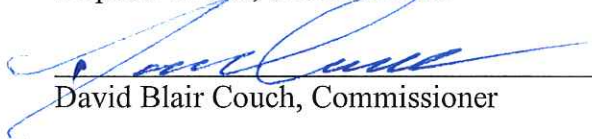
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

A/1259

Office of the County Commission of Wood County West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

4/14/14
70/464

April 14, 2014

Denise Ferguson
County Records Archivist
Records Management and Preservation Board
1900 Kanawha Blvd. East, Building 9
Charleston, West Virginia 25305-0300

Dear Ms. Ferguson:

Please find attached the quarterly report from the Wood County Commission. If you have any questions or need any additional information, please feel free to contact Toni Tiano, grant consultant, at 304-428-7760. Thank you for your assistance with this matter.

Sincerely,

RECEIVED 4/11/14
EXECUTED 2/14/14
DISBURSED 2/15/14

Wayne Dunn
President

County Records Management Grant Program

Project Status Report

Period Covered

From: January 1, 2014 To: March 31, 2014

Wood County

1. Describe progress made toward each project objective - work attempted, work completed, purchases, activities, etc.

During this quarter there was no work done on the grant activities. However, the Circuit Clerk spent time working with others to develop a possible grant alternative for the use of these funds.

2. Identify/Explain:

- A. Any problems encountered in administering the grant - employing personnel, locating quality service contractor, locating/purchasing equipment or service, implementing work plan and time table, etc.

Due to additional work loads and difficulty finding persons to work the overtime necessary for the grant, there has been no work done on this grant. Efforts are underway to develop an alternative proposal for the use of these funds.

- B. Steps taken to alleviate problems or challenges cited above; potential impact of these on overall success of the project.

As mentioned, alternatives for the use of these funds are being pursued. Once all has been worked out a formal budget revision request will be forwarded for approval by the County Records Management Grant Program.

3. List and describe the major cumulative accomplishments and benefits of the project to this date.

~~No accomplishments have been done.~~

Name
President, Wood County Commission _____
Title
4-14-14 _____
Date

Received by

Title

Date

4/14/14
70/464

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED MEMBERS TO THE
LOCAL EMERGENCY PLANNING COMMITTEE.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, appointed the following members to the Local Emergency Planning Committee: Blaine Auville (Community Representative), J.J. Barrett (WVU Extension Office), Chief Eric Taylor (Parkersburg Fire Department), Randy Lowe (DuPont), Jim Rose (Mid-Ohio Valley Health Department), Christina Smith (ARC) and Jeff Walsh (Grainger) and Tim Thomas (Mid-Ohio Valley Transit Authority), Bob Mercer (CERT), Steve Scholl (Vienna Volunteer Fire Department) and Jane Wise (Fiscal Service-Public Debt). All terms will expire December 31, 2015.

The appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

4/14/14
70/468

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO VACANCIES EXIST ON THE WOOD COUNTY PARKS AND RECREATION COMMISSION WASTE WATER FACILITY BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that two vacancies exist on the Wood County Parks and Recreation Commission Waste Water Facility Board. Said vacancies are due to the fact that the terms of Andrew Borkowski and Bill Ambrose expire on May 1, 2014. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire May 1, 2018.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Wayne Dunn, Commissioner


Stephen Gainer, Commissioner

4/14/14
70/469

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES EXIST ON THE WOOD COUNTY 9-1-1 ADVISORY BOARD. THE COUNTY COMMISSION PLACED CHIEF GEORGE YOUNG, CHIEF SHAWN GRAHAM, CHARLES MEYERS AND JACK HORTON IN NOMINATION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that vacancies exist on the Wood County 9-1-1 Advisory Board. Said vacancies are due to the fact that the terms of Chief George Young (City of Vienna), Chief Shawn Graham (Wood County Sheriff's Department), Charles Meyers (Wood County Firefighters Association) and Jack Horton (Media). Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Chief George Young, Chief Shawn Graham, Charles Meyers and Jack Horton in nomination for appointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

4/14/14
70/465

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

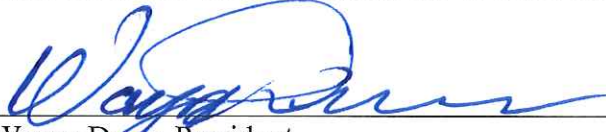
IN RE: THE COUNTY COMMISSION APPOINTED MEMBERS TO THE
WOOD COUNTY DEVELOPMENT AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, appointed Mayor Randy Rapp, Scott Dansey, Harry Silvis (terms will expire December 31, 2015), Harold Shank, Eric Ritchie (terms will expire December 31, 2016) and Doug Ernest (term will expire December 31, 2014); Wood County Development Authority. Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

4/14/14
70/466

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A REVISION TO THE WOOD COUNTY BUILDING PERMIT SYSTEM.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE a revision to the Wood County Building Permit System. Said revision follows a public hearing that was held at 10:00 A.M. on Monday, April 7, 2014 and also upon the recommendation of the Wood County Planning Commission following their meeting on Wednesday, March 5, 2014. Said Revision shall be effective July 1, 2014.


A copy of the adopted rate structure revision is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1265

Wood County Building Permit System Fee Structure

Effective July 1, 2014

Application for a building permit shall be accompanied by a fee, payable to the Sheriff of Wood County, based upon the estimated cost of the proposed construction as determined by the Building Permit Office at the following rates:

Standard Building Permit Fee

Estimated Cost = \$0.00 to \$1,000.00 - Fee = \$10.00

Each additional \$1,000.00 or part thereof or beyond the first \$1,000.00 shall be \$1.25

Building permit fees are established to determine the true valuation of property after improvements to same property are made. Any repairs to property that do not increase the value of the property as determined by the Building Permit Office are exempt from obtaining a building permit.

1. Government related agencies and nonprofit organizations shall obtain a building permit, but shall be exempt from the fee.
2. Application for a building permit to locate, place or maintain for residency purposes a single wide mobile home or house trailer shall be accompanied by a fee equivalent to the Standard Building Permit Fee.
3. Application for a building permit to demolish any commercial or industrial structure shall be accompanied by a fee equivalent to the Standard Building Permit Fee. Application for a building permit to demolish any residential structure shall be a flat fee of \$10.00. It is required that the structure be inspected for the presence of asbestos prior to beginning demolition activity as directed in WV Code of Rules 64@SR63 Asbestos Abatement License in paragraph 64-64-10.1a.
4. Application for a structure which is being constructed in a floodplain shall be accompanied by an additional fee of \$150.00.
5. Application for a permanent sign which is being installed shall be accompanied by a fee of \$50.00.
6. The 911 Director shall not issue an address to any building or premises, or both or part thereof hereafter created, erected, or rebuild until a building permit has been issued by the Building Permit Office.
7. When any work for which a permit is required by this permit system is started or proceeded prior to obtaining a permit, the fee specified shall be doubled.
8. Permit Placards – The Building Permit Office shall issue a permit placard, which shall be prominently displayed on the premises during the time of construction. This placard shall show the number of the permit, the date of its issuance, and be signed by the Building Permit Office.
9. Start of Construction- Work on the proposed construction shall begin within six months after the date of issuance of the permit, or the permit shall expire unless a time extension is granted in writing, by the Building Permit Office. All work on the proposed construction must be complete within twelve months of permit issuance, at which time the permit shall expire unless a time extension is granted in writing by the Building Permit Office.

4/14/14
70/462

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE COMMUNITY PARTICIPATION PROGRAM FOR THE ARC.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the ARC of the Mid-Ohio Valley Inc. Project #14LEDA0271 in the amount of ten thousand dollars and zero cents (\$10,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

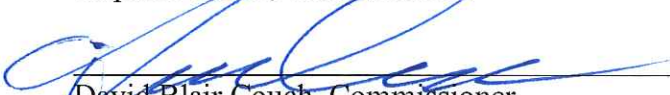
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2746

4/14/14
72/462

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

COPY

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

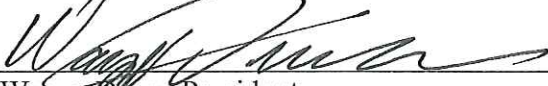
NOW THEREFORE, BE IT RESOLVED, that Wayne Dunn, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Program application for the following project:

ARC OF THE MID-OHIO VALLEY INC. (#14LEDA0271) - \$10,000.00

RESOLVED this 14th day of **APRIL, 2014**.

APPROVED:

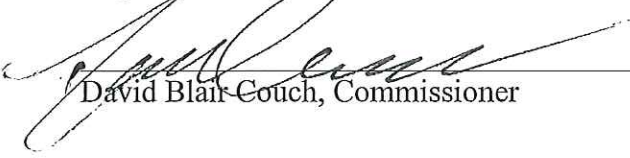
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on April 14, 2014.



Mark Rhodes, County Clerk

4/14/14
70/463

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,222.22 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 13-JAG-28.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand two hundred twenty-two dollars and twenty-two cents (\$2,222.22) which represents reimbursement to Wood County for expenses incurred during the month of February, 2014, in regard to the Justice Assistance Grant Number 13-JAG-28. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 450 and bearing the date of March 20, 2014 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2748

4/14/14
70/465

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A
RESOLUTION TO ADOPT THE PARKERSBURG/WOOD
COUNTY HOME CONSORTIUM ANNUAL PLAN.


ORDER

On this date, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby EXECUTE a Resolution to ADOPT the Parkersburg/Wood County Home Consortium Annual Plan for the year 2014 to 2015.

A copy of said Resolution is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2748-A


4/14/14
70/465




RESOLUTION

Be it resolved by the Wood County Commission that the Parkersburg/Wood County HOME Consortium Annual Plan for the year 2014 to 2015 is hereby adopted,

Dated this 14th day of April 2014


Dr. Wayne Dunn, President


David Blair Couch, Commissioner


Stephen Gainer, Commissioner

4/14/14
70/466

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A
RESOLUTION PERTAINING TO THE LEAD ECONOMIC
DEVELOPMENT GRANT PROGRAM.

ORDER

On this date, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby EXECUTE a Resolution affirming the Wood County Development Authority as the Lead Economic Developing Organization representing the Wood County Commission.

A copy of said Resolution is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2748-B

APRIL 14, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION



A RESOLUTION AFFIRMING THE WOOD COUNTY DEVELOPMENT AUTHORITY AS THE LEAD ECONOMIC DEVELOPING ORGANIZATION REPRESENTING THE WOOD COUNTY COMMISSION.

IT IS HEREBY RESOLVED, that the County Commission of Wood County, after review and deliberation, does affirm its interest in participating actively in the Local Economic Development Grant Program as sponsored and implemented by the West Virginia Development Office.

IT IS FURTHER RESOLVED, that the Commission assign to the Wood County Development Authority the responsibility for the pursuit of certification and the preparation of any documentation considered relevant to the attainment and retention of this worthy and valued community status.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Garner, Commissioner



David Blair Couch, Commissioner

Check Register Report for Wood County Commission

Report Date/ Time: 4/4/2014 8:02:30AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5542	GEN C0 FD	GENERAL COUNTY FUNDS	REGULAR	04/04/2014	37,421.65	
ASSESSOR'S VALUATION Bank Id 156 Totals					37,421.65	
Report Totals					37,421.65	



A large, stylized handwritten signature is present in the lower-left quadrant of the page. Below it, there are two smaller, vertical handwritten initials or marks.

Check Register Report for Wood County Commission

Report Date/ Time: 4/8/2014 7:15:14AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3071	KESTERSON	KESTERSON CLEANERS	REGULAR	04/08/2014	35.42	
3072	SAMS CLUB	SAM'S CLUB	REGULAR		35.48	
3073	TELEPAGE	TELEPAGE	REGULAR		75.70	
HOME CONFINEMENT Bank Id 108 Totals					146.80	
Report Totals					146.80	

Handwritten signature and initials in black ink, located in the lower center of the page. The signature appears to be 'TRC' with a long horizontal stroke extending to the right, and the initials 'PM' are written below it.

Check Register Report for Wood County Commission

Report Date/ Time: 4/8/2014 8:09:08AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
154880	ARTSBRIDG	ARTSBRIDGE	REGULAR	04/08/2014	893.64	
154881	BELL HOME	BELLEVILLE HOMECOMING	REGULAR		912.62	
154882	BMS	BLENNERHASSETT MIDDLE SCH	REGULAR		750.00	
154883	BOWLES	BOWLES RICE MCDAVID GRAFF	REGULAR		2,280.00	
154884	CARQUEST	CARQUEST	REGULAR		77.57	
154885	CFS	CONSOLIDATED FLEET SERVIC	REGULAR		218.00	
154886	CHAMPION	CHAMPION OUTPUT SOLUTIONS	REGULAR		4,099.47	
154887	CRUM G	GWEN CRUM	REGULAR		188.70	
154888	CWS	CWS	REGULAR		54.28	
154889	DAVID'S	THE DAVID'S STONE COMPANY	REGULAR		1,050.00	
154890	DOMINIONH	DOMINION HOPE	REGULAR		7,740.58	
154891	ELECTION	ELECTION SYSTEMS & SOFTWA	REGULAR		2,022.25	
154892	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR		13,508.70	
154893	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR		558.65	
154894	HEAVENLY HAM	THE HONEY BAKED HAM COMPA	REGULAR		146.82	
154895	KESTERSON	KESTERSON CLEANERS	REGULAR		575.49	
154896	LOWES	LOWE'S COMPANIES, INC.	REGULAR		183.62	
154897	MID OHIO H	MID OHIO VALLEY HEALTH DE	REGULAR		23,500.00	
154898	MYERSC.	C. BLAINE MYERS	REGULAR		415.00	
154899	OIL	OIL AND GAS MUSEUM	REGULAR		625.23	
154900	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR		1,042.05	
154901	P-LIBRARY	PARKERSBURG & WOOD COUNTY	REGULAR		60,340.50	
154902	P-WCVCB	GREATER PARKERSBURG CONVE	REGULAR		20,841.71	
154903	PIFER'S S	PIFER'S SERVICE CENTER	REGULAR		90.70	
154904	RICOH	RICOH USA INC	REGULAR		681.38	
154905	RIS	RECORDS IMAGING & STORAGE	REGULAR		751.80	
154906	SAM'S	SAM'S CLUB	REGULAR		179.00	
154907	SAMS CLUB		REGULAR		229.91	
154908	SMOOT	SMOOT THEATER	REGULAR		1,208.78	
154909	STEERSHEA	STEERS HEATING/COOLING	REGULAR		121.50	
154910	STUARTOIL	STUART OIL COMPANY	REGULAR		19.95	
154911	THOMASW	W CURTIS THOMAS	REGULAR		138.75	
154912	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR		5,195.15	
154913	TIANO M	TIANO-KNOPP ASSOC., INC.	REGULAR		242.05	
154914	VERIZONW	VERIZON WIRELESS	REGULAR		159.75	
154915	VETERAN	VETERANS MUSEUM OF MID OH	REGULAR		458.50	
154916	WATSONFAB	WATSON FABRICATIONS AND S	REGULAR		3,639.00	
154917	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR		22,500.00	
154918	WOOD CO P	WOOD COUNTY PARKS & RECRE	REGULAR		7,502.80	
154919	WOOFTER A	ANDREW C. WOOFTER, III	REGULAR		192.50	
154920	WV HOSP I	RETIREE HEALTH BENEFIT TR	REGULAR		15,397.00	
154921	WV ST AUD	WV STATE AUDITOR	REGULAR		33,255.00	
154922	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR		1,563.08	
154923	WVUJACKSON	WEST VIRGINIA UNIVERSITY	REGULAR		197.80	
154924	WVUNIVEXT		REGULAR		500.00	
154925	P-LIBRARY	PARKERSBURG & WOOD COUNTY	REGULAR		80,749.23	

JRC
SM

GENERAL FUND Bank Id 101 Totals 319,454.24

Report Totals 319,454.24

Check Register Report for Wood County Commission

Report Date/ Time: 4/8/2014 7:13:09AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5514	ESCANDON	HERNANDO ESCANDON	REGULAR	04/08/2014	120.00	
5515	MOUNTAINEERGA	MOUNTAINEER GAS COMPANY	REGULAR		160.00	
5516	MURPHYD	DEBORAH KAY MURPHY	REGULAR		100.00	
5517	PARKERSBU	PARKERSBURG UTILITY BOARD	REGULAR		125.42	
5518	WISE S	SHERRY WISE	REGULAR		100.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					655.42	
Report Totals					655.42	

Handwritten signatures in black ink, appearing to be initials or names, located in the lower-left quadrant of the page.

Check Register Report for Wood County Commission

Report Date/ Time: 4/8/2014 7:11:34AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5847	DOMINIONH	DOMINION HOPE	REGULAR	04/08/2014	519.14	
5848	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR		169.25	
5849	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR		53,866.54	
5850	N0E OFFIC	N0E OFFICE EQUIPMENT	REGULAR		1,999.00	
5851	PHSI	PURE WATER FINANCE	REGULAR		59.00	
5852	VIENNAVFD	VIENNA VOL.FIRE DEPT.	REGULAR		1,000.00	
5853	WINANS	WINANS SERVICES	REGULAR		158.84	
E-911 FUND Bank Id 107 Totals					95,666.69	
Report Totals					95,666.69	

[Handwritten Signature]

[Handwritten Initials]

Check Register Report for Wood County Commission

Report Date/ Time: 4/8/2014 7:06:34AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1197	WV DEPUTY	WV DEPUTY SHERIFF'S RETIR REGULAR		04/08/2014	876.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					876.00	
Report Totals					876.00	

A handwritten signature in black ink, appearing to be 'JAC' followed by a flourish.

Check Register Report for Wood County Commission

Report Date/ Time: 4/7/2014 10:53:05AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1392	MONPOWER	MON POWER	REGULAR	04/07/2014	12,078.39	
1393			REGULAR		5,496.79	
GENERAL FUND Bank Id 101 Totals					17,575.18	
Report Totals					17,575.18	

Handwritten signature and initials in black ink, located in the lower-left quadrant of the page.

Check Register Report for Wood County Commission

Report Date/ Time: 4/4/2014 1:34:03PM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1382	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	03/31/2014	79,286.01	
1383	CHILD	CHILD SUPPORT ENF DIV	REGULAR		1,372.13	
1384	FSA	TASC	REGULAR		2,513.00	
1385	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR		23,881.29	
1386	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR		82,739.65	
1387	WV DEPUTY	WV DEPUTY SHERIFF'S RETIR	REGULAR		28,403.61	
1391	FSA	TASC	REGULAR		1,074.33	
154825	AMERICAN	AFLAC	REGULAR		350.74	
154826	CONSECOLIFE	CONSECO LIFE INSURANCE CO	REGULAR		169.04	
154827	EQUITABLE	THE EQUITABLE	REGULAR		42.26	
154828	MOVUNITED	UNITED WAY ALLIANCE OF TH	REGULAR		45.00	
154829	NRS	NATIONWIDE RETIREMENT SOL	REGULAR		2,855.83	
154830	OH ST TX	TREASURER OF STATE OF OHI	REGULAR		642.40	
154831	PUBLIC DE	ONE COMMUNITY FEDERAL CRE	REGULAR		17,334.00	
154832	WASHINGTONH	WASHINGTON NATIONAL INSUR	REGULAR		1,531.88	
154833	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR		551.38	
154834	WESTFIELD	LINCOLN NATIONAL LIFE INS	REGULAR		78.68	
154835	WVLOAN	WV CONSOLIDATED PUBLIC RE	REGULAR		946.49	
154836	COPFEE	CITY OF PARKERSBURG	REGULAR		6,211.32	

PAYROLL FUND Bank Id 101 Totals 260,079.02

Report Totals 260,079.02




4/14/14
70/462

STATE OF WEST VIRGINIA
COUNTY OF WOOD } TO -WIT:

I, TYLER D. MASTERS, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of HUMANE OFFICER - HUMANE SOCIETY OF PARKERSBURG in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 11th day of April, 2014.


County Commission of Wood County

WVS
ES 01