

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, AUGUST 18, 2014

PRESENT: WAYNE DUNN, PRESIDENT  
STEPHEN GAINER, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of August 7, 2014.

William "Bill" Summers was sworn in as a member of the Wood County Fire Board and the Wood County Alternative Transportation System Council.

**AGENDA AND DISCUSSION ITEMS**

At 9:32 A.M., the County Commission opened bids for signage for the Fort Boreman Park grant program. The two bids received will be reviewed by the County Administrator. (Order A/1326)

At 9:36 A.M., the County Commission met with Vickie Marshall from the Wood County Recreation Commission. Ms. Marshall requested funding for the Honey Festival and the Harvest Moon Festival. (Order A/1325)

At 9:40 A.M., the County Commission met with E-911 Director, Rick Woodyard. Mr. Woodyard requested he be allowed to hire another full-time dispatcher. The County Commission agreed to support the position when a new hire form is presented.

At 9:48 A.M., the County Commission met with Jean Ambrose. Mrs. Ambrose presented the "What's Next West Virginia" program. The Commission decided to provide information on their County website for anyone who may be interested in participating.

At 10:45 A.M., the County Commission adjourned to tour the Phelps-Tavenner House with Bob Enoch who represents the Wood County Historical Society.

The County Commission announced that a vacancy exists on the Wood County Solid Waste Authority due to the resignation of Barbara Lewis. (Order A/1324)

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1324, A/1325, A/1326 and M/2871

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled August 18, 2014.

Wood County Commission Meeting  
Held August 18, 2014

Please Print

1.	Rick WOODYARD
2.	Greg Cross
3.	Wanda Marshall
4.	Jim Ambrose
5.	
6.	
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20.	



Wood County Commission  
Agenda

8/18/2014

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Bid Opening – Fort Boreman Park signage	Jeremy Cross, Parks Director
	Discuss and consider funding request from the Wood County Recreation Commission	Vickie Marshall
	Discuss and consider request to hire a full time E-911 Dispatcher	Rick Woodyard, E-911 Director
9:45 A.M.	What's Next WV	Jean Ambrose
	Administrator's Report	Marty Seufer, County Administrator
	County Commissioner's Reports	
11:00 A.M.	Visit Phelps-Tavenner House with Bob Enoch	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

AUGUST 18, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON  
THE WOOD COUNTY SOLID WASTE AUTHORITY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn, made unanimous by Stephen Gainer, announced that a vacancy exists on the Wood County Solid Waste Authority. Said vacancy is due to the fact that Barbara Lewis submitted her resignation. Her term will expire June 30, 2016. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1324

City Hall  
100 West Fifth Street



Phone  
(304) 375-7761

WILLIAMSTOWN, WEST VIRGINIA  
26187-1597

*August 18, 2014*

*Wood County Commissioners  
Wood County Court House  
Parkersburg, WV 26101*

*To: Commissioners*

*Please find this to be my resignation from the Wood County Solid Waste Board as of August 18, 2014.. We recently acquired a new Police Chief and I am the Police Clerk. My duties have changed and are more demanding. I have thoroughly enjoyed being on this board however I am being called to another service.*

*Sincerely your,*

*Barbara Lewis  
City of Williamstown Police Department.*



AUGUST 18, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE DONATION  
OF \$6,000.00 TO THE WOOD COUNTY RECREATION COMMISSION.

**ORDER**

On this date, the County Commission of Wood County upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE the donation of six thousand dollars and zero cents (\$6,000.00) to the Wood County Recreation Commission to assist with the 2014 Harvest Moon and Honey Festivals. Said donation will be paid out of the General County Fund Lottery Line item.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1325

8/18/14  
70/526

AUGUST 18, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR THE  
FORT BOREMAN TRAIL SIGNAGE.

**ORDER**

On this date, the County Commission of Wood County, at 9:30 A.M., did hereby OPEN sealed bids for the Fort Boreman Trail Signage Project. Sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on July 17, 2014 and July 24, 2014 and in The Charleston Gazette-Mail on July 19, 2014 and July 26, 2014. Sealed bids were received from the following:

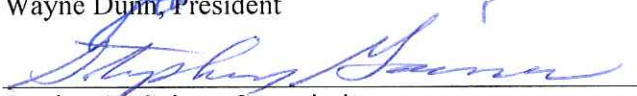
- |  |  |
|--|--|
| <p>1. AC Signs and Designs<br/>512 37<sup>th</sup> Street<br/>Parkersburg WV 26101<br/>Bid Price - \$15,650.00</p> | <p>2. Trevor S. Feight<br/>2558 Jericho Road<br/>Walker WV 26180<br/>Bid Price \$16,963.70</p> |
|--|--|


The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did RECEIVE said bids for review by the Wood County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen E. Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1326

8/18/14  
70/526

Jeremy,

Thank you for the opportunity to work with you on your NPS sign project at Fort Boreman Hill. The following includes an itemized list of the signage you are in need of at the park. Please don't hesitate to contact me with any questions you may have and I am looking forward to hearing back from you.

Thanks again,

Ryan

304-424-7225

[signs@acaudiovideo.com](mailto:signs@acaudiovideo.com)

1 -NPS Style Custom Frame with Posts. Frame for 36"x60" panel with NPS style traditional base. Deluxe surface mount. Black texture powder coat aluminum. (sign #1) - \$1,500

3 -NPS Style Custom Frame with Posts. Frame for 18x36 panel and traditional exhibit base with 96" posts. (sign #2-4) - \$2,750

5 -NPS Style Custom Frame with Posts. 18x36 Frame with NPS style traditional base. (signs #5-9) - \$3,800

3 -DuraFrame -- Custom 18x36 frame with behind the rail mount. (signs #10-12)- \$1,700

1 -36.00 in x 60.00 in 1/8" DuraReader dHPL - \$600

11 -18.00 in x 36.00 in 1/8" DuraReader dHPL - \$2,450

1 - Designs TBD - \$2,000

Wrapping and Crating - \$550.00

Shipping - \$300

**Total: \$15,650**

**Trevor S. Feight**

304-679-3643

2558 Jericho Rd.

Walker, WV 26180

**Fort Boreman Park Sign Proposal/Bid**

**For:**

**Wood County Commission**

Sunday, August 10, 2014

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## **1. Work Background and History**

Trevor Feight – Owner/Creative Director

With over 20 years of experience in both online and offline communications (brochures, rack cards, billboards, outdoor signage, sales materials, collateral and direct mail) as a designer and account lead, Trevor brings a unique perspective unlike traditional advertising executives. His experience allows him to take a holistic approach to design, striving to bring a collaborative visual picture to the entire communication strategy.

Trevor has been the creative director for a wide variety of financial service, insurance, non-profits, chambers of commerce, and healthcare related brands including Positive Physicians Insurance Exchange, Advanta, Univest National Bank & Trust Co., Kistler Tiffany Benefits, Janssen Pharmaceutica, Eli Lilly & Company, Medtronics, Merck, Inc., Pfizer, Inc., Procter & Gamble, Sankyo, Weight Watchers, Yellow Book USA, and Sheaffer Pen (a division of BIC USA).

Trevor led a team that designed, developed and launched the largest online pet food website (Petfooddirect.com) and the first online real estate bidding system (Fair Bid International).

Trevor also developed new brands IDs, websites and offline marketing materials for a number of Mid-Ohio Valley businesses and non-profits including Mountwood Park.

Before forming his consulting business in 2004, he was the Executive Art Director/ Creative Director for a top ten Philadelphia-based advertising agency.

## **2. Summary**

Wood County's newest park, Fort Boreman is the site of a Civil War Fort on a hilltop overlooking the scenic valley formed by the confluence of the Little Kanawha and Ohio rivers at Parkersburg. Built by Union troops to protect the Baltimore and Ohio Railroad terminal and the key commercial river facilities in the valley, Fort Boreman was named for West Virginia's first governor, Parkersburg citizen Arthur I. Boreman.

The fort site became a favorite overlook and picnic area in the late 19th and early 20th Centuries, but by the mid-1900s it had become overgrown and forgotten. Plans to create a park were initiated in 1997, and the Fort Boreman site was added to the National Register of Historic Places in 2003. Open year-round.

The Fort Boreman Park sign project will provide new signage to help educate its many year-round visitors. It will begin with a 36x60 sign that will help guide visitors down a path of historical moments in time for the park and surrounding sites. There will also be a map of the new walking trail with its many views of downtown Parkersburg, WV.

### **3. Description of Work**

The Project will consist of developing 12 unique signs based on the park history outlined below. This will include the sign design, panel material and post/frame that embody the look and feel of the history and the current park theme.

Design/panel development includes: Scanning or capturing current sign data, design/layout of new copy, image/theme, 8.5x11 sign proofs, and production of DuraReader dHPL panels. Panels include 1 round of major changes and 3 rounds of minor changes. All image/manuscript will be provided by the Park Director or Wood County Commission.

The DuraReader is a Digital High Pressure Laminate (dHPL) phenolic interpretive sign panel – the Interpretive Sign specified most by the National Park Service. It's the toughest, most durable phenolic interpretive sign panel available anywhere. It combines the most advanced graphic imaging with the proven durability of Digital High Pressure Laminate. Using extreme heat & pressure, the final DuraReader dHPL interpretive sign panel is a permanent fusion of image and HPL that can never delaminate, separate, crack or peel.

NPS Style Exhibit Bases have a full metal backing, and are made from 10% post-industrial recycled aluminum, for use with our 1/8" EnviroReader interpretive signs and our 1/8" DuraReader interpretive signs. Standard finish is a black powder coat, but several custom finishes are available. Custom exhibit bases are also available. NPS Style Exhibit Bases are available in 30 and 45 degree angles, but 45 degree is our standard angle. Made in the USA.



#### 4. Fort Boreman Trail Project

- Sign #1 - Trail entrance sign- 36" x 60" sign with NPS style traditional posts and deluxe surface mounts. This sign will replace the three signs that currently are there. Located at the bottom of first concrete ramp includes trail map, description of trail, and general history of park.
- Sign # 2- Historic Parkersburg (Ohio River Overlook)- 18"x36"x 1/8" panel with NPS Style custom 96" post
- Sign # 3- The Beautiful Ohio River (Ohio River Overlook) - 18"x36"x 1/8" panel with NPS Style custom 96" post
- Sign # 4 Historic Blennerhassett Island (Ohio River Overlook)- 18"x36"x 1/8" panel with NPS Style custom 96" post
- Sign # 5 Artificer (First flat from boardwalk facing parking lot)- 18"x36"x 1/8" panel with NPS Style traditional 60" post
- Sign # 6 Trenches (Second flat from boardwalk facing trenches)-18"x36"x 1/8" panel with NPS Style traditional 60" post
- Sign # 7 Powder Magazine (On top by flag pole)- 18"x36"x 1/8" panel with NPS Style traditional 60" post
- Sign # 8 Winter Quarters (Currently by new boardwalk, will be moved to cabin area)- 18"x36"x 1/8" panel with NPS Style traditional 60" post
- Sign # 9 Fort Boreman Hill (Currently at entrance, will be moved to cabin area)- 18"x36"x 1/8" panel with NPS Style traditional 60" post
- Sign # 10 Fort Boreman During the Civil War (Currently at entrance, will be moved to boardwalk)- 18"x36"x 1/8" panel with "Behind the Rail Mount".
- Sign # 11 Parkersburg in 1861(Currently at entrance, will be moved to boardwalk)- 18"x36"x 1/8" panel with "Behind the Rail Mount".
- Sign # 12 Sign needs to be designed with historical photos of Parkersburg and will go on the boardwalk - 18"x36"x 1/8" panel with "Behind the Rail Mount".

## 5. Project Costs

Sign #1 -	<u>Trail entrance sign</u> NPS Style Custom Frame with Posts. Frame for 36"x60" panel with Traditional posts and deluxe surface mounts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$1,504.80
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$1137.46
Sign # 2-	<u>Historic Parkersburg</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and 96" posts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$958.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 3-	<u>The Beautiful Ohio River</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and 96" posts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$958.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 4	<u>Historic Blennerhassett Island</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and 96" posts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$958.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 5	<u>Artificer</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and 60" posts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$782.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 6	<u>Trenches</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and 60" posts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$782.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 7	<u>Powder Magazine</u>	

	NPS Style Custom Frame with Posts. Frame for 18"x36" panel and 60" posts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$782.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 8	<u>Winter Quarters</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and 60" posts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$782.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 9	<u>Fort Boreman Hill</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and 60" posts. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$782.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 10	<u>Fort Boreman During the Civil War</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and Wood rail post mount. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$622.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 11	<u>Parkersburg in 1861</u> NPS Style Custom Frame with Posts. Frame for 18"x36" panel and Wood rail post mount. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$622.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
Sign # 12	Historical photos of Parkersburg NPS Style Custom Frame with Posts. Frame for 18"x36" panel and Wood rail post mount. ISO 9001-2000 certified. Up to 10% post-industrial recycled content.	\$622.05
	Panel Design and 36.00 in x 60.00 in 1/8" DuraReader dHPL	\$412.24
	Wrapping and Crating	\$650.05
	Shipping/Delivery	\$486.20

**Total Project Cost**

**\$16,963.70**

**Project Timeline: Start Date: August 15, 2014 – Completion Date: October 1, 2014**

For: **Trevor S Feight**

For: **Wood County Commission**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_  
Printed

Name: \_\_\_\_\_  
Printed

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**WEST VIRGINIA  
STATE TAX DEPARTMENT  
BUSINESS REGISTRATION  
CERTIFICATE**

ISSUED TO:  
**TREVOR FEIGHT  
2558 JERICHO RD  
WALKER, WV 26180-3544**

**BUSINESS REGISTRATION ACCOUNT NUMBER: 2303-8231**

This certificate is issued on: **08/6/2014**

*This certificate is issued by  
the West Virginia State Tax Commissioner  
in accordance with Chapter 11, Article 12, of the West Virginia Code*

*The person or organization identified on this certificate is registered  
to conduct business in the State of West Virginia at the location above.*

**This certificate is not transferrable and must be displayed at the location for which issued**

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.  
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

AUGUST 18, 2014

8/18/14  
70/526

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
WAYNE DUNN, AS PRESIDENT, TO EXECUTE A CONTRACT  
AGREEMENT FOR A COMMUNITY CORRECTIONS GRANT  
#15-CC-09.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and passed, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Contract Agreement for a Community Corrections Grant Number 15-CC-09 with the West Virginia Division of Justice and Community Services.

A copy of said Contract Agreement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2871

**COPY**

8/18/14  
78/526

**GRANT CONTRACT AGREEMENT**

**BETWEEN THE**

**DIVISION OF JUSTICE AND COMMUNITY SERVICES**

**AND**

**Wood County Commission**

**15-CC-09**

This **AGREEMENT**, entered into this **22<sup>nd</sup> day of July, 2014** by the Director of the Division of Justice and Community Services, hereinafter referred to as "DJCS", for and on behalf of the State of West Virginia, and **Wood County Commission**, hereinafter referred to as "Grantee."

**WHEREAS**, DJCS is the recipient of Community Corrections Funds from the State of West Virginia, and

**WHEREAS**, the Grantee is an eligible applicant who is desirous of receiving funds for: **These funds will be utilized for the continued operation of a community corrections program in Wood, Jackson, Roane, and Wirt Counties.**

**NOW, THEREFORE**, the parties hereto mutually agree as follows:


1. The Grantee agrees to comply with all applicable federal and state laws and rules, regulations and policies promulgated thereunder.
2. DJCS agrees to assist the Grantee to perform such tasks and functions as set forth in the application which is attached hereto and made part hereof, hereinafter referred to as Attachment A.
3. The Grantee shall do, perform, and carry out in a satisfactory and proper manner as determined by DJCS all duties, tasks and functions necessary to implement the application which is hereto attached as Attachment A.

4. The Grantee will commence its duties under the Agreement on **July 1, 2014** and shall continue those services/activities until **June 30, 2015**. The terms of this Agreement may only be extended or modified by the mutual written agreement of the parties hereto.
5. In consideration of the services rendered by the Grantee, the sum of up to **\$476,000.00** shall be obligated by DJCS and said amount shall be deemed to be the maximum compensation to be received for this Agreement unless a written modification is entered into between the parties amending this Agreement.
6. It is the understanding of all parties to this Agreement that DJCS by joining in the Agreement does not pledge, or promise to pledge, the credit of the State of West Virginia, nor does it promise to pay all of the compensation hereunder from monies of the Treasury of the State of West Virginia.
7. To be eligible for any and all payments of the grant amount, the Grantee shall submit a Request for Funds no more frequently than once a month to DJCS. Upon receipt of said request, DJCS shall review the same for reasonableness and appropriateness; and if approved, will cause a warrant to be requested on that sum considered reasonable and appropriate. It is expressly understood that the total compensation shall not exceed the amount set forth in Paragraph Five hereinbefore cited and said compensation will be expended only as outlined in the budget sections of Attachment A, unless written approval of modification of the budget is signed by the parties hereto. Grantee shall submit a fiscal report detailing expenditures to DJCS by the twentieth (20th) day of each month.
8. Grantee hereby represents that it possesses the legal authority to contract for this Agreement and that attached hereto and made a part hereof as Attachment B is a certified copy of the resolution, motion or similar action which was clearly adopted or passed by the Grantee's governing body; and further, that it has directed and authorized an official representative to act in connection with this Agreement. If the Grantee is a State agency, the completed application signed by the agency head is sufficient.
9. Grantee agrees to abide by the grant conditions, terms, assurances and certifications which are a part of Attachment A and such other special terms and conditions that DJCS has set forth in Attachment C which is incorporated herein and made part hereof, if said Special Conditions are appropriate to this Agreement.
10. If, through any cause, the Grantee shall fail to fulfill in a necessary and proper manner his obligations under this Agreement, the DJCS may withhold payments to the Grantee upon notice in writing, suspend, or cancel this Agreement and Attachments. The notice of withholding payments, suspension, or cancellation should set forth the DJCS reasons for taking said action.
11. DJCS and Grantee may from time to time require changes in the scope of services performed hereunder. Grantee agrees to submit a written request for modification prior to changing any budget line item. All such changes, including any increase or decrease in the amount of compensation here-under or work to be performed, which are mutually agreed upon between the parties shall be in writing.



12. If for any reason funds received by DJCS are suspended or terminated, in whole or in part, funding for this Agreement shall cease.
13. Grantee shall within the time period prescribed by grant conditions upon the termination of the Agreement, submit to DJCS a final report on forms provided by DJCS. Said reports shall reflect actual costs incurred during the terms of this Agreement.
14. The parties agree that "notice" described in this document may be by personal service, or by certified mail, return receipt requested, and evidence of such certified mail shall be postage prepaid, return receipt requested. Notice shall be given at the following addresses:
  - a. Division of Justice and Community Services  
1204 Kanawha Boulevard East  
Charleston, West Virginia 25301
  - b. **Grantee Mailing Address:**  
**Wood County Commission**  
**One Court Square, Suite 203**  
**Parkersburg, West Virginia 26101**
15. The Grantee shall hold and save DJCS and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the Grantee.

**IN WITNESS WHEREOF**, the parties hereto attach their signatures representing that each is acting with full authority.

  
Wayne Dunn, President  
Wood County Commission

\_\_\_\_\_  
W. Richard Staton, Director  
Division of Justice and Community Services

**RESOLUTION**

The **Commission** of **Wood County** met on 8/18/14 (date) with a quorum present and passed the following resolution.

Be it resolved that the County Commission hereby authorizes **The Honorable Wayne Dunn, President** of the **Wood County Commission**, to act on its behalf to enter into a contractual agreement with the Division of Justice and Community Services to receive and administer grant funds pursuant to provisions of the Community Corrections Fund.

Signed: \_\_\_\_\_

*Mark Rhodes*

County Clerk



U.S. Department of Justice  
Office of Justice Programs  
Office of the Comptroller

## CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510--

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connec-

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620--

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant,

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7<sup>th</sup> Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted--

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check \_\_\_ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check \_\_\_ if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620--

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Wood County Commission, One Court Square, Parkersburg, WV 26101

2. Application Number and/or Project Name

±5-CC-09 Community Corrections

3. Grantee IRS/Vendor Number

556 000 417

4. Typed Name and Title of Authorized Representative

Wayne Dunn, President, Wood County Commission

5. Signature



8/18/14  
6. Date

8/18/14

**CERTIFICATION FORM**

Recipient Name and Address: Wood County Commission, One Court Square, Parkersburg, WV 26101

Grant Title: Community Corrections Grant Number: 15-CC-09 Award Amount: \$476,000

Contact Person Name and Title: Toni Tiano, Consultant Phone Number: (304) 428-7760

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Office of Community Oriented Policing Services (COPS) to prepare, maintain on file, submit to OJP for review, and implement an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R. §§ 42.301-.308. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEOP, but they do not need to submit the EEOP to OJP for review. Recipients that claim a complete exemption from the EEOP requirement must complete Section A below. Recipients that claim the limited exemption from the submission requirement, must complete Section B below. A recipient should complete either Section A or Section B, not both. If a recipient receives multiple OJP or COPS grants, please complete a form for each grant, ensuring that any EEOP recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7<sup>th</sup> Street, N.W., Washington, D.C. 20531. For assistance in completing this form, please call (202)307-0690 or TTY (202) 307-2027.

**Section A- Declaration Claiming Complete Exemption from the EEOP Requirement. Please check all the boxes that apply.**

- |  |   |
|--|---|
| <input type="checkbox"/> Recipient has less than 50 employees,   | <input type="checkbox"/> Recipient is an Indian tribe,                      |
| <input type="checkbox"/> Recipient is a non-profit organization, | <input type="checkbox"/> Recipient is an educational institution, or        |
| <input type="checkbox"/> Recipient is a medical institution,     | <input type="checkbox"/> Recipient is receiving an award less than \$25,000 |

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. §42.302. I further certify that \_\_\_\_\_ [recipient] will comply with applicable Federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

_____	_____	_____
Print or type Name and Title	Signature	Date

**Section B- Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review.**

If a recipient agency has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Wayne Dunn [responsible official], certify that the Wood County Commission [recipient], which has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR §42.301, et seq., subpart E. I further certify that the EEOP has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEOP is on file in the office of: Wood County Administrator [organization], at One Court Square, Parkersburg, WV 26101 [address], for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Office for Civil Rights, Office of Justice Programs, U. S. Department of Justice, as required by relevant laws and regulations.

<u>Wayne Dunn, President</u>		<u>8/18/14</u>
Print or type Name and Title:	Signature	Date

**WEST VIRGINIA  
DIVISION OF JUSTICE AND  
COMMUNITY SERVICES**

**Day Report Center Grant Program**

**ITEMIZATION OF FUNDS BY CATEGORY**

**PAGE 3 – 1**

Budget Category	Matching Funds	Grant Funds	Approved (DJCS Use Only)
<b><u>Personnel/Contractual:</u></b>			
Day Report Center Director – Vacant Salary - \$52,258.08		\$52,258	
Retirement - \$52,258.08 x .14		7,316	
Social Security - \$52,258.08 x .0765		3,998	
Workers Comp - \$52,258.08 x .029		1,515	
Health Insurance - \$663.41 x 12 mos.		7,961	
Clinical Director – Hernando Escandon Salary - \$43,798		\$43,798	
Retirement - \$43,798.08 x .14		6,132	
Social Security - \$43,798.08 x .0765		3,351	
Workers Comp. - \$43,798.08 x .029		1,270	
Health Insurance - \$633.41 x 12 mos.		7,961	
Case Manager – Kelsey Preston Salary - \$29,580		\$29,580	
Retirement - \$29,580 x .14		4,141	
Social Security - \$29,580 x .0765		2,263	
Workers Comp - \$29,580 x .029		858	
Health Insurance - \$663.41 x 12 mos.		7,961	
Case Manager – Amy Church Salary - \$34,133.04		\$34,133	
Retirement - \$34,133.04 x .14		4,779	
Social Security - \$34,133.04 x .0765		2,611	
Workers Comp. - \$34,133.04 x .029		990	
Health Insurance - \$1,446.79 x 12 mos.		17,361	
Case Manager – Sherry Wise Salary - \$34,000.08		\$34,000	
Retirement - \$34,000.08 x .14		4,760	
Social Security - \$34,000.08 x .0765		2,601	
Workers Comp - \$34,000.08 x .029		986	
Health Insurance - \$1,446.79 x 12 mos.		17,361	
Case Manager – Debbie Murphy Salary - \$32,520.24		\$32,520	
Retirement - \$32,520.24 x .14		4,553	
Social Security - \$32,520.24 x .0765		2,488	
Workers Comp - \$32,520.24 x .029		943	
Health Insurance - \$1,446.79 x 12 mos.		17,361	
PLEASE CARRY TOTALS TO THE BOTTOM OF PAGE 3-5	↓	↓	↓

\* All funds must be rounded to the nearest whole dollar amount. Please make additional copies of this page as necessary.\*

**WEST VIRGINIA  
DIVISION OF JUSTICE AND  
COMMUNITY SERVICES**

**Day Report Center Grant Program**

**ITEMIZATION OF FUNDS BY CATEGORY**

**PAGE 3 – 2**

Budget Category	Matching Funds	Grant Funds	Approved (DJCS Use Only)
<u>Administrative Assistant – Patrica Lynch</u> Salary - \$26,230.08 Retirement - \$26,230.08 x .14 Social Security - \$26,230.08 x .0765 Workers Comp - \$26,230.08 x .029 Health Insurance - \$663.41 x 12 mos.  Jackson County Site Coordinator – Jeanette Easthom Salary - \$30,561.12 Retirement - \$30,561.12 x .14 Social Security - \$30,561.12x .0765 Workers Comp - \$30,561.12 x .029 Health Insurance - \$663.41 x 12 mos.  Jackson County Case Manager – Robin Hart Salary - \$26,000.16 Retirement - \$26,000.16 x .14 Social Security - \$26,000.16 x .0765 Workers Comp - \$26,000.16 x .029 Health Insurance - \$663.41 x 12 mos.  <b>OTHER</b> Misc. Office Supplies/Postage		26,230 3,672 2,007 761 7,961  \$30,561 4,279 2,338 886 7,961  26,000 3,640 1,989 754 7,961  590	
<b>MATCH</b> Lab Technician – Jana Singer Salary - \$41,600 Retirement - \$41,600 x .14 Social Security - \$41,600 x .0765 Workers Comp - \$41,600 x .0212 Health Insurance - \$663.41 x 12 mos.  Support Staff – Travis Bunner Salary - \$26,500 Retirement - \$26,500 x .14 Social Security - \$26,500 x .0765 Workers Comp - \$26,500 x .029 Health Insurance - \$663.41 x 12 mos.	41,600 5,824 3,182 1,206 7,961  26,500 3,710 2,027 769 7,961		
PLEASE CARRY TOTALS TO THE BOTTOM OF PAGE 3-5	↓	↓	↓

\* All funds must be rounded to the nearest whole dollar amount. Please make additional copies of this page as necessary.\*

**WEST VIRGINIA  
DIVISION OF JUSTICE AND COMMUNITY  
SERVICES**

Day Report Center Grant Program

ITEMIZATION OF FUNDS BY CATEGORY

PAGE 3 - 3

Budget Category	Matching Funds	Grant Funds	Approved (DJCS Use Only)
Support Staff/Community Service Coordinator – Robert Hinton Salary - \$24,960 Retirement - \$24,960 x .14 Social Security - \$24,960 x .0765 Workers Comp - \$24,960 x .0212 Health Insurance - \$663.41 x 12 mos.	24,960 3,494 1,909 724 7,961		
Lab Technician – Lindy Lemley Salary - \$29,952 Social Security - \$29,952 x .0765 Workers Comp - \$29,952 x .029	\$29,952 3,182 869		
Lab Director – Contractual – Suzanne Williams Salary - \$90.00/hr. x 18 hours = \$1,620	\$1,620		
Medical Review Officer – Contractual – Dr. Avery \$20.00/assessment x 72 assessments	\$1,440		
Support Staff/Security – Neil Rader Salary - \$2,600 Social Security - \$2,600 x .0765 Workers Comp - \$2,600 x .029	\$2,600 199 75		
Case Manager – Heather Paxton Salary - \$38,133.33 Retirement - \$38,133.33 x .14 Social Security - \$38,133.33 x .0765 Workers Comp - \$38,133.33 x .0212	\$38,133 5,339 2,917 1,106		
Office Assistant – Quyen Nguyen Salary - \$28,500 Retirement - \$28,500 x .14 Social Security - \$28,500 x .0765 Workers Comp - \$28,500 x .0212 Health Insurance - \$663.41 x 12 mos.	\$28,500 \$3,990 \$2,180 \$827 \$7,961		
Support Staff – Megan Saunders Salary - \$14,326 Social Security - \$14,326 x .0765 Workers Comp - \$14,326 x .0212	\$14,326 \$1,096 \$415		
PLEASE CARRY TOTALS TO THE BOTTOM OF PAGE 3-5	↓	↓	↓



**WEST VIRGINIA  
DIVISION OF JUSTICE AND  
COMMUNITY SERVICES**

**Day Report Center Grant Program**

**ITEMIZATION OF FUNDS BY CATEGORY**

**PAGE 3 – 4**

Budget Category	Matching Funds	Grant Funds	Approved (DJCS Use Only)
<hr/> <p>Support Staff – Thomas James Salary - \$14,326 Social Security - \$14,326 x .0765 Workers Comp - \$14,326 x .0212</p>	<p>\$14,326 \$1,096 \$415</p>		
<p>Support Staff – Mark Malcomb Salary - \$14,326 Social Security - \$14,326 x .0765 Workers Comp - \$14,326 x .0212</p>	<p>\$14,326 \$1,096 \$415</p>		
<p><b>SPACE</b> Wood County - \$1,500/mo. x 12 mos. Jackson County - \$1,100/mo. x 12 mos. Roane County - \$550/mo. x 12 mos.</p>	<p>\$18,000 \$13,200 \$6,600</p>		
<p>PLEASE CARRY TOTALS TO THE BOTTOM OF PAGE 3-5</p>	<p>↓</p>	<p>↓</p>	<p>↓</p>

**WEST VIRGINIA  
DIVISION OF JUSTICE AND  
COMMUNITY SERVICES**

Day Report Center Grant Program

ITEMIZATION OF FUNDS BY CATEGORY

PAGE 3 – 5

Budget Category	Matching Funds	Grant Funds	Approved (DJCS Use Only)
<hr/>			
<b>TOTAL MATCHING FUNDS:</b>	364,501.00		
<b>TOTAL GRANT FUNDS:</b>		476,000.00	
<b>TOTAL APPROVED PROJECT:</b>			

\* All funds must be rounded to the nearest whole dollar amount. Please make additional copies of this page as necessary.\*

**WEST VIRGINIA  
DIVISION OF JUSTICE AND  
COMMUNITY SERVICES**

Day Report Center Grant Program

**BUDGET SUMMARY**

PAGE - 4

<b>Applicant:</b> Wood County Commission	<b>Federal Employer Identification Number (FEIN):</b> 556 000 417
---	--

Category	Grant Funds (A) *	Matching Funds (B) **	Total Funds (A + B)
Personnel/Contractual	\$475,409.64	\$326,701.00	\$802,110.64
Travel/Training	-0-	-0-	\$-0-
Space	-0-	\$37,800.00	\$37,800.00
Other	\$590.36	-0-	\$590.36
<b>Total Budget</b>	<b>\$476,000.00</b>	<b>\$364,501.00</b>	<b>\$840,501.00</b>

**FUNDING STRATEGY**

Funding Source(s)	Amount	Status
Grant Funds:	\$476,000.00	C
Matching Funds: Wood, Jackson and Roane Counties	\$120,000.00	C
Other Funding (If Applicable): Revenue Collections	\$244,501.00	C
Other Funding (If Applicable):		
<b>Total:</b>	<b>\$840,501.00</b>	

\* Total of column A shall be placed in the space on page 1 – item number 5, for Grant Funds Requested.

\*\* Total of column B shall be placed in the space on page 1 – item number 5, for Project Matching Funds.

*All funds must be rounded to the nearest whole dollar amount.*

**WEST VIRGINIA  
DIVISION OF JUSTICE AND  
COMMUNITY SERVICES**

**Day Report Center Grant Program**

**BUDGET NARRATIVE**

**PAGE – 5**

Provide here a justification and explanation of the budget items shown on pages 3 and 4 of this application. This should contain specific criteria and data used to arrive at estimates and/or costs for all items listed. In completing the project budget narrative, please identify data by the major budget category involved (e.g., Personnel/Contractual). Please differentiate between project grant and matching funds (if applicable).

**Applications submitted which do not provide a sufficient narrative may be subject to exclusion. Use additional blank pages as necessary.**

**GRANT FUNDS - \$476,000.00**

**Personnel/Contractual – GRANT FUNDS**

A total of \$475,409.64 is being requested in grant funds in the personnel/contractual category for employees who are full-time Wood County employees (salary, benefits, and insurance).

**The full-time positions are:**

Day Report Center Director	\$52,258.08
Clinical Director	\$43,798.08
Case Manager # 1	\$34,133.04
Case Manager # 2	\$32,520.24
Case Manager # 3	\$29,580.00
Case Manager #4	\$26,000.16
Administrative Assistant	\$26,230.08
Site Coordinator – Jackson County	\$30,561.12
Case Manager/Counselor – Jackson/Roane Counties	\$34,000.08
<b>TOTAL FULL-TIME EMPLOYEES SALARY</b>	<b>\$309,080.88</b>

**Benefits for the full-time employees are as follows:**

Retirement - $\$309,080.88 \times .14$	\$43,271.32
Social Security - $\$309,080.88 \times .0765$	\$23,644.69
Workers Comp. - $\$309,080.88 \times .029$	\$ 8,963.35
<b>Total Full-Time Employee Benefits</b>	<b>\$75,879.36</b>

**Insurance for full-time employees is as follows:**

$\$663.41 \times 12 \text{ mos.} \times 7 \text{ employees}$	\$55,726.44
$\$1,446.79 \times 12 \text{ mos.} \times 2 \text{ employees}$	\$34,722.96
<b>Total Insurance</b>	<b>\$90,449.40</b>
<b>TOTAL PERSONNEL GRANT FUNDS</b>	<b>\$475,409.64</b>

**Other – GRANT FUNDS**

Misc. office supplies such as paper, postage, copier items, etc.	\$590.36
<b>TOTAL OTHER GRANT FUNDS</b>	<b>\$590.36</b>
<b>TOTAL GRANT FUNDS REQUESTED</b>	<b>\$476,000.00</b>

**MATCH FUNDS = \$364,501.00**

**Personnel/Contractual – MATCH FUNDS**

The following is a listing of the full-time employees and non-full time employees of the Day Report Center which will be used as part of the match requirement.

**The full-time positions are:**

Drug Lab Technician	\$41,600.16
Case Manager	\$38,133.33
Office Assistant	\$28,500.00
Support Staff	\$26,500.08
Support Staff/Community Service Coordinator	\$24,960.00
<b>TOTAL FULL-TIME EMPLOYEES SALARY</b>	<b>\$159,693.57</b>

**Benefits for the full-time employees are as follows:**

Retirement - \$159,693.57 x .14	\$22,357.10
Social Security - \$159,693.57 x .0765	\$12,216.56
Workers Comp. - \$159,693.57 x .029	\$ 4,631.11

**Total Full-Time Employee Benefits** **\$39,204.77**

**Insurance for full-time employees is as follows:**

\$663.41 x 12 mos. x 3 employees	\$23,882.76
\$1,446.79 x 12 mos. x 1 employee	\$17,361.48

**Total Insurance** **\$41,244.24**

**NON-FULL TIME EMPLOYEES:**

Lab Technician	\$29,952.00
Support Staff	\$14,326.00
Support Staff	\$14,326.00
Support Staff	\$14,326.00
Support Staff – Security	\$ 2,600.00

**TOTAL NON-FULL TIME EMPLOYEES SALARY** **\$75,530.00**

**Benefits for non-full time employees are as follows:**

Social Security - $\$75,530 \times .0765$	\$5,778.05
Workers Comp. - $\$75,530 \times .029$	\$2,190.37

**Total Non-Full Time Employee Benefits** **\$7,968.42**

**CONTRACTUAL EMPLOYEES:**

Lab Director	\$1,620.00
Medical Director	\$1,440.00

**TOTAL CONTRACTUAL EMPLOYEES SALARY** **\$3,060.00**

**TOTAL PERSONNEL/CONTRACTUAL MATCH** **\$326,701**

**Space MATCH Funds**

Wood County Rent - $\$1,500/\text{mo.} \times 12 \text{ mos.}$	\$18,000
Jackson County Rent - $\$1,100/\text{mo.} \times 12 \text{ mos.}$	\$13,200
Roane County Rent - $\$550/\text{mo.} \times 12 \text{ mos.}$	\$ 6,600

**TOTAL SPACE MATCH** **\$37,800**

**TOTAL CASH MATCH** **\$364,501.00**

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5644	E911FUND	E911 FUND	REGULAR	08/08/2014	399.66	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals 399.66  
Report Totals 330,065.37

*[Handwritten signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3113	ASTORG	ASTORG MOTOR CO	REGULAR	08/08/2014	53.50	
3114	CARQUEST	CARQUEST	REGULAR	08/08/2014	135.62	
3115	KESTERSON	KESTERSON CLEANERS	REGULAR	08/08/2014	60.42	
3116	MAHONE TI	MAHONE TIRE CO	REGULAR	08/08/2014	655.20	
3117	TELEPAGE	TELEPAGE	REGULAR	08/08/2014	71.70	
<b>HOME CONFINEMENT Bank Id 108 Totals</b>					976.44	

*Handwritten signature*  
P/S



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5938	CARQUEST	CARQUEST	REGULAR	08/08/2014	57.07	
5939	DOUBLERADIUS	DOUBLE RADIUS	REGULAR	08/08/2014	1,080.77	
5940	HENRY RADIO	HENRY RADIO INC.	REGULAR	08/08/2014	1,030.00	
5941	MORRIS HOMES	MORRIS HOMES	REGULAR	08/08/2014	6,850.00	
5942	NI GOVERNMENT	NI GOVERNMENT SERVICE INC	REGULAR	08/08/2014	895.56	
5943	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	08/08/2014	413.00	
5944	TESSCO	TESSCO TECHNOLOGIES	REGULAR	08/08/2014	1,831.26	

**E-911 FUND Bank Id 107 Totals**

12,157.66

*DR*  
*MS*

# Check Register Report for Wood County Commission

*PK* *AK*

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1475	DENTAL	RENAISSANCE	REGULAR	08/08/2014	1,770.27	
1476	MONPOWER	MON POWER	REGULAR	08/08/2014	20,415.27	
156077	BATTERIES	BATTERIES DIRECT	REGULAR	08/08/2014	46.00	
156078	CARQUEST	CARQUEST	REGULAR	08/08/2014	1,557.21	
156079	CHAMPION OUTI	CHAMPION OUTPUT SOLUTIONS	REGULAR	08/08/2014	2,304.16	
156080	CM&I PROD	CM&I PRODUCTS, INC.	REGULAR	08/08/2014	148.34	
156081	DASH	DASH GLOVES	REGULAR	08/08/2014	239.60	
156082	DOMINIONH	DOMINION HOPE	REGULAR	08/08/2014	265.48	
156083	GLOBAL	GLOBAL GOV/ED SOLUTIONS INC	REGULAR	08/08/2014	217.77	
156084	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	08/08/2014	206,956.06	
156085	HORNOR	HORNOR & HARRISON	REGULAR	08/08/2014	732.25	
156086	KESTERSON	KESTERSON CLEANERS	REGULAR	08/08/2014	439.69	
156087	LIFE	DEARBORN NATIONAL	REGULAR	08/08/2014	1,236.50	
156088	LOWES	LOWE'S COMPANIES, INC.	REGULAR	08/08/2014	1,495.19	
156089	MAHONE TI	MAHONE TIRE CO	REGULAR	08/08/2014	50.00	
156090	MODERN BUILDI	MODERN BUILDERS SUPPLY, INC.	REGULAR	08/08/2014	413.00	
156091	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	08/08/2014	500.00	
156092	O-VALLEY POW	OHIO VALLEY POWER EQUIPMENT	REGULAR	08/08/2014	55.13	
156093	OGDEN	PARKERSBURG NEWS	REGULAR	08/08/2014	625.00	
156094	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	08/08/2014	31,914.51	
156095	P-WCVCB	GREATER PARKERSBURG CONVENTION & VISITORS	REGULAR	08/08/2014	37,363.34	
156096	RICOH	RICOH USA INC	REGULAR	08/08/2014	309.73	
156097	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	08/08/2014	760.40	
156098	SAMS CLUB	SAM'S CLUB	REGULAR	08/08/2014	185.55	
156099	SIMPLEX	SIMPLEXGRINNELL	REGULAR	08/08/2014	1,790.56	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
156100	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	08/08/2014	220.00	
156101	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	08/08/2014	46.47	
156102	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	08/08/2014	359.00	
156103	VISION	VISION SERVICE PLAN (WV)	REGULAR	08/08/2014	3,246.88	
156104	WATERBOY	WATERBOY LLC	REGULAR	08/08/2014	22.00	
156105	WORKINGMA	WORKINGMAN'S STORE	REGULAR	08/08/2014	596.25	
156106	WV DIV	WEST VIRGINIA DIVISION OF LABOR	REGULAR	08/08/2014	250.00	
<b>GENERAL FUND Bank Id 101 Totals</b>					316,531.61	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1201	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	08/12/2014	2,322.50	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					<u>2,322.50</u>	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2324	WCRDC	WEST CENTRAL REGIONAL DRUG COURT FUND INC	REGULAR	08/12/2014	1,000.00	
<b>DRUG COURT Bank Id 178 Totals</b>					<u>1,000.00</u>	

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5645	GENERALSA	GENERAL SALES CO.	REGULAR	08/12/2014	404.09	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals 404.09



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5945	BFS PETRO	BFS PETROLEUM	REGULAR	08/12/2014	121.25	

E-911 FUND Bank Id 107 Totals

121.25



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
156107	BFS PETRO	BFS PETROLEUM	REGULAR	08/12/2014	75.78	
156108	CANON	CANON FINANCIAL SERVICES, INC	REGULAR	08/12/2014	151.00	
156109	CARQUEST	CARQUEST	REGULAR	08/12/2014	14.81	
156110	CORNELLA	AMANDA CORNELL	REGULAR	08/12/2014	94.57	
156111	DODDRIDGE	DODDRIDGE COUNTY SHERIFF DEPARTMENT	REGULAR	08/12/2014	291.41	
156112	DOMINIONH	DOMINION HOPE	REGULAR	08/12/2014	336.29	
156113	GENERALSA	GENERAL SALES CO.	REGULAR	08/12/2014	2,432.06	
156114	JCSO	JACKSON COUNTY SHERIFF'S DEPT	REGULAR	08/12/2014	579.84	
156115	LEAF	LEAF	REGULAR	08/12/2014	329.81	
156116	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	08/12/2014	5,058.23	
156117	PARKSHARD	PARKS HARDWARE & SUPPLY	REGULAR	08/12/2014	18.98	
156118	PCSD	PLEASANTS COUNTY SHERIFF'S DEPARTMENT	REGULAR	08/12/2014	173.04	
156119	RICOH	RICOH USA INC	REGULAR	08/12/2014	188.68	
156120	ROANE CO	ROANE COUNTY SHERIFF'S DEPT	REGULAR	08/12/2014	478.76	
156121	ST MARYS	CITY OF ST MARYS	REGULAR	08/12/2014	396.00	
156122	VIENNA	VIENNA POLICE DEPT.	REGULAR	08/12/2014	771.08	
156123	WOOFTER A	ANDREW C. WOOFTER, III	REGULAR	08/12/2014	175.00	
156124	WPD	WILLIAMSTOWN POLICE DEPARTMENT	REGULAR	08/12/2014	64.89	

**GENERAL FUND Bank Id 101 Totals**

11,630.23

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1477	DENTAL	RENAISSANCE	REGULAR	08/13/2014	2,794.83	

GENERAL FUND Bank Id 101 Totals 2,794.83

Report Totals 2,794.83

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1069	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	08/14/2014	3,258.27	
COAL SEVERANCE TAX Bank Id 201 Totals					<u>3,258.27</u>	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5646	CARQUEST	CARQUEST	REGULAR	08/14/2014	484.02	
5647	RICOH	RICOH USA INC	REGULAR	08/14/2014	383.01	
5648	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	08/14/2014	26.52	
<b>COMM. CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					893.55	


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5946	TESSCO	TESSCO TECHNOLOGIES	REGULAR	08/14/2014	870.34	
5947	VERIZONW	VERIZON WIRELESS	REGULAR	08/14/2014	752.27	
E-911 FUND Bank Id 107 Totals					1,622.61	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
156090	MODERN BUILDI	MODERN BUILDERS SUPPLY, INC.	VOID	08/14/2014	(413.00)	X
156128	ARTSBRIDG	ARTSBRIDGE	REGULAR	08/14/2014	2,500.00	
156129	BADGERLUM	BADGER LUMBER	REGULAR	08/14/2014	5.78	
156130	CHAMPION OUTI	CHAMPION OUTPUT SOLUTIONS	REGULAR	08/14/2014	813.04	
156131	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	08/14/2014	240.00	
156132	CWS	CWS	REGULAR	08/14/2014	4,277.74	
156133	DISCOUNTP	DISCOUNT POOL SUPPLY	REGULAR	08/14/2014	399.99	
156134	GLOBAL	GLOBAL GOV/ED SOLUTIONS INC	REGULAR	08/14/2014	370.69	
156135	GRAINGER	GRAINGER	REGULAR	08/14/2014	959.40	
156136	LOWES	LOWE'S COMPANIES, INC.	REGULAR	08/14/2014	2,137.84	
156137	OIL	OIL AND GAS MUSEUM	REGULAR	08/14/2014	2,000.00	
156138	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	08/14/2014	3,750.00	
156139	PEERLESS BLOC	PEERLESS BLOCK AND BRICK CO. INC	REGULAR	08/14/2014	140.85	
156140	REMICHEL	R.E. MICHEL COMPANY INC	REGULAR	08/14/2014	229.37	
156141	SCOTSLAND	SCOTS LANDSCAPE NURSERY	REGULAR	08/14/2014	26.24	
156142	SIMPLEX	SIMPLEXGRINNELL	REGULAR	08/14/2014	675.00	
156143	SUDDENLINKD	SUDDENLINK	REGULAR	08/14/2014	121.86	
156144	WATERBOY	WATERBOY LLC	REGULAR	08/14/2014	16.50	

**GENERAL FUND Bank Id 101 Totals**

18,251.30



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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1478	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	08/15/2014	0.00	
1479	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	08/15/2014	85,691.87	
1480	CHILD	CHILD SUPPORT ENF DIV	REGULAR	08/15/2014	1,407.11	
1481	FSA	TASC	REGULAR	08/15/2014	3,030.00	
156125	INGNATIONAL	ING NATIONAL TRUST	REGULAR	08/15/2014	45.00	
156126	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	08/15/2014	2,992.83	
156127	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	08/15/2014	16,940.00	
<b>PAYROLL FUND Bank Id 101 Totals</b>					110,106.81	
<b>Report Totals</b>					110,106.81	

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*[Signature]*



### Check Register

Company Name Wood County Commission Page 1 of 1 Run Date 08/08/2014 1:11:20PM

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
7749	M	Friday, August 08, 2014	PLUMCHAR	PLUM CHARLES EDWARD	\$468.15
Total Net Pay					468.15

08/08/2014

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
WV	595.00	19.63
<u>Grand Total:</u>	<u>595.00</u>	<u>19.63</u>

*Plum*  
*P.M.*

United States of America  
State of West Virginia



## Check Register

Company Name Wood County Commission

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Run Date 08/13/2014

3:04:46PM

Check No	Type	Check Date	Employee Id	Employee Name	Amount
77750	R	Friday, August 15, 2014	COUCDAVI	COUCH DAVID BLAIR	\$1,292.48
77751	R	Friday, August 15, 2014	CLINCONN	CLINE CONNIE SUE	\$181.05
77752	R	Friday, August 15, 2014	FORSBARB	FORSHEY BARBARA S.	\$692.86
77753	R	Friday, August 15, 2014	JONECARO	JONES CAROLE S.	\$925.45
77754	R	Friday, August 15, 2014	SMITJANE	SMITH JANET	\$293.82
77755	R	Friday, August 15, 2014	STEPGENE	STEPHENS GENEVA A.	\$227.67
77756	R	Friday, August 15, 2014	WILLTRAC	WILLIAMS TRACY A.	\$926.38
77757	R	Friday, August 15, 2014	SHAFROBE	SHAFFER ROBERT D.	\$1,034.82
77758	R	Friday, August 15, 2014	VALESTEV	VALENTINE STEVEN M.	\$971.98
77759	R	Friday, August 15, 2014	ALLEJASO	ALLEN JASON WAYNE	\$1,344.34
77760	R	Friday, August 15, 2014	FRAZRONA	FRAZIER RONALD CHARLES	\$1,316.82
77761	R	Friday, August 15, 2014	JOHNCHAR	JOHNSON CHARLES J.	\$487.70
77762	R	Friday, August 15, 2014	MASSDAVI	MASSEY II DAVID C.	\$1,193.29
77763	R	Friday, August 15, 2014	MISEDUG	MISER DOUGLAS B.	\$543.12
77764	R	Friday, August 15, 2014	MURPJAME	MURPHY JAMES T.	\$621.22
77765	R	Friday, August 15, 2014	RIFFWILL1	RIFFLE WILLIAM B.	\$1,401.01
77766	R	Friday, August 15, 2014	SMITJOAN	SMITH JOANNE	\$970.06
77767	R	Friday, August 15, 2014	SMITMATT	SMITH MATTHEW F.	\$669.06
77768	R	Friday, August 15, 2014	SMITTHOM	SMITH THOMAS R.	\$655.96
77769	R	Friday, August 15, 2014	STEPKENT	STEPHENS KENT MICHAEL	\$1,199.04
77770	R	Friday, August 15, 2014	WILFGARY	WILFONG GARY F.	\$762.26
77771	R	Friday, August 15, 2014	WOODRICK	WOODYARD RICKEY L.	\$1,350.31
36928	R	Friday, August 15, 2014	DENNAMAN	DENNIS AMANDA JO	\$957.46
36929	R	Friday, August 15, 2014	DUNNWAYN	DUNN WAYNE PATRICK	\$1,126.06
36930	R	Friday, August 15, 2014	FLEASTAC	FLEAK STACEY LYNN	\$707.42
36931	R	Friday, August 15, 2014	GAINSTEP	GAINER STEPHEN E.	\$596.81
36932	R	Friday, August 15, 2014	GALBJAME	GALBREATH JAMES R.	\$334.06
36933	R	Friday, August 15, 2014	GERLROBE	GERLACH ROBERT L.	\$298.59
36934	R	Friday, August 15, 2014	GRAHANGE	GRAHAM ANGELA M.	\$671.81

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*Handwritten initials: PM*



# Check Register

Company Name Wood County Commission

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Run Date 08/13/2014

3:04:46PM

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
:36935	R	Friday, August 15, 2014	NICHBEVE	NICHOLS BEVERLY ELAINE	\$456.81
:36936	R	Friday, August 15, 2014	REEDJOHN	REED JOHN T.	\$1,240.83
:36937	R	Friday, August 15, 2014	SEUFMART	SEUFER MARTIN A.	\$1,953.36
:36938	R	Friday, August 15, 2014	WHITCHRI	WHITTAKER CHRISTOPHER H.	\$1,075.48
:36939	R	Friday, August 15, 2014	YONIMICH	YONIS III MICHAEL F.	\$700.79
:36940	R	Friday, August 15, 2014	ATKICARA	ATKINSON CARA	\$1,130.21
:36941	R	Friday, August 15, 2014	BEARELIZ	BEARY ELIZABETH	\$888.12
:36942	R	Friday, August 15, 2014	BECKCARO	BECKETT CAROLYN J.	\$893.65
:36943	R	Friday, August 15, 2014	BLONBREN	BLONDIN BRENDA S.	\$976.12
:36944	R	Friday, August 15, 2014	DEVOMART	DEVORE MARTHA JANE	\$1,004.01
:36945	R	Friday, August 15, 2014	DOTSLESL	DOTSON LESLIE RENEE	\$519.64
:36946	R	Friday, August 15, 2014	EMRIKATH	EMRICK KATHRYN S.	\$1,041.95
:36947	R	Friday, August 15, 2014	FORDTAMM	FORDYCE TAMMY L.	\$963.01
:36948	R	Friday, August 15, 2014	GARRDIAN	GARRETT DIANA KAY	\$966.49
:36949	R	Friday, August 15, 2014	GIVEPENN	GIVENS PENNY G.	\$1,016.24
:36950	R	Friday, August 15, 2014	JOHNBARB	JOHNSTON BARBARA A.	\$1,187.04
:36951	R	Friday, August 15, 2014	MCBRRUTH	MCBRIDE RUTH A.	\$1,044.15
:36952	R	Friday, August 15, 2014	RHODMARK	RHODES MARK D.	\$1,383.87
:36953	R	Friday, August 15, 2014	ROSSMELO	ROSS MELODY L.	\$1,006.35
:36954	R	Friday, August 15, 2014	SCHUDENI	SCHUCK DENISE E.	\$1,003.88
:36955	R	Friday, August 15, 2014	SHRISAMM	SHRIVER SAMMATHA A.	\$1,018.03
:36956	R	Friday, August 15, 2014	BEESJANE	BEESON JANET C.	\$596.87
:36957	R	Friday, August 15, 2014	BONNLIND	BONNETT LINDA L.	\$698.44
:36958	R	Friday, August 15, 2014	BUTCTIFF	BUTCHER TIFFANY J.	\$978.43
:36959	R	Friday, August 15, 2014	ELROMARJ	ELROD MARJORIE D.	\$673.03
:36960	R	Friday, August 15, 2014	JACKDEBO	JACKS DEBORAH KAY	\$701.55
:36961	R	Friday, August 15, 2014	KAUFDENI	KAUFMAN DENISE A.	\$704.11
:36962	R	Friday, August 15, 2014	REEDMEGA	REEDER MEGAN N.	\$661.48
:36963	R	Friday, August 15, 2014	RIDGCELE	RIDGWAY CELESTE A.	\$296.32
:36964	R	Friday, August 15, 2014	ROBIMICH	ROBINSON MICHELE LYNN	\$1,030.19
:36965	R	Friday, August 15, 2014	WALTTERE	WALTERS TERESA G.	\$817.41
:36966	R	Friday, August 15, 2014	BALOMARY	BALOG MARY JANE	\$839.41
:36967	R	Friday, August 15, 2014	BURDAPRI	BURDETTE APRIL D.	\$909.55
:36968	R	Friday, August 15, 2014	DUFFDEBR	DUFFELMEYER DEBRA KAY	\$894.55
:36969	R	Friday, August 15, 2014	FLORMARS	FLORENCE MARSHA K.	\$711.29

# Check Register

Company Name

Wood County Commission

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Run Date 08/13/2014

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<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
136970	R	Friday, August 15, 2014	GIBSCAND	GIBSON CANDACE M.	\$600.97
136971	R	Friday, August 15, 2014	HENDPAUL	HENDERSHOT PAULA J.	\$621.07
136972	R	Friday, August 15, 2014	HUGGTRAC	HUGGINS TRACIE M.	\$743.60
136973	R	Friday, August 15, 2014	LOUGMEAG	LOUGH MEAGAN N.	\$1,023.24
136974	R	Friday, August 15, 2014	MACEJEFF	MACE JEFFREY S.	\$600.31
136975	R	Friday, August 15, 2014	MERCSTAC	MERCER STACIE D.	\$694.82
136976	R	Friday, August 15, 2014	MERRKENN	MERRITT KENNETH D.	\$1,512.65
136977	R	Friday, August 15, 2014	STEPSAND	STEPHENS SANDRA K.	\$771.99
136978	R	Friday, August 15, 2014	TRANROBE	TRANQUILL ROBERT J.	\$1,790.09
136979	R	Friday, August 15, 2014	BOYLJODI	BOYLEN JODIE	\$1,809.32
136980	R	Friday, August 15, 2014	CORNAMAN	CORNELL AMANDA	\$188.73
136981	R	Friday, August 15, 2014	FRANSEAN	FRANCISCO SEAN D.	\$1,783.61
136982	R	Friday, August 15, 2014	GUICRHEA	GUICE RHEA LYNN	\$462.73
136983	R	Friday, August 15, 2014	JOHNJENN	JOHNSON JENNIFER L.	\$875.96
136984	R	Friday, August 15, 2014	KIGETIFF	KIGER TIFFANY F.	\$1,046.75
136985	R	Friday, August 15, 2014	LEFEKIRS	LEFEBURE KIRSTEN R.	\$1,552.39
136986	R	Friday, August 15, 2014	LEFEPATR	LEFEBURE PATRICK O.	\$2,107.52
136987	R	Friday, August 15, 2014	LEWIA	LEWIS A. RACHEL	\$1,067.77
136988	R	Friday, August 15, 2014	MCGHNANC	MCGHEE NANCY L.	\$1,368.82
136989	R	Friday, August 15, 2014	ROUSPATR	ROUSH PATRICIA A.	\$732.90
136990	R	Friday, August 15, 2014	RYDEDEBR	RYDER DEBRA K.	\$1,032.70
136991	R	Friday, August 15, 2014	SKOGRUSS	SKOGSTAD RUSSELL J.	\$1,551.20
136992	R	Friday, August 15, 2014	STONCLIF	STONE CLIFFTON W.	\$305.00
136993	R	Friday, August 15, 2014	UNDEMEGA	UNDERWOOD MEGAN E.	\$1,432.70
136994	R	Friday, August 15, 2014	WHARJASO	WHARTON JASON ANDREW	\$2,061.46
136995	R	Friday, August 15, 2014	WOLFJERE	WOLFE JEREMY B.	\$1,511.81
136996	R	Friday, August 15, 2014	BOWMDONN	BOWMAN DONNA M.	\$579.59
136997	R	Friday, August 15, 2014	CARPDENI	CARPENTER DENISE R.	\$462.14
136998	R	Friday, August 15, 2014	COLEG	COLE G. MICHELL	\$455.82
136999	R	Friday, August 15, 2014	EATOKASE	EATON KASEY J	\$434.13
137000	R	Friday, August 15, 2014	ENOCKIMB	ENOCH KIMBERLY	\$761.17
137001	R	Friday, August 15, 2014	HILLKATH	HILL KATHERINE M.	\$241.74
137002	R	Friday, August 15, 2014	JORDPATR	JORDAN PATRICIA D.	\$700.59
137003	R	Friday, August 15, 2014	MILLTESS	MILLER TESSA JO	\$254.85
137004	R	Friday, August 15, 2014	SHAFRICH	SHAFFER RICHARD A.	\$1,861.10

# Check Register

Company Name      Wood County Commission

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Run Date    08/13/2014

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<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
137005	R	Friday, August 15, 2014	WALLSOND	WALLACE SONDR	\$857.66
137006	R	Friday, August 15, 2014	WOLFJAIM	WOLFE JAIME	\$341.44
137007	R	Friday, August 15, 2014	BUCKCYNT	BUCKINGHAM CYNTHIA A.	\$1,007.85
137008	R	Friday, August 15, 2014	COTFLARR	COTTRELL LARRY DEAN	\$1,486.30
137009	R	Friday, August 15, 2014	DEGRKARE	DEGRAEF KAREN SUE	\$779.43
137010	R	Friday, August 15, 2014	GRIMDONA	GRIMM DONALD M.	\$832.77
137011	R	Friday, August 15, 2014	HARTANDR	HARTLEBEN ANDREW P.	\$1,074.11
137012	R	Friday, August 15, 2014	LINCKERR	LINCICOME KERRI	\$1,158.23
137013	R	Friday, August 15, 2014	MCINRAYM	MCINTIRE RAYMOND JUNIOR	\$1,379.60
137014	R	Friday, August 15, 2014	RADESTEV	RADER STEVE E.	\$672.96
137015	R	Friday, August 15, 2014	TENNKEVI	TENNANT KEVIN D.	\$1,009.80
137016	R	Friday, August 15, 2014	BRADRISH	BRADFORD RISHA LYNN	\$850.67
137017	R	Friday, August 15, 2014	MARKREBE	MARKS REBECCA A.	\$272.43
137018	R	Friday, August 15, 2014	SHAWLIND	SHAWVER LINDSEY A	\$700.33
137019	R	Friday, August 15, 2014	HINECHRI	HINES CHRISTOPHER A.	\$584.96
137020	R	Friday, August 15, 2014	JONEJOHN	JONES II JOHN DAVID	\$1,102.40
137021	R	Friday, August 15, 2014	JONERONA	JONES JR RONALD L.	\$714.58
137022	R	Friday, August 15, 2014	SPRADAVI	SPRAGUE DAVID A.	\$806.97
137023	R	Friday, August 15, 2014	SWIGMELV	SWIGER MELVIN L.	\$1,523.33
137024	R	Friday, August 15, 2014	TRAVSTEV	TRAVIS STEVEN W.	\$927.06
137025	R	Friday, August 15, 2014	ALLEPEGG	ALLEN PEGGY SUE	\$839.61
137026	R	Friday, August 15, 2014	ALLETIMO	ALLEN TIMOTHY L.	\$1,023.70
137027	R	Friday, August 15, 2014	ANDEJANE	ANDERSON JANE E.	\$458.97
137028	R	Friday, August 15, 2014	BLATWILL	BLATT WILLIAM ANTHONY	\$1,112.34
137029	R	Friday, August 15, 2014	BUSSDAVI	BUSSEY DAVID	\$1,249.83
137030	R	Friday, August 15, 2014	BUTCBRIA	BUTCHER BRIAN M.	\$1,083.97
137031	R	Friday, August 15, 2014	COCHMICH	COCHRAN MICHAEL L.	\$996.39
137032	R	Friday, August 15, 2014	CROSDERE	CROSS DEREK B.	\$1,005.21
137033	R	Friday, August 15, 2014	DAVIMICH	DAVIS MICHAEL E.	\$686.44
137034	R	Friday, August 15, 2014	DEEMGARY1	DEEM GARY MICHAEL	\$1,103.79
137035	R	Friday, August 15, 2014	DEVORICK	DEVORE RICKY J.	\$373.95
137036	R	Friday, August 15, 2014	EATOMICH	EATON MICHAEL W.	\$272.10
137037	R	Friday, August 15, 2014	FOXGEOR	FOX GEORGE B.	\$616.33
137038	R	Friday, August 15, 2014	GABBONEY	GABBERT ONEY JACOB	\$268.15
137039	R	Friday, August 15, 2014	GEORRICH	GEORGE RICHARD A.	\$1,086.47

# Check Register

Company Name      Wood County Commission

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Run Date    08/13/2014

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<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
137040	R	Friday, August 15, 2014	GRAHJERR	GRAHAM JERRY SHAWN	\$4,831.59
137041	R	Friday, August 15, 2014	HAMRJEFF	HAMRIC JEFFREY K.	\$1,171.17
137042	R	Friday, August 15, 2014	HOFMWALT	HOFMANN WALTER E.	\$256.45
137043	R	Friday, August 15, 2014	HUPPMATT	HUPP MATTHEW C.	\$1,362.69
137044	R	Friday, August 15, 2014	JEFFLELA	JEFFERSON LELAND S.	\$1,155.06
137045	R	Friday, August 15, 2014	KEARLARR	KEARNS LARRY DEAN	\$913.92
137046	R	Friday, August 15, 2014	KINGMARK	KING MARK E.	\$1,167.90
137047	R	Friday, August 15, 2014	KOCHHANS	KOCHERSPERGER HANS RANDALL	\$1,065.90
137048	R	Friday, August 15, 2014	LANDWILL	LANDERS WILLIAM M.	\$604.32
137049	R	Friday, August 15, 2014	LOCKGREG	LOCKHART GREGORY L.	\$830.97
137050	R	Friday, August 15, 2014	MATHDELL	MATHENY DELLA DESIREE	\$978.68
137051	R	Friday, August 15, 2014	MODESHAN	MODESITT SHANA L.	\$403.66
137052	R	Friday, August 15, 2014	PARKJEFF	PARK JEFFREY LEE	\$452.43
137053	R	Friday, August 15, 2014	PICKBRET	PICKENS BRETT A.	\$1,111.70
137054	R	Friday, August 15, 2014	SCHAZACH	SCHAAD ZACHARY M.	\$1,556.33
137055	R	Friday, August 15, 2014	SHRIANDR	SHRIVER ANDREW C.	\$1,321.26
137056	R	Friday, August 15, 2014	SIMSROBE	SIMS ROBERT GENE	\$1,244.75
137057	R	Friday, August 15, 2014	SIXCORY	SIX CORY B	\$821.42
137058	R	Friday, August 15, 2014	SWIGBRIA	SWIGER BRIAN A.	\$1,027.72
137059	R	Friday, August 15, 2014	TENNDAVI	TENNANT DAVID L.	\$684.48
137060	R	Friday, August 15, 2014	TRANDEID	TRANQUILL DEIDRA	\$928.98
137061	R	Friday, August 15, 2014	UTTNATH	UTT NATHAN D.	\$1,064.55
137062	R	Friday, August 15, 2014	WADETERE	WADE TERESA JEAN	\$975.26
137063	R	Friday, August 15, 2014	WALDCAMI	WALDRON CAMILLE S.	\$1,290.36
137064	R	Friday, August 15, 2014	WETZJOHN	WETZEL JOHN CALEB	\$962.05
137065	R	Friday, August 15, 2014	WINDRYAN	WINDLAND RYAN D.	\$1,076.91
137066	R	Friday, August 15, 2014	YONARONA	YONALEY RONALD L.	\$700.08
137067	R	Friday, August 15, 2014	MERCSTEV	MERCER STEVEN E.	\$657.17
137068	R	Friday, August 15, 2014	SAMSJULI	SAMS JULIA ANN	\$977.16
137069	R	Friday, August 15, 2014	SAMSCURT	SAMS JR CURTIS M	\$90.73
137070	R	Friday, August 15, 2014	ALLEJOHN	ALLEN JOHN C.	\$722.45
137071	R	Friday, August 15, 2014	ALLETHOM	ALLEN JR. THOMAS L.	\$758.12
137072	R	Friday, August 15, 2014	BEATPATR	BEATY PATRICK A	\$752.26
137073	R	Friday, August 15, 2014	BOLEDONA	BOLEY JR DONALD	\$529.15
137074	R	Friday, August 15, 2014	BROGGREG1	BROGDON GREGORY SCOTT	\$1,350.90

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<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
237075	R	Friday, August 15, 2014	BROGGREG	BROGDON II GREGORY S	\$818.17
237076	R	Friday, August 15, 2014	FORDDANI	FORDYCE DANIELLE D.	\$822.54
237077	R	Friday, August 15, 2014	HARRMARK	HARRIS MARK C.	\$980.52
237078	R	Friday, August 15, 2014	HELMSAND	HELMAN SANDRA KAY	\$753.12
237079	R	Friday, August 15, 2014	JACOJEFF	JACOBY JEFFREY S.	\$752.62
237080	R	Friday, August 15, 2014	MYERLEE	MYERS LEE G.	\$730.89
237081	R	Friday, August 15, 2014	PRUNJASO	PRUNTY JASON L.	\$728.77
237082	R	Friday, August 15, 2014	SCOTBRIT	SCOTT BRITTANY N.	\$718.01
237083	R	Friday, August 15, 2014	SOMEBRIA	SOMERVILLE BRIAN L.	\$801.38
237084	R	Friday, August 15, 2014	STEPSTEV	STEPHENS STEVEN A.	\$984.60
237085	R	Friday, August 15, 2014	THORCHAR	THORNTON CHARLES B.	\$822.80
237086	R	Friday, August 15, 2014	BALLBREN	BALL BRENDA L.	\$668.63
237087	R	Friday, August 15, 2014	CONNSCOT	CONNOLLY SCOTT M.	\$686.93
237088	R	Friday, August 15, 2014	FARNSARA	FARNSWORTH SARAH JANE	\$761.64
237089	R	Friday, August 15, 2014	JOYDAVI	JOY JR DAVID LEE	\$866.95
237090	R	Friday, August 15, 2014	RADEBRIA	RADER BRIAN E.	\$889.88
237091	R	Friday, August 15, 2014	HUPPEDWA	HUPP EDWARD H.	\$1,269.44
237092	R	Friday, August 15, 2014	BLEVSARA	BLEVINS SARA DAWN	\$315.85
237093	R	Friday, August 15, 2014	BURGDRET	BURGY DRETA L.	\$1,131.10
237094	R	Friday, August 15, 2014	CUMBWHIT	CUMBERLEDGE WHITNEY M.	\$860.45
237095	R	Friday, August 15, 2014	DOTSDEBO	DOTSON DEBORA L.	\$914.77
237096	R	Friday, August 15, 2014	DOTSTHOM	DOTSON THOMAS E.	\$1,264.02
237097	R	Friday, August 15, 2014	FLEECARL	FLEENOR CARL AARON	\$918.52
237098	R	Friday, August 15, 2014	GALLSEAN	GALLAGHER SEAN C	\$867.90
237099	R	Friday, August 15, 2014	HOCKRUSS	HOCKENBERRY RUSSELL W.	\$1,238.29
237100	R	Friday, August 15, 2014	JEFFMARY	JEFFERS MARY BETH	\$866.45
237101	R	Friday, August 15, 2014	JONEDUAN	JONES DUANE EARL	\$1,255.75
237102	R	Friday, August 15, 2014	KERNTERE	KERNS TERESA S.	\$1,199.66
237103	R	Friday, August 15, 2014	KUHLJASO	KUHL JASON A.	\$838.57
237104	R	Friday, August 15, 2014	MARSROGE	MARSHALL ROGER L.	\$1,150.23
237105	R	Friday, August 15, 2014	MERCROBE	MERCER ROBERT E.	\$1,016.53
237106	R	Friday, August 15, 2014	MOORDOUG	MOORE DOUGLAS I.	\$755.96
237107	R	Friday, August 15, 2014	MOORMICH	MOORE MICHAEL LEE	\$1,067.44
237108	R	Friday, August 15, 2014	MORRSHIR	MORRIS SHIRLEY GILCHRIST	\$972.97
237109	R	Friday, August 15, 2014	MURPJILL	MURPHY JILLIAN L.	\$1,011.63

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<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
237110	R	Friday, August 15, 2014	NOKLADRI	NOKLEBY ADRIEN J.	\$1,466.41
237111	R	Friday, August 15, 2014	PARRDANI	PARRISH DANIELLE	\$1,057.57
237112	R	Friday, August 15, 2014	RIFFWILL	RIFFLE WILLIAM H.	\$1,291.86
237113	R	Friday, August 15, 2014	SCOTKODY	SCOTT KODY H.	\$633.62
237114	R	Friday, August 15, 2014	SHEPRAND	SHEPHERD RANDALL F.	\$933.02
237115	R	Friday, August 15, 2014	SMITAARO	SMITH AARON L.	\$406.82
237116	R	Friday, August 15, 2014	STAACHEL	STAATS CHELCIE S.	\$866.73
237117	R	Friday, August 15, 2014	STALSARA	STALNAKER SARA S.	\$902.07
237118	R	Friday, August 15, 2014	SWIGTERE	SWIGER TERESA D.	\$914.75
237119	R	Friday, August 15, 2014	TENNDEBO	TENNANT DEBORAH A.	\$1,174.43
237120	R	Friday, August 15, 2014	WINTGARY	WINTERS GARY D.	\$948.06
237121	R	Friday, August 15, 2014	BUNNTRAV	BUNNER TRAVIS N.	\$850.41
237122	R	Friday, August 15, 2014	CHURAMY	CHURCH AMY SPENCER	\$950.57
237123	R	Friday, August 15, 2014	EASTAMY	EASTHOM AMY JEANNETTE	\$999.97
237124	R	Friday, August 15, 2014	ESCAHERN	ESCANDON HERNANDO	\$1,233.70
237125	R	Friday, August 15, 2014	HARTROBI	HART ROBIN D.	\$811.57
237126	R	Friday, August 15, 2014	HINTROBE	HINTON JR ROBERT R.	\$891.02
237127	R	Friday, August 15, 2014	LEMLLIND	LEMLEY LINDY ROCHELLE	\$802.98
237128	R	Friday, August 15, 2014	LYNCPATR	LYNCH PATRICA R.	\$813.22
237129	R	Friday, August 15, 2014	MALCMARK	MALCOMB MARK S.	\$549.13
237130	R	Friday, August 15, 2014	MURPDEBO	MURPHY DEBORAH KAY	\$900.16
237131	R	Friday, August 15, 2014	NGUYOUYE	NGUYEN QUYEN T.	\$855.36
237132	R	Friday, August 15, 2014	PAXTHEAT	PAXTON HEATHER L.	\$1,002.25
237133	R	Friday, August 15, 2014	PRESKELS	PRESTON KELSEY A.	\$999.20
237134	R	Friday, August 15, 2014	RADENEIL	RADER NEIL E.	\$169.78
237135	R	Friday, August 15, 2014	SAUNMEGA	SAUNDERS MEGAN L.	\$458.53
237136	R	Friday, August 15, 2014	SINGJANA	SINGER-DOWLER JANA L.	\$1,252.02
237137	R	Friday, August 15, 2014	THOMJAME	THOMAS JAMES X	\$542.46
237138	R	Friday, August 15, 2014	WISESHER	WISE SHERRY L.	\$1,092.38
237139	R	Friday, August 15, 2014	CROSJERE	CROSS JEREMY W.	\$1,522.15
<b>Total Net Pay</b>					<b>215,790.65</b>

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Check No   Type   Check Date                      Employee Id                      Employee Name                      Amount

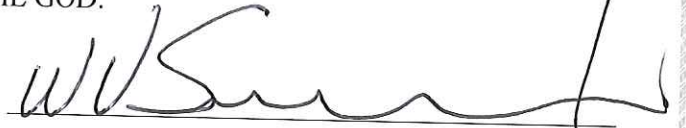
08/13/2014

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
OH	<u>12,675.55</u>	<u>291.76</u>
WV	<u>297,764.33</u>	<u>12,820.17</u>
<b>Grand Total:</b>	<b><u>310,439.88</u></b>	<b><u>13,111.93</u></b>

8/18/14  
70/525

STATE OF WEST VIRGINIA  
COUNTY OF WOOD } TO -WIT:

I, Bill Summers, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Fire Board, in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 18<sup>th</sup> day of AUGUST, 2014.



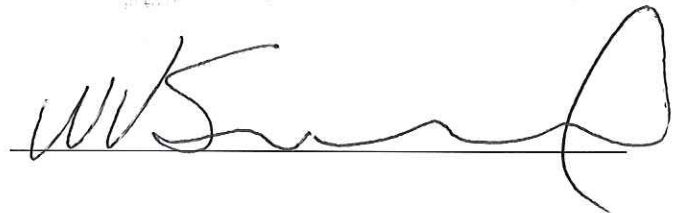
County Commission of Wood County



8/18/14  
70/525

STATE OF WEST VIRGINIA  
COUNTY OF WOOD } TO -WIT:

I, William Summers, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of member of the Wood County Alternative Transportation System Council in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 18th day of August 2014.



County Commission of Wood County