

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 6, 2014

PRESENT: WAYNE DUNN, PRESIDENT  
STEPHEN GAINER, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of January 27 and 30, 2014.

William Richardson, Jr. was sworn in as a member of the Wood County Airport Authority.

**AGENDA AND DISCUSSION ITEMS**

At 9:35 A.M., the County Commission named Hernando Escandon as the Interim Director of the Wood County Day Report Center. (Order M/2681)

At 9:41 A.M., the County Commission discussed the Shooting Range Committee. Greg Smith was in attendance representing the Committee. He stated they will hold another meeting to make recommendations back to the Commission.

At 10:05 A.M., the County Commission, as the Board of Review and Equalization, met with Emmett Parr to discuss property located in Walker District on Old US Route 50. Doug Tennant, Rich Shaffer and Dean Cotrtell from the Assessor's Office were present.

The 10:30 A.M. appointment with Patricia Ward was rescheduled for February 13, 2014 by Ms. Ward.

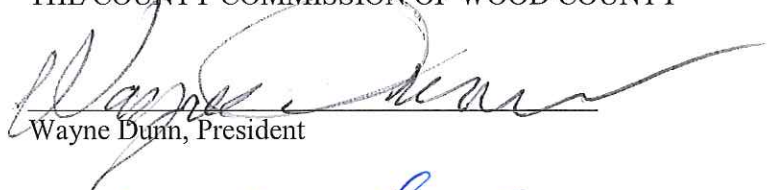
**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/2680, M/2681 and M/2682

Having no further scheduled appointments or business to attend to, the County Commission officially adjourned at 10:58 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled February 6, 2014.

Wood County Commission Meeting  
Held February 6, 2014

**Please Print**

1.	Corey Smith -
2.	Enneth R Parz
3.	Dean Cottrell
4.	
5.	
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# Wood County Commission Agenda

2/6/2014

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Administrator's Report	Marty Seufer, County Administrator
	Discuss Shooting Range Committee	
	Discuss and consider Day Report Center Director position	
10:00 A.M.	Board of Review and Equalization – Old US Route 50 – Walker District	Emmett Parr
10:30 A.M. <i>Rescheduled for 2/13</i>	Board of Review and Equalization – Sycamore Run Road – Steele District	Patricia Ward
	County Commissioners' Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



# APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT

ID # 2014-11-276

, West Virginia

On 01/22/2014

To The Assessor of WOOD COUNTY or the WOOD COUNTY Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of Emmett Parr in 11 Walker District:  
Address of Property Old US 50

Map Number	Parcel Number	Description: 31.97 -A Pleasant Hill
140	000T	

Market Value	\$31,100.00	Market Improvement	\$0.00	Market total	\$31,100.00
Assessed Value - Land \$	\$18,660.00	Improvements \$	\$0.00	Total\$	\$18,660.00
Cost of Land	Construction By Complainant				
Cost of Construction or Contract Price	Total purchase price				
Date of Construction	Date of Purchase				
Cost of added improvements	Cost of added improvements				
Face amount of fire insurance carried	Face amount of fire insurance carried				
Offered for sale for	Offered for sale for				
Date of Offer	Date of Offer				
Monthly rental received, if rented	Monthly rental received, if rented				
Present value in your opinion	Present value in your opinion				
Purchase by Complainant					

Approved for recording by the County Commission. President

## Reason and Basis for Complaint

*FEE LS that a 30% is out of line. The INCREASE is to much. 1995 TAX \$60.36 2005- \$195. 2014- \$411.12 FEELS TAXES should go up 1994 \$200.38 2008- 196.62 NO MORE than 10% 1998 \$159.65 2013- \$300.08*

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant:

*Emmett Parr*

Address of Complainant: 1706 Dewey St. Parkersburg, WV 26101

Land		Decrease	Adjusted Assessed
Building		allowed	Valuation
Total			

*2/6/14*



CENTRAL TELECOMMUNICATIONS CENTER  
O F W O O D C O U N T Y  
911 Core Road, Parkersburg, WV 26104 • 304-420-0911

2/6/14  
70/430

February 4, 2014

Wood County Commission  
#1 Courthouse Square  
Parkersburg, WV 26101

Dear Commissioners:

Please make the following addition to the payroll for the February 15, 2014 pay period.

Jason Enoch will begin part-time employment as of February 10, 2014. His salary will be \$11.69 per hour. His pay will come from line item 1-712-10-109

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Sizemore', written in a cursive style.

Carl Sizemore  
Interim Director  
Central Telecommunications Center

CC: Finance

Two handwritten marks in black ink. On the left, a large, stylized signature or set of initials. On the right, a smaller, more compact signature or set of initials.

FEBRUARY 6, 2014

2/6/14  
70/431

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$37,559.69 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 14-CC-09.


**ORDER**

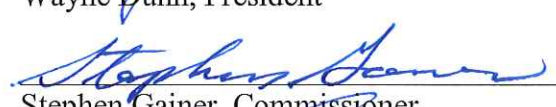
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-seven thousand five hundred fifty-nine dollars and sixty-nine cents (\$37,559.69) which represents reimbursement to Wood County for expenses incurred during the month of November, 2013, in regard to the West Virginia Division of Criminal Justice Assistance Grant Number 14-CC-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 406 and bearing the date of December 16, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2680



2/6/14  
72/431

FEBRUARY 6, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPOINT  
HERNANDO ESCANDON TO SERVE AS INTERIM DIRECTOR  
OF THE WOOD COUNTY DAY REPORT CENTER.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby APPOINT Hernando Escandon to serve as Interim Director of the Wood County Day Report Center. Mr. Escandon will assume this position on March 1, 2014 upon the resignation effective date of current director, Dennie Huggins.

Said appointment will remain in effect until a new director is appointed by the Commission.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2681

2/6/14  
72/430

FEBRUARY 6, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE TRAIL GRANT NUMBER S354-FOR/TB-1.00. SAID REQUEST IS IN THE AMOUNT OF \$664.43.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Trail Grant Number S354-FOR/TB-1.00. Reimbursement is in the amount of six hundred sixty-four dollars and forty-three cents (\$664.43) for the month of January, 2014. In addition to the Request for Reimbursement, the Financial Summary, Progress Report and Invoices are being submitted to the Criminal Justice Services, Charleston, West Virginia.

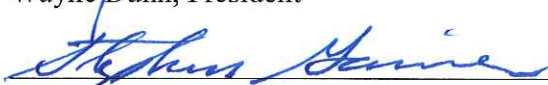
A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Trail Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2682

2/6/14  
70431

Office of the County Commission of Wood County, West Virginia

Commissioners  
David Blair Couch  
Wayne Dunn  
Steve Gainer



No. 1 Court Square  
Suite 203  
Parkersburg, WV 26101  
Phone 304-424-1984

DATE: February 3, 2014

INVOICE #: 6

INVOICE PERIOD: December 01, 2013 to December 31, 2013

TO: Elizabeth Williams, Project Manager  
WVDOH, Planning and Administration Division  
Building 5, Room A-863  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25305

FROM: Wood County Commission  
FEIN#: 55 6000 417

PROJECT: Project Name: Fort Boreman Historical Park Trail  
State Project Number: S354-FOR/TB-1.00  
Federal Project Number: NRT-2011(047)D

DESCRIPTION: December 2013 summary and request for reimbursement.

INVOICE INFORMATION:

A. Total funds available for project:	\$98,353.00
B. Total funds reimbursed <u>prior</u> to attached invoice(s):	\$25,643.94
C. Total funds remaining <u>prior</u> to attached invoice(s):	\$72,709.06
D.	
E. Total amount of <u>attached</u> invoice(s):	\$664.43
F. Percentage payment requested:	100%
G. Total amount to be paid to sponsor:	\$664.43
H. Total funds remaining after payment of <u>attached</u> invoice(s):	\$72,044.63

Wood County Commission certifies that the attached invoices represent work that has been satisfactorily completed, and paid for.

 Wood Co. Commission President 2/6/14

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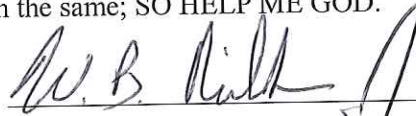
Name Title Date

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

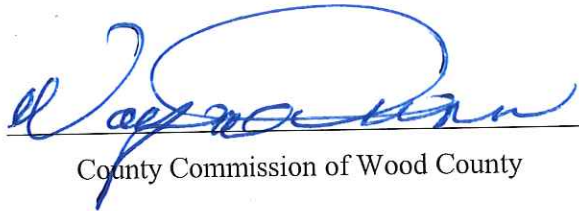
} TO-WIT:

2/6/14  
70/430

I, WILLIAM RICHARDSON, JR., do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY AIRPORT AUTHORITY and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 4th day of February, 2014.

  
County Commission of Wood County