

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 3, 2014

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes from June 16 and 19, 2014.

Candace Gibson and Paula Hendershot were sworn in as Wood County Sheriff's Tax Deputies.

David Blair Couch was sworn in as a member of the Wood County Solid Waste Authority.

Steven Travis was sworn in as an employee of the Wood County Maintenance Department.

Stephen Gainer, K.C. Linder and Steve Scholl were sworn in as members of the Wood County Fire Board.

AGENDA AND DISCUSSION ITEMS

At 9:39 A.M., Toni Tiano, grant consultant, met with the Commission to present the Application for the Highway Safety Grant. The County Commission authorized Wayne Dunn, as President, to execute the Application. (Order M/2832)

At 9:44 A.M., the County Commission approved a donation of \$6,000.00 to the Wood County Burn Building. (Order M/2842)

At 9:45 A.M., Commissioner Couch informed the Commission that Tim Graham did not wish to be appointed to the Wood County Parks and Recreation Commission (Mountwood Park).

At 9:48 A.M., the County Commission awarded the bid for janitorial services for Wood County Buildings to Nolan's Cleaning, Vienna, WV. (Order M/2831)

At 9:56 A.M., the County Commission met with Jeremy Cross, Wood County Parks Director, who gave an update to the Commission on the County parks.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1309, M/2831, M/2832, M/2833, M/2834, M/2835, M/2836, M/2837, M/2838, M/2839, M/2840, M/2841, M/2842


Having no further scheduled appointments or business to attend to, the County Commission officially adjourned at 10:40 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled July 3, 2014.

Wood County Commission Meeting
Held July 3, 2014

Please Print

1.	Toni Tiano
2.	KC LINDER
3.	Steve Scholtz
4.	Steven W. Travis
5.	J. Carr
6.	
7.	
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Wood County Commission Agenda

7/3/2014

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss Highway Safety Grant	Toni Tiano, Grant Consultant
	Discuss Burn Building (continued from June 23, 2014)	
	Consider nomination of Tim Graham to Wood County Parks and Recreation Commission (Mountwood Park)	
	Consider awarding of bid for janitorial services for County Buildings	
	Update on County Parks	Jeremy Cross, Parks Director
	Consider Request to Hire from Sheriff's Department – William Blatt as a Deputy - \$32,603.00/year	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commissioner's Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit I

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JULY 3, 2014

7/3/14
70/506

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

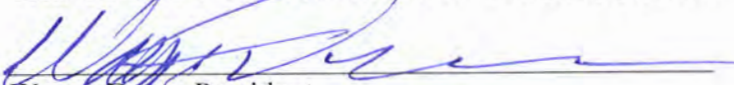
IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
JANITORIAL SERVICES FOR THE WOOD COUNTY BUILDINGS

ORDER

On this date, the County Commission of Wood County, at 9:48 A.M. upon a motion made by David Blair Couch, seconded by Wayne Dunn, and made unanimous by Stephen Gainer, did hereby AWARD the bid for the Janitorial Services at The Wood County Justice Center, The Wood County Courthouse, The Holmes R. Shaver Annex and The Judge Donald F. Black Annex. The bid was awarded to Nolan's Cleaning, Vienna, West Virginia. Said award is for seven thousand four hundred ninety-eight dollars and forty-seven cents (\$7,498.47) per month and is effective September 1, 2014. Bids were received for review on June 30, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen E. Gainer, Commissioner


David Blair Couch, Commissioner

M/2831

JULY 3, 2014

7/3/14
70/506

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
WAYNE DUNN, AS PRESIDENT, TO EXECUTE AN
APPLICATION FOR A HIGHWAY SAFETY GRANT.


ORDER


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE Application for a Regional Highway Safety Program Grant with the West Virginia Governor's Highway Safety Program.

A copy of said Application is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2832

GOVERNOR'S HIGHWAY SAFETY PROGRAM
STATE OF WEST VIRGINIA
DIVISION OF MOTOR VEHICLES

Application - Page 1

DATE APPLICATION RECEIVED (For Highway Safety Use Only)

NAME OF APPLICANT: (Must be a government agency)

Wood County Commission

PROJECT TITLE:

Mid-Ohio Valley Regional Highway Safety Program

F.E.I.N. NUMBER:

556 000 417

FEDERAL FUNDS REQUESTED:

\$ 474,200.00

FEDERAL FUNDS AWARDED:

\$ _____

AUTHORIZED OFFICIAL: (Name, Title, Mailing Address, Zip Code, Phone, Fax & E-mail)

Wayne Dunn, President
Wood County Commission
One Court Square, Suite 203
Parkersburg, West Virginia 26101
304-424-1984
304-424-0194
seufer@woodcountywv.com

This Section For Highway Safety Use Only

Date Logged In: _____

Conditions & Assurances Signed: _____

Signed Resolution Received: _____

Application Number: _____

Acknowledgement Letter: _____

Copies Distributed To Staff: _____

Application: Approved ☐
Denied ☐

Grant Number: _____

Coordinator Assigned: _____

Special Conditions: Yes ☐
No ☐

Award Letter Dated & Mailed: _____

Process Contract:
To Grantee for Signature: _____
To Commissioner for
Signature: _____
Signed Contract to Grantee: _____

PROJECT DIRECTOR: (Name, Title, Mailing Address, Zip Code, Phone, Fax & E-mail)

Toni Tiano
Tiano-Knopp Associates, Inc.
One Court Square, Suite 203
Parkersburg, WV 26101
304-424-1972
304-481-6409
304-485-2925 – fax
tianoknopp@suddenlink.net
tianoknopp@gmail.com

FINANCIAL OFFICER : (Name, Title, Mailing Address, Zip Code, Phone, Fax & E-mail)

Mark Rhodes
Wood County Clerk
Wood County Courthouse
One Court Square
Parkersburg, WV 26101
304-424-1850
304-424-1970 – fax
mrhodes@woodcountywv.com

FY15 HIGHWAY SAFETY PROGRAM GOALS

Based on 2008/2009/2010/2011/2012 Averages

3 – Mid-Ohio Valley Regional Highway Safety Program**REGION:** _____**Coordination**

1. Provide local Highway Safety Coordination for the following counties:
Calhoun, Doddridge, Gilmer, Jackson, Pleasants, Ritchie, Roane, Wirt,
and Wood_____
2. Provide for Community participation by facilitating a Regional Highway Safety Taskforce to meet at a minimum three times per year.

Crashes, Injuries, Fatalities

3. Reduce Highway Fatalities from 29 to 26
Reduce the Fatality Rate per 100 VMT from 1.65 to 1.55
Reduce Ejections in fatal crashes from 11 to 9
4. Reduce A&B Injuries from 676 to 608
Reduce total injuries from 1,704 to 1,534
5. Reduce Crashes from 3,893 to 3,504
Reduce ejections in all crashes from 89 to 80
Reduce speeding-related fatalities from NA to NA
Reduce Motorcycle Fatalities from 8 to 7
Reduce Unhelmeted Motorcycle Fatalities from 3 to 2
Reduce Drivers age 20 or younger involved in fatal crashes from 4
to 3
Reduce Pedestrian Fatalities from 1 to 0

Alcohol Related

6. Reduce Alcohol Related Fatalities from 9 to 8
Reduce Alcohol Related Fatality Rate from .482 to .433
Reduce Alcohol Related Crashes from 196 to 176
Reduce Alcohol Related Injuries from 90 to 81

7. Reduce the percentages of underage successful alcohol buys
From 15 to 13

Occupant Protection

8. Increase the seat belt usage at Scientific Survey sites by 3 % to 88%
9. Increase the percentage of Law Enforcement Agencies who participate in the highway safety program to 81 %
10. Oversee the correct installation of **300** Child Passenger Safety Seats & establish a minimum of one CPS Fitting station with advertised times.

Law Enforcement Overtime Activities

11. Decrease the hours per DUI arrest from FY13 8.10 per hour to 7.00 per Hour by the end of FY15.
12. Increase the participation of LE Agencies from FY13 15 to 17 agencies by the end of FY15.
13. Increase the Number of LE Officers participating from the FY13 level of 91 to 100 by the end of FY15.
14. Increase the Number of Occupant Protection Citations from FY13 from 942 to 1,500 by the end of FY15.
15. Increase the Number of Speeding Citation from FY13 543 to 1,000 by the end of FY15.
16. Increase the Number of Red light Citations from FY13 190 to 250 by the end of FY15.
17. Increase the Number of total Citations from FY13 5,163 to 6,000 by the end of FY15.
18. Increase the number of sobriety checkpoints from FY13 8 to 15 by the end of FY 2015.
19. Increase the number of DUI Arrest from FY13 229 to 275 by FY 2015.

REQUIRED ACTIVITIES

Each Safe Community Project supported with GHSP funds must conduct the following activities:

COORDINATION / PROJECT DIRECTOR

1. The Project Director must successfully complete a NHTSA Project Management Class, and
2. The Project Director must successfully complete a forty (40) hour approved Instructor Development course, and
3. Develop and support at least one (1) Advocacy Group (i.e. MADD, SADD, Safe Kids, Etc.), and
4. Maintain a Directory of Highway Safety Advocates (i.e. Name, Address, Phone, E-Mail, etc.), and
5. Establish and maintain a Task Force with a minimum of three (3) meetings per year, and
6. Establish and conduct a Regional Highway Safety Award / Recognition program, and
7. Make face to face contact with each (100%) Law Enforcement Agency in the project's service area and secure (i.e. maintain a file) Letters of Support and Cooperation, and
8. Develop and support one **regional** Law Enforcement Liaison (L.E.L.) and one L.E.L. within **each** agency, and
9. Provide the GHSP with a Monthly Activity Report, CPS Installations, Media Report of the 20th day of the following month, and
10. Provide the GHSP details of upcoming events for the "Monthly Events Calendar" by the 25th of the preceding month, and
11. Prepare and submit to the GHSP by the C.O.B. on November 1, a detailed Year End report, and
12. Conduct at least one (1) PI&E/Law Enforcement effort for back to school, and
13. Conduct a minimum of six (6) Highway Safety Presentations to the private sector of the region, civic groups, and government excluding law enforcement agencies and schools, and
14. Maintain a PI&E relationship with DMV Regional Offices in your area, and

15. Assist GHSP in the following surveys:

- a. DMV-Driver Attitude Survey (June-August)
- b. Statewide Seatbelt Use Survey (June)

16. Maintain a current equipment log and submit it with monthly Request for Reimbursement as needed.

ALCOHOL AND OTHER DRUGS

GOAL & ACTIVITIES

To reduce the involvement of alcohol and other drugs in traffic crashes, deaths, injuries, and property damage resulting by:

1. Facilitate the Sustained Impaired Driving Plan by doing the following :

- a. Two (2) Law Enforcement Events per week in the region.
- b. Two (2) Media Activities per month in the region.
- c. Two (2) Age Group Activities per year in the region.
- d. Training – Each Coordinator shall work with the GHSP LEL Office to facilitate training opportunities for Impaired Driving.
- e. Underage Activities – Each Coordinator shall conduct Underage enforcement efforts at the direction of the GHSP. A minimum of 20 attempts for Counties under 20,000 population, and an additional attempt of 1 per thousand population to a maximum of 80 attempted buys.
- f. Media Activities – Each Coordinator shall conduct at least One (1) Media Activity per week in the Region. Each Coordinator shall attach a dollar value to earned media and track that value. In addition, track the number of people that received that message, and
- g. Participate in the five state mandated blitz periods – Thanksgiving, Christmas/New Year, Halloween, St. Patrick's Day, Spring Break, and WV Day. During these periods, all local law enforcement agencies supported by Highway Safety funds shall conduct a minimum of four enforcement events during the blitz/mobilization. Must also participate in the National Labor Day Weekend Blitz, and

2. Develop and support at a minimum one (1) college PI&E campaign, and

3. Provide funding/support (i.e. C.D.D.P., 410, etc.) for DUI activities (i.e. Checkpoint Strikeforce, and
4. Conduct a local PI&E/Media effort in cooperation with statewide Checkpoint Strikeforce campaign, and
5. Assist local law enforcement agencies in obtaining funding from the Commission on Drunk Driving Prevention (CDDP), and
6. Advocate for 100% attendance of DMV Administrative Hearings by officers and develop an activity to reduce them, and
7. Complete/submit all DMV Form 314 (DUI Information Sheet). Follow up at the request of GHSP to insure 100% submission. This form is available at www.dmv.wv.gov under Driver Services/Driver's Licenses/Forms.
8. PBT Project – The Governor's Highway Safety Program and the Commission on Drunk Driving Prevention are providing PBT's to local Law Enforcement Agencies. This is an attempt to standardize PBT's in West Virginia.
 - a. Each Coordinator shall receive either the training or train someone in their area to calibrate the local LE PBT's in their area, and
 - b. Each Coordinator shall not support any other type of PBT other than the approved standardized PBT, and
 - c. Each Coordinator shall assist the GHSP in distributing, tracking, and inventory of the PBT's.

OCCUPANT PROTECTION

GOAL & ACTIVITIES

To reduce the number of deaths and injuries through the increase in the proper use of safety restraints in traffic crashes by:

- 1) Participating in the May CIOT Blitz through enforcement and media/public awareness. Provide support and funding to participating law enforcement agencies, and
- 2) Participating in each of the three additional Occupant Protection enforcement waves as outlined in the Strategic Occupant Protection Plan by providing support and funding to participating law enforcement agencies, and

- 3) Conducting "spot check" non-scientific seat belt surveys following each wave to assess results of enforcement, and
- 4) Obtaining written seat belt use policies by all law enforcement agencies receiving federal Highway Safety funds. These policies must be written and outline sanctions for non-compliance, and
- 5) Conducting at least 2 earned Media activities per month related to Occupant Protection/seat belt use/seat belt enforcement activities, and
- 6) Conducting at least 2 PI&E activities per month related to seat belts/child safety seats, and
- 7) Conducting a minimum of four (4) Occupation Protection Informational Checkpoints (i.e. one per quarter), and
- 8) Developing, supporting and certifying a T.O.P.S. instructor, which will conduct a minimum of two (2) T.O.P.S. eight (8) hour classes, and
- 9) The Project Director must complete the thirty-two (32) hour C.P.S.T. course, remain current with certification, and
- 10) Establish and maintain a fixed C.P.S. Fitting Station in the project's service area.
- 11) Conducting a minimum of four (4) CPS Clinics / Events, and
- 12) Conducting two "age group" specific activities per year (i.e., visit Drivers Education/High Schools/Middle Schools, Grade Schools; High School Seat Belt Challenge), and
- 13) Conducting two (2) C.P.S. classes or demonstrations (i.e. 1 to 8 hours) to a captive audience (i.e. hospital, daycare, church, civic, etc), and
- 14) Conduct PI&E, Enforcement, and media events during Child Passenger Safety Week in September, including direct participation, if possible, in Seat Check Saturday, and
- 15) Maintain a list of current CPS Technicians in your Region, and increase the number of Certified Technicians in your Region, and
- 16) Encourage enforcement of seat belt laws during all enforcement efforts (DUI, speed, etc.)

MEDIA

1. Facilitate earned media for local, regional and national highway safety activities, and
2. Cooperate with the DMV/GHSP Public Affairs staff in statewide media campaigns, and
3. Maintain a media report or file with all the activity generated by the Safe Community Project and report the activities to the DMV/GHSP Public Affairs Office AND GHSP Program Manager on a monthly basis.

SECTION 408 TRAFFIC RECORDS UCR AND UTC ACTIVITIES/TRAINING

1. Support efforts to convert law enforcement agencies to electronic reporting.

OTHER TRAFFIC SAFETY INITIATIVES

1. Conduct or facilitate a minimum of one ATV Safety Activity.
2. Conduct or facilitate a minimum of one Motorcycle Safety Activity, coordinating with the GHSP Motorcycle Safety Program Manager, i.e Motorcycle Simulator presentations in Driver's Education classes.
3. Conduct or facilitate Retail Alcohol Training Activities.
4. Participate in the annual Target Red (Red Light Running) Campaign through enforcement and media activities.
5. Conduct an enforcement campaign during School Bus Safety Week in October.
6. Conduct or facilitate at least one activity/media event on Distracted Driving, Cell Phone Use/Texting While Driving.

INNOVATIVE

1) Create innovative ideas and activities that directly relate to reaching the goals and objectives of the GHSP or to specific problems identified in the project's service area.

1. Speed

2. Aggressive Driving
3. Other priorities issues that the Coordinator's think are important to their region and programs.

REV. 6/13

FY15 BUDGET REQUEST WORKSHEET

Name of Program: Region 3 - Wood County Commission

Name of Coordinator: Toni Tiano

COORDINATION/PROJECT DIRECTOR

LINE ITEM	FY14 BUDGET	FY14 AMOUNT SPENT	FY15 REQUESTED AMOUNT	GHSP USE ONLY \$ AMOUNT APPROVED BY GHSP	GHSP USE ONLY FUNDING CATEGORY
Coordinator Salary	\$36,000	\$27,750	\$36,000		
Roundtable	\$5,000	\$3,181.90	\$-0-		
Coordinator Travel	\$4,000	\$1,518.58	\$4,000		
Noncoordinator Travel	\$3,000	\$-0-	\$2,000		
Task Force Support	\$1,500	\$786.44	\$1,500		
Regional Awards/Banq.	\$1,000	\$655.58	\$1,000		
Office Supplies/Postage	\$2,000	\$209.70	\$2,000		
Storage Unit	\$600	\$400	\$600		
Subtotal	\$53,100	\$34,502.20	\$47,100		

ALCOHOL/DRUGS

LINE ITEM	FY14 BUDGET	FY14 AMOUNT SPENT	FY15 REQUESTED AMOUNT	GHSP USE ONLY \$ AMOUNT APPROVED BY GHSP	GHSP USE ONLY FUNDING CATEGORY
DRE Training	\$10,000	\$-0-	\$5,000		
Sobriety Checkpoints	\$10,000	\$1,876.02	\$5,000		
High Visibility DUI	\$40,000	\$1,990.35	\$10,000		
High Fatality DUI	\$30,000	\$164.52	\$10,000		
DUI OT	\$60,000	\$24,591.47	\$50,000		
Sobriety Check. - 154	\$10,000	\$-0-	\$5,000		
Underage Compliance	\$5,000	\$409.37	\$3,000		
MADD/SADD	\$500	\$-0-	\$-0-		
Impaired Driver Training	\$10,000	\$708.86	\$5,000		
Agency Incentives	\$50,000	\$-0-	\$50,000		
Officer Incentives	\$12,000	\$-0-	\$12,000		
Underage Stipends	\$1,000	\$150	\$500		
PBT Recalibrations	\$1,000	\$178.32	\$1,000		
TIPS	\$500	\$75	\$500		
DUI P&E	\$10,000	\$4,871.36	\$10,000		

High School Prom/Grad.	\$5,000	\$1,573.24	\$4,000		
Clerical Support	\$5,000	\$-0-	\$-0-		
Statewide DUI Confer.	\$10,000	\$1,848	\$8,000		
College Projects	\$2,500	\$-0-	\$1,500		
Subtotal	\$272,500	\$38,436.51	\$180,500		

OCCUPANT PROTECTION

LINE ITEM	FY14 BUDGET	FY14 AMOUNT SPENT	FY15 REQUESTED AMOUNT	GHSP USE ONLY \$ AMOUNT APPROVED BY GHSP	GHSP USE ONLY FUNDING CATEGORY
HS Seat Belt Challenge	\$3,000	\$3,000	\$3,000		
OP PI&E	\$6,000	\$3,018.60	\$6,000		
Seat Belt Training	\$1,000	\$-0-	\$1,000		
Child Seats	\$7,500	\$3,024	\$7,500		
Fitting Station Supplies	\$750	\$21.20	\$750		
CS Clinic Supplies	\$500	\$16.99	\$500		
CPS PI&E	\$500	\$-0-	\$500		
CPS Recertification	\$1,000	\$711.15	\$1,000		
CS Overtime	\$4,000	\$2,174.35	\$4,000		
Storage Unit Fee	\$750	\$480	\$750		
CIOT	\$30,000	\$14,626.93	\$30,000		
Subtotal	\$55,000	\$27,073.22	\$55,000.00		

MEDIA

LINE ITEM	FY14 BUDGET	FY14 AMOUNT SPENT	FY15 REQUESTED AMOUNT	GHSP USE ONLY \$ AMOUNT APPROVED BY GHSP	GHSP USE ONLY FUNDING CATEGORY
Section 402	\$5,000	\$5,000	\$5,000		
Section 154	\$10,000	\$10,000	\$10,000		
Subtotal	\$15,000	\$15,000	\$15,000		

TRAFFIC RECORDS

LINE ITEM	FY14 BUDGET	FY14 AMOUNT SPENT	FY15 REQUESTED AMOUNT	GHSP USE ONLY \$ AMOUNT APPROVED BY GHSP	GHSP USE ONLY FUNDING CATEGORY
Yellow Dot Equipment	\$1,000	\$105.69	\$300		
Yellow Dot Supplies	\$1,000	\$115.51	\$300		
Electronic Equipment	\$95,000	\$-0-	\$95,000		
Electronic Rec. Training	\$5,000	\$-0-	\$5,000		
Subtotal	\$102,000	\$221.20	\$100,600		

POLICE TRAFFIC SERVICES/OTHER TRAFFIC SAFETY INITIATIVES

LINE ITEM	FY14 BUDGET	FY14 AMOUNT SPENT	FY15 REQUESTED AMOUNT	GHSP USE ONLY \$ AMOUNT APPROVED BY GHSP	GHSP USE ONLY FUNDING CATEGORY
Target Red	\$15,000	\$-0-	\$15,000		
Speed OT	\$20,000	\$3,271.38	\$20,000		
LE Training	\$1,000	\$-0-	\$1,000		
School Bus OT	\$1,500	\$349.32	\$1,000		
Back to School OT	\$2,000	\$-0-	\$2,000		
ATV/Bicycle Safety	\$12,000	\$8,180.45	\$12,000		
Motorcycle Simulator	\$2,000	\$-0-	\$-0-		
Distracted Driving	\$25,000	\$6,362.29	\$25,000		
Subtotal	\$78,500	\$18,163.44	\$76,000		

Instructions:

1. Refer to your Monthly Activity Report. The line items in each category on the Budget Worksheet should correspond to the line items/categories that are listed on your Monthly Activity Report.
2. There may be items that we funded in your grant last year that you no longer wish to request money for this year. List the item anyway, and under FY15 Requested Amount, enter -0-.
3. You may enter NEW line items (items that you did not receive funding for last year). You will enter -0- in the first 2 columns, and the \$ amount you are requesting under FY15 Requested Amount.

4. If a line item from last year was decreased/increased during the grant year, make sure you list the amended amount.
5. Additional lines under each Category may be added by placing your cursor in the last cell under Funding Category, then hitting the TAB button on your keyboard.

CONDITIONS & ASSURANCES

The applicant hereby certifies and assures that it shall comply with the following regulations, policies, guidelines and requirements of the Governor's Highway Safety Program as further clarified in the Highway Safety Administrative Manual.

1. The applicant hereby certifies it has legal authority to apply for the grant: that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of this proposal/application, including all understandings and assurances contained therein, and directly authorizes the person identified as the authorized representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. **RELATIONSHIP**. The relationship of the Sub-Grantee to the Governor's Highway Safety Program shall be that of an independent contractor, not that of a joint enterprise. The Sub-Grantee shall have no authority to bind the Governor's Highway Safety Program for any obligation or expense without the express prior written approval of the Governor's Highway Safety Program.
3. **LAW OF WEST VIRGINIA**. The proposal/application/contract shall be governed in all respects by the laws of the State of West Virginia. State procedures and practices will apply to all funds disbursed by the Governor's Highway Safety Program.
4. **ACCESS TO RECORDS**. The Governor's Highway Safety Program through any authorized representative will have access to and the right to examine all records, books or documents related to the proposal/application/contract/grant, and to relevant books and records of contractors.
5. **USE OF FUNDS**. Funds awarded by the Governor's Highway Safety Program may be extended only for the purpose and activities specifically covered by the Sub-Grantee's approved project description and budget.
6. **ALLOWABLE/UNALLOWABLE COSTS**. The allowability/unallowability of costs incurred under this grant shall be determined in accordance with general principles and standards for selected costs items set forth in the Highway Safety Administrative Manual.
7. **REPORTS & SUSPENSIONS**. The Sub-Grantee shall submit, at such times and in such form as may be prescribed, such reports as the Governor's Highway Safety Program may reasonably require, including but not limited to fiscal and program progress reports. Failure to submit any required report (i.e. Progress, Fiscal, Activity, etc.) by close of business (C.O.B.) on the designated due date may result in suspension of the project. To reinstate the project, a letter of explanation signed by the Authorized Official, the Project Director, and the Fiscal Director must be submitted promptly to the Governor's Highway Safety Program. More than one suspension in any twelve (12) month project period will automatically terminate the project for the remainder of the project's funding period.
8. **SANCTIONS FOR NONCOMPLIANCE**. In the event the Sub-Grantee's noncompliance with the terms, conditions, covenants, rules or regulations of this grant, the Governor's Highway Safety Program shall impose such contract sanctions as it may deem appropriate, including but not limited to:
 - a) Withholding of payments to the Sub-Grantee until the Sub-Grantee complies, or
 - b) Cancellation, termination or suspension of the contract in whole or in part, or
 - c) Refrain from extending any further assistance to the Sub-Grantee until satisfactory assurance of future compliance has been received from the Sub-Grantee.
9. **WRITTEN APPROVAL OF CHANGES**. The Sub-Grantee must obtain prior written approval from the Governor's Highway Safety Program for all changes relating to the scope of the project and for adjustments between major budget categories.
10. **MATCHING CONTRIBUTION**. The Sub-Grantee will have available and will expend as needed, adequate resources to defray that portion of the total costs as set forth in the proposal as "Local Funds" and as approved by the Governor's Highway Safety Program.

11. **PROJECT INCOME.** All income earned by the Sub-Grantee as a result of the conduct of this project, must be accounted for and included in the total budget.
12. **DISCRIMINATION PROHIBITED.** No person shall, on the grounds of race, color, sex or national origin, be excluded from participation in, be refused the benefits of, or to be otherwise subjected to discrimination under grants awarded by the Governor's Highway Safety Program.
13. **AUDIT.** It is the responsibility of the Sub-grantee to provide for the performance of an independent audit as detailed in the Highway Safety Administrative Manual. The Sub-Grantee further agrees to submit a copy of each audit to the Governor's Highway Safety Program, including a systematic statement for the timely and appropriate resolution of findings or recommendations.
14. **CONSULTANT/CONTRACTS.** No agreement or contract may be entered into by the Sub-Grantee for the execution of project activities or provisions of service which is not incorporated in the approved grant, and/or without the prior written permission of the Governor's Highway Safety Program. Grant approval does not constitute consultant/contract approval.
15. **PROPERTY ACCOUNTABILITY.** The Sub-Grantee shall establish and administer a system to control, protect, preserve, use, maintain, and dispose of any property or equipment furnished by the Governor's Highway Safety Program. The obligation continues as long as the property is retained by the Sub-Grantee notwithstanding the expiration of this agreement. Prior to the sale, trade-in, or disposal of property, disposition instructions will be obtained from the Governor's Highway Safety Program. The Sub-Grantee assures that all property shall be made available to the Governor's Highway Safety Program for inspection/inventory at the request of the Governor's Highway Safety Program.
16. **ACCOUNTING REQUIREMENTS.** Sub-Grantee agrees to record all project funds and costs following generally accepted accounting principles. A separate account number or cost recording must separate all project costs from the Sub-Grantee's other or general expenditures. Adequate documentation for all project costs and incomes must be maintained. Adequate documentation of financial and supporting materials, as defined in the Highway Safety Administrative Manual, must be retained and be available for audit purposes.
17. **OBLIGATION OF PROJECT FUNDS.** Funds may not, without prior written approval from the Governor's Highway Safety Program, be obligated prior to the effective date or subsequent to the termination date of the project period. Obligations outstanding as of the termination date shall be liquidated within thirty days.
18. **ASSUMPTION OF FUNDING.** The Sub-Grantee will assume the funding of improvements after a reasonable period of assistance.
19. **REPORTING OF IRREGULARITIES.** Sub-Grantees are responsible for reporting promptly to the Governor's Highway Safety Program the nature and circumstances surrounding any fiscal irregularities discovered. Failure to report known irregularities may result in suspension of the grant or other remedial action determined by the Governor's Highway Safety Program.
20. **PUBLIC AVAILABILITY OF INFORMATION.** The Sub-Grantee agrees to comply with the terms and conditions of pertinent Federal and State Freedom of Information Acts, and to require its contractors to comply with these requirements.
21. **CONFLICT OF INTEREST.** No public official or employee of the State of West Virginia, who performs any duties under the project, may participate in any administrative decision with respect to this project, if such a decision can be expected to result in any benefit or remuneration to him or his or his immediate family.
22. **CANCELLATION PROVISION.** If this project is not started within thirty days of the grant award, the Sub-Grantee will report to the Governor's Highway Safety Program by letter the steps taken to initiate the project. If after sixty days from the date of the grant award the project is still not operational, a further statement explaining the delay will be submitted by the Sub-Grantee to the Governor's Highway Safety Program. Upon receipt of the sixty-day letter, and unless warranted by extenuating circumstances, the Governor's Highway Safety Program will cancel the project and redistribute the funds to other projects.
23. **CRIMINAL PENALTIES.** Whoever embezzles, willfully misapplies, steals or obtains by fraud any funds, assets or property which are the subject of this grant, or whoever knowingly and willingly falsifies, conceals or covers up by trick, scheme, or device any material fact in any application/contract for assistance submitted to the Governor's Highway Safety Program shall be subject to prosecution.

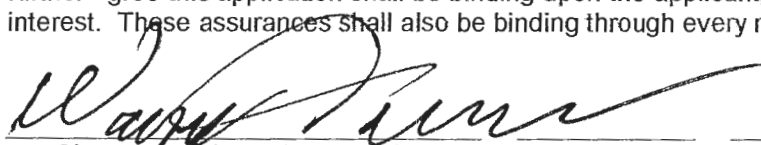
GOVERNOR'S HIGHWAY SAFETY PROGRAM

STATE OF WEST VIRGINIA
DIVISION OF MOTOR VEHICLES

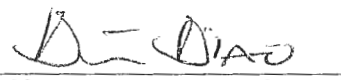
Application - Page 7

24. **MEETINGS.** Sub-Grantee assures that the Project Director, Fiscal Officer (or designee), and/or the Authorized Official (or designee) will attend any meeting, conference, workshop, or other similar function as deemed necessary by the Governor's Highway Safety Program necessary for administration of this project. Additionally, the Sub-Grantee assures that the Project Director will cooperate and fully participate with staff of the Governor's Highway Safety Program and Law Enforcement Liaisons during statewide initiatives and campaigns.
25. **TRAVEL.** All travel related expenses (i.e., per diem, registration, and transportation) to be reimbursed for travel to any destination outside of West Virginia must have prior written approval from the Governor's Highway Safety Program prior to obligation.
26. **PARTICIPATION.** Law enforcement agencies within the project's designated service area must actively participate in any Governor's Highway Safety Program initiative to be eligible for reimbursement utilizing NHTSA funds (i.e., reimbursement for overtime, purchases, training, travel or any other activity).
27. **STATEWIDE MEDIA.** Statewide media costs incurred by the GHSP are accepted and recognized by the Grantee as a supplemental benefit to complement their local and regional law enforcements efforts.
28. **SEAT BELT POLICY.** Any law enforcement agency receiving Highway Safety funds must have a written seat belt use policy in place for their agency. A copy of this policy, which must outline sanctions for non-compliance with the policy, must be on file with their respective Safe Community Coordinator.

In accordance with the Conditions and Assurance Pages 5 - 7, and without limiting same, we certify this application is an accurate and complete description of the project to be considered for receiving Highway Safety funds. We further agree this application shall be binding upon the applicant, assignees, transferees, lessees, and successors in interest. These assurances shall also be binding through every modification or amendment to the project.


Signature of Authorized Official
(Required)

Date


Signature of Project Director
(Required)


7-3-14
Date

Special Conditions

1. Law enforcement agencies in the Program Area must actively participate in the Click it or Ticket Campaign and any other Governor's Highway Program initiative to be eligible for reimbursement of overtime funding, equipment purchases, training, or any other activity.
2. Prior written approval by the Program Manager or Director must be obtained for all out-of-state travel. This applies to all individuals expecting reimbursement from Highway Safety funds. Estimated travel expenses must be included with the request for out-of-state travel.
3. All Requests for Reimbursement for Travel expenses must be submitted to the GHSP within 2 months of the travel dates.
4. Major budget category changes must be submitted in writing to GHSP Program Manager for approval. A line item within a major budget category may be adjusted without written approval **unless** it is more than 10% of the approved project cost of the line item.
5. Failure to submit required reports (Progress, Activity, Financial, or any other report required by the GHSP) may result in temporary suspension of the grant.
 - a. To reinstate the program, a letter of explanation signed by the Authorizing authority, Project Director and Fiscal officer must be submitted to the GHSP.
 - b. More than one suspension may result in termination of the program for the fiscal year.
6. All required monthly reports are due in the Highway Safety Office no later than the 20th day of the following month. Example: Reports for the period May 1 – May 31 are due June 20th.
7. The Program Coordinator must cooperate and participate with GHSP Staff and Law Enforcement Liaisons during all statewide initiatives and campaigns.
8. A change in the position of Coordinator must be approved by the GHSP before the position is filled. Because the success of the project depends on the abilities of the person in that position, the GHSP must be involved in the selection process.
9. During the National Impaired Driving Blitz's, all participating law enforcement agencies must conduct enforcement activities for a minimum of four days.
10. Failure to complete the "Coordinators Required Activities" may result in temporary or permanent suspension of the program. It is imperative to the success of the Highway Safety Program that these activities be implemented. If a particular activity(s) cannot be completed, a written detailed explanation must be submitted to the Program Manager as to why it cannot be completed.
11. Grantees must submit a Final Request for Reimbursement to the GHSP no later than November 15, 2015 and must include **all** expenditures made **prior** to October 1, 2015. Any Request for Reimbursement submitted after November 15, 2015 for funds expended **prior** to October 1, 2015 will be denied.
12. Statewide media costs incurred by the GHSP are accepted and recognized by the Grantee as a supplemental benefit to complement their local and regional law enforcements efforts.
13. Any law enforcement agency receiving Highway Safety funds must have a written seat belt use policy for their agency in place. A copy of this policy, which must outline sanctions for non-compliance, must be on file with the respective Safe Community Coordinator.
14. Computers may not be purchased by any grantee unless written approval is given by the Director, Federal Programs Administrator, or State Programs Administrator of the GHSP.


Signature of Authorized Official
(Required)

Date


Signature of Project Director
(Required)


Date



1350Market Street
Parkersburg, West Virginia 26101
304/428-7760
304/481-6409
304/485-2925 – fax
tianoknopp@suddenlink.net

AGREEMENT

THIS AGREEMENT, is made and entered into this 1st day of October 2014, by and between the Wood County Commission of Wood County, West Virginia, (hereinafter “Commission”) and Tiano-Knopp Associates, Inc., located at 1350 Market Street, Parkersburg, West Virginia 26101 (hereinafter “TKA”).

RECITALS

1. Whereas the Commission is the recipient of grant funds from the State of West Virginia’s Department of Transportation - Division of Motor Vehicles – WV Highway Safety Program - for the purpose of operating a Highway Safety/Safe Community Program in the Mid-Ohio Valley Region of West Virginia.
2. Whereas TKA is in the business of providing administrative and management consultation services regarding overseeing the grant and its activities.
3. Whereas the parties desire that TKA provide these services for the Commission to benefit the efforts regarding the aforementioned program.

NOW THEREFORE, in consideration of the promises made each to the other and other good and valuable consideration, the Commission and TKA hereby agree as follows:

SERVICES

TKA shall provide administrative, management, and project oversight services to the Commission regarding their grantee status as to this program. Some of the items will include:

- Assembly of information from funded components of the Highway Safety Grant.
- Coordination of the distribution of grant funds to the program components.
- Coordination of the receipt of funds by program components.
- Coordination and oversight of all program components and activities of the grant.
- Coordination of quality assurances and report of funded components.
- Coordination of all reports to be made to the appropriate agent of the grant.
- Coordination of all planning and actual activities as outlined in the grant.
- Coordination of planning for continuance of grantee status for the Commission for the subsequent grant years.
- Coordination of the development for new programs for future consideration by the approved agent of the grantee.
- Any other activity, project, etc. which is required by the grant guidelines and/or may be necessary for the successful operation of the highway safety/safe community program.

MATERIALS

All materials that are necessitated in the carrying out of the service provisions of this Agreement shall be structured to be funded as indicated in the provisions of the grant.

TRAVEL/TRAINING

Grant funds shall be provided for travel and training of TKA and other appropriate individuals. West Virginia State Travel Regulations shall be followed as well as other guidelines and requirements of the Governor's Highway Safety Program.

COMPENSATION

The Commission shall compensate TKA the sum of \$36,000 from the Highway Safety Grant funds for 1,920 hours of service throughout the year.

TKA shall submit monthly time sheets, invoices, and appropriate grant reports for payment purposes. Upon review of these documents, they will be forwarded to the Commission for their approval and payment. These invoices shall be paid in accordance with the Grant Program guidelines.

Additional funds been earmarked for overtime funds for TKA to perform child safety seat clinics during evening/weekend hours. The hourly rate for these clinics shall be \$28.13. A separate invoice shall be submitted each month for any of these hours worked during the previous month.

TERM OF AGREEMENT

This Agreement shall begin October 1, 2014 and will terminate on September 30, 2015. If, however, any of the following circumstances arise, this Agreement may be terminated at an earlier date.

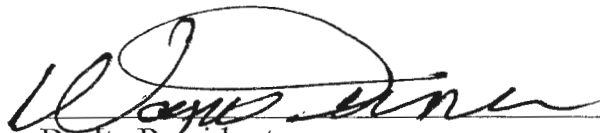
1. This Agreement may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other.
2. If for any reason the Commission shall lose the funding provided for this Program from the WVDOT, this contract shall terminate immediately.
3. If TKA does not comply fully with the mandated services of this Agreement, the Commission shall terminate this Agreement immediately upon the written notice being provided to TKA by the Commission of such reason.
4. This Agreement may also be terminated upon circumstances beyond the control of TKA such as her death or disability precluding continuation of services to be provided.
5. In any of the above circumstances, damages shall be limited to payment for services rendered as of the date of termination.

If for any reason the conditions or provisions of this Agreement are not carried out by TKA, the Commission shall pursue all administrative, contractual, and legal remedies available by law, including such sanctions and penalties which may be available through these remedies.

MODIFICATIONS TO AGREEMENT

The terms contained in this Agreement may be modified or amended at any time by mutual consent of the Commission and TKA. Any change or amendment shall be reduced in writing and signed by all parties and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on this the 3rd day of July 2014.

A handwritten signature in black ink, appearing to read 'Wayne Dunn', written over a horizontal line.

By Its President:

Wayne Dunn

County Commission of Wood County
West Virginia

A handwritten signature in black ink, appearing to read 'Tiano-Knopp', written over a horizontal line.

Tiano-Knopp Associates, Inc.

COMPENSATION October 1, 2014 - September 30, 2015: \$36,000.00

October 2014	\$3,150.00
November 2014	\$3,000.00
December 2014	\$2,850.00
January 2015	\$3,000.00
February 2015	\$3,000.00
March 2015	\$3,300.00
April 2015	\$3,000.00
May 2015	\$3,450.00
June 2015	\$3,000.00
July 2015	\$2,250.00
August 2015	\$3,150.00
September 2015	\$2,850.00

7/3/14
70/507

JULY 3, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,841.80 OF WHICH \$1,180.07 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-154.

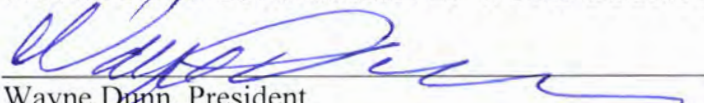
ORDER

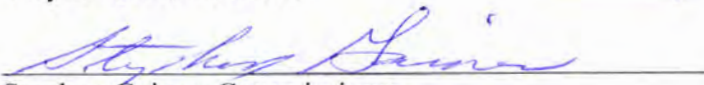
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand eight hundred forty-one dollars and eighty cents (\$4,841.80) of which one thousand one hundred eighty dollars and seven cents (\$1,180.07) represents reimbursement to Wood County for expenses incurred during the month of April, 2014, in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 486 and bearing the date of May 19, 2014 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2833

7/3/14
70/507

JULY 3, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,841.80 OF WHICH \$181.20 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-2011.

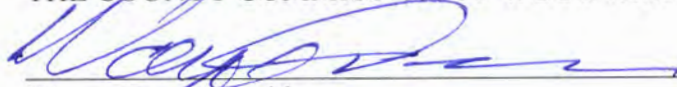
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand eight hundred forty-one dollars and eighty cents (\$4,841.80) of which one hundred eighty-one dollars and twenty cents (\$181.20) represents reimbursement to Wood County for expenses incurred during the month of April, 2014, in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-2011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 482 and bearing the date of May 15, 2014 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2834

7/3/14
70/504

JULY 3, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,841.80 OF WHICH \$1,180.07 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-154.


ORDER

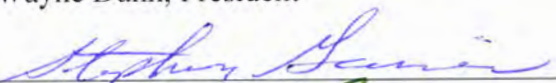
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand eight hundred forty-one dollars and eighty cents (\$4,841.80) of which one thousand one hundred eighty dollars and seven cents (\$1,180.07) represents reimbursement to Wood County for expenses incurred during the month of April, 2014, in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 484 and bearing the date of May 15, 2014 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2835

7/3/14
7/5/07

JULY 3, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,841.80 OF WHICH \$3,480.53 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-402.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand eight hundred forty-one dollars and eighty cents (\$4,841.80) of which three thousand four hundred eighty dollars and fifty-three cents (\$3,480.53) represents reimbursement to Wood County for expenses incurred during the month of April, 2014, in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 484 and bearing the date of May 15, 2014 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2836

JULY 3, 2014

7/3/14
7 c/s at

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$62,082.22 OF WHICH \$31,689.50 REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 14-CC-09.


ORDER


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of sixty-two thousand eighty-two dollars and twenty-two cents (\$62,082.22) of which thirty-one thousand six hundred eighty-nine dollars and fifty cents (\$31,689.50) represents reimbursement to Wood County for expenses incurred during the month of April, 2014, in regard to the West Virginia Division of Criminal Justice Assistance Grant Number 14-CC-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 485 and bearing the date of May 19, 2014, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2837

7/3/14
70/508

JULY 3, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$1,780.88 OF WHICH \$1,101.75 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-405B.

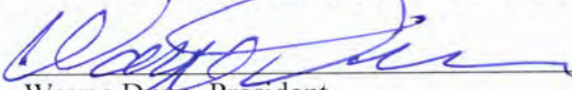
ORDER

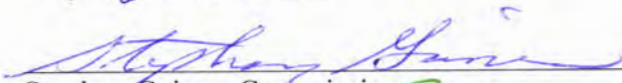
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand seven hundred eighty dollars and eighty-eight cents (\$1,780.88) of which one thousand one hundred one dollar and seventy-five cents (\$1,101.75) represents reimbursement to Wood County for expenses incurred during the month of April, 2014, in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-405B. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 483 and bearing the date of May 15, 2014 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2838

7/3/14
70/508

JULY 3, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$1,780.88 OF WHICH \$679.13 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-405e.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand seven hundred eighty dollars and eighty-eight cents (\$1,780.88) of which six hundred seventy-nine dollars and thirteen cents (\$679.13) represents reimbursement to Wood County for expenses incurred during the month of April, 2014, in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-405e. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 483 and bearing the date of May 15, 2014 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2839

JULY 3, 2014

7/3/14
7:25:08

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$62,082.22 OF
WHICH \$3,029.68 REPRESENTS REIMBURSEMENT IN REGARD
TO THE COURT SECURITY GRANT NUMBER 13-CS-18.

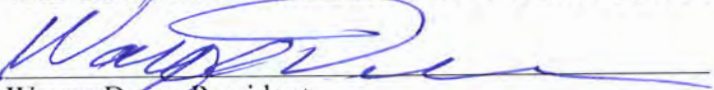
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of sixty-two thousand eighty-two dollars and twenty-two cents (\$62,082.22) of which three thousand twenty-nine dollars and sixty-eight cents (\$3,029.68) represents reimbursement to Wood County for expenses incurred during the month of May, 2014, in regard to the Court Security Grant Number 13-CS-18. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 492 and bearing the date of June 5, 2014, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2840

JULY 3, 2014

7/3/14
70/509

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$62,082.22 OF WHICH \$27,363.04 REPRESENTS REIMBURSEMENT IN REGARD TO THE COURT SECURITY GRANT NUMBER 13-CS-18.

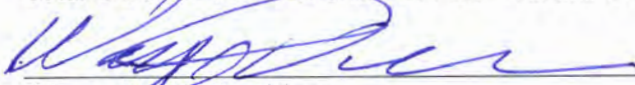
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of sixty-two thousand eighty-two dollars and twenty-two cents (\$62,082.22) of which twenty-seven thousand three hundred sixty-three dollars and four cents (\$27,363.04) represents reimbursement to Wood County for expenses incurred during the month of March, 2014, in regard to the Court Security Grant Number 13-CS-18. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 463 and bearing the date of April 14, 2014, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

7/3/14
70/509

JULY 3, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

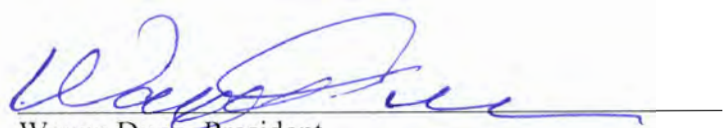
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
DONATION OF \$6,000.00 TO THE WOOD COUNTY
FIREFIGHTER'S BURN BUILDING PROJECT

ORDER

On this date, the County Commission of Wood County upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE the donation of six thousand dollars and zero cents (\$6,000.00) to the Wood County Firefighter's Burn Building project. Said donation will be paid out of the General County Fund Lottery Line item.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2842

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO -WIT:

I, STEVE SCHOLL, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of THE WOOD COUNTY FIRE BOARD in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Steve W. Scholl

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 3rd day of July, 2014.

[Signature]

County Commission of Wood County

7/3/14
70/505

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, CANDACE M. GIBSON, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY SHERIFF'S TAX DEPUTY in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Candace Gibson

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 1st day of July, 2014.

[Signature]
County Commission of Wood County

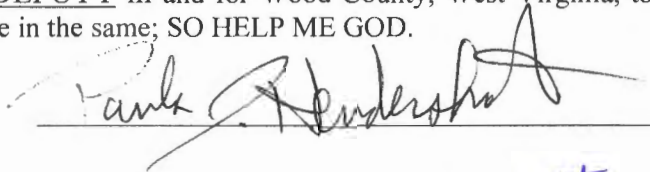
7/3/14
20/506

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO -WIT:

I, PAULA HENDERSHOT, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY SHERIFF'S TAX DEPUTY in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 1st day of July, 2014.



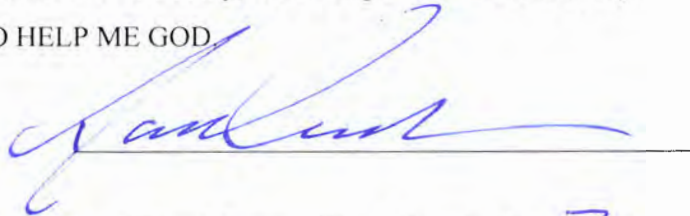
County Commission of Wood County

7/3/14
70/506

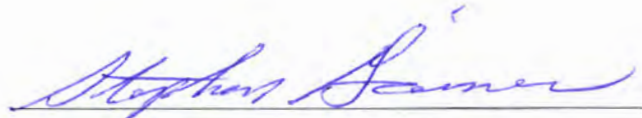
STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, David Blair Couch, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Solid Waste Authority, in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 3 day of July, 2014.



County Commission of Wood County

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO -WIT:

I, STEVEN TRAVIS, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY MAINTENANCE DEPARTMENT in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Steven W. Travis

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 3rd day of July, 2014.

[Signature]
County Commission of Wood County

7/3/14
70/506

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO - WIT:

I, Stephen Gainer, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Fire Board, in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

A handwritten signature in blue ink, reading "Stephen Gainer", written over a horizontal line.

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 3 day of July, 2014.

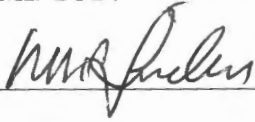
A handwritten signature in blue ink, written over a horizontal line. The signature is stylized and appears to be "W. G. ...".

County Commission of Wood County

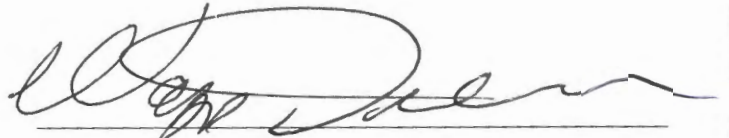
STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, K.C. LINDER, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of THE WOOD COUNTY FIRE BOARD in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 3rd day of July, 2014.



County Commission of Wood County