

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 5, 2014

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of April 21, 2014.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., no representatives from Westbrook were present for the Proclamation for Children's Mental Health Awareness and Prevention.

At 9:31 A.M., the County Commission met with Mark Lewis, from the Parkersburg/Wood County Convention and Visitors Bureau. They signed a Proclamation for Nation Tourism Week, which is attached to these minutes and shall be made a part thereof.

At 9:42 A.M., the County Commission met with Gwen Crum, from the WVU Extension Office, to discuss a Proclamation for CEOS Week. Representatives from the Extension Office also discussed the upcoming 100 year celebration. May 8, 2014 is the anniversary of the Extension Service. The CEOS Week Proclamation is attached to these minutes and shall be made a part thereof.

At 9:59 A.M., the County Commission signed the Proclamation for Children's Mental Health Awareness and Prevention. Said Proclamation is attached to these minutes and shall be made a part thereof.

At 10:12 A.M., the County Commission met with Bob Enoch to discuss the Wood County VanDiver-Kincheloe Cemetery. The County Commission asked Mr. Enoch to get on the agenda for them to accompany him to the property at a future date.

At 10:20 A.M., the County Commission performed the public testing of the Tabulating Equipment to be used for voting in the May 13, 2015 Primary Election, which was found to be free from error. (Order M/2770)

At 10:26 A.M., the County Commission, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, appointed Howard Baldwin to the Mineral Wells Public Service District. (Order A/1274)

At 10:39 A.M., the County Commission, upon a motion duly made, seconded and passed, approved the Records Management Grant Agreement for the Wood County Clerk with the West Virginia Records Management and Preservation Board. (Order M/2771)

At 10:45 A.M., the County Administrator, Marty Seufer, gave the County Commission copies of the West Virginia Attorney General opinions provided to him by Bob Tranquill, Wood County Chief Tax Deputy. He stated that Mr. Tranquill had told him that the Sheriff was going to go ahead and give the pay raises in that department effective the end of May. Copies of the opinions are attached to these minutes and shall be made a part thereof.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2768, M/2770, M/2771, M/2772, A/1274

Having no further scheduled appointments or business to attend to, the County Commission officially adjourned at 11:03 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled May 5, 2014.

Wood County Commission Meeting
Held May 5, 2014

Please Print

1.	Mark Lewis
2.	Bob Snow
3.	GWEN CRUM
4.	Judy Hogsett
5.	Jodi Smith
6.	Barbara Bargeloh
7.	J. J. Burt
8.	Wiley A. Cagle
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission Agenda

5/5/2014

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Proclamation for Children's Mental Health Awareness and Prevention	Westbrook
	National Tourism Week presentation and consider Proclamation	Mark Lewis, Parkersburg/Wood County Convention and Visitors Bureau
	Consider CEOS Week Proclamation	Gwen Crum, WVU Extension Office
	Discuss WVU Extension 100 Year Celebration	Jodi Smith, Gwen Crum and JJ Barrett, WVU Extension Office
	Discuss Wood County/VanDiver Kincheloe Cemetery	Bob Enoch
10:00 A.M.	Public Test and Inspection of election day equipment	
	Consider appointment of Howard Baldwin to the Mineral Wells Public Service District Board	
	Discuss and consider Records Management Grant Agreement	
	Administrator's Report	Marty Seufer, County Administrator
	County Commissioner's Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 5, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

PROCLAMATION



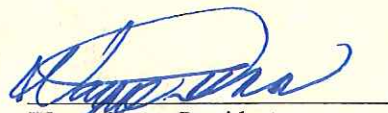
WHEREAS, the Congress and President of the United States have designated May 3-11, as **National Travel & Tourism Week**; and

WHEREAS, the tourism has a positive effect on Greater Parkersburg and the region's economic prosperity and image, to business productivity and to individual travelers' well-being; and

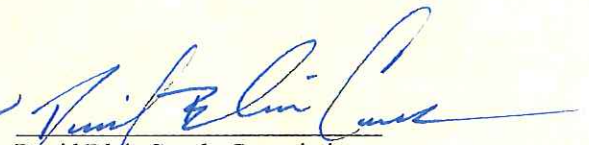
WHEREAS, travel and tourism is a \$124.5 million industry for Wood County providing 1,100 jobs that generate \$24.2 million in local wages and \$1.1 million in taxes paid to local governments; and

NOW THEREFORE, we, the County Commission of Wood County call upon all citizens to observe NATIONAL TRAVEL & TOURISM WEEK with appropriate ceremonies in which all of our people may celebrate the benefits of travel throughout the region.

In witness thereof, we have hereunto set our hand and caused the seal of West Virginia to be affixed in the Historic Courthouse of Wood County, West Virginia on this 5th day of May, 2014.


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner



PROCLAMATION

WHEREAS,

The West Virginia Community Educational Outreach Service (CEOS) and

Wood County CEOS

are volunteers with a Mission to broaden SERVICE in our COMMUNITY, continue lifelong EDUCATION to strengthen individuals and families, and provide an OUTREACH for leadership.

WHEREAS,

In partnership with West Virginia University Extension Service, the CEOS pledges that its purpose of Education will assist us in meeting the needs of a changing and diverse society.

WHEREAS,

For their significant service and contribution to the well-being of family and community.

BE IT KNOWN, that *The Wood County Commission*

hereby proclaims May *18-24* as

COMMUNITY EDUCATIONAL OUTREACH SERVICE WEEK

IN WITNESS WHEREOF, given under our hand and seal.



Mayor and /or Commissioner

PROCLAMATION

WHEREAS ADDRESSING THE COMPLEX MENTAL HEALTH AND PREVENTION NEEDS OF CHILDREN, YOUTH, AND FAMILIES TODAY IS FUNDAMENTAL TO THE FUTURE OF WOOD COUNTY;

WHEREAS THE NEED FOR COMPREHENSIVE, COORDINATED MENTAL HEALTH AND PREVENTION SERVICES FOR CHILDREN, YOUTH, AND FAMILIES PLACES UPON OUR COMMUNITY A CRITICAL RESPONSIBILITY;

WHEREAS IT IS APPROPRIATE THAT TIME SHOULD BE SET APART EACH YEAR FOR THE DIRECTION OF OUR THOUGHTS TOWARD OUR CHILDREN'S MENTAL HEALTH;

WHEREAS WESTBROOK HEALTH SERVICES, THROUGH ITS UNIQUE APPROACH TO SERVING CHILDREN AND ADOLESCENTS, IS EFFECTIVELY CARING FOR THE MENTAL HEALTH AND PREVENTION NEEDS OF CHILDREN, YOUTH, FAMILIES, AND MEMBERS OF OUR COMMUNITY;

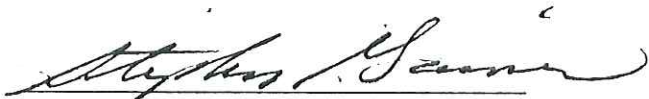
NOW, THEREFORE, WE, THE MEMBERS OF THE WOOD COUNTY COMMISSION, DO HEREBY PROCLAIM MAY TO BE WOOD COUNTY MENTAL HEALTH AWARENESS MONTH AND URGE OUR CITIZENS AND ALL AGENCIES AND ORGANIZATIONS INTERESTED IN MEETING EVERY CHILD'S MENTAL HEALTH NEEDS TO UNITE ON THROUGHOUT MAY IN THE OBSERVANCE OF SUCH EXERCISES AS WILL ACQUAINT THE PEOPLE OF WOOD COUNTY WITH THE FUNDAMENTAL NECESSITY OF A YEAR-ROUND PROGRAM FOR CHILDREN AND YOUTH WITH MENTAL HEALTH NEEDS AND THEIR FAMILIES, AS WELL AS THE IMPORTANCE OF PREVENTION IN CURTAILING THE IMPACT OF THESE ISSUES.



DR. WAYNE DUNN



DAVID BLAIR COUCH



STEPHEN GAINER

involving an employee paid out of the county general fund did require commission approval. *Harrison County Comm'n v. Harrison County Assessor*, — W. Va. —, 658 S.E.2d 555, 2008 W. Va. LEXIS 2 (2008).

Employment decisions made for political reasons prohibited. — The first amendment to the United States Constitution and W. Va. Const., art. III, § 7 do not confer any right upon a governmental employee to continued employment. Under certain circumstances, those provisions do, however, extend a protection to governmental employees to be free from employment decisions made solely for political reasons. Therefore, this section may not be interpreted as permitting a governmental employer to make employment decisions based solely upon political reasons unless the employees hold certain types of positions. *Adkins v. Miller*, 187 W. Va. 774, 421 S.E.2d 682, 1992 W. Va. LEXIS 159 (1992).

Leaves of absence left to employer discretion. — The granting or withholding of leaves of absence to the employees of the elected county officials mentioned in this section is a function of the employer, not of the county commission. *Op. Att'y Gen.*, June 25, 1976.

Authority to fix compensation of deputy or employee. — County commission has no authority to fix the compensation of a deputy, assistant or employee of a named county official stated in this section, but the named county official may, in fact, compensate any deputy, assistant or employee, in the absence of any civil service requirement to the contrary, in an amount which he, the county official, deems appropriate, to the extent that the overall compensation of such deputies, assistants or employees does not exceed the total budget sum previously approved by the county commission. *Op. Att'y Gen.*, Feb. 17, 1976.

This section prohibits a sheriff from raising deputies' salaries if the increases cause his expenses to exceed the county commission approved budget for his office. *State ex rel. Cabell County Deputy Sheriff's Ass'n v. Dunfee*, 163 W. Va. 539, 258 S.E.2d 117, 1979 W. Va. LEXIS 423 (1979).

Circuit clerks to fix rate of compensation. — Circuit clerks, not circuit judges, are to fix the compensation of their assistants, deputies, and employees under this section and an order by a circuit judge directing that the circuit clerk treat courtroom clerks in a certain

manner with respect to rights and benefits is improper. *State ex rel. Core v. Merrifield*, 202 W. Va. 100, 502 S.E.2d 197, 1998 W. Va. LEXIS 14 (W. Va. 1998).

In-year raise from unused funds. — A department head is not prohibited from granting an in-year raise to an employee from unused, allocated funds, as long as the department head does not exceed the maximum amount of funds allotted to his department by the county commission. *Op. Att'y Gen.*, June 23, 1975.

Liability for wage and hour violations. — County commissions and sheriffs are joint employers of deputy sheriffs and may be held liable for violations of the wage and hour law. *Amoroso v. Marion County Comm'n*, 172 W. Va. 342, 305 S.E.2d 299, 1983 W. Va. LEXIS 561 (1983); *McCarty v. Harless*, 181 W. Va. 719, 384 S.E.2d 164, 1989 W. Va. LEXIS 180 (1989).

Since the sheriff and county commission have a clear legal duty to pay overtime properly performed and reported, any monies owed for overtime should be paid first from the sheriff's budget until exhausted. Once the sheriff's budget is depleted, the county commission is responsible for amounts legally owed. *McCarty v. Harless*, 181 W. Va. 719, 384 S.E.2d 164, 1989 W. Va. LEXIS 180 (1989).

Joint employers. — The county commission and the individual elected county officials are joint employers of employees in the various county offices. *Fury v. County Court*, 608 F. Supp. 198, 1985 U.S. Dist. LEXIS 21891 (S.D.W. Va. 1985).

Mandamus. — Mandamus lies to compel a county commission to comply with this section where the commission has arbitrarily fixed the overall budget of a county officer without having consulted with the county officer as to the amount of funds which is "reasonable and proper" for the performance of the statutory duties of his office. *State ex rel. Lambert v. Cortellesi*, 182 W. Va. 142, 386 S.E.2d 640, 1989 W. Va. LEXIS 214 (1989).

Applied in *Adkins v. Merow*, 202 W. Va. 492, 505 S.E.2d 406, 1997 W. Va. LEXIS 277 (1997).

Cited in *State ex rel. West Va. Highlands Conservancy v. State Div. of Env'tl. Protection*, 193 W. Va. 88, 453 S.E.2d 88, 1995 W. Va. LEXIS 81 (1995); *State v. Macri*, 199 W. Va. 696, 487 S.E.2d 891, 1996 W. Va. LEXIS 253 (1996); *In re Sims*, 1999 W. Va. LEXIS 132, 206 W. Va. 213, 523 S.E.2d 273 (1999); *State v. Angell*, 216 W. Va. 626, 609 S.E.2d 887, 2004 W. Va. LEXIS 187 (2004).

§ 7-7-7a. Limit of budget expenditures.

(a) No county clerk, circuit clerk, joint clerk of the county commission and circuit court, if any, sheriff, county assessor or prosecuting attorney may, without the approval of the county commission, spend or obligate, before the

Ms. Cheryl Romano
Harrison County Assessor
January 18, 2005
Page 3

no order shall be drawn on the county treasury "unless authorized by a special order or appropriation of the county court . . ."

W. Va. Code § 7-7-9 provides the procedure for payment of compensation to elected officials, their assistants, deputies and employees. This code section states in part:

"The county court [county commission], after the filing of the budget statement specified in section seven [§7-7-7] of this article, may, by order of general record, authorize and order a draft on the county treasurer, payable out of the general county fund, to be drawn in favor of the county official, assistant, deputy or employees named in this statement, in payment of the compensation to which the person is entitled."

The budget statement referred to in this code section is the detailed statement that must be filed with the clerk of the county commission on or before June 30. This statement sets forth the name, title and amount to be paid to each employee. As noted in your letter, you fulfilled the requirements of this code section on June 29, 2004 and the total amount for personal services did not exceed \$542,350 which was previously approved by the County Commission in their Levy Estimate – Budget. The county commission has the authority to cause a draft to be issued for payroll purposes by order of "general record" for payroll purposes negating the necessity to create a special order each payroll period.

As the above sections state and case law confirms, as long as you remain within your personnel services appropriation, the determination regarding salary is yours and does not need further county commission approval. See, *Cooke v. Jarrell, et al.*, No. 12982 (October 1970), attached hereto.

In addition, with regard to the Assessor's Valuation Fund, W. Va. Code § 11-1C-8(d) states that the County Commission may not exercise any control over the fund.

I hope this response adequately addresses your concerns and provides guidance in the execution of the duties and responsibilities of your office. This does not constitute a legal opinion, but rather our interpretation of the facts as

5/5/14
70/477

MAY 5, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE VETERANS MUSEUM.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program #14LEDA0273 application for the Veterans Museum of the Mid-Ohio Valley in the amount of three thousand five hundred dollars and zero cents (\$3,500.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2768

MAY 5, 2014

5/5/14
70/477

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

NOW THEREFORE, BE IT RESOLVED, that Wayne Dunn, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Program application for the following project:

VETERANS MUSEUM OF THE MID-OHIO VALLEY (#14LEDA0273) - \$3,500.00

RESOLVED this 5th day of **MAY, 2014**.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on May 5, 2014.


Mark Rhodes, County Clerk

5/5/14
70/476

MAY 5, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: TEST CERTIFICATION NUMBER 1 - VOTE RECORDING
DEVICES FOUND TO BE FREE FROM ERROR.

ORDER

On this date, the County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby CERTIFY that the May 5, 2014 public test of the Tabulating Equipment to be used for voting in the May 13, 2014 Primary Election was inspected and found to be free from error.

A copy of Test Certification Number 1 is attached to this Order and shall be made thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Steve Gainer, Commissioner


David Blair Couch, Commissioner

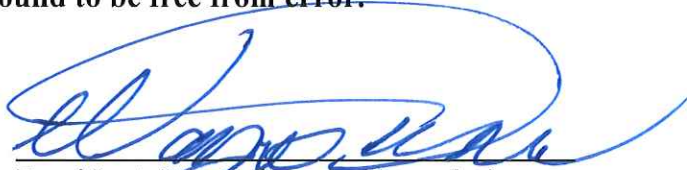
M/2770

TEST CERTIFICATION NUMBER 1

WOOD COUNTY

PRIMARY ELECTION

We, the undersigned, of Wood County, do hereby certify that the
May 5, 2014, public inspection of the Vote Recording Devices and public test
of the Tabulating Equipment to be used for vote tabulation in the May 13, 2014,
Primary Election, was tested and it was found to be free from error.



President, Wood County Commission

Commissioner

Commissioner

Clerk of the Wood County Commission

Dated this 5th day of May, 2014.

5/5/14
70/476

MAY 5, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE AN AGREEMENT FOR A COUNTY RECORDS MANAGEMENT GRANT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn, and made unanimous by David Blair Couch, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Agreement for a County Records Management Grant Program for the Wood County Clerk's Office with the West Virginia Records Management and Preservation Board.

A copy of said Report is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2771

5/5/14
70/476

STATE OF WEST VIRGINIA
Agreement between the
Division of Culture and History
For and on behalf of Archives and History
For and on behalf of Records Management and Preservation Board
and the Wood County Commission

This AGREEMENT is made and entered into this the **1st day of July 2014** by and between the State of West Virginia, the Division of Culture and History and the Records Management and Preservation Board, hereinafter referred to as WVDCH, and the Wood County Commission, hereinafter referred to as GRANTEE.

WHEREAS, the WVDCH is expressly authorized by Article 1, Chapter 29 of the *Code* of West Virginia, One Thousand Nine Hundred Thirty-One, as amended, on behalf of the Records Management and Preservation Board, in the exercise of its lawful duties, to administer state funds appropriated through the West Virginia Legislature from the public records and preservation revenue account to be granted by the Records Management and Preservation Board to county government entities participating in the County Records Management and Preservation Grant Program, Title 100 CSR1; and

WHEREAS, the GRANTEE submitted a request for funds to support a records project under the County Records Management and Preservation Grant Program, which the Records Management and Preservation Board approved on January 10, 2014 to provide **\$10,000** to the GRANTEE, as per Number 3 of this Agreement, and/or any provisos thereto stipulated by the Records Management and Preservation Board and agreed to by the GRANTEE.

NOW, THEREFORE, the parties hereto mutually agree as follows:

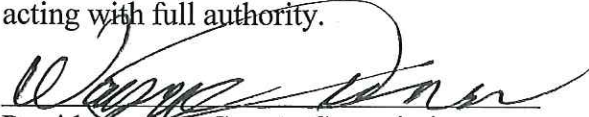
1. The WVDCH and the GRANTEE agree to cooperate in the implementation of the records management and preservation project referenced above and in compliance with Records Management and Preservation Board rules, regulations and policies.
2. The term of this project shall be for fiscal year **July 1, 2014 through June 30, 2015**, or through completion of the project, whichever comes first.
3. The WVDCH agrees to grant to the GRANTEE the sum of \$10,000, the county must provide a cash match of at least ten percent (10%) of all grant funds expended. The Records Management and Preservation Board award must be expended as follows:

County Clerk: \$10,000 for personnel costs to scan and index deed books using the county's records management program in the county clerk's office.

4. The GRANTEE certifies that it has the required cash-matching capabilities as submitted in its referenced grant application.
5. The WVDCH only agrees to transfer funds to reimburse the grantee on a quarterly basis for eligible expenditures in the referenced grant as provided in the Grant Management Packet (Invoice and supporting documentation).
6. The GRANTEE agrees to comply with all applicable federal, state and county laws, rules, regulations and policies, including but not restricted to purchasing and competitive bidding rules and procedures for purchases of equipment, services, and hiring or employing staff or contract workers, promulgated thereunder.
7. The GRANTEE hereby represents that it possesses the legal authority to contract for this Agreement, as per copy of the resolution, motion or similar action which was clearly adopted by the County Commission; and further, that it has directed and authorized the official representative to act in connection with this Agreement.
8. The GRANTEE agrees to submit quarterly Project Status Reports, Project Financial Expenditure Status Reports, supporting documentation and forms. The Final Report is due within 90 days of completion of the grant project.
9. The GRANTEE agrees to provide Government Pricing for goods and services and to maintain accurate records in accordance with generally accepted accounting principles and procedures, and to comply with requirements of the Single Audit Act of 1984 and OMB Circular A-128, in connection with referenced grant.
10. The GRANTEE agrees to obtain prior approval from the director of Archives and History, as staff to the Records Management and Preservation Board, for any amendment to the scope of work, products, budget, or reporting requirements.
11. It is the understanding of all parties to this Agreement that the WVDCH, by joining in this Agreement, does not pledge, or promise to pledge, the assets of the State of West Virginia, and does not promise to pay any part of the contract sum provided in this agreement from the monies of the Treasury of the State of West Virginia, except such monies as shall be appropriated by the West Virginia Legislature.
12. The GRANTEE shall hold and save the WVDCH and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the GRANTEE.

13. This Agreement may be terminated with the consent of both parties or by either party because of non-performance by the other. Such termination must be in writing and GRANTEE must submit a final report, on the form provided in the Grant Management Packet, documenting work performed and expenditures incurred during the term of the Agreement. GRANTEE must request grant extensions in writing to the Director on or before April 1st of the grant year. The request must demonstrate a good faith effort to conduct and make progress on the project for which the RMPB funds were made available; include a statement explaining and providing justification for failure to complete the project and provide a written schedule and explanation for completion of the project within the period of time requested, this being no later than December 31 of the calendar year the grant was to have been completed. A county which receives a grant for the forthcoming fiscal year may not request an extension on the current fiscal year's grant.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.



President of the County Commission

5/5/14

Date

Director, Archives and History

Date

County Records Management & Preservation Grant Program
Project Expenditure Status Report
2014-15

County: Wood County Clerk

Example: RMPB Grant Award: \$10,000
Total Project Cost: \$11,000
Cash Match (Total Project Cost divided by 11): \$1,000
RMPB Reimbursement (Total Project Cost divided by 1.1): \$10,000

**Notes: The reimbursement will not exceed the grant award amount.
Cash match must be at least 10% of RMPB grant funds expended.**

Expenditure Worksheet:

RMPB Grant Award	\$10,000.00
Total Project Cost	\$11,000.00
Cash Match	\$1,000.00
RMPB Reimbursement	\$10,000.00

When requesting reimbursement, please submit the RMPB invoice found in your grant packet and attach a copy of the vendor's bill and county's cancelled check to verify payment to the vendor.

County Records Management & Preservation Grant Program
Time Sheet

Grant No. _____

 Name of Person Contributing Time

 Title

Date	Start Time	End Time	Total Hours Worked	Services	Hourly Rate	Value
Totals						

 Signature of person providing services

 Date

 Supervisor verification

 Date

5/5/14
70/476

MAY 5, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE TRAIL GRANT NUMBER S354-FOR/TB-1.00. SAID REQUEST IS IN THE AMOUNT OF \$11,004.60

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Trail Grant Number S354-FOR/TB-1.00. Reimbursement is in the amount of eleven thousand four dollars and sixty cents (\$11,004.60) for the month of March, 2014. In addition to the Request for Reimbursement, the Financial Summary, Progress Report and Invoices are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Trail Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2772

Office of the County Commission of Wood County, West Virginia

5/5/14
70/476

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



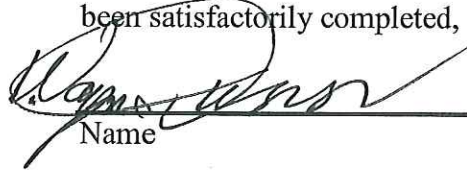
No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

DATE: April 28, 2014
INVOICE #: 8
INVOICE PERIOD: March 01, 2014 to March 31, 2014
TO: Elizabeth Williams, Project Manager
WVDOH, Planning and Administration Division
Building 5, Room A-863
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305
FROM: Wood County Commission
FEIN#: 55 6000 417
PROJECT: Project Name: Fort Boreman Historical Park Trail
State Project Number: S354-FOR/TB-1.00
Federal Project Number: NRT-2011(047)D
DESCRIPTION: March 2014 summary and request for reimbursement.

INVOICE INFORMATION:

A. Total funds available for project:	\$98,353.00
B. Total funds reimbursed <u>prior</u> to attached invoice(s):	\$26,902.99
C. Total funds remaining <u>prior</u> to attached invoice(s):	\$71,450.01
D.	
E. Total amount of <u>attached</u> invoice(s):	\$11,004.60
F. Percentage payment requested:	100%
G. Total amount to be paid to sponsor:	\$11,004.60
H. Total funds remaining after payment of <u>attached</u> invoice(s):	\$60,445.41

Wood County Commission certifies that the attached invoices represent work that has been satisfactorily completed, and paid for.

 Wood Co. Commission President 5/5/14
 Name Title Date

5/5/14
70/476

MAY 5, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED HOWARD BALDWIN
TO THE MINERAL WELLS PUBLIC SERVICE DISTRICT
BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne
Dunn, seconded by David Blair Couch, and made unanimous by Stephen Gainer, appointed
Howard Baldwin to the Mineral Wells Public Service District Board. Said appointment is due to
the fact that James Lett's submitted his resignation. Said appointment is pursuant to an Order
appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the
procedure policy for appointments to Boards and Authorities. Mr. Baldwin's term will expire
July 16, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

A/1274

United States of America
State of West Virginia



Check Register

Company Name Wood County Commission

Page 1 of 7

Run Date 04/28/2014

1:02:50PM

Check No	Type	Check Date	Employee Id	Employee Name	Amount
17557	R	Wednesday, April 30, 2014	COUCDAVI	COUCH DAVID BLAIR	\$1,146.92
17558	R	Wednesday, April 30, 2014	CLINCONN	CLINE CONNIE SUE	\$210.95
17559	R	Wednesday, April 30, 2014	FORSBARB	FORSHEY BARBARA S.	\$706.90
17560	R	Wednesday, April 30, 2014	JONECARO	JONES CAROLE S.	\$752.39
17561	R	Wednesday, April 30, 2014	SMITJANE	SMITH JANET	\$308.09
17562	R	Wednesday, April 30, 2014	STEPGENE	STEPHENS GENEVA A.	\$219.73
17563	R	Wednesday, April 30, 2014	WILLTRAC	WILLIAMS TRACY A.	\$930.03
17564	R	Wednesday, April 30, 2014	VALESTEV	VALENTINE STEVEN M.	\$984.94
17565	R	Wednesday, April 30, 2014	SHAFROBE	SHAFFER ROBERT D.	\$1,354.50
17566	R	Wednesday, April 30, 2014	ALLEJASO	ALLEN JASON WAYNE	\$1,637.09
17567	R	Wednesday, April 30, 2014	CARPJAME	CARPENTER JAMES L.	\$719.69
17568	R	Wednesday, April 30, 2014	FRAZRONA	FRAZIER RONALD CHARLES	\$1,128.99
17569	R	Wednesday, April 30, 2014	JOHNCHAR	JOHNSON CHARLES J.	\$492.87
17570	R	Wednesday, April 30, 2014	MASSDAVI	MASSEY II DAVID C.	\$1,260.14
17571	R	Wednesday, April 30, 2014	MURPJAME	MURPHY JAMES T.	\$591.55
17572	R	Wednesday, April 30, 2014	RIFFWILL1	RIFFLE WILLIAM B.	\$1,385.24
17573	R	Wednesday, April 30, 2014	SMITJOAN	SMITH JOANNE	\$684.24
17574	R	Wednesday, April 30, 2014	SMITMATT	SMITH MATTHEW F.	\$335.52
17575	R	Wednesday, April 30, 2014	SMITTHOM	SMITH THOMAS R.	\$689.20
17576	R	Wednesday, April 30, 2014	STEPKENT	STEPHENS KENT MICHAEL	\$1,207.77
17577	R	Wednesday, April 30, 2014	WILFGARY	WILFONG GARY F.	\$779.82
17578	R	Wednesday, April 30, 2014	RITCBLAI	RITCHIE JR BLAINE H.	\$115.19
17579	R	Wednesday, April 30, 2014	WOODRICK	WOODYARD RICKEY L.	\$1,360.25
135472	R	Wednesday, April 30, 2014	DENNAMAN	DENNIS AMANDA JO	\$933.92
135473	R	Wednesday, April 30, 2014	DUNNWAYN	DUNN WAYNE PATRICK	\$1,129.88
135474	R	Wednesday, April 30, 2014	FLEASTAC	FLEAK STACEY LYNN	\$629.97
135475	R	Wednesday, April 30, 2014	GAINSTEP	GAINER STEPHEN E.	\$596.83
135476	R	Wednesday, April 30, 2014	GALBJAME	GALBREATH JAMES R.	\$307.61
135477	R	Wednesday, April 30, 2014	GERLROBE	GERLACH ROBERT L	\$328.41

Check Register

Company Name Wood County Commission

Page 2 of 7

Run Date 04/28/2014

1:02:50PM

<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
135478	R	Wednesday, April 30, 2014	GRAHANGE	GRAHAM ANGELA M.	\$674.96
135479	R	Wednesday, April 30, 2014	REEDJOHN	REED JOHN T.	\$1,172.60
135480	R	Wednesday, April 30, 2014	SEUFMART	SEUFER MARTIN A.	\$1,851.95
135481	R	Wednesday, April 30, 2014	WHITCHR11	WHITTAKER CHRISTOPHER H.	\$1,051.77
135482	R	Wednesday, April 30, 2014	YONIMICH	YONIS III MICHAEL F.	\$675.24
135483	R	Wednesday, April 30, 2014	ATKICARA	ATKINSON CARA	\$1,074.93
135484	R	Wednesday, April 30, 2014	BEARELIZ	BEARY ELIZABETH	\$900.91
135485	R	Wednesday, April 30, 2014	BECKCARO	BECKETT CAROLYN J.	\$898.72
135486	R	Wednesday, April 30, 2014	BLONBREN	BLONDIN BRENDA S.	\$979.69
135487	R	Wednesday, April 30, 2014	DEVOMART	DEVORE MARTHA JANE	\$983.53
135488	R	Wednesday, April 30, 2014	DOTSLESL	DOTSON LESLIE RENEE	\$611.67
135489	R	Wednesday, April 30, 2014	EMRIKATH	EMRICK KATHRYN S.	\$1,053.52
135490	R	Wednesday, April 30, 2014	FORDTAMM	FORDYCE TAMMY L.	\$914.30
135491	R	Wednesday, April 30, 2014	GARRDIAN	GARRETT DIANA KAY	\$970.13
135492	R	Wednesday, April 30, 2014	GIVEPENN	GIVENS PENNY G.	\$1,037.27
135493	R	Wednesday, April 30, 2014	JOHNBARB	JOHNSTON BARBARA A.	\$1,072.11
135494	R	Wednesday, April 30, 2014	MCBRRUTH	MCBRIDE RUTH A.	\$1,047.80
135495	R	Wednesday, April 30, 2014	RAMSFRAN	RAMSEY FRANCES E.	\$958.77
135496	R	Wednesday, April 30, 2014	RHODMARK	RHODES MARK D.	\$1,386.94
135497	R	Wednesday, April 30, 2014	ROSSMELO	ROSS MELODY L.	\$1,022.30
135498	R	Wednesday, April 30, 2014	SCHUDENI	SCHUCK DENISE E.	\$1,009.03
135499	R	Wednesday, April 30, 2014	SHRISAMM	SHRIVER SAMMATHA A.	\$1,000.72
135500	R	Wednesday, April 30, 2014	BEEJANE	BEESON JANET C.	\$600.55
135501	R	Wednesday, April 30, 2014	BONNLIND	BONNETT LINDA L.	\$709.79
135502	R	Wednesday, April 30, 2014	BUTCTIFF	BUTCHER TIFFANY J.	\$985.18
135503	R	Wednesday, April 30, 2014	ELROMARJ	ELROD MARJORIE D.	\$679.57
135504	R	Wednesday, April 30, 2014	JACKDEBO	JACKS DEBORAH KAY	\$713.31
135505	R	Wednesday, April 30, 2014	KAUFDENI	KAUFMAN DENISE A.	\$699.04
135506	R	Wednesday, April 30, 2014	REEDMEGA	REEDER MEGAN N.	\$669.57
135507	R	Wednesday, April 30, 2014	RIDGCELE	RIDGWAY CELESTE A.	\$324.21
135508	R	Wednesday, April 30, 2014	ROBIMICH	ROBINSON MICHELE LYNN	\$1,049.67
135509	R	Wednesday, April 30, 2014	WALTTERE	WALTERS TERESA G.	\$829.24
135510	R	Wednesday, April 30, 2014	BALOMARY	BALOG MARY JANE	\$850.79
135511	R	Wednesday, April 30, 2014	BURDAPRI	BURDETTE APRIL D.	\$879.22
135512	R	Wednesday, April 30, 2014	DUFFDEBR	DUFFELMEYER DEBRA KAY	\$809.11

Check Register

Company Name Wood County Commission

Page 3 of 7

Run Date 04/28/2014

1:02:50PM

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
235513	R	Wednesday, April 30, 2014	FLORMARS	FLORENCE MARSHA K.	\$669.64
235514	R	Wednesday, April 30, 2014	HENDPAUL	HENDERSHOT PAULA J.	\$669.64
235515	R	Wednesday, April 30, 2014	HUGGTRAC	HUGGINS TRACIE M.	\$699.38
235516	R	Wednesday, April 30, 2014	LOUGMEAG	LOUGH MEAGAN N.	\$791.78
235517	R	Wednesday, April 30, 2014	MACEJEFF	MACE JEFFREY S.	\$559.43
235518	R	Wednesday, April 30, 2014	MERCSTAC	MERCER STACIE D.	\$627.09
235519	R	Wednesday, April 30, 2014	MERRKENN	MERRITT KENNETH D.	\$1,357.19
235520	R	Wednesday, April 30, 2014	MORRBREN	MORRIS BRENDA	\$839.31
235521	R	Wednesday, April 30, 2014	STEPSAND	STEPHENS SANDRA K.	\$676.74
235522	R	Wednesday, April 30, 2014	TRANROBE	TRANQUILL ROBERT J.	\$1,763.75
235523	R	Wednesday, April 30, 2014	BOYLJODI	BOYLEN JODIE	\$1,823.01
235524	R	Wednesday, April 30, 2014	CORNAMAN	CORNELL AMANDA	\$317.50
235525	R	Wednesday, April 30, 2014	FRANSEAN	FRANCISCO SEAN D.	\$1,788.15
235526	R	Wednesday, April 30, 2014	GUICRHEA	GUICE RHEA LYNN	\$486.77
235527	R	Wednesday, April 30, 2014	JOHNJENN	JOHNSON JENNIFER L	\$897.82
235528	R	Wednesday, April 30, 2014	KIGETIFF	KIGER TIFFANY F.	\$1,003.80
235529	R	Wednesday, April 30, 2014	LEFEKIRS	LEFEBURE KIRSTEN R.	\$1,555.45
235530	R	Wednesday, April 30, 2014	LEFEPATR	LEFEBURE PATRICK O.	\$2,107.52
235531	R	Wednesday, April 30, 2014	LEWIA	LEWIS A. RACHEL	\$1,064.21
235532	R	Wednesday, April 30, 2014	MCGHNANC	MCGHEE NANCY L.	\$1,371.90
235533	R	Wednesday, April 30, 2014	ROUSPATR	ROUSH PATRICIA A.	\$736.54
235534	R	Wednesday, April 30, 2014	RYDEDEBR	RYDER-GEORGE DEBRA K.	\$1,034.54
235535	R	Wednesday, April 30, 2014	SKOGRUSS	SKOGSTAD RUSSELL J.	\$1,554.27
235536	R	Wednesday, April 30, 2014	STONCLIF	STONE CLIFFTON W.	\$380.64
235537	R	Wednesday, April 30, 2014	UNDEMEGA	UNDERWOOD MEGAN E.	\$1,435.77
235538	R	Wednesday, April 30, 2014	WHARJASO	WHARTON JASON ANDREW	\$1,785.47
235539	R	Wednesday, April 30, 2014	WOLFJERE	WOLFE JEREMY B.	\$1,514.99
235540	R	Wednesday, April 30, 2014	COLEG	COLE G. MICHELL	\$513.84
235541	R	Wednesday, April 30, 2014	DEGRKARE	DEGRAEF KAREN SUE	\$765.11
235542	R	Wednesday, April 30, 2014	ENOCKIMB	ENOCH KIMBERLY	\$772.18
235543	R	Wednesday, April 30, 2014	MILLTESS	MILLER TESSA JO	\$1,038.07
235544	R	Wednesday, April 30, 2014	MORRPATR	MORROW PATRICIA D.	\$790.61
235545	R	Wednesday, April 30, 2014	PATTBRAN	PATTERSON BRANDI L.	\$176.85
235546	R	Wednesday, April 30, 2014	SHAFRICH	SHAFFER RICHARD A.	\$220.59
235547	R	Wednesday, April 30, 2014	WALLSOND	WALLACE SONDR	\$827.24

Check Register

Company Name Wood County Commission

Page 4 of 7

Run Date 04/28/2014

1:02:50PM

<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
35548	R	Wednesday, April 30, 2014	WOLFJAIM	WOLFE JAIME	\$673.61
35549	R	Wednesday, April 30, 2014	BUCKCYNT	BUCKINGHAM CYNTHIA A.	\$1,020.12
35550	R	Wednesday, April 30, 2014	COTTLARR	COTTRELL LARRY DEAN	\$1,491.34
35551	R	Wednesday, April 30, 2014	GRIMDONA	GRIMM DONALD M.	\$836.59
35552	R	Wednesday, April 30, 2014	HARTANDR	HARTLEBEN ANDREW P.	\$1,077.75
35553	R	Wednesday, April 30, 2014	LINCKERR	LINCICOME KERRI	\$1,161.87
35554	R	Wednesday, April 30, 2014	MCINRAYM	MCINTIRE RAYMOND JUNIOR	\$998.24
35555	R	Wednesday, April 30, 2014	RADESTEV	RADER STEVE E.	\$676.62
35556	R	Wednesday, April 30, 2014	TENNKEVI	TENNANT KEVIN D.	\$1,092.32
35557	R	Wednesday, April 30, 2014	BRADRISH	BRADFORD RISHA LYNN	\$875.49
35558	R	Wednesday, April 30, 2014	MARKREBE	MARKS REBECCA A.	\$667.44
35559	R	Wednesday, April 30, 2014	SHAWLIND	SHAWVER LINDSEY A	\$453.49
35560	R	Wednesday, April 30, 2014	BLONTHOM	BLONDIN THOMAS WARTON	\$434.22
35561	R	Wednesday, April 30, 2014	HINECHRI	HINES CHRISTOPHER A.	\$579.35
35562	R	Wednesday, April 30, 2014	JONEJOHN	JONES II JOHN DAVID	\$1,151.71
35563	R	Wednesday, April 30, 2014	JONERONA	JONES JR RONALD L.	\$652.54
35564	R	Wednesday, April 30, 2014	MORRTHOM	MORRIS THOMAS E.	\$1,059.52
35565	R	Wednesday, April 30, 2014	SPRADAVI	SPRAGUE DAVID A.	\$814.37
35566	R	Wednesday, April 30, 2014	SWIGMELV	SWIGER MELVIN L.	\$1,539.77
35567	R	Wednesday, April 30, 2014	ALLEPEGG	ALLEN PEGGY SUE	\$843.42
35568	R	Wednesday, April 30, 2014	ALLETIMO	ALLEN TIMOTHY L.	\$993.07
35569	R	Wednesday, April 30, 2014	BUSSDAVI	BUSSEY DAVID	\$1,187.00
35570	R	Wednesday, April 30, 2014	BUTCBRIA	BUTCHER BRIAN M.	\$1,186.02
35571	R	Wednesday, April 30, 2014	CARPDELL	CARPENTER DELLA DESIREE	\$1,160.60
35572	R	Wednesday, April 30, 2014	COCHMICH	COCHRAN MICHAEL L.	\$1,000.02
35573	R	Wednesday, April 30, 2014	CROSDERE	CROSS DEREK B.	\$1,012.06
35574	R	Wednesday, April 30, 2014	DAVIMICH	DAVIS MICHAEL E.	\$560.84
35575	R	Wednesday, April 30, 2014	DEEMGARY1	DEEM GARY MICHAEL	\$1,105.78
35576	R	Wednesday, April 30, 2014	DEVORICK	DEVORE RICKY J.	\$247.42
35577	R	Wednesday, April 30, 2014	EATOMICH	EATON MICHAEL W.	\$287.74
35578	R	Wednesday, April 30, 2014	FOXGEOR	FOX GEORGE B.	\$598.25
35579	R	Wednesday, April 30, 2014	GABBONEY	GABBERT ONEY JACOB	\$283.72
35580	R	Wednesday, April 30, 2014	GEORRICH	GEORGE RICHARD A.	\$1,038.48
35581	R	Wednesday, April 30, 2014	GRAHJERR	GRAHAM JERRY SHAWN	\$1,003.74
35582	R	Wednesday, April 30, 2014	HAMRJEFF	HAMRIC JEFFREY K.	\$1,193.17

Check Register

Company Name Wood County Commission

Page 5 of 7

Run Date 04/28/2014

1:02:50PM

<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
135583	R	Wednesday, April 30, 2014	HOFMWALT	HOFMANN WALTER E.	\$169.34
135584	R	Wednesday, April 30, 2014	HUPPMATT	HUPP MATTHEW C.	\$1,417.13
135585	R	Wednesday, April 30, 2014	JEFFLELA	JEFFERSON LELAND S.	\$1,222.27
135586	R	Wednesday, April 30, 2014	KEARLARR	KEARNS LARRY DEAN	\$991.93
135587	R	Wednesday, April 30, 2014	KINGMARK	KING MARK E.	\$878.59
135588	R	Wednesday, April 30, 2014	KOCHHANS	KOCHERSPERGER HANS RANDALL	\$1,127.65
135589	R	Wednesday, April 30, 2014	LANDWILL	LANDERS WILLIAM M.	\$607.96
135590	R	Wednesday, April 30, 2014	LAYTEDWA	LAYTON EDWARD J.	\$124.51
135591	R	Wednesday, April 30, 2014	MODESHAN	MODESITT SHANA L.	\$509.03
135592	R	Wednesday, April 30, 2014	PICKBRET	PICKENS BRETT A.	\$1,414.69
135593	R	Wednesday, April 30, 2014	PLUMSTEV	PLUM STEVEN M.	\$527.56
135594	R	Wednesday, April 30, 2014	SCHAZACH	SCHAAD ZACHARY M.	\$1,149.51
135595	R	Wednesday, April 30, 2014	SHRIANDR	SHRIVER ANDREW C.	\$1,233.98
135596	R	Wednesday, April 30, 2014	SIMSROBE	SIMS ROBERT GENE	\$1,277.35
135597	R	Wednesday, April 30, 2014	SIXCORY	SIX CORY B	\$829.91
135598	R	Wednesday, April 30, 2014	SWIGBRIA	SWIGER BRIAN A.	\$1,081.66
135599	R	Wednesday, April 30, 2014	TENNDAVI	TENNANT DAVID L.	\$1,119.55
135600	R	Wednesday, April 30, 2014	TICEBICK	TICE BICKFORD LEE	\$164.34
135601	R	Wednesday, April 30, 2014	TRANDEID	TRANQUILL DEIDRA	\$872.81
135602	R	Wednesday, April 30, 2014	UTTNATH	UTT NATHAN D.	\$1,068.45
135603	R	Wednesday, April 30, 2014	WADETERE	WADE TERESA JEAN	\$978.83
135604	R	Wednesday, April 30, 2014	WALDCAMI	WALDRON CAMILLE S.	\$1,081.32
135605	R	Wednesday, April 30, 2014	WHITROBE	WHITE, JR. ROBERT V.	\$314.35
135606	R	Wednesday, April 30, 2014	WINDRYAN	WINDLAND RYAN D.	\$1,290.79
135607	R	Wednesday, April 30, 2014	YONARONA	YONALEY RONALD L.	\$703.76
135608	R	Wednesday, April 30, 2014	MERCSTEV	MERCER STEVEN E.	\$660.81
135609	R	Wednesday, April 30, 2014	SAMSJULI	SAMS JULIA ANN	\$988.93
135610	R	Wednesday, April 30, 2014	SAMSCURT	SAMS JR CURTIS M	\$106.79
135611	R	Wednesday, April 30, 2014	ALLEJOHN	ALLEN JOHN C.	\$830.44
135612	R	Wednesday, April 30, 2014	ALLETHOM	ALLEN JR. THOMAS L.	\$711.76
135613	R	Wednesday, April 30, 2014	BEATPATR	BEATY PATRICK A	\$755.93
135614	R	Wednesday, April 30, 2014	BOLEDONA	BOLEY JR DONALD	\$594.63
135615	R	Wednesday, April 30, 2014	BROGGREG1	BROGDON GREGORY SCOTT	\$1,070.62
135616	R	Wednesday, April 30, 2014	BROGGREG	BROGDON II GREGORY S	\$821.98
135617	R	Wednesday, April 30, 2014	FORDDANI	FORDYCE DANIELLE D.	\$826.35

Check Register

Company Name Wood County Commission

Page 6 of 7

Run Date 04/28/2014

1:02:50PM

<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
135618	R	Wednesday, April 30, 2014	HARRMARK	HARRIS MARK C.	\$993.79
135619	R	Wednesday, April 30, 2014	HELMSAND	HELMAN SANDRA KAY	\$756.79
135620	R	Wednesday, April 30, 2014	JACOJEFF	JACOBY JEFFREY S.	\$774.10
135621	R	Wednesday, April 30, 2014	MYERLEE	MYERS LEE G.	\$897.27
135622	R	Wednesday, April 30, 2014	SCOTBRIT	SCOTT BRITTANY N.	\$756.58
135623	R	Wednesday, April 30, 2014	SOMEBRIA	SOMERVILLE BRIAN L.	\$756.79
135624	R	Wednesday, April 30, 2014	STEPSTEV	STEPHENS STEVEN A.	\$1,007.50
135625	R	Wednesday, April 30, 2014	THORCHAR	THORNTON CHARLES B.	\$826.74
135626	R	Wednesday, April 30, 2014	BALLBREN	BALL BRENDA L.	\$583.96
135627	R	Wednesday, April 30, 2014	CONNSCOT	CONNOLLY SCOTT M.	\$907.63
135628	R	Wednesday, April 30, 2014	FARNSARA	FARNSWORTH SARAH JANE	\$721.35
135629	R	Wednesday, April 30, 2014	JOYDAVI	JOY JR DAVID LEE	\$884.51
135630	R	Wednesday, April 30, 2014	RADEBRIA	RADER BRIAN E.	\$1,025.19
135631	R	Wednesday, April 30, 2014	HUPPEDWA	HUPP EDWARD H.	\$1,151.17
135632	R	Wednesday, April 30, 2014	BLEVSARA	BLEVINS SARA DAWN	\$312.34
135633	R	Wednesday, April 30, 2014	BURGDRET	BURGY DRETA L.	\$1,134.73
135634	R	Wednesday, April 30, 2014	CUMBWHIT	CUMBERLEDGE WHITNEY M.	\$62.67
135635	R	Wednesday, April 30, 2014	DOTSDEBO	DOTSON DEBORA L.	\$996.92
135636	R	Wednesday, April 30, 2014	DOTSTHOM	DOTSON THOMAS E.	\$1,513.51
135637	R	Wednesday, April 30, 2014	FLEECARL	FLEENOR CARL AARON	\$877.19
135638	R	Wednesday, April 30, 2014	GALLSEAN	GALLAGHER SEAN C	\$67.90
135639	R	Wednesday, April 30, 2014	JEFFMARY	JEFFERS MARY BETH	\$783.72
135640	R	Wednesday, April 30, 2014	JONEDUAN	JONES DUANE EARL	\$1,195.69
135641	R	Wednesday, April 30, 2014	KERNTERE	KERNS TERESA S.	\$965.51
135642	R	Wednesday, April 30, 2014	KUHLJASO	KUHL JASON A.	\$945.76
135643	R	Wednesday, April 30, 2014	MARSROGE	MARSHALL ROGER L.	\$987.56
135644	R	Wednesday, April 30, 2014	MERCROBE	MERCER ROBERT E.	\$993.58
135645	R	Wednesday, April 30, 2014	MOORDOUG	MOORE DOUGLAS I.	\$773.25
135646	R	Wednesday, April 30, 2014	MOORMICH	MOORE MICHAEL LEE	\$115.70
135647	R	Wednesday, April 30, 2014	MORRSHIR	MORRIS SHIRLEY GILCHRIST	\$930.14
135648	R	Wednesday, April 30, 2014	MURPJILL	MURPHY JILLIAN L.	\$956.87
135649	R	Wednesday, April 30, 2014	NOKLADRI	NOKLEBY ADRIEN J.	\$1,142.88
135650	R	Wednesday, April 30, 2014	PARRDANI	PARRISH DANIELLE	\$1,040.57
135651	R	Wednesday, April 30, 2014	PURKJODY	PURKEY JODY MARK	\$1,035.78
135652	R	Wednesday, April 30, 2014	RIFFWILL	RIFFLE WILLIAM H.	\$1,454.16

Check Register

Company Name Wood County Commission

Page 7 of 7

Run Date 04/28/2014

1:02:50PM

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
135653	R	Wednesday, April 30, 2014	SHEPRAND	SHEPHERD RANDALL F.	\$880.48
135654	R	Wednesday, April 30, 2014	STAACHEL	STAATS CHELCIE S.	\$743.34
135655	R	Wednesday, April 30, 2014	STALSARA	STALNAKER SARA S.	\$862.74
135656	R	Wednesday, April 30, 2014	SWIGTERE	SWIGER TERESA D.	\$854.11
135657	R	Wednesday, April 30, 2014	TENNDEBO	TENNANT DEBORAH A.	\$1,312.05
135658	R	Wednesday, April 30, 2014	WINTGARY	WINTERS GARY D.	\$898.38
135659	R	Wednesday, April 30, 2014	BUNNTRAV	BUNNER TRAVIS N.	\$854.07
135660	R	Wednesday, April 30, 2014	CHURAMY	CHURCH AMY SPENCER	\$1,087.85
135661	R	Wednesday, April 30, 2014	EASTAMY	EASTHOM AMY JEANNETTE	\$1,008.81
135662	R	Wednesday, April 30, 2014	ESCAHERN	ESCANDON HERNANDO	\$1,237.27
135663	R	Wednesday, April 30, 2014	HARTROBI	HART ROBIN D.	\$820.30
135664	R	Wednesday, April 30, 2014	KINCWILL	KINCAID WILLIAM F.	\$780.67
135665	R	Wednesday, April 30, 2014	LEMLLIND	LEMLEY LINDY ROCHELLE	\$802.98
135666	R	Wednesday, April 30, 2014	LYNCPATR	LYNCH PATRICA R.	\$816.90
135667	R	Wednesday, April 30, 2014	MALCMARK	MALCOMB MARK S.	\$531.88
135668	R	Wednesday, April 30, 2014	MERTKIMB	MERTZ KIMBERLY A.	\$841.72
135669	R	Wednesday, April 30, 2014	MURPDEBO	MURPHY DEBORAH KAY	\$903.73
135670	R	Wednesday, April 30, 2014	NGUYOUYE	NGUYEN QUYEN T.	\$858.99
135671	R	Wednesday, April 30, 2014	PRESKELS	PRESTON KELSEY A.	\$1,003.16
135672	R	Wednesday, April 30, 2014	SAUNMEGA	SAUNDERS MEGAN L.	\$430.85
135673	R	Wednesday, April 30, 2014	SINGJANA	SINGER-DOWLER JANA L.	\$1,314.67
135674	R	Wednesday, April 30, 2014	THOMJAME	THOMAS JAMES X	\$456.29
135675	R	Wednesday, April 30, 2014	WISESHER	WISE SHERRY L.	\$1,095.95
135676	R	Wednesday, April 30, 2014	CROSJERE	CROSS JEREMY W.	\$1,510.50
Total Net Pay					202,414.22

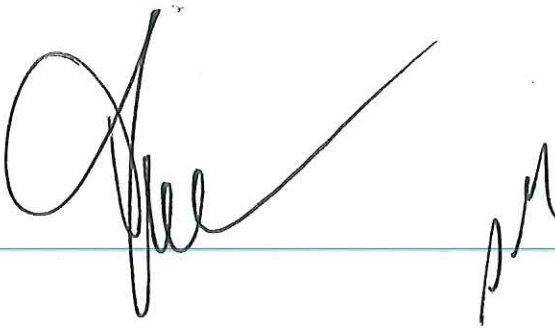
04/28/2014

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
OH	<u>13,541.30</u>	<u>306.25</u>
WV	<u>278,307.31</u>	<u>11,939.31</u>
Grand Total:	<u><u>291,848.61</u></u>	<u><u>12,245.56</u></u>

Check Register Report for Wood County Commission

Report Date/ Time: 5/1/2014 8:24:40AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1411	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	05/01/2014	160,736.70	
GENERAL FUND Bank Id 101 Totals					160,736.70	
Report Totals					160,736.70	

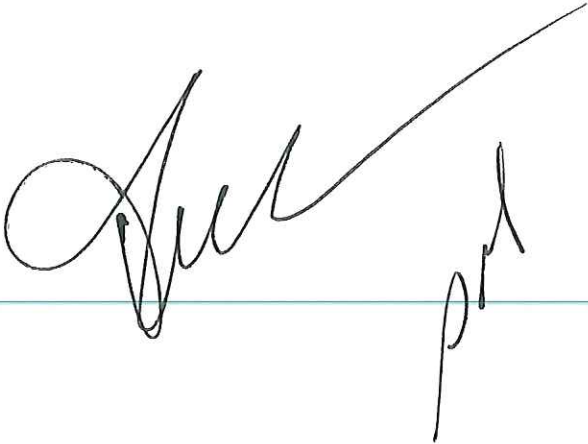


A large, stylized handwritten signature is written across the middle of the page. To its right, there are smaller initials, possibly 'PM'.

Check Register Report for Wood County Commission

Report Date/ Time: 4/29/2014 12:34:11PM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5489	ALERE	ALERE TOXICOLOGY SERVICES	VOID	04/29/2014	(1,274.00)	X
5534	KINCAID W	WILLIAM F. KINCAID	REGULAR		25.85	
5535	LEMLEYL	LINDY LEMLEY	REGULAR		75.00	
5536	RICOH	RICOH USA INC	REGULAR		350.44	
5537	SUDDENLINKD	SUDDENLINK	REGULAR		60.00	
5538	TRANSMED	TRANSMED CO.	REGULAR		827.47	
5539	WVCRIMINAL	WV DIVISION OF CRIMINAL J	REGULAR		90.00	
5540	ALERE	ALERE TOXICOLOGY SERVICES	REGULAR		1,274.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,428.76	
Report Totals					1,428.76	



A large, stylized handwritten signature is written across the lower half of the page. To the right of the signature, the initials 'psh' are written vertically.

Check Register Report for Wood County Commission

Report Date/ Time: 4/29/2014 8:33:21AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1059	UNITED NB	UNITED BANK LOAN PROCESSI	REGULAR	04/29/2014	2,242.37	
COAL SEVERANCE TAX Bank Id 201 Totals					<u>2,242.37</u>	
Report Totals					<u><u>2,242.37</u></u>	



A large, stylized handwritten signature is written across the lower right portion of the page. Below the signature, the initials 'PM' are written in a similar cursive style.

Check Register Report for Wood County Commission

Report Date/ Time: 4/29/2014 8:30:58AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1509	WATERS R	ROBIN WATERS	REGULAR	04/29/2014	25.50	
MAGISTRATE COURT Bank Id 105 Totals					25.50	
Report Totals					25.50	

Handwritten signature and initials in black ink, located in the lower right quadrant of the page. The signature is a large, stylized cursive mark, and the initials are smaller and more legible.

Check Register Report for Wood County Commission

Report Date/ Time: 4/29/2014 8:20:47AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5856	AMERIGAS	AMERIGAS	REGULAR	04/29/2014	102.00	
5857	CAS CABLE	CAS CABLE	REGULAR		415.00	
5858	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR		131.72	
5859	ODEPOT	OFFICE DEPOT	REGULAR		77.98	
5860	SMC	SMC COMMUNICATIONS	REGULAR		78.78	
5861	T&S	T&S LAWN-LANDSCAPE INC	REGULAR		25.00	
5862	VERIZONW	VERIZON WIRELESS	REGULAR		187.02	
E-911 FUND Bank Id 107 Totals					1,017.50	
Report Totals					1,017.50	

A handwritten signature in black ink, appearing to be 'J. [unclear]', with the initials 'pd' written below it.

Check Register Report for Wood County Commission

Report Date/ Time: 4/29/2014 12:15:21PM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1404	DENTAL	RENAISSANCE	REGULAR	04/29/2014	991.02	
1405			REGULAR		1,425.43	
155003	AVERY	DR DAVID AVERY	REGULAR		300.00	
155004	BAILEY IN	BILL BAILEY INSURANCE AGE	REGULAR		14,338.42	
155005	BAKER L	LYNDE BAKER	REGULAR		215.60	
155006	CHAMPION	PITNEY BOWES RESERVE ACCC	REGULAR		6,820.10	
155007	CHAMPION OUTP	CHAMPION OUTPUT SOLUTIONS	REGULAR		2,186.88	
155008	CHRISTK	KATRINA CHRIST	REGULAR		40.32	
155009	CONLEY	CONLEY COURT REPORTING	REGULAR		420.00	
155010	DOMINIONH	DOMINION HOPE	REGULAR		20.89	
155011	EMERGENCYREP	EMERGENCY REPORTING	REGULAR		848.00	
155012	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR		13,762.76	
155013	FEDERAL	FEDERAL EXPRESS CORP.	REGULAR		53.90	
155014	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR		3,949.39	
155015	FORE TIMB	FORE TIMBER CO., INC	REGULAR		291.60	
155016	FRONTIER	FRONTIER	REGULAR		3,230.00	
155017	GRAINGER	GRAINGER	REGULAR		203.20	
155018	HEAVENLY HAM	THE HONEY BAKED HAM COMPA	REGULAR		604.55	?
155019	KAESER	KAESER & BLAIR INC	REGULAR		1,863.10	
155020	KIMES FUN	KIMES FUNERAL HOME	REGULAR		250.00	
155021	MID ATLANTIC	MID ATLANTIC BUSINESS COM	REGULAR		881.60	
155022	MOUNTAINEERC	MOUNTAINEER CUSTOM CARTRI	REGULAR		12,710.00	?
155023	MURRAY	MURRAY SHEET METAL	REGULAR		3,278.62	?
155024	PARKSHARD	PARKS HARDWARE & SUPPLY	REGULAR		15.47	
155025	RICOH	RICOH USA INC	REGULAR		828.76	
155026	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR		54.98	
155027	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR		121.33	
155028	VALLEY SU	VALLEY SUPPLY COMPANY	REGULAR		561.86	
155029	VERIZONW	VERIZON WIRELESS	REGULAR		227.50	
155030	WATERBOY	WATERBOY LLC	REGULAR		33.00	
155031	WEST	THOMSON REUTERS - WEST PA	REGULAR		735.48	
155032	WILLIAMS SUZ	SUZANNE WILLIAMS	REGULAR		405.00	
155033	WOOD CO R	WOOD COUNTY RECREATION CO	REGULAR		16,250.00	
155034	WVCI	WV CORRECTIONAL INDUSTRIE	REGULAR		179.96	
155035	WVDEPTOFHIGH	WV DIVISION OF HIGHWAYS	REGULAR		191.14	
155036	PCSD	PLEASANTS COUNTY SHERIFF'	REGULAR		259.14	
155037	VIENNA	VIENNA POLICE DEPT.	REGULAR		260.16	

GENERAL FUND Bank Id 101 Totals 88,809.16

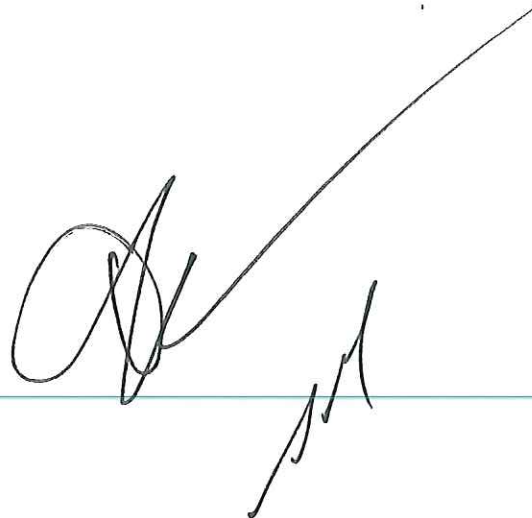
Report Totals 88,809.16




Check Register Report for Wood County Commission

Report Date/ Time: 4/30/2014 2:09:40PM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1406	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	04/30/2014	79,467.91	
1407	CHILD	CHILD SUPPORT ENF DIV	REGULAR		1,372.13	
1408	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR		24,041.23	
1409	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR		94,483.16	
1410	WV DEPUTY	WV DEPUTY SHERIFF'S RETIR	REGULAR		27,808.38	
154992	AMERICAN	AFLAC	REGULAR		390.74	
154993	CONSECOLIFE	CONSECO LIFE INSURANCE CO	REGULAR		169.04	
154994	EQUITABLE	THE EQUITABLE	REGULAR		42.26	
154995	MOVUNITED	UNITED WAY ALLIANCE OF TH	REGULAR		45.00	
154996	NRS	NATIONWIDE RETIREMENT SOL	REGULAR		2,855.83	
154997	OH ST TX	TREASURER OF STATE OF OHI	REGULAR		635.30	
154998	PUBLIC DE	ONE COMMUNITY FEDERAL CRE	REGULAR		17,400.00	
154999	WASHINGTONH	WASHINGTON NATIONAL INSUR	REGULAR		1,523.16	
155000	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR		551.38	
155001	WESTFIELD	LINCOLN NATIONAL LIFE INS	REGULAR		78.68	
155002	WVLOAN	WV CONSOLIDATED PUBLIC RE	REGULAR		780.48	
PAYROLL FUND Bank Id 101 Totals					251,644.68	
Report Totals					251,644.68	



A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Report Date/ Time: 4/28/2014 10:53:09AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1403	MONPOWER	MON POWER	REGULAR	04/28/2014	1,014.80	
GENERAL FUND Bank Id 101 Totals					<u>1,014.80</u>	
Report Totals					<u><u>1,014.80</u></u>	



A handwritten signature, possibly 'A. P. H.', is written in the lower right quadrant of the page. The signature is written in black ink and consists of a large, stylized initial 'A' followed by 'P' and 'H'.