IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA #1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD MONDAY, MAY 12, 2014

PRESENT: WAYNE DUNN, PRESIDENT

STEPHEN GAINER, COMMISSIONER

DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of April 23, 25 and 28, 2014.

Howard Baldwin was sworn in as a member of the Mineral Wells Public Service District Board.

The County Commission approved Erroneous Assessment Applications in regard to personal and real property. Copies are attached to these minutes and shall be made a part thereof.

The County Commission denied an Erroneous Assessment Application in the name of JD's Restoration and Collision. (Order A/1275)

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission viewed a presentation about Fort Boreman Park made by eighth grade students.

1

At 9:43 A.M., the County Commission viewed a presentation about the State of West Virginia made by the students.

At 9:56 A.M., the County Commission met with Rick Woodyard, E-911 Director. Mr Woodyard informed them of a need to replace equipment on the emergency towers. He stated he has a limited time to purchase six repeater units off the GSA bid sheet before they go up in price. He also stated they will need two repeaters for the EMS side. The total cost would be \$47,800.00. The County Commission authorized the purchase. (Order M/2781)

At 10:03 A.M., the County Commission discussed the county purchasing guidelines. Commissioner Dunn suggested moving the preapproved purchasing limit to \$2,000.00. Commissioner Couch asked this be moved to next Monday's agenda when Jason Wharton is available. The Commission voted to table this discuss to May 19, 2014. (Order M/2779)

At 10:05 A.M., the County Commission approved the hiring of Kirk Auvil as an intern in the Prosecuting Attorney's Office.

At 10:06 A.M., the County Commission approved Wesley R. Thomas as a new Deputy Sheriff. Wesley R. Thomas was sworn in as a Deputy Sheriff with the Wood County Sheriff's Department.

At 10:10 A.M., the County Commission tabled a discussion relating to the form required by the West Virginia State Auditor's Office regarding the affordability of the County to provide the Elected Officials pay increases. This will be placed on the May 15, 2014 agenda. (Order M/2778)

At 10:15 A.M., the County Commission met with Bob Enoch from the Wood County Historical Society and discussed the Society. Mr. Enoch requested a transfer of the

hotel/motel tax from the Historical Society general fund towards the purchase of the Tavenner House. Said request was approved.

At 10:25 A.M., the County Commission toured the former Wood County Sheriff's Offices.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2773, M/2774, M/2775, M/2776, M/2777, M/2778, M/2779, M/2780, M/2781, A/1275, A/1276, A/1277

Having no further scheduled appointments or business to attend to, the County Commission officially adjourned at 10:34 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled May 12, 2014.

Wood County Commission Meeting Held May 12, 2014

Please Print

1. Lathercha
2. auditels
3. James Pragar
4. Oproble Dinton
5. Just Délkinson B
6. Cheyenne Lyuch
7. fish Staff
8. Brb Enia
9. Wesley Thomas
10 hour Cocham
11. Kra Guá
12. Meja Undriwood
13. Mike St. CLAIR
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Wood County Commission Agenda

5/12/2014 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 A.M.	Presentation on Fort Boreman by 8 th Grade students	
	Discuss 9-1-1 Equipment	Rick Woodyard, 911 Director
	Consider Request to Hire - Wesley R. Thomas, Deputy Sheriff - \$32,603.00	
	Consider Request to Hire – Kirk Auvil, Intern at the Prosecuting Attorney's Office – no salary	
	Discuss and consider County Purchasing Policy and spending guidelines	
	Consider Auditor's form for Electeds' pay increases	
я	Consider appointment of Elizabeth Green to the Enforcement Agency for Abandoned and Dilapidated Building Ordinance	
	Consider nomination of Mark Stewart, Lubeck Fire Chief to the Enforcement Agency for Abandoned and Dilapidated Building Ordinance	
	Discuss funding of Wood County Historical Society	
	Tour former Sheriff's Building	
	Administrator's Report	Marty Seufer, County Administrator
	County Commissioner's Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

5/12/14

MAY 12, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DENIED AN ERRONEOUS ASSESSMENT APPLICATION IN THE NAME OF JD'S RESTORATION & COLLISION.

ORDER

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, DENIED Erroneous Assessment Application No. 900936 pertaining to personal property in Parkersburg Taxing District and bearing the date of April 21, 2014. Said Erroneous Assessment Application is in the name of JD's Restoration & Collision and was not signed by Assessor Rich Shaffer or Prosecuting Attorney Jason Wharton.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

A/1275

5/12/14

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 900936

Tax Year: 2013

Upon the application of JD'S RESTORATION & whose address is 2608 DUDLEY AVE PARKERSBURG, WV 26101- aggrieved by an erroneous assessment in PARKERSBURG District (05), in the County of Wood, for the 2013 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2013 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE ASSESSMENT FORM WAS NOT FILED AND WE ESTIMATED HER BUSINESS. TAXPAYER IS ASKING FOR RELIEF.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	4	1,933.54	2.929600	4	66,000
03/25/2014	PENDING EXONERATION	4	-1,640.58	2.929600	4	-56,000
	Adjusted	Net Taxes	292.96	Adjus	ted Net Value	10,000

ee attached

Taxpayer

Prosecutor

Assesso

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on April 28, 2014.

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 900936

Tax Year: 2013

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The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2013 tax year.

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Taxpaver

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on

3/25/14

Tood T	ax Statement	T.	уре	Account	Year	Ticket
istric	t 05-PARKERSBURG	Personal	Property	0070431	2013	900936
0	Transaction Hist	ory		Property Descr	iption	
ate	Transaction Type	1et Half	2nd Walf			PROPERTY AND LOSS AND ADDRESS

	Transaction His	Pro	perty Description			
)ate	Transaction Type	1st Half	2nd Half	0	NON- FILE	
:013/07/01	BILLING	979.27	979.27		7,011	
:014/03/25	PENDING EXONERATION	-820.29	-820.29			

Value: 66,000

DUE TO A TAXPAYER CLERICAL ERROR THE ASSESSMENT ORM WAS NOT FILED AND WE ESTIMATED HER BUSINESS. AXPAYER IS ASKING FOR RELIEF.

Distribution of Original Base T	axes	Rate	Class	Gross Val.	Exemption	Net Val
STATE	6.51	2.929600	4	66,000	0	66,000
COUNTY	342.41		Total	66,000	0	66,000
SCHOOL CURRENT	505.55			00,000	U	00,000
SCHOOL EXCESS	478.44					
SCHOOL BONDS	88.34					
PARKERSBURG CITY CURRENT	325.73					
PARKERSBURG CITY EXCESS	147.49					

	Payment Schedule	Authorities and an extractive	
If Paid By	First Half Due	Second Half Due	Full Year Due
Sunday, September 1, 2013	955.10	955.10	1,910.20
londay, September 30, 2013	979.27	955.10	1,934.37
hursday, October 31, 2013	986.52	955.10	1,941.62
laturday, November 30, 2013	993.77	955.10	1,948.87
'uesday, December 31, 2013	1,001.02	955.10	1,956.12
riday, January 31, 2014	1,008.27	955.10	1,963.37
riday, February 28, 2014	1,015.52	955.10	1,970.62
Saturday, March 1, 2014	1,022.77	955.10	1,977.87
londay, March 31, 2014	1,022.77	979.27	2,002.04
lednesday, April 30, 2014	1,030.02	986.52	2,016.54

If paid in the month of March 2014 your amount due will be \$2,002.04

Take Checks Payable and Remit To:
D. Merritt, Sheriff
O BOX 1985
ARKERSBURG WV 26102-1985

First Half Dates To Remember: Payable beginning July 15, 2013 2 1/2% discount ends September 1, 2013 Interest charges begin October 1, 2013 Delinquent list published May 1, 2014

Second Half Dates To Remember: Payable thru February 2014 2 1/2% discount ends March 1 2014 Interest charges begin April 1 2014 Delinquent list published May 1, 2014



Rich : Jason are not signing.

Do Not process

The Assessor is not going to Sign this Exumeration

Application at the request of the taxpayer

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED ELIZABETH GREEN TO FILL A VACANCY ON THE ENFORCEMENT AGENCY FOR THE ABANDONED BUILDING ORDINANCE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, appointed Elizabeth Green, Mid-Ohio Valley Health Department, to fill a vacancy that exists on the Enforcement Agency for the Abandoned Building Ordinance. Said vacancy is due to the fact that Tim Miller is no longer with the Mid-Ohio Valley Health Department. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

A/1276

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED MARK STEWART IN NOMINATION TO FILL A VACANCY ON THE ENFORCEMENT AGENCY FOR THE ABANDONED BUILDING ORDINANCE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed Mark Stewart, Lubeck Volunteer Fire Department Chief, in nomination to fill a vacancy that exists on the Enforcement Agency for the Abandoned Building Ordinance. Said vacancy is due to the fact that Terry Hefner is no longer Fire Chief. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

A/1277

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,967.98 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F14-HS-03-154.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand nine hundred sixty-seven dollars and ninety-eight cents (\$3,967.98) which represents reimbursement to Wood County for expenses incurred during the month of February, 2014, in regard to the Governor's Highway Safety Program Grant Number F14-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 448 and bearing the date of March 20, 2014 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

5/12/14

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$106,615.76 OF WHICH \$37,463.13 REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 14-CC-09.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred six thousand six hundred fifteen dollars and seventy-six cents (\$106,615.76) of which thirty-seven thousand four hundred sixty-three dollars and thirteen cents (\$37,463.13) represents reimbursement to Wood County for expenses incurred during the month of January, 2014, in regard to the West Virginia Division of Criminal Justice Assistance Grant Number 14-CC-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 450 and bearing the date of March 20, 2014, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dynn, Presiden

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$106,615.76 OF WHICH \$37,463.13 REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 14-CC-09.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred six thousand six hundred fifteen dollars and seventy-six cents (\$106,615.76) of which thirty-seven thousand four hundred sixty-three dollars and thirteen cents (\$37,463.13) represents reimbursement to Wood County for expenses incurred during the month of February, 2014, in regard to the West Virginia Division of Criminal Justice Assistance Grant Number 14-CC-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 450 and bearing the date of March 20, 2014, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dann, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$106,615.76 OF WHICH \$31,689.50 REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 14-CC-09.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred six thousand six hundred fifteen dollars and seventy-six cents (\$106,615.76) of which thirty-one thousand six hundred eighty-nine dollars and fifty cents (\$31,689.50) represents reimbursement to Wood County for expenses incurred during the month of March, 2014, in regard to the West Virginia Division of Criminal Justice Assistance Grant Number 14-CC-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 462 and bearing the date of April 14, 2014, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR MOUNTWOOD PARK. SAID REQUEST IS IN THE AMOUNT OF \$4,100.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and made unanimous by Wayne Dunn, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of four thousand one hundred dollars and zero cents (\$4,100.00) allocated to Mountwood Park (#11LEDA0830).

A copy of the Request for Payment is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

GOVERNOR'S	COMMUNITY	PARTNERSHIP	GRANT	PROGRAM
FINANC	IAL REPORT/RE	QUEST FOR REIM	BURSEME	NT

TO:

West Virginia Development Office

Building 6, Room 553

1900 Kanawha Boulevard, East Charleston, WV 25305-0311

304-558-4010

A progress report MUST BE PROVIDED with this Request for Payment as indicated below. Progress reports will be filed in the West Virginia Development Office and available for inspection.

FROM:	Wavne	Dunn,	President	ĺ

Name and Title

County Commission of Wood County

Grantee

1 Court Square, Suite 203

Address

Parkersburg, WV

City

State

(304) 424-1984

Telephone Number

seufer@woodcountywv.com

Email Address

PROJECT TITLE:

Mountwood Park

Grant No.:

12-738

Project No:

11LEDA0830

Zip

January 1, 2014

PERIOD COVERED BY THIS DOCUMENT:

DOCUMENT NUMBER: 1

January, 2014

PERCENT OF WORK COMPLETED ON PROJECT:

IF MORE THAN 90% OF GRANT, SUBMIT CERTIFICATION OF COMPLETION.

Bidding shall be pursued for all projects: Three written bids required if project exceeds \$2,500.00; competitive bids, with affidavit of publication of Class II legal ad, required if project exceeds \$25,000.00 (West Virginia Code §59-3). Attach copies of requests for bids or legal ad and affidavit of publication, along with copies of all bids received. Requests for bids and legal ads must include reference to prevailing wage requirement for construction projects. The West Virginia Division of Labor requires payment of state prevailing wages for all construction, regardless of cost (West Virginia Code §21-5A).

I CERTIFY THAT BIDDING REGULATIONS WERE FOLLOWED:

I CERTIFY THAT STATE PREVAILING WAGES APPLIED TO CONSTRUCTION PROJECT(S):

(Y/N)(Y/N)

COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	ATTACHED DOCUMENTS REQUIRED
Construction Improvements: Materials, Supplies, Equipment: Other:	\$4,100.00	\$0.00	\$4,100.00	\$4,100.00		Request for Bids 101 Copies of Bids
3	\$4,100.00	\$0.00	\$4,100.00	\$4,100.00	\$0.00	A6:

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.		
Public Bathrooms Renovated	is defined a	
	17	

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involviing any applicable laws contained in the grant contract.

MAYOR ØR COUNTY COMMISSION PRESIDENT

ORIGINAL SIGNATURE REQUIRED (PLEASE USE BLUE INK)

Monday, May 12, 2014

DATE

5/12/14

MAY 12, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY TABLE A DISCUSSION RELATED TO ELECTED OFFICIALS' SALARY INCREASES.

ORDER

On this date, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby TABLE a discussion related to a budget form to be submitted to the West Virginia State Auditor's Office. Said form is to be utilized to determine if funds are available in the Wood County General Fund Budget to fund salary increases recently adopted by the West Virginia Legislature. Said discussion will be placed on the Commission Agenda on Thursday, May 15, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

5/12/14

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY TABLE A DISCUSSION RELATED TO THE COUNTY PURCHASING POLICY.

ORDER

On this date, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby TABLE a discussion regarding the Wood County Purchasing Policy. Said discussion will be placed on the Commission Agenda dated Monday, May 19, 2014.

APPROVED:

THE COUNTY-COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

5/12/14

MAY 12, 2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR UNITED WAY. SAID REQUEST IS IN THE AMOUNT OF \$1,200.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and made unanimous by Wayne Dunn, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of one thousand two hundred dollars and zero cents (\$1,200.00) allocated to United Way (#11LEDA0826).

A copy of the Request for Payment is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dunn, President

Stephen Gainer, Commissioner

David Blair Couch, Commissioner

GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM

FINANCIAL REPORT/REQUEST FOR REIMBURSEMENT

TO:	W st V gi i	De Monment Office		FROM:		n, President		
	Building 6, F	com 5 53			Name and Title County Commission of Wood County			
		rha Boule vard, East				nmission of we	ood County	
		WV 25305-0311			Grantee	ioro Cuito 202		
	304-558-40	10				are, Suite 203		
					Address	- W/V 00404		
					Parkersburg			
		T BE PROVIDED with t			City	State	Zip	**
		ed below. Progress repo			(304) 424-19			'A.
		Development Office and	l available for		Telephone Nu			
inspection.						odcountywv.co	om	
					Email Addres	S		[2]
PROJECT	TITLE:	United Way		Grant No.:	12-739	Project No:	11LEDA0826	
				_				0014
PERIOD C	OVERED BY	THIS DOCUMENT:	March, 201	4	<u>a</u>	TO:	Marci	ո, 2014
*								4000/
DOCUMEN	NT NUMBER:	1				COMPLETED C		100%
				IF MORE	THAN 90% OF	GRANT, SUBMIT C	CERTIFICATION O	F COMPLETION.
Distallar at all	the second form	all projects: Three written bids	reguland if prolo	ot avanada \$2 E(00 00: competitive	s bide with affidavit o	of publication of Clas	e II legal ad
required if pro	de pursueu ior a niect exceeds \$2	5,000.00 (West Virginia Cod	te 859-3) Attach	ct exceeds \$2,50 copies of reque	sts for bids or lea	al ad and affidavit of	publication, along v	vith copies of all bids
received. Rec	guests for bids a	nd legal ads must include ref	erence to prevail	ing wage require	ment for construc	tion projects. The W	est Virginia Division	of Labor requires
payment of st	tate prevailing w	ages for all construction, rega	ardless of cost (V	Vest Virginia Co	de §21-5A).			
		NG REGULATIONS WE					Υ	(Y/N)
I CERTIFY	THAT STATE	PREVAILING WAGES	APPLIED TO	CONSTRUC	TION PROJEC	CT(S):	Υ	(Y/N)
							_	·.!
			APPROVED	AMOUNT	AMOUNT	TOTAL AMOUNT	AMOUNT	ATTACHED
	COST CAT	EGORIES	BUDGET	REQUESTED	REQUESTED	REQUESTED	DISBURSED TO	DOCUMENTS
			AMOUNT	TO DATE	THIS DRAW	NEGOLOTED	DATE	REQUIRED
Constructi	on Improven	a onto:						Legal Ad
Constructi	ion Improven	ients.					-	Logarita
	0 " "		\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	Request for Bids
iviateriais,	Supplies, Ed	quipment:	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	Request for blus
			1					Camina of Dido
Other:								Copies of Bids
								1
						A4 855	#0.55	. "
			\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.	· '3
Software purchase to assist in donation tracking.	
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I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involviing any applicable laws contained in the grant contract.

MAYOR OR COUNTY COMMISSION PRESIDENT

ORIGINAL SIGNATURE REQUIRED (PLEASE USE BLUE INK)

Monday, May 12, 2014

1 1 ...

DATE

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE PURCHASE OF EQUIPMENT FROM THE E-9-1-1 CENTER.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Central Telecommunications Center of Wood County (E-9-1-1 Center) to purchase repeaters for the county telecommunications towers off of the United States General Services Administration (GSA) contract.

Said purchase approval was made upon the recommendation of E-9-1-1 Director, Rick Woodyard.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Wayne Dupn, President

Stephen Gainer Commissioner

David Blair Couch, Commissioner



Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 817921

Tax Year: 2012

5/12/14 70/478

Upon the application of CURRY THOMAS whose address is 1010 51ST ST VIENNA, WV 26105- aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the 2012 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2012 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS TICKET WAS OVERLOOKED AND SUPP TICKET# 80002787 WAS GENERATED AND PAID. PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

07/01/2012 BILLING 4 63 44	Tax Rate Tax	Class Ne	at Value
4 65.44	2.896800	4	2,190
04/22/2014 PENDING EXONERATION 4 -63.44	2.896800	4	-2,190
Adjusted Net Taxes 0.00	Adjusted N	et Value	0
Taxpayer Pros	ecutor K	ich Sy Assessor	/h
Manual Manual	Jan J	1 of me	
Commissioner	Julie Jo		

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on Mary 12, 2014

RECEIVED

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NR 84 14

APR 29 14

County Administrator

County Administrator

Erroneous Assessment Application



Tax Type: Personal Property

Tax Ticket: 716507

Tax Year: 2011

5/12/14

Upon the application of MITCHELL JAMES W whose address is PO BOX 191 WAVERLY, WV 26184-0191 aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the 2011 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2011 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 1991 FORD WAS REPORTED WHEN IN FACT THEY DID NOT OWN ANY VEHICLES. PLEASE EXONERATE. SEE ATTACHED

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011		3	7.90	2.190800	3	360
04/17/2014	PENDING EXONERATION	3	-7.90	2.190800	3	-360
	Adjusted	Net Taxes	0.00	Adjus	sted Net Value	0

Jurey K Mutterly 304-966-5185

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on 💆

RECEIVED

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NE 57 14

M 29 14

County Administrator

County Administrator



Erroneous Assessment Application

Tax Type: Personal Property

Transaction Type

Tax Ticket: 902013

Tax Year: 2013

5/12/14 70/478

Upon the application of NATIONAL CARPORTS whose address is 201 AYERS BLVD BELPRE, OH 45714-aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the 2013 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2013 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS TAXPAYER WAS ESTIMATED AS A NON-FILER WHEN IN FACT ALL ASSETS WERE REPORTED UNDER RIVERVIEW CONTRACTING TICKET #902067. PLEASE EXONERATE THIS BILL.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Tax Rate

Tax Class

Amount

The state of the s	the second second second	THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, OF THE OWNER, OW	The second secon		AND THE PARTY OF T
07/01/2013 BILLING	4	1,141.58	2.927100	4	39,000
04/14/2014 PENDING EXONERATION	4	-1,141.58	2.927100	4	-39,000
Adjusted Ne	t Taxes	0.00	Adjust	ed Net Value	0,0
3000		FIN		Kirk Sh	fh_
Taxpayer		Prosec	utor	Assesso	or
740-423-4272	1	11	2	118	/

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County Commission President

County, The County Commission did approve this exoneration on 💹

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WR 21 74

County Administrator

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Class

APR 23 11

County Administrator

Commissioner

Erroneous Assessment Application



Tax Type: Real Estate

Tax Ticket: 33529

Description OGMS 73.98A UNDER 9/70/J 5/12/14 20/428

Tax Year: 2013

Upon the application of BOSLEY JOHN C SR whose address is 1 BOSLEY AVE PARKERSBURG, WV 26101- aggrieved by an erroneous assessment in TYGART District (08) Map 9999 Parcel 80000002, in the County of Wood, for the 2013 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2013 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS TAX TICKET WAS GENERATED IN TYGART DISTRICT WHEN IN FACT IT ALREADY WAS ASSESSED ON TAX TICKET #36041 IN THE CORRECT DISTRICT OF UNION.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate Tax	Class	Net Value
07/01/2013	BILLING	3	30.18	2.203200	3	1,370
04/02/2014	PENDING EXONERATION	3	-30.18	2.203200	3	-1,370
	Adjusted N	et Taxes	0.00	Adjusted 1	Wet Value	0
	Man 9999 Parcel 8000	00002		7	/) (9

Map 9999 Parcel 80000002

412.0025 Taxpayer Rise C

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on

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APR 21 1

APR 29 '14

County Administrator

By: Michell Cole

County Administrator

Report Date	/ Time: 5/6/2014 1	0:41:21AM				
	Vendor Id		Type	Check Date	Check Amount	Rec
155038	AMERICAN L	AMERICAN LEGION POST 15	REGULAR	05/06/2014	4,500.00	
155039	ARTSBRIDG	ARTSBRIDGE	REGULAR		1,198.45	
155040	BADGERLUM	BADGER LUMBER	REGULAR		39.80	
155041	BELL HOME	BELLEVILLE HOMECOMING	REGULAR		449.42	
155042		WILLIAM M BROWN	REGULAR		700.00	
155043		CARQUEST	REGULAR		77.98	
	CONRADA	ALLEN AND DIANE CONRAD	REGULAR		980.00	8
155045		GWEN CRUM	REGULAR		256.52	
155046	CMZ	CMZ	REGULAR		2,617.55	
155047	HZIŒ	DISH NETWORK	REGULAR	Į.	97.65	
155048			REGULAR		1,307.07	
	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR		1,146.35	
		FINLEY FIRE EQUIPMENT	REGULAR	/	358-87	
155051	of creating and and are	GALLS, LLC	REGULAR	, /	956.00	
	GENERALSA	GENERAL SALES CO.	REGULAR /	~ 111	2,354.23	
	GLACIER	GLACIER MOUNTAIN BOTTLED	1	$\mathcal{M} M$	6.50	
155054		GLOBAL GOV/ED ZOLUTIONS I	1	/N/I/	1,289.22	
155055		GRAINGER	REGULAR	XI N/	33.90	
155056	HARLOW S	STACY HARLOW	REGULAR	/V1	130.00	
155056 155057		HORNOR & HARRISON	REGULAR	· .	600.00	
		LAMP PESTPROOF	REGULAR	- 1	140.00	
155058		LANDAIRSEA	REGULAR	X	341.72	
155059			REGULAR	ı^\	18.75	
155060		LEAF DEARBORN NATIONAL	REGULAR	۸.۱. ۸	1,291.60	
155061		LOWE'S COMPANIES, INC.	REGULAR	//a .	262.35	
155062				ρ	68·15	
155063	MARKSR	REBECCA MARKS	REGULAR REGULAR	1	885.16	
155064	MATHENY A	MATHENY AUTO SERVICE OFFICE DEPOT	REGULAR		91.49	
155065	ODEPOT				898.84	
155066		OIL AND GAS MUSEUM	REGULAR		1,498.07	
	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR		29,961.33	
	P-WCVCB	GREATER PARKERSBURG CONVE			248.34	
155069		PLEASANTS COUNTY SHERIFF'			17,000.00	
50 - 10 - 10 - 10 - 10 - 10 - 10 - 10 -	PEOPLES I	PEOPLES INSURANCE	REGULAR			
155071	RICOH	RICOH USA INC	REGULAR		604.61 62.98	
155072	ROANE CO	ROANE COUNTY SHERIFF'S DE				
155073	S W RESOU	S W RESOURCES	REGULAR		325.71	
155074	SHIRT	SHIRT FACTORY	REGULAR		10.00	
155075	SIMPLEX	SIMPLEXGRINNELL	REGULAR		249.25	
155076	TOOMZ	SMOOT THEATER	REGULAR		1,737.76	
1,55077	ZNDDENTINKD	ZUDDENLINK	REGULAR		136.16	
155078	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR		242.70	
155079	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR		3,514.20	
155080	TIANO M	TIANO-KNOPP ASSOC, INC.	REGULAR		225.60	
155081	VERIZONW	VERIZON WIRELESS	REGULAR		551.91	
155082	VETERAN	VETERANS MUSEUM OF MID OH	REGULAR		659.15	
155083	VIENNA	VIENNA POLICE DEPT.	REGULAR		121.50	
155084	NOIZIV	VISION SERVICE PLAN (WV)	REGULAR		3,137.47	
155085	WOOD CO P	WOOD COUNTY PARKS & RECRE			10,786.08	
155086	I 920H VW	RETIREE HEALTH BENEFIT TR	REGULAR		16,397.00	
155087	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR		2,247.10	
		GENERAL	FUND Bank l	ld 101 Totals	113,109.52	

Report Date/ Time: 5/6/2014 10:41:21AM

Check No Vendor Id Vendor Name Type Check Date Check Amount Rec Report Totals 113,109.52

Report Date/ Time: 5/6/2014 10:42:26AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3083	BIINCORP	BI INCORPORATED	REGULAR	05/06/2014	101725200	
		HOME CONI	FINEMENT Bank I	d 108 Totals	10,725.00	
			R	Leport Totals	10,725.00	

Report Date/ Time: 5/6/2014 10:44:46AM

report Date	1 Inne. 5/0/2014 10:	TT:TUIAIII				
Check No	Vendor Id	Vendor Name	Type C	heck Date	Check Amount	Rec
5541	GENERALSA	GENERAL SALES CO.	REGULAR 05	3/06/2014	391412	
5542	LANCE	PHYLISS LANCE	REGULAR		######################################	
5543	MOUNTAINEERGA	MOUNTAINEER GAS COMPANY	REGULAR		######################################	
5544	OLD COLONY J	OLD COLONY REALTORS	REGULAR			
5545	PARKERSBU	PARKERSBURG UTILITY BOARD	REGULAR		######################################	
5546	REDWOOD	REDWOOD TOXICOLOGY LABORA	REGULAR			
5547	SPENCER W	CITY OF SPENCER WATERWORK	REGULAR		38,18	
5548	M00D C0 Z	WOOD CO SENIOR CITIZENS A	REGULAR		2+500:00	
		COMM.CRIMINAL JUSTICE	FUND Bank Id 172	Totals	5,193.14	
			Repor	t Totals	5,193.14	



Report Date/ Time: 5/6/2014 10:43:42AM

Acport Date	1 1111C. 3/0/2014 10.	4J.42/MIN				
Check No	Vendor Id	Vendor Name	Type Check	Date	Check Amount	Rec
5863	ADVANCEAL	ADVANCED ALARM TECHNOLOGI	REGULAR 05/06	/2014		
5864	DOMINIONH	DOMINION HOPE	REGULAR		58446	
5865	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR			
5866	JEFFERS	MARY BETH JEFFERS	REGULAR		######################################	
5867	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR		######################################	
5868	IZHQ	PURE WATER FINANCE	REGULAR		59000	
5869	ZNANIW	WINANS SERVICES	REGULAR		147.443	
5870	ZEE	ZEE MEDICAL SERVICE CO.	REGULAR		106.75	
		E-911	FUND Bank Id 107 Tot	als	115,535.23	
			Report Tot	als	115,535.23	

Report Date/ Time: 5/7/2014 9:42:14AM

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1413	DENTAL	RENAISSANCE	REGULAR	05/07/2014	250455241	
		GENE	RAL FUND Bank I	d 101 Totals	2,149.24	
			R	eport Totals	2,149.24	

Report Date/ Time: 5/7/2014 12:51:02PM

Check No	Vendor Id	Vendor Name	<u>Type</u>	Check Date	Check Amount	Rec
1413	DENTAL	RENAISSANCE	REGULAR	05/07/2014	2,149.24	
1414	MONPOWER	MON POWER	REGULAR		9,751.54	
		(GENERAL FUND Bank Id	101 Totals	11,900.78	
			Rep	oort Totals	11,900.78	

Report Date/ Time: 5/7/2014 1:01:41PM

Check No	Vendor Id		Vendor Name			Type	Check Date	Check Amount	Rec
1198	W۷	DEPUTY	WV DEPU	Y SHERIFF'S	RETIR REGI	ULAR	05/07/2014	3,210.50	
			DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					3,210.50	
)	Report Totals	3,210.50	

STATE OF WEST VIRGINIA

COUNTY OF WOOD

TO –WIT:

I, <u>Howard Baldwin</u> , do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the								
duties of the office of the Mineral Wells Public Service District Board in and for Wood County, West								
Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.								
Laward Da a								
Subscribed and sworn to, before County Commission of Wood County, West Virginia, this day of May , 2014.								
County-Commission of Wood County								

STATE OF WEST VIRGINIA

COUNTY OF WOOD } TO -WIT:

I, <u>WESLEY R. THOMAS</u>, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of <u>DEPUTY SHERIFF – WOOD COUNTY SHERIFF'S OFFICE</u> in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 12th day of

ay , 2014.

County Commission of Wood County

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