

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, APRIL 2, 2015

PRESENT: STEPHEN GAINER, PRESIDENT  
DAVID BLAIR COUCH, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Charlie Johnson was sworn in as a member of the Wood County Commission on Crime, Delinquency and Correction.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with representatives from the Mid-Ohio Valley Work Camp to discuss the upcoming summer camp. After discussion, the County Commission authorized the donation of \$10,000.00 to the Work Camp. (Order M/3080)

At 9:40 A.M., the County Commission discussed his development outside of the City of Williamstown. He stated the Oil and Gas Museum has filed suit to stop their project.

The County Commission authorized Stephen Gainer, as President, to sign an Application in regard to the extradition of Rebecca Michelle Hall from the State of Ohio. She stands charged with Fraudulent Use of An Access Device, which was committed in the State of Ohio. (Order A/1443)

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1443, M/3072, M/3073, M3074, M/3075, M/3080

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 9:48 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled April 2, 2015.

Wood County Commission Meeting  
Held April 2, 2015

**Please Print**

1.	Ryan Ice
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Wood County Commission  
Agenda

4/2/2015

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Update on the Mid-Ohio Valley Work Camp	Dave Shreve and Ryan Ice
	Sign Application of Prosecuting Attorney for the extradition of Rebecca Michelle Hall	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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**Exhibit I**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

4/2/15  
71/42

APRIL 2, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE COURT SECURITY PROGRESS REPORT FOR GRANT NUMBER 14-CS-23. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Monthly Progress Report in regard to the Court Security Grant Number 14-CS-23. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2015. The Request for Reimbursement form, the Financial Recap and the Project Financial Report are being submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

4/2/15  
7/142

<b>WEST VIRGINIA</b> Division of Criminal Justice Services	<b>Request for Reimbursement</b>
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<b>RECEIVED</b> (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 14-CS-23
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 3/1/15 TO: 3/31/15

**PROJECT CASH EXPENDITURES**

CATEGORY	AMOUNT
14-CS-23	\$-0-
<b>TOTAL</b>	<b>\$-0-</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President, Wood County Commission  
 TYPED NAME & TITLE

  
 SIGNATURE

4/2/15  
 DATE

(Authorized Official or Grant Financial Officer ONLY)

**DCJS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_ \_\_\_\_\_  
 Date Program Accountant

APRIL 2, 2015

4/2/15  
7/1/43

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-DOHWZ. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-DOHWZ. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2015. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.


A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner

  
Robert K. Tebay, Commissioner

M/3073



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

4/2/15  
71/43

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;">One Court Square, Suite 203 Parkersburg, WV 26101</span> <b>P. O. Number:</b> <span style="float: right;">MV1503DOHWZ</span> <b>Grant Number:</b> <span style="float: right;">F15-HS-03-DOHWZ</span> <b>FEIN Number:</b> <span style="float: right;">556 000 417</span> Funds are hereby requested to cover expenditures For the period of: <span style="float: right;">3/1/15 - 3/31/15</span>
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### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:                     Stephen Gainer, President                     *Stephen Gainer*                     4/2/2015                      
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of: 

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(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Director)

### Purchasing/Accounts Payable Use Only

APRIL 2, 2015

4/2/15  
71/43

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2015. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

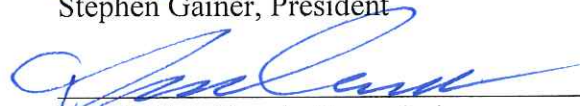
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

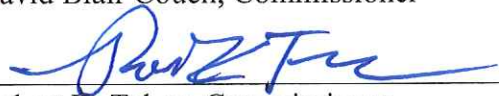
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner

  
Robert K. Tebay, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

4/2/15

7/1/43

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1503408</b>
	<b>Grant Number:</b>	<b>F15HS-03-408</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures</b>	
	<b>For the period of: 3/1/15 - 3/31/15</b>	

### PROJECT CASH EXPENDITURES

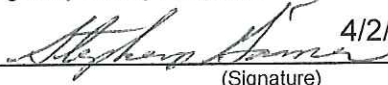
Account Number	Amount
9007-2014-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Stephen Gainer, President



4/2/2015

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved)

(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

APRIL 2, 2015

4/2/15  
71/43

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR  
REIMBURSEMENT IN REGARD TO THE GOVERNOR'S  
HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-406.  
SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2015. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

4/2/15  
71/43

## REQUEST FOR REIMBURSEMENT

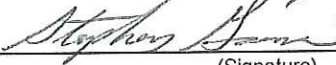
(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1503406</b>
	<b>Grant Number:</b>	<b>F15-HS-03-406</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures For the period of: 3/1/15 - 3/31/15</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President  4/2/2015  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:    
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

4/6/15  
71/45

APRIL 6, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE DONATION OF \$10,000.00 TO THE MID-OHIO VALLEY WORK CAMP. (NUNC PRO TUNC APRIL 2, 2015)

**ORDER**

On this date, the County Commission of Wood County upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE the donation of ten thousand dollars and zero cents (\$10,000.00) to the Mid-Ohio Valley Work Camp. Said donation will be paid out of the General County Fund Lottery Line item.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

M/3080

APRIL 2, 2015

4/2/15  
7/1/44

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: JASON WHARTON, PROSECUTING ATTORNEY FOR WOOD COUNTY, PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF OHIO FOR THE EXTRADITION OF REBECCA MICHELLE HALL.

**ORDER**

On this date, came Jason Wharton, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable Earl Ray Tomblin, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Rebecca Michelle Hall. Rebecca Michelle Hall stands charged with Fraudulent Use of an Access Device, which was committed in the County of Wood, in the State of West Virginia, on May 16, 2014 and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in Washington County. The County Commission, upon a motion made by David Blair Couch, seconded by Robert Tebay and passed, authorized Stephen Gainer, in his official capacity as President, to sign the Application.

A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

4/2/15  
7/1/44

**APPLICATION OF PROSECUTING ATTORNEY**

**OFFICE OF THE PROSECUTING ATTORNEY  
OF WOOD COUNTY, WEST VIRGINIA**

To the Honorable Earl Ray Tomblin

**GOVERNOR OF THE STATE OF WEST VIRGINIA**

I have the honor to request that you issue a requisition to the Governor of the State of Ohio for the extradition of **Rebecca Michelle Hall** who stands charged with **Fraudulent Use of an Access Device**, which offense was committed in the County of Wood, of this State, on May 16, 2014 and who is now a fugitive from justice of this State and, as I am informed, is now within the jurisdiction of the said State of Ohio, in the County of Washington. The date of birth of said **Rebecca Michelle Hall**, is 9/6/75; social security number, [REDACTED], a female, 5'0", 140 lbs., brown hair and blue eyes.

**I HEREBY CERTIFY:**

1. That the full name of the person for whom requisition is asked is **Rebecca Michelle Hall** who will be hereinafter referred to as said accused.
2. That said accused was personally and physically present in this State at the time of the commission of said crimes, and to avoid arrest and prosecution, fled from the jurisdiction of this State.
3. That in my opinion the ends of public justice require said accused to be brought to this State for trial at the public expense, and I believe I have sufficient evidence to secure the conviction of said accused of said crimes.



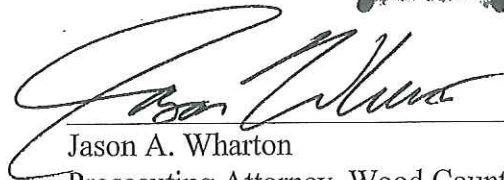
4. That this request is made in good faith and not for the purpose of collecting a debt or for any private purpose whatever, and if the requisition now applied for be granted, criminal proceedings shall not be used for any of said objects.

5. That no former application for a requisition for said accused, growing out of the same transaction, has been made.

I annex hereto a certified copy of the warrants against her with affidavit to the facts thereof by a person having actual knowledge thereof.

I respectfully recommend the West Virginia State Police or their duly authorized agents, as a proper person to be appointed as agent to bring said accused to this State, and certify said proposed agent has no private interest in the arrest and bringing to this State said accused.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jason A. Wharton", written over a horizontal line.

Jason A. Wharton  
Prosecuting Attorney, Wood County, West Virginia

**STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of said County, do hereby certify that Jason A. Wharton, whose signature as Prosecuting Attorney is affixed to the accompanying application for requisition, was at the date thereof, the duly elected and qualified Prosecuting Attorney in and for said County, and that I am acquainted with his handwriting, and believe the signature to the accompanying application for requisition to be genuine.

Given under my hand and seal of the said Court, at Parkersburg, West Virginia, this

2<sup>nd</sup> day of April, 2015.

Mark Rhodes  
Clerk of the County Court of Wood County,  
West Virginia

**STATE OF WEST VIRGINIA  
COUNTY OF WOOD, TO-WIT:**

I, Stephen Gainer, President of the County Court of Wood County, in the State of West Virginia, do certify that Mark Rhodes, by whom the aforesaid record and certificate were made and given, and who in his own handwriting has thereunto subscribed his name and has thereto affixed the seal of the County Court in and for the County of Wood, in the State of West Virginia, was at the time of so doing, and now is, Clerk of said County Court in and for Wood County, to all whose acts as such full faith and credit are due and given, and that the said record and certificate are in due form and made by the proper officer.

In Testimony Whereof, I have hereunto set my hand this 2<sup>nd</sup> day of April, in the year of our Lord two thousand and fifteen.

  
\_\_\_\_\_  
President of the County Court of Wood County,  
West Virginia

**STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of Wood County, in the State of West Virginia, do hereby certify that Stephen Gainer, by whom the foregoing certificate was made and given, and who in his own proper handwriting has thereunto subscribed his name, was at the time of doing so, and now is, President of said County Court in and for the County of Wood, in the State of West Virginia, duly commissioned and qualified, to all whose acts as such full faith and credit are due and given as well in courts of judicature as elsewhere.

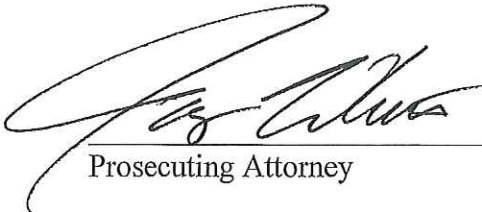
In Testimony Whereof, I have hereunto set my hand and affixed the seal of County Court, this 2<sup>nd</sup> day of April, in the year of our Lord two thousand and fifteen.

  
\_\_\_\_\_  
Clerk of the County Court of Wood County,  
West Virginia

**AFFIDAVIT OF PROSECUTING ATTORNEY**

**STATE OF WEST VIRGINIA,  
WOOD COUNTY,**

I, JASON A. WHARTON, having been duly sworn, depose and say that I am the Prosecuting Attorney of the County aforesaid; that the person is charged by warrant (duly authenticated copies of which are attached hereto) with the crimes of **Fraudulent Use of an Access Device** and that she is a fugitive from justice; and that the foregoing application to the Governor of West Virginia for a requisition for her extradition is made in good faith for the punishment of crime, and not for the purpose of collecting a debt or pecuniary mulct, or of removing her to a foreign jurisdiction with a view there to serve her with civil process.

  
\_\_\_\_\_  
Prosecuting Attorney

Sworn to and subscribed before me in the County aforesaid, this 2<sup>nd</sup> day of April, 2015.

  
\_\_\_\_\_  
County Clerk of Wood County, West Virginia

4/2/15

71/44

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, Charlie Johnson, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Commission on Crime, Delinquency and Correction in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

  
\_\_\_\_\_

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 2nd day of April, 2015.

  
\_\_\_\_\_ County Commission of Wood County