IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD

MONDAY, DECEMBER 14, 2015

PRESENT: STEPHEN GAINER, PRESIDENT

DAVID BLAIR COUCH, COMMISSIONER ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of November 16, 19, 23, and 30, 2015.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the county commission announced a vacancy on the Wood County Alternative Transportation System Council. Said vacancy is due to the resignation of John Whitmore, representative of the City of Parkersburg. (Order M/3255)

At 9:40 A.M., the county commission met with Family Court Judge Darren Tallman and other representatives from the Juvenile Drug Court to discuss the program and funding. The commission agreed to donate \$5,000.00 to the program.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3252, M/3253, M/3254, M/3255

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:39 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Stephen Gainer, President

David Blair Couch, Commissioner

Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled December 14, 2015.

Wood County Commission Meeting Held December 14, 2015

Please Print

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1. Bob BUCHA, VOTO 2. TERESA HOMAS 4. Darren Tallman
2. TERSON HARDER
3. JEFF THOMAS
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Wood County Commission Agenda

12/14/2015 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 A.M.	Discuss Long term plans and funding for the Wood County Senior Citizens	Kelleyn McClain
	Discuss Juvenile Drug Court	Darren Tallman
	Consider any nominations and appointments to Wood County Development Authority	
	Announce vacancy on the Wood County Alternate Transportation System Council – John Whitmore term expires 7/15/17	
	Consider any nominations to Wood County Planning Commission	
	Consider any nominations to Lubeck Public Service District	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

DECEMBER 14, 2015

71/146

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED A VACANCY ON THE WOOD COUNTY ALTERNATIVE TRANSPORTATION SYSTEM COUNCIL.

ORDER

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, announced a vacancy exists on the Wood County Alternative Transportation System Council. Said vacancy is due to the resignation of John Whitmore, representative for the City of Parkersburg. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term is an unexpired term that will expire July 15, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Stephen Gainer, President

David Blair Couch, Commissioner

Robert K Tebay, Commissioner

DECEMBER 14, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-410. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of November, 2015. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Stephen Gainer, President

David Blair Couch, Commissioner

Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

12/14/15

5707 MacCorkle Avenue SE P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-250)9	Fax: (304) 926	3-3880			
REQUEST FOR REIMBURSEMENT						
(For GHSP Use Only)	Grantee.	lood County Co				
	Address:	One Court Square, Parkersburg, W\				
	P. O. Number		03410			
12	Grant Number:		-03-410			
	FEIN Number:	556 00	TOUR DOUGH			
	Funds are hereby re	equested to cover ex - 11/1/15				
	jror tile period or.	11/1/10 =	11/30/15			
PROJECT CASH EXPENDITURES	Account	Number	Amount			
	9007-2014-0802-09	SHEET AND THE PROPERTY OF THE	\$0.00			
			\$0.00			
CERTIFICATION: I certify that this report represents actual total grant budget to date, made in accordance available for inspection at the request of the Common Co	ce with the approved bud Governor's Highway Safe	get for this grant. All do	cumentation is			
BY: Stephen Gainer,	Modera	12/14	/2015			
(Typed Name An (Authorized Official or Grant Fi		(Signature)	(Date)			
GOVERNOR'S HIGH	WAY SAFETY PI	ROGRAM USE C	NLY			
ADM	INISTRATIVE APPR	OVAL				
This request is approved for the amount of:						
* **	re-3	(Approved)	(Date)			
Pursuant to the authority vested in n	ne, I certify that this reque	est is correct and proper	for payment.			
(Date)		(Director)				
Purchasin	g/Accounts Payabl	e Use Only				

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of November, 2015. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Stephen Gainer, President

David Blair Couch, Commissioner

Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE P. O. Box 17600

12/14/15

Charleston, West Virginia 25317-0010

	n, west virginia		
Telephone: (304) 926-250)9	Fax: (304) 926	-3880
REQUES	ST FOR REIMBUF	RSEMENT	
(For GHSP Use Only)	Sub- Grantee:	ood County Cor	nmission
	Address:	One Court Square,	Suite 203
		Parkersburg, WV	26101
	P. O. Number	MV160	03406
	Grant Number:	F16-HS	-03-406
	FEIN Number:	556 00	
	Funds are hereby re	· ·	
	For the period of:	11/1/15 -	11/30/15
BBO IEOT OAGU EVBENDITUDEO		N	A
PROJECT CASH EXPENDITURES	Account		Amount
	9007-2014-0802-09	9-128	\$0.00
		TOTAL	\$0.00
		TOTAL	\$0.00
total grant budget to date, made in accordance available for inspection at the request of the BY: Stephen Gainer,	Governor's Highway Safe President	ty Program. 12/14/	2015
(Typed Name An (Authorized Official or Grant Fi		(Signature)	(Date)
GOVERNOR'S HIGH	IWAY SAFETY PR	ROGRAM USE O	NLY
ADM	INISTRATIVE APPR	OVAL	
This request is approved for the amount of:			
The request to approved for the annealt of		(Approved)	(Date)
Pursuant to the authority vested in n	ne, I certify that this reque	est is correct and proper	for payment.
			Service Management of the Control of
· (Date)		(Director)	
Purchasin	g/Accounts Payable	∍ ∪se ∪niy	
			>

DECEMBER 14, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of November, 2015. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Stephen Gainer, President

David Blair Couch, Commissioner

Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE P. O. Box 17600

12/14/15

	n, west virgini		
Telephone: (304) 926-250		Fax: (304) 926	-3880
REQUES	T FOR REIMB	URSEMENT	
(For GHSP Use Only)	Sub- Grantee:	Wood County Con	
	Address:	One Court Square, Parkersburg, WV	
	P. O. Number	MV160	3408
	Grant Number		ANATO 17. (E0970)
	FEIN Number		351 20 20 01
	Name of the same o	requested to cover exp	
	For the period of	11/1/15 -	11/30/15
PPO IFOT OAGU EVPENDITURES	A 200	und Musenhau	Amount
PROJECT CASH EXPENDITURES	9007-2014-0802	int Number	Amount \$-0-
	9007-2014-0602	-033-120	φ-0-
		TOTAL	\$-0-
		TOTAL	Ψ-0-
total grant budget to date, made in accordance available for inspection at the request of the BY: Stephen Gainer,	Governor's Highway S		
(Typed Name Ar	nd Title)	(Signature)	(Date)
(Authorized Official or Grant F	nancial Officer Only)		
GOVERNOR'S HIGH	IWAY SAFETY	PROGRAM USE O	NLY
ADM	INISTRATIVE AP	PROVAL	
This request is approved for the amount of:			
This request is approved for the amount of		(Approved)	(Date)
Divisions to the publication used of in	as I sortify that this re	valuatia correct and proper	for navmont
Pursuant to the authority vested in r	ne, i certily that this re	equest is correct and proper	ioi payment.
(Date)		(Director)	
Purchasir	ıg/Accounts Paya	able Use Only	
1			

Check No Vendor Id 1219 WV DEPUTY	Vendor Name WV DEPUTY SHERIFF'S RETIREMENT	Type REGULAR	Check Date 12/09/2015	Check Amount	Rec
	EPUTY SHERIFF'S RETIR	EMENT Bank Id	369 Totals	1-690.00	
		Re	mort Totals	1,,690.00	

A RA

Check No Vendor Id Vendor Name Type Check Date 1801 DENTAL RENAISSANCE REGULAR 12/09/2015 831 26

PAYROLL FUND Bank Id 101 Totals 831 26

Report Totals 831 26

Report Date/ Time: 12/9/2015 8:55:55AM

Check No 1799	Vendor Id DENTAL	Vendor Name RENAISSANCE	Type REGULAR	Check Date 12/08/2015	Check Amount Re
1800	MONPOWER	MON POWER	REGULAR	12/08/2015	13,406.10
159355	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	12/08/2015	65,00
159356	BADGERLUM	BADGER LUMBER	REGULAR	12/08/2015	40:04
159357	BREWER	BREWER & CO. OF WV, INC.	REGULAR	12/08/2015	500.00
159358	CARQUEST	CARQUEST	REGULAR	12/08/2015	262.62
159359	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	12/08/2015	240,00
159360	CRMALCOM	CR MALCOM & ASSOCIATES	REGULAR	12/08/2015	110,00
159361	CWS	CWS	REGULAR	12/08/2015	8110
159362	DOMINIONH	DOMINION HOPE	REGULAR	12/08/2015	509.07
159363	DUNBAR PRINTII	DUNBAR PRINTING AND GRAPHICS	REGULAR	12/08/2015	1,288,90
159364	EMPIRE	EMPIRE BUILDERS, INC	REGULAR	12/08/2015	18,000,00
159365	LAMP	LAMP PESTPROOF	REGULAR	12/08/2015	140.00
159366	LOWES	LOWE'S COMPANIES, INC.	REGULAR	12/08/2015	43352
159367	MAHONE TI	MAHONE TIRE CO	REGULAR	12/08/2015	548.44
159368	ODEPOT	OFFICE DEPOT	REGULAR	12/08/2015	25676
159369	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	12/08/2015	14/3/19/85
159370	P-WCVCB	GREATER PARKERSBURG CONVENTION & VISITORS	REGULAR	12/08/2015	24,920.83
159371	PEOPLES I	PEOPLES INSURANCE	REGULAR	12/08/2015	1,550/84
159372	POSTMASTE	U.S. POSTMASTER	REGULAR	12/08/2015	262.00
159373	PSX	PSX INC.	REGULAR	12/08/2015	545,00
159374	RICOH	RICOH USA INC	REGULAR	12/08/2015	756.78
159375	RUNYON	RUNYON LOCK SERVICE	REGULAR	12/08/2015	325 81
159376	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	12/08/2015	235.86
159377	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	12/08/2015	3,000.00

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
159378	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	12/08/2015	1,434.00	
159379	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	12/08/2015	783.50	
159380	USPS	UNITED STATES POSTAL SERVICE	REGULAR	12/08/2015	6.74	
159381	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	12/08/2015	18,541,000	
GENERAL FUND Bank Id 101 Totals			101 Totals	114,092.52		

Check No 6386	Vendor Id DEAN'S	Vendor Name DEAN'S SCREENS INK	Type REGULAR	Check Date 12/08/2015	Check Amount	Rec
6387	DIRECTV	DIRECTV	REGULAR	12/08/2015	6.89	
6388	TESSCO	TESSCO TECHNOLOGIES	REGULAR	12/08/2015	469 28	
6389	WINANS	WINANS SERVICES	REGULAR	12/08/2015	149:16	
			E-911 FUND Bank Id	107 Totals	825.83	

RIP

Check No 6097	Vendor Id ODEPOT	Vendor Name OFFICE DEPOT	Type REGULAR	Check Date 12/08/2015	Check Amount	Rec
6098	RICOH	RICOH USA INC	REGULAR	12/08/2015	350.44	
6099	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	12/08/2015	417/00	31 36
6100	WOOD CO W	WOOD COUNTY WASTE	REGULAR	12/08/2015	157/36	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals				172 Totals	1,008.76	

RH

Check No Vendor Id
315 EVERBRIDGE

Vendor Name

EVERBRIDGE

Type REGULAR Check Date 12/08/2015

Check Amount 222,0000 000

Rec

CAPITAL RESERVE Bank Id 247 Totals

22,000.00