

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, FEBRUARY 9, 2015

PRESENT: STEPHEN GAINER, PRESIDENT  
DAVID BLAIR COUCH, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Jerry Roger Martin was sworn in as a member of the Lubeck Public Service District.

#### **AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission approved the hiring of Megan Taylor and Kristin Delaney as 911 Telecommunicators.

The County Commission approved the hiring of Patricia Jordan as a Deputy Clerk for the Wood County Clerk's Office.

At 9:48 A.M., the County Commission met with Ron Teska from Belleville, WV who wanted to discuss cracker plants and fossil fuels. He asked the Commissioners to watch a documentary entitled "Do the Math".

At 10:00 A.M., the County Commission held a hearing in regard to the Petition for Annexation by Minor Boundary Adjustment - Williams District – present site of the Vienna Public Utility Board. Russ Skogstad, Attorney for the City of Vienna and Randy Rapp, Mayor of the City of Vienna were

present for said hearing. The County Commission approved said Annexation. The Order prepared by Mr. Skogstad is attached to these minutes and shall be made a part thereof.

At 10:15 A.M., the County Commission met with Fred Rader and Tim Meeks from the Mid-Ohio Valley Regional Council to discuss three offer letters in regard to Happy Valley Flood Mitigation Phase V. The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, authorized said letters to be sent. (Order A/1400)

They then discussed Drawdown No. 1 of Phase V. Upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, the County Commission authorized the Mid-Ohio Valley Regional Council to submit Drawdown No. (Order A/1399)

At 10:48 A.M., the County Commission went into Executive Session under West Virginia Code Chapter 6, Article 9A-4, Sections 2a and 2b. Rick Woodyard, E011 Director, Charlie Johns, Sheriff's Department and Angela Graham, Administrative Assistant for the County Administrator were in attendance. They adjourned said session at 10:54 A.M. (Order A/1391)

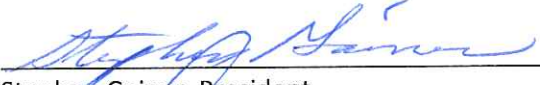
**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1391, A/1399, A/1400, M/3028, M/3029, M/3030, M/3031, M/3032

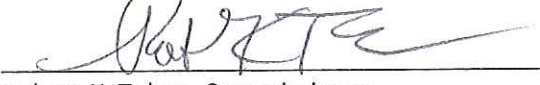
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner

  
Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled February 9, 2015.

Wood County Commission Meeting  
Held February 9, 2015

Please Print

1.	RON TESKA	2292 Middle Fork
2.		Lee Creek Rd.
3.		Belleville, WV 26133
4.	RANDALL RAPP	City of Vienna
5.	Russell SKOGSTAD	City of Vienna
6.	Tim Meeks	MCVRC
7.	Fred Rader	MCVRC
8.	C. J. Johnson	WCSD
9.	RUGODYANUS	all
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		



Wood County Commission  
Agenda

2/9/2015

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Any walk-ins for Board of Review & Equalization	
	Consider request to hire Megan Taylor, 911 Telecommunicator - \$29,034.72/year Consider request to hire Kristin Delaney, 911 Telecommunicator - \$29,034.72/year Consider request to hire Patricia Jordan, Recording Office/Probate, Wood County Clerk's office - \$30,480.00/year	
10:00 A.M.	Hearing on annexation of Vienna Utility Board on 60 <sup>th</sup> Street, Vienna	Russ Skogstad, Attorney for City of Vienna
10:15 A.M.	Discuss Happy Valley Phase 5 – offer letters and Drawdown No. 1	Tim Meeks and Fred Rader, MOV Regional Council
10:30 A.M.	Review personnel issue	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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**Exhibit 1**

**Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.**

**Budget revisions**

**Purchase orders and requisitions**

**Revisions, reimbursement requests, resolutions and correspondence for grants**

**Grant disbursements to other entities**

**Invoices for expenditures to be paid**

**Reimbursements for travel expenses**

**Bid specifications and procedures for bids previously authorized by the Commission**

**Monthly Hotel Occupancy Tax Collection disbursements**

**Disbursements for previously approved Innovative Programming Grants**

**Tax refunds, exonerations, improprieties and consolidations**

**Probate items, including settlements, petitions and Fiduciary Commissioner reports**

**General Fund disbursements to entities**

**Funding requests from local organizations by written form**

**Payroll modification as submitted by elected officials**

2/9/15  
7A/17

FEBRUARY 9, 2015

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 9<sup>th</sup> day of February, 2015, at 10:48 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Stephen Gainer and made passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

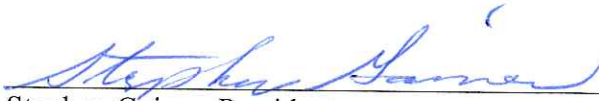
WHEREUPON, the said David Blair Couch, Commissioner and Stephen Gainer, President of said Commission, met with Rick Woodyard, E911 Director, Charlie Johnson, Sheriff's Department and Angela Graham, Administrative Assistant.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4 of 1931, section 2a and 2b.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:54 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

3/9/15  
7/1/16

FEBRUARY 9, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED THE MID-OHIO VALLEY REGIONAL COUNCIL TO SUBMIT DRAWDOWN NO. 1 FOR THE HAPPY VALLEY FLOOD MITIGATION GRANT, PHASE IV IN THE AMOUNT OF \$5,660.26.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE the Mid-Ohio Valley Regional Council to submit Drawdown No. 1 for the Happy Valley Flood Mitigation Grant Program, Phase V in the amount of five thousand six hundred sixty dollars and twenty-six cents (\$5,660.26).

A copy of said Drawdown is attached to this Order and should be made a part thereof.

Documentation regarding The Happy Valley Flood Mitigation Project, Phase V is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner



2/9/15  
7/1/16

Office of the County Commission of Wood County, West Virginia

Commissioners  
Stephen Gainer  
David Blair Couch  
Bob Tebay



No. 1 Court Square  
Suite 203  
Parkersburg, WV 26101  
Phone 304-424-1984

Marty Seuffer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

RESOLUTION

WHEREAS, the Wood County Commission is presently undertaking a FEMA Flood Mitigation project for the Happy Valley V Flood Mitigation Project; and,

WHEREAS, the Wood County Commission has been presented with invoices for services rendered in connection with this project.

NOW THEREFORE BE IT RESOLVED THAT after careful review and consideration, the Wood County Commission hereby approves the following invoices:

Precision Appraisal Services	\$ 1,200.00
Mid-Ohio Valley Regional Council	\$ 4,460.26
Total	\$ 5,660.26

NOW THEREFORE BE IT FURTHER RESOLVED that Steve Gainer, President is hereby authorized to request FEMA funds and to pay said invoices from funds received.

APPROVED THIS 9th DAY OF February, 2015

  
Steve Gainer, President

ATTEST: 

Regional Council

# MOVRC

Mid-Ohio Valley Regional Council

Invoice	INV00000000001072
Date	10/31/2014
Page	1

P.O. Box 247 • 531 Market Street • Parkersburg WV 26101  
 Phone: (304) 422-4993 • Fax: (304) 422-4998

[www.movrc.org](http://www.movrc.org)

Ship To:

Bill To:

WOOD COUNTY COMMISSION  
 NO. 1 COURT SQUARE  
 SUITE 203  
 PARKERSBURG, WV 26101

WOOD COUNTY COMMISSION  
 NO. 1 COURT SQUARE  
 SUITE 203  
 PARKERSBURG, WV 26101

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
HAPPYVALLEY5 #1	WOOD01			Net 30	10/31/2014	0

Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	ADVERTISING	ADVERTISING WOOD COUNTY COMMISSION HAPPY VALLEY 5 HAZARD MITIGATION ADMINISTRATIVE SERVICES OCT 2014	\$0.00	\$192.82	\$192.82

PROJECT MANAGER: TIM MEEKS 304-422-4993 EXT. 135

Subtotal	\$192.82
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$192.82

Regional Council

# MOVRC

Mid-Ohio Valley Regional Council

Invoice	INV00000000001083
Date	11/30/2014
Page	1

P.O. Box 247 • 531 Market Street • Parkersburg WV 26101  
 Phone: (304) 422-4993 • Fax: (304) 422-4998

[www.movrc.org](http://www.movrc.org)

**Bill To:**

WOOD COUNTY COMMISSION  
 NO. 1 COURT SQUARE  
 SUITE 203  
 PARKERSBURG, WV 26101

**Ship To:**

WOOD COUNTY COMMISSION  
 NO. 1 COURT SQUARE  
 SUITE 203  
 PARKERSBURG, WV 26101

Purchase Order No.		Customer ID		Salesperson ID		Shipping Method		Payment Terms		Req Ship Date		Master No.	
HAPPYVALLEY5#2		WOOD01						Net 30		11/30/2014		0	
Ordered	Shipped	B/O	Item Number	Description				Discount	Unit Price	Ext. Price			
1	1	0	LABOR	LABOR WOOD COUNTY COMMISSION HAPPY VALLEY 5 HAZARD MITIGATION ADMINISTRATIVE SERVICES NOV 2014				\$0.00	\$1,591.25	\$1,591.25			

PROJECT MANAGER: TIM MEEKS 304-422-4993 EXT. 135

Subtotal	\$1,591.25
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
<b>Total</b>	<b>\$1,591.25</b>

Regional Council  
 531 MARKET STREET  
 PO BOX 247  
 PARKERSBURG WV 26101-0247  
**MOVRC**  
 Mid-Ohio Valley Regional Council

Invoice	INV00000000001092
Date	12/31/2014
Page	1

P.O. Box 247 • 531 Market Street • Parkersburg WV 26101  
 Phone: (304) 422-4993 • Fax: (304) 422-4998  
[www.movrc.org](http://www.movrc.org)

**Bill To:**

WOOD COUNTY COMMISSION  
 NO. 1 COURT SQUARE  
 SUITE 203  
 PARKERSBURG, WV 26101

**Ship To:**

WOOD COUNTY COMMISSION  
 NO. 1 COURT SQUARE  
 SUITE 203  
 PARKERSBURG, WV 26101

Purchase Order No.		Customer ID		Salesperson ID		Shipping Method		Payment Terms		Reg Ship Date		Master No.	
HAPPYVALLEY5 #3		WOOD01						Net 30		12/31/2014		0	
Ordered	Shipped	B/O	Item Number	Description				Discount	Unit Price	Ext. Price			
1	1	0	LABOR	LABOR WOOD COUNTY COMMISSION HAPPY VALLEY 5 HAZARD MITIGATION ADMINISTRATIVE SERVICES DEC 2014				\$0.00	\$2,676.19	\$2,676.19			

PROJECT MANAGER: TIM MEEKS 304-422-4993 EXT. 135

Subtotal	\$2,676.19
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
<b>Total</b>	<b>\$2,676.19</b>



# INVOICE

INVOICE NUMBER	
JAC14121291	
DATE	
12/17/2014	
REFERENCE	
Internal Order #:	JAC14121291
Lender Case #:	HappyValley1
Client File #:	
Main File # on form:	JAC14121291
Other File # on form:	HappyValley1
Federal Tax ID:	27-1543528
Employer ID:	

**TO:**  
 Tim Meeks  
 Wood County Commission  
 531 Market Street  
 Parkersburg, WV 26101

Telephone Number:                      Fax Number:  
 Alternate Number:                      E-Mail:

## DESCRIPTION

Lender: Wood County Commission                      Client: Wood County Commission  
 Purchaser/Borrower: n/a  
 Property Address: 409 Happy Valley  
 City: Parkersburg  
 County: Wood                      State: WV                      Zip: 26101  
 Legal Description: See Addenda

## FEES

FEES	AMOUNT
	400.00
<b>SUBTOTAL</b>	400.00

## PAYMENTS

PAYMENTS	AMOUNT
Check #:                      Date:                      Description:	
Check #:                      Date:                      Description:	
Check #:                      Date:                      Description:	
<b>SUBTOTAL</b>	
<b>TOTAL DUE</b>	<b>\$ 400.00</b>

Please Return This Portion With Your Payment

**FROM:**  
 Tim Meeks  
 Wood County Commission  
 531 Market Street  
 Parkersburg, WV 26101

Telephone Number:                      Fax Number:  
 Alternate Number:                      E-Mail:

AMOUNT DUE:                      \$ 400.00  
 AMOUNT ENCLOSED:                      \$                     

INVOICE NUMBER	
JAC14121291	
DATE	
12/17/2014	
REFERENCE	
Internal Order #:	JAC14121291
Lender Case #:	HappyValley1
Client File #:	
Main File # on form:	JAC14121291
Other File # on form:	HappyValley1
Federal Tax ID:	27-1543528
Employer ID:	

**TO:**  
 Precision Appraisal Service  
 PO Box 1414  
 Parkersburg, WV 26102

# INVOICE

INVOICE NUMBER	
JAC14121605	
DATE	
REFERENCE	
Internal Order #:	JAC14121605
Lender Case #:	HappyValley2
Client File #:	
Main File # on form:	JAC14121605
Other File # on form:	HappyValley2
Federal Tax ID:	27-1543528
Employer ID:	

**TO:**  
 Tim Meeks  
 Wood County Commission  
 531 Market Street  
 Parkersburg, WV 26101

Telephone Number:                      Fax Number:  
 Alternate Number:                      E-Mail:

DESCRIPTION			
Lender: Wood County Commission	Client: Wood County Commission		
Purchaser/Borrower: n/a			
Property Address: 115 Happy Valley			
City: Parkersburg	State: WV	Zip: 26101	
County: Wood			
Legal Description: #22 HAPPY VALLEY BODGE & EVANS S/D #1			

FEES	AMOUNT
	400.00
<b>SUBTOTAL</b>	400.00

PAYMENTS	AMOUNT
Check #:                      Date:                      Description:	
Check #:                      Date:                      Description:	
Check #:                      Date:                      Description:	
<b>SUBTOTAL</b>	
<b>TOTAL DUE</b>	<b>\$ 400.00</b>

Please Return This Portion With Your Payment

**FROM:**  
 Tim Meeks  
 Wood County Commission  
 531 Market Street  
 Parkersburg, WV 26101

Telephone Number:                      Fax Number:  
 Alternate Number:                      E-Mail:

AMOUNT DUE:                      \$ 400.00  
 AMOUNT ENCLOSED:                      \$           

INVOICE NUMBER	
JAC14121605	
DATE	
REFERENCE	
Internal Order #:	JAC14121605
Lender Case #:	HappyValley2
Client File #:	
Main File # on form:	JAC14121605
Other File # on form:	HappyValley2
Federal Tax ID:	27-1543528
Employer ID:	

**TO:**  
 Precision Appraisal Service  
 PO Box 1414  
 Parkersburg, WV 26102

# INVOICE

INVOICE NUMBER	
JAC14121708	
DATE	
01/29/2014	
REFERENCE	
Internal Order #:	JAC14121708
Lender Case #:	HappyValley3
Client File #:	
Main File # on form:	JAC14121708
Other File # on form:	HappyValley3
Federal Tax ID:	27-1543528
Employer ID:	

**TO:**  
 Tim Meeks  
 Wood County Commission  
 531 Market Street  
 Parkersburg, WV 26101

Telephone Number:                      Fax Number:  
 Alternate Number:                      E-Mail:

## DESCRIPTION

Lender: Wood County Commission                      Client: Wood County Commission  
 Purchaser/Borrower: n/a  
 Property Address: 836 Happy Valley Rd  
 City: Parkersburg  
 County: Wood    State: WV    Zip: 26104  
 Legal Description: PT #1 HAPPY VALLEY BODGE & EVANS S/D #1 & R/W

FEES	AMOUNT
------	--------

	400.00
<b>SUBTOTAL</b>	400.00

PAYMENTS	AMOUNT
----------	--------

Check #:	Date:	Description:	
Check #:	Date:	Description:	
Check #:	Date:	Description:	
<b>SUBTOTAL</b>			

<b>TOTAL DUE</b>	<b>\$ 400.00</b>
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Please Return This Portion With Your Payment

**FROM:**  
 Tim Meeks  
 Wood County Commission  
 531 Market Street  
 Parkersburg, WV 26101

Telephone Number:                      Fax Number:  
 Alternate Number:                      E-Mail:

AMOUNT DUE:                      \$ 400.00  
 AMOUNT ENCLOSED:                      \$ \_\_\_\_\_

INVOICE NUMBER	
JAC14121708	
DATE	
01/29/2014	
REFERENCE	
Internal Order #:	JAC14121708
Lender Case #:	HappyValley3
Client File #:	
Main File # on form:	JAC14121708
Other File # on form:	HappyValley3
Federal Tax ID:	27-1543528
Employer ID:	

**TO:**  
 Precision Appraisal Service  
 PO Box 1414  
 Parkersburg, WV 26102

FEBRUARY 9, 2015

2/9/15  
7/1/16

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED THE MID-OHIO VALLEY REGIONAL COUNCIL TO OFFER THE FAIR MARKET VALUE FOR THREE PROPERTIES IN THE HAPPY VALLEY FLOOD MITIGATION PROJECT, PHASE 5.

O R D E R


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE the Mid-Ohio Valley Regional Council to offer the Fair Market Value for three properties to be purchased for the Happy Valley Flood Mitigation Project, Phase Five (5).

The Statements of Determination of Fair Compensation are attached to this Order and should be a part thereof.

Documentation regarding the Happy Valley Flood Mitigation Project Phase Five (5) is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1400



2/9/15  
7/1/16

### Statement of Determination of Fair Compensation

Location of property: 409 Happy Valley, Parkersburg, WV  
Address of property: 409 Happy Valley, Parkersburg, WV  
Legal Description: .243 acre +/- Happy Valley Road  
Owner(s) of Record: James Shriver

Type of residence:	Single Family		
Number of rooms:	6 Total	3 Bedrooms	2 Bath
Exterior:			
Size of residence:	1,440 square feet		
Size of lot:	10,800 square feet (approx.)		
Improvements:	none		

Interest to be acquired: Fee Simple

Amount of compensation: \$225,000

This amount is based on an estimated total value of \$225,000, from which the amount to be deducted to avoid duplication of benefits will be available before closing. This amount is believed to be fair compensation for the property. The following have been deducted from the estimated total value:

**The following will be determined before closing.**

Flood Insurance \$ \_\_\_\_\_ Disaster Housing \$ \_\_\_\_\_

State ONA \$ \_\_\_\_\_ Hazard Minimization \$ \_\_\_\_\_

SBA Loan \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Appraisal Approach: Sales Comparison

The amount of compensation disregards any possible increase of the fair market value, which might result from this property acquisition project. The fair market value of this property is estimated as of 2/9/15 . It does not reflect any economic depreciation as a result of that event. In the determination of compensation, fair market value is defined as, "the amount for which, in all probability, the property would be sold by a knowledgeable owner willing but obligated to sell to a knowledgeable purchaser who desired but is not obligated to pay." This property has been studied considering its tax roll value or highest and best use for its type.

Steve Danner  
Authorized Agent

2/9/15  
Date

Statement of Determination of Fair Compensation

Location of property: 836 Happy Valley, Parkersburg, WV
Address of property: 836 Happy Valley, Parkersburg, WV
Legal Description: Pt. #1 Happy Valley Bodge & Evans S/D #1 & R/W
Owner(s) of Record: Don Maloney Jr. and Sharon Maloney

Table with 2 columns: Property Detail and Value/Description. Rows include: Type of residence (Single Family), Number of rooms (11 Total, 5 Bedrooms, 3 Bath), Exterior, Size of residence (2,755 square feet), Size of lot (24,800 square feet approx.), Improvements (none).

Interest to be acquired: Fee Simple

Amount of compensation: \$247,000

This amount is based on an estimated total value of \$247,000, from which the amount to be deducted to avoid duplication of benefits will be available before closing. This amount is believed to be fair compensation for the property. The following have been deducted from the estimated total value:

The following will be determined before closing.

Flood Insurance \$ \_\_\_\_\_ Disaster Housing \$ \_\_\_\_\_

State ONA \$ \_\_\_\_\_ Hazard Minimization \$ \_\_\_\_\_

SBA Loan \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Appraisal Approach: Sales Comparison

The amount of compensation disregards any possible increase of the fair market value, which might result from this property acquisition project. The fair market value of this property is estimated as of 2/9/15. It does not reflect any economic depreciation as a result of that event. In the determination of compensation, fair market value is defined as, "the amount for which, in all probability, the property would be sold by a knowledgeable owner willing but obligated to sell to a knowledgeable purchaser who desired but is not obligated to pay." This property has been studied considering its tax roll value or highest and best use for its type.

Signature of Steve Parnes
Authorized Agent

Date 2/9/15

## Statement of Determination of Fair Compensation

Location of property: 115 Happy Valley, Parkersburg, WV  
Address of property: 115 Happy Valley, Parkersburg, WV  
Legal Description: 22 Happy Valley Bodge & Evans S/D #1  
Owner(s) of Record: Brenda Brum

Type of residence:	Single Family		
Number of rooms:	5 Total	2 Bedrooms	1 Bath
Exterior:			
Size of residence:	1,331 square feet		
Size of lot:	9,800 square feet (approx.)		
Improvements:	none		

Interest to be acquired: Fee Simple

Amount of compensation: \$115,000

This amount is based on an estimated total value of \$115,000, from which the amount to be deducted to avoid duplication of benefits will be available before closing. This amount is believed to be fair compensation for the property. The following have been deducted from the estimated total value:

**The following will be determined before closing.**


Flood Insurance \$ \_\_\_\_\_ Disaster Housing \$ \_\_\_\_\_

State ONA \$ \_\_\_\_\_ Hazard Minimization \$ \_\_\_\_\_

SBA Loan \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Appraisal Approach: Sales Comparison

The amount of compensation disregards any possible increase of the fair market value, which might result from this property acquisition project. The fair market value of this property is estimated as of 2/9/15. It does not reflect any economic depreciation as a result of that event. In the determination of compensation, fair market value is defined as, "the amount for which, in all probability, the property would be sold by a knowledgeable owner willing but obligated to sell to a knowledgeable purchaser who desired but is not obligated to pay." This property has been studied considering its tax roll value or highest and best use for its type.

  
Authorized Agent

2/9/15  
Date

FEBRUARY 9, 2015

2/9/15  
7/1/17

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

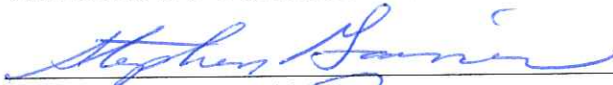
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2015. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner

M/3028

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/9/15  
7/1/17

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;">One Court Square, Suite 203 Parkersburg, WV 26101</span> <b>P. O. Number:</b> <span style="float: right;">MV1503406</span> <b>Grant Number:</b> <span style="float: right;">F15-HS-03-406</span> <b>FEIN Number:</b> <span style="float: right;">556 000 417</span> Funds are hereby requested to cover expenditures For the period of: <span style="float: right;">1/1/15 - 1/31/15</span>
---------------------	--

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President  2/9/2015

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of: 

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(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Director)

### Purchasing/Accounts Payable Use Only

FEBRUARY 9, 2015

2/9/15  
7/17

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-DOHWZ. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

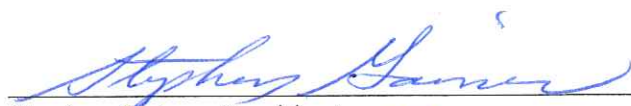
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-DOHWZ. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2015. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

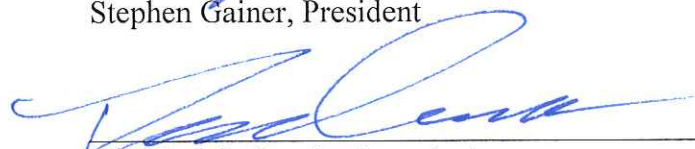
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/9/15  
7/1/17

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1503DOHWZ
	Grant Number:	F15-HS-03-DOHWZ
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures	
	For the period of: 1/1/15 - 1/31/15	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
TOTAL	\$0.00

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President  2/9/2015  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:   
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date) (Director)

### Purchasing/Accounts Payable Use Only

FEBRUARY 9, 2015

2/9/15

7/1/17

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2015. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

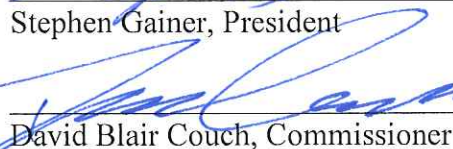
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/3030



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/9/15  
7/1/17

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1503408</b>
	<b>Grant Number:</b>	<b>F15HS-03-408</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures</b>	
	<b>For the period of: 1/1/15 - 1/31/15</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President  2/9/2015  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:    
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

FEBRUARY 9, 2015

2/9/15  
7/1/18

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-DOHDD. SAID REQUEST IS IN THE AMOUNT OF \$1,671.18

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-DOHDD. The Request for Reimbursement is in the amount of one thousand six hundred seventy-one dollars and eighteen cents (\$1,671.18) for the month of January, 2015. The Request for Reimbursement form, the Project Financial Report, time sheets for the Parkersburg Police Department, Vienna Police Department and the Spencer Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/9/15  
7/1/18

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1503DOHDD</b>
	<b>Grant Number:</b>	<b>F15-HS-03-DOHDD</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures</b>	
	<b>For the period of: 1/1/15- 1/31/15</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$1,671.18
<b>TOTAL</b>	<b>\$1,671.18</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President *Stephen Gainer* 2/9/2015  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:     
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
(Date) (Director)

### Purchasing/Accounts Payable Use Only

2/9/15  
7/1/18

FEBRUARY 9, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE COURT SECURITY PROGRESS REPORT FOR GRANT NUMBER 14-CS-23. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Monthly Progress Report in regard to the Court Security Grant Number 14-CS-23. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2015. The Request for Reimbursement form, the Financial Recap and the Project Financial Report are being submitted.

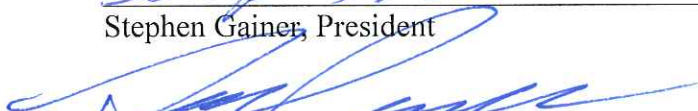
A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/3032

2/9/15  
7/1/18

<b>WEST VIRGINIA</b> Division of Criminal Justice Services	<b>Request for Reimbursement</b>
---	----------------------------------

<b>RECEIVED</b> (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 14-CS-23
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 1/1/15 TO: 1/31/15

**PROJECT CASH EXPENDITURES**

CATEGORY	AMOUNT
14-CS-23	\$-0-
<b>TOTAL</b>	<b>\$-0-</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President, Wood County Commission  
TYPED NAME & TITLE

  
SIGNATURE

2/9/15  
DATE

(Authorized Official or Grant Financial Officer ONLY)

**DCJS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Accountant

2/9/15

71/217

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: Petition for Annexation by Minor Boundary Adjustment**  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 –  
PRESENT SITE OF THE VIENNA UTILITY BOARD)

**FINAL ORDER**

This 9th day of February, 2015 came the City of Vienna, a municipal corporation, the Petitioner herein, by Russell J. Skogstad, Jr., its attorney, for hearing upon the Petition for Annexation by minor boundary adjustment heretofore filed and scheduled for hearing this day.

WHEREUPON, Counsel for the Petitioner tendered unto the Commission and asked leave to file the Affidavit of Publication evidencing the publishing of the Notice of Hearing as required by West Virginia Code 8-6-5(e), as amended, which Affidavit is hereby deemed proper in all respects and is hereby ORDERED FILED; and

WHEREUPON, Counsel for the Petitioner tendered unto the Commission and asked leave to file the Affidavit of DUANE FLUTY, attesting to the posting of Notice of Hearing with the area proposed to be annexed, which Affidavit, being deemed proper in all respects is hereby ORDERED FILED; and

WHEREUPON, the Commission having reviewed the Petition and the exhibit attached thereto and upon further consideration of the evidence presented and the representations of counsel for the Petitioner, the Commission does hereby make the following Findings of Fact, to-wit:

1. The Notice of Hearing as required by West Virginia Code 8-6-5(e), as amended has been properly published according to law and has been prominently posted at not less than five (5) public places within the area proposed to be annexed.
2. The area proposed to be annexed is contiguous to the corporate limits of the Petitioner.
3. No persons have appeared this day in opposition to the Petition.
4. The area to be annexed consists of one tract of real property located at 210 60<sup>th</sup> St., Vienna, WV, consisting of 8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 – THE PRESENT SITE OF THE VIENNA UTILITY BOARD.
5. No persons reside within or otherwise use or occupy the area sought to be annexed;
6. The intended use is its current use as a municipal facility.
7. An accurate map showing the area sought to be annexed is attached to the Petition and is made a part of the record herein.
8. The area sought to be annexed is wholly within the County of Wood and no other municipality has made application to annex the same.
9. The proposed annexation is in the best interest of the County of Wood as a whole.
10. Each and every statement and allegation contained in the Petition is hereby found to

be accurate and truthful.

ACCORDINGLY, and based upon the Findings of Fact herein above set forth, it is duly CONCLUDED that-

1. The area proposed to be annexed is hereby deemed a proper subject for annexation by minor boundary adjustment by the Petitioner in accordance with West Virginia Code 8-6-1, et seq., as amended, in all respects
2. All requirements as to publication and posting have been fully and lawfully satisfied.
3. The best interest of the Petitioner and the County of Wood shall be better served by granting the relief prayed for in the Petition.

ACCORDINGLY, it is hereby ORDERED that the area described in the Petition and further described in the map attached to this Order is, and the same is hereby annexed by minor boundary adjustment and incorporated into the corporate limits of the Petitioner. Petitioner shall pay all costs of these proceedings.

Enter this 9<sup>th</sup> day of FEBRUARY, 2015.

Handwritten signature of Stephen R. ...

Commissioner

Handwritten signature of ...

Commissioner

\_\_\_\_\_  
Commissioner

2/9/15

7/317

**AFFIDAVIT**



IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: Petition for Annexation by Minor Boundary Adjustment  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 -  
PRESENT SITE OF THE VIENNA UTILITY BOARD)**

**AFFIDAVIT**

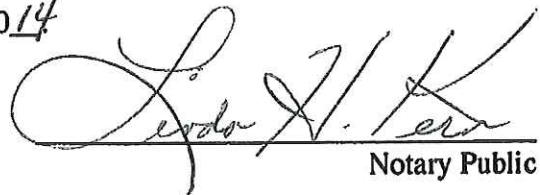
STATE OF WEST VIRGINIA  
COUNTY OF WOOD, TO-WIT:

This day, before the undersigned authority, personally appeared  
DUANE FLUTY, Affiant herein, who, after having been first duly sworn according to  
law, deposes and says as follows, to-wit:

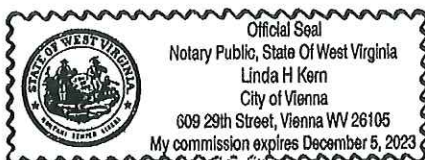
1. Affiant is the duly appointed and acting Code Enforcement Officer of the City of Vienna, West Virginia, a municipal corporation.
2. On the 29<sup>th</sup> day of December, 2014, Affiant caused to be prominently posted at five (5) public places WITHIN the property to be annexed copies of the attached Notice, marked as Exhibit "A" at the real estate, set forth and described in the Petition for Annexation by Minor Boundary Adjustment filed herein.
3. And further, Affiant sayeth naught.

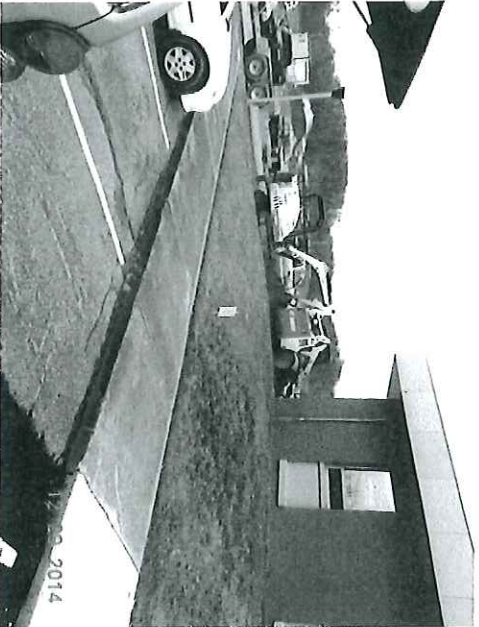
  
DUANE FLUTY

Taken, subscribed and sworn to before me, a Notary Public, by DUANE FLUTY,  
on this 29<sup>th</sup> day of DECEMBER, 2014

  
Notary Public

Affix Office Seal





IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: Petition for Annexation by Minor Boundary Adjustment**  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 –  
PRESENT SITE OF THE VIENNA UTILITY BOARD)


**NOTICE OF HEARING**

Notice is hereby given that a hearing will be held before the County Commission of Wood County, West Virginia on **9th day of February 2015 at 10:00 AM**, at the Commission Chambers located in the Wood County Courthouse, Parkersburg, West Virginia. Said hearing is upon the petition of the City of Vienna, a municipal corporation, to annex to its corporate limits that certain territory more particularly described as **8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 – THE PRESENT SITE OF THE VIENNA UTILITY BOARD - 210 60<sup>TH</sup> ST., VIENNA, WV.**

The territory sought to be annexed is more particularly described in the Petition for Annexation by minor boundary adjustment filed herein, a copy of which may be inspected during regular business hours at the Office of the Wood County Administrator, Wood County Courthouse, Parkersburg, West Virginia.

Dated this 29<sup>th</sup> day of December, 2014.

City of Vienna,  
A Municipal Corporation

By:   
\_\_\_\_\_  
Russell J. Skogstad, Jr.  
Its Attorney

**Classified/Legal Advertising Invoice**

**The News and Sentinel**

PO Box 1787  
519 Juliana St  
Parkersburg, WV  
26101  
(304) 485-1891

**CITY OF VIENNA  
ATTN:STEVE BLACK  
609 29TH ST  
VIENNA, WV**

02/02/2015 3:42:49PM

**26105**

**No: 137755**

**Phone: 304 295-4541**

<b>Ad No</b> <b>137755</b>	<b>Customer No:</b> <b>L00761</b>	<b>Start Date</b> <b>01-26-2015</b>	<b>Stop Date</b> <b>02-02-2015</b>	<b>Category:</b> <b>Legals</b>		<b>Classification:</b> <b>Legals</b>				
<b>Order No</b>	<b>Rate:</b> <b>LE</b>	<b>Lines:</b> <b>37</b>	<b>Words:</b> <b>210</b>	<b>Inches:</b> <b>3.68</b>		<b>Cost</b> <b>86.18</b>	<b>Payments</b> <b>.00</b>	<b>Balance</b> <b>86.18</b>		
<b>Publications ... Runs</b> <b>News Legals ... 2</b>		<b>Solicitor:</b> <b>MB</b>	<b>Origin:</b> <b>10</b>	<b>Sales Rep:</b> <b>114</b>	<b>Credit Card</b>	<b>Credit Card Number</b>	<b>Card Expire</b>			
		<table border="1"> <tr> <td align="center">Identifier</td> </tr> <tr> <td>                     IN THE COUNTY                      COMMISSION OF WOOD                      COUNTY,                      WEST VIRGINIA                       IN RE: Petition for Annexation                      by Minor Boundary Adjustment                      City of Vienna a Municipal                 </td> </tr> </table>							Identifier	IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  IN RE: Petition for Annexation by Minor Boundary Adjustment City of Vienna a Municipal
Identifier										
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  IN RE: Petition for Annexation by Minor Boundary Adjustment City of Vienna a Municipal										
		*=-Extend Expiration Date								

IN THE COUNTY COMMISSION OF WOOD COUNTY,  
WEST VIRGINIA

IN RE: Petition for Annexation by Minor Boundary Adjustment  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380,  
PARCEL X1 - PRESENT SITE OF THE VIENNA UTILITY BOARD)

**NOTICE OF HEARING**

Notice is hereby given that a hearing will be held before the County Commission of Wood County, West Virginia on 9th day of February 2015 at 10:00 AM, at the Commission Chambers located in the Wood County Courthouse, Parkersburg, West Virginia. Said hearing is upon the petition of the City of Vienna, a municipal corporation, to annex to its corporate limits that certain territory more particularly described as 8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 - THE PRESENT SITE OF THE VIENNA UTILITY BOARD - 210 60TH ST., VIENNA, WV.

The territory sought to be annexed is more particularly described in the Petition for Annexation by minor boundary adjustment filed herein, a copy of which may be inspected during regular business hours at the Office of the Wood County Administrator, Wood County Courthouse, Parkersburg, West Virginia.  
Dated this 29th day of December, 2014.

City of Vienna,  
A Municipal Corporation  
By: /s/ Russell J. Skogstad, Jr.  
Its Attorney

Jan 26, Feb 2

.....MARY J BUCK.....

Being first duly sworn, says that the  
"NOTICE OF HEARING" .....

Hereto attached was printed in the

..XX... The Parkersburg News and Sentinel,  
.....The Marietta AM,

A daily newspaper published in the City of Parkersburg,  
Wood County, West Virginia, for ...TWO..... successive  
Week(s), the first publication and posting thereon being on  
the .....26TH..... day of .....JANUARY..... 2015., and  
subsequent publication on the .....2ND.....  
day (s) ...FEBRUARY..... 2015....

Printer's Fee \$...84.18...  
Notarized Signature \$.....2.00...  
Additional Copy Fee \$.....  
Total Due: \$.....86.18...

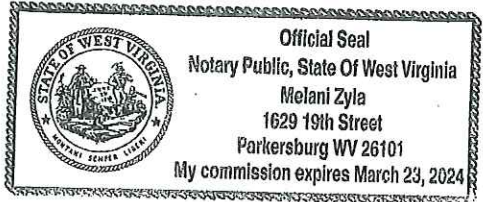
By: *Mary J. Buck*

Subscribed and sworn to before me this

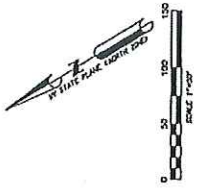
*3rd* day of *February* 20*15*.

*Melani Zyla*  
Notary Public for Wood County, West Virginia

My commission expires .....*3-23-24*.....

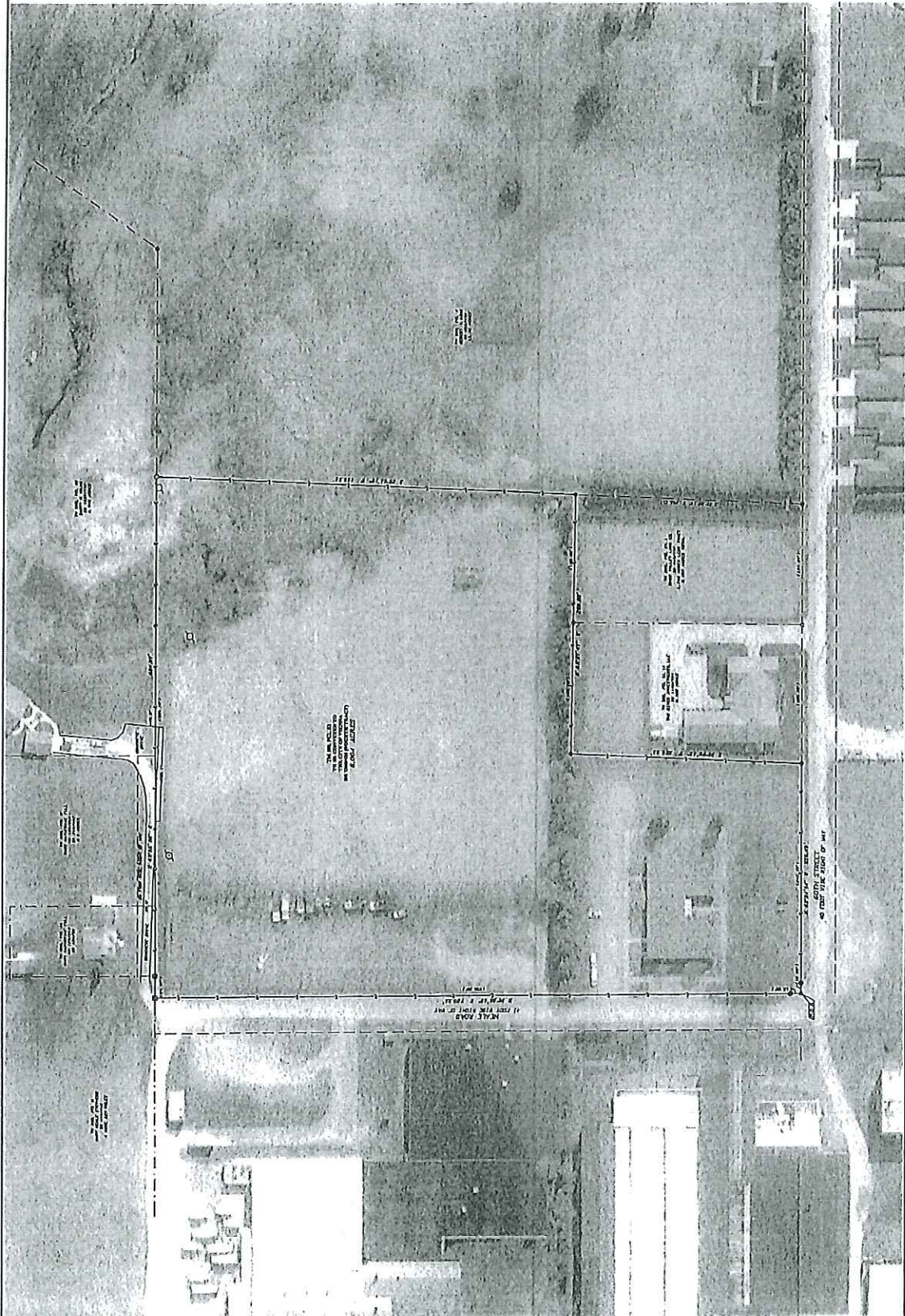


**MAP**



**LEGEND**  
 ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN FEET  
 ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN FEET  
 ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN FEET  
 ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN FEET

**PROPERTY LINES**  
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 PROPERTY LINES



	<b>PROJECT INFORMATION</b> DRAWN BY: [Name] PROJECT: [Name] DATE: 5/20/2014	<b>REVISIONS</b>	<b>SHEET NUMBER</b> 4
<b>POCKERING ASSOCIATES</b> Architects - Engineers - Surveyors	<b>WATERS OF BRIDGE RUN</b> WILLIAMS DISTRICT, HOOD COUNTY, WY PARCEL 004, PARCEL 21	<b>CITY OF VERNA</b> 6004 ACRES	<b>DEPARTMENT</b> [Name]
<b>FUSION CONSULTING SERVICES, INC.</b> (800) 464-5101 FUSIONCONSULTING.COM			



**PROPERTY DESCRIPTION**  
**CITY OF VIENNA**  
**8.004 ACRES**  
**WILLIAMS DISTRICT TAX MAP 380, PARCEL X1**  
**PART DEED BOOK 1208, PAGE 425 (FOURTH TRACT)**

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**SITUATE ON THE WATERS OF BRISCOE RUN AND BEING A PART OF WILLIAMS DISTRICT, WOOD COUNTY, WEST VIRGINIA. BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:**

**BEGINNING AT A POINT WHERE THE NORTHERLY RIGHT OF WAY LINE OF 60TH STREET INTERSECTS THE EASTERLY RIGHT OF WAY LINE OF NEALE ROAD;**

**THENCE N 26°26'58" E 750.28 FEET, WITH THE EASTERLY RIGHT OF WAY LINE OF NEALE ROAD, TO A CONCRETE MARKER FOUND IN THE SOUTHERLY LINE OF THE 4 ACRE 129 POLE MARY NEALE STEPHENS TRACT (DEED BOOK 444, PAGE 442), PASSING A 5/8" CAPPED REBAR SET AT 12.00 FEET;**

**THENCE S 63°25'28" E 584.07 FEET, LEAVING THE EASTERLY RIGHT OF WAY LINE OF NEALE ROAD, WITH SAID 4 ACRE 129 POLE MARY NEALE STEPHENS TRACT, THE 3.6 ACRE MARY KATHERINE FULL TRACT (MISCELLANEOUS BOOK 125, PAGE 269 (SEE DEED BOOK 744, PAGE 487)) AND THE 6.940 ACRE BARRY M. YOUNG TRACT (DEED BOOK 1037, PAGE 759), TO AN IRON PIPE FOUND AT A COMMON CORNER TO THE 15.72 ACRE ROBERT W. AZAR TRACT (DEED BOOK 862, PAGE 438), PASSING A CUT STONE FOUND AT 24.97 FEET;**

**THENCE S 29°05'19" W 488.98 FEET, WITH SAID 15.72 ACRE ROBERT W. AZAR TRACT, TO A REBAR FOUND AT THE NORTHEAST CORNER OF THE 1.760 ACRE (0.837 ACRE ASSESSED) OHIO VALLEY LAND COMPANY TRACT (DEED BOOK 949, PAGE 757);**

**THENCE N 62°27'47" W 289.80 FEET, WITH SAID 1.760 ACRE (0.837 ACRE ASSESSED) OHIO VALLEY LAND COMPANY TRACT AND THEN WITH THE 0.923 ACRE TAR RIVER INVESTMENTS, LLC, TRACT (DEED BOOK 1148, PAGE 724), TO A REBAR FOUND AT A COMMON CORNER, PASSING A CAPPED REBAR FOUND AT 142.60 FEET;**


**THENCE S 29°05'42" W 266.98 FEET, WITH SAID 0.923 ACRE TAR RIVER INVESTMENTS, LLC, TRACT, TO A REBAR FOUND AT A COMMON CORNER IN THE NORTHERLY RIGHT OF WAY LINE OF 60TH STREET;**

**THENCE N 63°24'14" W 259.49 FEET, WITH THE NORTHERLY RIGHT OF WAY LINE OF 60TH STREET, TO THE POINT OF BEGINNING, PASSING A 5/8" CAPPED REBAR SET AT 247.49 FEET;**

**CONTAINING 8.004 ACRES, PER AN ACTUAL FIELD SURVEY PERFORMED BY RANDALL R. CLINE II ON OR ABOUT 5/20/2014 AS SHOWN ON PLAT ATTACHED HERETO AND MADE APART THEREOF.**

**BEING A PART OF THE SAME TRACTS OR PARCELS OF LAND CONVEYED TO WAREHOUSE, LLC, IN DEED BOOK 1208, PAGE 425 (FOURTH TRACT).**





Pickering Associates Inc. • 11283 Emerson Ave. • Parkersburg, WV 26104  
Phone 304.464.5305 • 800.954.5305 • Fax 304.464.4428

**SUBJECT TO ALL LEGAL RIGHTS OF WAY, EASEMENTS, RESTRICTIONS, AND DEEDS OF RECORD.**

**BASIS OF BEARINGS:** WEST VIRGINIA STATE PLANE (NORTH ZONE).

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RANDALL R. CLINE II, PS #1979 WV  
Project Number: 2146588  
Date of Work: 05/20/2014

**NOTICE**

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: Petition for Annexation by Minor Boundary Adjustment**  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 -  
PRESENT SITE OF THE VIENNA UTILITY BOARD)


**NOTICE OF HEARING**

Notice is hereby given that a hearing will be held before the County Commission of Wood County, West Virginia on **9th day of February 2015 at 10:00 AM**, at the Commission Chambers located in the Wood County Courthouse, Parkersburg, West Virginia. Said hearing is upon the petition of the City of Vienna, a municipal corporation, to annex to its corporate limits that certain territory more particularly described as **8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 - THE PRESENT SITE OF THE VIENNA UTILITY BOARD - 210 60<sup>TH</sup> ST., VIENNA, WV.**

The territory sought to be annexed is more particularly described in the Petition for Annexation by minor boundary adjustment filed herein, a copy of which may be inspected during regular business hours at the Office of the Wood County Administrator, Wood County Courthouse, Parkersburg, West Virginia.

Dated this 29<sup>th</sup> day of December, 2014.

City of Vienna,  
A Municipal Corporation

By:   
Russell J. Skogstad, Jr.  
Its Attorney

**PETITION**

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: Petition for Annexation by Minor Boundary Adjustment**  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 –  
PRESENT SITE OF THE VIENNA UTILITY BOARD)

**PETITION FOR ANNEXATION**

Now comes the City of Vienna, a municipal corporation, by Russell J. Skogstad, Jr., its attorney, pursuant to West Virginia Code § 8-6-5, as amended, and respectfully represents to the Commission as follows, to-wit:

1. Petitioner is a municipal corporation located wholly within the County of Wood, State of West Virginia and is authorized by law to seek the relief requested in this petition.
2. Petitioner petitions this Commission for annexation by minor boundary adjustment of the territory more particularly shown upon the attached plat, designated as Exhibit "A", and by reference made a part hereof.
3. The territory sought to be annexed consists of a certain lot, tract, or parcel described as 8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 – PRESENT SITE OF THE VIENNA UTILITY BOARD; as further set out in Deed Book 1215 at page 734 as recorded in the offices of the Clerk of the Wood County Commission; located at 210 60<sup>th</sup> St., Vienna, WV. Said property is entirely within the County of Wood, State of West Virginia.
4. The territory sought to be annexed is located adjacent to property owned by:
  - a. **Mary Neale Stephens**, 229 Neale Rd., Vienna, WV, who owns a parcel of property described as #2, A.N. Cole Adn. 4-a 129-P, 380/N1
  - b. **Mary K. Full**, 25 Madison Ave., Vienna, WV, who owns a parcel of property described as Lot A.N. Cole And. 170x80, Williams District, Tax Map/Parcel 380/N
  - c. **Barry M. and Stephanie A. Young**, 67 Madison Ave, Vienna WV, who owns a parcel described as TCT 6.940-A w/exhbt, Williams District, Tax Map/Parcel 380/N2
  - d. **Ohio Valley Land Company**, PO Box 5280, Vienna, WV, who owns a

parcel of property described as TCT .837-A 60th St., Williams District, tax map/parcel 380/x1

- e. **Tar River Investments, LLC**, PO Box 5307, who owns a parcel described as TCT .923-A 60th St. Less EXC, Williams District, tax map/parcel 380/x1.1A
- f. **Robert W. Azar**, 1801 Grand Central Ave., Vienna, WV, who owns a parcel described as TCT 16-A M/L US RT 14, Williams District, tax map/parcel 380/X
- g. **60<sup>th</sup> St. and Neale Rd.**, Vienna, WV

5. The Territory to be annexed is further described as:

- a. 210 60<sup>th</sup> St., Vienna, WV
- b. TCT 8.04-A Grand Central Ave., Williams District, tax map 380/X1
- c. **See Attached Exhibits "A" and "B"**

6. No businesses are located within the boundaries of said property other than the Vienna Utility Board, a political subdivision of the State of West Virginia and a subsidiary of the City of Vienna, owners of the property.

7. No persons reside in the territory to be annexed.

8. All municipal services including police and fire protection will be provided within the territory to be annexed. Annexation is necessary for the provision of emergency services to the property to be annexed. Annexation would allow the City of Vienna to offer Police Protection to property that the City owns and would relieve the burden of police protection from the county.

9. Petitioner believes that no adverse impact will occur as to solid waste collection or other related services if such annexation is approved.

10. Petitioner believes that no adverse impact will occur for fire protection insurance rates in the territory to be annexed nor will the proposed annexation have any adverse affect on Petitioner's finances and municipal services.

11. The proposed annexation and this petition meet all requirements of West Virginia Code § 8-6-5, as amended.

12. No adverse impact will occur to any person if the annexation requested herein is approved.

13. No portion of the territory proposed for annexation is located within the corporate boundaries of any other municipality.

14. The proposed annexation is in the best interest of the Petitioner and the County of Wood.

Dated this 29th day of December, 2014.

City of Vienna,  
A Municipal Corporation  
Petitioner

By: 

\_\_\_\_\_  
Russell J. Skogstad, Jr.  
It's Attorney

THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Petition for Annexation by Minor Boundary Adjustment  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 –  
PRESENT SITE OF THE VIENNA UTILITY BOARD)

**APPLICATION FOR ANNEXATION BY MINOR BOUNDARY ADJUSTMENT**

West Virginia Code, Chapter 8, Article 6, Section 5

**SECTION 1**

*The Petitioner, the City of Vienna, a municipal corporation within the County of Wood, State of West Virginia, hereby petitions the County Commission of Wood County, West Virginia, to annex certain property by minor boundary adjustment in accordance with the provisions of West Virginia Code, Chapter 8, Article 6, Section 5.*

**SECTION 2**

*8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 – PRESENT SITE OF THE VIENNA UTILITY BOARD; as further set out in Deed Book 1215 at page 734 as recorded in the offices of the Clerk of the Wood County Commission; located at 210 60<sup>th</sup> St., Vienna, WV. Said property is entirely within the County of Wood, State of West Virginia.*

*Attached hereto as Exhibit A is an accurate map showing the metes and bounds of the territory proposed to be annexed and the manner in which the property is to be contiguous to the existing boundary of the municipality.*

Is the property proposed to be annexed presently contiguous to the existing boundary of the municipality? YES NO

**SECTION 3**

*There is attached hereto an identification of all affected parties to the proposed annexation, including:*

- 1. An identification of all firms, corporations, and/or entities who operate any business or commercial enterprise within the territory proposed to be annexed, and the respective addresses of such businesses or commercial enterprises.
  - a. The Vienna Utility Board, a political subdivision of the State of West Virginia and a subsidiary of the City of Vienna, owners of the property.*
- 2. An identification by name and address, of all persons known to reside in the territory proposed to be annexed.
  - a. There are no persons who reside within the territory.*
- 3. Identification, by name and address, of all persons or entities who own an interest in real estate located within the territory proposed to be annexed;*



- a. The City of Vienna, 609 29th St., Vienna, WV 26105.

*4. Identification, by name and address, of all persons or entities who own property abutting property in the territory proposed to be annexed:*

- a. **Mary Neale Stephens**, 229 Neale Rd., Vienna, WV, who owns a parcel of property described as #2, A.N. Cole Adn. 4-a 129-P, 380/N1
- b. **Mary K. Full**, 25 Madison Ave., Vienna, WV, who owns a parcel of property described as Lot A.N. Cole And. 170x80, Williams District, Tax Map/Parcel 380/N
- c. **Barry M. and Stephanie A. Young**, 67 Madison Ave, Vienna WV, who owns a parcel described as TCT 6.940-A w/exhbt, Williams District, Tax Map/Parcel 380/N2
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- e. **Tar River Investments, LLC**, PO Box 5307, who owns a parcel described as TCT .923-A 60th St. Less EXC, Williams District, tax map/parcel 380/x1.1A
- f. **Robert W. Azar**, 1801 Grand Central Ave., Vienna, WV, who owns a parcel described as TCT 16-A M/L US RT 14, Williams District, tax map/parcel 380/X
- g. **60<sup>th</sup> St. and Neale Rd.**, Vienna, WV

**SECTION 4**

*The plan of the Petitioner for providing the territory proposed to be annexed with all applicable public services, including police and fire protection, public water and sewer services, street maintenance services, and solid waste collection (including to what extent the public services will be provided by a private solid waste collection service or a public service district) is as follows:*

All municipal services including police and fire protection will be provided within the territory to be annexed.

**SECTION 5**

*In the event the petitioner intends to choose not to utilize current service providers, a statement of the impact of the annexation on any private solid waste collection service or public service district currently doing business in the territory proposed to be annexed must be made, which is as follows:*

Petitioner believes that no adverse impact will occur as to solid waste collection or other related services if such annexation is approved.

**SECTION 6**

*Petitioner hereby represents that the impact of the annexation of fire protection and*

*fire insurance rates in the territory proposed for annexation is as follows:*

Petitioner believes that no adverse impact will occur for fire protection insurance rates in the territory to be annexed nor will the proposed annexation have any adverse affect on Petitioner's finances and municipal services.

**SECTION 7**

*Petitioner hereby represents that the proposed annexation will affect the finances and services of the municipality as follows:*

The affect of adding this property will not effect the City of Vienna's finances and provision of services as the City of Vienna owns this property.

**SECTION 8**

*Please describe how the municipality believes the proposed annexation is in the best interest of Wood County as a whole.*

Responsibility for police protection would be transferred from Wood County to the City of Vienna. It would be easier for the City to offer Sanitation, Fire, Police, and other Emergency Services to this property, relieving the County of any burden it may have.

*Please provide any additional information the municipality believes would be relevant to assist the County Commission in determining whether the proposed annexation should be granted.*

The City of Vienna desires that this property, owned wholly by the City of Vienna, be annexed into the City.

**SECTION 9**

*Please provide a professionally surveyed GIS Map of the area to be annexed.*

See attached Exhibit A.

**SECTION 10**

*The undersigned municipality hereby represents that the proposed annexation meets the requirements of the provisions of West Virginia Code, Chapter 8, Article 6, Section 5 relating to minor boundary adjustments.*

MUNICIPALITY:



By Its attorney,  
Russell J. Skogstad, Jr.

**ORDER TO FILE AFFIDAVIT OF PUBLICATION**

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: Petition for Annexation by Minor Boundary Adjustment**  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 –  
PRESENT SITE OF THE VIENNA UTILITY BOARD)

**ORDER**

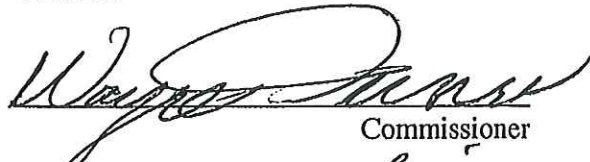
This 29th day of December, 2014, came the Petitioner, the City of Vienna, a Municipal Corporation, by and through Russell J. Skogstad, Jr., its attorney, and tendered and asked leave to file its Petition for Annexation by Minor Boundary Adjustment pursuant to West Virginia Code § 8-6-5, as amended.

WHEREUPON, and after having reviewed said Petition it hereby found that same meets the requirements of West Virginia Code § 8-6-5, and accordingly, it is hereby ORDERED FILED.

IT IS FURTHER ORDERED that a hearing upon said Petition shall be held before the Commission, in chambers at the Wood County Courthouse, Parkersburg, West Virginia, on February 9, 2015 @ 10 AM.

IT IS FURTHER ORDERED that the Petitioner shall cause a Notice of Hearing to be published in accordance with West Virginia Code § 8-6-5, as amended and that the Notice of Hearing shall be prominently posted at not less than five public places within the area proposed to be annexed.

ENTER:

  
Commissioner

  
Commissioner

  
Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA



**COPY**

IN RE: Petition for Annexation by Minor Boundary Adjustment City of Vienna, a  
Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 –  
PRESENT SITE OF THE VIENNA UTILITY BOARD)

**NOTICE OF HEARING**

Notice is hereby given that a hearing will be held before the County Commission of Wood County, West Virginia on \_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_:\_\_ M, at the Commission Chambers located in the Wood County Courthouse, Parkersburg, West Virginia. Said hearing is upon the petition of the City of Vienna, a municipal corporation, to annex to its corporate limits that certain territory more particularly described as 8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 – THE PRESENT SITE OF THE VIENNA UTILITY BOARD.

The territory sought to be annexed is more particularly described in the Petition for Annexation by minor boundary adjustment filed herein, a copy of which may be inspected during regular business hours at the Office of the Wood County Administrator, Wood County Courthouse, Parkersburg, West Virginia.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

City of Vienna,  
A Municipal Corporation

By: \_\_\_\_\_  
Russell J. Skogstad, Jr.  
Its Attorney

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: Petition for Annexation by Minor Boundary Adjustment**  
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IT IS FURTHER ORDERED that a hearing upon said Petition shall be held before the Commission, in chambers at the Wood County Courthouse, Parkersburg, West Virginia, on \_\_\_\_\_.

IT IS FURTHER ORDERED that the Petitioner shall cause a Notice of Hearing to be published in accordance with West Virginia Code § 8-6-5, as amended and that the Notice of Hearing shall be prominently posted at not less than five public places within the area proposed to be annexed.

ENTER:

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Petition for Annexation by Minor Boundary Adjustment  
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Is the property proposed to be annexed presently contiguous to the existing boundary of the municipality? YES NO

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The City of Vienna desires that this property, owned wholly by the City of Vienna, be annexed into the City.

**SECTION 9**

*Please provide a professionally surveyed GIS Map of the area to be annexed.*

See attached Exhibit A.

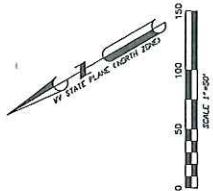
**SECTION 10**

*The undersigned municipality hereby represents that the proposed annexation meets the requirements of the provisions of West Virginia Code, Chapter 8, Article 6, Section 5 relating to minor boundary adjustments.*

MUNICIPALITY:



By Its attorney,  
Russell J. Skogstad, Jr.



**LEGEND**

LINE AND POINTS FOUND IN THE DRAWING

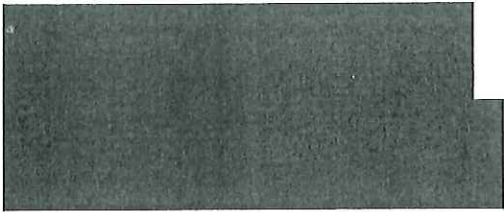
- POINT
- SET BRASS NAIL
- FOUND BALLBEARING SPALC
- FOUND STAKE
- FOUND CONCRETE MARKER
- UTILITY PALE
- RIGHT OF WAY
- - - - - BOUNDARY LINE

**SURVEY NOTE:**  
 THE PROPERTY IS SHOWN AS SHOWN  
 AS SHOWN

**REFERENCES:**  
 1. 1887 PLAT OF THE CITY OF WHEELING, W. VA. AS SHOWN ON MAP 100, P. 100  
 2. 1887 PLAT OF THE CITY OF WHEELING, W. VA. AS SHOWN ON MAP 100, P. 100  
 3. 1887 PLAT OF THE CITY OF WHEELING, W. VA. AS SHOWN ON MAP 100, P. 100  
 4. 1887 PLAT OF THE CITY OF WHEELING, W. VA. AS SHOWN ON MAP 100, P. 100  
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 9. 1887 PLAT OF THE CITY OF WHEELING, W. VA. AS SHOWN ON MAP 100, P. 100  
 10. 1887 PLAT OF THE CITY OF WHEELING, W. VA. AS SHOWN ON MAP 100, P. 100



PROJECT INFORMATION DRAWN BY: MS/MSD CHECKED BY: MS/MSD DATE: 12/16/08 DATE: 12/16/08			12321 EMERSON AVENUE, PARKERSBURG, WV 26104 (304) 464-5300 PICKERINGUSA.COM	WATERS OF BRISCOE RUN WILLIAMS DISTRICT, WOOD COUNTY, WV TAX MAP 880, PARCEL .X1	CITY OF WHEELING 8.004 ACRES	BOUNDARY SURVEY	SHEET NUMBER 81
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**PROPERTY DESCRIPTION**  
**CITY OF VIENNA**  
**8.004 ACRES**  
**WILLIAMS DISTRICT TAX MAP 380, PARCEL X1**  
**PART DEED BOOK 1208, PAGE 425 (FOURTH TRACT)**

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**SITUATE** ON THE WATERS OF BRISCOE RUN AND BEING A PART OF WILLIAMS DISTRICT, WOOD COUNTY, WEST VIRGINIA. BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

**BEGINNING** AT A POINT WHERE THE NORTHERLY RIGHT OF WAY LINE OF 60TH STREET INTERSECTS THE EASTERLY RIGHT OF WAY LINE OF NEALE ROAD;

**THENCE N 26°26'58" E 750.28 FEET**, WITH THE EASTERLY RIGHT OF WAY LINE OF NEALE ROAD, TO A CONCRETE MARKER FOUND IN THE SOUTHERLY LINE OF THE 4 ACRE 129 POLE MARY NEALE STEPHENS TRACT (DEED BOOK 444, PAGE 442), PASSING A 5/8" CAPPED REBAR SET AT 12.00 FEET;

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**THENCE S 29°05'19" W 488.98 FEET**, WITH SAID 15.72 ACRE ROBERT W. AZAR TRACT, TO A REBAR FOUND AT THE NORTHEAST CORNER OF THE 1.760 ACRE (0.837 ACRE ASSESSED) OHIO VALLEY LAND COMPANY TRACT (DEED BOOK 949, PAGE 757);

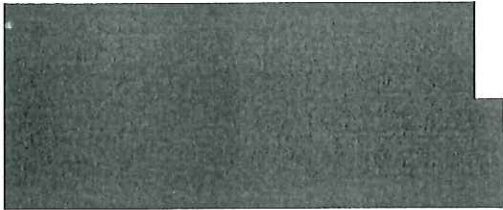
**THENCE N 62°27'47" W 289.80 FEET**, WITH SAID 1.760 ACRE (0.837 ACRE ASSESSED) OHIO VALLEY LAND COMPANY TRACT AND THEN WITH THE 0.923 ACRE TAR RIVER INVESTMENTS, LLC, TRACT (DEED BOOK 1148, PAGE 724), TO A REBAR FOUND AT A COMMON CORNER, PASSING A CAPPED REBAR FOUND AT 142.60 FEET;

**THENCE S 29°05'42" W 266.98 FEET**, WITH SAID 0.923 ACRE TAR RIVER INVESTMENTS, LLC, TRACT, TO A REBAR FOUND AT A COMMON CORNER IN THE NORTHERLY RIGHT OF WAY LINE OF 60TH STREET;

**THENCE N 63°24'14" W 259.49 FEET**, WITH THE NORTHERLY RIGHT OF WAY LINE OF 60TH STREET, TO THE POINT OF BEGINNING, PASSING A 5/8" CAPPED REBAR SET AT 247.49 FEET;

**CONTAINING 8.004 ACRES**, PER AN ACTUAL FIELD SURVEY PERFORMED BY RANDALL R. CLINE II ON OR ABOUT 5/20/2014 AS SHOWN ON PLAT ATTACHED HERETO AND MADE APART THEREOF.

**BEING** A PART OF THE SAME TRACTS OR PARCELS OF LAND CONVEYED TO WAREHOUSE, LLC, IN DEED BOOK 1208, PAGE 425 (FOURTH TRACT).



Pickering Associates Inc. • 11283 Emerson Ave. • Parkersburg, WV 26104  
Phone 304.464.5305 • 800.954.5305 • Fax 304.464.4428

**SUBJECT TO ALL LEGAL RIGHTS OF WAY, EASEMENTS, RESTRICTIONS, AND DEEDS OF RECORD.**

**BASIS OF BEARINGS:** WEST VIRGINIA STATE PLANE (NORTH ZONE).

---

RANDALL R. CLINE II, PS #1979 WV

Project Number: 2146588

Date of Work: 05/20/2014

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: Petition for Annexation by Minor Boundary Adjustment**  
City of Vienna, a Municipal Corporation  
(8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 –  
PRESENT SITE OF THE VIENNA UTILITY BOARD)

**PETITION FOR ANNEXATION**

Now comes the City of Vienna, a municipal corporation, by Russell J. Skogstad, Jr., its attorney, pursuant to West Virginia Code § 8-6-5, as amended, and respectfully represents to the Commission as follows, to-wit:

1. Petitioner is a municipal corporation located wholly within the County of Wood, State of West Virginia and is authorized by law to seek the relief requested in this petition.
2. Petitioner petitions this Commission for annexation by minor boundary adjustment of the territory more particularly shown upon the attached plat, designated as Exhibit "A", and by reference made a part hereof.
3. The territory sought to be annexed consists of a certain lot, tract, or parcel described as 8.004 ACRES - WILLIAMS DISTRICT TAX MAP 380, PARCEL X1 – PRESENT SITE OF THE VIENNA UTILITY BOARD; as further set out in Deed Book 1215 at page 734 as recorded in the offices of the Clerk of the Wood County Commission; located at 210 60<sup>th</sup> St., Vienna, WV. Said property is entirely within the County of Wood, State of West Virginia.
4. The territory sought to be annexed is located adjacent to property owned by:
  - a. **Mary Neale Stephens**, 229 Neale Rd., Vienna, WV, who owns a parcel of property described as #2, A.N. Cole Adn. 4-a 129-P, 380/N1
  - b. **Mary K. Full**, 25 Madison Ave., Vienna, WV, who owns a parcel of property described as Lot A.N. Cole And. 170x80, Williams District, Tax Map/Parcel 380/N
  - c. **Barry M. and Stephanie A. Young**, 67 Madison Ave, Vienna WV, who owns a parcel described as TCT 6.940-A w/exhbt, Williams District, Tax Map/Parcel 380/N2
  - d. **Ohio Valley Land Company**, PO Box 5280, Vienna, WV, who owns a

parcel of property described as TCT .837-A 60th St., Williams District, tax map/parcel 380/x1

- e. **Tar River Investments, LLC**, PO Box 5307, who owns a parcel described as TCT .923-A 60th St. Less EXC, Williams District, tax map/parcel 380/x1.1A
- f. **Robert W. Azar**, 1801 Grand Central Ave., Vienna, WV, who owns a parcel described as TCT 16-A M/L US RT 14, Williams District, tax map/parcel 380/X
- g. **60<sup>th</sup> St. and Neale Rd.**, Vienna, WV

5. The Territory to be annexed is further described as:

- a. 210 60<sup>th</sup> St., Vienna, WV
- b. TCT 8.04-A Grand Central Ave., Williams District, tax map 380/X1
- c. **See Attached Exhibits "A" and "B"**

6. No businesses are located within the boundaries of said property other than the Vienna Utility Board, a political subdivision of the State of West Virginia and a subsidiary of the City of Vienna, owners of the property.

7. No persons reside in the territory to be annexed.

8. All municipal services including police and fire protection will be provided within the territory to be annexed. Annexation is necessary for the provision of emergency services to the property to be annexed. Annexation would allow the City of Vienna to offer Police Protection to property that the City owns and would relieve the burden of police protection from the county.

9. Petitioner believes that no adverse impact will occur as to solid waste collection or other related services if such annexation is approved.

10. Petitioner believes that no adverse impact will occur for fire protection insurance rates in the territory to be annexed nor will the proposed annexation have any adverse affect on Petitioner's finances and municipal services.

11. The proposed annexation and this petition meet all requirements of West Virginia Code § 8-6-5, as amended.


12. No adverse impact will occur to any person if the annexation requested herein is approved.

13. No portion of the territory proposed for annexation is located within the corporate boundaries of any other municipality.
14. The proposed annexation is in the best interest of the Petitioner and the County of Wood.

Dated this 29th day of December, 2014.

City of Vienna,  
A Municipal Corporation  
Petitioner

By: \_\_\_\_\_

  
Russell J. Skogstad, Jr.  
It's Attorney

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1586	MONPOWER	MON POWER	REGULAR	02/05/2015	867.57	
GENERAL FUND Bank Id 101 Totals					<u>867.57</u>	
Report Totals					<u>867.57</u>	

Handwritten signature and initials, possibly 'J. M.' and 'P. M.', in black ink.



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1586	MONPOWER	MON POWER	REGULAR	02/05/2015	867.57	

GENERAL FUND Bank Id 101 Totals 867.57

Report Totals 867.57

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1585	DENTAL	RENAISSANCE	REGULAR	02/04/2015	3,164.55	

GENERAL FUND Bank Id 101 Totals

3,164.55

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1585	DENTAL	RENAISSANCE	REGULAR	02/04/2015	3,164.55	
GENERAL FUND Bank Id 101 Totals					<u>3,164.55</u>	

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1584	MONPOWER	MON POWER	REGULAR	02/03/2015	13,267.96	
157563	APPLIED	APPLIED CONCEPTS INC	REGULAR	02/03/2015	2,395.00	
157564	ASTORG	ASTORG MOTOR CO	REGULAR	02/03/2015	85.71	
157565	BROWN W	WILLIAM M BROWN	REGULAR	02/03/2015	700.00	
157566	CARQUEST	CARQUEST	REGULAR	02/03/2015	247.48	
157567	CITIZENS	CITIZENS CONSERVATION CORPS OF WV	REGULAR	02/03/2015	1,235.39	
157568	CRUM G	GWEN CRUM	REGULAR	02/03/2015	89.39	
157569	E911FUND	E911 FUND	REGULAR	02/03/2015	62,500.00	
157570	EXXON CO	GE CAPITAL EXXON	REGULAR	02/03/2015	36.65	
157571	FIRST S	FIRST STATE BANK	REGULAR	02/03/2015	17,000.00	
157572	HEAVENLY HAM	THE HONEY BAKED HAM COMPANY	REGULAR	02/03/2015	125.85	
157573	HIGHMARK	HIGHMARK WEST VIRGINIA	REGULAR	02/03/2015	205,676.34	
157574	LIFE	DEARBORN NATIONAL	REGULAR	02/03/2015	1,148.86	
157575	LOWES	LOWE'S COMPANIES, INC.	REGULAR	02/03/2015	475.28	
157576	MID ATLANTIC	MID ATLANTIC BUSINESS COMMUNICATIONS	REGULAR	02/03/2015	881.60	
157577	PARKSHARD	PARKS HARDWARE & SUPPLY	REGULAR	02/03/2015	6.49	
157578	PROFORMA	PROFORMA	REGULAR	02/03/2015	218.11	
157579	RICOH	RICOH USA INC	REGULAR	02/03/2015	188.68	
157580	SAMS CLUB	SAM'S CLUB	REGULAR	02/03/2015	415.55	
157581	SHAWLIND	SHAWVER LINDSEY A	REGULAR	02/03/2015	103.03	
157582	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	02/03/2015	58.50	
157583	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	02/03/2015	3,220.00	
157584	VISION	VISION SERVICE PLAN (WV)	REGULAR	02/03/2015	3,130.68	
157585	WOOD CO BEEF	WOOD COUNTY BEEF ASSOCIATION	REGULAR	02/03/2015	500.00	
157586	WORKINGMA	WORKINGMAN'S STORE	REGULAR	02/03/2015	332.25	

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157567	CITIZENS	CITIZENS CONSERVATION CORPS OF WV	REGULAR	02/03/2015	1,235.39	
157568	CRUM G	GWEN CRUM	REGULAR	02/03/2015	89.39	
157569	E911FUND	E911 FUND	REGULAR	02/03/2015	62,500.00	
157570	EXXON CO	GE CAPITAL EXXON	REGULAR	02/03/2015	36.65	
157571	FIRST S	FIRST STATE BANK	REGULAR	02/03/2015	17,000.00	
157572	HEAVENLY HAM	THE HONEY BAKED HAM COMPANY	REGULAR	02/03/2015	125.85	
157573	HIGHMARK	HIGHMARK WEST VIRGINIA	REGULAR	02/03/2015	205,676.34	
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157575	LOWES	LOWE'S COMPANIES, INC.	REGULAR	02/03/2015	475.28	
157576	MID ATLANTIC	MID ATLANTIC BUSINESS COMMUNICATIONS	REGULAR	02/03/2015	881.60	
157577	PARKSHARD	PARKS HARDWARE & SUPPLY	REGULAR	02/03/2015	6.49	
157578	PROFORMA	PROFORMA	REGULAR	02/03/2015	218.11	
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157580	SAMS CLUB	SAM'S CLUB	REGULAR	02/03/2015	415.55	
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157582	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	02/03/2015	58.50	
157583	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	02/03/2015	3,220.00	
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157586	WORKINGMA	WORKINGMAN'S STORE	REGULAR	02/03/2015	332.25	

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
GENERAL FUND Bank Id 101 Totals					<u>319,803.84</u>	
Report Totals					<u>319,803.84</u>	

*[Handwritten signature]*  
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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
GENERAL FUND Bank Id 101 Totals					<u>319,803.84</u>	
Report Totals					<u>319,803.84</u>	

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5804	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	02/03/2015	50.00	
5805	MONPOWER	MON POWER	REGULAR	02/03/2015	32.67	
5806	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	02/03/2015	123.01	
5807	MURPHYD	DEBORAH KAY MURPHY	REGULAR	02/03/2015	6.49	
5808	ODEPOT	OFFICE DEPOT	REGULAR	02/03/2015	121.99	
5809	RICOH	RICOH USA INC	REGULAR	02/03/2015	350.44	
5810	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	02/03/2015	26.52	
5811	SUDDENLINKD	SUDDENLINK	REGULAR	02/03/2015	62.00	
5812	WVDIVJUSTICE		REGULAR	02/03/2015	72.00	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					845.12	
<b>Report Totals</b>					845.12	

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Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5804	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	02/03/2015	50.00	
5805	MONPOWER	MON POWER	REGULAR	02/03/2015	32.67	
5806	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	02/03/2015	123.01	
5807	MURPHYD	DEBORAH KAY MURPHY	REGULAR	02/03/2015	6.49	
5808	ODEPOT	OFFICE DEPOT	REGULAR	02/03/2015	121.99	
5809	RICOH	RICOH USA INC	REGULAR	02/03/2015	350.44	
5810	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	02/03/2015	26.52	
5811	SUDDENLINKD	SUDDENLINK	REGULAR	02/03/2015	62.00	
5812	WVDIVJUSTICE		REGULAR	02/03/2015	72.00	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					845.12	
<b>Report Totals</b>					845.12	

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1522	MARSHALLB	BRENDA MARSHALL	REGULAR	02/03/2015	127.50	

MAGISTRATE COURT Bank Id 105 Totals

127.50

Report Totals

127.50

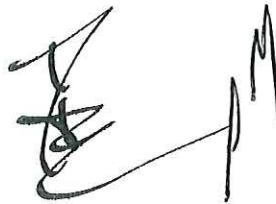


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1522	MARSHALLB	BRENDA MARSHALL	REGULAR	02/03/2015	127.50	

MAGISTRATE COURT Bank Id 105 Totals 127.50

Report Totals 127.50



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6084	DIRECTV	DIRECTV	REGULAR	02/03/2015	6.36	
6085	DOMINIONH	DOMINION HOPE	REGULAR	02/03/2015	142.26	
6086	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	02/03/2015	26,707.30	
6087	MOTOROLA	MOTOROLA SOLUTIONS INC	REGULAR	02/03/2015	465.00	
6088	TESSCO	TESSCO TECHNOLOGIES	REGULAR	02/03/2015	1,884.19	
6089	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	02/03/2015	148,545.84	
<b>E-911 FUND Bank Id 107 Totals</b>					177,750.95	
<b>Report Totals</b>					177,750.95	

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6084	DIRECTV	DIRECTV	REGULAR	02/03/2015	6.36	
6085	DOMINIONH	DOMINION HOPE	REGULAR	02/03/2015	142.26	
6086	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	02/03/2015	26,707.30	
6087	MOTOROLA	MOTOROLA SOLUTIONS INC	REGULAR	02/03/2015	465.00	
6088	TESSCO	TESSCO TECHNOLOGIES	REGULAR	02/03/2015	1,884.19	
6089	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	02/03/2015	148,545.84	
<b>E-911 FUND Bank Id 107 Totals</b>					177,750.95	
<b>Report Totals</b>					177,750.95	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1578	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	01/30/2015	81,777.11	
1579	CHILD	CHILD SUPPORT ENF DIV	REGULAR	01/30/2015	1,814.60	
1580	FSA	TASC	REGULAR	01/30/2015	3,030.00	
1581	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	01/30/2015	25,823.54	
1582	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	01/30/2015	692.81	
1583	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	01/30/2015	29,897.61	
157550	AMERICAN	AFLAC	REGULAR	01/30/2015	275.34	
157551	EQUITABLE	AXA EQUITABLE	REGULAR	01/30/2015	23.76	
157552	INGNATIONAL	VOYA FINANCIAL	REGULAR	01/30/2015	45.00	
157553	MOVUNITED	UNITED WAY ALLIANCE OF THE MOV INC.	REGULAR	01/30/2015	45.00	
157554	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	01/30/2015	2,885.83	
157555	PHEAA	PHEAA	REGULAR	01/30/2015	137.39	
157556	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	01/30/2015	15,691.00	
157557	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	01/30/2015	1,447.52	
157558	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	01/30/2015	62.00	
157559	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	01/30/2015	613.98	
157560	CONSECOLIFE	CONSECO LIFE INSURANCE COMPANY	REGULAR	01/30/2015	169.04	
157561	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	01/30/2015	551.38	
157562	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	01/30/2015	11.78	

**GENERAL FUND Bank Id 101 Totals**

164,994.69

**Report Totals**

164,994.69

E
PM

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1578	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	01/30/2015	81,777.11	
1579	CHILD	CHILD SUPPORT ENF DIV	REGULAR	01/30/2015	1,814.60	
1580	FSA	TASC	REGULAR	01/30/2015	3,030.00	
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1582	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	01/30/2015	692.81	
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157550	AMERICAN	AFLAC	REGULAR	01/30/2015	275.34	
157551	EQUITABLE	AXA EQUITABLE	REGULAR	01/30/2015	23.76	
157552	INGNATIONAL	VOYA FINANCIAL	REGULAR	01/30/2015	45.00	
157553	MOVUNITED	UNITED WAY ALLIANCE OF THE MOV INC.	REGULAR	01/30/2015	45.00	
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157555	PHEAA	PHEAA	REGULAR	01/30/2015	137.39	
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157557	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	01/30/2015	1,447.52	
157558	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	01/30/2015	62.00	
157559	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	01/30/2015	613.98	
157560	CONSECOLIFE	CONSECO LIFE INSURANCE COMPANY	REGULAR	01/30/2015	169.04	
157561	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	01/30/2015	551.38	
157562	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	01/30/2015	11.78	
<b>GENERAL FUND Bank Id 101 Totals</b>					164,994.69	
<b>Report Totals</b>					164,994.69	




STATE OF WEST VIRGINIA  
COUNTY OF WOOD

}


TO-WIT:

2/9/15  
7/16

I, JERRY MARTIN, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of LUBECK PUBLIC SERVICE DISTRICT in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 6<sup>th</sup> day of February, 2015.



County Commission of Wood County