

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 12, 2015

PRESENT: STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Stephanie L. Rexroad and for Richard Smith.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Bob Enoch, Wood County Historian, to discuss the Kincheloe/Vandivier family cemetery that is located within the County Cemetery. Mr. Enoch requested the cemetery be moved to a sixteen foot section instead of the large area currently being utilized. Mr. Enoch stated he will be back at a future meeting with more information prior to the Commission making a decision.

At 9:38 A.M., the County Commission met with Rich Shaffer, Wood County Assessor to set the schedule for the Board of Review and Equalization. (Order A/Board of Review).

At 10:00 A.M., the County Commission opened sealed bids for the demolition of property located at 643 Hill Street, Parkersburg, WV. The County Commission took said bids under advisement. (Order M/3018)

At 10:11 A.M., the County Commission went into Executive Session under WV Code, Chapter 6, Article 9A- 4 of 1931, Section 2a with Marty Seufer, County Administrator, Rich Shaffer, Assessor and Wendy Greve, Attorney (via telephone). They adjourned said Executive Session at 10:19 A.M. (Order M/3019)


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/Board of Review, A/1383, A/1384, A/1385, M/3014, M/3015, M/3016, M/3017, M/3018, M/3019

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:45 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled January 12, 2015.

Wood County Commission Meeting
Held January 12, 2015

Please Print

1.	BoB Enuh WCHAS
2.	Carl Janner
3.	Rich Shaffer Assessor
4.	Tiffany Phillips Tim Graham Excavating LLC
5.	Stacey Fleak
6.	John Reed
7.	Jim Miraece CASONS Bulky D
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Wood County Commission
Agenda

01/12/2015

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Update on Kincheloe/Vandivier and Wood County Cemetery	Bob Enoch
	Consider schedule for Board of Review and Equalization	
	Update on employee complaint/discipline as previously on 10/16/14 agenda	
10:00 A.M.	Bid opening for demo at 643 Hill Street, Parkersburg	John Reed STACEY FLEAT
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

1/12/15
71/3

JANUARY 12, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: REVIEW AND EQUALIZATION OF REAL AND PERSONAL
PROPERTY BY THE WOOD COUNTY COMMISSION

ORDER

Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, THE COUNTY COMMISSION OF WOOD COUNTY, will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 2015 on the following dates: January 30, 2015 at 4:00 o'clock P.M., the Assessor shall submit the property books for the current year. Taxpayers may come before the Board of Review and Equalization February 2, 5, 9 and 12, 2015, with each session beginning at 10:00 o'clock A.M. until 12:00 Noon, and if needed, afternoon appointments on said dates. Appointments will be available February 5, 2015 from 5:00 P.M. to 7:00 P.M. by appointment only. Appointments also will be available if needed for residential property only, beginning on the 17th day of February, 2015, (Saturdays and Sundays excepted) beginning at 10:00 o'clock A.M. until 12:00 o'clock Noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M. and concluding at 3:00 o'clock P.M. on the 23rd day of February, 2015 for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. Appointments for all hearings must be made through the County Administrator's Office.

The County Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which were omitted by the Assessor. They shall correct all errors in the names of persons, in the description of value of property and they shall cause to be done whatever else may be necessary to make the valuation comply with the provisions of this

Chapter; but, in no case, shall any questions of classification or taxability be considered or reviewed.

IF ANY PERSON FAILS TO APPLY FOR RELIEF IN THIS MATTER, HE SHALL HAVE WAIVED HIS RIGHT TO ASK FOR CORRECTION IN HIS ASSESSMENT LIST FOR THE CURRENT YEAR, AND SHALL NOT, THEREAFTER, BE PERMITTED TO QUESTION THE CORRECTNESS OF HIS LIST AS FINALLY FIXED BY THE COUNTY COMMISSION, EXCEPT ON APPEAL TO THE CIRCUIT COURT.

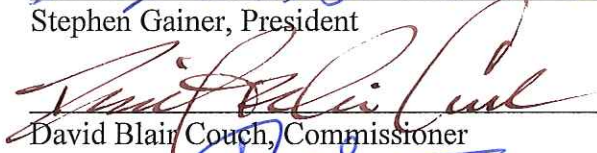
The County Commission will tour properties and adjourn Sine Die on February 23, 2015.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

A/Board of Review

1/12/15
71/4

JANUARY 12, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 15-CC-09. SAID REQUEST IS IN THE AMOUNT OF \$34,655.40.

ORDER

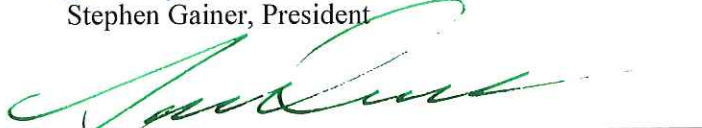
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 15-CC-09. Reimbursement is in the amount of thirty four thousand six hundred fifty-five dollars and forty cents (\$34,655.40) for the month of November, 2014. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

1/12/15
7/1/4

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
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RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 15-CC-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 11/1/14 TO: 11/30/14

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$34,655.40
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$34,655.40

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President, Wood County Commission
 TYPED NAME & TITLE
 (Authorized Official or Grant Financial Officer ONLY)

Stephen Gainer 1/12/15
 SIGNATURE DATE

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
 _____ Initials _____ Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ Date _____ Program Accountant

1/12/15
7/14

JANUARY 12, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 15-CC-09. SAID REQUEST IS IN THE AMOUNT OF \$1,050.22.

ORDER

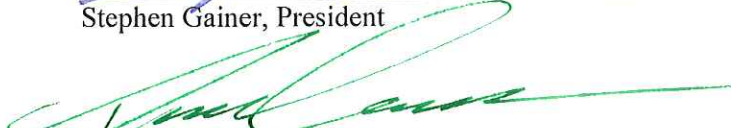
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 15-CC-09. Reimbursement is in the amount of one thousand fifty dollars and twenty-two cents (\$1,050.22) for the months of July through August, 2014. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

1/12/15
7/14

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
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RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 15-CC-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 7/1/14 TO: 8/31/14

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$1,050.22
Travel/Training	-0-
Space	-0-
Other	
Equipment	-0-
TOTAL	\$1,050.22

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President, Wood County Commission
TYPED NAME & TITLE


 SIGNATURE 1/12/15
 DATE

(Authorized Official or Grant Financial Officer ONLY)

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

 Date Program Accountant

1/12/15
7/14

JANUARY 12, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE COURT SECURITY PROGRESS REPORT FOR GRANT NUMBER 14-CS-23. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Monthly Progress Report in regard to the Court Security Grant Number 14-CS-23. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2014. The Request for Reimbursement form, the Financial Recap and the Project Financial Report are being submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

1/2/15
7/14

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
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RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 14-CS-23
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 12/1/14 TO: 12/31/14

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
14-CS-23	\$-0-
TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President, Wood County Commission *Stephen Gainer* 1/8/15
 TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
Date Program Accountant

1/12/15
7/1/4

JANUARY 12, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO SIGN THE REVISED REQUEST FOR REIMBURSEMENT IN REGARD TO THE TRAIL GRANT NUMBER S354-FOR/TB-1.00. SAID REVISED REQUEST IS IN THE AMOUNT OF \$4,523.76

ORDER


On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Revised Request for Reimbursement in regard to the Trail Grant Number S354-FOR/TB-1.00. Reimbursement is in the revised amount of four thousand five hundred twenty-three dollars and seventy-six cents (\$4,523.76) for the month of November, 2014. In addition to the Revised Request for Reimbursement, the Financial Summary, Progress Report and Invoices are being submitted to the WV Division of Highways, Charleston, West Virginia.

A copy of the Revised Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Trail Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

1/12/15
714

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

DATE: January 07, 2015
INVOICE #: 14- REVISED
INVOICE PERIOD: November 01, to November 30, 2014
TO: Elizabeth Williams, Project Manager
WVDOH, Planning and Administration Division
Building 5, Room A-863
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305
FROM: Wood County Commission
FEIN#: 55 6000 417
PROJECT: Project Name: Fort Boreman Historical Park Trail
State Project Number: S354-FOR/TB-1.00
Federal Project Number: NRT-2011(047)D
DESCRIPTION: REVISED November 2014 summary and request for reimbursement.

INVOICE INFORMATION:

- A. Total funds available for project: \$98,353.00
- B. Total funds reimbursed prior to attached invoice(s): \$71,931.71
- C. Total funds remaining prior to attached invoice(s): \$26,421.29
- D.
- E. Total amount of attached invoice(s): \$4523.76
- F. Percentage payment requested: 100%
- G. Total amount to be paid to sponsor: \$4523.76
- H. Total funds remaining after payment of attached invoice(s): \$21,897.5

Wood County Commission certifies that the attached invoices represent work that has been satisfactorily completed, **and paid for.**

Stephan Gainer Wood Co. Commission President 1-12-15
 Name Title Date

JANUARY 12, 2015

1/12/15
71/5

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2014. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

JANUARY 12, 2015

1/12/15
7/5

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR
REIMBURSEMENT IN REGARD TO THE GOVERNOR'S
HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-406.
SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2014. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

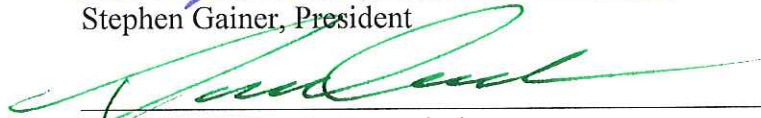
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

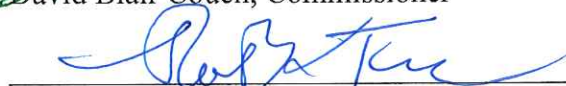
THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

1/12/15
7/1/15

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1503406 Grant Number: F15-HS-03-406 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 12/1/14 - 12/31/14
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President 1/8/2015

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

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(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

JANUARY 12, 2015

1/12/15
7/15

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-DOHWZ. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

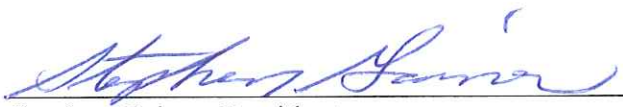
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-DOHWZ. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2014. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

1/12/15
7/15

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1503DOHWZ Grant Number: F15-HS-03-DOHWZ FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 12/1/14 - 12/31/14
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President 1/8/2015

 (Typed Name And Title) (Signature) (Date)
 (Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

 (Date) (Director)

Purchasing/Accounts Payable Use Only

1/12/15
7/16

JANUARY 12, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR THE
DEMOLITION OF PROPERTY LOCATED AT 643 HILL STREET.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby OPEN sealed bids for the demolition of property located at 643 Hill Street, Parkersburg, West Virginia. Sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on December 16 and December 23, 2014. Sealed bids were received from the following:

1. J.C. Bosley Construction, Inc.
1 Bosley Avenue
Parkersburg, WV 26101
Bid Price - \$10,900.00
2. Tim Graham Excavating, LLC
2607 Beverly Street
Parkersburg, WV 26101
Bid Price - \$6,800.00
3. Empire Builders, Inc.
101 Empire Lake Drive
Parkersburg, WV 26101
Bid Price - \$10,500.00
4. Carl F. Tanner
Bid Price - \$9,500.00

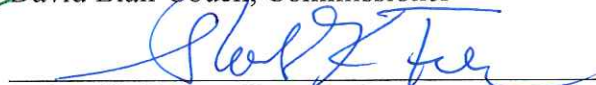
The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did RECEIVE said bids for review by the Wood County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

1/12/15
71/6

JANUARY 12, 2015

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 12TH day of January, 2015, at 10:11 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:


WHEREUPON, the said David Blair Couch, one of the Commissioners, Stephen Gainer, President of said Commission, and Robert K. Tebay, Commissioner met with Marty Seufer, County Administrator and Assessor, Rich Shaffer and Attorney Wendy Greve (conferenced in by telephone).


All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4 of 1931, section (2a).

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:19 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

Wood County Commission

aw

Erroneous Assessment Application

Tax Type: **Personal Property**

1/12/15

Tax Ticket: **421880**

7/1/3

Tax Year: **2014**

Upon the application of **SMITH RICHARD A** whose address is **435 WILLIAMS AVE WILLIAMSTOWN, WV 26187-1245** aggrieved by an erroneous assessment in **WILLIAMSTOWN District (13)**, in the County of **Wood**, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE 2010 CADILLAC ESCALADE WAS ASSESSED WHEN IN FACT IT HAD BEEN REMOVED FROM THE ASSESSMENT FORM. SUPPLEMENTAL TAX TICKET #80003461 SHOULD BE PAID. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of **WOOD** County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	4	599.28	2.710400	4	22,110
12/03/2014	PENDING EXONERATION	4	-599.28	2.710400	4	-22,110
			Adjusted Net Taxes			0
						Adjusted Net Value

X Richard A. Smith Taxpayer
304. 375. 6291
Prosecutor
Rick Shuff Assessor
Commissioner
County Commission President
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on January 10, 2015.

RECEIVED
 JAN 03 '14
 Court Administrator
 County Administrator

RECEIVED
 JAN 03 '14
 County Administrator

By: **Michell Cole**

Wood County Commission

Erroneous Assessment Application

Handwritten initials in red ink.

Tax Type: **Personal Property**

4/12/15
7/3

Tax Ticket: **416554**

Tax Year: **2014**

Upon the application of **REXROAD STEPHANIE L** whose address is **5604 OLD SAINT MARYS PIKE PARKERSBURG, WV 26104-8635** aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO TAXPAYER CLERICAL ERROR THEY DID NOT OWN THE 2006 CHEVROLET IMPALA ON JULY 1, 2013 THEY IN FACT HAD LEASED A VEHICLE FROM WARNER KIA AS OF NOVEMBER 19, 2012.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	3	82.90	2.210400	3	3,750
12/22/2014	PENDING EXONERATION	3	-80.24	2.210400	3	-3,630
			Adjusted Net Taxes			Adjusted Net Value
			2.66			120

Handwritten signature of taxpayer.

Taxpayer

304-464-4343

Handwritten signature of prosecutor.

Prosecutor

Handwritten signature of assessor.

Assessor

Handwritten signature of commissioner.

Commissioner

Handwritten signature of county commission president.

County Commission President

Handwritten signature of commissioner.

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *January 12, 2015.*

RECEIVED
Handwritten initials.
JAN 13 2015

County Administrator

12/23/14

Application Printed On

Monday, December 22, 2014 12:33 pm

By: Mitchell Cole

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5783	CITYOFSPENCER	SPENCER POLICE DEPARTMENT	REGULAR	01/09/2015	26.52	
5784	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/09/2015	59.25	
5785	MONPOWER	MON POWER	REGULAR	01/09/2015	812.39	
5786	MOUNTAINEERC	MOUNTAINEER GAS COMPANY	REGULAR	01/09/2015	185.70	
5787	PARKERSBU	PARKERSBURG UTILITY BOARD	REGULAR	01/09/2015	138.35	
5788	RUNYON	RUNYON LOCK SERVICE	REGULAR	01/09/2015	2.00	
5789	SUDDENLINKD	SUDDENLINK	REGULAR	01/09/2015	60.00	
COMM. CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,284.21	

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JCC

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1566	MONPOWER	MON POWER	REGULAR	01/09/2015	9,380.07	
1567	DENTAL	RENAISSANCE	REGULAR	01/09/2015	2,970.70	
157421	ASTORG	ASTORG MOTOR CO	REGULAR	01/09/2015	93.43	
157422	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	01/09/2015	4,211.00	
157423	BATTERIES	BATTERIES DIRECT	REGULAR	01/09/2015	287.60	
157424	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	01/09/2015	750.00	
157425	CARQUEST	CARQUEST	REGULAR	01/09/2015	40.64	
157426	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	01/09/2015	305.35	
157427	CORAMS	CORAMS	REGULAR	01/09/2015	500.00	
157428	CRUM G	GWEN CRUM	REGULAR	01/09/2015	21.26	
157429	CWS	CWS	REGULAR	01/09/2015	496.49	
157430	DISH	DISH NETWORK	REGULAR	01/09/2015	81.62	
157431	DOMINIONH	DOMINION HOPE	REGULAR	01/09/2015	2,041.75	
157432	FRONTIERWV	FRONTIER WEST VIRGINIA INC	REGULAR	01/09/2015	3,230.00	
157433	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	01/09/2015	209,534.50	
157434	JULIA-ANN	JULIA-ANN SQUARE HISTORIC DISTRICT	REGULAR	01/09/2015	1,250.00	
157435	KESTERSON	KESTERSON CLEANERS	REGULAR	01/09/2015	566.12	
157436	LIFE	DEARBORN NATIONAL	REGULAR	01/09/2015	1,168.62	
157437	MARKSR	REBECCA MARKS	REGULAR	01/09/2015	38.85	
157438	MID ATLANTIC	MID ATLANTIC BUSINESS COMMUNICATIONS	REGULAR	01/09/2015	881.60	
157439	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/09/2015	130.00	
157440	ODEPOT	OFFICE DEPOT	REGULAR	01/09/2015	281.49	
157441	OGDEN	PARKERSBURG NEWS	REGULAR	01/09/2015	1,250.00	
157442	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	01/09/2015	11,106.81	
157443	P-WCVCB	GREATER PARKERSBURG CONVENTION & VISITORS	REGULAR	01/09/2015	27,980.01	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
157444	RICOH	RICOH USA INC	REGULAR	01/09/2015	485.78	
157445	SHAWLIND	SHAWVER LINDSEY A	REGULAR	01/09/2015	71.05	
157446	SMITH JODI	JODI SMITH	REGULAR	01/09/2015	17.76	
157447	STEVENS J	JOHN STEVENS	REGULAR	01/09/2015	1,128.33	
157448	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	01/09/2015	242.70	
157449	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/09/2015	5,512.51	
157450	TIANO M	TIANO-KNOPP ASSOC, INC.	REGULAR	01/09/2015	411.72	
157451	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	01/09/2015	326.90	
157452	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	01/09/2015	2,500.00	
157453	VISION	VISION SERVICE PLAN (WV)	REGULAR	01/09/2015	3,207.19	
157454	WATERBOY	WATERBOY LLC	REGULAR	01/09/2015	22.00	
157455	WOLFE CAM	WOLFE CAMPER SALES	REGULAR	01/09/2015	102.00	
157456	WOOD CO R	WOOD COUNTY RECREATION COMMISSION	REGULAR	01/09/2015	16,250.00	
157457	WOOD CO S	WOOD CO SENIOR CITIZENS ASSOCIATION INC.	REGULAR	01/09/2015	8,750.00	
157458	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	01/09/2015	19,033.00	
GENERAL FUND Bank Id 101 Totals					336,658.85	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1207	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	01/09/2015	1,430.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					<u>1,430.00</u>	

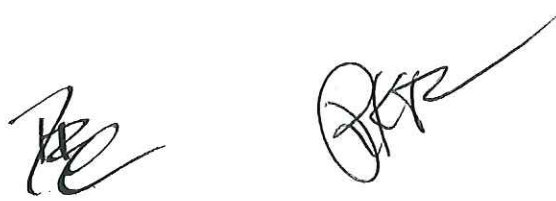


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
723	CASTO	CASTO & HARRIS, INC.	REGULAR	01/09/2015	1,728.75	

DOG FUND Bank Id 103 Totals

1,728.75

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6067	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	01/09/2015	149,313.65	
6068	PHSI	PURE WATER FINANCE	REGULAR	01/09/2015	59.00	
E-911 FUND Bank Id 107 Totals					149,372.65	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3158	DIGITAL C	DIGITAL CONNECTIONS	REGULAR	01/09/2015	197.67	
3159	KESTERSON	KESTERSON CLEANERS	REGULAR	01/09/2015	22.83	
3160	TELEPAGE	TELEPAGE	REGULAR	01/09/2015	71.70	
HOME CONFINEMENT Bank Id 108 Totals					<u>292.20</u>	

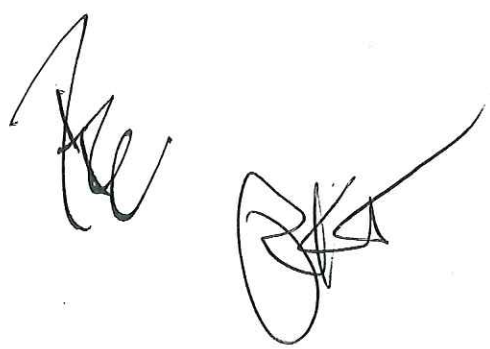


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1564	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	01/07/2015	97,536.29	
1565	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	01/07/2015	29,216.03	
157420	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	01/07/2015	2.00	

PAYROLL FUND Bank Id 101 Totals 126,754.32

Report Totals 126,754.32



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