

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 9, 2015

PRESENT: STEPHEN GAINER, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of February 19 and 23, 2015.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Toni Tiano, Grant Consultant and Hernando Escandon, Director of the Day Report Center. They first discussed the Memorandum of Understanding between Jackson County Day Report Center and the Kanawha Institute for Social Research and Action (KISRA). Mr. Escandon requested permission to allow KISRA to provide programs to the clients at no cost to the DRC or to the client's initial referral source. The County Commission approved the request. A copy of a memorandum from Mr. Escandon is attached to these minutes.

They then discussed an Application for a Community Resources Grant in the amount of \$589,297.00 on behalf of the Wood County Day Report Center. The County Commission approved the Application. (Order A/1434)

At 9:40 A.M., the County Commission met with Sharon Kesselring from the Red Cross. Ms. Kesselring discussed free apps for phones and gave an update on the Red Cross's efforts. Handouts from Ms. Kesselring are attached to these minutes. The County Commission approved a Proclamation in regard to March being American Red Cross Month, 2015 (Order A/1426)

At 9:50 A.M., the County Commission met with Jarrett Atkinson who discussed the upcoming Future Farmers of America (FFA) ham and bacon sale.

Commissioner Couch gave an update on the Wood County Recreation Commission and property on Larkmead Road.

The County Commission, upon a motion duly made, seconded and passed appointed Shawn Graham, Chief of Police for the City of Williamstown, to the Wood County Local Emergency Planning Committee and the Wood County E-911 Advisory Board. Shawn Graham was sworn in as a member of the Wood County 911 Advisory Board and the Wood County Local Emergency Planning Committee. (Orders A/1427 and A/1428)

The County Commission announced that two vacancies exist on the Wood County Fire Board. (Order A/1429)

The County Commission, upon a motion duly made, seconded and passed, approved the hiring of Kyla Smith as a part-time Assistant Victim Advocate in the Prosecuting

Attorney's Office and the hiring of Jonathan P. Smith as a Wood County Holding Center Officer. Mr. Smith was sworn in.

The County Commission stated they will work on the budget for next fiscal year on Monday and Thursday.

Commissioner Tebay gave an update on the Wood County Airport Authority.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1426, A/1427, A/1428, A/1429, A/1430, A/1431, A/1432, A/1433, A/1434M, M3040, M/3041 and M/3042

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:26 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled March 2, 2015.

Wood County Commission Meeting
Held March 9, 2015

Please Print

1.	Toni Tano
2.	HERNANDO ESCANDON
3.	SHARON KESSERING
4.	Jarrett Atkinson
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Wood County Commission
Agenda

3/9/2015

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss and consider Memorandum of Understanding between Jackson County Day Report Center and Kanawha Institute for Social Research and Action (KISRA); Discuss Day Report Center Grant	Toni Tiano, Grant Consultant; Hernando Escandon, Day Report Center Director
	Update on the Red Cross	Sharon Kesselring
	Public Speaking – FFA ham and bacon sale	Jarrett Atkinson
	Discuss and consider Wood County Recreation and property on Larkmead Road	
	Consider appointment of Chief Shawn Graham to the Local Emergency Planning Committee and E-911 Telecommunications Board	
	Announce vacancies on the Wood County Fire Board	
	Consider Request to Hire Kyla Smith as a part-time Assistant Victim Advocate in the Prosecuting Attorney's Office - \$8.25 per hour Consider Request to Hire Jonathan Paul Smith as a Holding Center Officer - \$24,000.00/yr	
	Discuss Budget	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

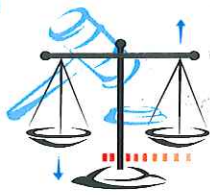
Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 916 Market Street, Parkersburg, WV 26101

304-422-8570 * Fax: 304-422-8579

To: Wood County Commission
From: Hernando Escandón, DRC Director *HE*
Date: 3/3/15
Re: Proposed Memorandum of Understanding

Our Jackson County site was recently contacted by representatives of the Kanawha Institute for Social Research & Action (KISRA). They are seeking permission to provide our Jackson County clientele with several group treatment programs which our current employees do not have the requisite training to offer. Because KISRA receives funding for providing these programs, all of them would be offered at no cost to the clients, to the DRC, or to the client's initial referral source.

I refer you to the attached proposed memorandum of understanding (M.O.U.) we received from KISRA for your review and consideration. It should be noted that KISRA has entered into similar agreements with several other DRCs in the state. If necessary, KISRA has indicated a willingness to modify this agreement to whatever specifications you might prefer.

It has come to my attention that other Jackson County agencies, particularly the local branch of Child Protective Services (CPS) have expressed enthusiasm for this potential agreement. CPS representatives have also conveyed a willingness to send additional referrals to our Jackson County site if this agreement is implemented. At the present time, many of these potential referrals are sent to other providers (at least some of whom charge a fee to the client or to CPS).

My review of the proposed M.O.U. identified no financial or other obligations on the part of the DRC if it is agreed to. Furthermore, there is no specified length of time that it must remain in effect, and no language prohibiting us from immediately terminating the agreement in the event that it was to become misaligned with our agency's best interests.

I will be happy to provide any other information which you deem necessary in order to decide on this proposal as quickly as possible.

Memorandum of Understanding WV Pathways to Responsible Fatherhood Initiative

This Memorandum of Understanding, (hereafter called MOU), made this twenty third day of Feb, 2015 and effective from Feb 23, 2015 through Feb 23, 2016, by and between the Kanawha Institute for Social Research & Action, Inc. (KISRA) and Mid Ohio Valley Community Corrections, Jackson County Center hereby establishes that KISRA and Mid Ohio Valley Community Corrections, Jackson County Center agree as follows:

KISRA will:

- Conduct risk (of recidivating) assessments.
- Provide case management services.
- Implement the responsible fatherhood, healthy marriage and economic stability elements of the initiative.
- Collaborate with training partners on vocational training.
- Provide wrap around and support services.
- Screen candidates for transitional jobs, arrange and pay for temporary paid work experiences/transitional jobs for up to 8 weeks.
- Follow-up with employers to identify workplace issues and procedures for addressing these issues with all work experiences/transitional jobs participants.
- Comply with the State of West Virginia requests for further action if any individual employed by KISRA is known to be delinquent on child support obligations.

Mid Ohio Valley Community Corrections, Jackson County Center will:

- Make referrals to KISRA.
- Keep a supply of program promotional materials on display for customers
- Identify a single point of contact for KISRA staff working on this program.
- Arrange for KISRA staff to provide on-site information sessions to prospective applicants.
- Provide information needed by KISRA staff and evaluators.

KISRA and Jackson County Day Report shall hold all information confidentially regarding program participants and shall only release such information in cooperation with law enforcement investigation in compliance with local and state laws and statutes.

In witness whereof, the parties hereto have caused this MOU to be executed as of the day and year listed above.

Kanawha Institute for Social Research & Action, Inc.
131 Perkins Avenue, Dunbar, WV 25064

By: _____
Dr. Michelle Foster, CEO

Date: _____

Mid Ohio Valley Community Corrections, Jackson County Center
222 Main Street, Ripley, WV 25271

By: _____
Hernando Escandón, Director

Date: _____

By: _____
Jeanette Easthom, Site Coordinator

Date: _____

Reclaim Your Place!

FREE CLASSES



PARENTING

Responsible parenting (10 Sessions) 20 hours of research based curriculum and learner-centered activities to prepare parents to prioritize, parent and protect their children.

BENEFITS

- > Certificate upon completion of 80% of classes
- > \$25 incentive check for 100% completion

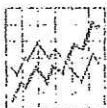


MONEY MANAGEMENT

Dave Ramsey Financial Wellness (13 sessions) 20 hours of entertaining, lively finance topics.

BENEFITS

- > Certificate upon completion of 80% of classes
- > \$25 incentive check for 100% completion
- > Participate in KISRA's matched savings program (save \$500, KISRA adds \$4,000)



WORKFORCE READINESS

Getting the Job You Really Want (10 sessions) 20 hours of solid, useful information from job search methods to interview skills and more...

BENEFITS

- > Certificate upon completion of 80% of classes
- > \$25 incentive check for 100% completion
- > Professional resume completed and job searching



WITHIN MY REACH

Healthy Relationships (13 sessions) 20 hours. Recognize relationship risks and strategies for lowering risks when choosing friends and partners. Research based with learner-centered activities.

BENEFITS

- > Certificate upon completion of 80% of classes
- > \$25 incentive check for 100% completion



DOMESTIC VIOLENCE AWARENESS

Awareness and Prevention (4 sessions) 8 hours. Recognize what DV is and how it impacts children, other family members and friends.

BENEFITS

- > Certificate upon completion of 80% of classes

DON'T MISS OUT

on these great opportunities to get your life back on track!

Location:

3232 Winfield Road,
Winfield, WV

Program Specialists:

Dawn Tomer | 304-412-2188
Harriett Way | 304-412-2962

OFFERED BY KISRA
(Kanawha Institute for Social
Research & Action)

KISRA

Championing Positive Community Change

131 Perkins Avenue | Dunbar, WV 25064
304.768.8924 | KISRA.org

The Kanawha Institute for Social Research & Action, Inc. (KISRA) is a faith-motivated initiative that was started by Ferguson Memorial Baptist Church in 1993. Through the program areas of Health, Employment, Asset Development, and Learning KISRA works to HEAL and strengthen families.

Curriculum Check List

Financial Peace, Getting the Job, Parenting, Domestic Violence Awareness

Financial Peace	Getting the Job	PIO
#1 Super Savings 2 hrs	#1 Introduction	#1 Parenting: Getting Acquainted
#2 Relating with Money	#2 Employer Wants	#2 Parenting: Effective Speaking Skills
#3 Cash Flow	#3 Know Your Skills	#3 Parenting: Effective Listening Skills
#4 Dumping Debt	#4 Job Objective	#4 Parenting: Problem Solving Skills
#5 Understanding Insurance	#5 Getting Organized	#5 Parenting: Bonding Through Play and Reading
#6 Investing Basics	#6 Job Search	#6 Parenting: The Child's Job and Parents Job
#7 Retirement Planning	#7 Resumes/Cover Ltrs	#7 Parenting: Directions and Encouragement
#8 Real estate/Mortgages	#8 Interviewing Phases	#8 Parenting: Rewards and Consequences
#9 Credit Bureaus	#9 Interviewing Questions	#9 Parenting: Time Out and Privilege Removal
#10 Impact of Marketing	#10 Keeping the Job	#10 Parenting: Healthy Adult Relationships
#11 Power of Negotiating		
#12 Career Planning		
#13 Power of Giving		
Domestic Violence Awareness	<i>closed</i>	
#1 What is Domestic Violence?		
#2 What is Coercive Control		
#3 Impact of DV on Children		
#4 Equal & Respectful Relationships		

PCP

1 hr
1XWK

Monday
12-3

Financial Peace / Getting the Job
10-7 WKS

Parenting
9:00-11:00

9-12
Parenting
DV



American Red Cross
West Virginia Region

113 Lakeview Drive
Charleston, WV 25313
(304) 340-3650
www.redcrosswv.org

Dear Community Partners:

I sincerely hope your 2015 is off to a safe and healthy start. This letter is sent in an effort to keep our key partners informed and up to date on all of our contact information and locations to serve the communities throughout West Virginia. The American Red Cross has been transforming its operations to meet the growing demand for our services while making the best use of donor dollars. In the past few years, the demand for our services has grown and we must provide more robust and consistent services across the state of West Virginia. While maintaining fewer buildings in strategic locations to help our staff and volunteers serve every community, we also aim to increase both the number of clients served and the resources made available to them by adding more community volunteers and giving them leadership roles for the Red Cross in their communities.

The statewide Red Cross structure allows us to deliver services more efficiently and effectively with service across the state. Please see the map of our Red Cross locations in West Virginia with contact information. Our transformation will include consolidating operations into four chapters headquartered in Beckley, Charleston, Morgantown and Parkersburg. There will also continue to be offices in Bluefield, Elkins, Huntington, Kearneysville, Ronceverte and Wheeling. Blood drives are held throughout the state and you can learn of one in your area by calling 1-800-GIVE-LIFE or by visiting redcrossblood.org. Health & Safety courses are available throughout the state as well and you can visit redcross.org for courses in your area.

Please contact the Red Cross in your area if a disaster occurs. From floods and tornadoes to the all too common home fire, the Red Cross is here to serve. Last year, Red Cross workers provided services to West Virginians impacted by home fires, floods and other disasters. We will continue to be here today, tomorrow and in the weeks, months and years ahead to deliver these much needed services to our communities and neighbors. Thank you for being a valued partner of the Red Cross in serving our communities. For any questions, please feel free to contact Karen Allen, Regional Disaster Officer at (304) 340-3650.

Sincerely,

A handwritten signature in black ink, appearing to read "Erica Mani".

Erica Mani
Regional Chief Executive Officer



The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

The American Red Cross, through its strong network of volunteers, donors and partners, is always there in times of need. We aspire to turn compassion into action so that...

- ...all people affected by disaster across the country and around the world receive care, shelter and hope;
- ...our communities are ready and prepared for disasters;
- ...everyone in our country has access to safe, lifesaving blood and blood products;
- ...all members of our armed services and their families find support and comfort whenever needed; and
- ...in an emergency, there are always trained individuals nearby, ready to use their Red Cross skills to save lives.

We reaffirm our commitment to the Fundamental Principles of the International Red Cross and Red Crescent Movement and add to these principles five values that are essential to our continued success in meeting our mission.

Compassionate: We are dedicated to improving the lives of those we serve and to treating each other with care and respect.

Collaborative: We work together as One Red Cross family, in partnership with other organizations, and always embrace diversity and inclusiveness.

Creative: We seek new ideas, are open to change and always look for better ways to serve those in need.

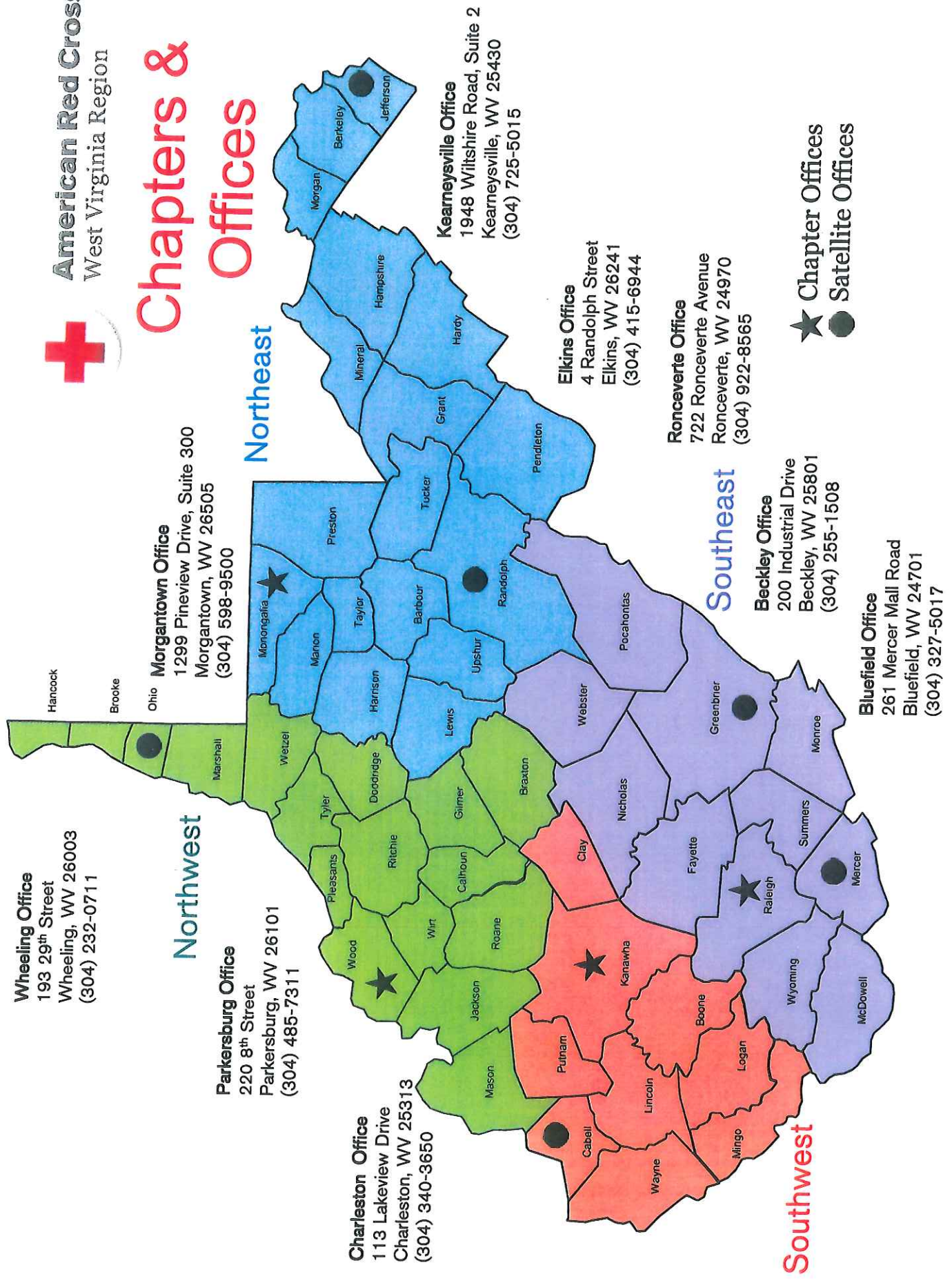
Credible: We act with integrity, are transparent guardians of the public trust and honor our promises.

Committed: We hold ourselves accountable for defining and meeting clear objectives, delivering on our mission and carefully stewarding our donor funds.



American Red Cross
West Virginia Region

Chapters & Offices



Wheeling Office
193 29th Street
Wheeling, WV 26003
(304) 232-0711

Morgantown Office
1299 Pineview Drive, Suite 300
Morgantown, WV 26505
(304) 598-9500

Parkersburg Office
220 8th Street
Parkersburg, WV 26101
(304) 485-7311

Charleston Office
113 Lakeview Drive
Charleston, WV 25313
(304) 340-3650

Kearneysville Office
1948 Wiltshire Road, Suite 2
Kearneysville, WV 25430
(304) 725-5015

Elkins Office
4 Randolph Street
Elkins, WV 26241
(304) 415-6944

Ronceverte Office
722 Ronceverte Avenue
Ronceverte, WV 24970
(304) 922-8565

Beckley Office
200 Industrial Drive
Beckley, WV 25801
(304) 255-1508

Bluefield Office
261 Mercer Mall Road
Bluefield, WV 24701
(304) 327-5017

★ Chapter Offices
● Satellite Offices



Heroes for Fire Victims



"Two families a day, on average, in West Virginia lose everything in a devastating home fire. Together, you and the Red Cross can be there to support their recovery."

— Erica Mani, CEO
WV Region of the American Red Cross

Help families devastated by home fires in your community!

24 hours a day, 7 days a week Red Cross volunteers are on call to help those affected by home fires by providing temporary shelter, food, clothing, shoes, mental health counseling and access to health services. Please consider a gift to the Red Cross of \$2,500 to assist two families of four displaced by a home fire. You can help fire victims get back on their feet by becoming a **RED CROSS HERO!**

Fire Safety Tips

- Keep flammable items at least three feet away from anything that gets hot.
- Never smoke in bed and keep matches and lighters away from children.
- Keep flammable items like towels and clothing away from the stove.
- Keep a fire extinguisher in the kitchen and get training on how to use it.
- Keep blankets, curtains, furniture and other flammable items away from heaters.
- Plug heaters directly into a wall socket and unplug when not in use.
- Never overload electrical outlets.
- Avoid running cords under carpets and furniture.
- Install smoke alarms on every level of your home, including sleeping areas.
- Test and dust smoke alarms monthly. Change batteries when you change your clocks and replace the alarms every ten years.
- Make a fire escape plan with two exits out of every room and identify an outside meeting place to gather after escaping.
- Remember to GET OUT, STAY OUT and Call 9-1-1.



Contact your local Red Cross for more information at redcrosswv.org.

American Red Cross



American Red Cross West Virginia Region

Home Fire Assistance from the Red Cross

For individuals and families who have experienced a home fire, the Red Cross offers FREE services that can meet immediate basic needs and help in recovery. The Red Cross provides assistance regardless of whether the individual or family has insurance. Specially trained Red Cross caseworkers make the determination as to client needs and appropriate assistance; there are a number of ways we can help.

Red Cross Services Include:

- + Food
- + Clothing and Shoes, Including Seasonal Garments (Winter Coat, Gloves, Boots)
- + Lodging (Average of 3 Nights Hotel Stay or Disaster Sheltering For Larger Events)
- + Infant Formula & Supplies, Portable Crib and Baby Linens
- + Assistance with Securing New Housing or Repairing Minor Damage
- + Cleaning and Laundry Supplies, Toiletries and Other Bulk Items
- + Health Services (Replacement of Medications, Eye Glasses, and Functional Needs Equipment Lost in the Fire)
- + Mental Health Services
- + Information and Referral for Needs Beyond the Scope of Red Cross Disaster Services
- + Emergency Communications to Deployed Military Members Notifying Them of the Incident



Thank you for your help in reaching those in need.
We invite you to contact your local Red Cross 24/7/365.

www.redcrosswv.org



Finding help and comfort after a flood –thanks to you

Viola Brown was still in bed when her good friend called her frantically to warn her about flooding in her neighborhood. “I knew that it had been raining all night long, but that’s not the first time this has happened,” Viola said. She made it to the stop sign at the end of her street when she saw a wall of water coming towards her. When she looked back, her house was halfway submerged in water.

In the early morning hours on Halloween, Viola’s neighborhood was hit with a storm that brought record rainfall and caused devastating flash floods. The American Red Cross set up a shelter, and volunteers provided comfort, hope and overnight stays for families displaced by the floods.

Finding compassion in others

When Viola got to the Red Cross shelter, she was cold and wet. She’d lost her glasses and shoes in the flood. A volunteer gave her a blanket and a voucher to get new glasses. “Everything was moving at warp speed. There were so many people around, so many people who needed help,” Viola said. In the weeks following the flood, Red Cross workers continued to serve meals and snacks and provide relief items such as cleanup kits, air mattresses and comfort kits.

While staying at the shelter, Viola was struck by the care of the Red Cross volunteers. At night, they would stay awake to make sure everyone had all they needed. “They were so responsive,” Viola said. “This is the first time in my life I’ve



Viola is so thankful for the comfort and care she received while at a Red Cross shelter.

“I never thought I would have need of these services. The Red Cross was excellent.”
— Viola Brown

had to rely on other people for my basic needs, and they have just been marvelous.”

Every day, the Red Cross helps people affected by disasters large and small. We do this through the power of volunteers and the generous support of donors like you. To support the Red Cross in your neighborhood, please visit redcross.org/wv/charleston

Inside

P2 A message from Gail J. McGovern



P3 Winter preparedness tips



P4 Saving a life with Red Cross CPR training



Red Cross volunteers and the neighbors they help depend on the generosity of friends like you. To show your support today, please visit redcross.org/wv/charleston



A message from the President and CEO

Your generosity touches lives

As 2014 draws to a close, I can't help but think back on how much you helped us accomplish this year. Your support changed lives. Families who found themselves in need received critical help every single day, because of supporters like you.

The stories in this issue of *Crossnotes* show how your generosity makes so much possible. From providing shelter after a flood to offering emotional support to cope with the trauma of disaster to helping military families reconnect after deployment, the Red Cross is there.

We don't know what 2015 will bring. But we can find inspiration in the story of Shannon, a Red Cross volunteer who decided to give back after receiving help, and Jeff and Michael who used their CPR training to save a life. Whatever challenges a new year will bring, your support ensures we are ready.

You make our work possible. Thank you.

Gail J. McGovern
President and CEO
American Red Cross

Red Cross disaster response: beyond food and shelter

When disaster strikes, people count on the American Red Cross to be there to help provide immediate food and shelter. However, Red Cross disaster relief does so much more to assist families in resuming their normal daily activities after an emergency hits.

Resources for recovery

When someone has been impacted by a disaster, large or small, the first person they often see is a Red Cross Disaster Action Team (DAT) volunteer. These trained workers are prepared to respond at any time, arriving quickly at the scene to provide comfort and assess the situation. In the case of a house fire, it might be securing a hotel room for a family. For a large-scale disaster, it could mean setting up shelters to house thousands of victims for weeks.

DAT caseworkers listen to clients' needs and help provide relief immediately after an emergency and in the days and weeks that follow. This includes comfort kits with personal supplies, such as a toothbrush, deodorant and shampoo. Longer-term relief items include tarps, rakes, shovels and trash bags to help people clean up their homes and return to normalcy.

At a moment's notice

Disaster recovery also means providing emotional and medical support. Red Cross licensed mental health workers are on call to travel to the site to help people cope with the trauma and stresses of disaster.



Thanks to your support, the Red Cross provides both immediate and long-term disaster support.

"I've heard some incredible survival stories from clients. Most have an amazingly positive attitude in the face of such destruction," said David Mann, a retired pediatric orthopedic surgeon and Red Cross volunteer. "These people are tough and resilient."

"We never realized everything the Red Cross does," said Amaro Elwood who recently experienced a home fire. "You have no idea what your support and assistance means to us." Your generous support means so much too. Your gifts enable the Red Cross to be ready to provide assistance whenever and wherever disasters occur.

A year in review

As we look back on 2014, we are so grateful for your consistent generosity that makes the vital work of the American Red Cross possible wherever disasters occur.

Last year, supporters like you helped the Red Cross provide nearly:

32,000
overnight shelter stays

1.1
million meals and snacks

1.0
million relief items

16,000
Red Cross workers

Red Cross volunteer finds support in helping others

For Shannon Roberts, becoming an American Red Cross volunteer was an easy decision. In September, the Roberts' family home caught fire, and the Red Cross was there to offer assistance. "They gave us some short-term financial help, toiletries, blankets and stuffed animals," said Shannon. So when multiple tornadoes hit her neighborhood in November, she reached out to the Red Cross to offer her help.

"We were at church when the tornadoes came through," Shannon said. Hearing the noise, she and many of her fellow congregants went outside to see what was going on. "In the distance we could see debris flying everywhere. We quickly got all the kids into the church bathrooms until the storm passed," recalled Shannon. Once she saw that she and her family were safe, she picked up the phone and called the Red Cross.

Red Cross client becomes a Red Cross volunteer

Shannon is now a committed Red Cross volunteer. "It's been a great experience. I was readily accepted by the other Red Cross volunteers, and I feel that I have been a real help here," she concluded. "This is my community. I know where things are. I know many of these people."

To learn more about volunteer opportunities and other ways to help in the New Year, please visit redcross.org



Our volunteers and the generous support of our donors are the heart of the Red Cross mission!

"It's been a great experience.
I feel that I have been a real help here."
—Shannon Roberts

Winter preparedness tips

Home fire prevention

Keep lit candles at least 12 inches from anything flammable and out of reach of pets and children. Always extinguish candles before leaving a room. Install a smoke alarm on every level of your home and use the test button to check each alarm every month.

Cold weather safety

Prepare a winter storm plan and assemble a Disaster Supply Kit with food, water, first aid supplies, extra blankets, warm clothing and more. Listen to NOAA Weather Radio and local stations to stay tuned to storm watches and warnings. In the event of a power outage, unplug electrical appliances, keep refrigerator and freezer doors closed and never use a generator, grill or camping stove indoors.



To find supplies to help fill your Disaster Supply Kit, please visit redcrossstore.org

Supporting military families before, during and after deployments

The American Red Cross is committed to supporting service members and their families. Before, during and after deployments, the Red Cross is there to provide training, information and support.

The Red Cross, with support from Walmart, has developed the Reconnection Workshops to assist in the transition home after a deployment.

"I am extremely proud to be a military spouse but military life is not without its challenges, especially when it comes to deployments," said Amy Creech whose husband has been an active duty Army soldier for over 16 years.

"Homecomings bring tremendous happiness and a great sense of relief but are not always easy. That's why I am so glad that the American Red Cross offers the Reconnection Workshops."

The workshops are confidential small groups, led by licensed mental health professionals and designed to help

For more information about the Reconnection Workshops, or to register for future workshops, go to redcross.org/reconnectionworkshops



Reconnection Workshops are just one way the Red Cross supports our servicemen and women.

participants respond to the challenges of readjusting to and transitioning back to civilian life. They are completely free to service members and their families.

"It's a wonderful program to be a part of," Amy concluded.

Red Cross training helps heroes save a life

Charlie Meischner didn't win the jackpot drawing that night, but he did walk away a winner when two local heroes saved his life. Michaela Potter and Jeff Morrow came to Charlie's rescue when he suddenly fell out of his chair, unresponsive while eating at the American Legion.

Michaela, a registered nurse, rushed over to help and began rescue breathing while Jeff used his American Red Cross training to begin chest compressions. "As a nurse, I've had this training every other year for 26 years, so it's automatic," said Michaela. "But...I've never had to use it in public." Jeff can't say the same. "It's odd," he said, "so many people who take the Red Cross class don't think they'll ever have to save a life, but I've had to utilize some form of my training five times in the last two years."

Together, they kept Charlie alive for 12 minutes until EMTs arrived. Charlie has recovered and thanks Michaela and Jeff whenever he sees them. "I always think about them. They're in my prayers and my thoughts," Charlie said.

To learn more about Red Cross CPR, first aid and other lifesaving courses that your support makes possible, please visit redcross.org/ww/charleston



Red Cross training allowed Jeff and Michaela to save a life.

Learning from the experience

The incident has led to some positive changes. The American Legion has installed an AED (Automated External Defibrillator) on-site, and Jeff is now a Red Cross CPR-certified trainer for his company. Over 350,000 people suffer from sudden cardiac arrest each year, and Red Cross training can mean the difference between life and death.

"This was a life-changing event for me," Jeff said. "You can let bad things break you or turn it into something positive. I tell you, Charlie has been a good gift for me."



Whatever comes your way,
you'll know what to do.

Red Cross mobile apps
put help in your hand.

- First Aid App
- Hurricane App
- Earthquake App
- Wildfire App
- Tornado App
- Team Red Cross App



Download our preparedness apps today. Call **REDCROSS from your mobile phone and we'll send you a link to download the apps, or search the iTunes app store or Google Play for American Red Cross.

3/9/15
7/1/28

MARCH 9, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER THE
EXECUTION OF A PROCLAMATION IN REGARD TO
AMERICAN RED CROSS MONTH 2015.

ORDER

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER the EXECUTION of a PROCLAMATION in regard to March, 2015 being American Red Cross Month.

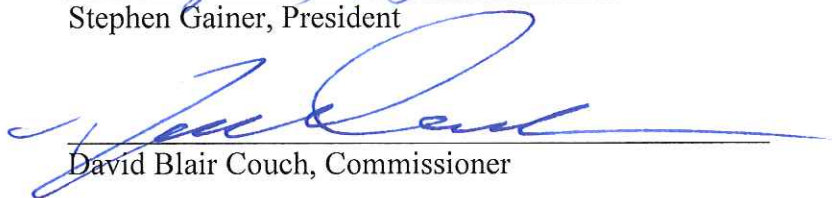
A copy of the PROCLAMATION is attached to this ORDER and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner

Robert K. Tebay, Commissioner

A/1426

3/9/15
7/28



AMERICAN RED CROSS MONTH 2015

A Proclamation

American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those who reach out to help people in need.

American Red Cross heroes help disaster victims recover. They give blood to help a hospital patient. They brighten the day of an injured service member. They step forward to help someone having a heart attack.

We would like to remember our heroes here in Wood County, West Virginia who help people in need. They work tirelessly to assist their neighbors when they need a helping hand.

We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE, WE, the County Commissioners of Wood County West Virginia, by virtue of the authority vested in us by the Constitution and laws of the State of West Virginia], do hereby proclaim March 2015 as American Red Cross Month. We encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, we have hereunto set our hand this 9th day of March, in the year of our Lord two thousand fifteen, and of Wood County West Virginia.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner



3/9/15

79/28

MARCH 9, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED CHIEF SHAWN
GRAHAM TO THE WOOD COUNTY 9-1-1 ADVISORY BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, appointed Chief Shawn Graham, City of Williamstown Police Department to the Wood County 9-1-1 Advisory Board. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

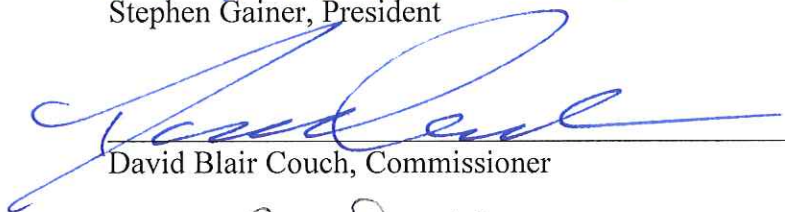
Chief Graham's term will expire April 30, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

A/1427

3/9/15
7/1/29

MARCH 9, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED CHIEF SHAWN
GRAHAM TO THE WOOD COUNTY LOCAL EMERGENCY
PLANNING COMMITTEE.

ORDER

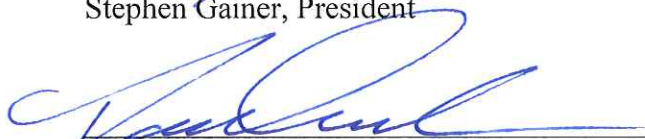
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, appointed Chief Shawn Graham, City of Williamstown Police Department to the Wood County Local Emergency Planning Committee. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

A/1428

3/9/15
7/29

MARCH 9, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO VACANCIES EXIST ON THE WOOD COUNTY FIRE BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby announced that two vacancies exist on the Wood County Fire Board, as authorized in West Virginia State Code 7-17-6. Said vacancies are due to the death of John Alfred and the resignation of Dave Knost.

The terms will expire June 5, 2015 and 2017 respectively.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

3/9/15
7/1/29

MARCH 9, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE COURT SECURITY PROGRESS REPORT FOR GRANT NUMBER 14-CS-23. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Monthly Progress Report in regard to the Court Security Grant Number 14-CS-23. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of February, 2015. The Request for Reimbursement form, the Financial Recap and the Project Financial Report are being submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

3/9/15
7/1/29

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
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RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 14-CS-23
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 2/1/15 TO: 2/28/15

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
14-CS-23	\$-0-
TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President, Wood County Commission
TYPED NAME & TITLE

Stephen Gainer
SIGNATURE

3/5/15
DATE

(Authorized Official or Grant Financial Officer ONLY)

DCJS USE ONLY	
ADMINISTRATIVE APPROVAL:	
This request is approved in the amount of \$ _____	
Initials	Date
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____ Date	_____ Program Accountant

MARCH 9, 2015

3/9/15
71/29

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-DOHWZ. SAID REQUEST IS IN THE AMOUNT OF \$0.00


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-DOHWZ. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of February, 2015. The Request for Reimbursement form and the Project Financial have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

3/9/15
77/29

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1503DOHWZ Grant Number: F15-HS-03-DOHWZ FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 2/1/15 - 2/28/15
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President *Stephen Gainer* 3/5/2015
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	<small>(Approved)</small>	<small>(Date)</small>

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date) (Director)

Purchasing/Accounts Payable Use Only

MARCH 9, 2015

3/9/15
7/1/30

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR
REIMBURSEMENT IN REGARD TO THE GOVERNOR'S
HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-408.
SAID REQUEST IS IN THE AMOUNT OF \$0.00


ORDER

On this date, the County Commission of Wood County, upon a motion made David Blair Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of February, 2015. The Request for Reimbursement form and the Project Financial Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

3/9/15
7/30

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1503408 Grant Number: F15HS-03-408 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 2/1/15 - 2/28/15
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President *Stephen Gainer* 3/5/2015
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

MARCH 9, 2015

3/9/15
7/1/31

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of February, 2015. The Request for Reimbursement form and the Project Financial Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

3/9/15
7/1/31

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1503406 Grant Number: F15-HS-03-406 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 2/1/15 - 2/28/15
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Stephen Gainer, President

Stephen Gainer 3/5/2015

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)
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Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

3/9/15
7/31

MARCH 9, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
STEPHEN GAINER, AS PRESIDENT, TO EXECUTE AN
APPLICATION FOR A COMMUNITY CORRECTIONS
GRANT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application for a Community Corrections Grant with the West Virginia Division of Justice and Community Services. Said grant application is in the amount of five hundred eighty-nine thousand two hundred ninety-seven dollars and zero cents (\$589,297.00) and is on behalf of the Wood County Day Report Center.

A copy of the General Administrative Information, Budget Information and Project Narrative, is attached to this Order and should be made a part thereof. Further information submitted with the Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

West Virginia Community Corrections Grant Program Application	General Administrative Information Page 1
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3/9/15
7/31

<p><u>Applicant Agency:</u> Wood County Commission Address: One Court Square Parkersburg, WV 26101</p> <p>Phone: 304-424-1984 Fax Number: 304-424-0194</p>	<p><u>Type of Agency:</u> <input type="checkbox"/> State <input checked="checked" type="checkbox"/> County</p> <p><u>Type of Application:</u> <input checked="checked" type="checkbox"/> For State Funds <input type="checkbox"/> No State Funds</p>
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<p><u>Project Director:</u> Toni Tiano PD Title: Grant Consultant Address: One Court Square Parkersburg, WV 26101</p> <p>Phone: 304-428-7760 Fax: 304-485-2925 Email: tianoknopp@suddenlink.net</p>	<p><u>Fiscal Officer:</u> Mark Rhodes FO Title: Wood County Clerk Address: One Court Square Parkersburg, WV 26101</p> <p>Phone: 304-424-1850 Fax: 304-424-0194 Email: mrhodes@woodcountywv.com</p>
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State Funds Requested: \$589,297 **Amount Awarded:** _____
Local Funds Utilized: \$322,790 (for DJCS use only)
Project Period: July 1, 2015 – June 30, 2016

Number of years previously funded: 11 **Estimated Number to be Served:** 275
Geographic Area(s) Served: _____
Total Population: 129,820

Project Title: Mid-Ohio Valley Regional Day Report Center

Project Description: The Day Report Center currently serves the Counties of Wood, Jackson, and Roane. It is estimated 275 clients will be served during this upcoming grant year.

Certification: To the best of my knowledge, the information contained in this application is true and correct. The submission thereof has been duly authorized by the governing body and the applicant will comply with the attached special conditions and assurances, if funding is provided.

<p><u>Authorized Official:</u> Stephen Gainer Address: One Court Square Parkersburg, WV 26101</p>	<p><u>AO Title:</u> President Phone: 304-424-1984 Fax: 304-424-0194 E-Mail: seufer@woodcountywv.com</p>
<p> Signature: _____</p>	<p>Date: 3/9/15</p>

Applicant: Wood County Commission	FEIN Number: 556000417
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Budget Category	WV Community Corrections Requested Funds (A)	Local (Match) Funds (B)	Total Budget (A + B)
Personnel/Contractual	\$589,297.00	\$284,990.00	\$874,287.00
Travel/Training	-0-	-0-	-0-
Equipment	-0-	-0-	-0-
Other	-0-	\$37,800.00	\$37,800.00
Totals	\$589,297.00	\$322,790.00	\$912,087.00

**All funds must be rounded to the nearest whole dollar amount*

Funding Strategy

Funding Source(s)	Amount	Status
WV Community Corrections Grant	\$589,297.00	P
Matching Funds – Wood, Roane, and Jackson Counties	\$100,000.00	C
Revenue Collections	\$222,790.00	C
Total	\$912,087.00	

Funding Source - Separately list each source of funds that will be used in the program.

Amount - Enter the amount received or anticipated for each

Status - Indicate the status of each funding source as follows:

P – Projected grant, loan or donation

A – Application submitted **(apart from this CC Grant Application)** and under review

C – Funds Committed

R – Funds received, appropriated or on hand

Detailed Project Cost by Budget Category	Requested Community Corrections Funds	Local Funds Utilized	Grant Funds Approved
			(DJCS Use Only)
Personnel / Contractual:			
Day Report Center Director – Hernando Escandon	54,658		
Salary - \$54,658.08	7,378		
Retirement - \$54,658.08 x .135	4,181		
FICA - \$54,658.08 x .0765	1,585		
WC - \$54,658.08 x .029	8,667		
Health Ins. - \$722.24/mo. 12 mos.	236		
Dental Ins. - \$19.66/mo. x 12 mos.	25		
Life Insurance - \$2.10/mo. x 12 mos.	82		
Vision Ins. - \$6.80/mo. x 12 mos.			
Assistant Director – Amy Church	43,798		
Salary - \$43,798.08	5,913		
Retirement - \$43,798.08 x .135	3,350		
FICA - \$43,798.08 x .0765	1,270		
WC - \$43,798.08 x .029	18,551		
Health Ins. - \$1,545.94/mo. 12 mos.	555		
Dental Ins. - \$46.26/mo. x 12 mos.	25		
Life Insurance - \$2.10/mo. x 12 mos.	218		
Vision Ins. - \$18.14/mo. x 12 mos.			
Administrative Assistant – Patrica Lynch	26,230		
Salary - \$26,230.08	3,541		
Retirement - \$26,230.08 x .135	2,006		
FICA - \$26,230.08 x .0765	761		
WC - \$26,230.08 x .029	8,667		
Health Ins. - \$722.24/mo. 12 mos.	236		
Dental Ins. - \$19.66/mo. x 12 mos.	25		
Life Insurance - \$2.10/mo. x 12 mos.	82		
Vision Ins. - \$6.80/mo. x 12 mos.			

Jackson County Site Coordinator/ Case Manager – Jeanette Easthom			
Salary - \$33,000.00	33,000		
Retirement - \$33,000.00 x .135	4,455		
FICA - \$33,000.00 x .0765	2,524		
WC - \$33,000.00 x .029	957		
Health Ins. - \$722.24/mo. 12 mos.	8,667		
Dental Ins. - \$19.66/mo. x 12 mos.	236		
Life Insurance - \$2.10/mo. x 12 mos.	25		
Vision Ins. - \$6.80/mo. x 12 mos.	82		
Case Manager – Katie Nutter			
Salary - \$27,000.00	27,000		
Retirement - \$27,000.00 x .135	3,645		
FICA - \$27,000.00 x .0765	2,065		
WC - \$27,000.00 x .029	783		
Health Ins. - \$722.24/mo. 12 mos.	8,667		
Dental Ins. - \$19.66/mo. x 12 mos.	236		
Life Insurance - \$2.10/mo. x 12 mos.	25		
Vision Ins. - \$6.80/mo. x 12 mos.	82		
Case Manager/Counselor – Deborah Murphy			
Salary - \$34,000.08	34,000		
Retirement - \$34,000.08 x .135	4,590		
FICA - \$34,000.08 x .0765	2,601		
WC - \$34,000.08 x .029	986		
Health Ins. - \$1,545.94/mo. 12 mos.	18,551		
Dental Ins. - \$46.26/mo. x 12 mos.	555		
Life Insurance - \$2.10/mo. x 12 mos.	25		
Vision Ins. - \$18.14/mo. x 12 mos.	218		
Case Manager/Counselor – Kelsey Preston			
Salary - \$33,000.00	33,000		
Retirement - \$33,000.00 x .135	4,455		
FICA - \$33,000.00 x .0765	2,524		
WC - \$33,000.00 x .029	957		
Health Ins. - \$722.24/mo. 12 mos.	8,667		
Dental Ins. - \$19.66/mo. x 12 mos.	236		
Life Insurance - \$2.10/mo. x 12 mos.	25		
Vision Ins. - \$6.80/mo. x 12 mos.	82		

Case Manager/Counselor – Sherry Wise	34,000		
Salary - \$34,000.08	4,590		
Retirement - \$34,000.08 x .135	2,601		
FICA - \$34,000.08 x .0765	1,000		
WC - \$34,000.08 x .029	8,667		
Health Ins. - \$722.24/mo. 12 mos.	236		
Dental Ins. - \$19.66/mo. x 12 mos.	25		
Life Insurance - \$2.10/mo. x 12 mos.	82		
Vision Ins. - \$6.80/mo. x 12 mos.			
Site Coordinator/Counselor – Heather Paxton	37,440		
Salary - \$37,440.00	5,055		
Retirement - \$37,440.00 x .135	2,864		
FICA - \$37,440.00 x .0765	1,085		
WC - \$37,440.00 x .029	0		
Health Ins. – Opted out of coverage	236		
Dental Ins. - \$19.66/mo. x 12 mos.	25		
Life Insurance - \$2.10/mo. x 12 mos.	82		
Vision Ins. - \$6.80/mo. x 12 mos.			
Case Manager – Robert Hinton	27,000		
Salary - \$27,000.00	3,645		
Retirement - \$27,000.00 x .135	2,066		
FICA - \$27,000.00 x .0765	783		
WC - \$27,000.00 x .029	18,551		
Health Ins. - \$1,545.94/mo. 12 mos.	555		
Dental Ins. - \$46.26/mo. x 12 mos.	25		
Life Insurance - \$2.10/mo. x 12 mos.	218		
Vision Ins. - \$18.14/mo. x 12 mos.			
Case Manager – Travis Bunner	27,000		
Salary - \$27,000.00	3,645		
Retirement - \$27,000.00 x .135	2,066		
FICA - \$27,000.00 x .0765	783		
WC - \$27,000.00 x .029	8,667		
Health Ins. - \$722.24/mo. 12 mos.	236		
Dental Ins. - \$19.66/mo. x 12 mos.	25		
Life Insurance - \$2.10/mo. x 12 mos.	82		
Vision Ins. - \$6.80/mo. x 12 mos.			

MATCH			
Support Staff – Jorun Picciano		23,920	
Salary - \$23,920.00		3,229	
Retirement - \$23,920.00 x .135		1,830	
FICA - \$23,920.00 x .0765		694	
WC - \$23,920.00 x .029		8,667	
Health Ins. - \$722.24/mo. 12 mos.		236	
Dental Ins. - \$19.66/mo. x 12 mos.		25	
Life Insurance - \$2.10/mo. x 12 mos.		82	
Vision Ins. - \$6.80/mo. x 12 mos.			
Office Assistant – Quyen Nguyen		28,500	
Salary - \$28,500.00		3,848	
Retirement - \$28,500.00 x .135		2,180	
FICA - \$28,500.00 x .0765		827	
WC - \$28,500.00 x .029		8,667	
Health Ins. - \$722.24/mo. 12 mos.		236	
Dental Ins. - \$19.66/mo. x 12 mos.		25	
Life Insurance - \$2.10/mo. x 12 mos.		82	
Vision Ins. - \$6.80/mo. x 12 mos.			
Part-Time Support Staff – Megan Saunders		14,326	
Salary - \$14,326.00		1,934	
Retirement - \$14,326.00 x .135		1,096	
FICA - \$14,326.00 x .0765		415	
WC - \$14,326.00 x .029			
No Insurance – Part-Time			
Part-Time Support Staff – James Thomas		14,326	
Salary - \$14,326.00		1,934	
Retirement - \$14,326.00 x .135		1,096	
FICA - \$14,326.00 x .0765		415	
WC - \$14,326.00 x .029			
No Insurance – Part-Time			
Part-Time Office Assistant – Ryan Webb		4,940	
Salary - \$4,940.00		378	
FICA - \$4,940.00 x .0765		143	
WC - \$4,940.00 x .029			
No Retirement or Insurance/Part-Time			

Support Staff – VACANT	23,920	
Salary - \$23,920.00	3,229	
Retirement - \$23,920.00 x .135	1,830	
FICA - \$23,920.00 x .0765	694	
WC - \$23,920.00 x .029	8,667	
Health Ins. - \$722.24/mo. 12 mos.	236	
Dental Ins. - \$19.66/mo. x 12 mos.	25	
Life Insurance - \$2.10/mo. x 12 mos.	82	
Vision Ins. - \$6.80/mo. x 12 mos.		
Part-Time Office Assistant – Priscilla Greathouse	\$9,880	
Salary - \$9,880.00	1,334	
Retirement - \$9,880.00 x .135	756	
FICA - \$9,880.00 x .0765	287	
WC - \$9,880.00 x .029		
No Insurance – Part-Time		
Drug Lab Technician – Jana Singer	41,600	
Salary - \$41,600.16	5,616	
Retirement - \$41,600.16 x .135	3,182	
FICA - \$41,600.16 x .0765	1,206	
WC - \$41,600.16 x .029	18,551	
Health Ins. - \$1,545.94/mo. 12 mos.	555	
Dental Ins. - \$46.26/mo. x 12 mos.	25	
Life Insurance - \$2.10/mo. x 12 mos.	218	
Vision Ins. - \$18.14/mo. x 12 mos.		
Drug Lab Technician Part-Time – Lindy Lemley	29,952	
Salary - \$29,952.00	2,291	
FICA - \$29,952.00 x .0765	869	
WC - \$29,952.00 x .029		
No Insurance – Part-Time		
Lab Director – CONTRACTUAL– Suzanne Williams	1,620	
Contractual - \$1,620.00		
Medical Review Officer – CONTRACTUAL – Dr. David Avery	1,440	
Contractual - \$1,440.00		

Part-Time Community Service Officer
- Neil Rader
Salary - \$2,600.00
FICA - \$2,600.00 x .0765
WC - \$2,600.00 x .029

2,600
199
75

Travel / Training:

Equipment (\$1,000/unit):

Other: - Office Space:

Wood County Senior Citizens Center -
\$1,500/mo. x 12 mos.

18,000

Phyliss Lance (Roane County)
\$550/mo. x 12 mos.

6,600

Old Colony (Jackson County)
\$1,100/mo. x 12 mos.

13,200

Total Requested WVCC Funds

589,297

Total Local Matching Funds

322,790

Total Funds APPROVED for Project

(For DJCS Only)

Provide specific information that explains each proposed expense for the project. State clearly and in concise detail the breakdown and justification of need for each item requested for funding in the Budget Detail pages. Also, provide an identified breakdown of matching funds. Be sure to label the breakdown of matching funds as such. Attach additional pages if necessary.

GRANT FUNDS - \$589,297

Personnel/Contractual – GRANT FUNDS

A total of \$589,297 is being requested in grant funds in the personnel/contractual category for employees who are full-time Wood County employees (salary, benefits, and insurance).

The full-time positions are:

Day Report Center Director	\$54,658
Assistant Director	\$43,798
Administrative Assistant	\$26,230
Jackson County Site Manager/Case Manager	\$33,000
Case Manager 1	\$27,000
Case Manager 2	\$27,000
Case Manager 3	\$27,000
Case Manager/Counselor 1	\$33,000
Case Manager/Counselor 2	\$34,000
Case Manager/Counselor 3	\$34,000
Site Coordinator/Counselor	\$37,440

TOTAL SALARY \$377,126

Benefits for Full-Time Positions:

Retirement - \$377,126 x .135	\$50,912
Workers Comp. - \$377,126 x .029	\$10,951
FICA - \$377,126 x .0765	\$28,850

TOTAL BENEFITS \$90,713

INSURANCE

Single Coverage:	
Health Ins. - \$722.24/mo. 12 mos. x 7 employees	\$60,668
Dental Ins. - \$19.66/mo. x 12 mos. x 8 employees	\$ 1,887
Life Insurance - \$2.10/mo. x 12 mos. x 8 employees	\$ 202
Vision Ins. - \$6.80/mo. x 12 mos. x 8 employees	\$ 653

Family Coverage	
Health Ins. - \$1,545.94/mo. 12 mos. x 3 employees	\$55,654
Dental Ins. - \$46.26/mo. x 12 mos. x 3 employees	\$ 1,665
Life Insurance - \$2.10/mo. x 12 mos. x 3 employees	\$ 76
Vision Ins. - \$18.14/mo. x 12 mos. x 3 employees	\$ 653
TOTAL INSURANCE	\$121,458
GRAND TOTAL GRANT REQUEST	\$589,297

MATCH FUNDS - \$322,790

A total of \$284,990 is being provided in match funds in the personnel/contractual category for employees. Some of these employees are full-time Wood County employees (salary, benefits, and insurance), some part-time (salary, benefits, and/or insurance), and some contractual (no benefits or insurance).

The positions are:

Support Staff 1 (Full-Time)	\$23,920
Support Staff 2 (Full-Time)	\$23,920
Office Assistant (Full-Time)	\$28,500
Support Staff 1 (Part-Time)	\$14,326
Support Staff 2 (Part-Time)	\$14,326
Office Assistant 1 (Part-Time)	\$ 4,940
Office Assistant 2 (Part-Time)	\$ 9,880
Drug Lab Technician (Full-Time)	\$41,600
Drug Lab Technician (Part-Time)	\$29,952
Community Service Officer (Part-Time)	\$ 2,600
Lab Director (Contractual)	\$ 1,620
Medical Review Officer (Contractual)	\$ 1,440
TOTAL PERSONNEL	\$197,024
Benefits for Applicable Positions:	
Retirement - \$156,472 x .135	\$ 21,124
Workers Comp. - \$193,964 x .029	\$ 5,625
FICA - \$193,964 x .0765	\$ 14,838
TOTAL BENEFITS	\$ 41,587

INSURANCE

Single Coverage:

Health Ins. - \$722.24/mo. 12 mos. x 3 employees	\$26,001
Dental Ins. - \$19.66/mo. x 12 mos. x 3 employees	\$ 708
Life Insurance - \$2.10/mo. x 12 mos. x 3 employees	\$ 76
Vision Ins. - \$6.80/mo. x 12 mos. x 3 employees	\$ 245

Family Coverage

Health Ins. - \$1,545.94/mo. 12 mos. x 1 employee	\$18,551
Dental Ins. - \$46.26/mo. x 12 mos. x 1 employee	\$ 555
Life Insurance - \$2.10/mo. x 12 mos. x 1 employee	\$ 25
Vision Ins. - \$18.14/mo. x 12 mos. x 1 employee	\$ 218

TOTAL INSURANCE \$46,379

TOTAL PERSONNEL MATCH \$284,990

OFFICE SPACE

A total of \$37,800 of office space is also provided as match.

Wood County - \$1,500/mo. x 12 mos.	\$18,000
Jackson County - \$1,100/mo. x 12 mos.	\$13,200
Roane County - \$550/mo. x 12 mos.	\$ 6,600

TOTAL OFFICE SPACE \$37,800

GRAND TOTAL GRANT MATCH \$322,790

Please provide information that describes the proposed project. State clearly and in concise detail the purpose and direction of the project, including all components described in the project narrative section of the application instructions. All components must be addressed in the order listed in the instructions. Attach additional pages if necessary and label additional pages as 5a, 5b, 5c, etc.

A. PROBLEM STATEMENT

It is understood that courts and correctional systems cannot eliminate all criminal behaviors. Despite exceptional police presence and response from the judicial systems, there continues to be high rates of crime in Wood, Roane, and Jackson Counties. Crimes against property and persons motivated by substance abuse and addiction continue the trend of seeing the largest increase in all crimes over the past several years.

Offenders motivated by an underlying addiction who do not have appropriate substance use treatment as part of their sentencing requirements have a very high rate of recidivism. Additionally, family violence is exacerbated by substance abuse, putting at risk intimate partners and children. These factors frequently serve to make the home environment the most dangerous place for victims of domestic violence.

According to Wood County Coroner Mike Sinclair, the number one cause of death by overdose is the ingesting of a lethal quantity of opioids. Mr. Sinclair reports that 37 such accidental overdose deaths occurred during the 2014 calendar year. These deaths are officially referred to as drug toxicity overdose with the mean age of the victims ranging from 25 to 35 years of age. The number of deaths attributed to drug toxicity increased from the 29 such deaths that were recorded during the previous calendar year. Mr. Sinclair cites opioid overdose, both in the forms of prescription painkillers and heroin, as the predominant cause for these deaths. He informally conveyed to DRC staff that he attempts to save additional lives by talking to friends and family members of overdose victims in order to educate them about the potential for strong or toxic products becoming available in the area.

June Kuhn, Camden Clark Memorial Hospital Emergency Room Manager, reports their ER has seen an increase in the number of heroin overdoses during the past year. Interestingly, Ms. Kuhn says there are periods of time when overdose patients are most likely to be present at the ER. She cited the first days of each month as a time they consistently see an increase in overdose cases. The ER staff has also noted that whenever a stronger or more toxic addictive substance becomes readily available in the area, an increase in the number of patients who have overdosed or experienced a toxic reaction to it is a frequent result. Ms. Kuhn advised they are currently treating fewer cases of overdose of prescription opioids. Unfortunately, this decrease has been more than offset by the continuing trend of increased heroin overdose cases.

The ER staff has also decreased the number of opioid medications administered and prescribed to those patients who seek treatment in their ER with pain as a primary symptom. Ms. Kuhn indicated that the ER continues to have a large number of patients who present at their facility for the purpose of seeking mind-altering, addictive drugs.

There can be no reasonable basis for doubting that heroin addiction is the underlying factor for a large portion of the property crimes committed both in our region and across the entire state. Recent legislative changes have influenced medical practitioners to become more conscious of their practices as related to the prescribing of opioid medications. Heroin abuse/addiction has become an unfortunate major unintended consequence of this trend.

This development has required an increased level of attention from law enforcement and has posed an additional risk to the well-being of our communities. There is a genuine concern that this problem will continue to grow in scale as more and more of those who are currently addicted to prescription opioids turn to illicit sources in search of a more affordable and more easily obtainable alternative.

Regionally, the local battle against methamphetamine also continues, with numerous meth labs continuing to be identified. Compounding this problem is information that we have consistently received from many of our clientele, who are more and more frequently resorting to manufacturing methamphetamine on their own in response to the increased difficulty that they encounter while trying to purchase it.

According to the Parkersburg Violent Crimes & Narcotics Task Force, in 2014, there were 11 methamphetamine lab arrests in the Parkersburg area, 11 methamphetamine lab arrests by the WV State Police in Parkersburg and Jackson County; there are also 3 or 4 methamphetamine lab cases pending from 2014 arrests.

These arrests include laboratories where multiple suspects were arrested in conjunction with the raid. The detrimental effects of this trend cause suffering not only to those who manufacture, sell and abuse the drug, but even more importantly to the children who are exposed to the harmful vapors and other byproducts which result from the manufacturing process. Furthermore, children raised in close proximity to methamphetamine production experience substantially greater risks of parental neglect, in addition to all forms of abuse from their parents and others who are involved with the manufacturing process and/or using the drug itself.

The DRC has received information to suggest that the problem of synthetic drugs such as methylenedioxypropylvalerone (commonly referred to as "bath salts") and K2 continues to diminish to some extent in our communities. Nevertheless, our continued affiliation with the local branch of the West Virginia Drug Testing Laboratories, Inc. (WVDTL) has improved our ability to quickly test for these substances whenever their use is suspected.

The top three crimes in Wood County in 2014 were related to substance abuse, crimes against property, and domestic violence. Wood County reported a total of 810 crimes which were categorized as substance abuse related. Among the types of offenses included were charges of possession of a controlled substance with intent to deliver (72); charges of possession of a controlled substance <15 grams (231); DUI (229), DUI, second (50), DUI, third (21), DUI with death or injury (3); driving on suspended license for DUI (138), driving on suspended license for DUI, second (39), driving on suspended license for DUI, third offense (27).

In Wood County, there were a total of 607 crimes against property. Shoplifting was the most frequently charged offense (302), followed by petty larceny (198). Other charges against property include Grand Larceny (42) fraudulent use of credit card (50), fraudulent schemes (7), and forgery (8) to name only a few.

In 2014 there were 470 charges filed related to domestic violence. Offenses included in this number are domestic battery (259), domestic battery/second (21) domestic battery, third (10); domestic assault (36), domestic assault/second (3), domestic assault, third (1); sexual assault (5), and violation of a protective order (126).

While the number of domestic violence charges increased from the previous year, the number of convictions for these offenses has decreased along with the number of individuals enrolled in the DRC's Batterer's Intervention & Prevention Program (BIPP). Of particular concern is the number of offenders referred to the DRC from the judicial system for domestic offenses has decreased. However, the increase in the number of offenders referred for services by Child Protective Services (CPS) as a result of domestic violence and child abuse/neglect has partially offset the observed decrease in referrals from the judicial system.

We regret to report that our best efforts to obtain 2014 arrest data for Roane County remain unsuccessful as of this writing. We intend to engage other community resources to assist us with this process and are very optimistic that we will be given that data well before the end of the current fiscal year.

Records obtained from Jackson County indicate that they made 134 arrests related to domestic abuse; offenses in this category included: Domestic Battery First Offense (85), Domestic Battery, Second Offense (8), Domestic Battery Third Offense (5), Domestic Assault First Offense (26), Domestic Assault Third Offense (1), Sexual Assault First Offense (9) and Third Offense (1). Also included in this total are 15 arrests for Violation of a Protection Order.

In 2014 Jackson County had a total of 391 substance abuse related charges that included Driving Under the Influence (DUI) First Offense (88), DUI-second offense (20), DUI-third offense (4), DUI with death (0) and DUI with injury (1), Possession of a Controlled Substance with Intent to Deliver (89), Possession of a Controlled Substance <15 grams (118), Public Intoxication (4), Driving on a Revoked or Suspended Operator's License for DUI First Offense (46), Second Offense (14), Third Offense (7). The County also had a total of 89 theft related charges, many of them likely motivated by drug seeking activities.

An analysis was performed on the crime rate per person in each of the counties using the number of crimes related to substance abuse, domestic abuse, and theft. This analysis used the 2013 estimated populations of Wood County (86,659), Jackson County (29,178) and Roane County (14,656). This calculation showed, the crime rate per person was .03 for Wood County, (which is essentially unchanged from 2013); .021 for Jackson County, and .04 for Roane County.

It has become apparent to the DRC's clinical staff that the occurrences of untreated mental health problems which co-exist with addiction are a significant barrier to our clientele becoming optimal functioning in our communities. Currently, our attempts to address these needs are focused on referring such clients to local mental health facilities for mental health treatment. Unfortunately, the inconsistent communication we receive from many of the providers at these other facilities has created a barrier to this agency's ability to effectively supervise this clientele and monitor their response to treatment.

Our efforts to resolve this barrier with our collaborating agencies continue with the goal of establishing a more effective coordination of services. However, at the present time, these efforts remain time consuming and difficult to achieve because of the high client/staff ratio we continue to experience.

b. Description of method used to evaluate the local need for services

The decisions pertaining to the specific services offered at each of our agency's regional offices are made in consultation with our local Community Criminal Justice Board (LCCJB). These decisions are modified as indicated through a combination of regular board meetings and ongoing communication with program stakeholders, such as Parole, Probation, Home Confinement, County Prosecutors, Magistrates, Circuit and Family Court Judges, leadership and personnel from the Department of Health and Human Services (DHHR), and the local Drug Court.

In order to facilitate the process of receiving regular feedback from our stakeholders, a satisfaction survey was drafted during the previous grant year. A copy of the satisfaction survey is included at the conclusion of this narrative.

Client exit interviews provide feedback on the extent to which our consumers perceive the benefit of participating in the agency's programming. Our regional agency has also learned the importance of keeping the community advised of the services which we offer. By utilizing the media to obtain coverage about programming and successes and barriers experienced by our agency, we are able to minimize any impact from inaccurate perceptions about the program as well as open a line of communication for feedback from the community at large.

Interacting with other community correction programs also serves as a valuable tool to gauge the overall level of services provided locally. Statewide meetings and training programs as well as information from the Division of Justice and Community Services Office are all beneficial for identifying not only potential local needs but also the most effective ways in which to meet those needs.

Offenders served by direct referral to Community Corrections include those who are assessed to be of a medium or high risk according to the Level of Service/Case Management Inventory (LS/CMI). Domestic abuse offenders who are referred directly to Community Corrections and assessed as low risk are also served through the Batterer's Intervention and Prevention Program (BIPP), which continues to hold licensure from the West Virginia Family Protection Services

Board (FPSB). Referrals received from parole, probation, pretrial release, or as condition of bond are provided services as indicated by the LS/CMI results. The agency's regional offices also receive referrals from the DHHR for assessment and (when applicable) recommendations for services designed to increase the safety and security of the children and families in our communities.

The DHHR routinely requests assessments for substance abuse itself and as a complicating factor in cases where the client was involved with the perpetration or victimization of domestic abuse. It is not unusual for these assessments to result in services being recommended (and subsequently rendered) by our agency.

Because this clientele is usually not referred as a result of a conviction or criminal charge the LS/CMI is not among the instruments which are administered during the initial assessment. In such cases, our clinical staff utilizes other comprehensive assessment tools such as a complete biopsychosocial assessment, the Substance Abuse Subtle Screening Inventory, Third Edition (SASSI-3), domestic violence assessments and an array of other assessment and screening tools as indicated.

All offenders who score at the medium or high level on the LS/CMI's education/ employment category are referred to the appropriate service/program to address the specific need and/or risk which the inventory identified. Our agency has a broad array of substance abuse treatment options that are designed to allow for individualized treatment planning which addresses specific level of need and dosage for the clients we serve.

By far, the service most identified as a need of our clientele is substance abuse treatment, followed by BIPP, and theft prevention classes.

With regards to domestic violence, some of these perpetrators are directly sentenced to the agency by the court system, while other referrals come from the DHHR due to child abuse/neglect. While the primary focus of the treatment planning in these cases is related to domestic violence, these clients frequently have co-existing substance abuse issues that are addressed and treated simultaneously whenever clinically appropriate. This practice is maintained in accordance with the well-known fact that the most common reason BIPP participants do not successfully complete that program is when they have an active substance problem that is not treated.

Many offenders come to the DRC with co-existing substance abuse and mental health diagnoses. The DRC clinical staff has the necessary expertise to screen offenders for the existence of these co-occurring disorders and take the necessary steps to assure that these offenders are provided with all appropriate services. If these services cannot be provided in house, referrals are promptly made to a behavioral health facility or other appropriate agency.

It is not uncommon for clients to be unemployed, without stable living arrangements, and without necessary skills to successfully address those problems. These clients have intense needs that interfere with their ability to positively respond to interventions that are offered to them. It is

imperative to link these clients with all necessary services in order to establish a sense of stability which will improve their response to both treatment and supervision. Any progress made in these areas can also be expected to significantly reduce the likelihood of recidivism.

The DRC anticipates an increase in referrals as a result of Senate Bill 371. Specifically, at their request, we held a discussion with a representative of the local parole authority on 2/19/15. During that discussion, they issued the request that our Wood County site assume responsibility for performing all of that department's initial assessments. Although these talks remain in their preliminary stages as of this writing, we are likely to need at least one additional part-time case manager at our Wood County site in the event that we should reach an agreement to accommodate this request.

Obvious challenges that present a barrier to the provision of services across the regional area include the rural nature of our localities which results in transportation problems. Fortunately, the Wood County community has the benefit of a public transportation system, and the Wood County DRC has been able to occasionally provide clients with bicycles to assist with transportation.

The Roane and Jackson County offices are located in particularly rural geographic areas which create an even greater transportation problem. The high rates of poverty in these areas serve to increase the challenge of getting the clients to the office to receive needed supervision and programming. The employees in all of our offices work with not only the offenders but with their support systems and other social service agencies to identify and access every available resource for consistent transportation.

The Mid-Ohio Valley Regional Community Correction staff members have the necessary credentialing in order to provide most of the clinical services required by offenders who are referred to the agency. Although this is undoubtedly a positive development overall, it does present its own unique challenges.

Until recently this Office lacked sufficient personnel to provide an intense level of case management services to assist our clientele with life skill challenges they frequently experience. While the site is in the process of consistently offering an evidence-based life skill curriculum, it is not an adequate substitute for the individualized intensive case management which can facilitate the client's ability to build the type of firm foundation needed for a meaningful recovery which can serve to reduce the risk of recidivism. We are optimistic that our recently implemented staffing changes (specifically the reassigning of two General Support Workers to Case Managers) will more successfully address this area of concern.

Accessing all forms of adequate healthcare services remains a challenge for some of our clients. We continue to facilitate enrollment in healthcare programs to provide medical coverage for our clients and their families where applicable. Specifically, the expanded Medicaid program has offered a large percentage of our clients with much needed healthcare services. We have also maintained a good working relationship with Rural Health Agencies and the behavioral health systems that often provide opportunities to obtain services for our clients.

The complex array of problems that many of our clients experience (frequently as a result of long-term drug and alcohol abuse and the poverty which is commonly associated with it) leaves them vulnerable to a number of serious problems. These problems include (but are not necessarily limited to) belief systems that are conducive to family violence, a traumatic childhood that includes violence, low educational levels (less than 12th grade or equivalent); lack of transportation (which is frequently associated with revoked Operator's licenses), non-payment of fines, poor medical health; poor dental health and limited access to vision care for corrective lenses.

The presence of any of these problems serves to complicate the process of providing appropriate services particularly in a setting which has had an inadequate number of employees. Further complicating this problem are the occasional legal mandates which do not appear to reflect a full understanding of the length of time that is necessary in order to successfully meet the treatment needs of our referrals.

B. Program Description and/or Solution to the Problem

Mid-Ohio Valley Regional Community Corrections aspires to increase community safety while holding medium and high risk offenders accountable for their behavior and providing appropriate evidence-based treatment. The agency has been serving Wood County for more than 10 years with the Jackson County site in operation for more than 5 years. Roane County clientele were treated at the Jackson County site soon after it opened. However, community feedback indicated a need for a site at Roane County which was opened four years ago. As the field of community corrections continues to evolve, our agency has become a part of the fabric of the criminal justice system and an essential resource to other community providers of behavior health services.

As the communities we serve develop an increased understanding of the impact that addiction, violence, and lack of basic life skills/employability has on their communities as it relates to the perpetration of criminal activity, the need for the services which this agency provides will continue to increase.

With the increased understanding of the importance of treatment as part of the rehabilitation and accountability of offenders, the need to continue the community corrections programming is essential. Meeting this need serves not only to address the problem of jail/prison overcrowding, but also to positively impact the rate of recidivism of offenders by engaging them in evidence-based programming and positive interaction with supervisory staff and clinicians.

Mid-Ohio Valley Regional Community Corrections has a highly credentialed well trained and motivated team of clinical staff. This credentialing includes a Licensed Professional Counselor (with Approved Licensed Professional Supervisory endorsement), two Advanced Alcohol and Drug Counselors (AADC), two Alcohol and Drug Counselors (ADC), a Licensed Social Worker and Master Level Counselor. In addition, within the next fiscal year we anticipate having two case managers obtain the AADC, another case manager obtain the ADC, and a third case manager (who currently holds the ADC credential) to obtain the Certified Clinical Supervisor

(CCS) endorsement. Substance abuse treatment is provided by our certified counseling staff. Batterers Intervention also requires defined annual domestic violence training as set forth by the WV Family Protection Services Board (FPSB).

Experience with our previous clientele has taught us that an expansive array of services is necessary. This experience served as the impetus for implementing the decision to provide multiple tracts of substance abuse treatment designed to increase the likelihood of our clients successfully completing our program while reducing their risk for recidivism. Evidenced-based practices also stress the importance of providing the dosage of treatment which is recommended by the client's assessed level of risk.

During the past year, the DRC has developed a working relationship with Workforce Investment programming for intensive case management related to obtaining employment. This relationship has served as a valuable resource for some of our clientele despite the fact that difficulties persist with accessing this service due primarily to transportation issues.

o Description of how the proposed project will address the needs identified in the problem statement:

The array of services offered by this agency is designed to maximize the impact on offenders who participate in the programming and significantly reduce their risk of reoffending. Best practice theory has determined that the most successful treatment programming is delivered by offering a participant appropriate treatment in the least restrictive setting possible. Clearly, those offenders who can be maintained in the community while under supervision and treatment services can be expected to fully reintegrate into society while experiencing fewer of the barriers associated with the readjustment process.

Since the vast majority of the clients have issues with substance abuse, domestic violence, and/or stealing behavior, treatment and education programs in these areas are provided usually on site by appropriately credentialed employees.

In the near future, arrangements will be made to provide at least one current DRC employee with the necessary training in order to offer the Thinking for a Change curriculum. Once this goal is achieved, the DRC will evaluate the feasibility of offering that program to all appropriate clientele in addition to possibly utilizing it as a substitute for the Theft Prevention program.

Unanticipated difficulties have been encountered with facilitating client access to outside resources; the main problem involves receiving timely feedback from the collaborating agencies. Although we continue to make every effort to address these concerns with our outside referral sources, this problem served as a primary impetus for the decision to hire additional case management staff. Once they are fully integrated into their new roles, we plan to expand both the amount of intensive case management services and the range of in-house treatment services which we provide.

One immediate result of our recent increase in the number of case management staff at our Wood County site occurred in January 2015 when the DRC began to offer the "Time Out for Me" program. This program's curriculum is evidence based and the DRC is collaborating with the WV Perinatal Partnership to present this program to women who are involved with the criminal justice system.

In addition to this Program the DRC plans to offer Parenting Education and Life Skills on a consistent basis before the end of the current fiscal year. Because one of the newest case managers at our Wood County site has previously been a teacher, he is currently exploring the feasibility of offering in-house adult education programs.

In order to better respond to referrals with multiple treatment needs that cannot realistically be provided by any singular entity, the DRC will soon begin providing services through the Justice Reinvestment Initiative as confirmation for this approved funding was received in February 2015. In this capacity, we will collaborate with Westbrook Health Services and the Mid-Ohio Valley Fellowship Home by employing a Community Engagement Specialist who will assume primary responsibility for assessing referrals to the program, matching them to all appropriate community resources, collaborating with all providers involved, and facilitating communication between all providers in order to minimize the probability that the clients will reoffend or suffer a relapse in their symptomatology.

In order to more fully address the treatment needs of Roane and Calhoun County communities, the DRC will also become involved with the Drug Court which has received preliminary funding approval to operate in those counties. It is anticipated this program will begin operation during the current fiscal year and that at a minimum we will provide group and individual substance abuse counseling and initial assessments to that client population.

In response to recent requests made from our referral sources in Jackson County, the DRC is considering a proposed memorandum of understanding (M.O.U.) with the Kanawha Institute for Social Research & Action (KISRA). If enacted, KISRA personnel would provide supplemental group counseling services to our clientele at our Jackson County site. They are available to begin providing these services within one month after an agreement is reached. KISRA expressed a willingness and ability to provide several counseling services including Parenting Education and a Domestic Violence Awareness program. Not only would all of the programs provided be free of any cost to our clientele, but KISRA's funding sources would permit them to provide financial incentives to the clients that the DRC is unable to offer.

At the present time, a Parenting Education program is being offered in Jackson County by another provider who charges a fee for that service. Representatives of the Jackson County DHHR have conveyed a strong enthusiasm for the potential M.O.U. Furthermore, they indicated that they are likely to send that site a significantly greater number of referrals if it is enacted.

o **Description of the program's anticipated impact on the target population:**

The main focus of programming provided by our agency is to rehabilitate offenders in a manner which also serves to protect the safety and sanctity of our communities. By providing the appropriate level of supervision in combination with a high quality treatment program, we hope to increase the likelihood that our clients will develop the basic living skills which will facilitate their establishment in the community.

These basic skills include (but are not necessarily limited to) obtaining/maintain gainful employment, appropriate parenting of their children, and otherwise becoming productive members of society. In addition, the programs anticipate a reduction in offenses in the areas of domestic violence, property crimes, and substance abuse.

o **Describe the major activities necessary to impact on the target population**

Activities and services necessary to impact the target population include assessment, comprehensive case management services, supervision, clinical services, as well as the collateral services provided by other community agencies which address the needs and reduce the risks and needs that we cannot successfully address ourselves. Rather than developing a sense of security with our current programming, we strive for continuous quality improvement.

This goal is achieved through the use of continuous quality assurance, ongoing staff development, research related to current best practice and acquisition of the most current evidenced based curriculums. Motivational Interviewing techniques and consistent use of our graduated reward and sanctions system are the primary tools of interaction with our clients. It has become increasingly clear that making ongoing efforts to interact with partners such as the judicial system is essential in order to provide the most effective product to our clientele as well as for maintaining a consistent stream of appropriate referrals.

Additionally, increasing networking with community partners is essential to obtaining new and necessary services to benefit our clientele.

o **Describe the major activities necessary to implement the project-BRIEFLY describe all service to be provided, procedures to be followed and how achievement will be documented**

Maintaining a qualified, well trained and highly motivated staff to provide services to our clients is essential for providing effective programming. A summation of the programming is as follows:

Upon receiving a referral an appointment for the initial assessment is scheduled and recommendations for services and the level of supervision are determined in accordance with the risk/need results identified by the LS/CMI. If the recommended programming is not available in house (or in rare occasions not appropriate to be provided), referrals are made to outside agencies.

Please refer to the appendix for a detailed description of each group counseling service which this agency currently offers. In addition to this range of services, each client is assigned a case manager who generally performs the initial assessment, provides supervision and monitoring of the client's compliance and progress throughout his/her period of involvement with our program.

West Central Regional Drug Court (WCRDC): The WCRDC Coordinator is housed at the Day Report Center. The Drug Court is an alternative sentencing program for persons who are charged with crimes associated with substance use. This program offers individualized rehabilitative treatment options for persons assessed as a high current risk for reoffending as well as a high current need for substance abuse treatment services.

Client records are maintained in a locked room at each regional facility. Clients are determined to have successfully completed the program if their participation is successful as measured by completing all recommended programming, maintaining negative urine drug screens and having no additional criminal charges.

C. Project Assessment/Evaluation: Describe how the program will assess results of the proposed project:

The initial data collected and maintained over time is the number and type of referrals received by this agency. In addition to the number of referrals, we also track the name of the referring agency and the reason for the referral. Once the referral is received and the initial assessment is completed, a record is kept of those clients who are determined to be ineligible for treatment services from our agency. For those referrals found eligible for treatment, their response to the programming is tracked with an emphasis on whether or not they successfully completed the program.

The LS/CMI is administered by case management staff to clients upon intake as well as periodically in response to changes in the client's situation which might necessitate a change in the recommended treatment services. The LS/CMI is also administered to each upon client upon his/her completion of the program as well as at various intervals throughout the treatment process as indicated. Client exit interviews and exit surveys conducted by agency employees assist with determining the client's perspective of impact of the services provided.

Service provision data is collected and maintained. Careful accounting of the number of clients receiving all services and their status upon exiting from the program is gathered. This information assists us with determining both the quantity and efficacy of the services provided. By maintaining positive relationships with our referral sources, we are able to gather information about the quality and quantity of services provided from the perspective of community partners and stakeholders. We strive to maintain open communication with Magistrate, Circuit, and Family courts, probation, parole, the DHHR, and the community as a whole. Positive interaction with stakeholders is ongoing and carried out by all agency employees.

The DRC will review all information collected, determine whether the information suggests that any modification to the agency's operations or its treatment program is indicated. The feasibility

of implementing these suggestions is then thoroughly explored and a decision regarding the proposed modifications is then made.

The DRC Director bears ultimate responsibility for developing the parameters for all data collection, the appropriate analysis of all data collected, and implementing any modifications that the data warrants.

D. Strategic Plan for LCCJB

In addition to the LCCJB, this regional DRC makes every effort to remain open and available for ongoing feedback related to programming with all referral sources. This grant year the DRC has responded to concerns expressed by the judicial system as related to programming. An example of a pending change pertains to the current efforts to revise the documentation which this agency sends to physicians who prescribe potentially addictive medication to our clientele. The LCCJB meets as specified by its current bylaws and information pertaining to the overall operation of the agency is provided to board members. The DRC Director and the current LCCJB president meet on a regular basis to discuss program operations. All operational and policy changes are presented to the board for its review. Additionally, the LCCJB endorses the submission of each annual grant application.

The support of the local criminal justice system and the various communities has helped to make the DRC a very successful program. LCCJB members and others provide feedback, have a good oversight of the program, and monitor what is (and what is not) beneficial within their community. This involvement has been very beneficial to the DRC and has played an important role in this program's ability to meet the needs of its clientele and the larger community.

E. Plan of sustainability:

Efforts to both maintain and increase the level of services provided by the DRC are ongoing and never likely to conclude. The continued support of the counties and referring agencies is a clear indicator of their willingness to provide the necessary support in order to continue the program. While the capacity to fund the program's current operational expenses remains unknown as of this writing, the degree of investment throughout the DRC's existence indicates a strong belief in and commitment to maintaining this type of restorative justice.

Income generated from sources other than the Community Corrections grant program include the participation fees collected from DRC clientele, as well as reimbursement received by the local Drug Court and Home Confinement. By far the greatest amount of additional revenue comes from the DHHR reimbursements for the services provided to our shared clientele. Although these other sources of income have always been insufficient to meet all of the DRC's operational expenses, they do serve to defray a significant portion of the program costs.

In 2013, the DRC hired a fiscal specialist among whose responsibilities is the itemization and clarification of all agency expenses and revenue collected. During the first full calendar year of her employment (2014) the DRC experienced a substantial increase in the amounts of revenue

which was billed and collected. Nevertheless, collecting the client fees in particular has presented many challenges and it is not unusual for those fees continue to go uncollected. In response to a recent directive issued by the LCCJB the DRC is currently in the process of determining the feasibility of retaining a collection agency for assistance with this problem.

As the local branch of the WVDTL continues to grow and flourish, our affiliation with them will undoubtedly continue affording opportunities for additional referrals and sources of revenue for both entities.

F. Graduated sanctions, Incentives, and Client Feedback:

Please see the following pages.

MARCH 9, 2015

3/9/15
7/1/30

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$1,235.49 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE FORT BOREMAN TRAIL GRANT #S354-FOR/TB-1.00

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand two hundred thirty-five dollars and forty-nine cents (\$1,235.49) which represents reimbursement to Wood County for expenses incurred during the month of December, 2014 in regard to the Fort Boreman Trail Grant Number S354-FOR/TB-1.00. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 71, at Page 13 and bearing the date of February 2, 2015 at which time Stephen Gainer, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Revised Request for Reimbursement.

Documentation pertaining to the Fort Boreman Trail Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

M/3040

MARCH 9, 2015

3/9/15
71/30

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,094.18 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 14-VA-031.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the three thousand ninety-four dollars and eighteen cents (\$3,094.18) which represents reimbursement to Wood County for expenses incurred during the month of December, 2014, in regard to the Victims of Crime Assistance Grant Number 14-VA-031. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 71, at Page 14 and bearing the date of February 2, 2015, at which time Stephen Gainer, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

M/3041

MARCH 9, 2015

3/9/15
71/30

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$35,720.55 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY CORRECTIONS GRANT 15-CC-09.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-five thousand seven hundred twenty dollars and fifty-five cents (\$35,720.55) which represents reimbursement to Wood County for expenses incurred during the month of December, 2014, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 15-CC-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 71, at Page 12 and bearing the date of January 26, 2015, at which time Stephen Gainer, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

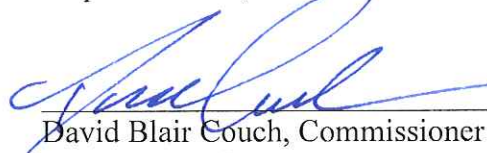
Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1605	DENTAL	RENAISSANCE	REGULAR	03/04/2015	2,022.51	
1606	MONPOWER	MON POWER	REGULAR	03/04/2015	208.86	
GENERAL FUND Bank Id 101 Totals					2,231.37	
Report Totals					2,231.37	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
157698	ARTSBRIDG	ARTSBRIDGE	REGULAR	03/03/2015	2,500.00	
157699	BFS PETRO	BFS PETROLEUM	REGULAR	03/03/2015	59.62	
157700	BROWN W	WILLIAM M BROWN	REGULAR	03/03/2015	700.00	
157701	CARQUEST	CARQUEST	REGULAR	03/03/2015	42.92	
157702	CRUM G	GWEN CRUM	REGULAR	03/03/2015	191.68	
157703	CWS	CWS	REGULAR	03/03/2015	470.00	
157704	FRIENDSM	THE FRIENDS OF MOUNTWOOD PARK. INC.	REGULAR	03/03/2015	7,500.00	
157705	GLOBAL	GLOBAL GOV/ED SOLUTIONS INC	REGULAR	03/03/2015	759.99	
157706	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	03/03/2015	205,021.48	
157707	HEAVENLY HAM	THE HONEY BAKED HAM COMPANY	REGULAR	03/03/2015	134.04	
157708	LIFE	DEARBORN NATIONAL	REGULAR	03/03/2015	1,164.62	
157709	LOWES	LOWE'S COMPANIES, INC.	REGULAR	03/03/2015	84.38	
157710	MARKSR	REBECCA MARKS	REGULAR	03/03/2015	143.07	
157711	MID ATLANTIC	MID ATLANTIC BUSINESS COMMUNICATIONS	REGULAR	03/03/2015	881.60	
157712	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/03/2015	60.00	
157713	ODEPOT	OFFICE DEPOT	REGULAR	03/03/2015	467.63	
157714	OIL	OIL AND GAS MUSEUM	REGULAR	03/03/2015	2,000.00	
157715	PARKSHARD	PARKS HARDWARE & SUPPLY	REGULAR	03/03/2015	7.99	
157716	RDB	RDB ELECTRIC	REGULAR	03/03/2015	797.91	
157717	RICESIGNS	RICE SIGNS LLC	REGULAR	03/03/2015	438.09	
157718	SMITH JODI	JODI SMITH	REGULAR	03/03/2015	389.63	
157719	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	03/03/2015	236.82	
157720	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	03/03/2015	3,000.00	
157721	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	03/03/2015	1,070.29	
157722	VALLEY SU	VALLEY SUPPLY COMPANY	REGULAR	03/03/2015	6.82	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
157723	VERIZONW	VERIZON WIRELESS	REGULAR	03/03/2015	65.66	
157724	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	03/03/2015	14,620.25	
157725	VISION	VISION SERVICE PLAN (WV)	REGULAR	03/03/2015	3,107.44	
157726	WVCGSIRP	WEST VIRGINIA COUNTIES RISK POOL	REGULAR	03/03/2015	32,450.43	
GENERAL FUND Bank Id 101 Totals					278,371.36	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6109	CAS CABLE	CAS CABLE	REGULAR	03/03/2015	500.00	
6110	DIRECTV	DIRECTV	REGULAR	03/03/2015	6.89	
6111	DOMINIONH	DOMINION HOPE	REGULAR	03/03/2015	88.66	
6112	ELEC COMM	ELECTRONIC COMMUNICATIONS OF WV INC	REGULAR	03/03/2015	125.00	
6113	SAMS CLUB	SAM'S CLUB	REGULAR	03/03/2015	29.99	
6114	SMC	SMC COMMUNICATIONS	REGULAR	03/03/2015	79.71	
E-911 FUND Bank Id 107 Totals					830.25	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3172	3M	3M ELECTRONIC MONITORING	REGULAR	03/03/2015	4,460.80	

HOME CONFINEMENT Bank Id 108 Totals

4,460.80

Handwritten signatures in black ink, including a large signature on the left and a smaller one on the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5836	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	03/03/2015	50.00	
5837	GREATHOUSEP	PRISCILLA GREATHOUSE	REGULAR	03/03/2015	66.60	
5838	ODEPOT	OFFICE DEPOT	REGULAR	03/03/2015	282.58	
5839	RICOH	RICOH USA INC	REGULAR	03/03/2015	350.44	
5840	SUDDENLINKD	SUDDENLINK	REGULAR	03/03/2015	124.00	
5841	WV FRIS	WV FRIS	REGULAR	03/03/2015	50.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					923.62	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1083	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	03/03/2015	2,242.37	
COAL SEVERANCE TAX Bank Id 201 Totals					<u>2,242.37</u>	

Two handwritten signatures in black ink are located in the lower right quadrant of the page. The signature on the left is more stylized and compact, while the one on the right is more elongated and includes a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1597	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	02/27/2015	79,397.89	
1598	CHILD	CHILD SUPPORT ENF DIV	REGULAR	02/27/2015	1,814.60	
1599	FSA	TASC	REGULAR	02/27/2015	2,947.00	
1600	DENTAL	RENAISSANCE	REGULAR	02/27/2015	956.16	
1601	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	02/27/2015	23,558.51	
1602	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	02/27/2015	635.36	
1603	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	02/27/2015	92,852.49	
1604	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	02/27/2015	26,620.98	
157686	AMERICAN	AFLAC	REGULAR	02/27/2015	275.34	
157687	CONSECOLIFE	CONSECO LIFE INSURANCE COMPANY	REGULAR	02/27/2015	169.04	
157688	EQUITABLE	AXA EQUITABLE	REGULAR	02/27/2015	23.76	
157689	INGNATIONAL	VOYA FINANCIAL	REGULAR	02/27/2015	45.00	
157690	MOVUNITED	UNITED WAY ALLIANCE OF THE MOV INC.	REGULAR	02/27/2015	45.00	
157691	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	02/27/2015	2,910.83	
157692	PHEAA	PHEAA	REGULAR	02/27/2015	145.20	
157693	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	02/27/2015	15,691.00	
157694	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	02/27/2015	1,435.74	
157695	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	02/27/2015	551.38	
157696	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	02/27/2015	62.00	
157697	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	02/27/2015	447.48	
PAYROLL FUND Bank Id 101 Totals					250,584.76	
Report Totals					250,584.76	

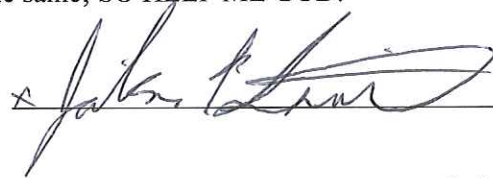



STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO -WIT:

I, Jonathan Paul Smith, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Holding Center Officer in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



9 Subscribed and sworn to, before _____ of Wood County, West Virginia, this
day of MARCH, 2014.



County Commission of Wood County

3/9/15
2/1/31

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Shawn Graham, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County 911 Advisory Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Chief Shawn Graham

Subscribed and sworn to, before the WCC of Wood County, West Virginia, this 9th day of MARCH, 2014.

Angela Graham
County Commission of Wood County

3/9/15
7:31

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Shawn Graham, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Local Emergency Planning Committee in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Chief Shawn Graham

Subscribed and sworn to, before the WCC of Wood County, West Virginia, this 9th day of MARCH, 2014.

Angela Graham
County Commission of Wood County