

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 7, 2015

PRESENT: STEPHEN GAINER, PRESIDENT  
DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of April 16, 2015.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real and personal property.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Rick Bush from the Parkesburg South High School Erickson All Sports Stadium Committee. He asked the Commission to donate \$2,500.00 to their project. The County Commission took it under advisement and will let him know at a future date if they are able to assist them. (Order M/3104)

At 9:41 A.M., the County Commission approved the new hire of Russell Bunner for the Maintenance Department and Kourtney Breighner for the Prosecuting Attorney's Office.

At 9:43 A.M., Gary Parsons was sworn in as a Police Officer for Mountwood Park and as a part-time employee at the E-911 Center.

At 9:48 A.M., the County Commission went into Executive Session, upon authority granted in West Virginia Code Chapter 6, Article 9A, Section 3, as amended. The County Commission met with Marty Seufer, County Administrator and Jason Wharton, Prosecuting Attorney. All those presented discussed matter being covered by West Virginia Code Chapter 6, Article 9A-4-9. They adjourned said Executive Session at 10:20 A.M. (Order M/3103)

At 10:21 A.M., the County Commission authorized the President to negotiate on the proposed building to be purchased by the Day Report Center with the amounts discussed in Executive Session. (M/3102)

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1451, M/3101, M/3102, M/3103, M/3104

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:26 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled May 7, 2015.

Wood County Commission Meeting  
Held May 7, 2015

**Please Print**

1. Richard A. Bush, Erickson Committee
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Wood County Commission  
Agenda

5/7/2015

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss Erickson Stadium funding request	Rick Bush
	Discuss County buildings	
	Consider Request to Hire Russell W. Bunner, Maintenance Department - \$22,000.00 yr.	
	Consider Request to Hire Kourtney Breighner as an Assistant Victim Advocate for the Prosecuting Attorney's Office - \$8.25 hr.	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

5/7/15  
7/55

MAY 7, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN  
REFERENCE TO BUDGET REVISION NO. 4 IN THE GENERAL  
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2014/2015.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch made unanimous by Stephen Gainer, adopted a Resolution in reference to Budget Revision No. 4 in the General County Fund Budget for the fiscal year 2014/2015. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Stephen Gainer, President of the Wood County Commission.

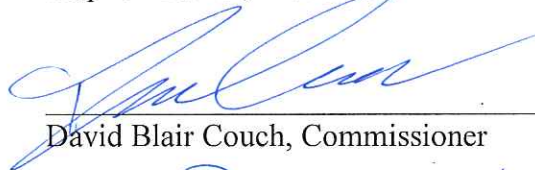
A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

5/7/15  
7/1/53  
7m

Office of the County Commission of Wood County West Virginia

Commissioners  
David Blair Couch  
Wayne Dunn  
Steve Gainer



No. 1 Court Square  
Suite 203  
Parkersburg, WV 26101  
Phone 304-424-1984

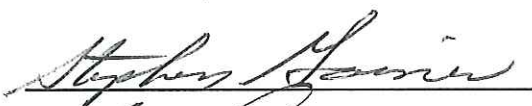
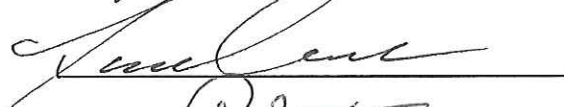

RESOLUTION

At a regular session of the county commission, held May 4, 2015 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General county budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 4, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by David Blair Couch, the vote thereon was as follows:

	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No

WHEREUPON, Stephen Gainer, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.



**REQUEST FOR REVISION TO APPROVED BUDGET**

CONTROL NUMBER

Ora Ash, Director  
 West Virginia State Auditor's Office  
 200 West Main Street  
 Clarksburg, WV 26302  
 Phone: 627-2415 ext. 5114  
 Fax: 627-2417

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

**2014-2015**  
 FY  
**1**  
 FUND  
**4**  
 REV. NO.  
**1 of 1**  
 PG. OF NO.

Wood County Commission  
 GOVERNMENT ENTITY

Person To Contact Regarding  
 Budget Revision: **Melody Ross**  
 Phone: **304-424-1854**  
 Fax: **304-424-1809**

PO Box 1474  
 STREET OR PO BOX  
 Parkersburg WV  
 CITY ZIP CODE

COUNTY  
 Government Type

**REVENUES: (net each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
322	Federal Grants	770,348			770,348
323	State Grants	1,124,165	7,500		1,131,665
324	Other Grants	7,000			7,000
327	Charges for Services	80,010	11,436		91,446
361	Fines, Fees & Court Costs	13,000	296		13,296
382	Refunds/Reimbursements (External Sources)	198,998	8,974		207,972
<b>NET INCREASE/(DECREASE) Revenues (ALL PAGES)</b>			<b>28,206</b>		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	2,624,786	4,755		2,629,541
405	Prosecuting Attorney	1,306,626	1,376		1,308,002
428	Data Processing	122,758			122,758
443	State Grants	1,124,165	7,500		1,131,665
444	Other Grants	46,208			46,208
699	Contingencies	3,329			3,329
700	Sheriff-Law Enforcement	3,632,929	13,039		3,645,968
702	Reimbursable Jail Costs	790,534	1,536		792,070
713	Fire Department	178,473			178,473
900	Parks & Recreation	333,698			333,698
	#N/A				
	#N/A				
<b>NET INCREASE/(DECREASE) Expenditures</b>			<b>28,206</b>		

APPROVED BY THE STATE AUDITOR  
 BY: \_\_\_\_\_  
 Director, Local Government Services Division Date

*Stephen Gannon*  
 AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

5/7/15  
71/55

MAY 7, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WEST VIRGINIA IN THE AMOUNT OF \$480,680.26 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE HAPPY VALLEY FLOOD MITIGATION PHASE 5 GRANT.


**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four hundred eighty thousand six hundred eighty dollars and twenty-six cents (\$480,680.26) which represents reimbursement to Wood County for Drawdown Number One (1) for the Happy Valley Flood Mitigation Phase Five (V) Grant. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 71, at Page 27 and bearing the date of March 2, 2015 at which time Stephen Gainer, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Happy Valley Flood Mitigation Phase V is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

MAY 7, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
PRESIDENT TO ENTER INTO NEGOTIATIONS FOR PROPERTY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, as President of the commission, to act on behalf of the commission and enter into negotiations for property to be utilized as a potential new site for the Wood County Day Report Center.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

M/3102



5/7/15  
7/56

MAY 7, 2015

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 7<sup>TH</sup> day of May, 2015, at 9:48 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 3, as amended:

WHEREUPON, the said Stephen Gainer, President, David Blair Couch, Commissioner, and Robert K. Tebay, Commissioner met with Marty Seufer, County Administrator in person and Jason Wharton, Prosecuting Attorney for Wood County.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4-9.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:20 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

M/3103

5/7/15  
7/1/16

MAY 7, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY TAKE A REQUEST  
FOR A DONATION UNDER ADVISEMENT.

**ORDER**

On this date, the County Commission of Wood County upon a motion made by Robert K. Tebay, seconded by David Blair Couch, and made unanimous by Stephen Gainer, did hereby take a request for funding from the Erickson Stadium Committee under advisement. Said request was for two thousand five hundred dollars and zero cents (\$2,500.00). Said funds were requested no later than October 31, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

M/3104



# Wood County Commission

## Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 416922 ✓

Tax Year: 2014 ✓

5/7/15

7/1/56

Upon the application of **BACKUS GERALD L** whose address is **1726 WOODLAND DR VIENNA, WV 26105**- aggrieved by an erroneous assessment in **VIENNA District (10)** , in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A TAXPAYER CLERICAL ERROR THE 2011 GMC TERRAIN AND THE 2003 PONT GRAND PRIX WAS REPORTED WHEN IN FACT THEY HAD A 2011 CHRYSLER TOWN & COUNTRY AND A 2006 SUZUKI GRAND VITARA ON 7/01/13. SUPPLEMENTAL TICKET #80004682 WAS MADE. SEE ATTACHED.**

WERE

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	4	367.08	2.934300	4	12,510
03/02/2015	PENDING EXONERATION	4	-363.56	2.934300	4	-12,390
Adjusted Net Taxes			3.52	Adjusted Net Value		120

X Gerald L Backus ✓ Taxpayer  
(304) 615-2249

Joe Adams Prosecutor

Rich Stoff Assessor

Paul Steiner Commissioner

Stephen Hammer County Commission President

Jord Lewis Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED  
MAR 03 '14  
County Administrator

RECEIVED  
MAY 05 2015  
County Administrator

# Wood County Commission

*aw*

## Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80018371**

Tax Year: **2012**

*5/7/15*  
*7/1/16*

Upon the application of **BEATY FREDERICK W III** whose address is **2610 NEAL ST PARKERSBURG, WV 26101-9053** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A CLERICAL ERROR THIS TAX TICKET WAS GENERATED WHEN IN FACT IT ALREADY WAS ASSESSED ON THE FOLLOWING TAX TICKET #807828. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
02/25/2015	BILLING	4	134.66	2.912320	4	4,623
03/26/2015	PENDING EXONERATION	4	-134.64	2.912320	4	-4,623
			Adjusted Net Taxes			Adjusted Net Value
			0.02			0

*Rhonda M Beaty* ✓ Taxpayer  
*[Signature]* Prosecutor  
*Rick Shiff* ✓ Assessor  
*[Signature]* Commissioner  
*Stephany Amers* County Commission President  
*[Signature]* Commissioner

*304-485-9314*

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *May 7, 2015*

RECEIVED

MAY 05 2015

County Administrator

RECEIVED

MAR 30 2015

County Administrator



# Wood County Commission

## Erroneous Assessment Application

*Handwritten initials*

Tax Type: Supplemental

Tax Ticket: 80015827 ✓

Tax Year: 2013 ✓

5/7/15  
7/1/16

Upon the application of **BEATY FREDERICK W III** whose address is **2610 NEAL ST PARKERSBURG, WV 26101-9053** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A CLERICAL ERROR THIS TAX TICKET WAS GENERATED WHEN IN FACT IT ALREADY WAS ASSESSED ON THE FOLLOWING TAX TICKET #8006400. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
02/25/2015	BILLING	4	115.66	2.929600	4	3,948
03/26/2015	PENDING EXONERATION	4	-115.66	2.929600	4	-3,947
			Adjusted Net Taxes			0.00
						Adjusted Net Value
						1

*Bronda M. Beatty*  
Taxpayer

*[Signature]*  
Prosecutor

*Rick Shiff*  
Assessor

*304 485 9316*  
*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *May 7, 2015*

**RECEIVED**  
MAR 30 2015  
*[Signature]*  
County Administrator

**RECEIVED**  
MAY 05 2015  
*[Signature]*  
County Administrator

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **413767**

Tax Year: **2014**

5/7/15  
7/5/15

Upon the application of **BOARD TIFFANY** whose address is **354 CROSS CREEK LN MINERAL WELLS, WV 26150-** aggrieved by an erroneous assessment in **SLATE** District (06) , in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year; the Sheriff shall allow a credit on future taxes payable.

**DUE TO A TAXPAYER CLERICAL ERROR THE 2012 KIA FORTE WAS REPORTED IN WOOD COUNTY WHEN IN FACT THEY LIVED IN UPSHUR COUNTY. PLEASE EXONERATE. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	3	166.44	2.210400	3	7,530
02/17/2015	PENDING EXONERATION	3	-166.44	2.210400	3	-7,530
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

X *Tiffany Board* Taxpayer  
*[Signature]* Prosecutor  
*[Signature]* Assessor  
 304-488-4476  
*[Signature]* Commissioner  
*[Signature]* County Commission President  
*[Signature]* Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED

MAR 20 2015

County Administrator

RECEIVED

MAY 05 2015

County Administrator



# Wood County Commission

## Erroneous Assessment Application

5/7/15  
7/1/16

Tax Type: **Personal Property**

Tax Ticket: **923025** ✓

Tax Year: **2013** ✓

Upon the application of **EDDY DANNY** whose address is **RR 1 BOX 195-3 WALKER, WV 26180**- aggrieved by an erroneous assessment in **CLAY District (01)** , in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Mobile home was "junked" removed and sold June 2012.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	2	44.22	1.101600	2	4,014
03/18/2015	PENDING EXONERATION	2	-44.22	1.101600	2	-4,014
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

*Danny B. Eddy*  
Taxpayer

*Gas...*  
Prosecutor

*Roch...*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED

MAR 13 2015

County Administrator

RECEIVED

MAY 05 2015

County Administrator

By: Kerri Lincicome

Application Printed On

Wednesday, March 18, 2015 11:04 am



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **402823**

Tax Year: **2014**

5/7/15  
7/1/16

Upon the application of **FREED STACY D** whose address is **163 ROBERTA DR PARKERSBURG, WV 26104-** aggrieved by an erroneous assessment in **CLAY District (01)**, in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A TAXPAYER CLERICAL ERROR THE 2013 FORD ESCAPE WAS REPORTED WHEN IN FACT IT WAS NOT TITLED UNTIL 8/28/13. PLEASE SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	3	363.72	2.210400	3	16,455
03/26/2015	PENDING EXONERATION	3	-290.78	2.210400	3	-13,155
			Adjusted Net Taxes			Adjusted Net Value
			72.94			3,300

Jeff Freed  
Taxpayer  
304-482-5982

[Signature]  
Prosecutor

[Signature]  
Assessor

[Signature]  
Commissioner

[Signature]  
County Commission President

[Signature]  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED

MAY 05 2015

County Administrator

RECEIVED

MAR 30 2015

County Administrator

By: Kimberly Enoch

Application Printed On

Thursday, March 26, 2015 3:44 pm

# Wood County Commission

## Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 400036 ✓

Tax Year: 2014 ✓

5/7/15  
7/1/56

Upon the application of HONDA LEASE TRUST whose address is PO BOX 2295 TORRANCE, CA 90509-aggrieved by an erroneous assessment in CLAY District (01), in the County of Wood, for the 2014 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2014 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A TAXPAYER CLERICAL ERROR THE 2012 HONDA PILOT WAS REPORTED, WHEN IN FACT IT HAD BEEN RETURNED TO THE DEALER. SEE ATTACHED. PLEASE EXONERATE.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	3	4,546.04	2.210400	3	205,656
02/13/2015	PENDING EXONERATION	3	-580.78	2.210400	3	-26,275
Adjusted Net Taxes			3,965.26	Adjusted Net Value		179,391

X Debra Reinhardt Taxpayer  
[Signature] Prosecutor  
Rick Stapp Assessor  
[Signature] Commissioner  
[Signature] County Commission President  
[Signature] Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

**RECEIVED**  
MAY 05 2015  
County Administrator

RECEIVED  
MAR 13 '14  
County Administrator



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **923331** ✓

Tax Year: **2013** ✓

5/7/15  
7/1/56

Upon the application of **HYLTON SHERRY** whose address is **459 MITCHELLS LN WASHINGTON, WV 26181**- aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Sherry Hylton was renting mobile home from Lewis Mitchell; she did not own mobile home. Home is owned by Lewis Mitchell. See attached rental agreement.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	2	50.76	1.101600	2	4,608
02/27/2015	PENDING EXONERATION	2	-50.76	1.101600	2	-4,608
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

*Sherry Hylton* ✓ Taxpayer  
*[Signature]* Prosecutor  
*Rich Shiff* ✓ Assessor  
*[Signature]* Commissioner  
*[Signature]* County Commission President  
*[Signature]* ✓ Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED  
FEB 27 '15  
County Administrator

RECEIVED  
MAY 05 2015  
County Administrator

By: Kerri Lincicome

Application Printed On  
Friday, February 27, 2015 9:56 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **423063**

Tax Year: **2014**

5/7/15  
7/1/15

Upon the application of **HYLTON SHERRY** whose address is **459 MITCHELLS LN WASHINGTON, WV 26181**- aggrieved by an erroneous assessment in **LUBECK District (03)** , in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Sherry Hylton was renting mobile home from Lewis Mitchell; she did not own mobile home. Home is owned by Lewis Mitchell. See attached rental agreement.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	2	50.94	1.105200	2	4,608
02/27/2015	PENDING EXONERATION	2	-50.94	1.105200	2	-4,608
			Adjusted Net Taxes		Adjusted Net Value	0

*Sherry Crowder*  
Taxpayer 304-481-3841

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED  
FEB 27 '15  
County Administrator

RECEIVED  
MAY 05 2015  
County Administrator



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **423063**

Tax Year: **2014**

5/7/15  
7/1/16

Upon the application of **HYLTON SHERRY** whose address is **459 MITCHELLS LN WASHINGTON, WV 26181**- aggrieved by an erroneous assessment in **LUBECK District (03)** , in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Sherry Hylton was renting mobile home from Lewis Mitchell; she did not own mobile home. Home is owned by Lewis Mitchell. See attached rental agreement.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	2	50.94	1.105200	2	4,608
02/27/2015	PENDING EXONERATION	2	-50.94	1.105200	2	-4,608
Adjusted Net Taxes			0.00	Adjusted Net Value		0

*Sherry Crowder*  
Taxpayer 304-481-3841

*Eric White*  
Prosecutor

*Rick Shiff*  
Assessor

*Robert Taylor*  
Commissioner

*Stephen Harmon*  
County Commission President

*John Davis*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED  
FEB 27 '15  
County Administrator

RECEIVED  
MAY 05 2015  
County Administrator



# Wood County Commission

*Handwritten initials in red ink.*

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **410323**

Tax Year: **2014**

*5/7/15*  
*7/1/16*

Upon the application of **KENDLE MARY A** whose address is **3508 BURK ST PARKERSBURG, WV 26104-1934** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A TAXPAYER CLERICAL ERROR THE 2003 HYUNDAI ELANTRA WAS REPORTED WHEN IT WAS TRADED IN FOR THE LEASED 2013 KIA RIO. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	4	41.42	2.936800	4	1,410
03/27/2015	PENDING EXONERATION	4	-41.42	2.936800	4	-1,410
			Adjusted Net Taxes			0.00
						Adjusted Net Value
						0

*Mary A. Kendle*  
 (304) 834-3233 Taxpayer

*[Signature]* Prosecutor

*Rick Stoff* Assessor

---

*[Signature]* Commissioner

*Stephen Garner* County Commission President

*[Signature]* Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015.

RECEIVED  
MAR 30 2015

RECEIVED  
MAY 05 2015

County Administrator

# Wood County Commission

*[Handwritten initials]*

## Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80016478** ✓

Tax Year: **2013** ✓

*5/7/15*  
*7/1/16*

Upon the application of **LOWE JESSICA MARIE** whose address is **1302 CAMDEN AVE PARKERSBURG, WV 26101-5537** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO TAXPAYER CLERICAL ERROR, THE 2012 HYUNDAI ACCENT WAS ASSESSED IN TWO DIFFERENT NAMES. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
03/23/2015	BILLING	4	224.12	2.929600	4	7,650
03/26/2015	PENDING EXONERATION	4	-224.12	2.929600	4	-7,650
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

*Jessica Lowe*  
Taxpayer

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

1-304-210-5500

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED

MAR 30 2015

RECEIVED

MAY 05 2015

County Administrator

By: Donna Bowman



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **407183**

Tax Year: **2014**

3/7/15  
7/1/56

Upon the application of **SMITH LARRY R** whose address is **2 ELMIRA LN PARKERSBURG, WV 26104-2327** aggrieved by an erroneous assessment in **PARKERSBURG DISTRICT** District (04), in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO TAXPAYER CLERICAL ERROR THE 2003 HONDA ACCORD WAS REPORTED WHEN IN FACT IT HAD BEEN SOLD PRIOR TO 7/1/13. SEE ATTACHED**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	3	78.58	2.210400	3	3,555
03/19/2015	PENDING EXONERATION	3	-78.58	2.210400	3	-3,555
			Adjusted Net Taxes			0.00
						Adjusted Net Value

*Larry Smith*  
Taxpayer

*Rich Shuff*  
Assessor

304-485-3144

*Roberta*  
Commissioner

*Stephen Hammer*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015

RECEIVED

RECEIVED

MAR 20 '15

MAY 05 2015

County Administrator

County Administrator

By: Donna Bowman

Application Printed On  
Thursday, March 19, 2015 10:25 am

# Wood County Commission

*Handwritten initials*

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **407229** ✓

Tax Year: **2014** ✓

*5/7/15-  
7/1/16*

Upon the application of **TEBAY H TALBOTT** whose address is **1301 GRAND CENTRAL AVE VIENNA, WV 26105**- aggrieved by an erroneous assessment in **PARKERSBURG DISTRICT** District (04) , in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**DUE TO A CLERICAL ERROR THIS TAX TICKET WAS OVER LOOKED. SUPPLEMENTAL TAX TICKET #80000073 WAS CREATED AND PAID. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	3	445.94	2.210400	3	20,174
03/26/2015	PENDING EXONERATION	3	-445.94	2.210400	3	-20,174
			Adjusted Net Taxes			Adjusted Net Value
			0.00			

*Crawford E. Miller*

Taxpayer  
**304-295-8282**

*[Signature]*

Prosecutor

*[Signature]*

Assessor

*[Signature]*

Commissioner

*[Signature]*

County Commission President

*[Signature]*

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *May 7, 2015*

**RECEIVED**

MAR 30 2015

County Administrator

**RECEIVED**

MAY 05 2015

County Administrator



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **3037** ✓

Tax Year: **2014** ✓

**Description**

TCT 22.995-A M/L DAVISVILLE  
RD

5/7/15  
7/1/56

Upon the application of **STEPHENS CARL P** whose address is **985 MEADVILLE RD DAVISVILLE, WV 26142**- aggrieved by an erroneous assessment in **CLAY District (01) Map 200 Parcel 00H10000**, in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Rental mobile home was removed from property for 2014 tax year; tax class should have been changed at that time to class two. Property adjoins Carl Stephens's home and is part of his yard.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	3	322.28	2.210400	3	14,580
04/01/2015	PENDING EXONERATION	3	-161.14	2.210400	3	0
Adjusted Net Taxes			161.14	Adjusted Net Value		14,580

Map 200 Parcel 00H10000

 Taxpayer  
 Prosecutor  
 Assessor  
 Commissioner  
 County Commission President  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2015.

RECEIVED  
MAY 05 2015  
County Administrator

RECEIVED  
APR 01 2015  
County Administrator

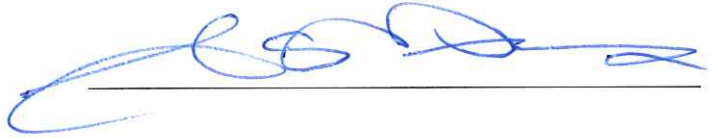


5/7/15  
7/1/55

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, Gary Parsons, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Mountwood Park Police Officer in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 07 day of May, 2015.



County Commission of Wood County

5/7/15  
7/55

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, Gary Parsons, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of part-time special projects worker in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 07 day of May, 2015.