

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 11, 2015

PRESENT: STEPHEN GAINER, PRESIDENT
DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Mark Schwendeman and Angie Lawrence from Schwendeman Insurance Agency. They discussed health insurance for County employees.

The County Commission then met with Rick Woodyard, E-911 Director; Toni Tiano, Grant Consultant and Ed Hupp, Emergency Management Director to discuss a Port Security Grant Application. After discussion, the County Commission authorized President Gainer to execute the Application. (Order M/3105)

Matt Harper failed to show for his meeting to discuss Road Maintenance Agreements.

The County Commission appointed Roy Schleicher to the Wood County Planning Commission. (Order A/1452)

The County Commission discussed a cable franchise agreement.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1452, A/1453 and M/3105

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:03 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled May 11, 2015.

Wood County Commission Meeting
Held May 11, 2015

Please Print

1.	Rick Woodyard
2.	Toni Tiano
3.	Angie Lawrence
4.	Mark Schwendeman
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Wood County Commission
Agenda

5/11/2015

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss County Employee Health Insurance	Mark Schwendeman, Schwendeman Insurance Agency
	Discuss Port Security Grant Application	Toni Tiano, Rick Woodyard, Ed Hupp
	Discuss Road Maintenance Agreement	Matt Harper
	Consider Appointment of Roy Schleicher to Wood County Planning Commission	
	Discuss County Buildings	
	Discuss Cable Franchise Agreement	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

5/11/15
7/1/15

MAY 11, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED ROY SCHLEICHER
TO THE WOOD COUNTY PLANNING COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, appointed Roy Shcleicher to the Wood County Planning Commission. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Schleicher's term will expire December 31, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

A/1452

5/11/15
71/57

MAY 11, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF THE APPROVAL OF THE REQUEST FOR REVISION TO APPROVED BUDGET IN REGARD TO REVISION NO. 4 IN THE GENERAL COUNTY FUND BUDGET FOR THE FISCAL YEAR 2014/2015.

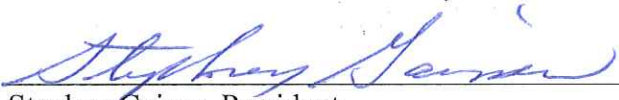
ORDER

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 4 in the General County Fund budget for the fiscal year 2014/2015. Receipt of said Approval is pursuant to an Order appearing in Order Book 71, at Page 55 and bearing the date of May 7, 2015, at which time the Request for Revision was signed by Robert K. Tebay, Commissioner of the Wood County Commission.

A copy of said Approval is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

A/1453

LGSD BR (Rev. 2013)

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

2014-2015

FY

1

FUND

4

REV. NO.

1 of 1

PG. OF NO.

5/11/15
7/1/57

Wood County Commission

GOVERNMENT ENTITY

Person To Contact Regarding

Budget Revision: Melody Ross

Phone: 304-424-1854

Fax: 304-424-1809

PO Box 1474

STREET OR PO BOX

Parkersburg WV
CITY

ZIP CODE

RECEIVED
 COUNTY
 Government Type
 MAY 07 2015

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
322	Federal Grants	770,348			770,348
323	State Grants	1,124,165	7,500		1,131,665
324	Other Grants	7,000			7,000
327	Charges for Services	80,010	11,436		91,446
361	Fines, Fees & Court Costs	13,000	296		13,296
382	Refunds/Reimbursements (External Sources)	198,998	8,974		207,972
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			28,206		

Glen B. Gainer, III

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	2,624,786	4,755		2,629,541
405	Prosecuting Attorney	1,308,626	1,376		1,308,002
428	Data Processing	122,758			122,758
443	State Grants	1,124,165	7,500		1,131,665
444	Other Grants	46,208			46,208
699	Contingencies	3,329			3,329
700	Sheriff-Law Enforcement	3,632,929	13,039		3,645,968
702	Reimbursable Jail Costs	790,534	1,536		792,070
713	Fire Department	178,473			178,473
900	Parks & Recreation	333,698			333,698
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			28,206		

APPROVED BY THE STATE AUDITOR
 BY: Ora Ash/Karen 5/11/2015
 Director, Local Government Services Division Date

Glen B. Gainer, III
 AUTHORIZED SIGNATURE OF ENTITY

5/14/15
 APPROVAL DATE

5/11/15
71/57

MAY 11, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE EXECUTION OF AN APPLICATION FOR A PORT SECURITY GRANT.

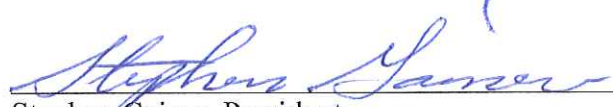
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the EXECUTION of an Application for a Port Security Grant. Said grant is in the amount of four hundred seven thousand, two hundred sixty-seven dollars and zero cents (\$407,267.00).

A copy of said Application is on file in the office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

M/3105

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1646	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	05/01/2015	211,469.08	
1647	MONPOWER	MON POWER	REGULAR	05/01/2015	270.80	
158044	LIFE	DEARBORN NATIONAL	REGULAR	05/01/2015	1,222.76	
158045	VISION	VISION SERVICE PLAN (WV)	REGULAR	05/01/2015	3,197.53	
GENERAL FUND Bank Id 101 Totals					216,160.17	
Report Totals					216,160.17	



5/1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5732	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	05/05/2015	661.74	

ASSESSOR'S VALUATION Bank Id 156 Totals

661.74

RET

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5897	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	05/05/2015	280.02	
5898	LABANS	LABANS TRAININGS	REGULAR	05/05/2015	47.50	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					327.52	
Report Totals					237,439.97	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3187	3M	3M ELECTRONIC MONITORING	REGULAR	05/05/2015	4,396.80	
3188	CCF	COMMUNITY CORRECTIONS FUND	REGULAR	05/05/2015	1,041.00	
3189	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	05/05/2015	17,023.80	
HOME CONFINEMENT Bank Id 108 Totals					<u>22,461.60</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6164	APCO	APCO INTERNATIONAL	REGULAR	05/05/2015	150.00	
6165	DEAN'S	DEAN'S SCREENS INK	REGULAR	05/05/2015	415.50	
6166	DOMINIONH	DOMINION HOPE	REGULAR	05/05/2015	143.81	
6167	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	05/05/2015	136,745.86	
6168	WALKER	CECIL I. WALKER MACHINERY CO	REGULAR	05/05/2015	500.00	
E-911 FUND Bank Id 107 Totals					137,955.17	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1526	MARSHALLB	BRENDA MARSHALL	REGULAR	05/05/2015	25.50	
1527	WATERS R	ROBIN WATERS	REGULAR	05/05/2015	25.50	
MAGISTRATE COURT Bank Id 105 Totals					<u>51.00</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1648	MONPOWER	MON POWER	REGULAR	05/05/2015	728.92	
158046	BARCO	BARCO PRODUCTS	REGULAR	05/05/2015	1,141.51	
158047	BARRETTJ	J. J. BARRETT	REGULAR	05/05/2015	216.45	
158048	CARQUEST	CARQUEST	REGULAR	05/05/2015	103.09	
158049	CASTO	CASTO & HARRIS, INC.	REGULAR	05/05/2015	31.20	
158050	CRUM G	GWEN CRUM	REGULAR	05/05/2015	69.63	
158051	CWS	CWS	REGULAR	05/05/2015	2,551.82	
158052	DEBARR	DEBARR TRUCKING CO. INC.	REGULAR	05/05/2015	506.44	
158053	DISH	DISH NETWORK	REGULAR	05/05/2015	81.62	
158054	DOMINIONH	DOMINION HOPE	REGULAR	05/05/2015	49.59	
158055	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	05/05/2015	14,363.49	
158056	FEDERAL	FEDERAL EXPRESS CORP.	REGULAR	05/05/2015	79.25	
158057	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	05/05/2015	1,775.00	
158058	GENERALSA	GENERAL SALES CO.	REGULAR	05/05/2015	556.75	
158059	GRAINGER	GRAINGER	REGULAR	05/05/2015	97.04	
158060	HEAVENLY HAM	THE HONEY BAKED HAM COMPANY	REGULAR	05/05/2015	153.42	
158061	MAHONE TI	MAHONE TIRE CO	REGULAR	05/05/2015	1,501.96	
158062	P-WCVCB	GREATER PARKERSBURG CONVENTION & VISITORS	REGULAR	05/05/2015	27,625.77	
158063	RICOH	RICOH USA INC	REGULAR	05/05/2015	237.56	
158064	SHAWVER L	LINDSEY SHAWVER	REGULAR	05/05/2015	186.62	
158065	SMITH JODI	JODI SMITH	REGULAR	05/05/2015	218.70	
158066	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	05/05/2015	236.82	
158067	TELEPAGE	TELEPAGE	REGULAR	05/05/2015	193.56	
158068	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	05/05/2015	3,961.15	
158069	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/05/2015	280.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1211	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	05/06/2015	2,406.50	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					<u>2,406.50</u>	

[Handwritten signature] *[Handwritten signature]*

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1649	DENTAL	RENAISSANCE	REGULAR	05/06/2015	784.70	

GENERAL FUND Bank Id 101 Totals

784.70

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