

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, NOVEMBER 5, 2015

PRESENT: STEPHEN GAINER, PRESIDENT  
DAVID BLAIR COUCH, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission approved the hiring of Kourtney A. Breighner as a full-time grant funded position in the Prosecuting Attorney's Office.

At 9:32 A.M., the County Commission discussed the lease provided to the Commission by Westbrook Health Services. Wood County Prosecuting Attorney reviewed the lease and listed several areas of concern in the said lease. Mr. Wharton agreed he would make the suggested changes to the lease and submit it back to the County Commission. (Order M/3232)

At 9:42 A.M., Mr. Wharton discussed the leases for the new Day Report Center, specifically the outside businesses located in the building. (Order M/3229)

At 9:44 A.M., the County Commission met with representatives from the Mid-Ohio Valley Work Camp to review this past year's program of painting homes for Wood County citizens in need. The County Commission stated they will have them back next April to discuss possible funding.

At 9:54 A.M., the County Commission met with Steve Stephens, Director of the Home Confinement program to discuss the hiring of Chelcie Staats as a new employee. After discussion the County Commission employed the hire.

At 9:56 A.M., the County Commission awarded the sole bid for the E-911 Radio Equipment Project to Miller Communications. (Order M/3231)

At 9:57 A.M., the County Commission approved Perry and Associates to perform the 2014/2015 audit for the Wood County Budget. (Order M/3230)


**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

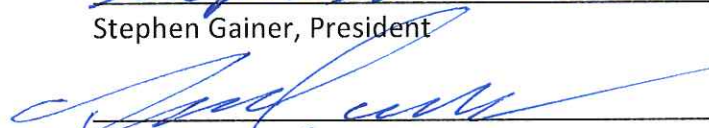
M/3227, M/3228, M/3229, M/3230, M/3231, M/3232, M/3233

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:37 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled November 5, 2015.

Wood County Commission Meeting  
Held November 5, 2015

Please Print

1.	Jason Wharton
2.	Ryan Ire
3.	Daw Shew
4.	Steve Stephens
5.	
6.	
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20.	



Wood County Commission  
Agenda

11/5/2015

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Update on MOV Work Camp	Dave Shreve
	Consider Request to Hire – Kourtney A. Breighner, Asst. Victim Advocate - \$9.85/hr	
	Consider Request to Hire – Chelcie Staats, Home Confinement Receptionist - \$10.00/hr	
	Discuss & consider Westbrook Lease Agreement	
	Award bid for 911 radio equipment	
	Discuss & consider firm for county audit	Mark Rhodes, County Clerk
	Discuss DRC building leases	
	Accept or reject bids for Coolidge Street property	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

11/5/15  
71/128

NOVEMBER 5, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,903.06 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-402.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand nine hundred three dollars and six cents (\$4,903.06) which represents reimbursement to Wood County for expenses incurred during the month of June, 2015, in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 71, at Page 80 and bearing the date of July 13, 2015 at which time Stephen Gainer, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

11/5/15  
71129

NOVEMBER 5, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$6,942.70 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-402.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand nine hundred forty-two dollars and seventy cents (\$6,942.70) which represents reimbursement to Wood County for expenses incurred during the month of July, 2015, in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 71, at Page 93 and bearing the date of August 17, 2015 at which time Stephen Gainer, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner

  
Robert K. Tebay, Commissioner



NOVEMBER 5, 2015

11/5/15  
71129

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY TABLE A  
DISCUSSION RELATING TO LEASES FOR THE DAY REPORT  
CENTER

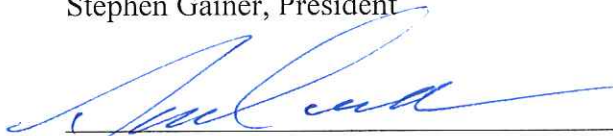
**ORDER**

On this date, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby TABLE a discussion relating to the leases being constructed for lessees at the Wood County Day Report Center building. Said discussion will be placed on the Commission agenda for November 9, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

M/3229

11/5/15  
7/1/28

NOVEMBER 5, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE PERRY AND ASSOCIATES TO PERFORM THE 2014/2015 FISCAL YEAR BUDGET AUDIT.

**ORDER**

On this date, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE Perry and Associates, 1035 Murdoch Avenue, Parkersburg, West Virginia, to perform the Wood County Budget Audit for the fiscal year 2014/2015 at a price of thirty-four thousand nine hundred fifty dollars and zero cents (\$34,950.00).

Additional proposals were received from the following:

- |  |   |
|--|---|
| 1. Balestra, Harr, Scherer, CPA<br>Charleston, WV<br>Price - \$40,000.00 | 2. Gibbons & Kawash<br>Charleston, WV<br>Price - \$59,995.00    |
| 3. Suttle & Stalnaker<br>Parkersburg, WV<br>Price - \$42,500.00          | 4. Fitzer & Associates<br>Charleston, WV<br>Price - \$39,500.00 |

Said AUTHORIZATION was upon the recommendation of a scoring team consisting of: Wood County Clerk, Mark Rhodes; Wood County Commissioner, David Blair Couch; Wood County Prosecuting Attorney, Jason Wharton; Wood County Tax Deputy, Meagan Lough; and Wood County Administrator, Marty Seufer.

Copies of said score sheet summaries are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner

  
Robert K. Tebay, Commissioner

11/5/15  
2/1/29

**AUDIT PROPOSAL SCORE SHEET SUMMARY**

County: Wood

RFP Number: 15-300

Entity: County of Wood

Address: PO Box 1474, Parkersburg, WV 26102

Audit Year(s) Ending: 2015





Audit Report Due Date: March 24, 2016

Number of Bids Received: 5

Bid Amount

ACCOUNTING FIRMS	Bid Amount	Responsiveness to the Proposal	Understanding of the Audit to be Performed	Technical Experience	Cost Criteria Average ÷ Cost X 10	Entity Preference + 1 to 5 Points (to ONE preferred firm)	Total Points
Perry and Associates	\$34,950.00	15	22	33	12	+ 1 to 5	82
Balestra, Harr, Scherer, CPA	\$40,000.00	13	21	32	11		77
Gibbons & Kawash	\$59,995.00	12	19	30	7		68
Suttle & Stalnakner	\$42,500.00	15	20	30	10		75
Fizer & Associates	\$39,500.00	11	16	23	11		61
Total	\$216,945.00						

Scored by: (Signatures of Audit Committee) Date:

1. Mark Rhodes		11/5/2015
2. Megan Lough		11/5/2015
3. David Blair Coch		11/5/2015
4. Marty Seuffer		11/5/2015
5. Jason Wharton		11/5/2015

**INDIVIDUAL AUDIT PROPOSAL SCORE SHEET**

Firm Name:	<u>Perry and Associates</u>
RFP Number:	<u>15-300</u>
Number of committee members scoring proposals ( 1 to 5)	<u>5</u>
Bid Amount	<u>\$34,950.00</u>

rev 07/29/2015

	Scorer #					
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>Average</u>
<u>Responsiveness to the proposal:</u> Maximum 15 points						
<b>Up to 5 points per question</b>						
Does the Proposal indicate a sincere interest in your entity and was it provided in a timely manner?	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>4</u>	<u>5</u>
Is the language in the proposal clear?	<u>5</u>	<u>4</u>	<u>5</u>	<u>5</u>	<u>4</u>	<u>5</u>
Does the proposing firm understand your government's organization and its accounting system and records?	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>4</u>	<u>5</u>
<b>Total Points</b>						<u><u>15</u></u>

<u>Understanding of the audit to be conducted:</u> Maximum 24 points						
<b>Up to 6 points per question</b>						
Does the proposal specify the type of audit to be performed and does the proposal indicate a clear understanding of the funds and financial statements that are applicable to your particular entity?	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>5</u>	<u>6</u>
Does the proposal describe, in clear language, the work plan to conduct the engagement including planning, analysis of internal controls, substantive testing, and federal award testing ( if applicable) necessary for your entity?	<u>6</u>	<u>6</u>	<u>5</u>	<u>6</u>	<u>5</u>	<u>6</u>
Does the proposal demonstrate an understanding of the audit resources/manpower requirements?	<u>6</u>	<u>5</u>	<u>6</u>	<u>6</u>	<u>5</u>	<u>6</u>
Does the proposal demonstrate the firm has the ability to complete the audit within the required period?	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>		<u>4</u>
<b>Total Points</b>						<u><u>22</u></u>





Scored By: Mark Rhodes  
Print Name - Scorer #1

Mark Rhodes  
Signature-Scorer #1

Date: 05-Nov-15

Scored By: Megan Lough  
Print Name - Scorer #2

Megan Lough  
Signature-Scorer #2

Date: 05-Nov-15

Scored By: David Blair Couch  
Print Name - Scorer #3

David Blair Couch  
Signature-Scorer #3

Date: 05-Nov-15

Scored By: Marty Seufer  
Print Name - Scorer #4

Marty Seufer  
Signature-Scorer #4

Date: 05-Nov-15

Scored By: Jason Wharton  
Print Name - Scorer #5

Jason Wharton  
Signature-Scorer #5

Date: 05-Nov-15

## INDIVIDUAL AUDIT PROPOSAL SCORE SHEET

Firm Name:	Balestra, Harr, Scherer, CPA
RFP Number:	15-300
Number of committee members scoring proposals ( 1 to 5)	5
Bid Amount	\$40,000.00

rev 07/29/2015

	Scorer #					Average
	1	2	3	4	5	
<b>Responsiveness to the proposal: Maximum 15 points</b>						
<b>Up to 5 points per question</b>						
Does the Proposal indicate a sincere interest in your entity and was it provided in a timely manner?	5	5	4	4	4	4
Is the language in the proposal clear?	5	4	3	5	4	4
Does the proposing firm understand your government's organization and its accounting system and records?	5	4	5	5	4	5
<b>Total Points</b>						<b>13</b>

Understanding of the audit to be conducted: Maximum 24 points

**Up to 6 points per question**

Does the proposal specify the type of audit to be performed and does the proposal indicate a clear understanding of the funds and financial statements that are applicable to your particular entity?	6	5	5	6	5	5
Does the proposal describe, in clear language, the work plan to conduct the engagement including planning, analysis of internal controls, substantive testing, and federal award testing ( if applicable) necessary for your entity?	6	5	6	6	5	6
Does the proposal demonstrate an understanding of the audit resources/manpower requirements?	6	5	6	6	5	6
Does the proposal demonstrate the firm has the ability to complete the audit within the required period?	6	5	5	5		4
<b>Total Points</b>						<b>21</b>

Technical Experience: Maximum 34 points

Do the audit supervisor and the assigned staff have experience in this entity type (i.e. Class II Cities)? **Up to 6 points**

5   4   6   6   5   5

Does the majority of the key audit team have three or more years of governmental auditing experience? **Up to 6 points**

6   5   6   6   5   6

Does the firm have extensive experience with federal grants and the Single Audit ( if this is not a Single Audit performed in accordance with Circular A-133, leave blank)? **Up to 6 points**

6   6   6   6   5   6

Does the firm have experience auditing different types of governments in WV in the last three years? **Up to 4 points**

4   4   4   4   3   4

Are the majority of the key audit team members CPAs and do the professional affiliations of the firm demonstrate a dedication to governmental accounting and auditing? **Up to 6 points**

3   5   6   6   5   5

In reviewing the firms most recent peer review report and letter of comments ( if applicable), does the report and comments (if applicable) indicate the firm is meeting professional standards? **Up to 3 points**

3   3   3   3   3   3

The firm has documented that they are a member of the *AICPA Governmental Audit Quality Control Center* ? **If yes, an automatic 3 points, if no 0 points)**

3   3   3   3   3   3

Total Points 32

Cost Criteria: Maximum 25 points

1. Calculate the grand total of all bids received.
2. Divide the grand total of all bids by the number of bids received to get the average bid amount.
3. Divide each bid into the average bid amount. Multiple this answer by 10 to get the cost criteria for each proposal. Round the final number to the nearest whole number (Ex. 9.4=9, 9.5=10).

Cost Criteria Total 12

Grand Total 78



Scored By: Mark Rhodes  
Print Name - Scorer #1

Mark Rhodes  
Signature-Scorer #1

Date: 05-Nov-15

Scored By: Megan Lough  
Print Name - Scorer #2

Megan Lough  
Signature-Scorer #2

Date: 05-Nov-15

Scored By: David Blair Couch  
Print Name - Scorer #3

David Blair Couch  
Signature-Scorer #3

Date: 05-Nov-15

Scored By: Marty Seufer  
Print Name - Scorer #4

Marty Seufer  
Signature-Scorer #4

Date: 05-Nov-15

Scored By: Jason Wharton  
Print Name - Scorer #5

Jason Wharton  
Signature-Scorer #5

Date: 05-Nov-15

## INDIVIDUAL AUDIT PROPOSAL SCORE SHEET

Firm Name:	Gibbons & Kawash
RFP Number:	15-300
Number of committee members scoring proposals ( 1 to 5)	5
Bid Amount	\$59,995.00

rev 07/29/2015

	Scorer #					Average
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	
<b>Responsiveness to the proposal:</b> Maximum 15 points						
<b>Up to 5 points per question</b>						
Does the Proposal indicate a sincere interest in your entity and was it provided in a timely manner?	5	4	4	3	4	4
Is the language in the proposal clear?	5	4	4	5	4	4
Does the proposing firm understand your government's organization and its accounting system and records?	5	3	4	4	4	4
<b>Total Points</b>						<b>12</b>

<b>Understanding of the audit to be conducted:</b> Maximum 24 points						
<b>Up to 6 points per question</b>						
Does the proposal specify the type of audit to be performed and does the proposal indicate a clear understanding of the funds and financial statements that are applicable to your particular entity?	6	4	5	5	5	5
Does the proposal describe, in clear language, the work plan to conduct the engagement including planning, analysis of internal controls, substantive testing, and federal award testing ( if applicable) necessary for your entity?	6	5	4	4	5	5
Does the proposal demonstrate an understanding of the audit resources/manpower requirements?	6	5	4	4	5	5
Does the proposal demonstrate the firm has the ability to complete the audit within the required period?	6	5	4	5		4
<b>Total Points</b>						<b>19</b>

**Technical Experience:** Maximum 34 points

Do the audit supervisor and the assigned staff have experience in this entity type (i.e. Class II Cities)? <b>Up to 6 points</b>	<u>6 3 5 5 5</u>	<u>5</u>
Does the majority of the key audit team have three or more years of governmental auditing experience? <b>Up to 6 points</b>	<u>6 5 4 5 5</u>	<u>5</u>
Does the firm have extensive experience with federal grants and the Single Audit ( if this is not a Single Audit performed in accordance with Circular A-133, leave blank)? <b>Up to 6 points</b>	<u>6 5 5 6 5</u>	<u>5</u>
Does the firm have experience auditing different types of governments in WV in the last three years? <b>Up to 4 points</b>	<u>4 4 4 4 3</u>	<u>4</u>
Are the majority of the key audit team members CPAs and do the professional affiliations of the firm demonstrate a dedication to governmental accounting and auditing? <b>Up to 6 points</b>	<u>6 5 5 6 5</u>	<u>5</u>
In reviewing the firms most recent peer review report and letter of comments ( if applicable), does the report and comments (if applicable) indicate the firm is meeting professional standards? <b>Up to 3 points</b>	<u>3 3 3 3 3</u>	<u>3</u>
The firm has documented that they are a member of the <i>AICPA Governmental Audit Quality Control Center</i> ? <b>If yes, an automatic 3 points, if no 0 points)</b>	<u>3 3 3 3 3</u>	<u>3</u>
Total Points		<u><u>30</u></u>

Cost Criteria: Maximum 25 points

1. Calculate the grand total of all bids received.
2. Divide the grand total of all bids by the number of bids received to get the average bid amount.
3. Divide each bid into the average bid amount. Multiple this answer by 10 to get the cost criteria for each proposal. Round the final number to the nearest whole number (Ex. 9.4=9, 9.5=10).

Cost Criteria Total	<u><u>12</u></u>
Grand Total	<u><u>73</u></u>

Scored By: Mark Rhodes  
Print Name - Scorer #1

Mark Rhodes  
Signature-Scorer #1

Date: 05-Nov-15

Scored By: Megan Lough  
Print Name - Scorer #2

Megan Lough  
Signature-Scorer #2

Date: 05-Nov-15

Scored By: David Blair Couch  
Print Name - Scorer #3

David Blair Couch  
Signature-Scorer #3

Date: 05-Nov-15

Scored By: Marty Seufer  
Print Name - Scorer #4

Marty Seufer  
Signature-Scorer #4

Date: 05-Nov-15

Scored By: Jason Wharton  
Print Name - Scorer #5

Jason Wharton  
Signature-Scorer #5

Date: 05-Nov-15



## INDIVIDUAL AUDIT PROPOSAL SCORE SHEET

Firm Name:	Suttle & Stalnaker
RFP Number:	15-300
Number of committee members scoring proposals ( 1 to 5)	5
Bid Amount	\$42,500.00

rev 07/29/2015

	Scorer #					Average
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	
<b>Responsiveness to the proposal: Maximum 15 points</b>						
<b>Up to 5 points per question</b>						
Does the Proposal indicate a sincere interest in your entity and was it provided in a timely manner?	5	5	5	5	4	5
Is the language in the proposal clear?	5	5	5	5	4	5
Does the proposing firm understand your government's organization and its accounting system and records?	5	5	5	5	4	5
<b>Total Points</b>						<b>15</b>

Understanding of the audit to be conducted: Maximum 24 points

**Up to 6 points per question**

Does the proposal specify the type of audit to be performed and does the proposal indicate a clear understanding of the funds and financial statements that are applicable to your particular entity?	5	6	6	6	5	6
Does the proposal describe, in clear language, the work plan to conduct the engagement including planning, analysis of internal controls, substantive testing, and federal award testing ( if applicable) necessary for your entity?	5	5	6	6	5	5
Does the proposal demonstrate an understanding of the audit resources/manpower requirements?	5	5	6	6	5	5
Does the proposal demonstrate the firm has the ability to complete the audit within the required period?	5	6	3	4		4
<b>Total Points</b>						<b>20</b>

Technical Experience: Maximum 34 points

Do the audit supervisor and the assigned staff have experience in this entity type (i.e. Class II Cities)? <b>Up to 6 points</b>	<u>6</u> <u>5</u> <u>4</u> <u>4</u> <u>5</u>	<u>5</u>
Does the majority of the key audit team have three or more years of governmental auditing experience? <b>Up to 6 points</b>	<u>6</u> <u>5</u> <u>5</u> <u>5</u> <u>5</u>	<u>5</u>
Does the firm have extensive experience with federal grants and the Single Audit ( if this is not a Single Audit performed in accordance with Circular A-133, leave blank)? <b>Up to 6 points</b>	<u>6</u> <u>6</u> <u>4</u> <u>5</u> <u>5</u>	<u>5</u>
Does the firm have experience auditing different types of governments in WV in the last three years? <b>Up to 4 points</b>	<u>4</u> <u>4</u> <u>4</u> <u>4</u> <u>3</u>	<u>4</u>
Are the majority of the key audit team members CPAs and do the professional affiliations of the firm demonstrate a dedication to governmental accounting and auditing? <b>Up to 6 points</b>	<u>6</u> <u>5</u> <u>5</u> <u>5</u> <u>5</u>	<u>5</u>
In reviewing the firms most recent peer review report and letter of comments ( if applicable), does the report and comments (if applicable) indicate the firm is meeting professional standards? <b>Up to 3 points</b>	<u>3</u> <u>3</u> <u>3</u> <u>3</u> <u>3</u>	<u>3</u>
The firm has documented that they are a member of the <i>AICPA Governmental Audit Quality Control Center</i> ? <b>If yes, an automatic 3 points, if no 0 points)</b>	<u>3</u> <u>3</u> <u>3</u> <u>3</u> <u>3</u>	<u>3</u>
Total Points		<u><u>30</u></u>

Cost Criteria: Maximum 25 points

1. Calculate the grand total of all bids received.
2. Divide the grand total of all bids by the number of bids received to get the average bid amount.
3. Divide each bid into the average bid amount. Multiple this answer by 10 to get the cost criteria for each proposal. Round the final number to the nearest whole number (Ex. 9.4=9, 9.5=10).

Cost Criteria Total 12

Grand Total 77

Scored By: Mark Rhodes  
Print Name - Scorer #1

Mark Rhodes  
Signature-Scorer #1

Date: 05-Nov-15

Scored By: Megan Lough  
Print Name - Scorer #2

Megan Lough  
Signature-Scorer #2

Date: 05-Nov-15

Scored By: David Blair Couch  
Print Name - Scorer #3

David Blair Couch  
Signature-Scorer #3

Date: 05-Nov-15

Scored By: Marty Seufer  
Print Name - Scorer #4

Marty Seufer  
Signature-Scorer #4

Date: 05-Nov-15

Scored By: Jason Wharton  
Print Name - Scorer #5

Jason Wharton  
Signature-Scorer #5

Date: 05-Nov-15

## INDIVIDUAL AUDIT PROPOSAL SCORE SHEET

Firm Name:	Fizer & Associates
RFP Number:	15-300
Number of committee members scoring proposals ( 1 to 5)	5
Bid Amount	\$39,500.00

rev 07/29/2015

	Scorer #					<u>Average</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	
<b><u>Responsiveness to the proposal:</u> Maximum 15 points</b>						
<b>Up to 5 points per question</b>						
Does the Proposal indicate a sincere interest in your entity and was it provided in a timely manner?	4	3	3	3	4	3
Is the language in the proposal clear?	4	4	5	5	3	4
Does the proposing firm understand your government's organization and its accounting system and records?	3	4	4	4	4	4
<b>Total Points</b>						<b>11</b>

**Understanding of the audit to be conducted: Maximum 24 points**

**Up to 6 points per question**

Does the proposal specify the type of audit to be performed and does the proposal indicate a clear understanding of the funds and financial statements that are applicable to your particular entity?	4	4	6	6	4	5
Does the proposal describe, in clear language, the work plan to conduct the engagement including planning, analysis of internal controls, substantive testing, and federal award testing ( if applicable) necessary for your entity?	4	3	3	4	4	4
Does the proposal demonstrate an understanding of the audit resources/manpower requirements?	4	4	4	5	5	4
Does the proposal demonstrate the firm has the ability to complete the audit within the required period?	4	4	3	4		3
<b>Total Points</b>						<b>16</b>

**Technical Experience: Maximum 34 points**

Do the audit supervisor and the assigned staff have experience in this entity type (i.e. Class II Cities)? <b>Up to 6 points</b>	5   5   3   3   5	4
Does the majority of the key audit team have three or more years of governmental auditing experience? <b>Up to 6 points</b>	6   5   4   5   5	5
Does the firm have extensive experience with federal grants and the Single Audit ( if this is not a Single Audit performed in accordance with Circular A-133, leave blank)? <b>Up to 6 points</b>	6   1   3   3   3	3
Does the firm have experience auditing different types of governments in WV in the last three years? <b>Up to 4 points</b>	4   2   3   3   3	3
Are the majority of the key audit team members CPAs and do the professional affiliations of the firm demonstrate a dedication to governmental accounting and auditing? <b>Up to 6 points</b>	4   3   3   3   5	4
In reviewing the firms most recent peer review report and letter of comments ( if applicable), does the report and comments (if applicable) indicate the firm is meeting professional standards? <b>Up to 3 points</b>	3   1   0   3   0	1
The firm has documented that they are a member of the <i>AICPA Governmental Audit Quality Control Center</i> ? <b>If yes, an automatic 3 points, if no 0 points</b>	3   3   0   3   3	3
Total Points		23

Cost Criteria: Maximum 25 points

1. Calculate the grand total of all bids received.
  2. Divide the grand total of all bids by the number of bids received to get the average bid amount.
  3. Divide each bid into the average bid amount. Multiple this answer by 10 to get the cost criteria for each proposal. Round the final number to the nearest whole number (Ex. 9.4=9, 9.5=10).
- |  |                     |    |
|--|---------------------|----|
|  | Cost Criteria Total | 12 |
|  | Grand Total         | 62 |



Scored By: Mark Rhodes  
Print Name - Scorer #1

Mark Rhodes  
Signature-Scorer #1

Date: 05-Nov-15

Scored By: Megan Lough  
Print Name - Scorer #2

Megan Lough  
Signature-Scorer #2

Date: 05-Nov-15

Scored By: David Blair Couch  
Print Name - Scorer #3

David Blair Couch  
Signature-Scorer #3

Date: 05-Nov-15

Scored By: Marty Seufer  
Print Name - Scorer #4

Marty Seufer  
Signature-Scorer #4

Date: 05-Nov-15

Scored By: Jason Wharton  
Print Name - Scorer #5

Jason Wharton  
Signature-Scorer #5

Date: 05-Nov-15

INSTRUCTIONS FOR THE AUDIT PROPOSAL SCORE SHEET

- A. The audit proposal score sheet consists of four sections. Each section and question has been assigned a maximum number of points. Each section has a series of questions.

As an example, the first section "Responsiveness of the proposal" has three questions and a maximum point total of 15. Each question has a maximum point value of 5. Thus, three questions with a maximum of 5 points equals the section's maximum 15 points.

Each question is to be scored based upon the written responses on the Independent Public Accountant's audit proposal. As an example of a scored proposal for the first section the scores may look like the following:

	Scorer #					Rounded Average Score
	1	2	3	4	5	
First question	5	3	4	3	4	4
Second question	5	2	5	3	4	4
Third question	<u>5</u>	<u>4</u>	<u>5</u>	<u>3</u>	<u>4</u>	<u>4</u>
Total	15	9	14	9	12	12

- B. Repeat the same process for the second and third sections.
- C. The fourth section "Cost Criteria" is scored by making a couple of relatively simple math calculations.
1. Calculate the average cost for all submitted proposals by adding all proposal amounts together. Divide this total by the number of proposals.
  2. Divide each proposal price into the average. Multiply this answer by 10 and round to the nearest whole number not to exceed 25.

Example:

<u>FIRM</u>	<u>COST</u>		
ABC CPA's	\$5,000		
CDE CPA's	\$10,000		
FGH CPA's	<u>\$16,000</u>		
Total	\$31,000	<u>\$31,000</u>	= \$10,333
		3	
ABC CPAs	<u>\$10,333</u>	=	2.06 X 10 = 20.66 = 21 Points
	\$5,000		
CDE CPAs	<u>\$10,333</u>	=	1.03 X 10 = 10.3 = 10 Points
	\$10,000		
FGH CPAs	<u>\$10,333</u>	=	.65 X 10 = 6.5 = 7 Points
	\$16,000		

- D. Finally, transfer the scores for each proposal to the Audit Score Sheet Summary form. The Independent Public Accountant with the highest points must be awarded the audit contract.

NOVEMBER 5, 2015

11/5/15  
71130

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR RADIO  
EQUIPMENT TO BE USED BY THE E-911 CENTER

ORDER

On this date, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AWARD the bid for the E-911 Radio Equipment Project. Said award was upon the recommendation of E-911 Director, Rick Woodyard. Such sealed bid was received for review on October, 2015. The bid was awarded to:

Miller Communications  
One Wirless Way, Suite 100  
Parkersburg, WV 26101  
Bid Price - \$32,391.56

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

M/3231

NOVEMBER 5, 2015

7/15/15  
7/1/13d

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A  
REVISION FOR WESTBROOK HEALTH SERVICES

**ORDER**


On this date, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE the Wood County Prosecuting Attorney to make revisions to a proposed lease for property on Mission Drive in Parkersburg, West Virginia that is being leased by Westbrook Health Services, Inc.

Said revisions are related to the length of term of the lease as well as a special provision relating to charity care bed treatments for residents of Wood County.

Said revised lease will be further reviewed by the County Commission of Wood County and Westbrook Health Services.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President

  
\_\_\_\_\_  
David Blair Couch, Commissioner

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

M/3232

11/5/15  
71130

NOVEMBER 5, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REJECTED ALL BIDS FOR THE  
COOLIDGE STREET PROPERTY

**ORDER**

On this date, upon a motion made by Robert K. Tebay, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby REJECT all sealed bids for property located at 77 Coolidge Street, Parkersburg, West Virginia due to the bids being substantially lower than the investment in the property by the commission. Such sealed bids were received for review on October 19, 2015. Sealed bids were received from the following:

1. Ovie E. Nohe – bid price \$3,000.00
2. David Barker – bid price \$1,500.00

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
 \_\_\_\_\_  
 Stephen Gainer, President

  
 \_\_\_\_\_  
 David Blair Couch, Commissioner

  
 \_\_\_\_\_  
 Robert K. Tebay, Commissioner

M/3233



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1778	DENTAL	RENAISSANCE	REGULAR	11/04/2015	842.32	

GENERAL FUND Bank Id 101 Totals 842.32  
Report Totals 842.32



# Check Register Report for Wood County Commission

*[Handwritten Signature]*  
*[Handwritten Signature]*

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1777	MONPOWER	MON POWER	REGULAR	11/03/2015	5,617.84	
159145	3B CARPET	3B CARPET & FLOOR COVERING	REGULAR	11/03/2015	3,805.00	
159146	ABMDI	AMERICAN BOARD OF MEDICOLEGAL DEATH	REGULAR	11/03/2015	50.00	
159147	BOSLEY	BOSLEY RENTAL & SUPPLY INC	REGULAR	11/03/2015	105.00	
159148	BREWER	BREWER & CO. OF WV, INC.	REGULAR	11/03/2015	1,475.00	
159149	CARQUEST	CARQUEST	REGULAR	11/03/2015	439.83	
159150	CRUM G	GWEN CRUM	REGULAR	11/03/2015	137.57	
159151	CWS	CWS	REGULAR	11/03/2015	663.39	
159152	DISH	DISH NETWORK	REGULAR	11/03/2015	87.01	
159153	DOMINIONH	DOMINION HOPE	REGULAR	11/03/2015	27.29	
159154	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	11/03/2015	576.00	
159155	FIRESAFETY	FIRE SAFETY EDUCATION	REGULAR	11/03/2015	50.00	
159156	HARLOW S	STACY HARLOW	REGULAR	11/03/2015	550.55	
159157	HEAVENLY HAM	THE HONEY BAKED HAM COMPANY	REGULAR	11/03/2015	160.22	
159158	JCSD	JACKSON COUNTY SHERIFF'S DEPT	REGULAR	11/03/2015	1,830.22	
159159	LOWES	LOWE'S COMPANIES, INC.	REGULAR	11/03/2015	2,085.95	
159160	MED-TECH	MED-TECH RESOURCE INC	REGULAR	11/03/2015	187.60	
159161	MODERNM	MODERN MARKETING	REGULAR	11/03/2015	258.19	
159162	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	11/03/2015	3,750.00	
159163	PARKERSBURG C	PARKERSBURG CHIROPRACTIC CENTER	REGULAR	11/03/2015	18.25	
159164	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	11/03/2015	936.27	
159165	PCPA	PLEASANTS COUNTY PROSECUTING ATTY	REGULAR	11/03/2015	308.00	
159166	PCSD	PLEASANTS COUNTY SHERIFF'S DEPARTMENT	REGULAR	11/03/2015	214.42	
159167	RAVENSWOO	RAVENSWOOD POLICE DEPARTMENT	REGULAR	11/03/2015	197.63	
159168	RICOH	RICOH USA INC	REGULAR	11/03/2015	724.25	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6360	ANDEDEBO	ANDERSON DEBORA L.	REGULAR	11/03/2015	112.11	
6361	DIRECTV	DIRECTV	REGULAR	11/03/2015	6.89	
6362	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	11/03/2015	150,861.23	
6363	PRO 1 ELEC	PRO 1 ELECTRIC LLC	REGULAR	11/03/2015	250.00	
6364	SMC	SMC COMMUNICATIONS	REGULAR	11/03/2015	77.61	
6365	TESSCO	TESSCO TECHNOLOGIES	REGULAR	11/03/2015	62.86	
<b>E-911 FUND Bank Id 107 Totals</b>					<b>151,370.70</b>	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6060	GATOR	GATOR SHREDDING	REGULAR	11/03/2015	58.85	
6061	JK DATA	JK DATA	REGULAR	11/03/2015	939.16	
6062	MONPOWER	MON POWER	REGULAR	11/03/2015	112.57	
6063	ODEPOT	OFFICE DEPOT	REGULAR	11/03/2015	148.60	
6064	RICOH	RICOH USA INC	REGULAR	11/03/2015	350.44	
6065	RUNYON	RUNYON LOCK SERVICE	REGULAR	11/03/2015	128.00	
6066	SUDDENLINKD	SUDDENLINK	REGULAR	11/03/2015	330.55	
6067	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	11/03/2015	417.00	
6068	VERIZONW	VERIZON WIRELESS	REGULAR	11/03/2015	818.04	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					<b>3,303.21</b>	




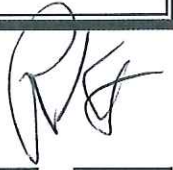

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5284	CCF	COMMUNITY CORRECTIONS FUND	REGULAR	11/03/2015	82.50	
TEEN DRUG COURT Bank Id 177 Totals					82.50	
Report Totals					268,835.84	





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1764	DENTAL	RENAISSANCE	REGULAR	10/27/2015	1,468.62	
159080	ALLIANCESPORT	ALLIANCE SPORT MARKETING, LLC	REGULAR	10/27/2015	10,000.00	
159081	ASTORGDODGE	ASTORG DODGE CHRYSLER IFEP	REGULAR	10/27/2015	155.08	
159082	AUTOPLUS	AUTOPLUS	REGULAR	10/27/2015	118.69	
159083	BADGERLUM	BADGER LUMBER	REGULAR	10/27/2015	37.49	
159084	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	10/27/2015	1,250.00	
159085	BOYLEN	JODIE BOYLEN	REGULAR	10/27/2015	382.94	
159086	BROWN W	WILLIAM M BROWN	REGULAR	10/27/2015	700.00	
159087	CARQUEST	CARQUEST	REGULAR	10/27/2015	2,916.58	
159088	CUSTOMIMAGES	CUSTOM IMAGES, LLC	REGULAR	10/27/2015	1,405.10	
159089	CWS	CWS	REGULAR	10/27/2015	2,389.99	
159090	DASH	DASH GLOVES	REGULAR	10/27/2015	249.50	
159091	EXXONMOBIL	EXXONMOBIL	REGULAR	10/27/2015	12.01	
159092	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	10/27/2015	990.19	
159093	FRONTIERWV	FRONTIER WEST VIRGINIA INC	REGULAR	10/27/2015	3,230.00	
159094	GALL'SINC	GALLS, LLC	REGULAR	10/27/2015	238.43	
159095	GALLSLLC	GALLS, LLC	REGULAR	10/27/2015	289.69	
159096	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	10/27/2015	6.50	
159097	GLOBAL	GLOBAL GOV/ED SOLUTIONS INC	REGULAR	10/27/2015	104.83	
159098	GOUDYPHD	TONY R. GOUDY, PH D	REGULAR	10/27/2015	300.00	
159099	IN-SYNCH	IN-SYNCH SYSTEMS	REGULAR	10/27/2015	24,650.00	
159100	LANDAIRSEA	LANDAIRSEA	REGULAR	10/27/2015	341.72	
159101	LEWISCOCIRCLK	LEWIS COUNTY CIRCUIT CLERK	REGULAR	10/27/2015	85.14	
159102	LOWES	LOWE'S COMPANIES, INC.	REGULAR	10/27/2015	279.19	
159103	MAHONE TI	MAHONE TIRE CO	REGULAR	10/27/2015	56.00	

# Check Register Report for Wood County Commission

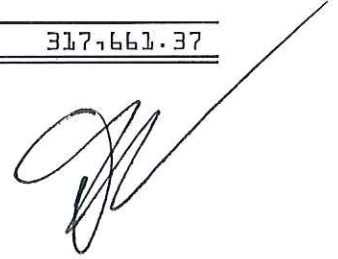
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
159104	MARKSR	REBECCA MARKS	REGULAR	10/27/2015	96.57	
159105	MID ATLANTIC	MID ATLANTIC BUSINESS COMMUNICATIONS	REGULAR	10/27/2015	881.60	
159106	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	10/27/2015	178.22	
159107	MOUNTWOOD	MOUNTWOOD PARK	REGULAR	10/27/2015	32,500.00	
159108	MYRON	MYRON CORP	REGULAR	10/27/2015	564.10	
159109	NFPA	NFPA	REGULAR	10/27/2015	63.95	
159110	NOLANS	NOLAN'S CLEANING	REGULAR	10/27/2015	7,498.47	
159111	ODEPOT	OFFICE DEPOT	REGULAR	10/27/2015	387.34	
159112	OIL GAS	OIL GAS & INDUSTRIAL HISTORICAL ASSOC.	REGULAR	10/27/2015	5,000.00	
159113	PROFOUND	PROFOUND LOGIC SOFTWARE INC	REGULAR	10/27/2015	692.25	
159114	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	10/27/2015	161,348.00	
159115	ROWLAND Y	YALONDA R ROWLAND	REGULAR	10/27/2015	80.00	
159116	RUNYON	RUNYON LOCK SERVICE	REGULAR	10/27/2015	80.00	
159117	SAMS CLUB	SAM'S CLUB	REGULAR	10/27/2015	109.02	
159118	ST.CLAIR	MICHAEL ST. CLAIR	REGULAR	10/27/2015	300.00	
159119	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	10/27/2015	235.86	
159120	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	10/27/2015	110.25	
159121	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	10/27/2015	450.00	
159122	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	10/27/2015	285.00	
159123	VERIZONW	VERIZON WIRELESS	REGULAR	10/27/2015	3,058.47	
159124	WESBANCO	WESBANCO	REGULAR	10/27/2015	50,000.00	
159125	WEST	THOMSON REUTERS - WEST PAYMENT CENTER	REGULAR	10/27/2015	627.21	
159126	WINANS	WINANS SERVICES	REGULAR	10/27/2015	288.89	
159127	WOOFTER A	ANDREW C. WOOFTER, III	REGULAR	10/27/2015	157.50	
159128	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/27/2015	60.98	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
159129	WVVV	WVVV-FM - V96.9	REGULAR	10/27/2015	950.00	

GENERAL FUND Bank Id 101 Totals

317,661.37





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6352	BFS PETRO	BFS PETROLEUM	REGULAR	10/27/2015	75.01	
6353	CAS CABLE	CAS CABLE	REGULAR	10/27/2015	500.00	
6354	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	10/27/2015	268.74	
6355	GALLSLLC	GALLS, LLC	REGULAR	10/27/2015	194.97	
6356	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	10/27/2015	3,485.00	
6357	SUDDENLINKD	SUDDENLINK	REGULAR	10/27/2015	252.20	
6358	TESSCO	TESSCO TECHNOLOGIES	REGULAR	10/27/2015	1,489.71	
6359	WINANS	WINANS SERVICES	REGULAR	10/27/2015	173.40	
<b>E-911 FUND Bank Id 107 Totals</b>					6,439.03	



Two handwritten signatures are present in the bottom right area of the page. The first signature is a cursive name, possibly 'C. Miller', and the second is a stylized signature, possibly 'R. G.'.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3224	3M	3M ELECTRONIC MONITORING	REGULAR	10/27/2015	3,622.40	
3225	CCF	COMMUNITY CORRECTIONS FUND	REGULAR	10/27/2015	1,101.00	
3226	DIGITAL C	DIGITAL CONNECTIONS	REGULAR	10/27/2015	203.36	
3227	LOWES	LOWE'S COMPANIES, INC.	REGULAR	10/27/2015	28.36	
3228	VERIZONW	VERIZON WIRELESS	REGULAR	10/27/2015	251.08	

**HOME CONFINEMENT Bank Id 108 Totals**

5,206.20





### Check Register

Company Name Wood County Commission

Page 1 of 1

Run Date 10/23/2015

9:05:59AM

<u>Check No.</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
18380	M	Friday, October 23, 2015	GIBSCAND	GIBSON CANDACE M.	\$51.59
<b>Total Net Pay</b>					<b>51.59</b>

10/23/2015

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
WV	87.08	0.00
<b>Grand Total:</b>	<b>87.08</b>	<b>0.00</b>

Two handwritten signatures in black ink, one appearing to be 'JL' and the other 'R/S', located in the lower right quadrant of the page.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1774	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	11/02/2015	252,647.21	
1775	DENTAL	RENAISSANCE	REGULAR	11/02/2015	1,006.94	
1776	MONPOWER	MON POWER	REGULAR	11/02/2015	10,282.68	
159143	LIFE	DEARBORN NATIONAL	REGULAR	11/02/2015	1,208.26	
159144	VISION	VISION SERVICE PLAN (WV)	REGULAR	11/02/2015	3,332.69	
<b>GENERAL FUND Bank Id 101 Totals</b>					268,477.78	
<b>Report Totals</b>					268,477.78	



*[Handwritten Signature]*  
*[Handwritten Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1765	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	10/30/2015	0.00	
1766	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	10/30/2015	86,503.36	
1767	CHILD	CHILD SUPPORT ENF DIV	REGULAR	10/30/2015	1,577.48	
1768	FSA	TASC	REGULAR	10/30/2015	3,515.36	
1769	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	10/30/2015	25,738.04	
1770	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	10/30/2015	498.45	
1771	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	10/30/2015	28,569.78	
1772	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	10/30/2015	0.00	
1773	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	10/30/2015	94,574.27	<i>[Handwritten Signature]</i>
159130	AMERICAN	AFLAC	REGULAR	10/30/2015	275.34	
159131	CONSECOLIFE	CONSECO LIFE INSURANCE COMPANY	REGULAR	10/30/2015	169.04	<i>[Handwritten Signature]</i>
159132	EQUITABLE	AXA EQUITABLE	REGULAR	10/30/2015	23.76	
159133	INGNATIONAL	VOYA FINANCIAL	REGULAR	10/30/2015	45.00	
159134	MOVUNITED	UNITED WAY ALLIANCE OF THE MOV INC.	REGULAR	10/30/2015	35.00	
159135	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	10/30/2015	3,140.83	
159136	PHEAA	PHEAA	REGULAR	10/30/2015	133.21	
159137	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	10/30/2015	15,564.00	
159138	TG	TG	REGULAR	10/30/2015	336.01	
159139	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	10/30/2015	1,295.78	
159140	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	10/30/2015	551.38	
159141	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	10/30/2015	62.00	
159142	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	10/30/2015	613.98	
<b>PAYROLL FUND Bank Id 101 Totals</b>					<b>263,222.07</b>	
<b>Report Totals</b>					<b>263,222.07</b>	