

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 26, 2015

PRESENT: STEPHEN GAINER, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The oaths of office for Don Brown (Wood County on Crime, Delinquency and Correction), Scott Elliott (Wood County Alternative Transportation System Council) and Karen Elliott (Local Emergency Planning Committee) were put on record on this date.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real and personal property. Copies are attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Randy Durst and representatives from the Wood, Wirt and Washington County Interstate Planning Commission to discuss the West Virginia Route 14 Corridor Management Plan.

At 9:55 A.M., Emily Stamper took her oath of office as an Assistant Prosecuting Attorney.

At 9:56 A.M., Tim Meeks from the Mid-Ohio Valley Regional Council met with the County Commission to request a Drawdown in the amount of \$18,000.00 for the Happy Valley Flood Mitigation Program. (Order A/1535)

At 9:58 A.M., the County Commission approved a Proclamation for Red Ribbon Week. (Order M/3277)

At 10:00 A.M., the County Commission opened a sealed bid for radio equipment at the E-911 Center. Said bid was from Miller Communications in the amount of \$32,391.56 and will be reviewed by the Wood County E-911 Director, Rick Woodyard. (Order M/3219)

At 10:02 A.M., Mr. Woodyard discussed possible revisions to the Standard Operating Guidelines for the Center. After discuss, the County Commission authorized the revisions and additions. (Order A/1536)

At 10:03 A.M., the County Commission met with Mark Rhodes, County Clerk, who requested a precinct change and consolidation at WVU-P. The County Commission authorized the voting location changes for Precinct Number 57 and Precinct Number 57A. (Order M/3216)

At 10:06 A.M., the County Commission approved Clifton Stone as an employee in the Wood County Prosecutor's Office.

At 10:07 A.M., Jason Wharton, Prosecuting Attorney and Mark Rhodes, Wood County Clerk met with the Commission to discuss the Clara Beach estate.

At 10:08 A.M., the County Commission went into Executive Session upon authority granted by WV Code Chapter 6, Article 9A, Section 3, as amended. Marty Seufer, County

Administrator, Jason Wharton, Prosecuting Attorney and Mark Rhodes, Wood County Clerk were also present. They adjourned said Executive Session at 10:28 A.M. (Order M/3218)

The County Commission Ordered that a copy of the February 6, 2012 Last Will and Testament of Clara Beach be denied admission to Probate and that Clara I. Beach be declared to have died intestate. (Probate Order prepared by Jason Wharton)

At 10:37 A.M., the County Commission met with Mark Abbott, representing the Wood County Alternative Transportation System Council. Mr. Abbott presented a resolution in regard to the I Heart Trail Coalition for their approval. The County Commission Executed said Resolution. (Order M/3213)

At 10:40 A.M., the County Commission met with members for the Claywood Park Public Service District to discuss a potential rate increase.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3213, M/3214, M/3215, M/3216, M/3217, M/3218, M/3219, A/1535, A/1536 and A/1537 and Probate Order


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:24 A.M.

APPROVED:

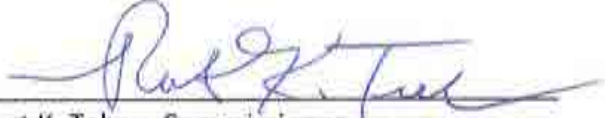
THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled October 26, 2015.

Wood County Commission Meeting
Held October 26, 2015

Please Print

1.	Ashley Way-Fankhauser
2.	Stephen Thieken
3.	Rodney Holbert
4.	Randy Durst
5.	Tim Meeks
6.	RICK WOODYARD
7.	Emily Stampfer
8.	Mark Hojes
9.	Jason Wharben
10.	MARK ABBOTT
11.	Mike Miller Claywood Park
12.	Edna Sumner " "
13.	Dominick Cerrone
14.	Randy Law
15.	Jim Kesh
16.	TODD GRINSTEAD
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

10/26/2015

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss WV 14 Corridor Management Plan	Randy Durst from the Wood Washington Wirt Interstate Planning Commission and a representative from Burgess and Niple
	Consider Happy Valley Phase V drawdown	Tim Meeks, Mid-Ohio Valley Regional Council
	Consider approval of Red Ribbon Week Proclamation	
	Discuss Precinct changes	Mark Rhodes, County Clerk
	Consider Request to Hire – Clifton Stone - \$9.61 per hour - temporary part time coverage for Prosecutor's Office	
	Continue discussion and possible decision on briefs in the Clara Beach estate	Jason Wharton, Prosecuting Attorney
10:00 A.M.	Bid opening – radio equipment 911 and Discuss Standard Operating Guidelines	
	Discuss Wood County Alternative Transportation System Council resolution in regard to "I Heart Trail" Coalition	Mark Abbott and John Whitmore
	Work session with Claywood Park Public Service District – potential rate increase	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room

Exhibit F

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

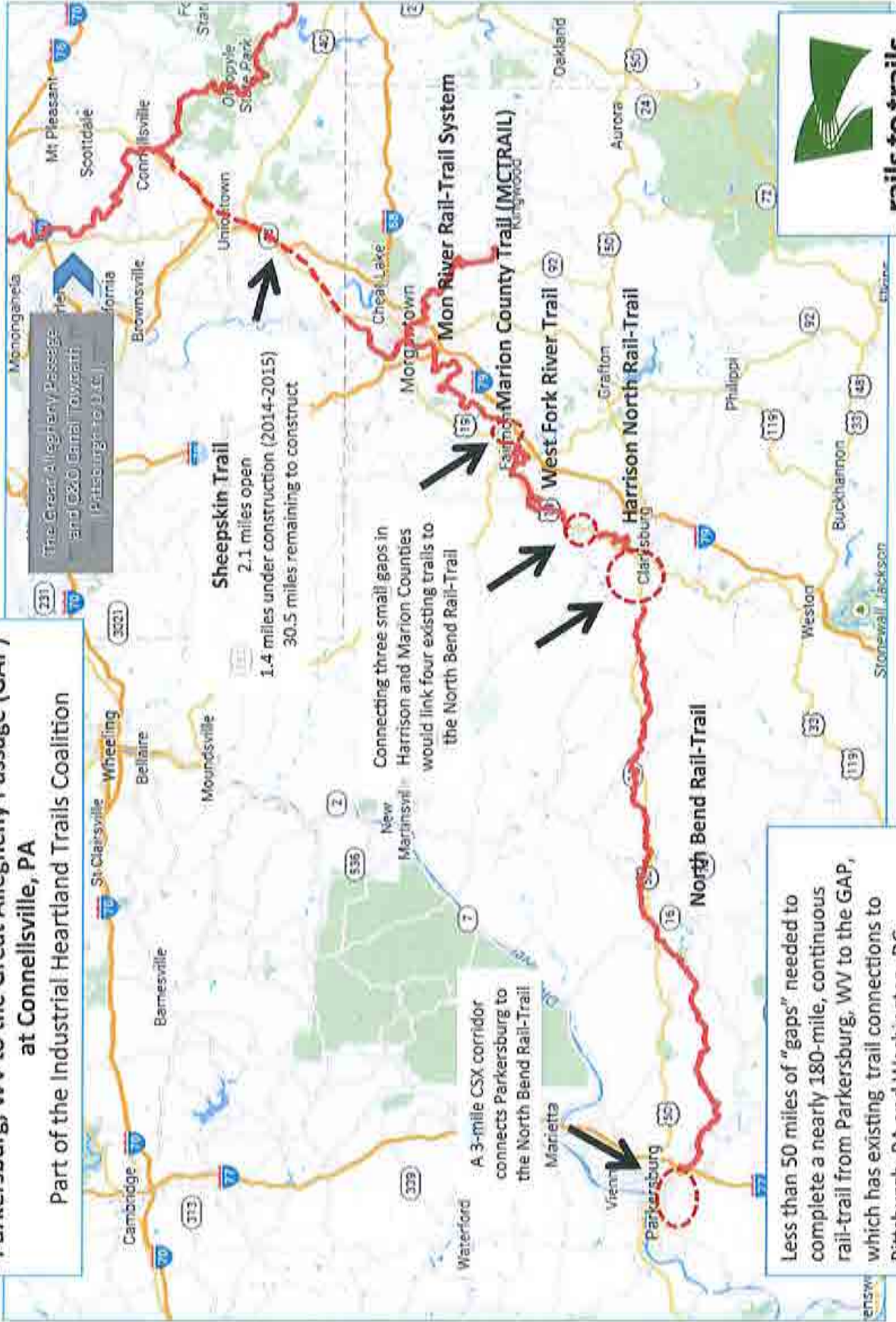
Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

An Emerging Trail System:

Parkersburg, WV to the Great Allegheny Passage (GAP)
at Connellsville, PA

Part of the Industrial Heartland Trails Coalition



The Great Allegheny Passage and C&O Canal Towpath (Pittsburgh to D.C.)

Less than 50 miles of "gaps" needed to complete a nearly 180-mile, continuous rail-trail from Parkersburg, WV to the GAP, which has existing trail connections to Pittsburgh, PA and Washington, DC.



WV Route 14 Corridor Management Plan

Wood County Commissioners Briefing | October 26, 2015

Project Information

The Wood-Washington-Wirt Interstate Planning Commission is leading the development of a Corridor Management Plan for WV-14 from I-77 to US 50. Working collaboratively, a Steering Committee that includes Wood County, Parkersburg, WVDOT, and other local stakeholders

will identify policies and strategies that they will implement to proactively address current and future transportation needs in the WV-14 Corridor.

What is Wood County's role in this plan?

Wood County is a pivotal stakeholder for the success of implementing this plan. Since most of the undeveloped frontage along the corridor is in Wood County, land use and other County decisions will significantly impact the how the rest of the corridor takes shape. **Ongoing involvement, collaboration, and buy-in from County officials in this planning process is critical! We need your input today!**

What is a Corridor Management Plan?

A Corridor Management Plan is a set of **transportation and land use strategies** that address current and future transportation needs to achieve a stated *Vision* for the corridor, which could include:

- || Transportation system modifications that improve safety, reduce congestion, and improve access for pedestrians and bicyclists
- || Tools to help local governments guide changes in land use and development to protect the transportation system
- || Methods to preserve and acquire road right-of-way for future improvements
- || Design guidance for corridor aesthetics and other community features
- || Ways to improve cooperation between government jurisdictions

|| *Put simply, the intent of this plan is to avoid the mistakes that have led to problems in the current corridor and ensure a better future for the corridor.*

What is the Vision for the WV-14 Corridor?

A diverse group of corridor stakeholders (City, County, WWW, WVDOH, local realtors, business owners) came together on May 7, 2015 and arrived at the following Vision for the WV-14 Corridor:

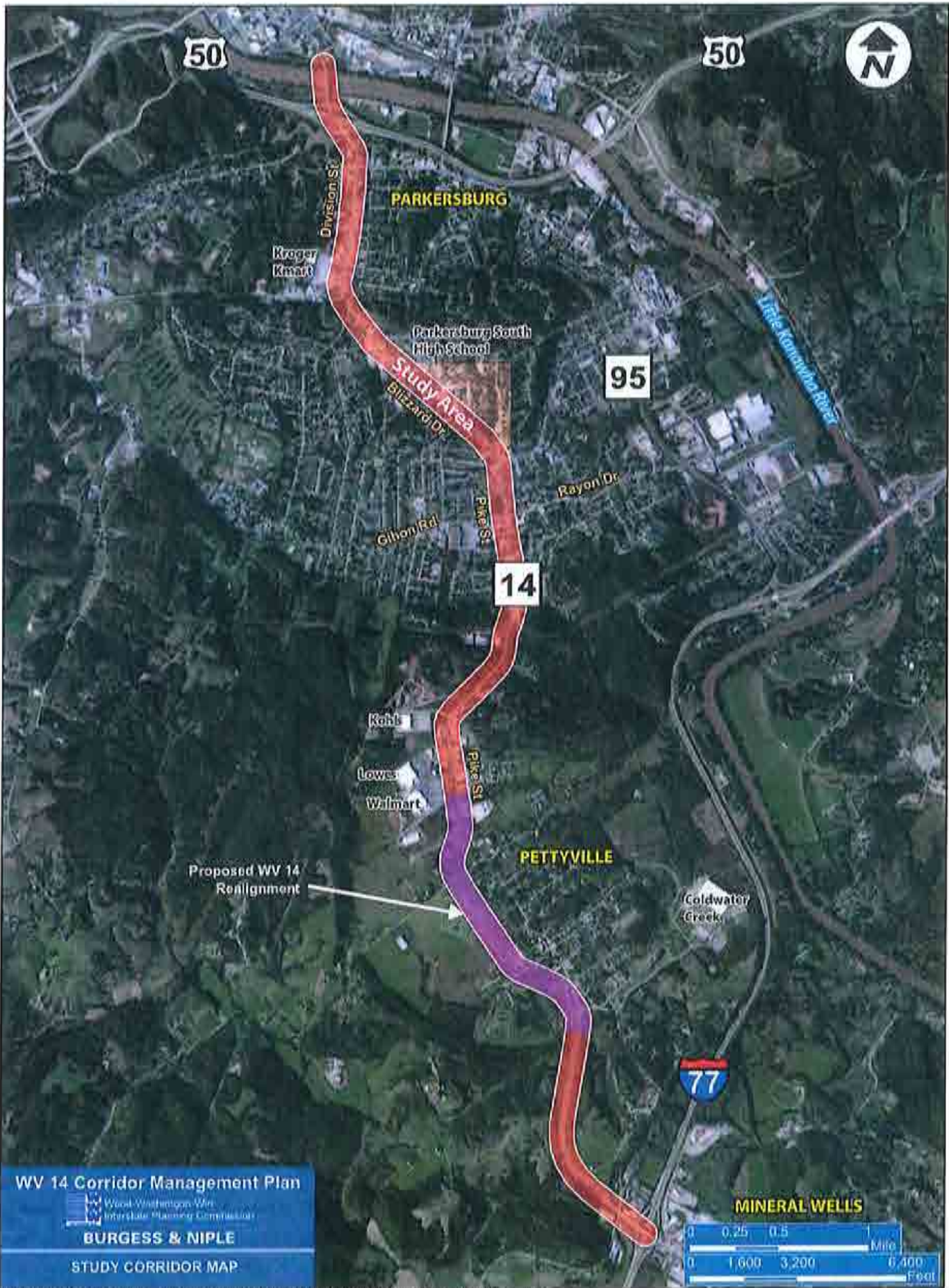
The WV 14 Corridor is attractive and safe for automobile, pedestrian, bicycle, and transit users. It has efficient traffic flow; and good multimodal access and connectivity within the corridor, and to the region. It is a model for community focused and economically healthy corridors in the region.



What input do we need from Wood County at this point in the process?

What types of policies and strategies would County officials be willing to champion and support in order to achieve the Vision for the corridor? **Please review the strategies that are currently under current consideration (attached to this briefing) and provide feedback ASAP!**





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PARKERSBURG

Kruger Kmart

Division St

Parkersburg South High School

Study Area
Blizard Dr

95

Rayon Dr

Gilson Rd

Pike St

14

Kohl's

Lowe's
Walmart

Pike St

PETTYVILLE

Coldwater Creek

Proposed WV 14
Realignment

77

WV 14 Corridor Management Plan

West Virginia
Interstate Planning Commission

BURGESS & NIPLÉ

STUDY CORRIDOR MAP

MINERAL WELLS



Source: Esri, DeLorme, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, AeroGRID, IGN, SIA, Swire, and the USGS Imagery Community



BURGESS & NIPLE
Engineers • Architects • Planners

WV 14 Corridor Management Plan
Wood-Washington-Wirt
Interstate Planning Commission



Wood County Commissioners Briefing
October 26, 2015

The slide features a satellite map of West Virginia on the left, showing a red line representing the WV 14 corridor and a blue line for Interstate 77. A white box with the number '14' is placed on the red line. On the right, there is a blue background with white text and logos. The logos include the state flag of West Virginia and the seals of Wood, Washington, and Wirt counties.

Agenda


- ❖ Plan Scope and Process Overview
- ❖ Current issues in the corridor
- ❖ Corridor Vision, Goals, and Objectives
- ❖ Strategies under consideration
- ❖ Next Steps

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The slide has a blue background with a white header for the 'Agenda' section. The agenda items are listed with blue diamond symbols. The Burgess & Niple logo is in the bottom left corner.

Study Area

- ❖ WV 14 from I-77 to US 50
- ❖ Follows proposed realignment at Pettyville



BURGESS & NIPLÉ

WV Corridor Management Plan
BURGESS & NIPLÉ
AECOM

What is a Corridor Management Plan?

A Corridor Management Plan is a set of transportation and land use strategies that address current and future transportation needs.

Source: WV Corridor Management Handbook

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Why now?



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Keys to a good Corridor Management Plan

- ❖ Strong *Vision*
- ❖ Mix of strategies
- ❖ Well-defined, prioritized actions
- ❖ Clear responsibilities

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Goals of a Corridor Management Plan

- ❖ Identify issues before they turn into problems
- ❖ Avoid piecemeal initiatives that may work against each other
- ❖ Save money through strategies that are less expensive than major capital investments.
- ❖ Develop creative, win-win strategies for supporting sustainable economic development.

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Planning Process

- ❖ Build the Foundation
- ❖ Frame the Options
- ❖ Present the Plan
- ❖ Make Adjustments

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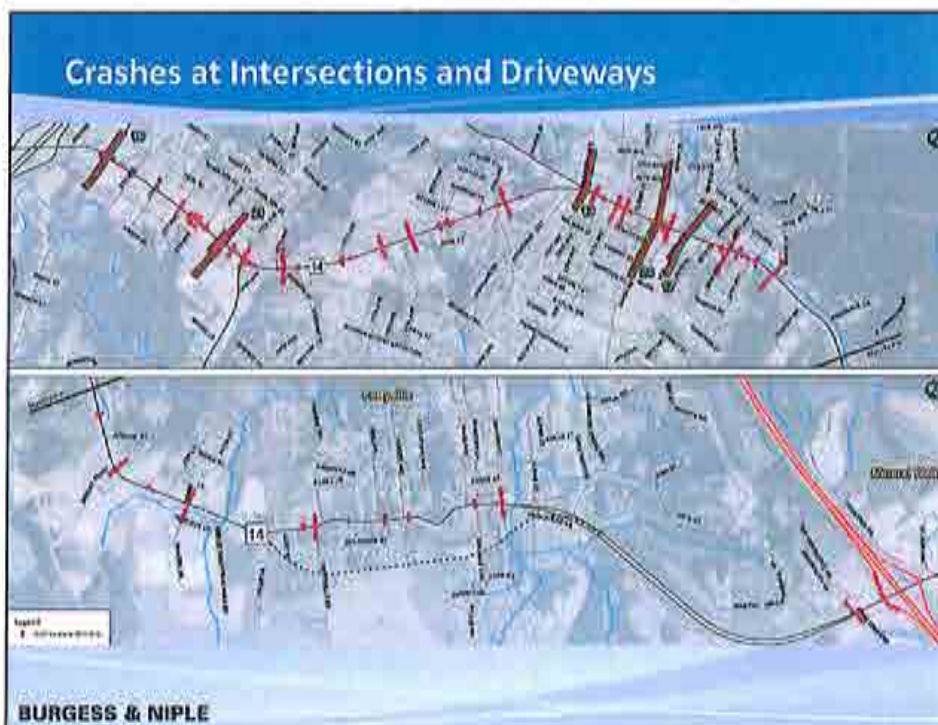
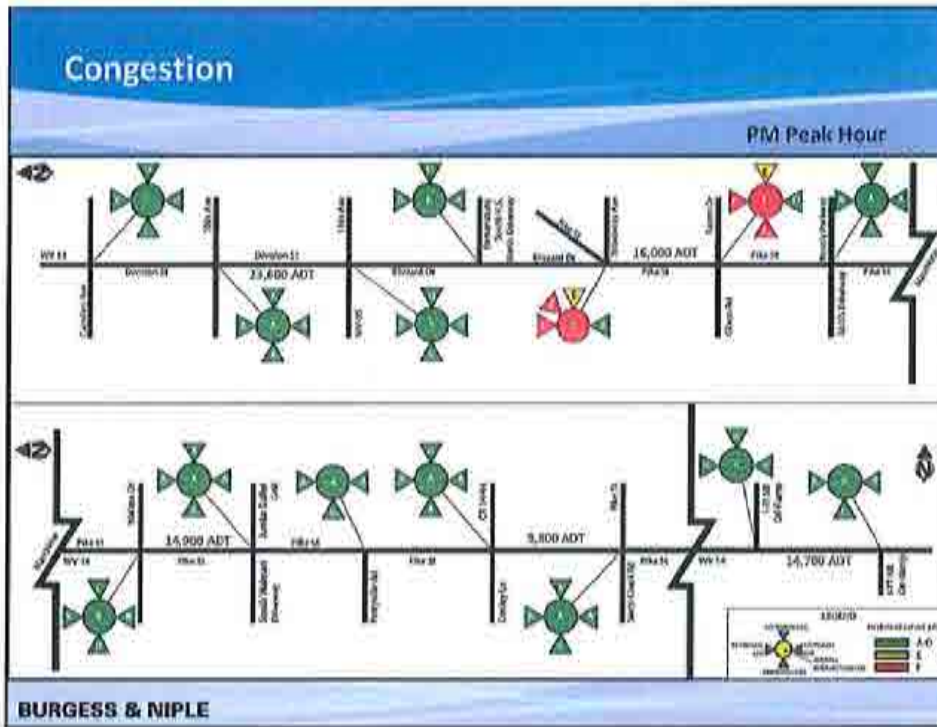
Previous Meetings

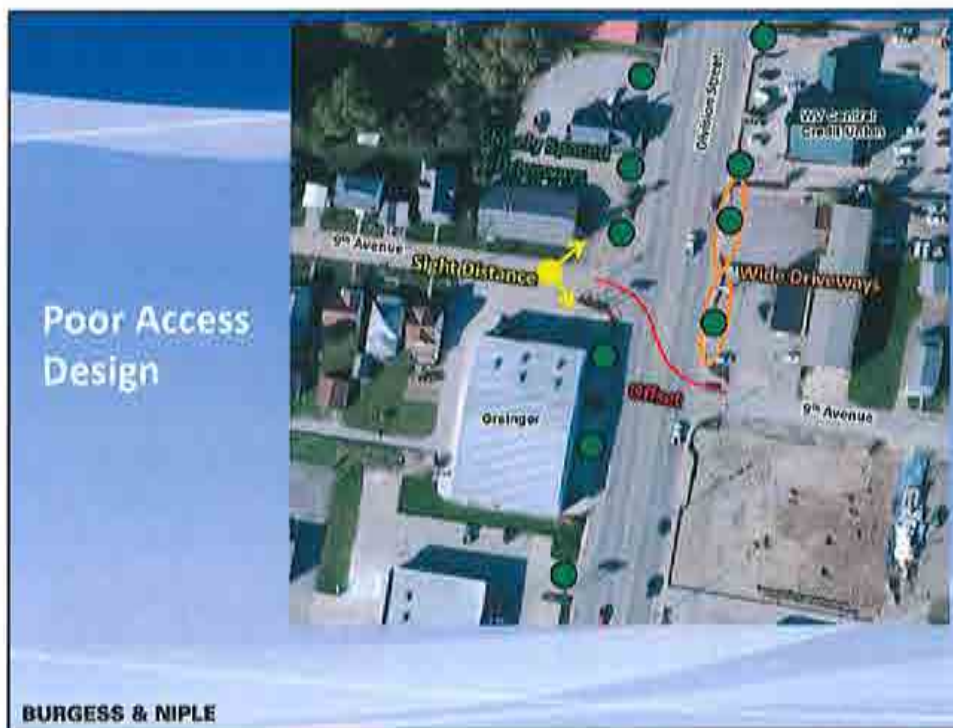
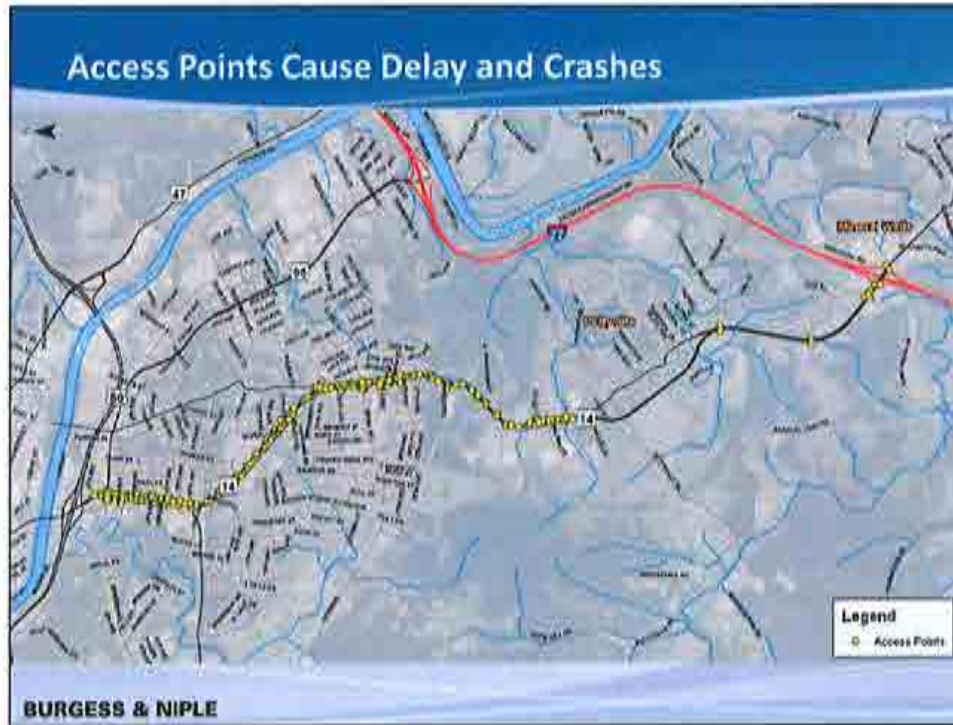
- ❖ Steering Group Kickoff Meeting – March 18, 2015
- ❖ Advisory Group Kickoff Meeting – May 7, 2015
- ❖ Public Meeting #1 – May 7, 2015
- ❖ Stakeholder Interviews – Ongoing
- ❖ Steering Group Meeting #2 – July 22, 2015
- ❖ Steering Group Meeting #3 – August 25, 2015

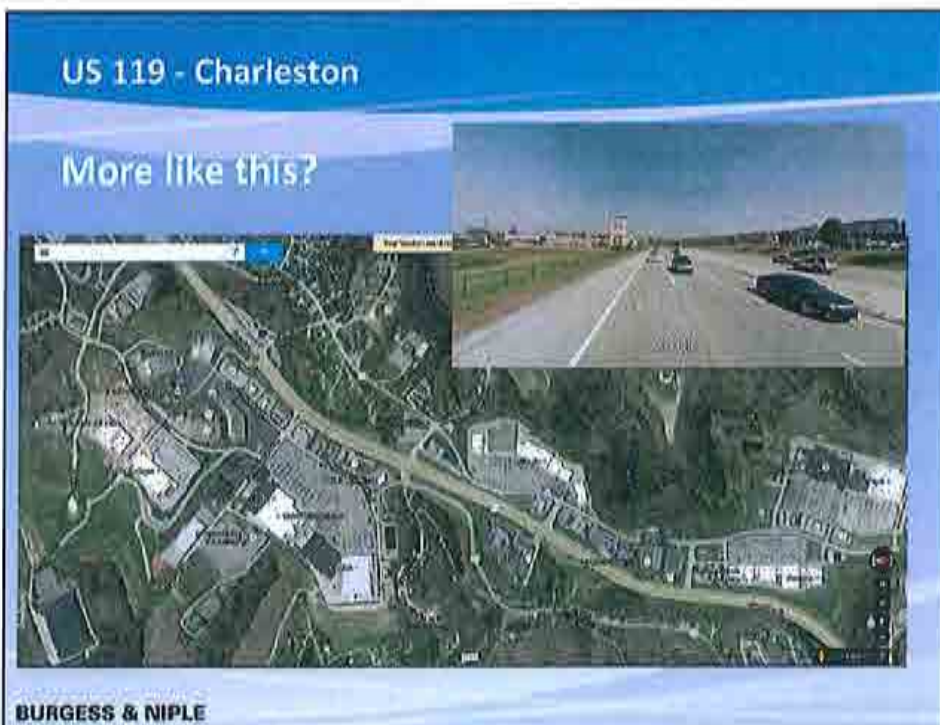
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CURRENT ISSUES

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Lack of Attractiveness/Character

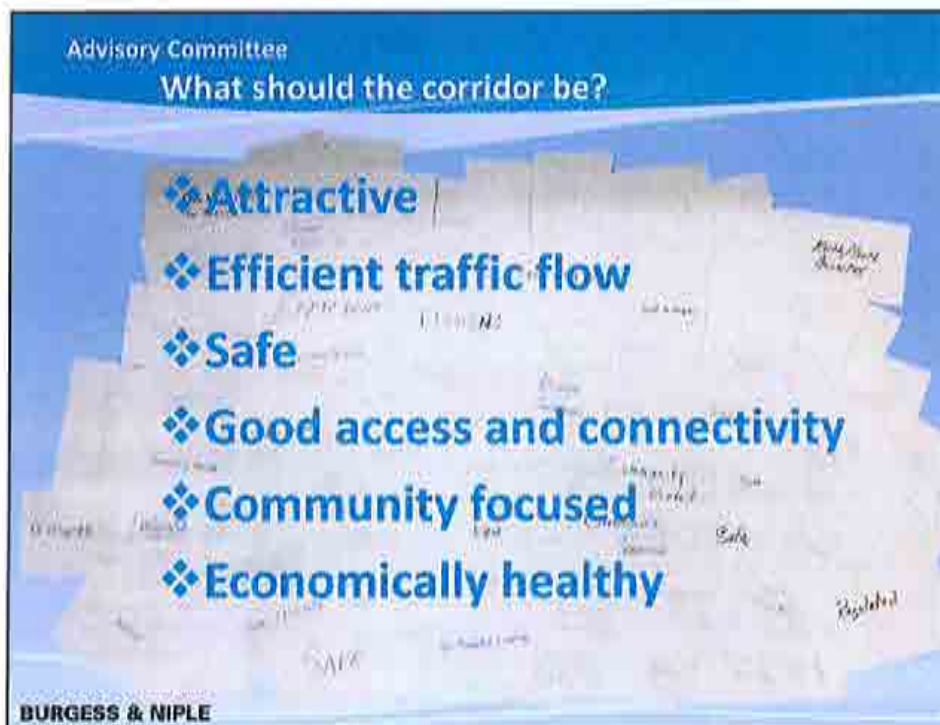
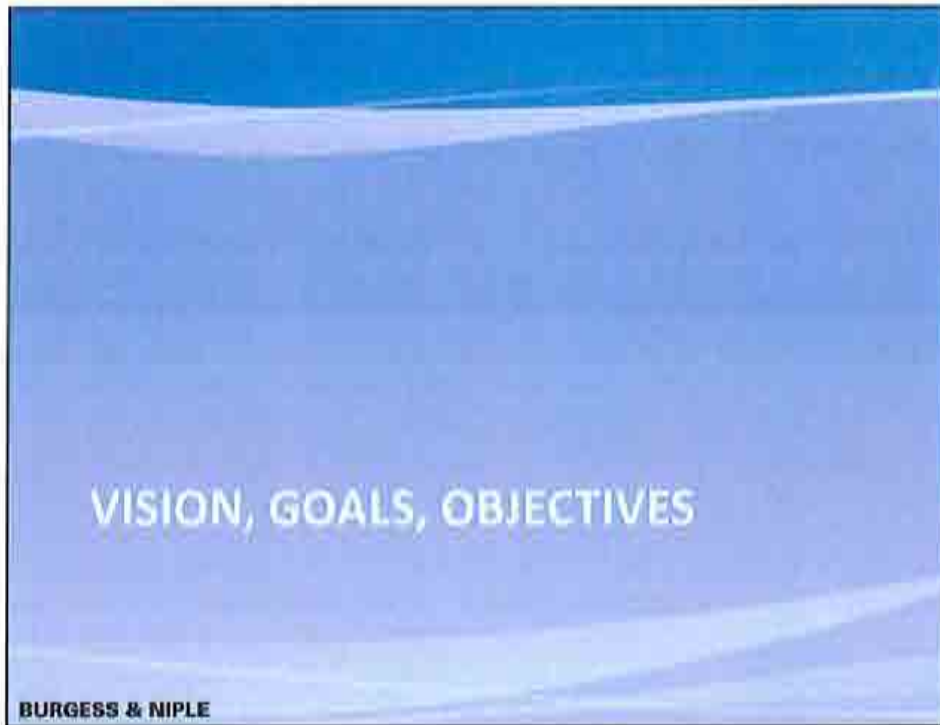


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Difficult to Walk and Bike



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Corridor Vision Statement

- *The WV 14 Corridor is attractive and safe for automobile, pedestrian, bicycle, and transit users. It has efficient traffic flow; and good multimodal access and connectivity within the corridor, and to the region. It is a model for community focused and economically healthy corridors in the region.*

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Better Environment to Live and Do Business



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Goals & Criteria

GOAL	OBJECTIVE/S/CRITERIA
Efficient Traffic Flow	Travel delays and travel times minimized. - Increase operational efficiency of WV 14. - Reduce automobile travel demand on WV 14.
Accessible and Connected	Increase operational efficiency of WV 14. Provide improved and/or additional connections – all modes. Emphasize way-finding to and from key destinations.
Attractive	Improve attractiveness of current corridor for all modes of travel. Ensure future corridor improvements are attractive for all modes of travel.
Economically Healthy	Proliferation of sustainable land use and development. Attractive, accessible and connected for all modes.
Safe	Reduce crash occurrence in corridor for all modes. Avoid creating high-crash locations along the corridor.
Community Focused	Increase existence of attractive/useable public spaces. Improve multimodal linkages between complementary uses.

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Who benefits from a well designed corridor?

- ❖ Motorists
- ❖ Cyclists
- ❖ Pedestrians
- ❖ Transit Agencies
- ❖ Transit Riders
- ❖ Business Owners
- ❖ Freight Industry
- ❖ Government Agencies
- ❖ Communities



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Discussion of Initial Strategies

- Questions about the strategies?
- What additional information would you like to see?
- Thoughts regarding likelihood of success of strategy?
- Level of support?

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Draft Strategies

- C:\Users\thiekn\Desktop\Strategy Screening Matrix_REVISÉD - commission.pdf

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Next Steps

- ❖ Advisory Group Meeting #2
- ❖ Public Meeting #2
- ❖ Final Plan for Review
- ❖ Implementation

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Strategy Screening Summary
 WV-14 Corridor Management Plan

August 25, 2015

Strategy	Efficient Traffic Flow	Accessible and Connected	Attractive	Environmentally Healthy	Safe	Community Focused	Further Description	Opportunities	Challenges
1 Signal timing optimization and system improvements.	✓	✓		✓	✓		<ul style="list-style-type: none"> All signals in the corridor would be on the same coordinated signal system. Each intersection's signal timings would be optimized. Requires upgraded signal system hardware and software. Requires signal timing study to establish updated signal timings. Requires periodic review and updating of signal timings by maintaining agency. 	<ul style="list-style-type: none"> Proven cost effective way to decrease travel delay in a corridor. Will reduce shoulder stops which typically reduces rear-end crash occurrence. 	<ul style="list-style-type: none"> Requires a capital investment to implement the system. Requires a commitment of resources to maintain and monitor the system and periodically update the timings.
2 Construct intersection capacity improvement projects.	✓	✓		✓	✓		<ul style="list-style-type: none"> Could include addition of turn lanes or conversion to a roundabout. Intersection studies should be performed at intersections that are congested for today's traffic, or for forecasted traffic to evaluate alternatives, and determine the most cost effective intersection improvements. 	<p>Intersection capacity improvements are often the most cost effective way to reduce traffic bottlenecks and have relatively low negative impacts (compared to the widening of an entire corridor).</p>	<p>Capital investment is still required and could have impacts on local properties and accesses, require right-of-way, and require environmental clearance (if state/federal funded).</p>
3 Right-of-way preservation through purchase of property.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Local or state agencies would acquire available properties that are adjacent to the current roadway. Rights-of-way for roadways and other potential community improvements (pocket parks, etc.) would be established and remaining property would be resold. Identifying, in an adopted plan, which sections of WV 14 are planned for future widening would help facilitate this process. 	<p>Proactive and cost effective way to provide for future multimodal and community needs in the corridor.</p>	<p>Acquisition may have to be linked to local agency funding - because of National Environmental Protection Act (NEPA) requirements (if federal funding is involved), WVDOH cannot purchase property for speculative projects.</p>
4 Right-of-way preservation through site approvals / ROW dedication	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> All properties are developed or redeveloped, a requirement to dedicate right-of-way for future improvements would be required. Identifying in an adopted plan which sections of WV 14 are planned for widening would help facilitate this process. Requires local development codes to include requirements for this action. 	<ul style="list-style-type: none"> Proactive and cost effective way to provide for the future multimodal and community needs in the corridor. Little or no capital cost required since critically needed right-of-way is being donated by the property owner as a requirement for getting site approvals. 	<ul style="list-style-type: none"> Adoption of revised and/or new local development codes that include this requirement may be difficult to achieve. The administration and enforcement of this will require strong commitment from local governments.
5 Implement an "Access Point Reduction Program"	✓	✓	✓	✓	✓	✓	<p>Provide incentives/disincentives for consolidating access points in the corridor. This program would seek to close "excess" driveways and consolidate driveways through shared use agreements.</p>	<p>Could systematically reduce driveway conflicts in the corridor.</p>	<p>Would be difficult to craft and implement such a program.</p>



Strategy Screening Summary
 WV-14 Corridor Management Plan

August 25, 2015

Strategy	Eliminate Traffic from	Accommodate Commercial	Accommodate Residential	Encourage Healthy	Safe	Community Revival	Further Description	Opportunities	Challenges
6 Construct a corridor access management project or a series of smaller projects.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Develop a detailed access management plan for the corridor that includes specific access eliminations, consolidations, and modifications. Construct as one large project or a series of smaller independent projects. 	<ul style="list-style-type: none"> Provides an immediate transformation of the corridor with significant benefits. Provides an opportunity to take a holistic and integrated approach to access management in the corridor, versus piecemeal efforts as part of development/redevelopment efforts. 	<ul style="list-style-type: none"> Would be a costly project that may be difficult to fund. Will require significant public and stakeholder involvement and buy-in. Would require a strong political will to make changes in the face of opposition from property owners.
7 Update Comprehensive Plans for Parkersburg and Wood County to include mixed use and other more sustainable development recommendations in the corridor.	✓	✓	✓	✓		✓	<ul style="list-style-type: none"> Could be done as part of next plan update or as an amendment to the current plan. 	<ul style="list-style-type: none"> Allows for the establishment of broader, county-wide, land use policies and design standards that avoid the common problems with unsustainable urban sprawl. A plan amendment for this corridor could be done in the short-term, and serve as a foundation to facilitate later changes to codes or establishment of a corridor overlay. 	<ul style="list-style-type: none"> Would likely require subsequent changes to current development codes and regulations to have a real impact. Process would require identification of a champion for the effort and a concerted effort for City and County staff resources. Likely to receive significant opposition to land use policies by some land owners.
8 Adopt county-wide zoning codes that allow for the regulation of land uses, site design, and access management.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Adopting zoning would allow the County to have more control over the types of development (more sustainable) that occur in the corridor and other parts of the County, and over the site development and sub-division process. Should include requirements for traffic impact studies. Would likely need to begin with an updated County Comprehensive Plan and then proposed codes for adoption. 	<ul style="list-style-type: none"> Would allow the county to have more control over land uses, site design, access location/design, and multimodal facility requirements and decisions in the corridor. Likely easier to gain adoption than county-wide zoning. 	<ul style="list-style-type: none"> County-wide zoning adoption efforts have historically failed in West Virginia. The likelihood of political support and adoption is low. The process to develop and adopt codes that would benefit WV 14 would likely be lengthy.
9 Adopt partial county zoning codes for the WV 14 Corridor that allows for the regulation of land uses, site design, and access management.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Would designate the types of development that occur in the corridor and site development requirements along the corridor. Should include requirements for traffic impact studies. 	<ul style="list-style-type: none"> Would allow the county to have more control over land uses, site design, access location/design, and multimodal facility requirements and decisions in the corridor. Likely easier to gain adoption than county-wide zoning. 	<ul style="list-style-type: none"> Would require political support to gain adoption. Some property owners and others may strongly resist.



Strategy Screening Summary
 WV-14 Corridor Management Plan

August 25, 2015

Strategy	Table Top	Accession	Applicable	Economic/Healthy	Site	Community Focused	Further Description	Opportunities	Challenges
10. Revise Parkersburg development codes to include stronger and more detail access management requirements.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Should begin with an update/amendment to the City Comprehensive Plan, and then proposed revisions to codes for adoption. Codes should incorporate or reference specific access management guidance such as the Transportation Research Board's Access Management Manual, 2nd Edition. 	<p>Would give the City a tool to achieve the stated vision for the corridor as properties develop and redevelop along the corridor, especially in any future annexed areas.</p>	<p>Would not have a large impact in currently developed areas of the corridor, or for properties in areas not in the City's jurisdiction.</p>
11. Create a Planned Unit Development (PUD) for the area west of the corridor adjacent to the WV 14 realignment.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Identifies a set of land parcels as the PUD and establishes design requirements and guidance for the development of those parcels. The City/County must amend or establish a zoning ordinance to permit planned unit developments as a separate zoning classification. 	<ul style="list-style-type: none"> Would allow the City/County to have more control over land use, site design, access location/design, and multimodal facility requirements and decisions in the PUD. Could allow incentives for the developer such as density bonuses. 	<ul style="list-style-type: none"> Requires establishment of zoning for those parcels in the County and modification of zoning in the City. Identifying an adequate incentive for the land owner may be difficult.
12. Adopt a coordinated (City/County) Zoning Overlay District to allow for additional control over land uses and access in the corridor.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Would address access control, lot subdivision, site design, architectural standards, internal multimodal, circulation requirements, and street design standards (including requirements for multimodal improvements) along the corridor. Could include creating corridor specific requirements for attractive/usable public spaces and include items such as streetscape improvements, pocket parks, bus stops, signage, etc. The control over how properties develop (land use zoning) could be limited or could be stringent. The controls could be limited to only those properties that have frontage on WV 14 or extend to "second level," or more, properties. 	<ul style="list-style-type: none"> Should be easier to gain adoption since it is a very geographically limited code. Would provide a strong tool to help guide the corridor toward the established vision and avoid making many of the same access and land use mistakes that were made in the currently developed corridor. Would help preserve the land owner and developer's interest by creating a more sustainable land use environment. 	<ul style="list-style-type: none"> Would require political support to gain adoption. Some property owners and others may strongly resist.
13. Revise city and county subdivision regulations (SALDOs) to allow for greater control of access and site design.	✓	✓	✓	✓	✓	✓	<p>Could result in better access control and design and multimodal improvements within the site.</p>	<p>Should be much easier to adopt updated SALDOs versus adopting new or revising zoning.</p>	<p>Only applies when lots are being sub-divided. Some development may occur without subdivision.</p>



Strategy Screening Summary
WV-14 Corridor Management Plan

August 25, 2015

Strategy	Efficient Traffic Flow	Accommodate and Control	Accessible	Economically Healthy	Safe	Community Focused	Further Description	Opportunities	Challenges
14 Encourage further annexation into the City of Parkersburg to take advantage of the City's existing zoning and SALDOs.	✓	✓	✓	✓	✓	✓	Annexation would then allow the City's already adopted land use and development regulations to impact the way the corridor develops.	<ul style="list-style-type: none"> Would likely result in better decisions in the corridor (more corridor goals met). Would likely be faster and easier to update City's codes to incorporate the corridor vision versus new codes in the County. 	Crafting an effective strategy that incentivizes annexation may be difficult.
15 Require developers to make needed roadway improvements and/or provide financial contributions for improvements to mitigate impacts to the transportation system created by the development.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> This is a very common practice in the U.S. and is usually facilitated through the completion of a Traffic Impact Study (TIS), which outlines the needed improvements. 100 trips per hour is commonly the threshold used by local agencies to determine when a TIS is required. However, if conditions exist that could result in the land use change resulting in a significant safety or operational issue, a TIS or an abbreviated TIS should also be required for any proposed land use change. 	<ul style="list-style-type: none"> An effective and nearly standard practice in the U.S. This is a "pay as you go" approach versus a reactionary approach that is much less effective in avoiding transportation problems. 	Will require a solid process and the political support to implement and enforce the requirements.
16 Strengthen the WVDOT access control requirements and penalties for not complying.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Update and increase the level of detail in the current WVDOT Manual on Rules and Regulations for Constructing Driveways on State Highway Rights-of-Way. Strengthen the process of review and enforcement. Increase the penalties for violating the requirements. 	Would increase the ability of WVDOT to control the location and design of access points on WV 14.	<ul style="list-style-type: none"> The benefits are limited by the parcel shapes since each parcel must be given "reasonable" access to the roadway system. Not as effective as land use regulations for controlling access.
17 Adopt strong access management codes in local land use regulations.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Codes should incorporate or reference the recommended guidance set forth in the Transportation Research Board's Access Management Manual, 2nd Edition. For Parkersburg, this would require amending current codes. For the County, this would require adoption of County-wide zoning first. 	Would result in better access control for new and redeveloped properties along the WV 14 corridor and throughout the City/County.	<ul style="list-style-type: none"> The process to adopt revised city-wide codes in Parkersburg could be contentious and lengthy. The likelihood of political support and adoption of county-wide access management regulations is low.



Strategy	Efficient Traffic Flow	Accommodate Commercial	Attractive	Environmentally Friendly	Safe	Community Focused	Further Description	Opportunities	Challenges
18 Incorporate access management into ongoing capital projects.	✓	✓	✓	✓	✓	✓	Ensure that all future capital improvement projects, potentially even resurfacing projects, contain access management improvements.	Allows for the incremental improvement of access management in the corridor by "piggy-backing" on other projects.	<ul style="list-style-type: none"> There are not a significant number of planned capital projects in the corridor, so changes could be slow. Could make resurfacing and other projects more costly and controversial, requiring more time and political support to complete. To be most effective, this strategy may require the adoption of an access management policy by WVWV, Parkersburg, and Wood County, so that access management expectations on capital projects are clearly defined.
19 Widen sections of corridor to add through traffic capacity.	✓	✓		✓	✓		<ul style="list-style-type: none"> Studies would be required to determine exactly which sections should be widened and by how much. The studies should evaluate alternatives and should be strategic in determining the sections that would most benefit by widening. An implementation plan would be included that prioritizes the needed widening into smaller, fundable, and manageable pieces. Such studies should be performed within the NEPA process so that recommended projects can be advanced into design. 	<ul style="list-style-type: none"> Provides longer term capacity/traffic flow, sidewalk, bikeway, aesthetic, and transit improvements. Needs can be addressed more holistically, rather than piecemeal. 	<p>Projects can be costly, difficult to obtain needed rights-of-way, and can potentially have negative community and environmental impacts.</p>
20 Create funding sources outside of state/federal programs that can be used to make corridor improvements.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Develop local funding sources that could pay for or provide a local match for transportation improvements in the corridor. Sources to be considered: TIFs, developer contributions, impact fees, income tax increases, Excess Property Tax, Local Option Vehicle Registration Tax, TIGER Grants, sales tax, Wage Taxes, Local Option Fuel Tax 	<p>Would increase the local community's ability to complete improvements (less dependent on state and federal funds) and to allow local agencies to include design elements that are desired by the community but may not be fundable by state/federal programs.</p>	<p>Identifying/establishing local funding sources is typically difficult in WV.</p>
21 Develop a multimodal transportation network plan for the corridor.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Should be included in the next update of the City and County Comprehensive Plans and the WVWV LTRP. Consider key attractors/generators and a cost effective system of pedestrian, bike, and transit to provide transportation options in the corridor. 	<p>Could be based on the recommendations of this plan, which could expedite adoption.</p>	<p>Adoption by all involved agencies.</p>



Strategy Screening Summary
 WV-14 Corridor Management Plan

August 25, 2015

Strategy	Reduce Traffic from	Accommodate Commercial	Attractive	Encourage City Mobility	Safe	Community Preferred	Further Description	Opportunities	Challenges
22 Implement a sidewalk improvement and maintenance program.	✓	✓	✓	✓	✓	✓	Through partnerships between Parkersburg, Wood County, WVDOH, determine responsibilities and funding sources for keeping sidewalks swept and accessible, improving uneven/difficult to navigate sections, improving locations with crash histories, and improving ADA compliance.	Could significantly increase the attractiveness of walking in areas where sidewalks exist.	<ul style="list-style-type: none"> Identifying/establishing funding sources for the program. Commitment from local and state agencies to implement the program.
23 Complete the sidewalk system in the corridor.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Complete missing sidewalk sections on both sides of WV 14 from 10th Avenue to at least Patriot Center to provide a walking mode option for those who cannot or choose not to drive. Connect school, park, businesses, residences, etc. 	Could significantly increase the attractiveness of walking as an alternative travel mode in the corridor.	Identifying/establishing funding sources and project sponsors for the improvements.
24 Complete the biking system in the corridor.	✓	✓	✓	✓	✓	✓	Would require a study of biking generators and attractors (jobboos, parks, businesses, residences, etc.) in the corridor and surrounding areas and alternatives for completing the system in the corridor, and address locations with crash histories.	Could significantly increase the attractiveness of biking as an alternative travel mode in the corridor.	Identifying/establishing funding sources for the improvements.
25 Provide a transit route that better serves the corridor.	✓	✓	✓	✓	✓	✓	Provide a route that more directly serves the WV 14 corridor with shorter headways to provide a convenient option for those who wish to travel between attractors/generators along the corridor without driving.	Could significantly increase the attractiveness of public transit as an alternative travel mode in the corridor.	Identifying/establishing funding sources for the transit improvements.
26 Provide designated bus stops with user amenities.	✓	✓	✓	✓	✓	✓	Well-designed bus stops at key locations that bring attention to the transit system and provide comfortable amenities (benches, shelters, rider information, lighting, phone chargers, etc.).	Could significantly increase the attractiveness of public transit as an alternative travel mode in the corridor.	Identifying/establishing funding sources for the transit improvements.
27 Provide additional roadway connections in the corridor.	✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Would require a comprehensive study of travel patterns in the study area, evaluation of alternatives for additional roadways including feasibility, cost, environmental impacts, etc. A specific connection that has been discussed would connect WV 14 and WV 95 south of Rayon Road near the existing utility easement. 	The connectors would provide alternatives and reduce stress in the traffic system that would relieve pressure on WV 14 and improve traffic flow and access.	<ul style="list-style-type: none"> Would be costly and very difficult to secure public funding. Could have significant environmental and community impacts.
28 Develop and maintain a corridor "way-finding" signage system.	✓	✓	✓	✓	✓	✓	Would include the design of a system to direct visitors to destinations in the corridor (jobboos, shopping, cultural, etc.).	Would be relatively inexpensive and those who benefit (businesses, public agencies, etc.) could be asked to fund the project (no state funding required).	Agreeing upon the appropriate plan and design of the signs.



Strategy Screening Summary
 WY-14 Corridor Management Plan

August 25, 2015

Strategy	Ethical Traffic Flow	Accessible and Connected	Attractive	Essential to City Mobility	Safe	Community Request	Further Description	Opportunities	Challenges
29 Develop and adopt City and County-wide design standards.		✓	✓	✓		✓	<ul style="list-style-type: none"> Would include aesthetic standards for streetscape, signage, architecture, etc. Opportunities for application would be primarily for properties that need approvals for development and redevelopment. Could be applied to capital project designs. 	<p>Would allow the local agencies to have more control over the look and feel of the corridor.</p>	Adoption process could be politically difficult.
30 Implement capital projects to improve the streetscape design.		✓	✓	✓		✓	<ul style="list-style-type: none"> Plan and advance construction projects with the primary purpose of improving the attractiveness of the corridor. Could include the creation attractive usable public spaces such as pocket parks, bus stops, etc. Could include the integration of improved pedestrian and bicycle facilities. 	<p>Would allow for quick transformation of the corridor or portions of the corridor.</p>	Identifying funding sources could be difficult.
31 Improve geometry and traffic control at high crash intersections.		✓			✓	✓	<p>Design deficiencies would be eliminated through capital projects to improve intersections (where most crashes occur).</p>	<ul style="list-style-type: none"> Minor improvements can sometimes have a large impact on crash occurrence. Could be combined with intersection capacity improvement projects. 	<p>Capital investment is still required and could have impacts on local properties and access, require rights-of-way, and require environmental clearance (if state/federal funded).</p>
32 Correct roadway and multimodal safety design deficiencies along the corridor.		✓			✓	✓	<p>Address deficiencies in vertical and horizontal alignment, sight distance, lane and shoulder width, bike facilities, waiting facilities/crosswalk, etc.</p>	<p>Needs can be addressed more holistically if doing a corridor improvement, rather than piecemeal if doing intersection or spot improvements.</p>	<p>Projects can be costly, difficult to obtain needed rights-of-way, and can potentially have negative community and environmental impacts.</p>



**CLAYWOOD PUBLIC SERVICE DISTRICT - WATER
GENERAL WATER SYSTEM IMPROVEMENTS PROJECT
CLASS A
PRO FORMA FINANCIAL INFORMATION
YEAR ENDED JUNE 30, 2014**



Bennett & Dobbins PLLC

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ZACHARY D. DOBBINS, CPA

July 24, 2015

To the Board of Directors
Claywood Park PSD - Water
Parkersburg, West Virginia

ACCOUNTANT'S COMPILATION REPORT

We have compiled the accompanying pro forma financial information of Claywood Park PSD (A Governmental Organization) as of June 30, 2014, reflecting the rate increase needed for going level operations and a general water improvements project. The historical condensed financial statements are derived from the historical unaudited financial statements of Claywood Park PSD, which were compiled by us. We have not audited or reviewed the accompanying pro forma financial information and, accordingly, do not express an opinion or provide any assurance about whether the pro forma financial information is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the pro forma financial information in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation of the pro forma financial information.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of pro forma financial information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the pro forma financial information.

The objective of the pro forma financial information is to show what the significant effects on the historical information might have been had the transaction (or event) occurred at an earlier date. However, the pro forma financial information is not necessarily indicative of the results of operations or related effects on financial position that would have been attained had the above-mentioned transaction (or event) actually occurred earlier.

This report is intended solely for the information and use of the Wood County Commission and WV Bureau of Public Health and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to the Claywood Park PSD - Water

Bennett & Dobbins PLLC

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CLAYWOOD PARK PUBLIC SERVICE DISTRICT - WATER
GENERAL WATER SYSTEM IMPROVEMENTS PROJECT
FOR THE YEAR ENDED JUNE 30, 2014

CASH FLOW ANALYSIS

	<u>Per Books</u>	<u>Per Books Adjusted</u>	<u>Going Level</u>	<u>ProForms</u>
	\$	\$	\$	\$
Available Cash:				
Metered Sales	2,293,915	2,293,915	2,501,811	2,881,217
Forfeited Discounts	41,350	41,350	45,098	51,937
Miscellaneous Service Revenues	8,186	8,186	8,186	8,186
Other Water Revenues	233,356	233,356	229,250	229,250
Gains from Disposition of Utility Property	86,982	-	-	-
Interest and Dividend Income	421	421	421	421
Total Available Cash	2,664,210	2,577,228	2,784,766	3,171,011
Cash Requirements:				
Operation & Maintenance Expenses	1,511,752	1,511,752	1,511,752	1,532,098
Regulatory PSC Assessment	9,158	9,158	9,745	11,097
Nonutility Expenses	58,339	-	-	-
Customer Deposit Interest Expense	180	180	160	180
Taxes Other Than Federal Income Taxes	42,006	42,006	42,006	42,006
Total Cash Requirement	1,621,415	1,563,076	1,553,663	1,585,381
Cash Available For Debt Service (A)	1,042,795	1,014,152	1,221,103	1,585,650
Debt Service Requirements:				
Bonds Payable - Interest Expense (See Schedule 4)	688,008	688,008	672,364	693,832
Principal	368,991	368,991	356,338	490,890
Sub-Total (B)	1,056,999	1,056,999	1,028,702	1,184,722
Debt Service Reserve Requirements	81,713	81,713	81,713	97,315
Uncommitted SCADA Loan - Interest Expense	-	-	-	3,164
Principal	-	-	-	17,771
WV PEIA Loan - Interest Expense	-	-	-	-
Principal	2,280	2,280	2,280	2,280
Renewal & Replacement Reserve - 2.5%	64,420	64,420	69,609	79,265
Total Debt Service and Reserve Requirements	1,205,412	1,205,412	1,182,303	1,384,517
Working Capital Reserve (SB234)	-	-	-	198,170
Remaining Cash Surplus (Deficit)	(162,617)	(191,260)	38,800	2,963
Debt Service Coverage Factor (A)/(B)	98.66%	95.95%	118.70%	133.84%

CLAYWOOD PARK PUBLIC SERVICE DISTRICT - WATER
GENERAL WATER SYSTEM IMPROVEMENTS PROJECT
FOR THE YEAR ENDED JUNE 30, 2014

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	<u>Per Books</u>	<u>Per Books Adjusted</u>	<u>Going Level</u>	<u>ProForma</u>
	\$	\$	\$	\$
Debt Service Requirements:				
1975A RUS Bond - Interest Expense	763	763	-	-
Principal	53,430	53,430	-	-
1979A RUS Bond - Interest Expense	15,948	15,948	13,508	13,508
Principal	48,897	48,897	51,304	51,304
1993B RUS Bond - Interest Expense	15,180	15,180	14,698	14,698
Principal	9,094	9,094	9,470	9,470
1995A RUS Bond - Interest Expense	6,387	6,387	6,190	6,190
Principal	4,134	4,134	4,286	4,286
1997A RUS Bond - Interest Expense	5,360	5,360	5,137	5,137
Principal	3,711	3,711	3,983	3,983
1998A RUS Bond - Interest Expense	32,624	32,624	31,865	31,865
Principal	13,252	13,252	13,771	13,771
2002A RUS Bond - Interest Expense	55,283	55,283	54,178	54,178
Principal	19,895	19,895	21,482	21,482
2003A WDA Bond - Interest Expense	33,658	33,658	30,530	30,530
Principal	35,000	35,000	40,000	40,000
2006A RUS Bond - Interest Expense	169,982	169,982	167,034	167,034
Principal	54,509	54,509	58,926	58,926
2006B RUS Bond - Interest Expense	34,417	34,417	33,813	33,813
Principal	11,546	11,546	12,447	12,447
2006C RUS Bond - Interest Expense	101,501	101,501	99,577	99,577
Principal	36,337	36,337	39,143	39,143
2008A RUS Bond - Interest Expense	121,031	121,031	119,102	119,102
Principal	34,878	34,878	37,846	37,846
2011A RUS Bond - Interest Expense	91,189	91,189	89,777	89,777
Principal	30,993	30,993	33,187	33,187
2010A United Bank Loan - Interest Expense	4,685	4,685	3,934	3,934
Principal	13,315	13,315	14,066	14,066
Wesbanco Truck Loan - Interest Expense	-	-	3,021	3,021
Principal	-	-	16,427	16,427
Uncommitted DWTRF Loan - Interest Expense	-	-	-	21,488
Principal	-	-	-	134,552
Sub-Total (B)	1,056,999	1,056,999	1,028,702	1,184,722

CLAYWOOD PARK PUBLIC SERVICE DISTRICT - WATER
GENERAL WATER SYSTEM IMPROVEMENTS PROJECT
FOR THE YEAR ENDED JUNE 30, 2014

SCHEDULE OF MHI REQUIREMENTS

	Per Books		Per Books Adjusted		Going Level		ProForma
	\$		\$		\$		\$
Schedule 1							
3,400 Gallon Bill	\$ 25.23	\$	25.23	\$	27.54	\$	31.89
Annualization Factor	12		12		12		12
Annual Bill	\$ 302.76	\$	302.76	\$	330.48	\$	380.28
MHI Avg Wood & Wirt	39,426		39,426		39,426		39,426
MHI Percentage	0.77%		0.77%		0.84%		0.96%
Schedule 2							
3,400 Gallon Bill	\$ 43.68	\$	43.68	\$	47.88	\$	54.85
Annualization Factor	12		12		12		12
Annual Bill	\$ 524.16	\$	524.16	\$	571.92	\$	658.20
MHI Avg Wood & Wirt	39,426		39,426		39,426		39,426
MHI Percentage	1.33%		1.33%		1.45%		1.67%
Schedule 3							
3,400 Gallon Bill	\$ 30.37	\$	30.37	\$	33.14	\$	38.14
Annualization Factor	12		12		12		12
Annual Bill	\$ 364.44	\$	364.44	\$	397.68	\$	457.68
MHI Avg Wood & Wirt	39,426		39,426		39,426		39,426
MHI Percentage	0.92%		0.92%		1.01%		1.16%
Average							
3,400 Gallon Bill	\$ 33.09	\$	33.09	\$	36.11	\$	41.56
Annualization Factor	12		12		12		12
Annual Bill	\$ 397.08	\$	397.08	\$	433.32	\$	498.72
MHI Avg Wood & Wirt	39,426		39,426		39,426		39,426
MHI Percentage	1.01%		1.01%		1.10%		1.26%

CLAYWOOD PARK PUBLIC SERVICE DISTRICT - WATER
GENERAL WATER SYSTEM IMPROVEMENTS PROJECT
FOR THE YEAR ENDED JUNE 30, 2014

STATEMENT D - SCHEDULE 1

COMPARISON OF PRESENT, GOING LEVEL AND PROPOSED TARIFFS

Note: For the purposes of this schedule, the bi-monthly rates that were presented on Tariff No. 19 have been omitted. These rates were removed in the Going Level Tariff No. 20. See WV PSC Case No. 14-1114-PWD-42R-PC for more information.

	<u>Present</u>	<u>Going Level</u>	<u>Going Level</u> <u>Increase</u>	<u>Going Level</u> <u>Increase</u>	<u>ProForma</u>	<u>ProForma</u> <u>Increase</u>	<u>ProForma</u> <u>Increase</u>
	\$	\$	\$	%	\$	\$	%
Schedule 1:							
First 3,000 Gallons Used Per Month	7.66	8.36	0.70	9.1%	9.62	1.26	15.1%
Next 7,000 Gallons Used Per Month	5.63	6.14	0.51	9.1%	7.07	0.93	15.1%
Next 10,000 Gallons Used Per Month	4.36	4.76	0.40	9.2%	5.48	0.72	15.1%
Next 30,000 Gallons Used Per Month	3.84	4.19	0.35	9.1%	4.82	0.63	15.0%
All Over 50,000 Gallons Used Per Month	3.08	3.36	0.28	9.1%	3.87	0.51	15.2%
Schedule 2:							
First 3,000 Gallons Used Per Month	13.26	14.47	1.21	9.1%	16.65	2.18	15.1%
Next 7,000 Gallons Used Per Month	9.74	10.63	0.89	9.1%	12.24	1.61	15.1%
Next 10,000 Gallons Used Per Month	7.63	8.33	0.70	9.2%	9.59	1.26	15.1%
Next 30,000 Gallons Used Per Month	5.78	7.40	0.62	9.1%	8.52	1.12	15.1%
All Over 50,000 Gallons Used Per Month	5.31	5.80	0.49	9.2%	6.68	0.88	15.2%
Schedule 3:							
First 3,000 Gallons Used Per Month	9.22	10.06	0.84	9.1%	11.58	1.52	15.1%
Next 7,000 Gallons Used Per Month	6.77	7.39	0.62	9.2%	8.51	1.12	15.2%
Next 10,000 Gallons Used Per Month	5.30	5.78	0.48	9.1%	6.05	0.87	15.1%
Next 30,000 Gallons Used Per Month	4.70	5.13	0.43	9.1%	5.90	0.77	15.0%
All Over 50,000 Gallons Used Per Month	3.67	4.01	0.34	9.3%	4.62	0.61	15.2%
Schedule 4:							
Resale Rate (Per Thousand Gallons)	2.72	2.97	0.25	9.2%	3.42	0.45	15.2%

CLAYWOOD PARK PUBLIC SERVICE DISTRICT - WATER
GENERAL WATER SYSTEM IMPROVEMENTS PROJECT
FOR THE YEAR ENDED JUNE 30, 2014

STATEMENT D - SCHEDULE 2

COMPARISON OF PRESENT, GOING LEVEL AND PROPOSED BILLS

SCHEDULE 1

Applicable within the entire territory served, except Deerwalk Extension area,
Camp Barbe/Rt 14, Walker-Kites Run area and Mountwood Park.

<u>Gallons Billed</u>	<u>Present</u>	<u>Going Level</u>	<u>Going Level</u>	<u>Going Level</u>	<u>ProForma</u>	<u>ProForma</u>	<u>ProForma</u>
	\$	\$	\$	%	\$	\$	%
0	22.98	25.08	2.10	9.1%	28.86	3.78	15.1%
1,000	22.98	25.08	2.10	9.1%	28.86	3.78	15.1%
2,000	22.98	25.08	2.10	9.1%	28.86	3.78	15.1%
3,000	22.98	25.08	2.10	9.1%	28.86	3.78	15.1%
4,000	28.61	31.22	2.61	9.1%	35.93	4.71	15.1%
4,500	31.43	34.29	2.87	9.1%	39.47	5.18	15.1%
5,000	34.24	37.36	3.12	9.1%	43.00	5.64	15.1%
6,000	39.87	43.50	3.63	9.1%	50.07	6.57	15.1%
7,000	45.50	49.84	4.14	9.1%	57.14	7.50	15.1%
8,000	51.13	55.78	4.65	9.1%	64.21	8.43	15.1%
9,000	56.76	61.92	5.16	9.1%	71.28	9.36	15.1%
10,000	62.39	68.06	5.67	9.1%	78.35	10.29	15.1%
15,000	84.19	91.86	7.67	9.1%	105.75	13.89	15.1%
20,000	105.99	115.66	9.67	9.1%	133.15	17.49	15.1%
25,000	125.19	136.61	11.42	9.1%	157.25	20.64	15.1%
30,000	144.39	157.56	13.17	9.1%	181.35	23.79	15.1%
40,000	182.79	199.46	16.67	9.1%	229.55	30.09	15.1%
50,000	221.19	241.36	20.17	9.1%	277.75	36.39	15.1%
60,000	251.99	274.96	22.97	9.1%	316.45	41.49	15.1%
70,000	282.79	308.56	25.77	9.1%	355.15	46.59	15.1%
80,000	313.59	342.16	28.57	9.1%	393.85	51.69	15.1%
90,000	344.39	375.76	31.37	9.1%	432.55	56.79	15.1%
100,000	375.19	409.36	34.17	9.1%	471.25	61.89	15.1%
200,000	683.19	745.36	62.17	9.1%	858.25	112.89	15.1%
300,000	991.19	1,081.36	90.17	9.1%	1,245.25	163.89	15.2%
400,000	1,299.19	1,417.36	118.17	9.1%	1,632.25	214.89	15.2%
500,000	1,607.19	1,753.36	146.17	9.1%	2,019.25	265.89	15.2%

CLAYWOOD PARK PUBLIC SERVICE DISTRICT - WATER
GENERAL WATER SYSTEM IMPROVEMENTS PROJECT
FOR THE YEAR ENDED JUNE 30, 2014

STATEMENT D - SCHEDULE 3

COMPARISON OF PRESENT, GOING LEVEL AND PROPOSED BILLS

SCHEDULE 2 Applicable within the Deerwalk Extension area, Camp Barber/Rt. 14 Extension area
and Mountwood Park.

<u>Gallons Billed</u>	<u>Present</u>	<u>Going Level</u>	<u>Going Level Increase</u>	<u>Going Level Increase</u>	<u>ProForma</u>	<u>ProForma Increase</u>	<u>ProForma Increase</u>
	\$	\$	\$	%	\$	\$	%
-	39.78	43.41	3.63	9.1%	49.95	6.54	15.1%
1,000	39.78	43.41	3.63	9.1%	49.95	6.54	15.1%
2,000	39.78	43.41	3.63	9.1%	49.95	6.54	15.1%
3,000	39.78	43.41	3.63	9.1%	49.95	6.54	15.1%
4,000	49.52	54.04	4.52	9.1%	62.19	8.15	15.1%
4,500	54.39	59.36	4.97	9.1%	68.31	8.96	15.1%
5,000	59.26	64.67	5.41	9.1%	74.43	9.76	15.1%
6,000	69.00	75.30	6.30	9.1%	86.67	11.37	15.1%
7,000	78.74	85.93	7.19	9.1%	98.91	12.98	15.1%
8,000	88.48	96.56	8.08	9.1%	111.15	14.59	15.1%
9,000	98.22	107.19	8.97	9.1%	123.39	16.20	15.1%
10,000	107.96	117.82	9.86	9.1%	135.63	17.81	15.1%
15,000	146.11	159.47	13.36	9.1%	183.56	24.11	15.1%
20,000	184.26	201.12	16.86	9.2%	231.53	30.41	15.1%
25,000	218.16	238.12	19.96	9.1%	274.13	36.01	15.1%
30,000	252.06	275.12	23.06	9.1%	316.73	41.61	15.1%
40,000	319.86	349.12	29.26	9.1%	401.93	52.81	15.1%
50,000	387.66	423.12	35.46	9.1%	487.13	64.01	15.1%
60,000	440.76	481.12	40.36	9.2%	553.93	72.81	15.1%
70,000	493.86	539.12	45.26	9.2%	620.73	81.61	15.1%
80,000	546.96	597.12	50.16	9.2%	687.53	90.41	15.1%
90,000	600.06	655.12	55.06	9.2%	754.33	99.21	15.1%
100,000	653.16	713.12	59.96	9.2%	821.13	108.01	15.1%
200,000	1,184.16	1,293.12	108.96	9.2%	1,489.13	196.01	15.2%
300,000	1,715.16	1,873.12	157.96	9.2%	2,157.13	284.01	15.2%
400,000	2,246.16	2,453.12	206.96	9.2%	2,825.13	372.01	15.2%
500,000	2,777.16	3,033.12	255.96	9.2%	3,493.13	460.01	15.2%

CLAYWOOD PARK PUBLIC SERVICE DISTRICT - WATER
GENERAL WATER SYSTEM IMPROVEMENTS PROJECT
FOR THE YEAR ENDED JUNE 30, 2014

STATEMENT D - SCHEDULE 4

COMPARISON OF PRESENT, GOING LEVEL AND PROPOSED BILLS

SCHEDULE 3 Applicable in Walker-Kites Run area and the residents of the Little Kanawha Estates.

Gallons Billed	<u>Present</u>	<u>Going Level</u>	<u>Going Level Increase</u>	<u>Going Level Increase</u>	<u>ProForma</u>	<u>ProForma Increase</u>	<u>ProForma Increase</u>
	\$	\$	\$	%	\$	\$	%
-	27.66	30.18	2.52	9.1%	34.74	4.56	15.1%
1,000	27.66	30.18	2.52	9.1%	34.74	4.56	15.1%
2,000	27.66	30.18	2.52	9.1%	34.74	4.56	15.1%
3,000	27.66	30.18	2.52	9.1%	34.74	4.56	15.1%
4,000	34.43	37.57	3.14	9.1%	43.25	5.68	15.1%
4,500	37.82	41.27	3.45	9.1%	47.51	6.24	15.1%
5,000	41.20	44.96	3.76	9.1%	51.76	6.80	15.1%
6,000	47.97	52.35	4.38	9.1%	60.27	7.92	15.1%
7,000	54.74	59.74	5.00	9.1%	68.78	9.04	15.1%
8,000	61.51	67.13	5.62	9.1%	77.29	10.16	15.1%
9,000	68.28	74.52	6.24	9.1%	85.80	11.28	15.1%
10,000	75.05	81.91	6.86	9.1%	94.31	12.40	15.1%
15,000	101.55	110.81	9.26	9.1%	127.56	16.75	15.1%
20,000	128.05	139.71	11.66	9.1%	160.81	21.10	15.1%
25,000	151.55	165.36	13.81	9.1%	190.31	24.98	15.1%
30,000	175.05	191.01	15.96	9.1%	219.81	28.80	15.1%
40,000	222.05	242.31	20.26	9.1%	278.81	36.50	15.1%
50,000	269.05	293.61	24.56	9.1%	337.81	44.20	15.1%
60,000	305.75	333.71	27.96	9.1%	384.01	50.30	15.1%
70,000	342.45	373.81	31.36	9.2%	430.21	56.40	15.1%
80,000	379.15	413.91	34.76	9.2%	476.41	62.50	15.1%
90,000	415.85	454.01	38.16	9.2%	522.61	68.60	15.1%
100,000	452.55	494.11	41.56	9.2%	568.81	74.70	15.1%
200,000	819.55	895.11	75.56	9.2%	1,030.81	135.70	15.2%
300,000	1,186.55	1,295.11	109.56	9.2%	1,492.81	196.70	15.2%
400,000	1,553.55	1,697.11	143.56	9.2%	1,954.81	257.70	15.2%
500,000	1,920.55	2,098.11	177.56	9.2%	2,416.81	318.70	15.2%

10/26/15
74123

OCTOBER 26, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A
RESOLUTION SUPPORTING THE INDUSTRIAL HEARTLAND
TRAILS COALITION

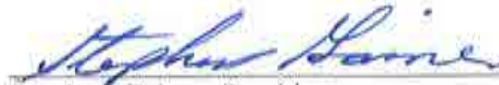
ORDER

On this date, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby EXECUTE a Resolution supporting the Industrial Heartland Trails Coalition. Said support was requested by the Wood County Alternative Transportation System Council.

A copy of said Resolution is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

M/3213

10/26/15
71/123



Industrial Heartland Trails Coalition

A Resolution

Whereas, the Industrial Heartland Trails Coalition is working on a planned, multi-county, multi-state trail system (formerly known as P32+ Regional Trails Network). The trail network encompasses a 53-county, five-state area including Maryland, New York, Ohio, Pennsylvania and West Virginia; and

Whereas, "trails" refer to shared-use paths (also known as rail-trails, greenways, pathways), defined as non-motorized, multiple-use transportation and recreation corridors typically allowing hiking, biking, and other non-motorized uses to form active transportation networks.

Whereas, the Network includes over 1,600 miles of mapped trails of which 53% of the system is complete including the renowned Great Allegheny Passage (GAP) Trail from Pittsburgh, PA to Cumberland, MD; and

Whereas, the emerging Parkersburg to Pittsburgh Link (formerly known as the PA-WV-OH corridor) is key to this regional vision; and

Whereas, many communities, agencies, and trail advocates in the region have taken a lead in planning and/or building local trails and greenways, and those efforts can be greatly enhanced by being connected to a larger regional network of shared use paths; and

Whereas, the Great Allegheny Passage trail has demonstrated that trails are significant economic generators, hosting over 800,000 riders per year and generating over \$40 million in direct annual spending by trail users; and

Whereas, property values of land parcels adjacent and near regional, shared-use paths have increased; and

Whereas, regional shared-use paths serve as a critical transportation corridor for residents, commuters, and visitors; and

Whereas, regional shared-use paths contribute to active, healthy lifestyles for people of all ages and abilities; and

Whereas, shared-use paths foster the conversion of degraded, unproductive land to more productive land uses; and

Whereas, shared-use paths allow communities to celebrate and share their rich cultural heritage; and

Whereas, regional shared-use paths have become an important source of community and regional pride; and

Now, Therefore, Be It Resolved, that the County Commission of Wood County, West Virginia will work collaboratively to support the vision of a shared-use trail system between communities along the Parkersburg to Pittsburgh Link (P2P), closing the gaps, and helping create the longest connected system of multi-use trails in the United States.

Entered this 26th day of October, 2015

APPROVED:
THE COUNTY COMMISSION OF WOOD COUNTY

Stephen Gainer, President

David Blair Couch, Commissioner

Robert K. Tebay, Commissioner

10/26/15
71123

OCTOBER 26, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$6,447.59 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-154.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand four hundred forty-seven dollars and fifty-nine cents (\$6,447.59) which represents reimbursement to Wood County for expenses incurred during the month of June, 2015, in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 71, at Page 80 and bearing the date of July 13, 2015, at which time Stephen Gainer, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

10/26/15
71/124

OCTOBER 26, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,486.56 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-154.

ORDER

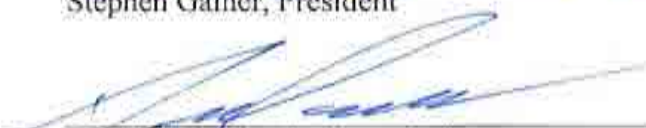
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand four hundred eighty-six dollars and fifty-six cents (\$4,486.56) which represents reimbursement to Wood County for expenses incurred during the month of July, 2015, in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 71, at Page 94 and bearing the date of August 17, 2015, at which time Stephen Gainer, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

10/26/15
71/125

OCTOBER 26, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
VOTING PRECINCT LOCATION CHANGES.

ORDER

On this date, the County Commission of Wood County, upon a motion by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE voting location changes for Precinct Number Fifty-Seven (57) and Precinct Number Fifty-Seven A (57A). Said changes were proposed and presented to the County Commission by Wood County Clerk, Mark Rhodes. Precinct Fifty-Seven (57) will be moved from the Cedar Grove United Methodist Church to the West Virginia University at Parkersburg Workforce and Community Education Building. Fifty-Seven A (57A) will be moved from the Cedar Grove Community Building to the West Virginia University at Parkersburg Workforce and Community Education Building.

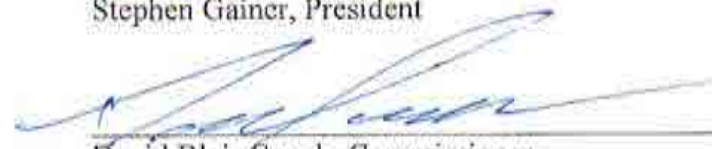
A copy of the request from the Wood County Clerk is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

10/26/15
71125



THE COUNTY OF WOOD
OFFICE OF THE COUNTY CLERK
P.O. BOX 1474
PARKERSBURG, WEST VIRGINIA 26102-1474

MARK RHODES
County Clerk

Phone 304-424-1850

October 26, 2015

Wood County Commission
Wood County Courthouse
1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

Precinct 57 will no longer be at Cedar Grove United Methodist Church in order to centralize the precinct location in that area. It is requested for the precinct to be moved, effective immediately according to WV Code 3-1-7, to West Virginia University at Parkersburg Workforce and Community Education Building, 300 Campus Drive, Parkersburg. Notification will be sent to each voter affected by the change.

Precinct 57A will no longer be at Cedar Grove Community Building, due to non-availability of the building. It is requested for the precinct to be moved, effective immediately according to WV Code 3-1-7, to West Virginia University at Parkersburg Workforce and Community Education Building, 300 Campus Drive, Parkersburg. Notification will be sent to each voter affected by the change.

A Class II-0 legal advertisement will be published in the Parkersburg News and Sentinel, Monday, November 2, 2015, and Monday, November 9, 2015, to inform voters of these changes. A copy of the advertisement is attached. It is to be charged to line item #1-413-40-220.

Please feel free to call the Voter Registration Office at (304) 424-1860 if you have any questions.

Sincerely,

Mark Rhodes
Mark Rhodes, Clerk
Wood County Commission

MDR/dg

OCTOBER 26, 2015

10/26/15
7/12/5

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A
PROCLAMATION FOR RED RIBBON WEEK.

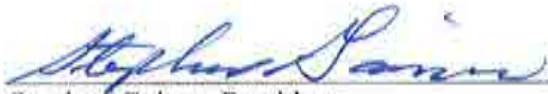
ORDER

On this date, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby EXECUTE a Proclamation declaring the week of October 23, 2015 through October 31, 2015 as Red Ribbon Week to support efforts to prevent illegal drug usage.

A copy of said Proclamation is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

M/3217

PROCLAMATION
Red Ribbon Week

10/24/15
7/1/25

Whereas, *the Wood County Commission values the health and safety of all our citizens; and*

Whereas, *substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides; and*

Whereas, *it is the goal of Red Ribbon Week and Wood County to involve families, schools businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establish an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug use, and*

Whereas, *the Red Ribbon Week Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs or the illegal use of legal drugs, and*

Whereas, *there are many activities planned during the Red Ribbon Week Campaign in Wood County*

Therefore, Be It Proclaimed:

That I, David Blair Couch serving as Wood County Commissioner do hereby proclaim October 23rd–31st, 2015 as Red Ribbon Week.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal of the County of Wood to be affixed this 22nd day of October in the year Two Thousand and Fifteen.



(Title) County of ()

10/26/15
71/126

OCTOBER 26, 2015

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 26th day of October, 2015, at 10:08 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 3, as amended:

WHEREUPON, the said Stephen Gainer, one of the Commissioners, David Blair Couch, President of said Commission, and Robert K. Tebay, Commissioner met with Marty Seufer, County Administrator, Jason Wharton, Wood County Prosecuting Attorney, and Mark Rhodes, Wood County Clerk.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4, Attorney/Client Discussion to perform their judicial function

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:28 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

OCTOBER 26, 2015

10/26/15
74126

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID FOR RADIO
EQUIPMENT TO BE USED BY THE E-911 CENTER.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby
AUTHORIZE the opening of a sealed bid for radio equipment for the Wood County E-911 Center. A
sealed bid was received from the following:

- I. Miller Communications
One Wireless Way, Suite 100
Parkersburg, WV 26101
• Bid Price - \$32,391.56


The County Commission of Wood County, upon a motion made by David Blair Couch,
seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby RECEIVE said bid
for review by the Wood County E-911 Director, Rick Woodyard.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

M/3219

10/26/16
74124

OCTOBER 26, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED THE MID-OHIO VALLEY REGIONAL COUNCIL TO SUBMIT A DRAWDOWN FOR THE HAPPY VALLEY FLOOD MITIGATION GRANT, PHASE V IN THE AMOUNT OF \$18,000.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE the Mid-Ohio Valley Regional Council to submit a Drawdown for the Happy Valley Flood Mitigation Grant Program, Phase V in the amount of eighteen thousand dollars and zero cents (\$18,000.00).


A copy of said Drawdown is attached to this Order and should be made a part thereof.

Documentation regarding The Happy Valley Flood Mitigation Project, Phase V is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

EMPIRE BUILDERS, INC.

101 EMPIRE LAKE DRIVE
PARKERSBURG, WV 26101

304-422-1677

Invoice#: EB15-083

Date: 10/16/15

Wood County Commission
No. 1 Court Square, Suite 203
Parkersburg, WV 26101
Attn: Tim Meeks

RE: Happy Valley Demolition
Project
409 & 836 Happy Valley Road
Parkersburg, WV

Terms: Payment is due upon receipt of invoice.

Have completed the following work:

- (1) **409 Happy Valley Lane / Parkersburg, WV**
Demolition & Removal of Single Family Dwelling according to all bid Specs
- (2) **836 Happy Valley Lane / Parkersburg, WV**
Demolition & Removal of Single Family Dwelling according to all bid Specs

TOTAL AMOUNT DUE = \$18,000.00

Thank you for doing business with Empire Builders.

Letter of Credit Payment Request Hazard Mitigation Grant Program

Cost Share Rate: 75% Federal 25 % State Request # 7

FEMA Identifier: FEMA-4071-DR-WV-0004 Date: 10/26/2015

Applicant: Wood County Commission FIPS# 107-99107

Address: 1 Court Square Ste #203, Parkersburg, WV 26101

	Approved Amount	Amount Disbursed to Date	Amount Remaining	Amount Billed This Request	Amount Remaining After Request
Federal:	\$749,438.000	\$377,166.008	\$372,271.993	\$13,500.000	\$358,771.993
State:	\$249,812.000	\$125,722.003	\$124,089.998	\$4,500.000	\$119,589.998
Total:	\$999,250.000	\$502,888.010	\$496,361.990	\$18,000.000	\$478,361.990
Sub-Grantee:	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
Total Authorized Payment Amount:				\$18,000.000	

	Approved Amount	Amount Disbursed to Date	Amount Remaining	Amount Billed This Request	Amount Remaining After Request
Grantee:	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000

I certify that I am the fully qualified and authorized official of the herein claimant responsible for the examination and settlement of accounts and that the amounts claimed have been expended by the herein named claimant.


Applicant's Authorized Agent

10/26/2015
Date

I certify that that to the best of my knowledge and belief the data above are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested. I am familiar with the appropriate sections of Public Law 93-288.

State Project Officer Date

Governor's Authorized Representative Date

State Hazard Mitigation Officer Date

Division Director Date

10/26/15
71125

OCTOBER 26, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
REVISIONS TO THE STANDARD OPERATING GUIDELINES
FOR THE 9-1-1 CENTER.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE revisions and additions to the Standard Operating Guidelines for the Central Telecommunications Center of Wood County. Said revisions were approved by the E-9-1-1 Advisory Board and further recommended for approval by said board.


A copy of the Revisions to the Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

A/1536

10/26/15
7/1/25

Chapter One - CTC and Telecommunicator Responsibilities

1.1 GENERAL ORGANIZATIONAL RESPONSIBILITIES

- 1.1.1 The CTC, at all times, maintains operational responsibility for receiving public requests for assistance and performing associated dispatching of services.
- 1.1.2 Supervisory personnel assigned Telecommunicators to various shifts to assure twenty-four (24) hour service is provided to the public.
- 1.1.3 Staffing assignments are made according to the workload.
- 1.1.4 Telecommunicators are directly accountable to their immediate assigned supervisor and ultimately to the Director of Wood County E9-1-1.
- 1.1.5 There will be six classified Telecommunicator levels.
 - Part Time
 - Probationary – full time up to one year or 2288 part time hours Entry Level – one to three years experience
 - First Class – three years and up
 - Assistant Supervisor
 - Supervisor

1.2 TELECOMMUNICATOR DEFINED

- 1.2.1 A Telecommunicator is assigned in accordance with the job description.
- 1.2.2 This position provides four main services:
 - a. Reception and processing of requests for public service
 - b. Dispatching Participating Agency units
 - c. Assisting Participating Agency units as needed (i.e., providing supplemental information and call-out assistance)
 - d. Maintaining all transaction records (electronically or paper copy)
- 1.2.3 Various other functions are also performed, such as:

- c. Monitor radio traffic to ensure adequate knowledge and understanding of all units, situations and overall conditions. Continuously monitor all communications room equipment.

1.4.5 Relaying Information - Ensure all pertinent information is relayed to units as soon as it arrives.

1.4.6 Addressing Requests for Information/Action

Promptly fulfill all official requests from Participating Agency personnel upon request (i.e., records check, wanted check, drivers check, registration check, WEAPON system message, IMPORTANT phone calls, etc).

1.4.7 Confidentiality: Never divulge any information without proper authorization.

1.4.8 Making Notifications

- a. Notify supervision, particularly Participating Agency supervisory personnel, of any conditions of an unusual nature that may require action by any agency such as severe weather statements, bridge or road closure, large unruly gatherings, etc. Document this notification and notify the on-coming shift.
- b. Advise all involved agency supervisors of all major crimes and incidents in a timely manner.

1.4.9 WEAPON System: Unauthorized use of this System is expressly prohibited. **Such unauthorized use may result in criminal prosecution and or termination.**

1.4.10 Computer System: Any unauthorized use of the computer systems housed within, or connected to CTC is expressly prohibited. Use of these systems shall be in strict compliance with established procedure. Any unauthorized attempt to enter, utilize, or alter any files in any manner, will result in certain and immediate disciplinary action. **Such unauthorized use may result in criminal prosecution and or termination.**

1.5 EXCEPTIONS

1.5.1 If a Participating Agency unit has valid reason to doubt, or question the authority or practicality of any dispatched assignment, the unit must notify his/her supervisor. The agency supervisor has the authority to re-direct the assignment of units, as he/she deems necessary and prudent. The agency supervisor must notify the Telecommunicator of the change immediately. Under no circumstances will arguing over the radio be permitted. Such action is cause for disciplinary measures to be taken.

1. First offense: Written reprimand
2. Second offense: Up to 30 days suspension for the 9-1-1 wrecker rotation list.
3. If the violation is a third or subsequent offense within the same calendar year, the Wood County 9-1-1 Advisory Board , after reviewing the complaint and findings, may make recommendation to the Wood County Commission that the wrecker service be terminated from the 9-1-1 wrecker rotation list.
4. If, in the opinion of the Wood county 9-1-1 Advisory Board the violation involves gross negligence, the Advisory Board will make recommendation to the Wood County Commission that said wrecker service be removed from the 9-1-1 wrecker rotation list immediately without going through the procedures listed above. After one calendar year the wrecker service may make request to be placed back on the rotation list.
5. If a served Law Enforcement Agency requests a wrecker service be removed from the wrecker rotation and/or any call out list for reasons other than a violation of these Standards and Procedures, the agency must forward to the Director of Wood County 9-1-1 a signed, written request on agency letterhead stating the reason. The Director shall upon receipt of this **Official Request forward same to the Wood County Commission for their ruling.** ~~If the suspension may be long term according to the Law Enforcement Agency, the Director shall present this information to the Wood County Commission for their ruling.~~

8.2.5 COMPLAINTS CONCERNING DISPATCHING

If a wrecker company, for any reason, objects to the dispatching of their wrecker service, the wrecker company shall make such objection in writing within five days following the occurrence of the event and submit the objection to the Director of Wood County 9-1-1. The Director will forward this written complaint to the wood Count 9-1-1 Advisory Board for review at their regular monthly meeting. Should the Advisory Board and representative of the wrecker service not be able to resolve the objection, the wrecker service may have its objection reviewed by the Wood County Commission after requesting to be placed on the agenda for their regularly scheduled meeting. Wrecker services shall not voice their complaints to the telecommunicators or the shift supervisor.

10.8.2 A felony, domestic conviction, or of a violation of any criminal law is legally sufficient to establish evidence of a violation of this section and may result in dismissal.

10.9 REPORTING FOR DUTY

10.9.1 Report for duty at the assigned times and places and be physically and mentally fit to perform the required duties.

10.9.2 Be properly attired, equipped and cognizant of information required for the proper performance of duty so that duties may be immediately assumed.

10.9.3 All employees must be willing to work overtime on short notice on regularly scheduled days off, especially in emergency situations as deemed advantageous to Wood County 9-1-1.

10.10 LATENESS

10.10.1 Employees expecting to be late must notify the on-duty Supervisor by phone.

10.10.2 Repeated lateness will not be tolerated. Any employee regularly tardy is subject to disciplinary action.

10.11 LEAVING DUTY POST

Do not leave the assigned duty posts during a tour of duty except when authorized by proper authority and relieved by competent personnel. **Any violation of this policy is grounds for immediate termination.**

10.12 SICK LEAVE

10.12.1 If ill or otherwise unable to report for work due to a legitimate illness contact the on-duty Supervisor at least two hours before the assigned shift is to begin.

10.12.2 Phone in all call-offs daily.

10.12.3 Failure to call in will result in disciplinary action.

10.12.4 Abuse of sick leave will not be tolerated and disciplinary action may result.

10.12.5 CTC will keep track of CTC Employees only. CTC will not maintain leave records for other agencies.

10.12.6 ~~Employees will follow the sick leave policy set forth in the Wood County Commission Employment Policy Manual.~~ **Employees may only utilize sick**

leave for absences due to illness, however, in the event of an extended serious medical issue requiring FMLA protection, the employee will be required to utilize his or her sick leave, vacation time and CDO time.

10.12.7 Any Wood County 9-1-1 employee who accumulates more than six ~~six~~ **four** sick time frequencies in a calendar year will be required to submit a doctor's excuse for each additional sick leave request until the end of the calendar year.

10.12.8 All employees will utilize ~~fill out~~ **fill out** the Sick Leave Report ~~within 72 hours of returning back to work.~~ **immediately upon their return to work.**

10.13 SLEEPING

Remain awake and alert while on duty. If unable to do so, report to a Supervisor who shall determine the proper course of action.

10.14 FICTITIOUS ILLNESS OR INJURY REPORTS

10.14.1 Employees shall not feign illness or injury, falsely report themselves ill or injured, or otherwise deceive or attempt to deceive any official of CTC or its governing body, regarding their health condition.

10.14.2 Employees granted sick leave must remain at home or in the hospital during the entire period of absence except for justified visits for treatment or medication or have a valid doctor's excuse.

10.14.3 Employees shall not engage in outside employment or schooling of any kind while away from duty due to illness or injury.

10.14.4 Upon returning to work, employees absent due to illness or injury in excess of three consecutive days or more for illness or injury, must submit to the Supervisor a statement from his/her physician stating the reason.

10.15 SHIFT ASSIGNMENT

10.15.1 The shift schedule will run from January 1 through December 31.

10.15.2 One-for-One Shift Trade – If two Telecommunicators wish to trade positions from one shift to another, both Telecommunicators requesting the trade will submit a request for transfer. Any pre-approved leave that

- Absence without authorized leave.
- Failure to report serious violations committed by employees to higher authority.

10.36.3 In addition to other indicators of unsatisfactory performance, the following are considered "prima facia" evidence of unsatisfactory performance:

- **Failure to comply with a lawful written or verbal directive.**
- Repeated poor evaluations.
- A written record of repeated infraction of rules, regulations, directives or orders of CTC.
- Distortion, misrepresentation of falsehood uttered by employees.

10.37 VACATION AND COMPENSATORY TIME

10.37.1 Vacation requests will be handled in the following manner:

- All requests for vacation and/or compensatory time after March 1 through the calendar year will be accepted from January 1 through February 28.
- All requests made for vacation/comp time after March 1 made prior to March 1 will be approved based on seniority and locked in on March 2. No one will be able to bump an employee out of their locked in time off unless an employee switches shifts where there is a conflict. In that case, seniority will be the deciding factor.
- Requests made for days off prior to March 2 will be approved on a first come, first served basis.
- All requests for vacation/comp time submitted after March 1 will be approved on a first come, first served basis by the Shift Supervisor. An employee with more seniority can bump the original submitter out of their request but it must be done prior to ninety days of the requested day. **The employee's immediate shift supervisor shall be responsible for approval or disapproval and shall be totally responsible if approved to obtain the appropriate coverage. The supervisor may determine that the current coverage is adequate without calling another employee. Any request approved by the employee's immediate shift supervisor must not, in any way, affect another shift without approval from the affected shift's supervisor. All**

approvals must be in writing and signed by parties involved and copies will be submitted to the schedule coordinator.

- e. Note that vacation time and comp time will be treated equally. Also note that no employee can make a comp time request without actually having the needed comp time on the books at the time of the request.
- f. All requests will be made in writing using the Leave Request Form as provided in the centers scheduling management system.

10.37.2 Scheduling Responsibilities

- a. Supervisors will be designated as the Schedule Coordinators and with the assistance of the administrative staff will maintain the schedule, coordinate vacation, comp time and other requests for leave.
- b. The Schedule Coordinators will maintain the schedule ensuring that all full time personnel are ensured their hours and that all shifts are covered. The Supervisors/Schedule Coordinators will accept vacation, comp time and other requests for leave and will coordinate jury duty and any other scheduling issues as related to maintain minimum staffing in the communications center.

10.37.3 Annual Leave

- a. Annual leave time must be used during the year in which it is granted beginning with the employee's anniversary date, i.e., during the next twelve month period of time, the employee must use all annual leave time accumulated during that year.
- b. An employee's hire date will constitute their anniversary date. Days not used will be forfeited after the employee's anniversary date and will not receive pay in lieu of annual leave time not used.
- c. Annual leave time will be granted to all full time employees, one year from the date of employment at the following rate:
 - Eighty (80) hours after one year of employment
 - One hundred twenty (120) hours after five (5) years employment
 - One hundred sixty (160) hours after ten years employment
 - Two hundred hours after twenty (20) years employment
 - Two-hundred-forty (240) hours after twenty-five (25) years employment

- d. Employee preferences as to annual leave time schedules will be honored as far as possible; however, all annual leave requests shall be arranged such a manner as to avoid impairment of operations. Only one employee per shift will be scheduled annual leave time on the same date and same time.
- e. Assistant supervisors and supervisors will not be granted vacation or compensatory time off unless there is assurance that the shift will have proper supervision.
- f. An Emergency Request is any request, which is unable to be reviewed by the schedule coordinator at least seven (7) days before the date requested. Emergency Requests shall be submitted to the employee's immediate shift supervisor. The employee's immediate shift supervisor shall be responsible for approval or disapproval and shall be totally responsible if approved to obtain the appropriate coverage. The supervisor may determine that the current coverage is adequate without calling another employee. Any Emergency Request approved by the employee's immediate shift supervisor must not, in any way, affect another shift without approval from the affected shift's supervisor. All approvals must be in writing and signed by parties involved.
- g. All types of requests for leave must be submitted to your immediate supervisor for their signature, date and time received. Supervisors will verify that there are not scheduling conflicts on their shift. Supervisors will send the signed request to the schedule coordinator.
- h. Assistant supervisors and supervisors will not be granted vacation or compensatory time off unless there is assurance that the shift will have proper supervision.
- i. Leave extending two weeks must be approved by director or his/her designee

10.38 MILITARY LEAVE

Full time CTC employees who are members of the National Guard or Military Reserves shall be entitled to a leave of absence from their shifts for the engagement in drills or other duty as detailed in this section and in accordance with West Virginia Code 15-1F-1(a).

10.38.1 Short Term Military Leave

h. Vacation and sick leave do not accumulate during Extended Military leave.

10.38.3 CTC employees will follow the procedures set forth in the Wood County Commission Employment Policies.

10.39 CELL PHONES AND ELECTRONIC DEVICES

10.39.1 Cell phones and electronic devices are allowed in the communications room as long as they do not make an audible sound and are not distracting to anyone in the room. The exception being someone passing through.

10.39.2 No one is to be on a cell phone or utilizing an electronic device while processing or when there is a need to process a call for service.

10.39.3 There shall be no display of any kind on any electronic devices that would cause an alarm and put CTC in a bad light.

10.39.4 **At no time shall any electronic device be brought into the center or caused to be downloaded while inside the CTC any material pornographic or offensive in nature.**

10.39.5 **Persons bringing cell phone or electronic devices into the secure side of the center may not take photograph(s) or video(s) without the expressed consent of the shift supervisor.**

10.39.5 **At no time shall personnel devices be used to receive or transmit any official center business. All such business shall be conducted on official radio, cell and landlines established for such transactions.**

10.39.6 **Anyone violating this policy is subject to disciplinary action up to and including termination.**

10.40 SOCIAL MEDIA

10.40.1 CTC employees shall never engage in any online activity that is a direct or indirect violation of any CTC policy or that reasonably could be expected to have a negative impact on CTC and/or its employees.

a. This includes but is not limited to the unauthorized release of confidential information or information that only CTC would be privy to. (1.4.7).

- 10.40.2 Use of personal social media sites is prohibited while on duty
- 10.40.3 The release of any media (pictures, video, audio recordings) obtained during the performance of an employee's duties or any agency related activities unless prior written approval is obtained is prohibited.
- 10.40.4 The posting or release of any HIPAA protected and/or CJIS restricted information is prohibited.
- 10.40.5 The release of any information related to ongoing or closed criminal investigations is prohibited.

10.40. Anyone violating this policy is subject to disciplinary action.

OCTOBER 26, 2015

10/26/15
71/120

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$61,115.20.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-154. The Request for Reimbursement is in the amount of sixty-one thousand one hundred fifteen dollars and twenty cents (\$61,115.20) for the month of September, 2015. The Request for Reimbursement form, the Project Financial Report, time sheets for the Spencer Police Department, the Wood County Sheriff's Department, the Jackson County Sheriff's Department, the Ritchie County Sheriff's Department, the Ripley Police Department, the Ravenswood Police Department, the Parkersburg Police Department, the Vienna Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

10/26/15

7/1/25

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1503154
	Grant Number:	F15-HS-03-154
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures	
	For the period of: 9/1/15 - 9/30/15	

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2014-0802-099-128	\$61,115.20
TOTAL	\$61,115.20

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President *Stephen Gainer* 10/26/2015
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

--

--

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(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
(Date) (Director)

Purchasing/Accounts Payable Use Only

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE:

PETITION OF RANDI ERIN WARD,
THE NOMINATED EXECUTOR AND A
GENERAL LEGATEE AND DEVISEE
OF THE LAST WILL AND TESTAMENT OF
CLARA I. BEACH

ORDER

Came the 16th day of July, 2015, the Petitioner Randi Erin Ward, by counsel, Matthew Carlisle, and the Administratrix, not in person, but by counsel Robert S. Fluharty, Jr. for an evidentiary hearing regarding the petition for an order admitting the last will and testatment of Clara I. Beach to Probate.

Whereupon, the Commission heard witnesses presented by the Petitioner and admitted exhibits presented by the Petitioner and Administratrix. The Administratrix was afforded the right to present witnesses but presented none.

The Commission makes the following findings of fact:

- 1) Clara I. Beach died January 1, 2015 in Parkersburg, Wood County, West Virginia;

- 2) That Clara Beach executed a will in 2006 which was marked and admitted into the record as Exhibit B;
- 3) That Clara Beach executed a will February 6, 2012 at the law offices of Theisen Brock, a copy of said will was marked and admitted into the record as Exhibit A;
- 4) That the distributive plan contained in the will copy marked as Exhibit A is identical to the distributive plan contained in the will copy marked as Exhibit B;
- 5) That Clara Beach named Randy L. Ward, her former son-in-law, as the executor of both the will executed in 2006 and the will executed February 6, 2012;
- 6) That Randy L. Ward was divorced from Clara Beach's daughter Sherri Padden in 1991, a time period of approximately fifteen years prior to the execution of the first 2006 will.
- 7) That Randy L. Ward had numerous conversations with Clara Beach about the contents of her will and her wishes that everything go to the grandchildren;
- 8) That Randy L. Ward last spoke to Clara Beach in 2012 or 2013 at which time she wanted to reaffirm that he would be the executor of her will;

- 9) That Clara Beach's sister, Mildred Stanley testified concerning Clara Beach's constant discussions with her about not wanting her daughter to get her assets;
- 10) That Mildred Stanley was aware of the 2006 will and its contents;
- 11) That in 2011 Mildred Stanley showed a copy of the 2006 will to Sherri Padden which revealed to Ms. Padden that she was disinherited;
- 12) That Stanley described Padden as having gone home bawling;
- 13) That Sherri Padden lived in property that adjoined Clara Beach's property;
- 14) That by the end of 2012 Clara Beach was not able to take care of herself yet did not meet Adult Protective Service criteria;
- 15) That despite numerous conversations with family members over the course of many years, at no time did Clara Beach advise Mildred Stanley or any other witness that testified that she had revoked or destroyed her will;
- 16) That Mildred Stanley was told by Clara Beach that the 2006 will was missing;

- 17) That Randi Erin Ward was told by Clara Beach that the 2006 will was lost;
- 18) That Randi Erin Ward knew nothing about Clara actually going to the attorney's office and executing the identical 2012 will until after the fact in the Spring of 2013;
- 19) That Clara Beach was declared a protected person in January 2013;
- 20) That Mildred Stanley was appointed conservator of Clara Beach;
- 21) That following the appointment as conservator, Mildred Stanley searched for the Will of Clara Beach and was unable to locate the same;
- 22) That despite Clara Beach survived for almost two years after the appointment of Mildred Stanley as conservator, there was no evidence presented that Mildred Stanley had any further discussions with Clara concerning her Last Will and Testament and the fact that she was unable to locate it;
- 23) The evidence established that the last time Clara Beach discussed her will with Mildred Stanley was in 2011 when Clara informed Mildred that she had shown Sherry the will;

- 24) That no witness testified before the Commission that a search was conducted at the home of Clara Beach for her Last Will and Testament following the death of Clara Beach;
- 25) That the only evidence of a search for the will was the search when Clara Beach was declared a protected person in January 2013 approximately two years prior to her death;
- 26) There was no evidence that Randy L. Ward, the proposed executor, made any search for the Last Will and Testament of Clara Beach.

In evaluating the evidence in this matter, the Commission adopts the clear and convincing standard of proof set forth in *Crigler v. Lukens*, 120 W.Va. 695 (1938). Clear and convincing evidence has been defined by the West Virginia Supreme Court as “that measure or degree of proof which will produce in the mind of the trier of facts a firm belief or conviction as to the allegations sought to be established. It is intermediate, being more than a mere preponderance, but not to the extent of such certainty as is required beyond a reasonable doubt as in criminal cases.” *Wheeling Dollar Sav. & Trust Co. v. Singer*, 162 W.Va. 502, 510, 250 S.E.2d 369, 374 (1978)

Applying this standard to the evidence adduced at the hearing, the Commission finds that it has not been established by clear and convincing

evidence that Clara Beach did not revoke the will which was executed on the 6th day of February, 2012 and has been admitted into evidence as Petitioner's Exhibit A.

It is therefore **ORDERED** that the copy of the February 6, 2012 Last Will and Testament of Clara Beach be denied admission to Probate and that Clara I. Beach be declared to have died intestate.

This **ORDER** is stayed for thirty days to allow the respondent herein to seek an appeal to the Wood County Circuit Court.

It is noted that Commissioner Couch dissents from the decision contained herein.

It is further **ORDERED** that the Wood County Clerk mail certified copies of this Order to counsel for the Petitioner and Counsel for the Respondent.

ENTER:


STEPHEN GAINER, PRESIDENT


ROBERT TEBAY, COMMISSIONER


D. BLAIR COUCH, COMMISSIONER

Entered this 26th day of October, 2015

MARK MOORE
* WOOD COUNTY 04-102-24 PM
Instrument No 2015091
Date Recorded 10/26/2015
Document Type O/POWER
Pages Recorded 1
Book Page 514-125

Wood County Commission

Erroneous Assessment Application

Handwritten initials

Tax Type: **Personal Property**

Tax Ticket: **522458**

Tax Year: **2015**

10/26/15
71/124

Upon the application of **CRAIG DENNIS** whose address is **239 NORTH HILLS DR PARKERSBURG, WV 26104-9223** aggrieved by an erroneous assessment in **NORTH HILLS District (14)**, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE 2013 SUBARU OUTBACK WAS AWARDED TO JOLENE MARIE TROISI IN A DIVORCE DECREE. SUPP TAX TICKET #80001707 WAS CREATED FOR JOLENE. PLEASE ADJUST THIS TICKET. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	340.98	2.574400	4	13,245
10/01/2015	PENDING EXONERATION	4	-278.42	2.574400	4	-10,815
			Adjusted Net Taxes			62.56
					Adjusted Net Value	2,430

[Signature]
Taxpayer
304-488-7350

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *October 26, 2015*

RECEIVED
OCT 06 2015
County Administrator

RECEIVED
OCT 22 2015
County Administrator

Wood County Commission

Jul

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **509088** ✓

Tax Year: **2015** ✓

10/26/15
71124

Upon the application of **ENNOS DOLLIE** whose address is **2309 NEAL ST 1 PARKERSBURG, WV 26101-** aggrieved by an erroneous assessment in **PARKERSBURG District (05)** , in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 1998 OLDSMOBILE WAS REPORTED WHEN IN FACT IT HAD BEEN SOLD PRIOR TO 7/01/2014. PLEASE ADJUST TAX TICKET. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	21.30	2.957120	4	720 ✓
09/30/2015	PENDING EXONERATION	4	-21.30	2.957120	4	-720
			Adjusted Net Taxes			0.00
					Adjusted Net Value	0 ✓

Sandra Eads Taxpayer
Ennos Dollie Taxpayer
304 424 6127

[Signature] Prosecutor

[Signature] Assessor

[Signature] Commissioner

[Signature] County Commission President

[Signature] Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *October 26, 2015*

RECEIVED

OCT 06 2015

County Administrator

RECEIVED

OCT 22 2015

County Administrator

Wood County Commission

Handwritten mark

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **509709** ✓

Tax Year: **2015** ✓

10/26/15
71/124

Upon the application of **HAMMAT JOHN C** whose address is **911 ANN ST APT 4 PARKERSBURG, WV 26101-4746** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 1999 MERC COUGAR WAS REPORTED WHEN IN FACT IT HAD BEEN SOLD PRIOR TO 7/01/2014 AND TAGS WERE TRANSFERRED TO A 2013 CHEVY SONIC ON 01/16/2014.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	247.96	2.957120	4	8,385 ✓
10/05/2015	PENDING EXONERATION	4	-19.52	2.957120	4	-660
			Adjusted Net Taxes			Adjusted Net Value
			228.44			7,725

John Hammat
Taxpayer
740-350-8682

Joe Wilson
Prosecutor

Rich Shyer
Assessor

Jeffrey
Commissioner

Sam
County Commission President

Pat
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 26, 2015.

OCT 07 2015
County Administration

RECEIVED
OCT 22 2015

County Administration

By: Sarah Edelen

Application Printed On
Monday, October 5, 2015 4:14 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **502325** ✓

Tax Year: **2015** ✓

10/26/15

71/124

Upon the application of **HONDA LEASE TRUST** whose address is **PO BOX 2295 TORRANCE, CA 90509**-aggrieved by an erroneous assessment in **WILLIAMSTOWN** District (13) , in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

HONDA LEASE TRUST TURNED IN A 2012 HONDA PILOT THAT HAD ALREADY BEEN TITLED IN OHIO BY THE LESSEE AND SHOULD NOT OF BEEN TAXED . SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	2,353.14	2.708400	4	86,883
09/15/2015	PENDING EXONERATION	4	-321.76	2.708400	4	-11,880
			Adjusted Net Taxes			Adjusted Net Value
			2,031.38			75,003

Reggie Boyd
Taxpayer

HONDA LEASE TRUST
[Signature]
Prosecutor

Rich. Shaffer
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 24, 2015

RECEIVED
OCT 06 2015
County Administrator

RECEIVED
OCT 22 2015
County Administrator

By: Jaime Wolfe

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **510388** ✓

Tax Year: **2015** ✓

10/24/15
71124

Upon the application of **KENDLE MARY A** whose address is **3508 BURK ST PARKERSBURG, WV 26104-1934** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2003 HYUN ELANTRA WAS REPORTED WHEN IN FACT THEY HAD A LEASED 2013 KIA RIO 7/01/2014.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	33.28	2.957120	4	1,125
09/18/2015	PENDING EXONERATION	4	-33.28	2.957120	4	-1,125
			Adjusted Net Taxes			Adjusted Net Value
			0.00			

Taxpayer
304 834-3233

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 26, 2015

RECEIVED

OCT 22 2015

County Administrator

OCT 09 2015

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **521120** /

Tax Year: **2015** /

10/26/15
71/24

Upon the application of **MATHEWS RICHARD C** whose address is **3101 LIBERTY ST PARKERSBURG, WV 26101-2613** aggrieved by an erroneous assessment in **WILLIAMS District (12)**, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE AIRPLANE WAS ASSESSED WHEN IT FACT IT WAS NOT HOUSED IN WOOD COUNTY. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	3	320.66	2.208400	3	14,520
09/16/2015	PENDING EXONERATION	3	-320.66	2.208400	3	-14,520
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

Taxpayer

304-481-3900

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 26, 2015.

OCT 13 2015

County Administrator

RECEIVED

OCT 22 2015

County Administrator

By: **Michell Cole**

Application Printed On
Wednesday, September 16, 2015 10:56 am

Wood County Commission

Erroneous Assessment Application

2

Tax Type: **Personal Property**

Tax Ticket: **511388** ✓

Tax Year: **2015** ✓

10/26/15
71124

Upon the application of **MORRIS AMY J** whose address is **160 HARVEST DR APT 3 VIENNA, WV 26105-8076** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2003 FORD TAURUS WAS REPORTED WHEN IN FACT IT WAS SOLD PRIOR TO 7/1/14. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	39.48	2.957120	4	1,335
10/02/2015	PENDING EXONERATION	4	-39.48	2.957120	4	-1,335
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

Amy Morris
Taxpayer
304-588-9739

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 26, 2015

RECEIVED
OCT 06 2015

County Administrator

RECEIVED
OCT 22 2015

County Administrator

By: Kimberly Enoch

Application Printed On
Friday, October 2, 2015 9:25 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

10/26/15

Tax Ticket: **501988** ✓

7/1/24

Tax Year: **2015** ✓

Upon the application of **PETE & LIBBYS AUTO REPAIR INC** whose address is **401 29TH ST VIENNA, WV 26105**- aggrieved by an erroneous assessment in **VIENNA District (10)**, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR, THE 2013 GMC WAS FILED ON THE TAXPAYER PERSONAL AND BUSINESS FORM. PLEASE ADJUST TAX TICKET.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	960.72	2.943100	4	32,643
10/20/2015	PENDING EXONERATION	4	-762.42	2.943100	4	-25,905
			Adjusted Net Taxes			Adjusted Net Value
			198.30			6,738

Mary E. Sutton
Taxpayer
E 304 210 0866

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *October 26, 2015*

OCT 21 2015

RECEIVED

OCT 22 2015

County Administrator

By: Jaime Wolfe

Application Printed On

Tuesday, October 20, 2015 10:07 am

Wood County Commission

Handwritten initials/signature

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **515986 /**

Tax Year: **2015 /**

10/26/15
7/1/24

Upon the application of **WEST BRIAN S** whose address is **PO BOX 598 MINERAL WELLS, WV 26150-0598** aggrieved by an erroneous assessment in **TYGART District (08)**, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE 2012 TOYOTA HIGHLANDER WAS AWARDED TO WEST DEBRA BY DIVORCE DECREE. SUPP TAX TICKET 80001601 WAS CREATED FOR DEBRA. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	3	468.54	2.208400	3	21,216 ✓
09/24/2015	PENDING EXONERATION	3	-290.86	2.208400	3	-13,170 ✓
			Adjusted Net: Taxes			177.68
					Adjusted Net Value	8,046 ✗

Sheri A West
Taxpayer
304-481-6004

[Signature]
Prosecutor

Rich Shiff
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *October 20, 2015*

RECEIVED
OCT 22 2015

RECEIVED
OCT 15 2015

County Administrator

[Handwritten initials]

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 519994 ✓

Tax Year: 2015 /

10/22/15
71/24

Upon the application of WILLIAMS TODD M whose address is 704 28TH ST VIENNA, WV 26105-1456 aggrieved by an erroneous assessment in VIENNA District (10) , in the County of Wood, for the 2015 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2015 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE 2008 CHEVY MALIBU WAS AWARDED TO TANYA WILLIAMS IN A DIVORCE DECREE. SUPPLEMENTAL TICKET #80001834 WAS CREATED FOR TANYA. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	225.60	2.943100	4	7,665
10/15/2015	PENDING EXONERATION	4	-154.52	2.943100	4	-5,250
			Adjusted Net Taxes			Adjusted Net Value
			71.08			2,415

304-916-5594

[Signature]

Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *October 26, 2015*

RECEIVED

OCT 15 2015

County Administrator

RECEIVED

OCT 22 2015

County Administrator

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **523322** ✓

Tax Year: **2015** ✓

10/26/15
71/124

Upon the application of **WRIGHT TERESA R** whose address is **362 LITTLE POND CREEK RD BELLEVILLE, WV 26133**- aggrieved by an erroneous assessment in **HARRIS District (02)**, in the County of Wood, for the **2015** tax year.


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

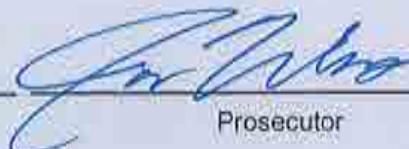
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Mobile home was sold 4/18/14 and removed from property. See attached sales contract.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	2	298.54	1.104200	2	27,036
09/29/2015	PENDING EXONERATION	2	-298.54	1.104200	2	-27,036
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0


Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 26, 2015

RECEIVED

OCT 21 2015

County Administrator

RECEIVED

OCT 22 2015

County Administrator

Wood County Commission

Erroneous Assessment Application

Tax Type: Real Estate

Tax Ticket: 3618 ✓

Tax Year: 2014 ✓

Description
JENNY SMITH #1
API #583

10/26/15
71/124

Upon the application of **ALSUP GLENN** whose address is **110 TWEETY DR GRAVOIS MILLS, MO 65037-** aggrieved by an erroneous assessment in **HARRIS District (02) Map 9999 Parcel 20000411**, in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.


If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR, GLENN ALSUP WAS REPORTED AS AN OWNER IN AN OIL AND GAS WELL, WHEN IN FACT HE HAS NO OWNERSHIP. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	3	6.86	2.210400	3	310
10/07/2015	PENDING EXONERATION	3	-6.86	2.210400	3	-310
Adjusted Net Taxes			0.00	Adjusted Net Value		0

Map 9999 Parcel 20000411



Taxpayer



Prosecutor



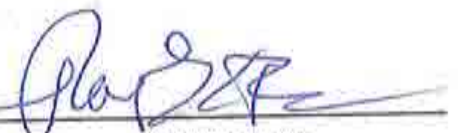
Assessor



Commissioner



County Commission President



Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 26, 2015

RECEIVED

OCT 22 2015

County Administrator

Application Printed On

Wednesday, October 7, 2015 10:20 am

By: Michell Cole

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **3617 /**

Tax Year: **2015 /**

Description
JENNY SMITH #1
API #583

10/26/15
7/12/14

Upon the application of **ALSUP GLENN** whose address is **110 TWEETY DR GRAVOIS MILLS, MO 65037-** aggrieved by an erroneous assessment in **HARRIS District (02) Map 9999 Parcel 20000411**, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR, GLENN ALSUP WAS REPORTED AS AN OWNER IN AN OIL AND GAS WELL, WHEN IN FACT HE HAS NO OWNERSHIP. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	3	5.96	2.208400	3	270 /
10/07/2015	PENDING EXONERATION	3	-5.96	2.208400	3	-270
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

Map 9999 Parcel 20000411

Matthew R. Moser

Taxpayer

Joe Wilson

Prosecutor

Rich Shiff

Assessor

Yadur

Commissioner

S. Stein

County Commission President

Paul K...

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 26, 2015.

RECEIVED

OCT 16 2015

County Administrator

OCT 22 2015

County Administrator

Application Printed On

Wednesday, October 7, 2015 10:23 am

By: Mitchell Cole

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **23531** ✓

Tax Year: **2015** ✓

Description

LOT 42X--X42X144 1505 GARFIELD
AVE 3 TCTS 36.19X150 & 73.38X
68/20,21

10/26/15
71/24

Upon the application of **OKEON MEL** whose address is **PO BOX 169 HANFORD, CA 93232-0169** aggrieved by an erroneous assessment in **PARKERSBURG** District (05) Map 68 Parcel 00190000, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THIS PROPERTY IS NOW OWNED BY THE WOOD COUNTY COMMISSION PER DEED BOOK 1232 PAGE 278, AND THEY ARE EXEMPT FROM TAXES.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	4	4,705.38	2.957120	4	159,120
10/01/2015	PENDING EXONERATION	4	-2,293.88	2.957120	4	0
			Adjusted Net Taxes			Adjusted Net Value
			2,411.50			159,120

Map 68 Parcel 00190000

 Taxpayer

 Prosecutor

 Assessor

 Commissioner

 County Commission President

 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on October 26, 2015.

RECEIVED

OCT 05 2015

County Administrator

RECEIVED

OCT 22 2015

County Administrator

Application Printed On

Thursday, October 1, 2015 8:49 am

By: Karen Degraef

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1763	MONPOWER	MON POWER	REGULAR	10/22/2015	1,178.72	
159079	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	10/22/2015	13,367.02	
GENERAL FUND Bank Id 101 Totals					<u>14,545.74</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6351	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	10/22/2015	5,298.72	


E-911 FUND Bank Id 107 Totals

5,298.72




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6059	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	10/22/2015	1,125.19	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>1,125.19</u>	

Two handwritten signatures in black ink are present in the lower right quadrant of the page. The signature on the left is more stylized and appears to be 'JMK'. The signature on the right is more cursive and appears to be 'RS'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9579	SWC	SHERIFF OF WOOD COUNTY	HAND	10/22/2015	92.12	

TAX DISTR-WESBANCO Bank Id 373 Totals

92.12

Report Totals

21,061.77

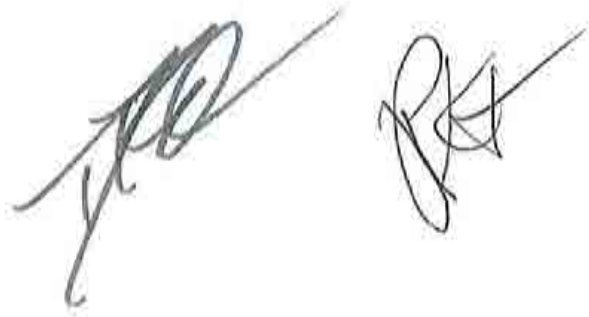


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1762	DENTAL	RENAISSANCE	REGULAR	10/21/2015	711.03	

GENERAL FUND Bank Id 101 Totals 711.03

Report Totals 711.03



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
159060	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	10/20/2015	137.50	
159061	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	10/20/2015	8,673.84	
159062	GLOBAL	GLOBAL GOV/ED SOLUTIONS INC	REGULAR	10/20/2015	405.08	
159063	HARLOW S	STACY HARLOW	REGULAR	10/20/2015	150.15	
159064	HRA	WESBANCO INSURANCE SERVICES	REGULAR	10/20/2015	981.75	
159065	HUMANE SO	HUMANE SOCIETY	REGULAR	10/20/2015	19,250.00	
159066	IBM	IBM CORPORATION	REGULAR	10/20/2015	618.00	
159067	JONECARO	JONES CAROLE S.	REGULAR	10/20/2015	251.89	
159068	LAWSONS	SHERRY M. LAWSON	REGULAR	10/20/2015	129.00	
159069	LOWES	LOWE'S COMPANIES, INC.	REGULAR	10/20/2015	391.99	
159070	MYERSLAW	MYERS LAW OFFICES	REGULAR	10/20/2015	655.00	
159071	SAMS CLUB	SAM'S CLUB	REGULAR	10/20/2015	39.51	
159072	SUTPHIN	CINDY A. SUTPHIN	REGULAR	10/20/2015	56.25	
159073	SWGGRAPHIC	S/W RESOURCES	REGULAR	10/20/2015	54.00	
159074	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	10/20/2015	200.00	
159075	VERIZONW	VERIZON WIRELESS	REGULAR	10/20/2015	601.24	
159076	WOOD CO F	WOOD COUNTY FARM BUREAU	REGULAR	10/20/2015	500.00	
159077	WOOD COUNTY	WOOD COUNTY ASSESSOR	REGULAR	10/20/2015	94.50	
159078	WVCGSIRP	WVCORP	REGULAR	10/20/2015	4,127.80	

GENERAL FUND Bank Id 101 Totals

37,317.50




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
731	HUMANE SO	HUMANE SOCIETY	REGULAR	10/20/2015	3,333.33	
DOG FUND Bank Id 103 Totals					<u>3,333.33</u>	

Two handwritten signatures in black ink, one on the left and one on the right, appearing to be initials or names.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6348	BFS PETRO	BFS PETROLEUM	REGULAR	10/20/2015	46.42	
6349	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	10/20/2015	534.69	
6350	FLEECARL	FLEENOR CARL AARON	REGULAR	10/20/2015	45.72	
E-911 FUND Bank Id 107 Totals					626.83	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6050	ALCOHOLMONIT	ALCOHOL MONITORING SYSTEMS	REGULAR	10/20/2015	140.25	
6051	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	10/20/2015	103.94	
6052	ESCAHERN	ESCANDON HERNANDO	REGULAR	10/20/2015	44.00	
6053	INTOXIMET	INTOXIMETERS	REGULAR	10/20/2015	170.00	
6054	LANCE	PHYLISS LANCE	REGULAR	10/20/2015	550.00	
6055	MURPDEBO	MURPHY DEBORAH KAY	REGULAR	10/20/2015	426.72	
6056	OLD COLONY J	OLD COLONY REALTORS	REGULAR	10/20/2015	1,100.00	
6057	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	10/20/2015	26.20	
6058	WOOD CO S	WOOD CO SENIOR CITIZENS ASSOCIATION INC.	REGULAR	10/20/2015	1,500.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					4,061.11	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1090	STEPHENZA	STEPHENS AUTO CENTER	REGULAR	10/20/2015	25,535.00	

COAL SEVERANCE TAX Bank Id 201 Totals

25,535.00

Report Totals

71,345.53





Check Register

Company Name Wood County Commission

Page 1 of 1

Run Date 10/16/2015

2:09:39PM

<u>Check No</u>	<u>Type</u>	<u>Check Date</u>	<u>Employee Id</u>	<u>Employee Name</u>	<u>Amount</u>
18379	M	Friday, October 16, 2015	MURPDEBO	MURPHY DEBORAH KAY	\$3,237.76
Total Net Pay					3,237.76

10/16/2015

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
WV	4,584.56	269.87
Grand Total:	4,584.56	269.87

A handwritten signature in black ink, appearing to be 'RKE'.

A handwritten signature in black ink, appearing to be 'RKE'.

Check Register Report for Wood County Commission



Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1761	DENTAL	RENAISSANCE	REGULAR	10/16/2015	1,642.86	
159019	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	10/16/2015	18,836.53	
159020	CANON	CANON FINANCIAL SERVICES, INC	REGULAR	10/16/2015	151.00	
159021	CHAMPION	PITNEY BOWES RESERVE ACCCOUNT	REGULAR	10/16/2015	14,387.05	
159022	CHAMPION OUTI	CHAMPION OUTPUT SOLUTIONS	REGULAR	10/16/2015	798.08	
159023	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	10/16/2015	259.00	
159024	CRUM G	GWEN CRUM	REGULAR	10/16/2015	145.94	
159025	CSSI	CSSI	REGULAR	10/16/2015	35,169.00	
159026	CWS	CWS	REGULAR	10/16/2015	2,612.81	
159027	DOMINIONH	DOMINION HOPE	REGULAR	10/16/2015	15.98	
159028	GALLS	GALLS	REGULAR	10/16/2015	3,499.25	
159029	GENERALSA	GENERAL SALES CO.	REGULAR	10/16/2015	1,705.86	
159030	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	10/16/2015	6.50	
159031	GLOBAL	GLOBAL GOV/ED SOLUTIONS INC	REGULAR	10/16/2015	1,158.38	
159032	JACKSONT	TANYA JACKSON	REGULAR	10/16/2015	98.04	
159033	LEWISCOCIRCLK	LEWIS COUNTY CIRCUIT CLERK	REGULAR	10/16/2015	673.01	
159034	LOWES	LOWE'S COMPANIES, INC.	REGULAR	10/16/2015	1,485.87	
159035	MAGNETS	MAGNETS DIRECT	REGULAR	10/16/2015	774.80	
159036	MOUNTWOOD	MOUNTWOOD PARK	REGULAR	10/16/2015	5,000.00	
159037	MYERS SEP	MYERS SEPTIC	REGULAR	10/16/2015	165.00	
159038	NACO	NATIONAL ASSOCIATION OF COUNTIES	REGULAR	10/16/2015	1,739.00	
159039	ODEPOT	OFFICE DEPOT	REGULAR	10/16/2015	255.73	
159040	OGDEN	PARKERSBURG NEWS	REGULAR	10/16/2015	625.00	
159041	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	10/16/2015	163,771.25	
159042	RICOH	RICOH USA INC	REGULAR	10/16/2015	2,435.57	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
159043	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	10/16/2015	926.51	
159044	RUNYON	RUNYON LOCK SERVICE	REGULAR	10/16/2015	51.80	
159045	S W RESOU	S W RESOURCES	REGULAR	10/16/2015	48.00	
159046	SIMPLEX	SIMPLEXGRINNELL	REGULAR	10/16/2015	457.00	
159047	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	10/16/2015	453.00	
159048	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	10/16/2015	3.61	
159049	STEERSHEA	STEERS HEATING/COOLING	REGULAR	10/16/2015	190.00	
159050	SUDDENLINKD	SUDDENLINK	REGULAR	10/16/2015	122.70	
159051	TMK	TMK ELECTRIC LLC	REGULAR	10/16/2015	859.41	
159052	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	10/16/2015	969.34	
159053	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	10/16/2015	499.00	
159054	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	10/16/2015	7,500.00	
159055	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	10/16/2015	21,250.00	
159056	WINDMILL	WINDMILL CATERING	REGULAR	10/16/2015	100.00	
159057	WNRJ	WNRJ	REGULAR	10/16/2015	450.00	
159058	WOOD CO R	WOOD COUNTY RECREATION COMMISSION	REGULAR	10/16/2015	10,250.00	
159059	WV-DEPT E	WORKFORCE WEST VIRGINIA	REGULAR	10/16/2015	1187.67	

GENERAL FUND Bank Id 101 Totals

308,117.55



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6333	APCO	APCO INTERNATIONAL	REGULAR	10/16/2015	856.00	
6334	CALL ONE	CALL ONE	REGULAR	10/16/2015	165.77	
6335	IN-SYNCH	IN-SYNCH SYSTEMS	REGULAR	10/16/2015	390.00	
6336	JEFFERS	MARY BETH JEFFERS	REGULAR	10/16/2015	6.74	
6337	MAHONE TI	MAHONE TIRE CO	REGULAR	10/16/2015	503.80	
6338	OGDEN	PARKERSBURG NEWS	REGULAR	10/16/2015	194.00	
6339	ONESOURCE	ONESOURCE WATER	REGULAR	10/16/2015	62.10	
6340	RESA	RESA 5	REGULAR	10/16/2015	50.00	
6341	RIFFWILL	RIFFLE WILLIAM H.	REGULAR	10/16/2015	12.78	
6342	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	10/16/2015	237.93	
6343	STALSARA	STALNAKER SARA S.	REGULAR	10/16/2015	45.00	
6344	TESSCO	TESSCO TECHNOLOGIES	REGULAR	10/16/2015	204.21	
6345	VENTUS	VENTUS NETWORKS	REGULAR	10/16/2015	240.00	
6346	VERIZONW	VERIZON WIRELESS	REGULAR	10/16/2015	628.06	
6347	ZEE	ZEE MEDICAL SERVICE CO.	REGULAR	10/16/2015	230.90	

E-911 FUND Bank Id 107 Totals

3,833.29

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6037	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	10/16/2015	72.00	
6038	DOMINIONH	DOMINION HOPE	REGULAR	10/16/2015	90.16	
6039	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	10/16/2015	283.40	
6040	GENERALSA	GENERAL SALES CO.	REGULAR	10/16/2015	284.31	
6041	MONPOWER	MON POWER	REGULAR	10/16/2015	1170.43	
6042	MOUNTAINEERC	MOUNTAINEER GAS COMPANY	REGULAR	10/16/2015	33.44	
6043	NUTTERK	KATIE NUTTER	REGULAR	10/16/2015	28.60	
6044	ODEPOT	OFFICE DEPOT	REGULAR	10/16/2015	177.22	
6045	PARKERSBU	PARKERSBURG UTILITY BOARD	REGULAR	10/16/2015	191.91	
6046	RICOH	RICOH USA INC	REGULAR	10/16/2015	383.01	
6047	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	10/16/2015	26.52	
6048	SUDDENLINKD	SUDDENLINK	REGULAR	10/16/2015	199.90	
6049	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	10/16/2015	124.50	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,065.40	

10/28/15
71123

STATE OF WEST VIRGINIA
COUNTY OF WOOD

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TO -WIT:

I, Emily Stamper, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Assistant Prosecuting Attorney in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
26th day of October, 2015.



County Commission of Wood County

10/26/15
71/123

STATE OF WEST VIRGINIA
COUNTY OF WOOD } TO-WIT:

I, Karen Elliott, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of The Local Emergency Planning Committee in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Karen Elliott

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 23rd day of October, 2015.

[Signature]
County Commission of Wood County

10/26/15

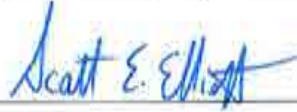
7/1/24

STATE OF WEST VIRGINIA
COUNTY OF WOOD

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TO-WIT:

I, SCOTT ELLIOTT, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY ALTERNATIVE TRANSPORTATION SYSTEM COUNCIL in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 23rd day of October, 2015.



County Commission of Wood County

10/26/15

71/123

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO-WIT:

I, Don Brown, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of The Wood County Commission on Crime, Delinquency and Correction in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Donald L. Brown

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
22nd day of October, 2015.

[Signature]
County Commission of Wood County