

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 10, 2015

PRESENT: STEPHEN GAINER, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The oath of office for Megan Taylor as an E-911 Telecommunicator was made of record on this date.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of August 25 and 31, 2015.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for William H. Parks Life Estate. Copy is attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 9:35 A.M., the County Commission met with the Toni Tiano, Grant Consultant, to discuss engineering services for the West Virginia Courthouse Facilities Authority Grant. The County Commission awarded the contract to ZMM, Inc. (Order M/3188)

At 9:47 A.M., the County Commission placed the name of Randy Edge in nomination for reappointment to the Wood County Recreation Commission. (Order A/1513)

At 9:48 A.M., the Wood County Commission met with Jim McGuiness who voiced his complaints about King's Row Trailer Court. He wanted to know if anything can be done to get rid of the trailer court. His property abuts the trailer court.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3188, A/1510, A/1511, A/1512, A/1513

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:53 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled September 10, 2015.

Wood County Commission Meeting
Held September 10, 2015

Please Print

1.	Toni Tano
2.	Jim McGINNIS 304.482.2197
3.	James H Viers 304 863-3084
4.	982 OAKLAND GARDENS Rd
5.	26181
6.	
7.	
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Wood County Commission
Agenda

09/10/2015

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Award design services for Courthouse Facilities Grant for Courthouse entrances	
	Consider putting Randy Edge in nomination for reappointment to the Wood County Recreation Commission	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

9/10/15
2/1/05

SEPTEMBER 10, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED A CONTRACT FOR
ENGINEERING SERVICES FOR REPAIRS TO THE WOOD
COUNTY COURTHOUSE.

ORDER

On this date, the County Commission of Wood County, at 9:30 A.M. upon a motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by Stephen Gainer, did hereby AWARD a contract for Engineering Services at The Wood County Courthouse. The contract was awarded to ZMM, Inc., Charleston, West Virginia. Said contract was awarded after discussions here held with Burgess and Niple, Parkersburg, West Virginia, Pickering Associates, Parkersburg, West Virginia, CAS Structural Engineering, Inc., Alan Creek, West Virginia, and ZMM, Inc.

Said engineering services are for design of repairs to be made to the Wood County Courthouse entryways and are covered by a West Virginia Courthouse Facilities Improvement Authority Grant.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

SEPTEMBER 10, 2015

9/10/15
71/106

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$5,416.99 OF WHICH \$2,407.37 REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 14-VA-031.

ORDER


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand four hundred sixteen dollars and ninety-nine cents (\$5,416.99) of which two thousand four hundred seven dollars and thirty-seven cents (\$2,407.37) represents reimbursement to Wood County for expenses incurred during the month of May, 2015, in regard to the Victims of Crime Assistance Grant Number 14-VA-031. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 71, at Page 70 and bearing the date of June 15, 2015, at which time Stephen Gainer, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

SEPTEMBER 10, 2015

9/10/15
71/106

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$5,416.99 OF WHICH \$3,009.62 REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 14-VA-031.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand four hundred sixteen dollars and ninety-nine cents (\$5,416.99) of which three thousand four hundred sixteen dollars and ninety-nine cents (\$3,009.62) represents reimbursement to Wood County for expenses incurred during the month of May, 2015, in regard to the Victims of Crime Assistance Grant Number 14-VA-031. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 71, at Page 68, bearing the date of June 8, 2015, at which time Stephen Gainer, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

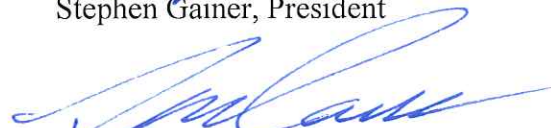
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

SEPTEMBER 10, 2015

9/10/15
71/106

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,908.48 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F15-HS-03-DOHDD.

ORDER

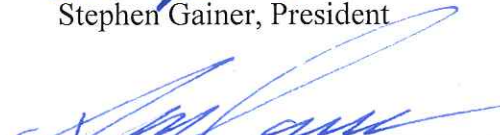
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand nine hundred eight dollars and forty-eight cents (\$4,908.48) which represents reimbursement to Wood County for expenses incurred during the month of April, 2015, in regard to the Governor's Highway Safety Program Grant Number F15-HS-03-DOHDD. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 71, at Page 60 and bearing the date of May 18, 2015, at which time Stephen Gainer, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

9/10/15
71/106

SEPTEMBER 10, 2015

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED RANDY EDGE IN
NOMINATION FOR REAPPOINTMENT TO THE WOOD
COUNTY RECREATION COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, placed Randy Edge in nomination for reappointment to the Wood County Recreation Commission. Said nomination is due to the fact that Mr. Edge's term expires September 15, 2015. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire September 15, 2018.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1734	MONPOWER	MON POWER	REGULAR	09/08/2015	13,281.69	

GENERAL FUND Bank Id 101 Totals 13,281.69

Report Totals 13,281.69

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1215	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	09/08/2015	2,035.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					2,035.00	
Report Totals					2,035.00	

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Check Register Report for Wood County Commission



Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1727	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	09/01/2015	26,317.10	
1728	FSA	TASC	REGULAR	09/01/2015	3,270.25	
1729	DENTAL	RENAISSANCE	REGULAR	09/01/2015	1,180.38	
1730	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	09/02/2015	92,314.86	
1731	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	09/02/2015	25,453.88	
1732	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	09/02/2015	655.96	
1733	DENTAL	RENAISSANCE	REGULAR	09/01/2015	1,180.38	X
1733	DENTAL	RENAISSANCE	VOID	09/01/2015	(1,180.38)	X
158761	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	09/01/2015	3,082.00	
158762	CARQUEST	CARQUEST	REGULAR	09/01/2015	546.66	
158763	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	09/01/2015	49.98	
158764	COMBINED	COMBINED SYSTEMS, INC.	REGULAR	09/01/2015	150.00	
158765	CRUM G	GWEN CRUM	REGULAR	09/01/2015	6.11	
158766	CWS	CWS	REGULAR	09/01/2015	716.78	
158767	DISH	DISH NETWORK	REGULAR	09/01/2015	87.01	
158768	DOMINIONH	DOMINION HOPE	REGULAR	09/01/2015	28.19	
158769	GOUDYPHD	TONY R. GOUDY, PH D	REGULAR	09/01/2015	150.00	
158770	HARRISVILLE PE	HARRISVILLE POLICE DEPARTMENT	REGULAR	09/01/2015	225.00	
158771	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	09/01/2015	245,665.74	
158772	JACKSON D	JACKSON DYNAMICS	REGULAR	09/01/2015	1,000.00	
158773	JCSD	JACKSON COUNTY SHERIFF'S DEPT	REGULAR	09/01/2015	65.32	
158774	LIFE	DEARBORN NATIONAL	REGULAR	09/01/2015	1,211.70	
158775	LOWES	LOWE'S COMPANIES, INC.	REGULAR	09/01/2015	25.96	
158776	MABC	MID-ATLANTIC BUSINESS COMMUNICATIONS	REGULAR	09/01/2015	881.60	
158777	MAHONE TI	MAHONE TIRE CO	REGULAR	09/01/2015	56.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
158778	P-ART	PARKERSBURG ART CENTER	REGULAR	09/01/2015	2,500.00	
158779	P-WCVCB	GREATER PARKERSBURG CONVENTION & VISITORS	REGULAR	09/01/2015	32,178.77	
158780	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	09/01/2015	1,234.20	
158781	PCSD	PLEASANTS COUNTY SHERIFF'S DEPARTMENT	REGULAR	09/01/2015	146.68	
158782	RESULT R	RESULTS RADIO	REGULAR	09/01/2015	600.00	
158783	RITCHIE CO	RITCHIE COUNTY SHERIFF'S DEPT	REGULAR	09/01/2015	343.96	
158784	ROANE CO	ROANE COUNTY SHERIFF'S DEPT	REGULAR	09/01/2015	195.10	
158785	SHAWVER L	LINDSEY SHAWVER	REGULAR	09/01/2015	63.03	
158786	SMITH JODI	JODI SMITH	REGULAR	09/01/2015	25.53	
158787	SPENCER PD	SPENCER POLICE DEPARTMENT	REGULAR	09/01/2015	75.00	
158788	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	09/01/2015	240.12	
158789	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	09/01/2015	235.86	
158790	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	09/01/2015	3,664.16	
158791	TIANO M	TIANO-KNOPP ASSOC, INC.	REGULAR	09/01/2015	81.65	
158792	TRI-CFOOTBALL	TRI-C PEEWEE FOOTBALL	REGULAR	09/01/2015	2,500.00	
158793	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	09/01/2015	552.50	
158794	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	09/01/2015	252.68	
158795	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	09/01/2015	285.00	
158796	VIENNA	VIENNA POLICE DEPT.	REGULAR	09/01/2015	1,070.22	
158797	VILLERS	CHARLENE VILLERS	REGULAR	09/01/2015	236.89	
158798	VISION	VISION SERVICE PLAN (WV)	REGULAR	09/01/2015	3,321.94	
158799	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	09/01/2015	625.00	
158800	WVCGSIRP	WEST VIRGINIA COUNTIES RISK POOL	REGULAR	09/01/2015	24,270.50	
158801	AMERICAN	AFLAC	REGULAR	09/02/2015	275.34	
158802	CONSECOLIFE	CONSECO LIFE INSURANCE COMPANY	REGULAR	09/02/2015	169.04	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
158803	EQUITABLE	AXA EQUITABLE	REGULAR	09/02/2015	23.76	
158804	INGNATIONAL	VOYA FINANCIAL	REGULAR	09/02/2015	45.00	
158805	MOVUNITED	UNITED WAY ALLIANCE OF THE MOV INC.	REGULAR	09/02/2015	35.00	
158806	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	09/02/2015	3,175.83	
158807	PHEAA	PHEAA	REGULAR	09/02/2015	128.95	
158808	TG	TG	REGULAR	09/02/2015	336.01	
158809	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	09/02/2015	1,295.78	
158810	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	09/02/2015	551.38	
158811	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	09/02/2015	62.00	
158812	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	09/02/2015	447.48	
PAYROLL FUND Bank Id 101 Totals					484,384.84	
Report Totals					484,384.84	

Check Register Report for Wood County Commission



Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
158813	AUTOPLUS	AUTOPLUS	REGULAR	09/04/2015	37.46	
158814	CARQUEST	CARQUEST	REGULAR	09/04/2015	208.30	
158815	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/04/2015	9,203.91	
158816	GOUDYPHD	TONY R. GOUDY, PH D	REGULAR	09/04/2015	150.00	
158817	JOHNSTON	BARBARA JOHNSTON	REGULAR	09/04/2015	91.02	
158818	KINCHELOE	KINCHELOE MOTORS INC.	REGULAR	09/04/2015	134.00	
158819	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	09/04/2015	1,000.00	
158820	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	09/04/2015	146,930.59	
158821	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	09/04/2015	327,328.00	
158822	SAFELITE	SAFELITE FULFILLMENT INC	REGULAR	09/04/2015	206.90	
158823	WORKINGMA	WORKINGMAN'S STORE	REGULAR	09/04/2015	1,040.00	
GENERAL FUND Bank Id 101 Totals					486,330.18	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6297	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/04/2015	767.63	

E-911 FUND Bank Id 107 Totals

767.63



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3218	BIINCORP	BI INCORPORATED	REGULAR	09/04/2015	498.86	

HOME CONFINEMENT Bank Id 108 Totals

498.86



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6013	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/04/2015	150.44	
6014	PARKERSBU	PARKERSBURG UTILITY BOARD	REGULAR	09/04/2015	197.42	
6015	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	09/04/2015	26.52	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					374.38	



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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5280	WOODCODRC	WOOD COUNTY D.R.C.	REGULAR	09/04/2015	262.50	

TEEN DRUG COURT Bank Id 177 Totals

262.50



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1089	STEPHNSA	STEPHENS AUTO CENTER	REGULAR	09/04/2015	51,070.00	

COAL SEVERANCE TAX Bank Id 201 Totals

51,070.00



KSD

Wood County Commission

9/10/15
7/1/07

Erroneous Assessment Application

Tax Type: **Real Estate**

Description

(COM ACT 110/G,H 26.637-A)
TCT 7.49-A HOAGLIN RUN

Tax Ticket: **38303**

Tax Year: **2015**

Upon the application of **PARKS WILLIAM H L/E** whose address is **3063 HEBRON RD SAINT MARYS, WV 26170-7015** aggrieved by an erroneous assessment in UNION District (09) Map 110 Parcel 000F0000, in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Due to Appraiser error home was put on wrong parcel. Home belongs to Richard Parks parcel 09-110-00F4 ticket #38301. (This ticket is a combined account and includes multiple parcels.)

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	2	2,191.40	1.104200	2	198,460
07/22/2015	PENDING EXONERATION	2	-1,362.14	1.104200	2	-123,360
			Adjusted Net Taxes			Adjusted Net Value
			829.26			75,100

Map 110 Parcel 000F0000

William H Parks
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on September 10, 2015

RECEIVED

SEP 03 2015

County Administrator

RECEIVED

AUG 17 15

COUNTY ADMINISTRATOR

9/10/15
71/107

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Megan Taylor, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of E-911 Telecommunicator in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Megan Taylor

Subscribed and sworn to, before WCC of Wood County, West Virginia, this 10th day of SEPTEMBER, 2015.

[Signature]
County Commission of Wood County