

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ADDENDUM TO MINUTES OF APRIL 18, 2016

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Stephen Gainer, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 15-VA-038. The Request for Reimbursement is in the amount of four thousand five hundred twenty-eight dollars and ninety-five cents (\$4,528.95) for the month of March, 2016. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Monthly Progress Reports and the Monthly Statistical Report have been submitted. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. (Order M/3379-A)

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

MAY 23, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 15-VA-038. SAID REQUEST IS IN THE AMOUNT OF \$4,528.95 (NUNC PRO TUNC APRIL 18, 2016)

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Stephen Gainer, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 15-VA-038. The Request for Reimbursement is in the amount of four thousand five hundred twenty-eight dollars and ninety-five cents (\$4,528.95) for the month of March, 2016. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

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|---|----------------------------------|
| WEST VIRGINIA DIVISION OF JUSTICE AND COMMUNITY SERVICES | Request for Reimbursement |
|---|----------------------------------|

| | |
|--|--------------------------------------|
| RECEIVED (For DJCS Use Only) | Subgrantee: Wood County Commission |
| | Address: One Court Square, Suite 203 |
| | Parkersburg, WV |
| | 26101 |
| | Project #: 15-VA-038 |
| | FEIN#: 556 000 417 |
| Funds are hereby requested to cover expenditures | |
| FROM: 3/1/16 TO: 3/31/16 | |

PROJECT CASH EXPENDITURES

| CATEGORY | AMOUNT |
|-----------------------|-------------------|
| Personnel/Contractual | \$4,528.95 |
| Travel/Training | -0- |
| Space | |
| Other | |
| | |
| TOTAL | \$4,528.95 |

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President *Stephen Gainer* 4/18/16
TYPED NAME & TITLE SIGNATURE DATE
(Authorized Official or Grant Financial Officer ONLY)

| DJCS USE ONLY | |
|--|--------------------|
| ADMINISTRATIVE APPROVAL: | |
| This request is approved in the amount of \$ _____ | |
| Initials | Date |
| Pursuant to the authority vested in me, I certify that this request is correct and proper for payment. | |
| _____ | _____ |
| Date | Program Accountant |

Mark Rhodes
 WOOD County 09:08:34 AM
 Instrument No 8708688
 Date Recorded 05/23/2016
 Document Type CDD
 Pages Recorded 2
 Book-Page 71-646