

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 25, 2016

PRESENT: STEPHEN GAINER, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Application in regard to personal property.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Mark Lewis and Derek Fleming from the Parkersburg/Wood County Convention and Visitors Bureau. They presented two Innovative Programming Program grant requests for Carlin's Battery D and the West Virginia Duals. The Carlin's Battery event was approved for \$1,000.00. (Order M/3361)

At 9:33 A.M., the County Commission met with representatives from the Wood County Fire Board to discuss their request of a county fire fee. Commissioner Couch gave a synopsis of the responses the board has addressed to the Commission questions. K.C. Linder provided a history of the derivation of the proposed fee. He stated the average cost to residents will be \$35.14 per year. He asked that the Commission consider adopting the fee today. Several people in attendance spoke on half of the fee. Commissioner Couch stated the various

affected County offices need to get together to make sure they are willing to perform the duties required to implement the fee. Commissioner Gainer stated they need to have a public Hearing on this before making a decision. Commissioner Couch asked that they table the discussion until the next meeting. A meeting was set for Tuesday, May 17, 2016 at 7:00 P.M.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3361

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:55 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of Stephen Gainer, written in a cursive style, positioned above a horizontal line.

Stephen Gainer, President

A green ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, Commissioner

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled April 25, 2016.

Wood County Commission Meeting
Held April 25, 2016

Please Print

1.	Mark Lewis	CVB
2.	Derek Fleming	CVB
3.	Robb Shaffer	
4.	KC LINDEN	KCC
5.	Steve Scholl	VVPD
6.	Kim Marshall	DIVFD
7.	Bill Summers	Mayor of North Hills.
8.	Rob Shaffer	Assessor
9.		
10.		
11.		
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13.		
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18.		
19.		
20.		



Wood County Commission Agenda

04/25/2016

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Innovative Grant for Henderson Hall Civil War Weekend/West Virginia Birthday	Mark Lewis and Derek Fleming
	Meet with Wood County Fire Board Representatives regarding the proposed fire fee	
	Administrator's Report	Marty Seufer
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit I

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **422750**

Tax Year: **2014**

Upon the application of **BURCHARD LAURA** whose address is **30 RUDY DR DAVISVILLE, WV 26142-** aggrieved by an erroneous assessment in **CLAY District (01)** , in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.


If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Laura Burchard did not purchase mobile home till 9/6/13; mobile home was taxed under previous owner in Putman County.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

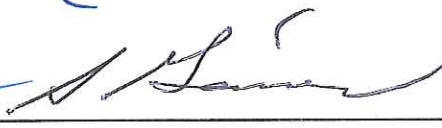
Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2014	BILLING	2	209.16	1.105200	2	18,924
11/21/2014	PENDING EXONERATION	2	-209.16	1.105200	2	0
Adjusted Net Taxes			0.00	Adjusted Net Value		18,924


Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on April 25, 2016

RL

APR 22 2016

County Administrator

Mark Rhodes
WOOD County 08:42:44 AM
Instrument No 8702905
Date Recorded 04/25/2016
Document Type COO
Pages Recorded 1
Book-Page 71-538

By: Teresa Murray

Application Printed On

Friday, April 22, 2016 10:19 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **509897**

Tax Year: **2015**

Upon the application of **HERRICK CASSIE** whose address is **4102 STELLA ST PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **PARKERSBURG District (05)** , in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2008 TOYOTA RAV4 WAS REPORTED IN WOOD COUNTY WHEN IN FACT THE VEHICLE WAS NEVER REGISTERED IN THE STATE OF WEST VIRGINIA. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value	
07/01/2015	BILLING	4	204.04	2.957120	4	6,900	
08/05/2015	PENDING EXONERATION	4	-204.04	2.957120	4	0	
Adjusted Net Taxes			0.00	Adjusted Net Value			6,900



Taxpayer



Prosecutor



Assessor



Commissioner



County Commission President



Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on April 25, 2016



Mark Rhodes
WOOD County 08:45:22 AM
Instrument No 8702907
Date Recorded 04/25/2016
Document Type 000
Pages Recorded 1
Book-Page 71-539

APRIL 25, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE FUNDS TO
BE COMMITTED FROM THE INNOVATIVE PROGRAMMING GRANT
FUND.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE funds to be committed from the Innovative Programming Grant Fund. The following event was approved for funding:

- 2016 Henderson Hall Civil War Weekend - \$1,000.00

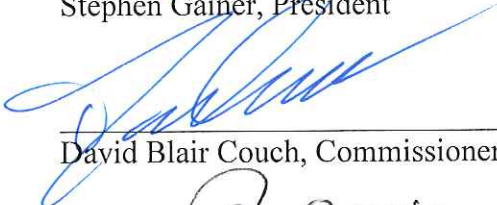
The above listed event will be granted funds upon the Commission receiving a proper application for the event.

APPROVED:

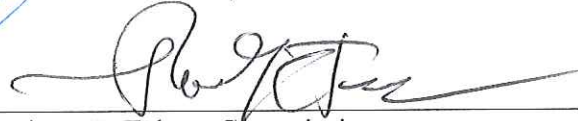
THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

M/3361

Mark Rhodes
WOOD County 08:39:09 AM
Instrument No 8702903
Date Recorded 04/25/2016
Document Type 000
Pages Recorded 1
Book-Page 71-537

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6241	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	04/18/2016	1,199.05	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

1,199.05

Report Totals

34,285.01

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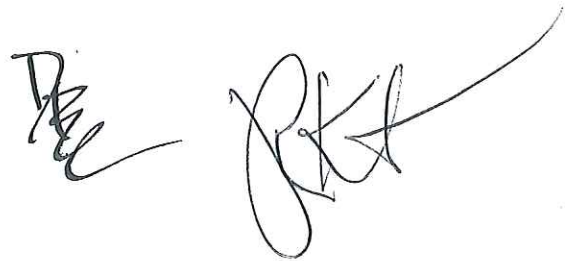
4/25

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6483	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	04/18/2016	7,460.90	

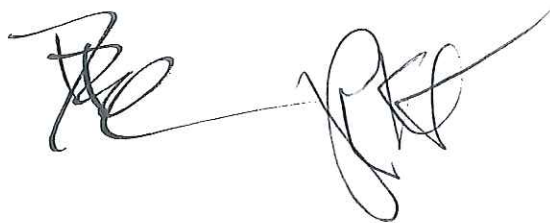
E-911 FUND Bank Id 107 Totals

7,460.90

Two handwritten signatures in black ink. The first signature is on the left, appearing to be 'D.E.' or similar. The second signature is on the right, appearing to be 'R.K.' or similar, with a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6242	CASTKARA	CASTO KARAH L	REGULAR	04/19/2016	187.92	
6243	COBBSAMA	COBB SAMANTHA M.	REGULAR	04/19/2016	155.52	
6244	LANCE	PHYLISS LANCE	REGULAR	04/19/2016	550.00	
6245	OLD COLONY J	OLD COLONY REALTORS	REGULAR	04/19/2016	1,100.00	
6246	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	04/19/2016	26.13	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>2,019.57</u>	
Report Totals					<u>80,442.75</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3268	BIINCORP	BI INCORPORATED	REGULAR	04/19/2016	2,000.70	


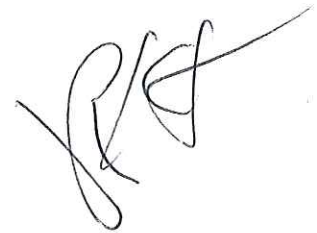
HOME CONFINEMENT Bank Id 108 Totals

2,000.70

A handwritten signature in black ink, consisting of stylized, overlapping loops and strokes, positioned diagonally across the lower half of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6484	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	04/19/2016	380.00	
6485	TESSCO	TESSCO TECHNOLOGIES	REGULAR	04/19/2016	3,940.08	
6486	VERIZONW	VERIZON WIRELESS	REGULAR	04/19/2016	344.14	
E-911 FUND Bank Id 107 Totals					4,664.22	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1542	MARSHALLB	BRENDA MARSHALL	REGULAR	04/19/2016	51.00	

MAGISTRATE COURT Bank Id 105 Totals

51.00

Handwritten signature and initials in black ink, located in the center of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
738	HUMANE SO	HUMANE SOCIETY	REGULAR	04/19/2016	3,333.33	

DOG FUND Bank Id 103 Totals

3,333.33




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
160074	BROWN W	WILLIAM M BROWN	REGULAR	04/19/2016	700.00	
160075	CARQUEST	CARQUEST	REGULAR	04/19/2016	135.93	
160076	CHAMPION OUTI	CHAMPION OUTPUT SOLUTIONS	REGULAR	04/19/2016	2,098.00	
160077	CROSDERE	CROSS DEREK B.	REGULAR	04/19/2016	113.17	
160078	CWS	CWS	REGULAR	04/19/2016	243.54	
160079	DOWLER'S	DOWLER'S TRACTOR SALES	REGULAR	04/19/2016	21.45	
160080	ENVIROTES	ENVIROTEST SERVICES INC.	REGULAR	04/19/2016	400.00	
160081	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	04/19/2016	6.50	
160082	HRA	WESBANCO INSURANCE SERVICES	REGULAR	04/19/2016	987.00	
160083	HUMANE SO	HUMANE SOCIETY	REGULAR	04/19/2016	19,250.00	
160084	IBM	IBM CORPORATION	REGULAR	04/19/2016	618.00	
160085	LAWSONS	SHERRY M. LAWSON	REGULAR	04/19/2016	127.05	
160086	MID OHIO H	MID OHIO VALLEY HEALTH DEPT	REGULAR	04/19/2016	20,000.00	
160087	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	04/19/2016	200.00	
160088	MYERSLAW	MYERS LAW OFFICES	REGULAR	04/19/2016	235.00	
160089	O-VALLEY POW I	OHIO VALLEY POWER EQUIPMENT	REGULAR	04/19/2016	22.74	
160090	PARKSHARD	PARKS HARDWARE & SUPPLY	REGULAR	04/19/2016	141.67	
160091	PCM-G	PCMG	REGULAR	04/19/2016	120.00	
160092	PROFOUND	PROFOUND LOGIC SOFTWARE INC	REGULAR	04/19/2016	713.01	
160093	RICOH	RICOH USA INC	REGULAR	04/19/2016	178.00	
160094	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	04/19/2016	859.05	
160095	RLROUSH	R. L. ROUSH EXCAVATING	REGULAR	04/19/2016	555.77	
160096	SEVEN	SEVEN RANGES RADIO INC	REGULAR	04/19/2016	200.00	
160097	ST.CLAIR	MICHAEL ST. CLAIR	REGULAR	04/19/2016	330.00	
160098	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	04/19/2016	45.00	

Handwritten signatures and initials are present next to the check amounts for entries 160078, 160079, 160080, 160081, 160082, and 160083.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
160099	SUDDENLINKD	SUDDENLINK	REGULAR	04/19/2016	129.70	
160100	SWGRAPHIC	S/W RESOURCES	REGULAR	04/19/2016	104.00	
160101	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	04/19/2016	7,439.41	
160102	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	04/19/2016	127.00	
160103	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	04/19/2016	2,500.00	
160104	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	04/19/2016	7,500.00	
160105	WEST	THOMSON REUTERS - WEST PAYMENT CENTER	REGULAR	04/19/2016	626.61	
160106	WV	WV ASSOCIATION OF COUNTY CLERKS	REGULAR	04/19/2016	650.00	
160107	WVSPA	WV STATE POLICE ACADEMY	REGULAR	04/19/2016	75.00	
160108	WVVV	WVVV-FM - V96.9	REGULAR	04/19/2016	200.00	
160109	ZMM	ZMM INC	REGULAR	04/19/2016	721.33	
GENERAL FUND Bank Id 101 Totals					68,373.93	

Check Register Report for Wood County Commission

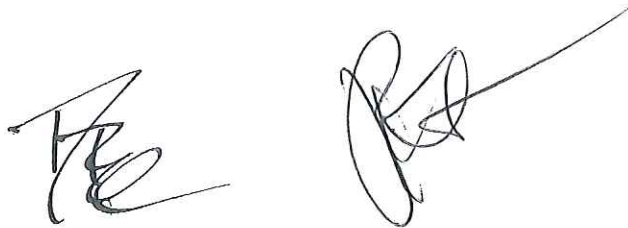
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1906	DENTAL	RENAISSANCE	REGULAR	04/20/2016	1,094.71	

GENERAL FUND Bank Id 101 Totals

1,094.71

Report Totals

1,094.71

Two handwritten signatures are present at the bottom of the page. The signature on the left is a stylized 'FE' or similar, and the signature on the right is a more complex, cursive signature.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1906	DENTAL	RENAISSANCE	REGULAR	04/20/2016	1,094.71	
1907	MONPOWER	MON POWER	REGULAR	04/20/2016	1,255.03	
GENERAL FUND Bank Id 101 Totals					2,349.74	
Report Totals					2,349.74	

