

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 4, 2016

PRESENT: DAVID BLAIR COUCH, PRESIDENT PRO TEM
ROBERT K. TEBAY, COMMISSIONER

ABSENT: STEPHEN GAINER, PRESIDENT

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Rick Woodyard, Wood County E-911 Director. Mr. Woodyard informed the Commissioners that the Wirt County Commission stated they will contribute \$5,800.00 towards the Everbridge Emergency Notification System and another \$5,800.00 towards a Text to 911 Program. The County Commission stated that was a requirement they had set for the programs to be instituted. They asked that requisition be prepared for their approval at the next meeting.

At 9:31 A.M., the County Commission approved the hiring of Chelsea Shingleton as a telecommunicator for the E-911 Center.

At 9:33 A.M., the County Commission met with Mark Rhodes, Wood County Clerk. Mr. Rhodes informed the County Commission that his office has received 325 valid signatures in opposition of the fire fee. Representatives from the Wood County Fire Board were in

attendance and state they will be having a meeting in the next week or two to proceed with instituting the fee.

At 9:34 A.M., the County Commission went into Executive Session upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. David Blair Couch, one of the Commissioners, and Robert K. Tebay, Commissioner met with Marty Seufer, Wood County Administrator, Mark Rhodes, Wood County Clerk, and Jason Wharton, Wood County Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:52 o'clock A.M. (Order M/3432)

At 9:54 A.M., the County Commission discussed the County parking lot on Market Street. They directed the County Administrator to make signage stating that effective September 1, 2016, the lot will no longer accept any passes to waive the parking fee. They further directed the Administrator to create a letter notifying employees to utilize their assigned parking lot and refrain from parking in public spaces around the Courthouse.

At 10:14 A.M., the County Commission discussed jail bill with Prosecuting Attorney, Jason Wharton.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3432

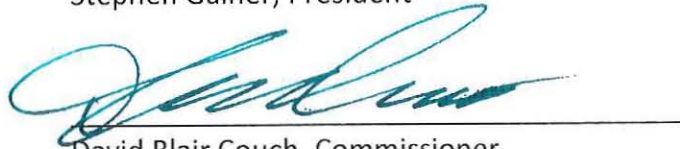
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:22 A.M.

APPROVED:

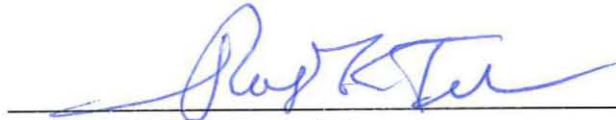
THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled August 4, 2016.

Wood County Commission Meeting
Held August 4, 2016

Please Print

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Wood County Commission
Agenda

08/04/2016

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss Request to Hire – Chelsea Shingleton as a 911 Telecommunicator - \$1,209.78/pay	
	Discuss Wood County Fire Fee and petition	
	Discuss possibly employing a copyright attorney	
	Discuss County parking lot	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Paid Parking Lot

	2013/2014	2014/2015	2015/2016
Gate Collection	9,727.43	9,288.52	7,058.05
Billed Amt	6,702.00	2,316.45	9,056.66
Payroll	17,624.21	20,467.40	22,584.65
Profit/Loss	(1,194.78)	(8,862.43)	(6,469.94)
Without Blenn. Hotel	(7,896.78)	(11,178.88)	(15,526.60)

top ten cost per month in red

Month	Amount	Days	Felon	Days	Mis.
Jun-12	\$ 187,587.20	2713	131	1131	77
Jul-12	\$ 183,536.80	2841	119	920	68
Aug-12	\$ 184,952.00	2719	166	1071	78
Sep-12	\$ 176,265.60	2693	126	919	82
Oct-12	\$ 175,484.80	2578	119	1018	84
Nov-12	\$ 148,059.20	2258	104	776	72
Dec-12	\$ 139,616.80	2147	97	714	52
Jan-13	\$ 137,274.40	2132	116	681	59
Feb-13	\$ 139,568.00	2188	118	672	63
Mar-13	\$ 151,621.60	2415	115	692	60
Apr-13	\$ 151,768.00	2370	123	740	63
May-13	\$ 169,872.80	2602	126	879	66
Jun-13	\$ 185,098.40	2921	136	872	85
Jul-13	\$ 204,145.75	3327	154	904	77
Aug-13	\$ 217,511.00	3709	166	799	71
Sep-13	\$ 224,073.00	3661	162	983	81
Oct-13	\$ 217,414.50	3856	169	650	68
Nov-13	\$ 218,138.25	3853	182	668	58
Dec-13	\$ 205,159.00	3605	159	647	47
Jan-14	\$ 221,081.50	3746	159	836	71
Feb-14	\$ 180,358.50	3025	133	713	53
Mar-14	\$ 195,171.25	3338	196	707	56
Apr-14	\$ 178,573.25	2969	142	732	57
May-14	\$ 167,717.00	2651	129	825	57
Jun-14	\$ 151,119.00	2421	115	711	52
Jul-14	\$ 148,754.75	2390	111	693	52
Aug-14	\$ 144,653.50	2276	119	722	50
Sep-14	\$ 140,455.75	2349	113	562	45
Oct-14	\$ 151,505.00	2508	126	632	54
Nov-14	\$ 150,250.50	2564	123	550	49
Dec-14	\$ 152,663.00	2635	130	529	42
Jan-15	\$ 162,409.50	2780	133	586	50
Feb-15	\$ 122,169.00	2189	117	602	53
Mar-15	\$ 159,948.75	2579	122	736	58
Apr-15	\$ 168,392.50	2675	126	815	61
May-15	\$ 182,047.25	2981	133	792	58
Jun-15	\$ 161,589.25	2809	133	519	44
Jul-15	\$ 165,738.75	2832	136	665	44
Aug-15	\$ 163,171.25	2658	131	650	47
Sep-15	\$ 161,348.00	2705	137	788	63
Oct-15	\$ 177,753.00	2974	139	710	64
Nov-15	\$ 184,266.75	3065	138	750	48
Dec-15	\$ 179,007.50	3073	153	637	45
Jan-16	\$ 189,284.75	3198	134	725	55
Feb-16	\$ 169,261.00	2891	136	617	47
Mar-16	\$ 191,649.00	3273	148	699	62
Apr-16	\$ 182,674.50	3218	150	568	48
May-16	\$ 198,355.75	3637	173	460	61
Jun-16	\$ 226,533.75	4269	197	426	51

AUGUST 4, 2016

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 4th day of August, 2016, at 9:34 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay, County Commissioners, and passed, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

WHEREUPON, the said David Blair Couch, one of the Commissioners, and Robert K. Tebay, Commissioner met with Marty Seufer, Wood County Administrator, Mark Rhodes, Wood County Clerk, and Jason Wharton, Wood County Prosecuting Attorney.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege.

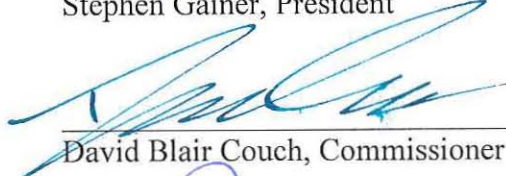
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:52 o'clock A.M.

APPROVED:

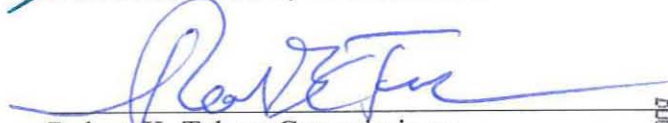
THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

M/3432

Mark Rhodes
WOOD COUNTY 09:49:51 AM
Instrument No 8716075
Date Recorded 08/04/2016
Document Type CCD
Pages Recorded 1
Book-Page 71-834

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, William "Mike" Shook, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Assistant E-911 Director in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



2nd Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
day of August, 2016.



County Commission of Wood County

Mark Rhodes
WOOD County 09:47:29 AM
Instrument No 8716072
Date Recorded 08/04/2016
Document Type CDD
Pages Recorded 1
Book-Page 71-833