

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 11, 2016

PRESENT: DAVID BLAIR COUCH, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

ABSENT: STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., James Spanner was sworn in as a member of the Wood County Development Authority. The Oaths for Robert K. Tebay, Jimmy Columbo and William Hutchinson that were taken February 10, 2016 are being made a matter of record on this date.

At 10:15 A.M., the County Commission sat as the Board of Review and Equalization. They met with Bernard Cain to discuss property on Bull Creek Road in Walker District. Mr. Cain stated he does not agree with the increase in valuation. See attached copy of his application for review of property assessment forms.

At 11:00 A.M., the County Commission met with Sandy Chaddock to discuss properties located on 17<sup>th</sup> Street in Parkersburg. She does not agree with the increase in valuations. See attached copies of her review of property assessment forms.

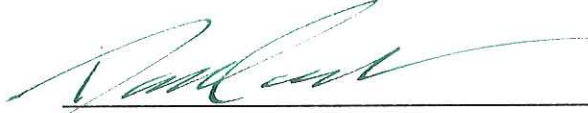
**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/3305, M/3306, M/3307

Having no further scheduled appointments or business to attend to, the County Commission recessed at 10:46 A.M. until adjourned at 12:00 Noon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President Pro Tem



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled February 11, 2016.

Wood County Commission Meeting  
Held February 11, 2016

**Please Print**

1.	JAMES T. SPANNA
2.	Dean Cottrell
3.	Doug Tennant
4.	B. T. Cain
5.	D. J. Lee
6.	Sandy Chaddock
7.	Leo Chaddock
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission  
Agenda

2/11/2016

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Administrator's Report	Marty Seufer, County Administrator
	County Commissioner Reports	
10:15 A.M.	Board of Review and Equalization – Map 114 Parcel T - Bull Creek Walker District	Bernard Cain
11:00 A.M.	Board of Review and Equalization – Map 65 Parcel 12, 14, 22, 36; – 2104, 2108, 2130 and 2136 17 <sup>th</sup> Street Parkersburg City District	Sandy Chaddock

---

**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

---

---

**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

---

**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

**APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT**

West Virginia

On 02/04/2016

To The Assessor of **WOOD COUNTY** or the **WOOD COUNTY** Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of BERNARD CAIN in 11 WALKER District:

Address of Property BULL CREEK RD

Map Number	Parcel Number	Description:
40	000P	PT 55 - A BULL CREEK & OGMS

Market Value	\$63,900.00	Market Improvement	\$7,900.00	Market total	\$71,800.00
Assessed Value - Land \$	\$38,340.00	Improvements \$	\$4,740.00	Totals	\$43,080.00

Construction By Complainant		Purchase by Complainant	
Cost of Land		Total purchase price	
Cost of Construction or Contract Price		Date of Purchase	
Date of Construction		Cost of added improvements	
Cost of added improvements		Face amount of fire insurance carried	
Face amount of fire insurance carried		Offered for sale for	
Offered for sale for		Date of Offer	
Date of Offer		Monthly rental received, if rented	
Monthly rental received, if rented		Present value in your opinion	
Present value in your opinion			

Approved for recording by the County Commission. \_\_\_\_\_ President

Reason and Basis for Complaint

*Understand been not agree with the increase in valuation  
 Land is owned by Mr Huffman + Mr Cain - Told Assessor (Mr Huffman) were not paying  
 Fair report was not filed - Ask Mr Cain to file form report next year  
 appearance of log sales produced*

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: [Signature]

Address of Complainant: 86 S 6TH ST PARKERSBURG WV 26101

Land	Decrease allowed	Adjusted Assessed
Building		
Total		303

Mark Rhodes  
 WOOD County 08:49:28 AM  
 Instrument No 8692898  
 Date Recorded 02/11/2016  
 Document Type CCO  
 Pages Recorded 1  
 Book-Page 303

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT

PARKERSBURG, West Virginia

On 02/08/2016

To The Assessor of WOOD COUNTY or the WOOD COUNTY Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of SANDRA CHADDOCK in 05 PARKERSBURG District: \_\_\_\_\_

Address of Property 2014 17TH ST

Map Number	Parcel Number	Description: #18 BRIANT ADN 40X130 17TH ST
65	0012	

Market Value	\$10,200.00	Market Improvement	<del>\$4,500.00</del> 26,900.00	Market total	<del>\$44,700.00</del> 37,100.00
Assessed Value - Land \$	\$6,120.00	Improvements \$	<del>\$20,700.00</del> 16,140.00	Totals	<del>\$26,820.00</del> 22,260.00

Construction By Complainant		Purchase by Complainant	
Cost of Land		Total purchase price	
Cost of Construction or Contract Price		Date of Purchase	
Date of Construction		Cost of added improvements	
Cost of added improvements		Face amount of fire insurance carried	
Face amount of fire insurance carried		Offered for sale for	
Offered for sale for		Date of Offer	
Date of Offer		Monthly rental received, if rented	
Monthly rental received, if rented		Present value in your opinion	
Present value in your opinion			

Approved for recording by the County Commission.

President

Reason and Basis for Complaint

2104 - Revalued - New had windows (new picture of red window)  
 2130 - Reval - New had windows (new picture of red window)  
 2108 - Discrepan in street time 39.6  
 2136 - Empty lot why increased - Owner keeps moving

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: Sandra Chaddock

Address of Complainant: 2130 17TH ST PARKERSBURG WV 26101

Mark Rhodes  
 WOOD County 08:52:16 AM  
 Instrument No 8692901  
 Date Recorded 02/11/2016  
 Document Type CCO  
 Pages Recorded 1  
 Book-Page 1-304

Decrease allowed	Adjusted Assessed
Land	
Building	
Total	

**APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT**

ID # 2016-05-324

PARKERSBURG, West Virginia

On 02/11/2016

To The Assessor of WOOD COUNTY or the WOOD COUNTY Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of SANDRA CHADDOCK in 05 PARKERSBURG District:  
 Address of Property 2108 17TH ST

Map Number <u>65</u>	Parcel Number <u>0014</u>	Description: # <u>20 BRIANTS GREENWOOD ADN 40 X 130 17TH ST</u>
-------------------------	------------------------------	---

<b>Market Value</b>	<b>\$10,200.00</b>	<b>Market Improvement</b>	<b>\$33,000.00</b>	<b>Market total</b>	<b>\$43,200.00</b>
<b>Assessed Value - Land \$</b>	<b>\$6,120.00</b>	<b>Improvements \$</b>	<b>\$19,800.00</b>	<b>Totals</b>	<b>\$25,920.00</b>

<b>Construction By Complainant</b>		<b>Purchase by Complainant</b>	
Cost of Land		Total purchase price	
Cost of Construction or Contract Price		Date of Purchase	
Date of Construction		Cost of added improvements	
Cost of added improvements		Face amount of fire insurance carried	
Face amount of fire insurance carried		Offered for sale for	
Offered for sale for		Date of Offer	
Date of Offer		Monthly rental received, if rented	
Monthly rental received, if rented		Present value in your opinion	
Present value in your opinion			

Approved for recording by the County Commission. \_\_\_\_\_ President

Reason and Basis for Complaint

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: \_\_\_\_\_

Address of Complainant: 2130 17TH ST PARKERSBURG WV 26101

	Decrease allowed	Adjusted Assessed
Land		
Building		
Total		

Mark Rhodes  
 WOOD County 08:54:46 AM  
 Instrument No 8692903  
 Date Recorded 02/11/2016  
 Document Type CCO  
 Pages Recorded 1  
 Book-Page 71-305



**APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT**

ID # 2016-05-325

PARKERSBURG, West Virginia

On 02/11/2016

To The Assessor of WOOD COUNTY or the WOOD COUNTY Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of SANDRA CHADDOCK in 05 PARKERSBURG District:  
 Address of Property 2136 17TH ST

Map Number	Parcel Number	Description:
65	0036	LOT 42 X 120

Market Value	\$9,700.00	Market Improvement	\$0.00	Market total	\$9,700.00
Assessed Value - Land \$	\$5,820.00	Improvements \$	\$0.00	Totals	\$5,820.00

Construction By Complainant		Purchase by Complainant	
Cost of Land		Total purchase price	
Cost of Construction or Contract Price		Date of Purchase	
Date of Construction		Cost of added improvements	
Cost of added improvements		Face amount of fire insurance carried	
Face amount of fire insurance carried		Offered for sale for	
Offered for sale for		Date of Offer	
Date of Offer		Monthly rental received, if rented	
Monthly rental received, if rented		Present value in your opinion	
Present value in your opinion			

Approved for recording by the County Commission. \_\_\_\_\_ President

Reason and Basis for Complaint

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: \_\_\_\_\_

Address of Complainant: 2130 17TH ST PARKERSBURG WV 26101

Mark Rhodes  
 WOOD County 08:58:21 AM  
 Instrument No 8692908  
 Date Recorded 02/11/2016  
 Document Type CCO  
 Pages Recorded 1  
 Book-Page 1-306

	Decrease allowed	Adjusted Assessed
Land		
Building		
Total		

**APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT**

ID # 2016-05-326

PARKERSBURG, West Virginia

On 02/11/2016

To The Assessor of WOOD COUNTY or the WOOD COUNTY Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of SANDRA CHADDOCK in 05 PARKERSBURG District:  
 Address of Property 2130 17TH ST

Map Number	Parcel Number	Description:
65	0022	BARNES EST 47 X 227

Market Value	\$13,200.00	Market Improvement	\$185,400.00	Market total	\$198,600.00
Assessed Value - Land \$	\$7,920.00	Improvements \$	\$111,240.00	Totals	\$119,160.00

Construction By Complainant		Purchase by Complainant	
Cost of Land		Total purchase price	
Cost of Construction or Contract Price		Date of Purchase	
Date of Construction		Cost of added improvements	
Cost of added improvements		Face amount of fire insurance carried	
Face amount of fire insurance carried		Offered for sale for	
Offered for sale for		Date of Offer	
Date of Offer		Monthly rental received, if rented	
Monthly rental received, if rented		Present value in your opinion	
Present value in your opinion			

Approved for recording by the County Commission. \_\_\_\_\_ President

Reason and Basis for Complaint

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: \_\_\_\_\_

Address of Complainant: 2130 17TH ST PARKERSBURG WV 26101

	Decrease allowed	Adjusted Assessed
Land		
Building		
Total		

Mark Rhodes  
 WOOD County 09:00:34 AM  
 Instrument No 8692910  
 Date Recorded 02/11/2016  
 Document Type CCD  
 Pages Recorded 1  
 Book-Page 1-307

FEBRUARY 11, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,876.31 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-154.


**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand eight hundred seventy-six dollars and thirty-one cents (\$3,876.31) which represents reimbursement to Wood County for expenses incurred during the month of November, 2015, in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 71, at Page 148 and bearing the date of December 17, 2015, at which time Stephen Gainer, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President Pro-Tem



Robert K. Tebay, Commissioner

M/3305

Mark Rhodes  
WOOD COUNTY 08:32:25 AM  
Instrument No 8692890  
Date Recorded 02/11/2016  
Document Type 000  
Pages Recorded 1  
Book-Page 71-296

FEBRUARY 11, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,264.48 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-405b.


**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand two hundred sixty-four dollars and forty-eight cents (\$3,264.48) which represents reimbursement to Wood County for expenses incurred during the month of November, 2015, in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-405b. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 71, at Page 148 and bearing the date of December 17, 2015, at which time Stephen Gainer, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President Pro-Tem



Robert K. Tebay, Commissioner

M/3306

Mark Rhodes  
WOOD County 02:34:35 AM  
Instrument No 8692891  
Date Recorded 02/11/2016  
Document Type COO  
Pages Recorded 1  
Book-Page 71-297

FEBRUARY 11, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$6,239.80 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-402.


**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand two hundred thirty-nine dollars and eighty cents (\$6,239.80) which represents reimbursement to Wood County for expenses incurred during the month of November, 2015, in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 71, at Page 148 and bearing the date of December 17, 2015, at which time Stephen Gainer, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President Pro-Tem

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

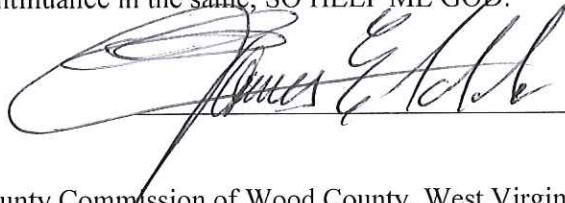
M/3307

Mark Rhodes  
WOOD County 08:36:52 AM  
Instrument No 8692892  
Date Recorded 02/11/2016  
Document Type 000  
Pages Recorded 1  
Book-Page 71-298


STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, Jimmy Colombo, Mayor of Parkersburg, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Development Authority in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
10 day of Feb, 2016.

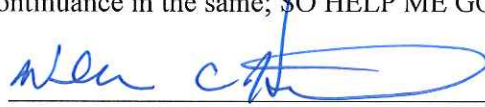
  
County Commission of Wood County

Mark Rhodes  
WOOD County 08:40:52 AM  
Instrument No 8692894  
Date Recorded 02/11/2016  
Document Type 030  
Pages Recorded 1  
Book-Page 71-300

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO-WIT:

I, WILLIAM HUTCHINSON, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY DEVELOPMENT AUTHORITY in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



---

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this \_\_\_\_ day  
of 10 Feb 2016, 2016.



---

County Commission of Wood County

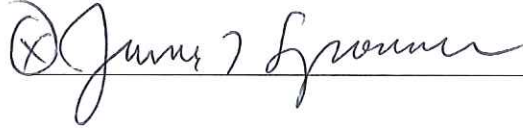
Mark Rhodes  
WOOD County 08:44:26 AM  
Instrument No 8692895  
Date Recorded 02/11/2016  
Document Type ODD  
Pages Recorded 1  
Book-Page 71-301

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

}

TO -WIT:

I, JAMES SPANNER, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY DEVELOPMENT AUTHORITY in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

 \_\_\_\_\_

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 11<sup>th</sup> day of FEBRUARY, 2016.

 \_\_\_\_\_

County Commission of Wood County

Mark Rhodes  
WOOD County 08:45:51 AM  
Instrument No 8692896  
Date Recorded 02/11/2016  
Document Type CDO  
Pages Recorded 1  
Book-Page 71-302



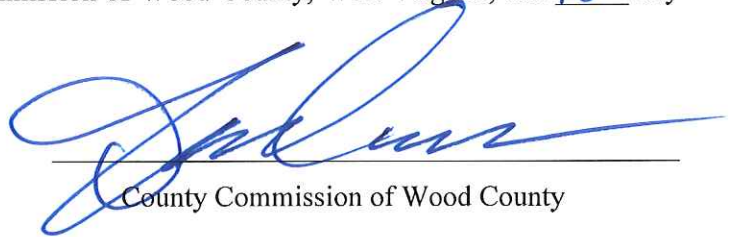
STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, ROBERT K. TEBAY, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY DEVELOPMENT AUTHORITY in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 10<sup>th</sup> day of February, 2016.



County Commission of Wood County

Mark Rhodes  
WOOD County 08:39:31 AM  
Instrument No 8692893  
Date Recorded 02/11/2016  
Document Type COO  
Pages Recorded 1  
Book-Page 71-299