

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 18, 2016

PRESENT: STEPHEN GAINER, COMMISSIONER VIA TELEPHONE
DAVID BLAIR COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The oaths of office Peggy Squires, Jean Ambrose and Amy File (Wood County Parks and Recreation Commission – Mountwood Park) and Jean Ford (Wood County Development Authority) were put on file on this date.

AGENDA AND DISCUSSION ITEMS

At 9:34 A.M., the County Commission held a hearing in regard to the Estate of Robert R. Yeater. Lisa Wynn, beneficiary, requested that Lawrence C. Yeater, Executor of the estate, be removed as Executor. After testimony and review, the County Commission denied her request. Information in regard to this estate is on file in the Probate Office. (Probate Order)

At 9:50 A.M., the County Commission met with the State Auditors. They performed the exit interview in regard to the County General Fund for 2013/2104.

At 10:06 A.M., the County Commission held a hearing in regard to the Kenneth Lamp estate. Joyce C. Lamp, Administratrix of the Estate, ask that claims be disallowed. After review

of the estate, the County Commission ruled that the claims be disallowed. Information in regard to this estate is on file in the Probate Office. (Probate Order)

At 10:08 A.M., the County Commission held a hearing in regard to the Estate of Cynthia D. Turner. Pamela Turner requested that Racheal Turner, Administratrix of the Estate, be removed as Administratrix because she will not follow through with having the funds from a law suit settlement disbursed. After review of a letter from Goldberg, Persky, White, Attorneys at Law, the County Commission moved that the said Racheal Turner be removed and Pamella S. Turner be appointed as Administratrix D.B.N. Information in regard to this estate is on file in the Probate Office. (Probate Order)

At 10:17 A.M., the County Commission presented Pam Brust with a Spirit of wood County award as well as a Fenton vase because she is retiring from the newspaper.

At 10:45 A.M., the County Commission held a hearing in regard to the estate of Frank Huffman III. Sally L. Huffman, Administratrix of the Estate asked that a claim be disallowed. After review, the County Commission ruled that the claim be disallowed. Information in regard to this estate is on file in the Probate Office. (Probate Order)

At 11:00 A.M., the County Commission met as the Board of Review and Equalization. At this time they met with Joanne Emrick. Copy of the Application for Review of Property Assessment is attached to these minutes.

At 11:17 A.M., Jack Ankrom was sworn in as a member of the Wood County Planning Commission.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3308, M/3309, M/3310, M/3311, M/3312, M/3313

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:24 Noon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled February 18, 2016.



Wood County Commission
Agenda

2/18/2016

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Exit interview – Auditor	
	Estate of Robert R. Yeater – request to have Executor removed	Lisa M. Wynn, heir
9:45 A.M.	Estate of Kenneth E. Lamp – request to have claims disallowed	Joy C. Lamp, Administratrix
10:00 A.M.	Estate of Cynthia D. Turner – request that Administratrix be removed	Pamella Turner, relative
10:45 A.M.	Estate of Frank Huffman III – request that claims be disallowed	Sally Huffman
11:00 A.M.	Board of Review and Equalization – Clay District, Map 32, Parcel A	Joanne Emerick
	Administrator's Report	Marty Seufer
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit I

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission Meeting
Held February 18, 2016

Please Print

1.	
2.	Jayce C Lamp
3.	LAWRENCE YEATER
4.	CAROLINE YEATER
5.	THOMAS F. SAUTER, ATTY.
6.	Ernest Douglass Fid Comm'n
7.	Jeff Mace Tor
8.	Meagan Souza tax office
9.	Lisa Wynn
10.	Tiffany J Wes.
11.	Kenneth Deakin
12.	Yamella Turner
13.	Sally Huffman
14.	DOUG TERNANT
15.	Dean Cottell
16.	Rich Shuff
17.	Joanna Emerlin
18.	Max Hyman (Senator Capito)
19.	
20.	

Glen B. Gainer III
State Auditor and Chief Inspector
Stuart T. Stickel, CPA
Deputy State Auditor-Chief Inspector Division



Telephone: (304) 558-2540
Fax: (304) 558-5327
Internet: <http://www.wvsao.gov>

STATE OF WEST VIRGINIA
Building 1, Room W-100
Charleston, WV 25305

MEMORANDUM TO FILE

Wood County Commission
For the Fiscal Year Ended June 30, 2014

Met with : county commission and other elected officials/departments heads

to discuss the following items concerning the audit results, as follows :

- a) The audit scope, objectives, and methodologies concerning our audit engagement.
- b) The audit opinion
 - Qualified for OPEB Liability
 - Qualified for aggregate discretely presented component units
 - Qualified for capital assets
- c) Approval of audit adjustments
- d) Any other questions/comments

Everyones help and cooperation was appreciated.

Tiffany Hess , auditor
West Virginia State Auditors Office
Chief Inspector Division

Date: February 18, 2016

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT

2/18/16

To The Assessor of **WOOD COUNTY** or the **WOOD COUNTY** Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of JOANNE EMERICK in 01 CLAY District:
 Address of Property OFF RT 47

Map Number 320	Parcel Number 000A	Description: 54.329 - A STAUNTON PIKE INC
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Market Value	\$86,100.00	Market Improvement	\$0.00	Market total	\$86,100.00
Assessed Value - Land \$	\$51,660.00	Improvements \$	\$0.00	Totals	\$51,660.00
Construction By Complainant		Purchase by Complainant			
Cost of Land		Total purchase price			
Cost of Construction or Contract Price		Date of Purchase			
Date of Construction		Cost of added improvements			
Cost of added improvements		Face amount of fire insurance carried			
Face amount of fire insurance carried		Offered for sale for			
Offered for sale for		Date of Offer			
Date of Offer		Monthly rental received, if rented			
Monthly rental received, if rented		Present value in your opinion			
Present value in your opinion					

Approved for recording by the County Commission. President

Reason and Basis for Complaint

*Topography lost from the excepts - claim did not receive a form
 Some part of other in mail. Form sent to Westmore Trust.*

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: Joanne Emerick

Address of Complainant: 415 MARKET ST PARKERSBURG WV 26101

Land		Decrease allowed		Adjusted Assessed	
Building					
Total					

FEBRUARY 18, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$3,121.04

ORDER


On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-154. The Request for Reimbursement is in the amount of three thousand one hundred twenty-one dollars and four cents (\$3,121.04) for the month of January, 2016. The Request for Reimbursement form, the Project Financial Report, time sheets for the Ravenswood Police Department, the Jackson County Sheriff's Department, the Ritchie County Sheriff's Department, the Spencer Police Department, the Parkersburg Police Department, the Vienna Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number: MV1603154
	Grant Number: F16-HS-03-154
	FEIN Number: 556 000 417
	Funds are hereby requested to cover expenditures For the period of: 1/1/16 - 1/31/16

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$3,121.04
TOTAL	\$3,121.04

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President *Stephen Gainer* 2/18/2016
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
ADMINISTRATIVE APPROVAL		
This request is approved for the amount of:		
	<small>(Approved)</small>	<small>(Date)</small>
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
<small>(Date)</small>	<small>(Director)</small>	
Purchasing/Accounts Payable Use Only		

Mark Rhodes
 Wood County 02:07:52 PM
 Instrument No 8693815
 Date Recorded 02/18/2016
 Document Type 030
 Pages Recorded 2
 Book-Page 71-308

FEBRUARY 18, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$4,178.73

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-402. The Request for Reimbursement is in the amount of four thousand one hundred seventy-eight dollars and seventy-three cents (\$4,178.73) for the month of January, 2016. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

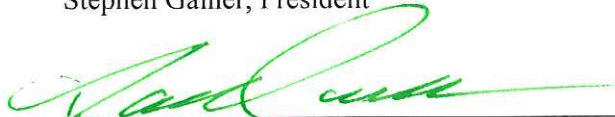
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President


David Blair Couch, Commissioner

Robert K. Tebay, Commissioner

M/3309

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number: MV1603402
	Grant Number: F15-HS-03-402
	FEIN Number: 556 000 417
	Funds are hereby requested to cover expenditures For the period of: 1/1/16 - 1/31/16

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$4,178.73
TOTAL	\$4,178.73

CERTIFICATION:

1117.79

BY:

Stephen Gainer, President



2/18/2016

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
ADMINISTRATIVE APPROVAL		
This request is approved for the amount of:		
	(Approved)	(Date)
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
(Date)		(Director)
Purchasing/Accounts Payable Use Only		

Mark Rhodes
 WOOD County 02:10:04 PM
 Instrument No 8693816
 Date Recorded 02/18/2016
 Document Type 000
 Pages Recorded 2
 Book-Page 71-310

FEBRUARY 18, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-DOHDD. SAID REQUEST IS IN THE AMOUNT OF \$1,944.14

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-DOHDD. The Request for Reimbursement is in the amount of one thousand nine hundred forty-four dollars and fourteen cents (\$1,944.14) for the month of January, 2016. The Request for Reimbursement form, the Project Financial Report, time sheets for the Parkersburg Police Department, and the Vienna Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number MV1603DOHDD
	Grant Number: F16-HS-03-DOHDD
	FEIN Number: 556 000 417
	Funds are hereby requested to cover expenditures For the period of: 1/1/16 - 1/31/16

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$1,944.14
TOTAL	\$1,944.14

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President *Stephen Gainer* 2/18/2016
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
 WOOD County 02:11:55 PM
 Instrument No: 8693817
 Date Recorded 02/18/2016
 Document Type 000
 Pages Recorded 2
 Book-Page 71-312

FEBRUARY 18, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F16-HS-03-405b. SAID REQUEST IS IN THE AMOUNT OF \$78.04

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F16-HS-03-405b. The Request for Reimbursement is in the amount of seventy-eight dollars and four cents (\$78.04) for the month of January, 2016. The Request for Reimbursement form, the Project Financial Report, time sheets for the Jackson County Sheriff's Department, the Vienna Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

M/3311

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number: MV1603405b
	Grant Number: F16HS-03-405b
	FEIN Number: 556 000 417
	Funds are hereby requested to cover expenditures For the period of: 1/1/16 - 1/31/16

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$78.04
TOTAL	\$78.04

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Stephen Gainer, President 2/18/2016

(Typed Name And Title)
(Signature)
(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved)
(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
 WOOD County 02:14:25 PM
 Instrument No 8693819
 Date Recorded 02/18/2016
 Document Type 030
 Pages Recorded 2
 Book-Page 71-314

FEBRUARY 18, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 15-VA-038. SAID REQUEST IS IN THE AMOUNT OF \$4,528.95

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 15-VA-038. The Request for Reimbursement is in the amount of four thousand five hundred twenty-eight dollars and ninety-five cents (\$4,528.95) for the month of January, 2016. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Stephen Gainer, President


David Blair Couch, Commissioner


Robert K. Tebay, Commissioner

WEST VIRGINIA DIVISION OF JUSTICE AND COMMUNITY SERVICES	Request for Reimbursement
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RECEIVED (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 15-VA-038
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 1/1/16 TO: 1/31/16

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$4,528.95
Travel/Training	-0-
Space	
Other	
TOTAL	\$4,528.95

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President *Stephen Gainer* 2/18/16
TYPED NAME & TITLE SIGNATURE DATE
(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY	
ADMINISTRATIVE APPROVAL: This request is approved in the amount of \$ _____ <div style="display: flex; justify-content: space-around; width: 80%; margin-left: auto; margin-right: auto;"> _____ _____ </div> <div style="display: flex; justify-content: space-around; width: 80%; margin-left: auto; margin-right: auto;"> Initials Date </div> Pursuant to the authority vested in me, I certify that this request is correct and proper for payment. <div style="display: flex; justify-content: space-between; width: 80%; margin-left: auto; margin-right: auto;"> _____ _____ </div> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: auto; margin-right: auto;"> Date Program Accountant </div>	

1-
Mark Rhodes
WOOD County 02:17:39 PM
Instrument No 8693820
Date Recorded 02/18/2016
Document Type CCC
Pages Recorded 2
Book-Page 71-316

FEBRUARY 18, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED STEPHEN GAINER, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 16-CC-26. SAID REQUEST IS IN THE AMOUNT OF \$34,050.56

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 16-CC-26. Reimbursement is in the amount of thirty-four thousand fifty dollars and fifty-six cents (\$34,050.56) for the month of January, 2016. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
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RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 16-CC-26
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 1/1/16 TO: 1/31/16

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$34,050.56
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$34,050.56

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Stephen Gainer, President, Wood County Commission
 TYPED NAME & TITLE


 SIGNATURE 2/18/16
 DATE

(Authorized Official or Grant Financial Officer ONLY)

DCJS USE ONLY	
<p>ADMINISTRATIVE APPROVAL:</p> <p>This request is approved in the amount of \$ _____ Initials Date</p> <p>Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.</p> <p>_____ Date Program Accountant</p>	

Mark Rhodes
 WOOD County 02:22:24 PM
 Instrument No 8693821
 Date Recorded 02/18/2016
 Document Type 000
 Pages Recorded 2
 Book-Page 71-118

ORDERS—Wood County Commission, West Virginia

THURSDAY, FEBRUARY 18, 2016

JANUARY Term,

TENTH Day

FEBRUARY 20 16

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse thereof, and sitting as a Board of Equalization and Review, Thursday, February 18, 2016, Present, Stephen Gainer, President of said Commission, and David Blair Couch and Robert K. Tebay, Commissioners.

The orders and proceedings of the previous session of this Commission, held on Thursday, February 11, 2016, were read before the County Commission, approved and ordered signed.

IN RE: ESTATE OF ROBERT R. YEATER, DECEASED. (ORDER COUNTY COMMISSION-HEARING TO REMOVE EXECUTOR DENIED)

This day came LISA WYNN, beneficiary to the Estate of ROBERT R. YEATER, deceased, before a hearing held at 9:30 o'clock A.M., before the County Commission, requesting that LAWRENCE CLYDE YEATER, EXECUTOR, of the Estate of ROBERT R. YEATER, deceased, be removed as EXECUTOR. The County Commission, after hearing the testimonies and reviewing said estate, the County Commission, denied the removal of LAWRENCE CLYDE YEATER, EXECUTOR, of the Estate of ROBERT R. YEATER, deceased.

IN RE: ESTATE OF KENNETH E. LAMP, DECEASED. (HEARING TO DISALLOW CLAIMS)

This day came JOYCE C. LAMP, ADMINISTRATRIX of the Estate of KENNETH E. LAMP, deceased, before the County Commission, in regard to a hearing that was held for Thursday, February 18, 2016, at 9:45 o'clock A.M., in regard to having claims disallowed in said Estate. Now, the Commission finds after reviewing said estate, ruled that the claims be disallowed. The County Commission ordered that if additional funds come into the estate, that the estate will need to be reopened.

IN RE: ESTATE OF CYNTHIA DAWN TURNER, DECEASED. (ORDER COUNTY COMMISSION-REMOVE ADMINISTRATRIX-APPOINT ADMINISTRATRIX D.B.N.)

This day came PAMELLA S. TURNER, on Thursday, the 18th day of February, 2016, before the County Commission, in a hearing requesting that RACHEAL TURNER, ADMINISTRATRIX of the Estate of CYNTHIA DAWN TURNER, deceased, be removed as ADMINISTRATRIX, because she will not follow through with having the funds from a law suit settlement disbursed. Upon review of said letter from Goldberg, Persky, White P.C., Attorneys at Law, the County Commission moved that the said RACHEAL TURNER, as ADMINISTRATRIX, be removed, and PAMELLA S. TURNER, be appointed as ADMINISTRATRIX D.B.N.

IN RE: ESTATE OF FRANK HUFFMAN, III, DECEASED. (HEARING TO DISALLOW CLAIM)

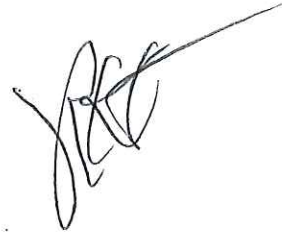
This day came SALLY L. HUFFMAN, ADMINISTRATRIX of the Estate of FRANK HUFFMAN, III, deceased, before the County Commission, in regard to a hearing that was held for Thursday, February 18, 2016, at 10:45 o'clock A.M., in regard to having a claim disallowed in said Estate. Now, the Commission finds after reviewing said estate, ruled that the claim be disallowed. The County Commission ordered that if additional funds come into the estate, that the estate will need to be reopened.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, and sitting as a Board of Equalization and Review, Monday, February 22, 2016, at 9:30 o'clock A.M.

President

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3245	CARQUEST	CARQUEST	REGULAR	02/09/2016	791.00	
3246	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	02/09/2016	870.00	
HOME CONFINEMENT Bank Id 108 Totals					<u>877.91</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5287	DAVIS D	DONNA DAVIS	REGULAR	02/09/2016	1,500.00	

TEEN DRUG COURT Bank Id 177 Totals

1,500.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6157	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	02/09/2016	350.00	
6158	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/09/2016	70.04	
6159	MOUNTAINEERC	MOUNTAINEER GAS COMPANY	REGULAR	02/09/2016	127.66	
6160	ODEPOT	OFFICE DEPOT	REGULAR	02/09/2016	168.28	
6161	OFFICEDEPOT	OFFICE DEPOT	REGULAR	02/09/2016	478.08	
6162	PAXTHEAT	PAXTON HEATHER L.	REGULAR	02/09/2016	32.40	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,226.46	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1848	MONPOWER	MON POWER	REGULAR	02/09/2016	278.46	
159677	BAKER L	LYNDE BAKER	REGULAR	02/09/2016	184.30	
159678	BARRETTJ	J. J. BARRETT	REGULAR	02/09/2016	144.99	
159679	BATTERIES	BATTERIES DIRECT	REGULAR	02/09/2016	56.00	
159680	BFS PETRO	BFS PETROLEUM	REGULAR	02/09/2016	30.70	
159681	BROWN W	WILLIAM M BROWN	REGULAR	02/09/2016	700.00	
159682	CANON	CANON FINANCIAL SERVICES, INC	REGULAR	02/09/2016	166.10	
159683	CARQUEST	CARQUEST	REGULAR	02/09/2016	736.77	
159684	CRAFTMASTER	CRAFTMASTER HARDWARE	REGULAR	02/09/2016	140.00	
159685	CWS	CWS	REGULAR	02/09/2016	179.76	
159686	DIV CRIMI	DIVISION OF JUSTICE AND COMMUNITY SERVICES	REGULAR	02/09/2016	3,000.00	
159687	DOMINIONH	DOMINION HOPE	REGULAR	02/09/2016	5,197.91	
159688	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/09/2016	6,487.57	
159689	GRAINGER	GRAINGER	REGULAR	02/09/2016	344.70	
159690	HEAVENLY HAM	THE HONEY BAKED HAM COMPANY	REGULAR	02/09/2016	182.36	
159691	LAMP	LAMP PESTPROOF	REGULAR	02/09/2016	140.00	
159692	LOWES	LOWE'S COMPANIES, INC.	REGULAR	02/09/2016	1,622.78	
159693	MAHONE TI	MAHONE TIRE CO	REGULAR	02/09/2016	317.20	
159694	MOVCMF	MID-OHIO VALLEY MULTI-CULTURAL FESTIVAL	REGULAR	02/09/2016	5,000.00	
159695	NOLANS	NOLAN'S SERVICES LLC	REGULAR	02/09/2016	7,948.47	
159696	ODEPOT	OFFICE DEPOT	REGULAR	02/09/2016	1,140.68	
159697	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	02/09/2016	9,189.69	
159698	P-WCVCB	GREATER PARKERSBURG CONVENTION & VISITORS	REGULAR	02/09/2016	15,121.73	
159699	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	02/09/2016	1,814.01	
159700	PCM-G	PCM	REGULAR	02/09/2016	2,473.99	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
159701	RESULT R	RESULTS RADIO	REGULAR	02/09/2016	625.00	
159702	RICOH	RICOH USA INC	REGULAR	02/09/2016	756.78	
159703	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	02/09/2016	839.05	
159704	RUNYON	RUNYON LOCK SERVICE	REGULAR	02/09/2016	18.00	
159705	SEVEN	SEVEN RANGES RADIO INC	REGULAR	02/09/2016	312.50	
159706	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	02/09/2016	453.00	
159707	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	02/09/2016	110.50	
159708	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	02/09/2016	3,092.69	
159709	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	02/09/2016	989.90	
159710	VALLEY SU	VALLEY SUPPLY COMPANY	REGULAR	02/09/2016	89.26	
159711	WATERBOY	WATERBOY LLC	REGULAR	02/09/2016	22.00	
159712	WINANS	WINANS SERVICES	REGULAR	02/09/2016	150.40	
159713	WOOD CO B	WOOD COUNTY BEEF ASSOCIATION	REGULAR	02/09/2016	500.00	
159714	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	02/09/2016	18,508.00	
159715	WVCGSIRP	WVCORP	REGULAR	02/09/2016	15,226.68	
159716	WVVV	WVVV-FM - V96.9	REGULAR	02/09/2016	312.50	

GENERAL FUND Bank Id 101 Totals 104,604.43

Report Totals 104,604.43

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1538	WATERS R	ROBIN WATERS	REGULAR	02/09/2016	25.50	

MAGISTRATE COURT Bank Id 105 Totals

25.50

Two handwritten signatures in black ink are located in the lower right quadrant of the page. The signature on the left is more fluid and cursive, while the one on the right is more angular and blocky.

Check Register Report for Wood County Commission

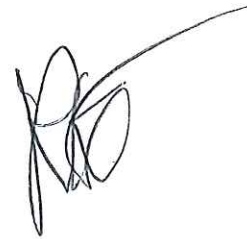
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6432	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	02/09/2016	72.85	
6433	DOMINIONH	DOMINION HOPE	REGULAR	02/09/2016	103.21	
6434	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/09/2016	325.43	
6435	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	02/09/2016	1,745.00	
6436	WINANS	WINANS SERVICES	REGULAR	02/09/2016	254.99	
E-911 FUND Bank Id 107 Totals					2,501.48	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1849	DENTAL	RENAISSANCE	REGULAR	02/10/2016	1,677.78	

GENERAL FUND Bank Id 101 Totals 1,677.78

Report Totals 1,677.78



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1850	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	02/12/2016	0.00	
1851	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	02/12/2016	82,317.22	
1852	EMPOWER	EMPOWER RETIREMENT	REGULAR	02/12/2016	45.00	
1853	CHILD	CHILD SUPPORT ENF DIV	REGULAR	02/12/2016	1,521.65	
1854	FSA	TASC	REGULAR	02/12/2016	2,983.25	
159717	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	02/12/2016	2,980.83	
159718	PHEAA	PHEAA	REGULAR	02/12/2016	104.42	
159719	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	02/12/2016	15,280.00	
PAYROLL FUND Bank Id 101 Totals					105,232.37	
Report Totals					105,232.37	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
159720	EDDYMARY	EDDY MARY J.	REGULAR	02/16/2016	672.12	

GENERAL FUND Bank Id 101 Totals

672.12

Report Totals

672.12



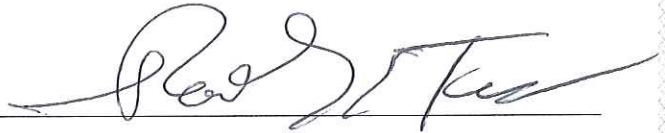
STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Jack Ankrom, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Planning Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
18 day of Feb, 2016.



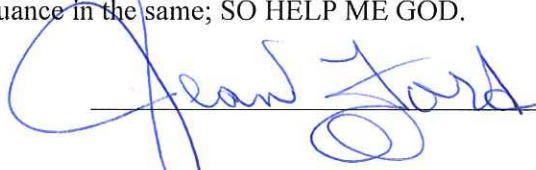
County Commission of Wood County

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

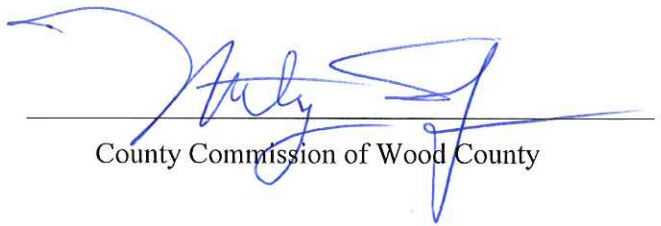
TO -WIT:

I, JEAN FORD, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY DEVELOPMENT AUTHORITY in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Handwritten signature of Jean Ford in blue ink, written over a horizontal line.

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 12th day
of February, 2016.



Handwritten signature in blue ink, written over a horizontal line. Below the signature is the printed text "County Commission of Wood County".

County Commission of Wood County

STATE OF WEST VIRGINIA
COUNTY OF WOOD

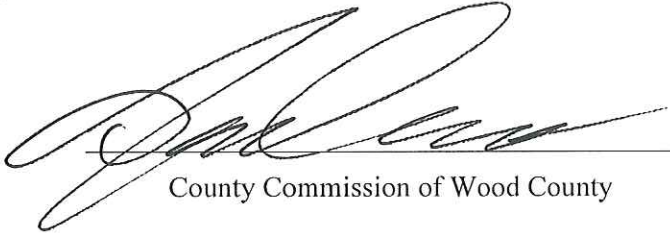
}

TO -WIT:

I, Amy File, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Parks and Recreation Commission (Mountwood Park) in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Amy File

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
16th day of Feb, 2016.


County Commission of Wood County


STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Jean Ambrose, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Parks and Recreation Commission (Mountwood Park) in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
16 day of February, 2016.



County Commission of Wood County

STATE OF WEST VIRGINIA
COUNTY OF WOOD

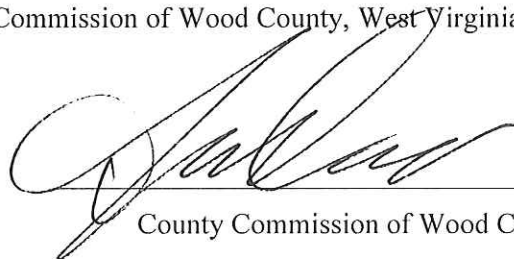
}

TO -WIT:

I, Peggy Squires, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Parks and Recreation Commission (Mountwood Park) in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
16 day of February, 2016.



County Commission of Wood County