

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JUNE 27, 2016

PRESENT: STEPHEN GAINER, PRESIDENT  
DAVID BLAIR COUCH, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of June 2, 2016 and an addendum to the April 18, 2016 minutes.

Andy Hartleben took his oath of office for the Wood County Solid Waste Authority.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Norm Payne, who recently purchased a ten year lease at the Dugout softball fields. He wanted to request any assistance and/or advice they may be able to provide him for his new venture.

At 9:48 A.M., the County Commission met with representatives from the Civil Leaders Fellowship Program and explained the various duties of the Commission.

At 10:006 A.M., the County Commission went into Executive Session upon authority granted by WV Code, Chapter 6, Article 9A, Section 3, Section 2(B), as amended. Also in attendance with the Commissioners was Matt Smith, Sheriff's Office and Pat Lefebure,

Prosecuting Attorney's Office. They adjourned said Executive Session at 10:17 A.M. (Order M/3395)

The 10:15 A.M. appointment with Jak Kincaid to discuss Community Services Projects was canceled by Mr. Kincaid.

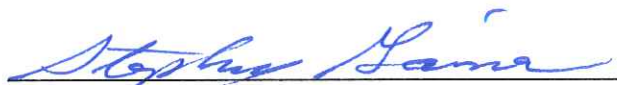
**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/3395, M/3396-B


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:52 A.M.

APPROVED:

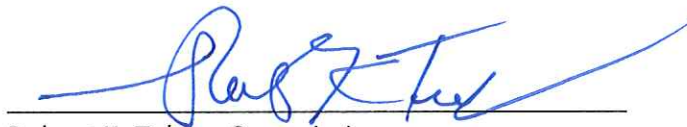
THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President



David Blair Couch, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to DVD labeled June 27, 2016.

Wood County Commission Meeting  
Held June 27, 2016

**Please Print**

1. Norm Payne
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Wood County Commission  
Agenda

06/27/2016

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	
9:55 A.M.	Civil Leaders Fellowship Program	
10:15 A.M.	Community Services Project	Jak Kincaid, Citizens Conservation Corp.

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



## ***CONCERT PARK***

# DEVELOPMENT OF THE DUGOUT SOFTBALL FIELDS

1001 Gihon Drive  
Parkersburg, WV 26101

P. B. H. Development, Inc.  
1001 Gihon Drive  
Parkersburg, WV 26101  
304 481-8177

6/23/16

Wood County Commission  
1 Court Square, Suite 205  
Parkersburg WV. 26101

Good afternoon.

P.B.H. Development, Inc. would appreciate the opportunity to be considered for assistance from Wood County in the development of our new entertainment business, "4live Entertainment Concert Park and Wedding Venue".

We are in the process of building the largest outdoor concert venue in the state of West Virginia and it will be located right here in Wood County. Our concert venue will have the capacity to hold upward of 20,000 people. This venue will bring many visitors and tourists to the area to attend our live concerts and other events which will generate revenue for our local businesses.

We anticipate hiring several full-time and part-time employees as well as some temporary employees during certain events and when the busy season is upon us.

Our venue is being built on 14 acres of land in which 9 acres will be used for parking. We would like to have roadways built for easy and safe access to and from the parking lot. We are asking for assistance from Wood County in creating the roadways with the tar and chip (or chip seal) method. In turn for your assistance, we propose to open our venue for use to the Wood County School System, Wood County Recreation Commission as well as offer up a polling location for the Wood County Clerk's office, all free of charge. We would love the opportunity to negotiate this proposal with the Wood County Commission and answer any questions you may have.

Thank you for your consideration and we look forward to hearing your feedback.

Sincerely,

P.B.H. Development, Inc.  
Norm Payne, CEO —  
Robert Reed, CFO  
Steve Henderson, President  
Tony Basta, Vice President  
4live.ent@gmail.com

16A Highland Ave  
PKBG 26104

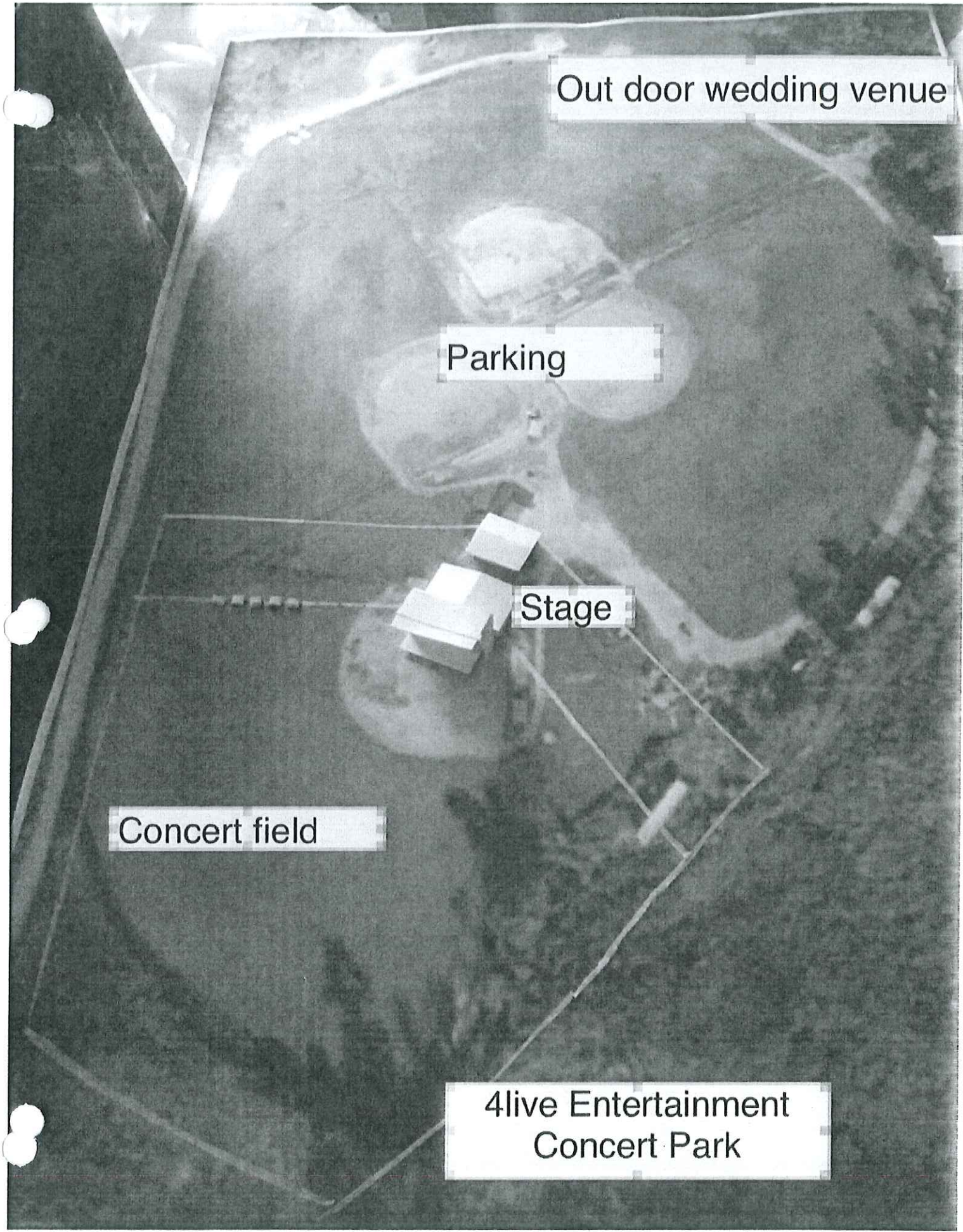
Out door wedding venue

Parking

Stage

Concert field

4live Entertainment  
Concert Park





JUNE 27, 2016

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE STEPHEN GAINER, AS PRESIDENT, TO SIGN PARTIAL RELEASES ON LOTS NUMBER 64, 65, 66, 67, 68, 69, 70, 71, 72, AND 73 OF WOODLAND FALLS SUBDIVISION.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President and on behalf of the County Commission, to sign Partial Releases on Lots Number 64 (sixty-four), 65 (sixty-five), 66 (sixty-six), 67 (sixty-seven), 68 (sixty-eight), 69 (sixty-nine), 70 (seventy), 71 (seventy-one), 72 (seventy-two), and 73 (seventy-three), of Woodland Falls Subdivision. Said Subdivision is on record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book Number One A (1-A) at Page Five Hundred Sixty-Nine (569), to which Plat reference is hereby made and had for a more particular description. With the approval of said Partial Releases, the County Commission does hereby release the liens in regard to Lots Number 64, 65, 66, 67, 68, 69, 70, 71, 72, and 73 of the certain Notice of Lien which is dated February 16, 1995, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown in Lien Book 639, at Page 482, which said Notice of Lien secures a bond in the amount of fifty thousand dollars and zero cents (\$50,000.00). In all other respects, the Notice of Lien shall remain and be a valid and subsisting lien on the premises described therein.

Said Partial Releases are to be shown of record in the Office of the Clerk of the County Commission of Wood County. A copy of said Partial Release is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner

  
Robert K. Tebay, Commissioner

JUNE 27, 2016

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 27<sup>th</sup> day of June, 2016, at 10:06 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by Stephen Gainer, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 3, as amended:

WHEREUPON, the said Stephen Gainer, one of the Commissioners, David Blair Couch, President of said Commission, and Robert K. Tebay, Commissioner met with Marty Seufer, Wood County Administrator, Matt Smith, Wood County Sheriff's Office, and Pat Lefebure, Wood County Prosecuting Attorney's Office.

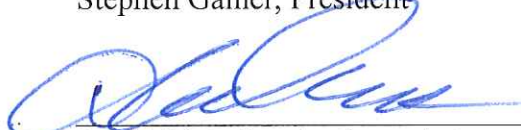
All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for section 2(B) regarding personnel.

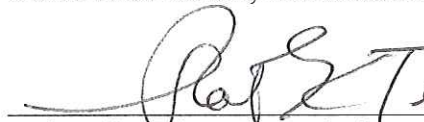
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:17 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President

  
David Blair Couch, Commissioner

  
Robert K. Tebay, Commissioner

Mark Rhodes  
WOOD County 09:54:13 AM  
Instrument No 8711400  
Date Recorded 06/27/2016  
Document Type COO  
Pages Recorded 1  
Book-Page 71-758

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1952	DENTAL	RENAISSANCE	REGULAR	06/16/2016	2,059.66	
160835	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	06/16/2016	45,889.33	
<b>GENERAL FUND Bank Id 101 Totals</b>					<u>47,948.99</u>	

*Handwritten signatures*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6534	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	06/16/2016	8,628.47	

E-911 FUND Bank Id 107 Totals

8,628.47



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6290	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	06/16/2016	1,573.33	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

1,573.33

Report Totals

58,420.54



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1952	DENTAL	RENAISSANCE	REGULAR	06/16/2016	2,059.66	

GENERAL FUND Bank Id 101 Totals 2,059.66

Report Totals 2,059.66



STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Andy Hartleben, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Solid Waste Authority in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

  
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Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 27th day of JUNE, 2016.

  
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County Commission of Wood County



Mark Rhodes  
WOOD County 09:24:26 AM  
Instrument No 8711390  
Date Recorded 06/27/2016  
Document Type ODD  
Pages Recorded 1  
Book-Page 71-754