

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 11, 2017

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission, upon a motion duly made, seconded and passed, authorized the Request to Hire of Donna Taylor as an Assistant Prosecuting Attorney at a salary of \$54,000.00 a year.

The County Commission, upon a motion duly made, seconded and passed, announced that vacancies will exist on the Fort Boreman Historical Park Commission. They also placed Gary Traugh and Robert Enoch in nomination for reappointment. (Order A/1887)

The County Commission, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Wood County Historic Landmarks Commission. They also placed Jim Miracle in nomination for reappointment. (Order A/1888)

The County Commission, upon a motion duly made, seconded and passed, announced vacancies on the Wood County Veterans Park Advisory Board. (Order A1886)

The County Commission, upon a motion duly made, seconded and passed, announced that vacancies will exist on the Wood County Planning Commission. They also placed Ralph Blair and Richard "Dick" Schaffer in nomination for reappointment. (Order A/1889)

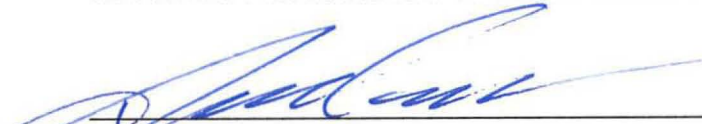
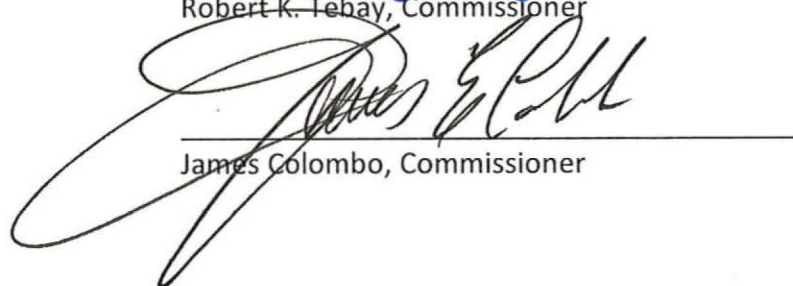
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1886, A/1887, A/1888, A/1889, M/3810

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:22 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President
Robert K. Tehay, Commissioner
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled December 11, 2017.

Wood County Commission Meeting
Held December 11, 2017

Please Print

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Wood County Commission
Agenda

12/11/2017

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire – Donna Taylor, Assistant Prosecuting Attorney - \$54,000.00/yr	
	Announce vacancies on the Fort Boreman Historical Park Commission (Enoch & Traugh)	
	Announce vacancy on the Wood County Historic Landmarks Commission (Miracle)	
	Announce vacancies on the Veterans Park Advisory Committee (Stump & Schreckengost)	
	Announce vacancies on the Wood County Planning Commission (Blair & Schaffer)	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

DECEMBER 11, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES
WILL EXIST ON THE WOOD COUNTY VETERANS PARK
ADVISORY BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that vacancies will exist on the Wood County Veterans Park Advisory Board on December 31, 2017. Said vacancies are due to the terms of Eugene Stump and Debbie Schreckengost expiring on December 31, 2017. The new terms will expire December 13, 2021.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1886

Mark Rhodes
WOOD COUNTY 01:59:37 PM
Instrument No 8771348
Date Recorded 12/11/2017
Document Type CDD
Pages Recorded 1
Book-Page 74-348

DECEMBER 11, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES WILL EXIST ON THE FORT BOREMAN HISTORICAL PARK COMMISSION. THE COUNTY COMMISSION ALSO PLACED GARY TRAUGH AND ROBERT ENOCH IN NOMINATION FOR REAPPOINTMENT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, announced that vacancies will exist on the Fort Boreman Historical Park Commission. Said vacancies are due to the fact that Robert Enoch and Gary Traugh's terms will expire December 31, 2017.

The County Commission, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, placed Robert Enoch and Gary Traugh in nomination for reappointment.

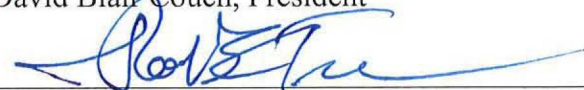
The new terms will expire December 31, 2021.

APPROVED:

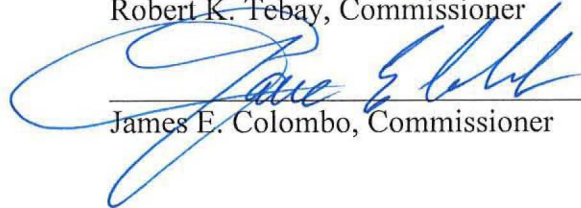
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1887

Mark Rhodes
WOOD County 02:05:23 PM
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Date Recorded 12/11/2017
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Pages Recorded 1
Book-Page 74-349

DECEMBER 11, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WOOD COUNTY HISTORIC LANDMARKS COMMISSION. THE COUNTY COMMISSION ALSO PLACED JIM MIRACLE IN NOMINATION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, announced that a vacancy exists on the Wood County Parks Historic Landmarks Commission. Said vacancy is due to the fact that the term of James Miracle will expire December 31, 2017. The new term will expire December 31, 2022.

The County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, placed James Miracle in nomination.

APPROVED:

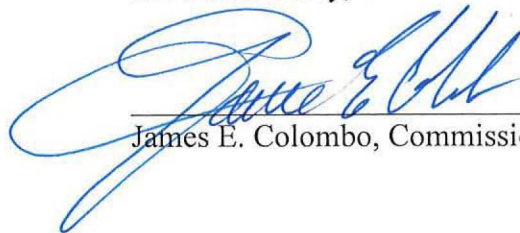
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1888

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WOOD COUNTY 02:05:32 PM
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Date Recorded 12/11/2017
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Pages Recorded 1
Book-Page 74-350

DECEMBER 11, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES WILL EXIST ON THE WOOD COUNTY PLANNING COMMISSION. THEY ALSO PLACED RALPH BLAIR AND RICHARD "DICK" SCHAFER IN NOMINATION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, announced that vacancies will exist on the Wood County Planning Commission. Said vacancies are due to the fact that the terms of Ralph Blair and Richard "Dick" Schaffer will expire on December 31, 2017. The new terms will expire December 31, 2020.

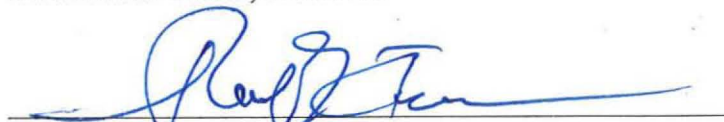
The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, placed Ralph Blair and Richard "Dick" Schaffer in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1889

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WOOD COUNTY 02:07:06 PM
Instrument No 8771352
Date Recorded 12/11/2017
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Pages Recorded 1
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DECEMBER 11, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 17-CC-26. SAID REQUEST IS IN THE AMOUNT OF \$32,584.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 17-CC-26. Reimbursement is in the amount of thirty-two thousand five hundred eighty-four dollars and zero cents (\$32,584.00) for the month of November, 2017. In addition to the Request for Reimbursement and the Grant Progress Report are being submitted to the Criminal Justice Services, Charleston, West Virginia.


A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

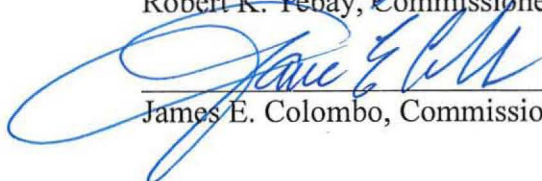
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3810

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
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RECEIVED (For DCJS Use Only)	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203
		Parkersburg, WV 26101
	Project #:	18-CC-26
	FEIN#:	556 000 417
Funds are hereby requested to cover expenditures		
FROM: 11/1/17 TO: 11/30/17		

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$32,584.00
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$32,584.00


CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)


SIGNATURE

12/11/17
DATE

DCJS USE ONLY	
ADMINISTRATIVE APPROVAL:	
This request is approved in the amount of \$ _____ <div style="display: flex; justify-content: space-around; width: 100%;"> Initials Date </div>	
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____ Date	_____ Program Accountant

Mark Rhodes
Wood County 02:08:35 PM
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Book-Page 74-352