

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JULY 27, 2017

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission tabled the discussion relating to the advertising of bids for the roof of the building located at 328 Second Street.

At 9:37 A.M., the County Commission, upon a motion duly made, seconded and passed, appointed Michelle Rusen to the Wood County Community Corrections Board. (Order A1795)

Commissioner Couch signed the Application for extradition of Stephen D. Kent from the State of Ohio. (Order A/1794)

At 10:00 A.M., the County Commission held a public hearing in regard to the Annexation of Minor Boundary Adjustment for the City of Williamstown. After review, the County Commission, upon a motion duly made, seconded and passed, approved said Annexation. A copy of the Order with description of the property is attached to these minutes and shall be made a part thereof.

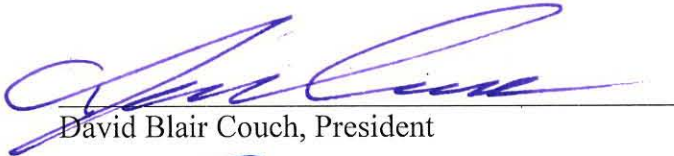
**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1795, A/1794, Annexation Order

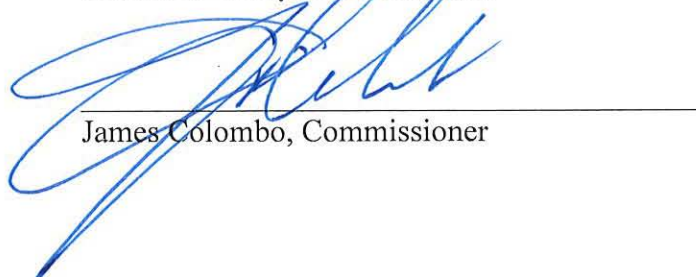
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:49 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled July 27, 2017.

Wood County Commission Meeting  
Held July 27, 2017

**Please Print**

1. STEPHEN SMITH
2. BLAINE MYERS
3.
4.
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Wood County Commission  
Agenda

7/27/2017

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss going out to bid for roof at 328 2 <sup>nd</sup> Street	
	Consider appointing Michelle Rusen to Wood County Community Corrections Committee	
	Approve Prosecuting Attorney's application to Governor Justice requesting extradition of Stephen Kent	
10:00 A.M.	Public hearing for annexation by minor boundary adjustment for City of Williamstown	Blaine Myers, Attorney
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JULY 27, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PATRICK LEFEBURE, PROSECUTING ATTORNEY FOR WOOD COUNTY, PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF OHIO FOR THE EXTRADITION OF STEPHEN DOUGLAS KENT.

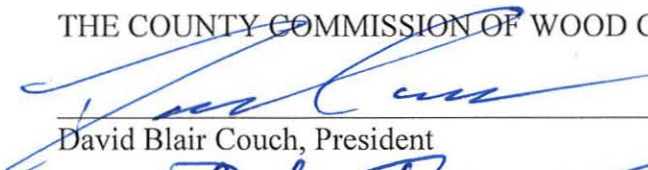
**ORDER**


On this date, came Patrick Lefebure, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable James C. Justice II, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Stephen Douglas Kent. Stephen Douglas Kent stands charged with Failure to register or provide notice of registration changes (Life Registration – Sexual Offender), which was committed in the County of Wood, in the State of West Virginia, in November and December, 2015 and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Florida, in Hillsborough County. The County Commission, upon a motion made by David Blair Couch, seconded by Robert Tebay and made unanimous by James E. Colombo, authorized David Blair Couch, in his official capacity as President, to sign the Application.

A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

Mark Rhodes  
WOOD County 02:30:53 PM  
Instrument No 8758819  
Date Recorded 07/27/2017  
Document Type 000  
Pages Recorded 1  
Book-Page 73-479

A/1794

JULY 27, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

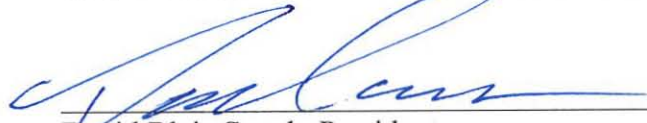

IN RE: THE COUNTY COMMISSION APPOINTED MICHELLE RUSEN  
TO THE WOOD COUNTY COMMUNITY CORRECTIONS  
BOARD.

**ORDER**

On this date, the County Commission, upon a motion made by David Blair Couch,  
seconded by Robert K. Tebay and made unanimous by James E. Colombo, appointed Michelle  
Rusen to the Wood County Community Corrections Board.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/1795

Mark Rhodes  
WOOD COUNTY 02:35:08 PM  
Instrument No 8758821  
Date Recorded 07/27/2017  
Document Type 000  
Pages Recorded 1  
Book-Page 73-480

**IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA**

**IN RE: ANNEXATION OF PROPERTY BY MINOR BOUNDARY ADJUSTMENT  
WILLIAMS DISTRICT, WOOD COUNTY, WEST VIRGINIA**

**ORDER OF ANNEXATION**

On the 27<sup>th</sup> day of July 2017, this proceeding came on for hearing before the County Commission of Wood County, West Virginia, there appearing the Petitioner, The City of Williamstown, a Municipal Corporation, by C. Blaine Myers, City Attorney.

The Commission having previously reviewed the Petition and determined that it is in proper form, that the area proposed to be annexed is a proper subject for annexation by minor boundary adjustment, a Notice of this proceeding having been published as required by law and all other statutory requirements prerequisite to the granting of said Petition having been met, it is therefore,

**ORDERED** that the following described property, formerly situate in Williams District, Wood County, West Virginia, be and the same is hereby annexed, by minor boundary adjustment, to the City of Williamstown, and accordingly the corporate limits of the City of Williamstown be and the same are hereby changed by virtue of said annexation to include said property described as follows:

Being the following parcels of land situate in Williams District, Wood County, West Virginia:

- A.** A tract of land consisting of 0.802 acres identified on Tax Map 50, Parcel C1A of Williams District, Wood County, West Virginia;

WOOD COUNTY COMMISSION



- B.** A tract of land consisting of 4.012 acres identified as a part of Tax Map 50, Parcel C1 of Williams District, Wood County, West Virginia.

The metes and bounds description of the properties to be annexed are as follows:

See Attached Exhibit.

Dated this 27<sup>th</sup> day of July 2017.

**WOOD COUNTY COMMISSION**

By: 

Its: \_\_\_\_\_

President

**PREPARED BY:**



C. Blaine Myers

WV State Bar ID# 2700

City Attorney

P.O. Box 287

Parkersburg, WV 26102

Architects • Engineers • Surveyors

PROPERTY DESCRIPTION  
JEFFRY D. MARTIN – PART OF FIELD PROPERTY  
4.012 ACRES  
WILLIAMS DISTRICT, TAX MAP 50, PART PARCEL C1  
PART DEED BOOK 1092, PAGE 539

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SITUATE IN AND BEING PART OF WILLIAMS DISTRICT, WOOD COUNTY, WEST VIRGINIA,  
AND BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

**BEGINNING** AT A CAPPED REBAR FOUND IN THE SOUTHERLY RIGHT OF WAY LINE OF  
WILLIAMS HIGHWAY AT THE NORTHWEST CORNER OF THE 0.802 ACRE SETTLERS BANK  
TRACT (DEED BOOK 1096, PAGE 621);

**THENCE** S 43°14'19" E 194.53 FEET, LEAVING WILLIAMS HIGHWAY AND WITH SAID 0.802  
ACRE SETTLERS BANK TRACT, TO A CAPPED REBAR FOUND;

**THENCE** N 40°06'08" E 157.21 FEET, WITH SAID 0.802 ACRE SETTLERS BANK TRACT, TO A  
CAPPED REBAR FOUND AT A COMMON CORNER TO THE 0.776 ACRE MARTIN LAND  
COMPANY, LLC TRACT (DEED BOOK 1105, PAGE 406);

**THENCE** S 51°44'33" E 115.38 FEET, WITH SAID 0.776 ACRE MARTIN LAND COMPANY, LLC  
TRACT, TO A REBAR FOUND AT THE NORTHWEST CORNER OF THE 0.480 ACRE  
CHRISTOPHER HARBOUR TRACT (DEED BOOK 1162, PAGE 941);

**THENCE** S 43°36'46" E 28.45 FEET, WITH SAID 0.480 ACRE CHRISTOPHER HARBOUR  
TRACT, TO A POINT AT THE NORTHEAST CORNER OF LOT NUMBER 1 OF SILO'S AT  
PAINTER'S CROSSING SUBDIVISION (PLAT BOOK 23, PAGE 4);

**THENCE** S 42°42'44" W 590.00 FEET, WITH THE NORTH LINE OF SAID SILO'S AT  
PAINTER'S CROSSING SUBDIVISION, TO A REBAR FOUND IN CONCRETE IN THE EAST  
LINE OF THE FIELDS DEVELOPMENT (PLAT BOOK 1A, PAGE 581 AND PLAT BOOK 1A,  
PAGE 626);

**THENCE** N 35°42'33" W 35.08 FEET, WITH SAID THE FIELDS DEVELOPMENT, TO A REBAR  
FOUND AT A COMMON CORNER;

**THENCE** S 44°31'36" W 52.08 FEET, WITH SAID THE FIELDS DEVELOPMENT, TO A POINT;

**THENCE** N 43°59'16" W 107.34 FEET, LEAVING SAID THE FIELDS DEVELOPMENT AND  
BINDING ON THE 7.787 ACRE JEFFRY D. MARTIN TRACT (DEED BOOK 1092, PAGE 539), TO  
A POINT;

**THENCE**, BINDING ON SAID 7.787 ACRE JEFFRY D. MARTIN TRACT, WITH A CURVE  
TURNING TO THE RIGHT WITH AN ARC LENGTH OF 48.76 FEET, WITH A RADIUS OF 37.50  
FEET, WITH A CHORD OF N 46°30'46" W 45.39 FEET, TO A POINT;

**THENCE** N 43°59'16" W 149.70 FEET, BINDING ON SAID 7.787 ACRE JEFFRY D. MARTIN  
TRACT, TO A POINT IN THE SOUTHERLY RIGHT OF WAY LINE OF WILLIAMS HIGHWAY;

Architectural • Electrical • Civil/Structural • Mechanical • Controls • Construction Administration • Surveying

[www.pickeringusa.com](http://www.pickeringusa.com)

Page 1 of 2



Architects • Engineers • Surveyors

Pickering Associates Inc. • 11283 Emerson Ave. • Parkersburg, WV 26104  
Phone 304.464.5305 • 800.954.5305 • Fax 304.464.4428

THENCE N 43°22'53" E 154.92 FEET, WITH THE SOUTHERLY RIGHT OF WAY LINE OF WILLIAMS HIGHWAY, TO A REBAR FOUND IN CONCRETE;

THENCE S 46°48'57" E 20.00 FEET, WITH THE SOUTHERLY RIGHT OF WAY LINE OF WILLIAMS HIGHWAY, TO A REBAR FOUND IN CONCRETE;

THENCE N 40°08'45" E 314.73 FEET, TO THE POINT OF BEGINNING;

CONTAINING 4.012 ACRES PER A SURVEY PERFORMED BY WILLIAM B. SHOWALTER ON OR ABOUT 6/6/2017.

BEING PART OF THE SAME TRACT OR PARCEL OF LAND CONVEYED TO JEFFRY D. MARTIN IN DEED BOOK 1092, PAGE 539.

SUBJECT TO ALL LEGAL RIGHTS OF WAY, EASEMENTS, AND RESTRICTIONS OF RECORD.

BASIS OF BEARINGS: WEST VIRGINIA STATE PLANE NORTH ZONE.

A handwritten signature in black ink, appearing to read "W.B. Showalter", written over a horizontal line.

WILLIAM B. SHOWALTER  
PS #2141WV  
PROJECT NUMBER 2156080



**BHG SURVEYING & ENGINEERING, LLC**

7510 STATE ROUTE 821  
WHIPPLE, OH 45788

PHONE (304) 485-8554  
FAX (740) 585-2858

PROPERTY DESCRIPTION  
OF TRACT #3 0.802 ACRES  
FOR JEFFERY MARTIN  
WILLIAMS DISTRICT, TAX MAP 50, PART PARCEL 'C1'  
DEED BOOK 1071, PAGE 683

SITUATE IN AND BEING A PART OF WILLIAMS DISTRICT, WOOD COUNTY, WEST VIRGINIA, AND BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8" CAPPED REBAR (SET) IN THE NORTHERLY LINE OF THE 8.663 ACRE MARTIN LAND COMPANY TRACT (DEED BOOK 1071, PAGE 683), FROM WHERE A 5/8" IRON ROD (FOUND) AT THE NORTHWEST CORNER OF SAID TRACT BEARS N 35°22'30" E 6.83 FEET,

THENCE S 35°57'37" E 177.63 FEET, WITH THE SOUTHERLY LINE OF A 0.496 ACRE TRACT AND THEN WITH THE SOUTHERLY LINE OF A 0.432 ACRE TRACT, TO A 5/8" CAPPED REBAR (SET) AT A COMMON CORNER;

THENCE S 18°52'51" E 35.04 FEET, WITH A 0.432 ACRE TRACT, TO A 5/8" CAPPED REBAR (SET), PASSING A 5/8" CAPPED REBAR (SET) AT 17.51 FEET;

THENCE S 40°54'02" W 157.21 FEET TO A 5/8" CAPPED REBAR (SET);

THENCE N 42°26'25" W 194.51 FEET TO A 5/8" CAPPED REBAR (SET) IN THE EASTERLY RIGHT OF WAY LINE OF WEST VIRGINIA ROUTE NUMBER 14;

THENCE N 40°54'02" E 88.70 FEET, WITH SAID EASTERLY RIGHT OF WAY LINE OF WEST VIRGINIA ROUTE NUMBER 14, TO A CONCRETE MONUMENT (FOUND);

THENCE N 35°22'30" E 104.46 FEET, WITH SAID EASTERLY RIGHT OF WAY LINE OF WEST VIRGINIA ROUTE NUMBER 14, TO THE POINT OF BEGINNING;

CONTAINING 0.802 ACRES PER AN ACTUAL FIELD SURVEY PERFORMED BY RANDALL R. CLINE II ON OR ABOUT 6/20/05 AS SHOWN ON PLAT ATTACHED HERETO AND MADE APART THEREOF.

BEING A PART OF THE SAME TRACT OR PARCEL OF LAND CONVEYED TO MARTIN LAND COMPANY IN DEED BOOK 1071 PAGE 683.

SUBJECT TO ALL LEGAL RIGHTS OF WAY, EASEMENTS, AND RESTRICTIONS OF RECORD.

BASIS OF BEARINGS: PLAT BOOK 23, PAGE 4.

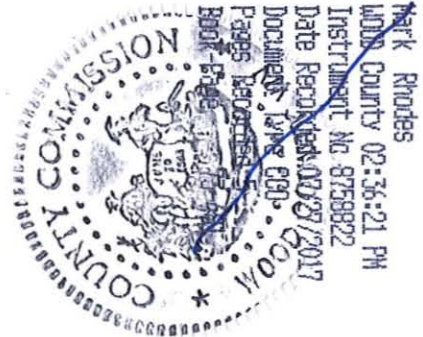
Mark Rhodes  
WOOD County 02:49:50 PM  
Instrument No 87598833  
Date Recorded 08/10/2017  
Document Type ORDER/D  
Pages Recorded 5  
Book-Page 1265-738

7  
p

*Randall R. Cline II*  
RANDALL R. CLINE II, PS #1979  
7510 STATE ROUTE 821  
WHIPPLE, OHIO 45788  
(304) 485-8554



6/20/05



Mark Rhodes  
WOOD County 02:36:21 PM  
Instrument No 87598822  
Date Recorded 08/29/2017  
Document Type ORDER/D  
Pages Recorded 4  
Book-Page 1263-771

I, MARK RHODES, do hereby CERTIFY that the Document with this stamp affixed is a true copy of Order recorded in this office in Order Book 73 Page 481 Date 8/10/17  
*Ruth A. McBrink*, Deputy Clerk  
MARK RHODES, WOOD COUNTY CLERK

Exhibit B

Mark Rhodes  
WOOD County 01:55:13 PM  
Instrument No 8753713  
Date Recorded 06/22/2017  
Document Type DEED  
Pages Recorded 4  
Book-Page 1263-771  
Recording Fee \$10.00  
Transfer Tax \$32.00  
Additional \$26.00