

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF SPECIAL MEETING HELD
THURSDAY, JUNE 22, 2017

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in Special Session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of June 1 and 5, 2017.

The oath of office for Amber Dennison as a Humane Officer for the Humane Society of Parkersburg was put on record on this date.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with representatives from the Delta Queen Steamboat to discuss the boat and the upcoming tours they are hoping to start.

The County Commission, upon a motion duly made, seconded and passed, awarded the bid for a new telephone system for Wood County. The bid was awarded to Frontier Communications. (Order M3680)

At 9:38 A.M., the County Commission met with Compliance Officer, Mike Deem. They discussed property located at 157 Larkmead Road, Parkersburg, WV that is in violation of the Abandoned and Dilapidated Building Ordinance. After discussion, the County

Commission set a hearing for James Bonnett and Randy Mullins, owners of said property, for July 24, 2017 at 10:00 A.M. (Order M/3673-A)

At 9:46 A.M., the County Commission went into Executive Session, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seuffer, County Administrator, Attorneys Evan Olds and Wendy Greve, and Wood County Prosecuting Attorney, Pat Lefebure. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:20 o'clock A.M. (Order M/3681)

At 10:26 A.M., the County Commission opened sealed bids for the roofing project at the building located at 328 Second Street, Parkersburg, WV. Bids were received from Lee Roger Builds, Inc. and Drakes Construction and Restoration. The bids were taken under advisement. (Order M/3682)

The 10:31 A.M., the County Commission announced several vacancies on the Wood County Alternative Transportation Council. (Order A/1771)

At 10:32 A.M., the County Commission announced that vacancies exist on the Wood County Community Corrections Board due to the resignation of Shawn Graham and Jason Wharton. They also placed Jeffrey B. Reed and Patrick Lefebure in nomination. (Order A/1774)

At 10:34 A.M., the County Commission continued the discussion on a request to hire for a part-time business office assistant for the Assessor's Office to Monday when a representative from the Assessor's Office can be in attendance.

At 10:35 A.M., the County Commission approved the hiring of Amanda Duckworth as an employee of the Wood County Day Report Center.

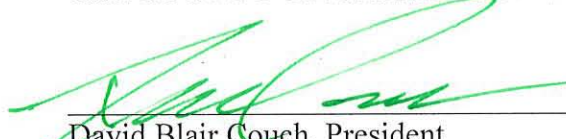
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1766, M/3672-A and Probate Orders

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 10:42 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled June 22, 2017.

Wood County Commission Meeting
Held June 22, 2017

Please Print

1.	STEPHEN SMITH
2.	CORNEL MARTIN / HELEN ANTONIO
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Wood County Commission Agenda

6/22/2017

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss Abandoned and Dilapidated property at 157 Larkmead Road, Parkersburg	Mike Deem, Compliance Officer
	Consider awarding bid for new phone system	
	Discuss potential copyright infringement claim	
	Announce vacancies on the Wood County Alternative Transportation Council	
	Announce vacancy on the Wood County Community Corrections Committee and consider nomination of Jeffrey Reed	
10:00 A.M.	Bid opening – Roofing project (328 Second Street property)	
	Consider Request to Hire of a Part-time Business Office Assistant – Melinda Joy - \$10.00/hr	
	Consider Request to Hire of a Part-time General Services Worker – Amada Duckworth - \$10.00/hr	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES
EXIST ON THE WOOD COUNTY COMMUNITY CORRECTIONS
BOARD. JEFFREY B. REED AND PAT LEFEBURE WERE PUT
IN NOMINATION.

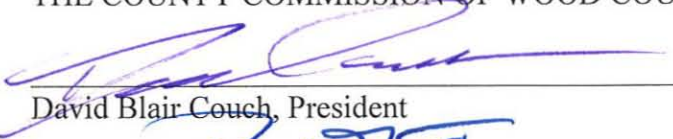
ORDER

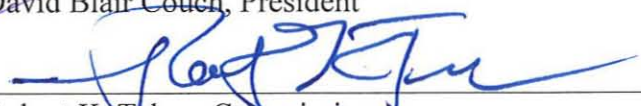
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that vacancies exist on the Wood County Community Corrections Board due to the resignation of Shawn Graham, Law Enforcement and Jason Wharton, Prosecuting Attorney. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

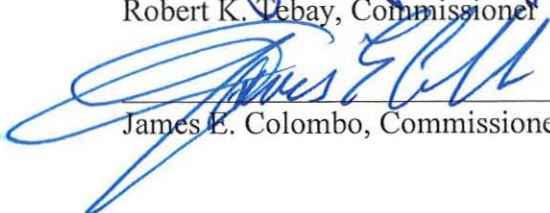
The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed Jeffrey B. Reed and Patrick Lefebure, Wood County Prosecuting Attorney in nomination.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/1774

Mark Rhodes
WOOD County 02:05:21 PM
Instrument No 8756522
Date Recorded 06/22/2017
Document Type CDD
Pages Recorded 1
Book-Page 73-273

JUNE 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER THAT
A HEARING FOR PROPERTY LOCATED AT 157
LARKMEAD ROAD, PARKERSBURG, WV BE
SCHEDULED FOR JULY 24, 2017

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby ORDER that a hearing for James Bonnett and Randy Mullins, owners of property located at 157 Larkmead Road, Parkersburg, West Virginia, be held July 24, 2017 at 10:00 A.M. in Room 205 of the Wood County Courthouse.

Upon recommendation of Mike Deem, Wood County Compliance Officer, said property was previously found to be in violation of The Abandoned and Dilapidated Building Ordinance for Wood County.

Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/3673-A

Mark Rhodes
WOOD County 02:07:14 PM
Instrument No 8756524
Date Recorded 06/22/2017
Document Type CDD
Pages Recorded 1
Book-Page 73-274

JUNE 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR A PHONE
SYSTEM

ORDER

On this date, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AWARD the bid for a new telephone system for Wood County. Such sealed bids were received for review on June 1, 2017. The bid was awarded to:


Frontier Communications
3140 Owl Creek Road
Morgantown, WV 25608
\$61,449.88

APPROVED:

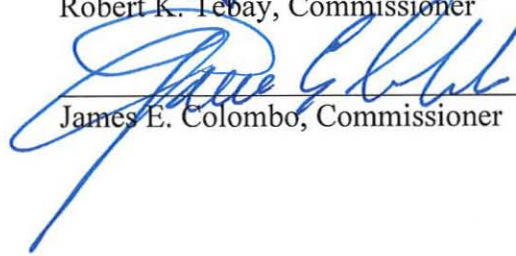
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3680

Mark Rhodes
WOOD County 02:59:42 PM
Instrument No 8756555
Date Recorded 06/22/2017
Document Type CCO
Pages Recorded 1
Book-Page 73-277

JUNE 22, 2017

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 22nd day of June, 2017 at 9:46 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator, Attorneys Evan Olds and Wendy Greve, and Wood County Prosecuting Attorney, Pat Lefebure.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:20 o'clock A.M.

APPROVED:

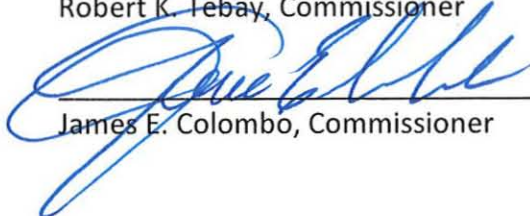
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3681

4
Mark Rhodes
WOOD COUNTY 02:57:14 PM
Instrument No 8756553
Date Recorded 06/22/2017
Document Type CDD
Pages Recorded 1
Book-Page 73-276

JUNE 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR A ROOF
REPLACEMENT PROJECT AT THE FORMER WOOD COUNTY
SHERIFF'S DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby
AUTHORIZE the opening of sealed bids for a replacement roof for the building located at 328 Second
Street. Sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and
Sentinel on June 6 and June 13, 2017. Sealed bids were received from the following:

1. Lee Reger Builds, Inc.
PO Box 1872
Shinnston, WV 26341
Bid price - \$117,142.00
Option 1 - \$20,900.00
2. Drakes Construction & Restoration
PO Box 1562
Parkersburg, WV 26102
Bid price - \$102,687.56

The County Commission of Wood County, upon a motion made by David Blair Couch,
seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby RECEIVE said
bids for review by the Wood County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3682

Mark Rhodes
WOOD County 02:09:30 PM
Instrument No 8756526
Date Recorded 06/22/2017
Document Type CDO
Pages Recorded 1
Book-Page 73-275

JUNE 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT
VACANCIES WILL EXIST ON THE WOOD COUNTY
ALTERNATIVE TRANSPORTATION SYSTEM COUNCIL.

ORDER

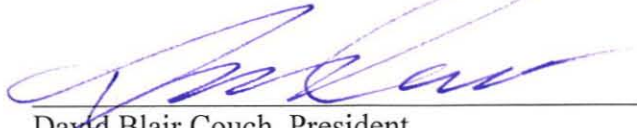
The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Stephen Gainer, did hereby announce that vacancies exist on the Wood County Alternative Transportation System Council due to terms expiring July 15, 2017.

Christina Lang	representing trail user community
Mark Abbott	representing trail user community
Doug Kreinik	representing the business community
Kim Kaplan	representing the business community
Wayne Dunn	representing private landowners
Brian Dunn	representing Wood County Parks
Jim Miracle	representing the Historical Community
Vacant	representing the City of Parkersburg
Vacant	representing the City of Parkersburg
Linda Kern	representing the City of Vienna
Vacant	representing the City of Vienna
Lloyd Roberts	representing the City of Williamstown
Shane King	representing the City of Williamstown
Stephen Simonton	representing the City of North Hills
William Summers	representing the City of North Hills
Vacant	representing WVU-P
Carol Jackson	representing Mid-Ohio Valley Regional Council
Tracy Higgins	representing Mid-Ohio Valley Regional Council
Dave Burris	representing the WV Dept. of Transportation
Paul Elliott	representing the WV State Parks

Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The terms will be for two (2) years and will expire July 15, 2019.

APPROVED:

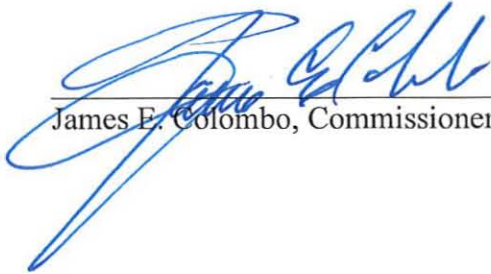
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1771

Mark Rhodes
WOOD County 03:01:39 PM
Instrument No 8756558
Date Recorded 06/22/2017
Document Type CDD
Pages Recorded 2
Book-Page 73-278

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Amber Dennison, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Humane Officer for the Humane Society of Parkersburg in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Amber Dennison

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
21 day of June, 2017.

[Signature]

County Commission of Wood County



Mark Rhodes
WOOD County 02:00:15 PM
Instrument No 8756517
Date Recorded 06/22/2017
Document Type CDD
Pages Recorded 1
Book-Page 73-271



P.O. Box 392, Parkersburg, WV 26102 304.422.5541 hsop.org

June 20, 2017

To Whom It May Concern:

On June 20, 2017, Amber Dennison is to be sworn in as a humane officer for Humane Society of Parkersburg.

Thank you,

Amber Dennison
Shelter Manager
Humane Society of Parkersburg

Mark Rhodes
WVDD County 02:03:39 PM
Instrument No 8756521
Date Recorded 06/22/2017
Document Type COO
Pages Recorded 1
Book-Page 73-272

ALMOST HOME