

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 2, 2017

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Jeff Sandy, Cabinet Secretary for the West Virginia Department of Military Affairs and Public Safety, met with the Commission to discuss his department. A handout is attached to these minutes and shall be made a part thereof.

At 10:35 A.M., the County Commission approved a variance for video lottery at the Walker Lounge, Inc. dba Hillbilly Inn. (Order M/3600)

At 10:36 A.M., James Viers from the American Legion met with the County Commission and requested funds for Boys State and American Legion Baseball. The County Commission agreed to review the request during their budget talks.

At 10:50 A.M., the County Commission met with Toni Tiano, Grant Consultant and Wood County Sheriff, Steve Stephens. They made a request to apply for a grant for a K-9 for the Sheriff's Department.

At 10:52 A.M., the County Commission approved the hiring of Amber Willis as a Correctional Officer in the Wood County Sheriff's Department.

The County Commission, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Lubeck Public Service District to due to the resignation of Roger Martin.
(Order A1730)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3600, A1730, **M/3601**

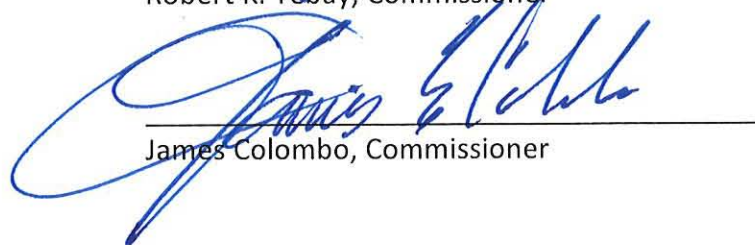
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:09 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tobay, Commissioner


James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled March 2, 2017.

Wood County Commission Meeting
Held March 2, 2017

Please Print

1.	DALE C. LUTHER
2.	Jeff SANDY
3.	Renee SANDY
4.	STEPHEN SMITH
5.	Steve Stephen
6.	Dan EQ, —
7.	JAMES VIERA
8.	Toni Tiano
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

3/2/2017

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss Video Lottery appeal – Hillbilly Inn (continued from 2/28/17)	Tonya Smith and Dustin Ellyson
	Update from the West Virginia Department of Military Affairs and Public Safety	Jeff Sandy, Cabinet Secretary
	Discuss K-9 Grant Application	Toni Tiano, Grant Consultant
	Consider Request to Hire Amber C. Willis as a Correctional Officer - \$24,000/yr	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



State of West Virginia
OFFICE OF THE SECRETARY
DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY
Building 1, Suite W-400
1900 Kanawha Blvd., East
Charleston, West Virginia 25305
Telephone: (304) 558-2930
Facsimile: (304) 558-6221

JIM JUSTICE
GOVERNOR

JEFF S. SANDY, CFE, CAMS
CABINET SECRETARY

THOMAS L. KIRK
DEPUTY SECRETARY

Op-Ed:

Military Affairs and Public Safety all-in on Justice's vision for West Virginia

By Secretary Jeff S. Sandy, CFE, CAMS

On Dec. 21, Governor Jim Justice announced that I would be his Cabinet Secretary for the state Department of Military Affairs and Public Safety. From that point on, I like other Cabinet members have been working every day to do what is right for West Virginia. I have personally devoted an average of 71 hours per week to respond to the governor's marching orders. Those orders are clear: with the state facing desperate times, its leaders needed to come forward and work together to make West Virginia proud.

I spent from Dec. 21 to Inauguration Day mapping out a plan to make Military Affairs and Public Safety more efficient. The chief of staff approved this proposed reorganization on Jan. 27.

Initially, these changes will reduce Military Affairs and Public Safety from 13 agencies to nine. My plan will unite Homeland Security State Administrative Agency, the Division of Homeland Security and Emergency Management, and the West Virginia Intelligence Fusion Center under a single West Virginia Homeland Security entity.

As a next step, a new Division of Corrections Operations will absorb the Regional Jail and Corrections Facility Authority and the divisions of Corrections and Juvenile Services. As this will require legislation, this major change will take additional time. So far, no delegate or senator I have spoken to has raised any concerns. Legislators have instead told me that these changes are long overdue.

I'm from Wood County. I know that it has hundreds of retirees, from teachers to corporate executives, who have purchased homes in Florida. They live there six months and one day to avoid West Virginia's state income tax. Most of these men and women love West Virginia, and moved to Florida strictly as a real estate investment and to avoid paying West Virginia personal income taxes.

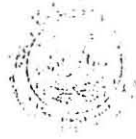
We have so much to offer in West Virginia. Our state should be seen as a place where people can work, live, and then retire income tax-free to enjoy West Virginia's beauty. This theory works in at least eight states: Florida; Nevada; New Hampshire; South Dakota; Tennessee; Texas; Washington; and Wyoming.

The governor has provided a long-range plan, not a short-term fix. Once it is implemented, imagine the growth as people relocate to West Virginia to live. These people will need all of life's basic living needs, from groceries to health care. That means that West Virginia must focus on quality roads, bridges, sewage treatment facilities, and education; on keeping the crime rate low; and on developing venues attractive to citizens from children to retirees.

We must look past a one-year budget, and instead focus on where we want to be in eight years.

###

STATE OF WEST VIRGINIA



WEST VIRGINIA REGIONAL JAIL AND CORRECTIONAL FACILITY AUTHORITY

Jim Justice
Governor

1325 Virginia Street, East
Charleston, WV 25301-3011
(304) 558-2110
FAX: (304) 558-2115

Jeff S. Sandy, CAMS, CFE
Cabinet Secretary

David Farmer
Executive Director

February 8th, 2017

Mr. David Farmer
WV Regional Jail Authority

Re: Cost Comparison – RJA Agency Contracts vs. WV Correctional Industries

Mr. Farmer,

Please find attached a cost comparison of items used daily in the WV Regional Jail Authority. These prices are based on Agency Contracts procured through our own purchasing department vs. prices obtained from West Virginia Correctional Industries. The numbers on the attachment are actual purchases made by the Regional Jail Authority from July 1st 2014 through June 30th 2015. There are 18 items on this list that is offered by WVCI. If the Regional Jail would have purchased these 18 items through WVCI it would have cost \$1,558,609.30. By purchasing these items through our own Agency Contracts the Regional Jail spent \$593,213.69 for a total savings of \$965,395.61. This is a cost savings of 61.94%.

The WV Regional Jail Authorities purchasing department utilizes the WV State Purchasing Departments State Wide Contracts, a list of those used by the Regional Jail Authority are listed below.

Can Liners, Trash – Calico
Computers & Monitors – HP
Copiers, Digital – Komax
Fasteners & Accssories – Grayson Industries
Finance – Master Lease Agreement – Banc of America
Fuel, Gasoline, Diesel – RT Rogers Oil, Harris Oil Company
Household Cleaning Supplies – Liberty Distributors
Industrial Supplies & Equipment – Grainger
IP Equipment – Alpha Technologies

Office Supplies – Office Depot
Paint & Supplies – Sherwin Williams
Record Management Services – Iron Mountain
Sanitary Paper Supplies – Liberty Distributors
Tires, New – Goodyear
Vehicles, Automotive – Fleet Management
WVARF – Vending Machines – WV Association of Rehab Facilities

Thanks,

Mickey

**WV Regional Jail Authority
Purchasing Cost Comparison
WVCI vs RJA Agency Contracts**

Item	Vendor	Quantity	Cost	FY 2015 Actual Purchases	Annual Cost	Cost Savings
Mattress	WVCI	1	\$113.00	4,158.00	\$469,854.00	\$299,376.0
	Bob Barker	1	\$41.00		\$170,478.00	
Pillow	WVCI	1	\$14.00	2,978.00	\$41,692.00	\$22,096.7
	Charm-Tex	1	\$6.58		\$19,595.24	
Pillow Case	WVCI	1	\$2.40	9,132.00	\$21,916.80	\$6,757.6
	Charm-Tex	1	\$1.66		\$15,159.12	
Flat Sheet	WVCI	12	\$87.72	3,531.00	\$309,739.32	\$207,199.0
	Bob Barker	12	\$29.04		\$102,540.24	
Blanket	WVCI	1	\$19.92	4,634.00	\$92,309.28	\$71,502.6
	Brooke Supply	1	\$4.49		\$20,806.66	
Orange Trousers	WVCI	1	\$9.50	12,371.00	\$117,524.50	\$55,669.5
	Acme	1	\$5.00		\$61,855.00	
Orange Shirts	WVCI	1	\$8.50	11,360.00	\$96,560.00	\$46,008.0
	Acme	1	\$4.45		\$50,552.00	
Crew Socks	WVCI	12	\$8.10	3,496.00	\$28,317.60	\$11,536.80
	Bob Barker	12	\$4.80		\$16,780.80	
Wash Cloth	WVCI	12	\$6.48	4,300.00	\$27,864.00	\$20,124.00
	Acme	12	\$1.80		\$7,740.00	
Bath Towel	WVCI	12	\$38.16	4,560.00	\$174,009.60	\$137,347.20
	Acme	12	\$8.04		\$36,662.40	
Wax	WVCI	1	\$123.00	205.00	\$25,215.00	\$9,052.80
	State Industrial	1	\$78.84		\$16,162.20	
Degreaser	WVCI	1	\$282.00	228.00	\$64,296.00	\$34,884.00
	State Industrial	1	\$129.00		\$29,412.00	
Toilet Bowl Cleaner	WVCI	1	\$238.00	91.00	\$21,658.00	\$14,560.00
	State Industrial	1	\$78.00		\$7,098.00	

WV Regional Jail Authority

Purchasing Cost Comparison

WVCI vs RJA Agency Contracts

Item	Vendor	Quantity	Cost	FY 2015 Actual Purchases	Annual Cost	Cost Savings
Glass Cleaner	WVCI	1	\$200.00	76.00	\$15,200.00	\$9,196.00
	State Industrial	1	\$79.00		\$6,004.00	
Hand Soap	WVCI	1	\$40.00	21.00	\$840.00	\$614.60
	Charm-Tex	1	\$10.73		\$225.33	
Spray Bottle	WVCI	1	\$1.90	1,153.00	\$2,190.70	\$1,153.00
	State Industrial	1	\$0.90		\$1,037.70	
Laundry Bag	WVCI	1	\$3.05	1,450.00	\$4,422.50	\$1,667.50
	Charm-Tex	1	\$1.90		\$2,755.00	
Personal Property Bag	WVCI	1	\$30.00	1,500.00	\$45,000.00	\$16,650.00
	Brooke Supply	1	\$18.90		\$28,350.00	
Total if Purchased through WVCI					\$1,558,609.30	
Total Cost by Using Agency Contracts					\$593,213.69	
Total Regional Jail Savings for 1 Year					\$965,395.61	

3:41 PM

02/28/17

WV Regional Jail and Correctional Facility
A/R Aging Summary
As of February 28, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Cabell County	2,171.25	293,842.50	281,924.75	277,099.75	1,981,386.25	2,836,424.50
Webster County	0.00	30,542.25	28,322.75	34,836.50	1,554,201.51	1,647,903.01
Corrections - Felony	9,352.40	1,586,460.00	3,172.00	0.00	1,254.50	1,600,238.90
Lincoln County	0.00	57,900.00	48,443.00	48,636.00	411,708.00	566,687.00
Berkeley County	0.00	307,014.75	0.00	0.00	0.00	307,014.75
Probation Violators	20,458.00	185,424.75	20,168.00	11,194.00	68,635.25	305,880.00
McDowell County	0.00	76,765.75	66,633.25	73,147.00	0.00	216,546.00
Wood County	0.00	215,967.00	0.00	0.00	0.00	215,967.00
Monroe County	0.00	5,934.75	4,921.50	0.00	185,246.25	196,102.50
Clay County	0.00	27,743.75	28,660.50	24,511.00	77,682.50	158,597.75
US Marshal/Northern	0.00	147,160.00	0.00	0.00	0.00	147,160.00
Mercer County	386.00	133,990.25	0.00	0.00	0.00	134,376.25
Fayette County	1,737.00	113,725.25	0.00	0.00	0.00	115,462.25
Marshall County	0.00	52,640.75	44,824.25	-868.50	7,816.50	104,413.00
Logan County	0.00	0.00	965.00	0.00	97,368.50	98,333.50
Braxton County	0.00	52,166.35	46,609.50	0.00	-7,638.90	91,136.95
Mingo County	0.00	45,741.00	44,197.00	0.00	-289.50	89,648.50
Barbour County	0.00	44,052.25	44,969.00	0.25	0.00	89,021.50
Greenbrier County	1,399.25	39,661.50	38,889.50	0.00	530.75	80,481.00
Wyoming County	0.00	68,177.25	0.00	0.00	0.00	68,177.25
Hampshire County	0.00	59,588.75	0.00	0.00	0.00	59,588.75
Hardy County	0.00	50,855.50	0.00	0.00	0.00	50,855.50
Federal Bureau of Prisons	0.00	28,470.00	0.00	195.00	6,045.00	34,710.00
Gilmer County	0.00	28,322.75	0.00	0.00	0.00	28,322.75
City of Charleston	0.00	4,149.50	3,039.75	0.00	-96.50	7,092.75
Pocahontas County	4,680.25	0.00	0.00	0.00	0.00	4,680.25
Wirt County	0.00	3,474.00	0.00	820.25	0.00	4,294.25
Monongalia County	5,548.75	-1,399.25	0.00	0.00	0.00	4,149.50
Ritchie County	0.00	0.00	2,315.85	0.00	1,302.75	3,618.60
Harrison County	6,417.25	2,943.25	-5,934.75	0.00	0.00	3,425.75
City of Huntington	0.00	1,833.50	1,881.75	0.00	-820.25	2,895.00
City of So. Charleston	0.00	2,846.75	0.00	0.00	0.00	2,846.75
Marion County	0.00	0.00	0.00	0.00	2,364.25	2,364.25
Calhoun County	1,399.25	0.00	0.00	0.00	0.00	1,399.25
City of Nitro	0.00	0.00	627.25	0.00	0.00	627.25
City of Oak Hill	0.00	0.00	579.00	0.00	0.00	579.00
City of Kenova	0.00	241.25	48.25	0.00	0.00	289.50
US Army	0.00	0.00	224.00	0.00	0.00	224.00
Town of Fort Gay	0.00	144.75	0.00	0.00	0.50	145.25
Jefferson County	96.50	0.00	0.00	0.00	0.00	96.50
Parole Violators	0.00	0.00	0.00	96.50	0.00	96.50
City of Wheeling	0.00	0.00	0.00	0.00	48.25	48.25
Jackson County	0.00	0.00	0.50	0.00	0.00	0.50
United States Group Seven	0.00	0.00	0.00	0.00	0.00	0.00
North Atlantic Extr	0.00	0.00	0.00	0.00	0.00	0.00
K T Recovery	0.00	0.00	0.00	0.00	0.00	0.00
Town of Alderson	0.00	0.00	-48.25	0.00	0.00	-48.25

3:41 PM

02/28/17

WV Regional Jail and Correctional Facility
A/R Aging Summary
As of February 28, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Texas Prisoner Transportation Division	0.00	-96.50	0.00	0.00	-0.25	-96.75
Boone County	0.00	0.00	0.00	0.00	-144.75	-144.75
Prisoner Transport Security	0.00	434.25	-0.50	0.00	-583.00	-149.25
Tyler County	0.00	-289.50	0.00	0.00	0.00	-289.50
Summers County	0.00	-386.00	0.00	0.00	0.00	-386.00
U.S. Prisoner Transport	0.00	0.00	0.00	0.00	-1,119.50	-1,119.50
Randolph County	-530.75	0.00	0.00	0.00	-1,013.25	-1,544.00
Town of Wayne	0.00	48.25	0.00	0.00	-1,592.25	-1,544.00
Kanawha County	0.00	-1,399.25	0.00	0.00	-965.00	-2,364.25
Tucker County	0.00	0.00	-6,899.75	0.00	0.00	-6,899.75
Upshur County	1,833.50	-11,580.00	0.00	0.00	0.00	-9,746.50
Raleigh County	4,825.00	-28,950.00	0.00	0.00	0.00	-24,125.00
TOTAL	59,773.65	3,624,162.10	698,533.10	469,667.75	4,381,327.61	9,233,464.21

MARCH 2, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A
VACANCY EXISTS ON THE LUBECK PUBLIC SERVICE
DISTRICT.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, announced that a vacancy exists on the Lubeck Public Service District. Said vacancy is due to the receipt of Roger Martin's resignation. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The unexpired term will expire December 31, 2019.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/1730

Mark Rhodes
WOOD County 09:10:53 AM
Instrument No 8740483
Date Recorded 03/02/2017
Document Type CDD
Pages Recorded 1
Book-Page 72-657

MARCH 2, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
VARIANCE TO BE ISSUED FOR A LIMITED VIDEO LOTTERY
LICENSE AT THE HILLBILLY INN.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and passed with David Blair Couch voting in the negative, did hereby AUTHORIZE a variance to be granted for Walker Lounge, Inc. dba Hillbilly Inn.

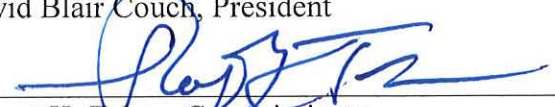
A copy of the Application for said license is attached to this Order and should be made a part thereof.

APPROVED:

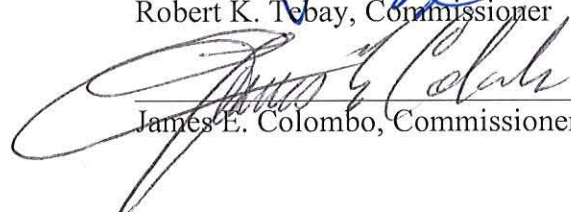
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3600

APPLICATION FOR LOCATING VIDEO LOTTERY ESTABLISHMENTS
WOOD COUNTY, WEST VIRGINIA

Name of Applicant: Dustin C. Ellyson
Address of Applicant: P.O. Box 237
Location of Establishment: 9140 Staunton Tpk. Walker WV
Name of Establishment: Walker Lounge Inn Inc dba Hillbilly Inn
Contact Person: Dustin Ellyson Title: Owner
Business Phone: none Home Phone: 304-588-3963
Does this establishment currently have a Video Lottery License? Yes _____ No X
Federal ID No. 55-0785030 WV Liquor License No. 54-A-212-006578
Site Plan Prepared by: _____
Address of Plan Preparer: _____

This application shall include, without limitation, a copy of the site plan of the Premises and the existing or proposed Improvement or Improvements, together with a letter describing the proposed Video Lottery Establishment.

SITE PLAN

The site plan shall be drawn to a scale of one-inch (1") equals fifty feet or larger and shall include the following data:

- (a) Name and address of the individual who prepared the site plan; the date of preparation, north point, and scale; a metes and bounds description of the site; tax district, map and parcel number, and the names and addresses of the Applicant and the Responsible Person; and
- (b) Existing and proposed contours of the Premises; and;
- (c) Certification by a land surveyor or engineer that the dimensions and bearings on the site plan are accurately delineated and location of all easements and right-of-ways with respect to the Premises; and

- (d) Number and type of proposed Improvements on the Premises along with gross floor area of each Improvement on the Premises; and
- (e) Location, shape, exterior dimensions, and number of stories of each Improvement on the Premises; and;
- (f) Location, grade, and dimensions of paved surfaces of the Premises, and of all streets, alleys, roads and highways abutting the premises; and
- (g) Complete traffic circulation and parking plan; and
- (h) Location of landscaped areas – fences, walls and other screening with respect to premises; and
- (i) Signage plan; and
- (j) Sediment and Erosion Control Plan; and
- (k) Drainage plan for the Premises prepared by a registered professional engineer licensed to practice in the State of West Virginia; and
- (l) Certification of distances from adjacent properties.

There is an application fee of \$100.00.

Signature of Applicant: _____

Date signed: _____

Approved: _____

Denied: _____

Signature of Planning Official: _____

Date: _____

Mark Rhodes
WOOD County 09:13:10 AM
Instrument No 8740485
Date Recorded 03/02/2017
Document type CCO
Pages Recorded 3
Book-Page 2017-45

MARCH 2, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A
GRANT APPLICATION FOR A CANINE DRUG UNIT

ORDER

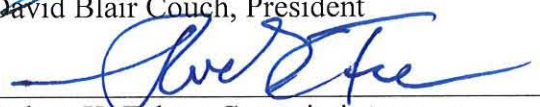
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Application for a Canine Drug Unit for the Wood County Sheriff's Department. Said grant application is with the McDonough Foundation.

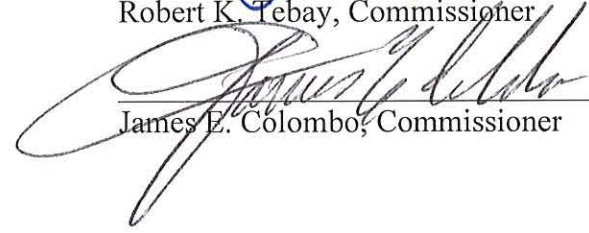
A copy of said Application is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3601

Drug Dog

2017 Grant

Wood County Commission

Mr. David Blair Couch
One Court Square
Parkersburg, WV 26101

O: 304-481-6409

Ms. Toni Tiano

One Court Square
Parkersburg, WV 26101

tonitiano@woodcountywv.com
O: 304-481-6409

Application Form

INSTRUCTIONS

Please read our [Frequently Asked Questions](#) document to familiarize yourself with how the online application system works. If you have any additional questions about using the online application form, contact Katrina Valentine, Corporate Secretary at (304) 424-6280 or katrina@mcdonoughfoundation.org

*Please note the character limit for each question. **This is a limit, not a requirement.** Characters include all letters, punctuation marks and spaces.*

ORGANIZATION INFORMATION

Organization Name*

Do not enter your fiscal agent's name. If you have a fiscal agent, enter that information below.

Drug Dog

Description of the applicant organization and its activities*

The Wood County Commission is comprised of three elected officials which oversees the operations of the County government including all purchasing and budgeting, correspondence with state and federal government, and hearings for Wood County residents. In addition, they oversee all grants submitted by various Wood County government agencies. The County Commission has the custody of all deeds and other papers presented for record in the County. They also have the jurisdiction in all matters of probate, the appointment and qualification of personal representatives, and the settlement of their accounts. They shall also have the superintendence and administration of the establishment and regulation of roads, streets, and the like and the naming of each to assure nonduplication. They shall in all cases of contest, judge the election, qualification and returns. The Commission will also adhere to and oversee any additional duties that may be properly assigned to them by the West Virginia Legislature.

Organization Mission Statement*

The Wood County Commission works to pursue the common good for its citizens by being a responsive and accountable county government and by building a better community through quality services. The Commission will be a results-oriented organization characterized by accountable, professional, and innovative leadership focused on excellent service.

Amount of the grant request*

\$10,500.00

Total Project Cost*

\$21,000.00

Annual Organization Budget*

\$21,103,749.00

Primary Type of Grant Request*

Please select the main type of support you are seeking
project/program specific

If applicable, secondary type of grant request

If applicable, please select the secondary type of support you are seeking

Area served (select county/counties)*

Wood Co. WV

Brief statement of the need or problem to be addressed by the organization/project*

According to Wood County Sheriff Steve Stephens, the drug epidemic problem in Wood County is getting out of control. As of the first week of February, 100 ambulances were toned out to respond to reported overdoses. Rick Woodyard, Wood County 911 Director, stated they have been averaging around 3 overdoses calls per day with one of the latest incidents being a two year old who got ahold of someone's drugs in his house and overdosed. Wood County Coroner Mike St. Clair reported there have been eight fatal overdoses thus far in Wood County in 2017. These deaths were the ones that could not be saved with Narcan. Wood County Sheriff Department currently has no drug dogs on duty and have to rely on other local agencies for the use of their dogs. These drug canine/patrol dogs for the Wood County Sheriff Department will be a step to help the Department with this drug epidemic in the County.

Description of the project or program for which a grant is requested*

This project is proposing to purchase one - and eventually two - drug canine/patrol dogs. These dogs will be used for educational purposes as well as for enforcement efforts. The dogs will be brought into local schools/child care facilities from day cares to middle schools to high schools and to colleges. They will also be used at various community events and presentations. In addition to the public relations aspects, the dogs will also be used to attack the drug epidemic that is occurring in Wood County. They will aggressively search drug houses to assist law enforcement officers in finding where drugs may be hidden in the house. They will also be used on traffic stops when drugs are suspected. This will help to deter drugs from making it onto the streets and endangering the residents of Wood County. While it will indirectly benefit all Wood County residents, it will especially be helpful to teens and young adults who are using drugs whether it to be on a regular basis or on an experimental basis.

The methodology to be used to accomplish the task*

Once funds are approved, the Wood County Sheriff Department will purchase a dog that has been breed and trained for this type of activity. A deputy from within the Wood County Sheriff Department will be assigned as the dog's handler and will attend several weeks of training with the dog. The handler will also become nationally certified as well as certified in the State of Ohio. West Virginia does not have a certification process but by becoming nationally certified, the handler will be certified in the State. It is anticipated the dog and the handler will be trained and certified by mid-May 2017 at which time the dog and the handler will be out on the streets doing their duties of drug canines and patrol dog.

Primary target population served*

crime/abuse victims

Secondary target population served

Approximate number of people served*

5,000

Proposed method for evaluating the success of the project or program*

This project will be evaluated by the number of drug apprehensions and the quantity of drugs seized.

How will the project or program be financed after the grant period*

This project will become part of the operational budget of the Wood County Sheriff Department. The Department will be responsible for annual expenses for this project.

List of committed and requested financial support from other sources for this project*

An article has been placed in the local newspaper explaining the drug canine/patrol dog project and also solicited local donations from area businesses and individuals. Thus far, a couple thousand dollars has been received.

Project Collaboration*

What are the organization's most significant interactions with other organizations and efforts? For project requests, address this question with respect to that project only. (*e.g. who are the other partners, what is your past experience collaborating with this organization, what are their roles in this project, and what is their expertise, etc?*)

This project will collaborate with other local law enforcement agencies within Wood County as well as those in neighboring counties. This canine dog will be available to assist other law enforcement agencies if scheduling permits.

What other agencies or projects are doing similar work and how are you different?*

The Cities of Parkersburg and Vienna have canine units for drug interdictions. While they have assisted the Wood County Sheriff Department with drug cases, their canine units mainly focus on their jurisdictional boundaries. The addition of this drug canine unit for the Wood County Sheriff Department will intensify the drug efforts undertaken in Wood County.

ADDITIONAL INFO

Please use this space to attach any additional information you think will be useful to evaluate your grant application

FISCAL AGENT ORGANIZATION

A **fiscal agent** is an established IRS 501(c)(3) tax-exempt organization that agrees to accept donations on behalf of a group that does not have IRS tax exemption.

Fiscal Agent Organization Name

Wood County Commission

Fiscal Agent EIN/Tax Identification Number

556000417

Fiscal Agent Mailing Address

One Court Square, Parkersburg, WV 26101

Fiscal Agent Contact Name/Title

Mark Rhodes, Wood County Clerk

Fiscal Agent Phone Number

304-488-7900

Fiscal Agent Email Address

mrhodes@woodcountywv.com

REQUIRED ATTACHMENTS

Supporting Documentation

The following documents are **REQUIRED** for all requests

To upload a document, click the '*Upload a File*' button to find the correct document on your computer. After you have selected the document, click '*Open*' to upload the document into the online system and then click '*Save Application*' at the bottom of the application page to ensure your document is successfully uploaded.

Copy of the organization's operating budget*

Wood County 2016-17 Budget.pdf

Copy of the project budget (if applicable)

Proof of tax exempt status under the appropriate provisions of the U.S. Internal Revenue Code*

Copy of your 501(c)3 letter from the IRS

Wood County 501c.3.docx

Statement of Activities (Income Statement)*

Internally prepared income statement or profit & loss showing revenue & expense for **CURRENT FISCAL YEAR**

Wood County 2016 Financial Statements, Profit and Loss, Balance Sheet.pdf

Statement of Financial Position (Balance Sheet)*

Internally prepared balance sheet showing assets & liabilities **CURRENT (most recent)**

Wood County 2016 Financial Statements, Profit and Loss, Balance Sheet.pdf

Financial Statement*

Audit or financial statements (income statement or profit & loss **AND** balance sheet) for the **LAST FISCAL YEAR**

Wood County 2016 Financial Statements, Profit and Loss, Balance Sheet.pdf

Copy of the most recent 990 tax return*

Wood County 990.docx

Names and titles of officers and board members*

Copy & paste or upload the names and titles of officers and board members

David Blair Couch, Wood County Commission President
Robert K. Tebay, Wood County Commissioner
Jimmy Colombo, Wood County Commissioner

File Attachment Summary

Applicant File Uploads

- Wood County 2016-17 Budget.pdf
- Wood County 501c.3.docx
- Wood County 2016 Financial Statements, Profit and Loss, Balance Sheet.pdf
- Wood County 2016 Financial Statements, Profit and Loss, Balance Sheet.pdf
- Wood County 2016 Financial Statements, Profit and Loss, Balance Sheet.pdf
- Wood County 990.docx

WOOD COUNTY, WEST VIRGINIA
LEVY PAGE
REGULAR CURRENT EXPENSE LEVY
2016 - 2017

Current Year	Column E		Taxes Levied
	Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/\$100	
Class I			
Personal Property	\$ _____	13.14	\$ _____
Public Utility	_____		_____
Total Class I	\$ _____		\$ _____
Class II			
Real Estate	\$ 1,793,869,580	26.28	\$ 4,714,289
Personal Property	7,144,426		18,776
Total Class II	\$ 1,801,014,006		\$ 4,733,065
Class III			
Real Estate	\$ 249,193,440	52.56	\$ 1,309,761
Personal Property	468,863,227		2,464,345
Public Utility	104,700,050		550,303
Total Class III	\$ 822,756,717		\$ 4,324,409
Class IV			
Real Estate	\$ 433,279,660	52.56	\$ 2,277,318
Personal Property	288,770,972		1,517,780
Public Utility	78,491,127		412,549
Total Class IV	\$ 800,541,759		\$ 4,207,647
Total Value & Projected Revenue	\$ 3,424,312,482		\$ 13,265,122
Less Delinquencies, Exonerations & Uncollectable Taxes		7.00%	928,559
Less Tax Discounts		2.00%	246,731
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)		6,955
Total Projected Property Tax Collection		12,082,877
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		2.00%	241,658
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes (Transfer amount to Worksheet GCRev - Account No. 301-01)			\$ 11,841,219

**WOOD COUNTY, WEST VIRGINIA
ALLOWANCE FOR TAX INCREMENT FINANCING
REGULAR CURRENT EXPENSE LEVY
2016 - 2017**

Current Year	Column C Roll Back Value Form	Levy Rate/\$100	Taxes Levied
Class I			
Personal Property	\$ _____	13.14	\$ _____
Public Utility	\$ _____		\$ _____
Total Class I	\$ _____		\$ _____
Class II			
Real Estate	\$ _____	26.28	\$ _____
Personal Property	\$ _____		\$ _____
Total Class II	\$ _____		\$ _____
Class III			
Real Estate	\$ _____	52.56	\$ _____
Personal Property	\$ _____		\$ _____
Public Utility	\$ _____		\$ _____
Total Class III	\$ _____		\$ _____
Class IV			
Real Estate	\$ 1,451,940	52.56	\$ 7,631
Personal Property	\$ _____		\$ _____
Public Utility	\$ _____		\$ _____
Total Class IV	\$ 1,451,940		\$ 7,631
Total Value & Projected Revenue	\$ 1,451,940	(Gross)	\$ 7,631
Less Delinquencies, Exonerations & Uncollectable Taxes		7.00%	534
Less Tax Discounts		2.00%	142

Allowance For Tax Increment Financing
(Use this amount above for Tax Increment Financing)

6,955

Mark Rhodes
 WOOD County 09:15:42 AM
 Instrument No 8740486
 Date Recorded 03/02/2017
 Document Type CDD
 Pages Recorded 10
 Book-Page 72-658