IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD THURSDAY, MARCH 13, 2017

PRESENT: DAVID BLAIR COUCH, PRESIDENT

ROBERT K. TEBAY, COMMISSIONER JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of March 2 and 6, 2017.

Casey McKnight took his Oath of Office as an employee for the Wood County Maintenance Department.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Patrick LeFebrure, Prosecuting Attorney presented his 2017/2018 fiscal year budget to the Commission.

At 9:51 A.M., Mark Rhodes, County Clerk presented his budget for the 2017/2018 fiscal year.

At 10:07 A.M., the County Commission met with JE-911 Director, Rick Woodyard, to discuss his budget for the 2017/2018 fiscal year.

At 10:27 A.M., Casey McKnight took his Oath of Office as an employee for the Wood County Maintenance Department.

At 10:38 A.M., Carole Jones, Circuit Clerk, met with the Commission to discuss her 2017/2018 fiscal year budget.

At 10:51 A.M., the County Commission met with Chris Whitaker, Wood County Information

Technology Systems Director, to discuss his office for the upcoming fiscal year.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3606, M/3607, M/3608, A/1732

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:32 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled March 13, 2017.

Wood County Commission Meeting Held March 13, 2017

Please Print

1. RICK WOODYNES
2. Not lotte
3. STOPHEN SONTH 4. Casey McKnight 5. Phyllis Smith WTAP 6. Carole Jones 7. Christian William
4. Casey McKnight
5. Phyllis Smith WTAP
6. Carole Jones
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Wood County Commission Agenda

3/13/2017 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 A.M.	Discuss Prosecuting Attorney's budget	Pat Lefebure
9:45 A.M.	Discuss County Clerk's budget	Mark Rhodes
10:00 A.M.	Discuss E-911 Budget	Rick Woodyard
10:30 A.M.	Discuss Maintenance Department budget	Melvin Swiger
10:45 A.M.	Discuss Circuit Clerk's budget	Carole Jones
	Work on budget	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH13, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F17-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo, seconded by Jimmy Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F17-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of February, 2017. The Request for Reimbursement Form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3606

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-250	9	Fax: (304) 926	-3880		
REQUES	ST FOR REIMBUR	SEMENT			
(For GHSP Use Only)	Grantee:	ood County Cor			
	Address: 0	One Court Square,			
		Parkersburg, WV			
	P. O. Number	MV17			
	Grant Number: FEIN Number:	F17-HS			
FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures					
For the period of: 2/1/17 - 2/28/17					
PROJECT CASH EXPENDITURES	Account	Number	Amount		
			\$0.00		
		TOTAL	¢0.00		
		TOTAL	\$0.00		
BY: David Blair Couch (Typed Name Ar (Authorized Official or Grant F	n, President	3/13/ (Signature)	2017 (Date)		
			27-37-27 (477-		
GOVERNOR'S HIGH	WAY SAFETY PR	ROGRAM USE C	ONLY		
ADM	IINISTRATIVE APPR	OVAL			
	"-				
This request is approved for the amount of:		(Approved)	(Date)		
Pursuant to the authority vested in r	me, I certify that this reque	est is correct and proper	for payment.		
(Date)	4	(Director)			
	ng/Accounts Payable				
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Thistrument No 874049

Date Recorded 03/13/

MARCH 13, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F17-HS-03-DOHWZ. SAID REOUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F17-HS-03-DOHWZ. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of February, 2017. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3607

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-250	שני	rax: (304) 926	-3000
REQUES	ST FOR REIMBU	RSEMENT	
(For GHSP Use Only)	Sub- Grantee: Address:	Nood County Co One Court Square, Parkersburg, W\	Suite 203
	P. O. Number		DOHWZ
ū.	Grant Number:	10.70000 (C. 20.100000)	B-DOHWZ
	FEIN Number:	556 00	k jegg is transmissions
		equested to cover ex	
	For the period of:		2/28/17
PROJECT CASH EXPENDITURES	Accoun	t Number	Amount
			\$0.00
		TOTAL	\$0.00
BY: David Blair Couch (Typed Name Ar (Authorized Official or Grant F	n, President	1111	(Date)
GOVERNOR'S HIGH	TOWNS COMMON TO THE RESERVE OF THE R	A AM	DNLY
ADM	INISTRATIVE APP	ROVAL	
This request is approved for the amount of:		(Approved)	
		2.1.4	(Data)
Pursuant to the authority vested in r	ne, I certify that this req	uest is correct and proper	(Date)
		additio derreat and proper	832 850
(Date)		(Director)	992 350
0.000,000,000	- ng/Accounts Paval	(Director)	992 350
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DATE OF THE PARTY	- ng/Accounts Payal	(Director)	992 350

MARCH 13, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F17-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F17-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of February, 2017. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3608

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-256	9 Fax: (304)	926-3880
REQUES	ST FOR REIMBURSEMENT	
(For GHSP Use Only)	Sub- Grantee: Wood County 0	
	Address: One Court Squa	
	Parkersburg,	
		/1703408
		HS-03-408
e .	FEIN Number: 550 Funds are hereby requested to cover	6 000 417
		17 - 2/28/17
	To the period of.	II LIZOI II
PROJECT CASH EXPENDITURES	Account Number	Amount
		\$0.00
	100	
	TOT	AL \$0.00
BY: David Blair Couch (Typed Name A	n, President 3/	/13/2017 (Date)
(Authorized Official or Grant F	financial Officer Only)	
GOVERNOR'S HIGH	HWAY SAFETY PROGRAM US	E ONLY
ADN	IINISTRATIVE APPROVAL	
This request is approved for the amount of:	(Approved)	(Date)
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Pursuant to the authority vested in	me, I certify that this request is correct and pr	орег тог рауттепт.
(Date)	(Direct	or)
Purchasi	ng/Accounts Payable Use Only	
		Pages Faces

MARCH 13, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED TWO VACANCIES ON THE WOOD COUNTY ALTERNATIVE TRANSPORTATION SYSTEM COUNCIL.

ORDER

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, announced two vacancies exist on the Wood County Alternative Transportation System Council. Said vacancies are due to the resignation of Scott Elliott, City of Parkersburg and J.B. Skidmore, WVU-P. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The terms are unexpired terms that will expire July 15, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Bavid Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/1732

Date Recorded 1
Pages Recorded 1
Pages Recorded 1

COUNTY OF WOOD TO -WIT:

I, Casey McKnight, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the <u>Wood County Maintenance</u> in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this

<u>13th</u> day of <u>March</u>, 2017.

County Commission of Wood County

Check No 162679	Vendor Id ACTOR	Vendor Name THE ACTORS GUILD OF PARKERSBURG	Type REGULAR	Check Date 03/07/2017	Check Amou 348.95	nt Rec
162680	ARTSBRIDG	ARTSBRIDGE	REGULAR	03/07/2017	697.91	
162681	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	03/07/2017	261.72	
162682	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	03/07/2017	174.48	
162683	BROWN W	WILLIAM M BROWN	REGULAR	03/07/2017	700.00	
162684	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	03/07/2017	318.29	
162685	CRMALCOM	CR MALCOM & ASSOCIATES	REGULAR	03/07/2017	314.40	
162686	CRUM G	GWEN CRUM	REGULAR	03/07/2017	135.89	7.00
162687	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	03/07/2017	26.00	
162688	DOMINIONH	DOMINION HOPE	REGULAR	03/07/2017	2,156.92	
162689	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/07/2017	8,076.64	
	GLACIER	GLACIER MOUNTAIN	REGULAR	03/07/2017	6.50	
162691	HARLOW S	BOTTLED WATER STACY HARLOW	REGULAR	03/07/2017	50.05	
162692	HARRY TEARE	HARRY TEARE	REGULAR	03/07/2017	150.00	
	HEAVENLY HAM	THE HONEY BAKED HAM	REGULAR	03/07/2017	87.71	
162694	JCSD	COMPANY JACKSON COUNTY SHERIFF'S	REGULAR	03/07/2017	170,25	
	JOHNSTONE	DEPT JOHNSTONE SUPPLY	REGULAR	03/07/2017	108.56	
162696	JULIA-ANN	JULIA-ANN SQUARE HISTORIC	REGULAR	03/07/2017	348.95	*
162697	LAMP	DISTRICT LAMP PESTPROOF	REGULAR	03/07/2017	140.00	
162698	LOWES	LOWE'S COMPANIES, INC.	REGULAR	03/07/2017	1,016.36	
162699	MABC	MID-ATLANTIC BUSINESS	REGULAR	03/07/2017	881.60	
162700	MARKSR	COMMUNICATIONS REBECCA MARKS	REGULAR	03/07/2017	56.78	A
162701	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/07/2017	3,761.65	
162702	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/07/2017	7,948.47	OYO
162703	ODEPOT	OFFICE DEPOT	REGULAR	03/07/2017	143.20	WAY

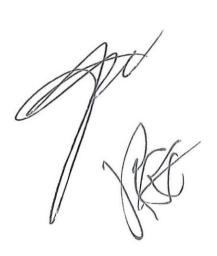
Check No 162704		Vendor Name OIL AND GAS MUSEUM	Type REGULAR	Check Date 03/07/2017	Check Amount 523.43	Rec
162705	P-ART	PARKERSBURG ART CENTER	REGULAR	03/07/2017	523.43	
162706	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	03/07/2017	872.39	
:162707	P-WCVCB	GREATER PARKERSBURG CONVENTION & VISITORS	REGULAR	03/07/2017	17,447.74	
162708	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	03/07/2017	996.87	
162709	PARKSHARD	PARKS HARDWARE & SUPPLY	REGULAR	03/07/2017	176.88	
162710	PCM-G	PCMG	REGULAR	03/07/2017	175.74	
162711	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	03/07/2017	174.48	
162712	PROFOUND	PROFOUND LOGIC SOFTWARE INC	REGULAR	03/07/2017	734.40	
162713	PSHS	PARKERSBURG SOUTH HIGH SCHOOL	REGULAR	03/07/2017	1,500.00	
162714	RAVENSWOO	RAVENSWOOD POLICE DEPARTMENT	REGULAR	03/07/2017	1,157.26	
162715	RICOH	RICOH USA INC	REGULAR	03/07/2017	237.56	
162716	SMITH JODI	JODI SMITH	REGULAR	03/07/2017	51.90	
162717	SMOOT	SMOOT THEATER	REGULAR	03/07/2017	1,011.97	
162718	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	03/07/2017	749.63	
	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	03/07/2017	84.39	
	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	03/07/2017	14.88	
162721	VALLEY SU	VALLEY SUPPLY COMPANY	REGULAR	03/07/2017	368.42	
162722	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	03/07/2017	383.85	1
162723	WINANS	WINANS SERVICES	REGULAR	03/07/2017	43.80	MI
162724	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	03/07/2017	174.48	/
162725	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	03/07/2017	6,281.18	Me
	WV ASSOC C	WV ASSOCIATION OF CIRCUIT CLERKS	REGULAR	03/07/2017	100.00	M
	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	03/07/2017	1,308.58	0 11
162728	WVU BOWLING	WVU BOWLING CLUB	REGULAR	03/07/2017	1,500.00	

Check No Vendor Id	Vendor Nam	re Type	Check Date	Check Amount	Rec
	9	GENERAL FUND Bank	Id 101 Totals	64,674.54	
			Report Totals	64,674.54	2

MA

Check No 6765	Vendor Id DIRECTV	Vendor Name DIRECTV	Type REGULAR	Check Date 03/07/2017	Check Amount 7.42	Rec
6766	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/07/2017	326.58	
6767	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	03/07/2017	149,563.37	
6768	LOWES	LOWE'S COMPANIES, INC.	REGULAR	03/07/2017	72.14	
6769	PUREWATER	PURE WATER PARTNERS	REGULAR	03/07/2017	58.00	
6770	SHIRT	SHIRT FACTORY	REGULAR	03/07/2017	65.98	
6771	SUDDENLINKD	SUDDENLINK	REGULAR	03/07/2017	252.20	
2:		E-911	FUND Bank Id	107 Totals	150,345.69	*
Report Totals 150					150,345.69	

Check No 6515	Vendor Id ENGLEFIELD	Vendor Name ENGLEFIELD OIL COMPANY	Type REGULAR	Check Date 03/07/2017	Check Amount 164.78	Rec
6516	MONPOWER	MON POWER	REGULAR	03/07/2017	941.92	
6517	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	03/07/2017	125.89	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals 1,232.59						
	Report Totals 1,232.59					



Check No Vendor Id 5301 MOVDRC	Vendor Name MID-OHIO VALLEY DAY REPORT CENTER	Type REGULAR	Check Date 03/07/2017	Check Amount 22,50	Rec
	TEEN DRUG	COURT Bank I	d 177 Totals	22.50	
		R	enort Totals	22.50	

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Check No 1553	Vendor Id MARSHALLB	Vendor Name BRENDA MARSHALL	Type REGULAR	Check Date 03/07/2017	Check Amount 76,50	Rec
1554	WATERS R	ROBIN WATERS	REGULAR	03/07/2017	76.50	
MAGISTRATE COURT Bank Id 105 Totals 153.00						
•			Re	port Totals	153.00	

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Check No 2223	Vendor Id DENTAL	Vendor Name RENAISSANCE	Type VOID	Check Date 03/06/2017	Check Amount (989-12)	Rec X
2237	DENTAL	RENAISSANCE	REGULAR	03/06/2017	2,048.47	
2238	DENTAL	RENAISSANCE	REGULAR	03/06/2017	949.44	
		PAYROLL FUND Bank Id 101 Totals			2,058.79	
	Report Totals				2,058.79	