

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF SPECIAL MEETING HELD  
MONDAY, MAY 22, 2017

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
JAMES COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in Special Session. They signed purchase orders, invoices and other correspondence.

Commissioner Tebay was attending County Commissioners Association meeting.

Mark Rhodes and Jason Matthews took their oaths of office for the Wood County Commission on Crime, Delinquency and Correction.

Terry Moore took his oath of office for the Wood County Local Emergency Planning Committee.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission discussed and considered possible revisions of the employee health insurance and dental policies. The Commission authorized revisions to said policies. (Order M/3667)

At 9:41 A.M., the County Commission approved to increase the property transfer tax by 55 cents as approved by the legislature. (Order M/3668)

At 9:48 A.M., the County Commission discussed the nomination of two individuals to the Wood County Fire Board and asked the County Administrator to contact Kim Marshall,

President of the Fire Board, to obtain his input. Wood County Fire Clerk, Darrin Nutter, met with the County Commission to request he get paid retroactive to February 1, 2017. Commissioner Couch stated he will contact Kim Marshall to see if he can get a letter from him stated that the Fire Board has approved this request.

At 9:56 A.M., the County Commission, upon a motion duly made, seconded and passed, appointed Chief Mike Pifer, Sheriff Steve Stephens, Beniah Depue, Charlie Meyers, Jack Horton and Lew Peck to the Wood County E-9-1-1 Advisory Board. (Order A/1750)



**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/3664, M/3667, M/3668 and A/1750

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 10:14 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President  
Robert K. Tebay, Commissioner  
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled May 22, 2017.

Wood County Commission Meeting  
Held May 22, 2017

**Please Print**

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Wood County Commission  
Agenda

5/22/2017

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider changes to employee insurances	
	Consider implement transfer tax increase effective August 1, 2017	
	Consider any nominations to the Wood County Fire Board	
	Consider appointments to the Wood County E-911 Board – Chief Mike Pifer, Sheriff Steve Stephens, Beniah Depue, Charlie Meyers, Jack Horton and Lew Peck	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$5,165.81 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F17-HS-03-405b.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand one hundred sixty-five dollars and eighty-one cents (\$5,165.81) which represents reimbursement to Wood County for expenses incurred during the month of March, 2017, in regard to the Governor's Highway Safety Program Grant Number F17-HS-03-405b. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 73, at Page 18 and bearing the date of April 20, 2017, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/3664

Mark Rhodes  
WOOD COUNTY 08:51:08 AM  
Instrument No 8751936  
Date Recorded 05/22/2017  
Document Type 000  
Pages Recorded 1  
Book-Page 73-196

MAY 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
REVISIONS TO THE EMPLOYEE HEALTH AND DENTAL  
INSURANCE PLANS

ORDER

On this date, upon a motion by David Blair Couch, seconded by James E. Colombo and passed, the County Commission of Wood County, did hereby AUTHORIZE revisions to the employee health and dental insurance programs. The Highmark West Virginia Blue Cross Blue Shield Health Insurance Program will have a five hundred dollar (\$500.00) deductible to be followed by a three thousand two hundred fifty dollar (\$3,250.00) Health Reimbursement Account contribution, which will be followed by a two hundred fifty dollar (\$250.00) deductible. These rates will double for an employee subscribing to the family plan insurance. Also, for employees subscribing to the single insurance plan, the employee contribution to the premium will be thirty dollars (\$30.00) per month.


The dental insurance plan rates will be set at twenty-four dollars and nine cents per month for employees subscribing to the single plan and sixty-five dollars and seventy-eight cents (\$65.78) for employees subscribing to the family plan. Single plan employees have no contribution, while family plan employees will contribute approximately twenty-two percent (22%) of the premium.

Said revisions go into effect July 1, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/3667

Mark Rhodes  
WOOD COUNTY 08:48:10 AM  
Instrument No 8751935  
Date Recorded 05/22/2017  
Document Type CDD  
Pages Recorded 1  
Book-Page 73-195



MAY 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE AN  
INTENTION TO AN INCREASE IN THE EXCISE TAX ON THE  
PRIVILEGE OF TRANSFERRING REAL PROPERTY


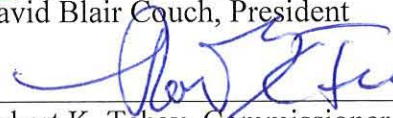
**ORDER**

On this date, upon a motion by David Blair Couch, seconded by James E. Colombo and passed, the County Commission of Wood County, did hereby AUTHORIZE an intention to an increase in the excise tax on the Privilege of Transferring Real Property in the amount of fifty-five cents (\$0.55) as authorized by West Virginia SB433 which amends West Virginia State Code 11-22-2.

Said increase will revise the county portion of the tax from one dollar ten cents (\$1.10) to one dollar sixty-five cents (\$1.65) and will go into effect August 1, 2017 following a notice of intention to increase such tax published as a Class I legal advertisement in the Parkersburg News and Sentinel not less than thirty (30) days nor more than sixty (60) days prior to a meeting at which such increase will be considered.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/3668

Mark Rhodes  
WOOD COUNTY 08:52:48 AM  
Instrument No 8751937  
Date Recorded 05/22/2017  
Document Type CDD  
Pages Recorded 1  
Book-Page 73-197

MAY 22, 2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

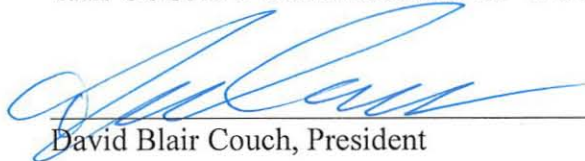
IN RE: THE COUNTY COMMISSION APPOINTED CHIEF MIKE PIFER,  
SHERIFF STEVE STEPHENS, BENIAH DEPUE, CHARLIE  
MEYERS, JACK HORTON AND LEW PECK TO THE WOOD  
COUNTY 9-1-1 ADVISORY BOARD.

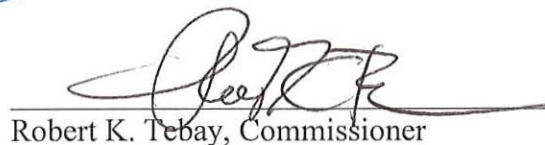
**ORDER**

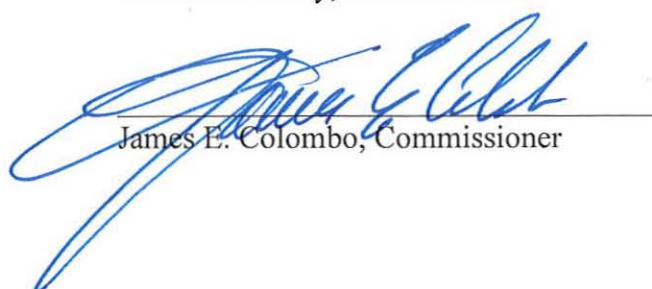
On this date, the County Commission of Wood County, upon a motion made by David Blair County, seconded by James E. Colombo and passed, appointed Chief Mike Pifer (City of Vienna), Steve Stephens (Wood County Sheriff's Department), Charles Meyers (Wood County Firefighters Association), Jack Horton (Media) and Lew Peck (Wirt County Commission) terms expiring April 30, 2020 and Beniah Depue (Fraternal Order of Police) term expiring April 30, 2019. Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/1750

Mark Rhodes  
WOOD COUNTY 08:55:45 AM  
Instrument No 8751938  
Date Recorded 05/22/2017  
Document Type 000  
Pages Recorded 1  
Book-Page 73-198

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

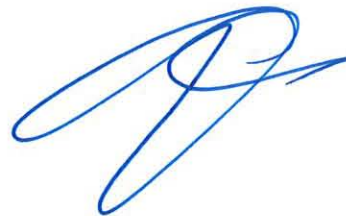
I, Mark Rhodes, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Commission on Crime, Delinquency and Correction in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

  
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Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
22 day of May, 2017.

  
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County Commission of Wood County



Mark Rhodes  
WOOD County 08:43:13 AM  
Instrument No 8751929  
Date Recorded 05/22/2017  
Document Type CDD  
Pages Recorded 1  
Book-Page 73-192

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

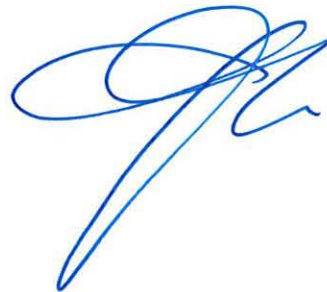
} TO -WIT:

I, JASON MATTHEWS, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND CORRECTION in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 22 day  
of May, 2017.

  
County Commission of Wood County



Mark Rhodes  
WOOD County 08:45:39 AM  
Instrument No 8751930  
Date Recorded 05/22/2017  
Document Type COO  
Pages Recorded 1  
Book-Page 73-193



STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, TERRY MOORE, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY LEPC in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Terry Moore

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 20th day of MAY, 2017.

Paul B. Fu  
County Commission of Wood County

BE

Mark Rhodes

Mark Rhodes  
WOOD County 08:47:04 AM  
Instrument No 8751933  
Date Recorded 05/22/2017  
Document Type COO  
Pages Recorded 1  
Book-Page 73-194