IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD

THURSDAY, NOVEMBER 9, 2017

PRESENT:

DAVID BLAIR COUCH, PRESIDENT

ROBERT K. TEBAY, COMMISSIONER JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications for real and personal property. Copies are attached and shall be made a part thereof.

#### AGENDA AND DISCUSSION ITEMS

At 9:34 A.M., the County Commission met with Mark Abbott, President of the North Bend rails to Trails Foundation. He requested the County become the fiscal agent for a possible grant that would enable them to purchase a two mile portion of a rail bed that would enable them to extend the North Bend Trail into Corning Park. After discussion, the County Commission, upon a motion duly made, seconded and passed, authorized the County to serve as fiscal agent for said grant. (Order M3780)

At 9:58 A.M., the County Commission approved the hiring of Christina Hockenberry and Kristina Welch for the County Clerk's Office.

#### ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3780

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:35 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Pebay, Commissioner

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled November 9, 2017.

# Wood County Commission Meeting Held November 9, 2017

# Please Print

1. MARK ABBOTT  2. Tracy Brown  3. Tim Macks Mourac  4. Christine Dodd Citizen  5.
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4. Christine Dadd Citizen
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# Wood County Commission Agenda

## 11/09/2017 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 A.M.	Consider request to hire Christina Hockenberry, Wood County Deputy Clerk - \$30,480.00/year	
	Consider request to hire Kristina Welch, Wood County Deputy Clerk - \$30,480.00/year	
	Discuss trail grant	Mark Abbott, President of North Bend Rails to Trails Foundation
9:30 A.M.	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

#### Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

**Budget revisions** 

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

#### NOVEMBER 9, 2017

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE COUNTY TO BE FISCAL AGENT FOR A PROPOSED TRAIL GRANT

#### ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE the County to serve as fiscal agent for a proposed grant to fund the purchase of land to be utilized by the North Bend Rails to Trails Foundation. Said land acquisition will extend their trail system into the City of Parkersburg. Said grant application is being administered by the Mid-Ohio Valley Regional Council.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Sebay, Commissioner

James E. Colombo, Commissioner

M/3780

#### **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 700440

Tax Year: 2017 /

Upon the application of APPLIED INDUSTRIAL TECHNOLO- whose address is PO BOX 3075 MC KINNEY, TX 75070- aggrieved by an erroneous assessment in PARKERSBURG District (05), in the County of Wood, for the 2017 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2017 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A PREVIOUS EMPLOYEE'S CLERICAL ERROR THE FREEPORT EXEMPTION WAS NOT TAKEN INTO CONSIDERATION WHEN ASSESSING THE INVENTORY. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	4	5,840.66	3.128720	4	186,679
10/20/2017	PENDING EXONERATION	4	-2,246.56	3.128720	4	-71,804
	Adjusted	Net Taxes	3,594.10	Adjus	ted Net Value	114,875

se attacker

Prosecutor

Assessor

Commissioner

Taxpayer

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Hovember 9 2017

RECEIVE

NOV - 7 2017

COUNTY **ADMINISTRATOR** 

County Administra

#### **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 823349 /

Tax Year: 2012

Upon the application of BARRE DAVID whose address is 464 O DELL LN PARKERSBURG, WV 26101aggrieved by an erroneous assessment in CLAY District (01), in the County of Wood, for the 2012 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2012 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was sold on (8-5-2010).

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLÍNG	2	72.46	1.095800	2	6,612
10/02/2017	PENDING EXONERATION	2	-72.46	1.095800	2	-6,612
	Adjusted	Net Taxes	0.00	Adjus	sted Net Value	0

mmissioner

Prosecutor

County Commission President

Commissioner

Assessor

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on Myamber 9, 2017

RECEIVED

COUNTY **ADMINISTRATOR** 

#### **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 923004 /

Tax Year: 2013 /

Upon the application of BARRE DAVID whose address is 464 O DELL LN PARKERSBURG, WV 26101aggrieved by an erroneous assessment in CLAY District (01), in the County of Wood, for the 2013 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2013 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was sold on (8-5-2010).

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	2	73.04	1.101600	2	6,630
10/02/2017	PENDING EXONERATION	2	-73.04	1.101600	2	-6,630
	Adjusted	Net Taxes	0.00	Adjus	sted Net Value	0

By: Stacey Fleak

Taxpayer

Commissioner

Prosecutor

County Commission President

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on March 19, 2017

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COUNTY **ADMINISTRATOR** 

Assessor

Commissioner

#### **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 755333 /

Tax Year: 2017

Upon the application of **KAMPMEIER RICHARD** whose address is **74 PARKWOOD DR PARKERSBURG**, **WV 26104-8106** aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2017 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket requires an adjustment based on the attached divorce decree. A supplemental tax ticket has been created for the (2011 Chev Mali). The tax amount and values are the same. WAS THE DEW TO SEMENTED TO

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	172.34	2.378800	3	7,245
.0/11/2017	PENDING EXONERATION	3	-111.68	2.378800	3	-4,695
	Adjusted	Net Taxes	60.66	Adius	ted Net Value	2.550

Jennyler Kampmeur

Taxpay∉r 2 n A / / C O M Prosecutor

Assessor

THONE #- 304-483-7601

1

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on Ylavanber 9, 2017

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County Administra

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COUNTY ADMINISTRATOR Mark knodes

Judob County 01:21:27 PM

Instrument No 8768943

Date Recorded 11/09/2017

Document Type CCO

Pages Recorded 1

Book-Page 74-225

#### **Erroneous Assessment Application**

Tax Type: Personal Property

Transaction Type Class

Tax Ticket: 501189 /

Tax Year: 2015

Upon the application of PHYSICIANS FOOT CARE whose address is 2601 DUDLEY AVE STE 4A PARKERSBURG, WV 26101- aggrieved by an erroneous assessment in PARKERSBURG District (05), in the County of Wood, for the 2015 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2015 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THIS BUSINESS CLOSED ON 9-30-13 AND WAS NOT TAKEN OFF THE BOOKS, PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

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07/01/2015	BILLING	4	1,296.88	2.957120	4	43,856
10/04/2017	PENDING EXONERATION	4	-1,296.88	2.957120	4	-43,856
	Adjusted Net	Taxes	0.00	Adjusted No.	et Value	0 9
Joseph (	Dann M		02	h	Jaccel	The
	Taxpayer ()		Prosecu	utor	Associ	sor
	Commissioner		County Commiss	ion President	Commiss	sioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Automobile 9.2017



COUNTY
ADMINISTRATOR

Mark Rhodes
WOOD County 01:22:N9 PM
Instrument No 8768944
Date Recorded 11/09/201
Document Type CCO
Pages Recorded 1
Book-Page 74-226

#### **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 601197

Tax Year: 2016

Upon the application of PHYSICIANS FOOT CARE whose address is 2601 DUDLEY AVE STE 4A PARKERSBURG, WV 26101- aggrieved by an erroneous assessment in PARKERSBURG District (05), in the County of Wood, for the 2016 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2016 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THIS BUSINESS CLOSED ON 9-30-13 AND WAS NOT TAKEN OFF THE BOOKS, PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2016	BILLING	4 .	1,425.80	2.955500	4	48,242
10/04/2017	PENDING EXONERATION	4	-1,425.80	2.955500	4	-48,242
	Adjusted	Net Taxes	0.00	Adius	ted Net Value	0

Prosecutor

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said wender 9,2017

County, The County Commission did approve this exoneration on

**ADMINISTRATOR** 

County A

#### **Erroneous Assessment Application**

Tax Type: Personal Property

Date Transaction Type Class Amount

Tax Ticket: 701161

Tax Year: 2017 /

Upon the application of PHYSICIANS FOOT CARE whose address is 2601 DUDLEY AVE STE 4A PARKERSBURG, WV 26101- aggrieved by an erroneous assessment in PARKERSBURG District (05), in the County of Wood, for the 2017 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2017 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THIS BUSINESS CLOSED 9-30-13 AND WAS NOT TAKEN OFF THE BOOKS. PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Dace	Transaction Type	CLABB	ranounc	Tax No.co	Tan Ciass	MOC VALUE
07/01/2017	BILLING	4	1,660.30	3.128720	4	53,066
10/04/2017	PENDING EXONERATION	4	-1,660.30	3.128720	4	-53,066
	Adjusted 1	Net Taxes	0.00	Adjus	ted Net Value	109
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	Commissioner	0	County Comm	ission President	Co	mmissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Younder 9017



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Mark Rhodes

WOOD County 01:26:30 PM

Instrument No 8768946

Date Recorded 11/09/2011

Document Type CCO

Pages Recorded 1

Book-Page 74-228

Tax Rate Tax Class Net Value

#### **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 761742

Tax Year: 2017 /

Upon the application of RAMSEY EVELYN whose address is 37 EMERALD DR DAVISVILLE, WV 26142aggrieved by an erroneous assessment in CLAY District (01), in the County of Wood, for the 2017 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2017 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was assessed in error.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	2	112.90	1.189400	2	9,492
10/04/2017	PENDING EXONERATION	2	-112.90	1.189400	2	-9,492
*	Adjusted	Net Taxes	0.00	Adjus	sted Net Nalue	0

ommissioner

Prosecutor

Assessor

County Commission President Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on House 9, 2017.

**ADMINISTRATOR** 

9:26 am

#### **Erroneous Assessment Application**

Tax Type: Real Estate

Tax Ticket: 31526

Tax Year: 2016

Description

OGM 19.5 -A LITTLE TYGART CK

UNDER 6/100/H

Upon the application of ROARK JUANITA L whose address is PO BOX 247 PARKERSBURG, WV 26101aggrieved by an erroneous assessment in SLATE District (06) Map 9999 Parcel 60000033, in the County of Wood, for the 2016 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2016 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO A CLERICAL ERROR. THE OIL, GAS, AND MINERAL RIGHTS UNDER SLATE MAP 100 PARCEL H WAS TAXEDTWICE. ONCE AS 8.82 ACRES AND AGAIN AS 19.5 ACRES. THE REVISED ASSESSED VALUE REFLECTS AN ACCURATE ASSESSMENT.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2016	BILLING	3	9.28	2.206800	3	420
10/04/2017	PENDING EXONERATION	3	-9.28	2.206800	3	-420
	Adjusted	Net Taxes	0.00	Adjus	ted Nec Value	0
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	700/2/9		Jan G	W -	A Contract	6000
	Commissioner	6	County Commis	ssion President	// Cor	mmissioner
				G . III . III	1 // 1	

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said Wember 9, 2017

County, The County Commission did approve this exoneration on

County Administrator

COUNTY ADMINISTRATOR



#### **Erroneous Assessment Application**

Tax Type: Real Estate

Tax Ticket: 31553

Tax Year: 2017

Description

OGM 19.5 -A LITTLE TYGART CK

UNDER 6/100/H

Upon the application of ROARK JUANITA L whose address is PO BOX 247 PARKERSBURG, WV 26101-aggrieved by an erroneous assessment in SLATE District (06) Map 9999 Parcel 60000033, in the County of Wood, for the 2017 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2017 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO A CLERICAL ERROR. THE OIL, GAS, AND MINERAL RIGHTS UNDER SLATE MAP 100 PARCEL H WAS TAXEDTWICE. ONCE AS 8.82 ACRES AND AGAIN AS 19.5 ACRES. THE REVISED ASSESSED VALUE REFLECTS AN ACCURATE ASSESSMENT.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	11.42	2.378800	3	480
10/04/2017	PENDING EXONERATION	3	-11.42	2.378800	3	-480
Jua	Map 9999 Parcel 600		0.00		sted Net Value	re Make
304 27	73 Taxpayer 3/47 Sommissioner		Julin	ission President	Aust	Assessor

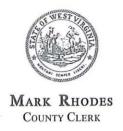
At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Marches 9, 2017

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Mark Rhodes
WOOD County 01:30:20
Instrument No 8768949
Date Recorded 11/09/2
Document Type CCO
Pages Recorded 1
Book-Page 74-231



#### THE COUNTY OF WOOD OFFICE OF THE COUNTY CLERK

P. O. Box 1474 PARKERSBURG, WEST VIRGINIA 26102-1474

PHONE: 304-424-1850

November 7, 2017

Wood County Commission Wood County Courthouse 1 Court Square Parkersburg, WV 26101

Dear Commissioners:

Kristina Welch will be on the payroll as a Deputy County Clerk, effective Friday, December 1, 2017. She is being hired to the Probate Office to fill a vacant position.

She will be paid one thousand four hundred twenty (\$1,270.00) dollars per pay. Her salary will be charged to line item #1-402-10-103.

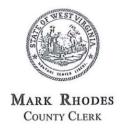
Thank you for your cooperation in this matter.

Sincerely,

Mark Rhodes, Clerk

Wood County Commission

MDR:bj



## THE COUNTY OF WOOD OFFICE OF THE COUNTY CLERK

P. O. Box 1474 Parkersburg, West Virginia 26102-1474

PHONE: 304-424-1850

November 7, 2017

Wood County Commission Wood County Courthouse 1 Court Square Parkersburg, WV 26101

Dear Commissioners:

Christina Hockenberry will be on the payroll as a Deputy County Clerk, effective Friday, December 1, 2017. She is being hired to the Finance Office to fill a vacant position.

She will be paid one thousand four hundred twenty (\$1,270.00) dollars per pay. Her salary will be charged to line item #1-402-10-103.

Thank you for your cooperation in this matter.

Sincerely,

Mark Rhodes, Clerk

**Wood County Commission** 

MDR:bj

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ADMINISTRATOR

PRINTED IN WOOD COUNTY