IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD

MONDAY, NOVEMBER 27, 2017

PRESENT: DAVID BLAIR COUCH, PRESIDENT

ROBERT K. TEBAY, COMMISSIONER JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications for real and personal property.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Amy Church from the Wood County Day Report Center and Kat Boggs from the West Virginia Drug Court, to discuss them having Chris Herren, a former NBA player that they are bringing back in the area on December 4th to discuss drug addiction.

At 9:37 A.M., the County Commission met with Rick Woodyard, to discuss the contract with Wirt County For E-911 services. Mr. Woodyard stated their contract has expired and the Wirt County E-911 Advisory Committee has requested their contract amount remain the same as it was negotiated in 2011. The County Commission stated they will arrange a meeting with the Wirt County Commission President to discuss with them.

At 9:50 A.M., Commissioner Tebay stated he has been receiving complaints that there are fires that are reigniting at the site of the IEI fire. Rick Woodyard stated anyone who has a concern that the fire has started again should call the E-911 Center so they can dispatch the fire department.

At 10:02 A.M., the County Commission discussed the proposed sewer rate increase the Claywood Public Service District. The Commission asked the percentage of the increase as that figure does not appear anywhere in the proposal the Commission received. Manager Todd Grinstead stated it is a 36% increase and then dropping down to 32% after two years. (Order A/1878)

At 11:10 A.M., the County Commission, upon a motion duly made, seconded and passed, announced vacancies on the Wood County Development Authority. They also placed Mayor Jean Ford, Mayor Tom Joyce, Joe Campbell and William Hutchinson in nomination. (Order A/1874)

At 11:11 A.M., the County Commission, upon a motion duly made, seconded and passed, announced vacancies on the Wood County Parks and Recreation Commission (Mountwood Park). They also placed J. Chris Swarr, Gary Thompson, Patsy Hardy, Andrew Borkowski and Bob Buchanan in nomination for reappointment. (Order A/1875)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3790, M/3789, A/1878, A/1877, A/1876, A/1875, A/1874, A/1873

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:32 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled November 27, 2017.

Wood County Commission Meeting Held November 27, 2017

Please Print

1. Mike Shook
2. RICK WOODYANY
3. Kat Books
4. Amy Church
4. Amy Church 5. MicHAEC NCILLER CPSD
6. Elna F. Summers CPSD
1. TODO GRIUSTEAD CP-PSD
8. Jim Kelsh Bowles Rice 9. Zack Dubbins Bennett + Dubbins.
9. Zack Dubbins Bennett & Dubbins.
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Wood County Commission Agenda

11/27/2017 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 A.M.	Discuss E-911 Contracts	Rick Woodyard, E-911 Director		
	Announce vacancies on the Wood County Development Authority			
	Announce vacancies on the Wood County Parks and Recreation Commission (Mountwood Park)			
10:00 A.M.	Consider Claywood Park Public Service District rate increase			
	Consider putting Tim Northrup in nomination for the Wood County Building Commission			
	Consider putting Jerry Martin in nomination for the Lubeck Public Service District			
6	Administrator's Report	Marty Seufer, County Administrator		
	County Commission Reports			

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$5,809.62 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 15-VA-075.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand eight hundred nine dollars and sixty two cents (\$5,809.62) which represents reimbursement to Wood County for expenses incurred during the month of August, 2017, in regard to the Victims of Crime Assistance Grant Number 15-VA-075. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 73, at Page 790 and bearing the date of September 25, 2017, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

Date Recorder
Document Type
Pages Recorder
Propy—Page

Ment No 8770 Reported 11/2 Int Type COO Recorded 1

A/1873

74-76R

11/27/2017

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES EXIST ON THE WOOD COUNTY DEVELOPMENT AUTHORITY. THEY ALSO PLACED MAYOR JEAN FORD, MAYOR TOM JOYCE, JOE CAMPBELL AND WILLIAM HUTCHINSON IN NOMINATION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, announced that vacancies exist on the Wood County Development Authority due to the following terms set to expire December 31, 2017: Mayor Jean Ford, Mayor Jimmy Colombo (no longer Mayor), Joe Campbell and William Hutchinson.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, placed the names of Mayor Jean Ford, Mayor Tom Joyce, Joe Campbell and William Hutchinson in nomination. The new terms will expire December 31, 2020.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

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74-303 1 Page 17 17/27/2 1 No 877/08/2

A/1874

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES WILL EXIST ON THE WOOD COUNTY PARKS AND RECREATION COMMISSION (MOUNTWOOD PARK). THEY PLACED J. CHRIS SWARR, GARY THOMPSON, PATSY HARDY, ANDREW BORKOWSKI AND BOB BUCHANAN IN NOMINATION FOR REAPPOINTMENT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that vacancies exist on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancies are due to the fact that the following board members terms will expire December 16, 2017: J. Chris Swarr, Gary Thompson, Patsy Hardy, Andrew Borkowski and Bob Buchanan. The new terms will expire December 16, 2020.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed J. Chris Swarr, Gary Thompson, Patsy Hardy, Andrew Borkowski and Bob Buchanan in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tobay, Commissioner

James E. Colombo, Commissioner

A/1875

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IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

THE COUNTY COMMISSION PLACED TIM NORTHRUP IN NOMINATION FOR REAPPOINTMENT TO THE COUNTY BUILDING COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, placed the name of Tim Northrup, Republican, in nomination for reappointment to the Wood County Building Commission. (The new term will expire December 20, 2022.)

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K Tebay, C

James E. Colombo, Commissioner

A/1876

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

THE COUNTY COMMISSION PLACED JERRY MARTIN IN NOMINATION FOR REAPPOINTMENT TO THE LUBECK PUBLIC SERVICE DISTRICT.

ORDER

On this date, the County Commission, upon a motion duly made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, placed Jerry Martin in nomination for reappointment to the Lubeck Public Service District. (The new term will expire December 31, 2023.)

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

James E. Colombo, Commissioner

A/1877

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A SEWER RATE INCREASE FOR CLAYWOOD PARK PUBLIC SERVICE DISTRICT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE a thirty percent (30%) for a two (2) year time period rate hike, then to be reduced to a twenty-eight percent (28%) rate hike after the initial two (2) year period, as proposed by Claywood Park Public Service District. Said rate hike will go into effect immediately.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/1878

NAMOD COUNTY 01:31:00 P Instrument No 8770868 Data Recorded 11/27/20 Document Type CCO Pages Recorded 1 Pages Recorded 1 Bank-Page 74-307

NOVEMBER 27, 2017 '

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$10,004.99 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F17-HS-03-402.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of ten thousand four dollars and ninety-nine cents (\$10,004.99) which represents reimbursement to Wood County for expenses incurred during the month of August, 2017, in regard to the Governor's Highway Safety Program Grant Number F17-HS-03-402. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 73, at Page 752 and bearing the date of September 11, 2017, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3789

DEPT: DIVISION OF MOTOR VEHICLES TOTAL OF INVOICE(S): \$10,004.99

WARRANT #: 1003128281 W.AMT: \$10,004.99

VENDOR CODE: 000000212365

DATE: 10/30/2017

CHECK

DESCRIPTION

INVOICE

NET

NUMBER

F17HS03402201611

\$10,004.99

For additional information, log on to Vendor Self Service at www.wvoasis.gov. If you need additional payment details, Please contact DOT ACCOUNTS PAYABLE, 3045580398X0000.

Learn more about the launching of your new State-wide accounting system (wvOASIS), visit us at www.wvoasis.gov

REMOVE DOCUMENT ALONG THIS PERFORATION

WOOD CO COMMISSION

STATE TREASURER

1:0519023221:

00052705378221

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,813.32 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F17-HS-03-405B.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand, eight hundred thirteen dollars and thirty-two cents (\$3,813.32) which represents reimbursement to Wood County for expenses incurred during the month of August, 2017, in regard to the Governor's Highway Safety Program Grant Number F17-HS-03-405b. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 73, at Page 750 and bearing the date of September 11, 2017, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3790

DEPT: DIVISION OF MOTOR VEHICLES TOTAL OF INVOICE(S): \$3,813.32

CHECK DESCRIPTION

WARRANT #: 1003128280

VENDOR CODE: 000000212365

INVOICE NUMBER

F17HS03405B201610

W.AMT: \$3,873,32,100189

DATE: 10/39/12917 unty 02:00:06 PM Instrument No 8770884 74-311

For additional information, log on to Vendor Self Service at www.wvoasis.gov. If you need additional payment details, Please contact DOT ACCOUNTS PAYABLE, 3045580398X0000.

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REMOVE DOCUMENT ALONG THIS PERFORATION

Virginia STATE WARRANT #1003128280

WOOD CO COMMISSION

1:0519023221

10/30/2017

WEST VIRGINIA TREASURY

II-1003158580II-

STATE TREASURER

0005270537822#

IN THE CIRCUIT COURT OF WOOD COUNTY, WEST VIRGINIA

IN RE: OATH OF OFFICE OF JONNY WOODS

I, JONNY WOODS, do solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will honestly and impartially discharge the duties of Assistant Wood County Prosecuting Attorney in and for Wood County, West Virginia to the best of my skill and judgment, during my continuance in the same; So Help Me God.

Taken, sworn to, and subscribed before me, Jason A. Wharton, a Judge of the Fourth Judicial Circuit of West Virginia, a Court of Record, this 27th day of November, 2017.

JASON A. WHARTON, JUDGE

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 700397

Tax Year: 2017 /

Upon the application of ACE ADJUSTMENT SERVICE INC whose address is PO BOX 1574 PARKERSBURG, WV 26102- aggrieved by an erroneous assessment in PARKERSBURG District (05), in the County of Wood, for the 2017 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2017 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS BUSINESS CLOSED ON 6/30/15, BUT WASN'T TAKEN OFF THE BOOKS.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	4	352.02	3.128720	4	11,251
10/27/2017	PENDING EXONERATION	4	-352.02	3.128720	4	-11,251
	Adjusted Net Taxes 0.00			Adjus	0	

Taxpayer

Prosecutor

Assesso

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Wood County 27, 2017

NOV 2 0 2017

County Administrator

Mark Rhodes

WOOD County 02:09:51 P

Instrument No 8770885

Date Recorded 11/27/20

Document Type CCO

Pages Recorded 1

Book-Page 74-313

Application Printed On

Friday, October 27, 2017 3:29 pm

Erroneous Assessment Application

Tax Type: Real Estate

Description JENNY SMITH #1

Tax Ticket: 3617

API #583

Tax Year: 2016]

Upon the application of **ALSUP GLENN** whose address is **110 TWEETY DR GRAVOIS MILLS, MO 65037**-aggrieved by an erroneous assessment in HARRIS District (02) Map 9999 Parcel 20000411, in the County of Wood, for the **2016** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2016 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR, GLENN ALSUP WAS REPORTED AS AN OWNER IN AN OIL AND GAS WELL, WHEN IN FACT HE HAS NO OWNERSHIP. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2016	BILLING	3	2.22	2.206800	3	100
N	Adjusted 1		2.22	Adju	sted Net Velue	The state of the s
An	Taxpayer		(hel	ssion President	Mille	Assessor

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Manual Manual 2017

NOV 2 0 2017

County Administrator

Mark Rhodes

WD0D County 02:11:22

Instrument No 8770886

Date Recorded 11/27/2

Document Type CCO

Pages Recorded 1

Book-Page 74-314

Application Printed On

Erroneous Assessment Application

Tax Type: Real Estate

Tax Ticket: 3624

Tax Year: 2017

Description JENNY SMITH #1

API #583

Upon the application of ALSUP GLENN whose address is 110 TWEETY DR GRAVOIS MILLS, MO 65037aggrieved by an erroneous assessment in HARRIS District (02) Map 9999 Parcel 20000411, in the County of Wood, for the 2017 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2017 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR, GLENN ALSUP WAS REPORTED AS AN OWNER IN AN OIL AND GAS WELL, WHEN IN FACT HE HAS NO OWNERSHIP. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transacti	on Type Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	1.44	2.378800	3	60
	\bigcap	Adjusted Net Taxes	1.44	Adju	sted Net Value	60 9
4	and	Parcel 20000411	m		1	and offe
to	Taxpayer		Prose	ecutor		Assessor
1	Plus	E C	M	ma (Libra	Ell
	Commissione	r	County Commi	ssion President	1/ c	ommissioner
		of the County Comm	nission of Wood	County, West Virginia	,	ourthouse of said

County, The County Commission did approve this exoneration on //weahbu 27,02017

Erroneous Assessment Application

Tax Type: Real Estate

Tax Ticket: 26372

Tax Year: 2016 /

Description

LOT 26'8"X100 AVERY ST L/C NAYLOR THOMAS II

Upon the application of SMITH SETH JR 1/3 INT LIFETIME whose address is 132 AA RIVER RD WILLIAMSTOWN, WV 26187- aggrieved by an erroneous assessment in PARKERSBURG District (05) Map 69 Parcel 01320000, in the County of Wood, for the 2016 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2016 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THIS PROPERTY WAS OBTAINED BY THE URBAN RENEWAL AUTHORITY OF THE CITY OF PARKERSBURG AND SHOULD BE CLASSIFIED AS TAX EXEMPT.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Тах	Rate	Tax Clas	ss N	et Value
07/01/2016	BILLING	2	95.76	,	1.477800		2	6,480
11/13/2017	PENDING EXONERATION	2	-47.88		1.477800		2	0
11/13/2017	PENDING EXONERATION	2	-47.88		1.477800		2	0 1
	Map 69 Parcel 07320	Al.	0.00		Adjus	sted Net Va	avel	The
It	Taxpayer	, /	Pros	ecutor	./ 4		Assess	

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **Jovenbur 27**, 2017

NOV 2 1 2017

Mark knodes

WDDD County 02:14:50 Pi
Instrument No 8770888

Date Recorded 11/27/20:

Document Type CCO
Pages Recorded 1

Book-Page 74-316