

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, SEPTEMBER 18, 2017

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER

ABSENT: JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission presented the keys to the seven new cruisers to the Sheriff's Department.

At 9:49 A.M., the County Commission placed a conference call to the state leasing department to discuss the lease for the Veterans Administration in the Courthouse. The County Commission stated they will contact the Attorney General's Office to further the discussion.

At 10:09 A.M., the County Commission, met with Carole Jones, Circuit Clerk, to discuss the upcoming application for the West Virginia Records Management and Preservation Board Grant. Mark Rhodes, County Clerk, was in attendance and stated he is prepared to apply also. He stated if more than one application is presented, it would be up to the Commission to rank the application.

At 10:30 A.M., Commissioner Couch discussed a meeting held in Charleston yesterday by the West Virginia Senate regarding the jail bill credits the Wood County Commission has asked for. A discussion ensued that included Jail Bill Coordinator, Pam Brust.

At 10:48 A.M., the County Commission approved the hiring of Cynthia Fleak as a part time crossing guard alternate.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

No Orders

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:16 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President
Robert K. Tebay, Commissioner
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled September 18, 2017

Wood County Commission Meeting
Held September 18, 2017

Please Print

1.	STEPHEN SMITH
2.	Carole Jones
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Wood County Commission Agenda

9/18/2017

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss lease with Veterans Administration – conference call	
	Consider request to move Gary M. Deem to part-time Wood County Compliance officer - \$15.63/hr	
	Request to Hire – Cynthia L. Fleak as an alternate Crossing Guard - \$8.75/hr	
10:00 A.M.	Discuss WV Records Management and Preservation Board Grant	Carole Jones, Circuit Clerk
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2376	CHILD	CHILD SUPPORT ENF DIV	REGULAR	09/15/2017	671.88	
2377	EMPOWER	EMPOWER RETIREMENT	REGULAR	09/15/2017	45.00	
2378	FSA	TASC	REGULAR	09/15/2017	2,788.25	
2379	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	09/15/2017	0.00	
2380	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	09/15/2017	84,155.24	
163676	PULLIN	PULLIN FOWLER & FLANAGAN PLLC	VOID	09/15/2017	(5,850.00)	X
163771	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	09/15/2017	132.69	
163772	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	09/15/2017	1,865.00	
163773	PHEAA	PHEAA	REGULAR	09/15/2017	419.23	
163774	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	09/15/2017	10,683.00	
163775	TASAGROUP	TASA GROUP INC	REGULAR	09/15/2017	5,850.00	

GENERAL FUND Bank Id 101 Totals

100,760.29

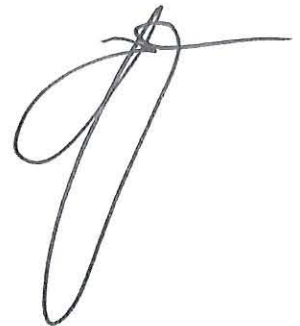
Report Totals

100,760.29



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
270	DOMINIONH	DOMINION HOPE	REGULAR	09/14/2017	20.93	
271	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	09/14/2017	31.83	
272	MINIGAINT	MINI-GAINTS, INC	REGULAR	09/14/2017	469.83	
273	MONPOWER	MON POWER	REGULAR	09/14/2017	113.41	
274	USPS	UNITED STATES POSTAL SERVICE	REGULAR	09/14/2017	866.21	
FIRE SERVICE FEE Bank Id 120 Totals					1,502.21	
Report Totals					1,502.21	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
163770	WVCGSIRP	WVCORP	REGULAR	09/13/2017	161,662.00	

GENERAL FUND Bank Id 101 Totals

161,662.00

Report Totals

161,662.00



Check Register Report for Wood County Commission

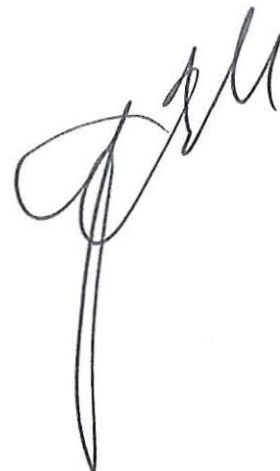
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1095	STEPHNSA	STEPHENS AUTO CENTER	REGULAR	09/12/2017	24,811.00	

COAL SEVERANCE TAX Bank Id 201 Totals

24,811.00

Report Totals

24,811.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6682	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	09/12/2017	292.91	
6683	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	09/12/2017	131.00	
6684	DOMINIONH	DOMINION HOPE	REGULAR	09/12/2017	109.59	
6685	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/12/2017	100.08	
6686	RICOH	RICOH USA INC	REGULAR	09/12/2017	225.44	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					859.02	
Report Totals					859.02	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6933	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	09/12/2017	12,445.81	
6934	BFS	BFS	REGULAR	09/12/2017	63.98	
6935	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/12/2017	565.88	
6936	FERRELLGAS	FERRELLGAS	REGULAR	09/12/2017	619.64	
6937	KUHLJASO	KUHL JASON A.	REGULAR	09/12/2017	159.42	
6938	MATHDUST	MATHENY DUSTIN S.	REGULAR	09/12/2017	318.29	
6939	STALSARA	STALNAKER SARA S.	REGULAR	09/12/2017	181.37	
6940	TAYLMEGA	TAYLOR MEGAN E	REGULAR	09/12/2017	187.83	
6941	TREASUREROHIO	TREASURER OF STATE OF OHIO	REGULAR	09/12/2017	900.00	

E-911 FUND Bank Id 107 Totals

15,442.22

Report Totals

15,442.22




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
163756	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	09/12/2017	13,423.43	
163757	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	09/12/2017	9.54	
163758	COW	CITY OF WILLIAMSTOWN	REGULAR	09/12/2017	1,782.00	
163759	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	09/12/2017	8,590.33	
163760	HARRISVILLE PD	HARRISVILLE POLICE DEPARTMENT	REGULAR	09/12/2017	90.00	
163761	JCSD	JACKSON COUNTY SHERIFF'S DEPT	REGULAR	09/12/2017	107.04	
163762	LEXIS	LEXIS NEXIS	REGULAR	09/12/2017	454.50	
163763	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	09/12/2017	1,056.68	
163764	PITTSBURGHPOS	PITTSBURGH POST-GAZETTE	REGULAR	09/12/2017	198.53	
163765	RESULT R	RESULTS RADIO	REGULAR	09/12/2017	2,456.00	
163766	SEVEN	SEVEN RANGES RADIO INC	REGULAR	09/12/2017	950.00	
163767	SMITH JODI	JODI SMITH	REGULAR	09/12/2017	401.54	
163768	VIENNA	VIENNA POLICE DEPT.	REGULAR	09/12/2017	378.90	
163769	WVVV	WVVV-FM - V96.9	REGULAR	09/12/2017	950.00	

GENERAL FUND Bank Id 101 Totals

30,848.49

Report Totals

30,848.49



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1242	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	09/11/2017	2,455.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					2,455.00	
Report Totals					2,455.00	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2375	FINANCIAL	FINANCIAL STABILIZATION FUND	HAND	09/08/2017	500,000.00	
163699	DENTAL	RENAISSANCE	REGULAR	09/08/2017	2,558.35	
163700	AAP	ADVANCE AUTO PARTS	REGULAR	09/08/2017	1,049.07	
163701	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	09/08/2017	287.77	
163702	ARTSBRIDG	ARTSBRIDGE	REGULAR	09/08/2017	575.53	
163703	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	09/08/2017	185.15	
163704	BARRETTJ	J. J. BARRETT	REGULAR	09/08/2017	147.66	
163705	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	09/08/2017	218.70	
163706	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	09/08/2017	143.88	
163707	BROWN W	WILLIAM M BROWN	REGULAR	09/08/2017	700.00	
163708	CANON	CANON FINANCIAL SERVICES, INC	REGULAR	09/08/2017	151.00	
163709	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	09/08/2017	274.62	
163710	COMMUNITY S	COMMUNITY SERVICE COUNCIL	REGULAR	09/08/2017	25.00	
163711	COUNTY CO	COUNTY COMMISSIONERS' ASSOC. OF WV	REGULAR	09/08/2017	300.00	
163712	CRUM G	GWEN CRUM	REGULAR	09/08/2017	124.60	
163713	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	09/08/2017	44.00	
163714	CWS	CWS	REGULAR	09/08/2017	5,656.75	
163715	DOMINIONH	DOMINION HOPE	REGULAR	09/08/2017	248.03	
163716	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	09/08/2017	13.00	
163717	HARRISVILLE PC	HARRISVILLE POLICE DEPARTMENT	REGULAR	09/08/2017	123.75	
163718	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	09/08/2017	277,658.28	
163719	JCSO	JACKSON COUNTY SHERIFF'S DEPT	REGULAR	09/08/2017	107.79	
163720	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	09/08/2017	287.77	
163721	KESTERSON	KESTERSON CLEANERS	REGULAR	09/08/2017	468.97	
163722	LIFE	DEARBORN NATIONAL	REGULAR	09/08/2017	1,234.46	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
163723	LOWES	LOWE'S COMPANIES, INC.	REGULAR	09/08/2017	285.84	
163724	MAHONE TI	MAHONE TIRE CO	REGULAR	09/08/2017	500.76	
163725	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	09/08/2017	367.67	
163726	NOLANS	NOLAN'S SERVICES LLC	REGULAR	09/08/2017	7,948.47	
163727	ODEPOT	OFFICE DEPOT	REGULAR	09/08/2017	201.21	
163728	OIL	OIL AND GAS MUSEUM	REGULAR	09/08/2017	431.65	
163729	P-ART	PARKERSBURG ART CENTER	REGULAR	09/08/2017	431.65	
163730	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	09/08/2017	719.41	
163731	P-WCVCB	GREATER PARKERSBURG CONVENTION & VISITORS	REGULAR	09/08/2017	28,776.59	
163732	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	09/08/2017	1,774.91	
163733	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	09/08/2017	143.88	
163734	QUALITY	QUALITY SALES & SERVICE	REGULAR	09/08/2017	153.00	
163735	REGIONAL	REGIONAL EDUCATION SERV	REGULAR	09/08/2017	192,469.25	X
163735	REGIONAL	REGIONAL EDUCATION SERV	VOID	09/08/2017	(192,469.25)	X
163736	RICOH	RICOH USA INC	REGULAR	09/08/2017	237.56	
163737	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	09/08/2017	1,058.50	
163738	SMOOT	SMOOT THEATER	REGULAR	09/08/2017	834.52	
163739	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	09/08/2017	604.00	
163740	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	09/08/2017	3,260.00	
163741	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	09/08/2017	882.20	
163742	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	09/08/2017	140.00	
163743	VALLEY SU	VALLEY SUPPLY COMPANY	REGULAR	09/08/2017	47.93	
163744	VERIZONW	VERIZON WIRELESS	REGULAR	09/08/2017	565.80	
163745	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	09/08/2017	316.54	
163746	VISION	VISION SERVICE PLAN (WV)	REGULAR	09/08/2017	3,500.40	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
163747	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	09/08/2017	7,500.00	
163748	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	09/08/2017	143.88	
163749	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	09/08/2017	10,359.57	
163750	WORKINGMA	WORKINGMAN'S STORE	REGULAR	09/08/2017	99.00	
163751	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	09/08/2017	21,850.00	
163752	WVCGSIRP	WVCORP	REGULAR	09/08/2017	26,045.25	
163753	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	09/08/2017	1,082.00	
163754	ZBATTERY	ZBATTERY	REGULAR	09/08/2017	151.49	
163755	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	09/08/2017	192,469.25	
GENERAL FUND Bank Id 101 Totals					<u>1,105,467.06</u>	
Report Totals					<u>1,105,467.06</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6926	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	09/08/2017	135.44	
6927	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	09/08/2017	164.80	
6928	LOWES	LOWE'S COMPANIES, INC.	REGULAR	09/08/2017	45.56	
6929	PUREWATER	PURE WATER PARTNERS	REGULAR	09/08/2017	58.00	
6930	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	09/08/2017	320.00	
6931	VERIZONW	VERIZON WIRELESS	REGULAR	09/08/2017	138.48	
6932	WINANS	WINANS SERVICES	REGULAR	09/08/2017	318.62	

E-911 FUND Bank Id 107 Totals

1,180.90



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3378	KESTERSON	KESTERSON CLEANERS	REGULAR	09/08/2017	20.27	
3379	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	09/08/2017	754.50	
HOME CONFINEMENT Bank Id 108 Totals					774.77	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6676	MAHONE TI	MAHONE TIRE CO	REGULAR	09/08/2017	480.92	
6677	MONPOWER	MON POWER	REGULAR	09/08/2017	2,357.02	
6678	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	09/08/2017	66.88	
6679	PRESTON	KELSEY PRESTON	REGULAR	09/08/2017	30.00	
6680	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	09/08/2017	417.00	
6681	WISE S	SHERRY WISE	REGULAR	09/08/2017	30.00	

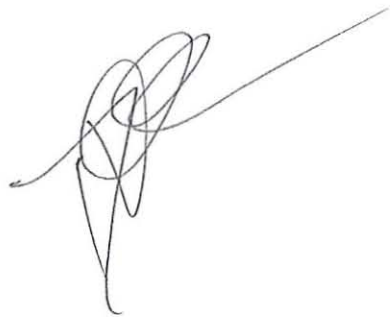
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

3,381.82



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5312	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	09/08/2017	157.50	
TEEN DRUG COURT Bank Id 177 Totals					157.50	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1094	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	09/08/2017	4,411.82	
COAL SEVERANCE TAX Bank Id 201 Totals					<u>4,411.82</u>	



Check Register Report for Wood County Commission

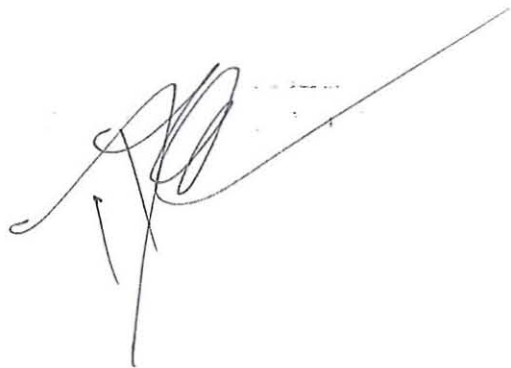
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
630	WEST SAFETY	WEST SAFETY SERVICES	REGULAR	09/08/2017	4,150.00	

CAPITAL RESERVE Bank Id 247 Totals

4,150.00

Report Totals

1,119,523.87

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.A handwritten signature in black ink, featuring a large, stylized 'G' followed by a vertical stroke.