

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 23, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission held a hearing in regard to the Thelma R. Sinar estate. After discussion, the County Commission continued this hearing generally. (Probate Order)

At 9:45 A.M., the County Commission met with Pat Lefebure, Wood County Prosecuting Attorney. Mr. Lefebure advised the County Commission if they wished to turn the Amity Center building over to Westbrook as requested, they would need to pass it through another Governmental Agency.

At 10:05 A.M., the County Commission, upon a motion duly made, seconded and passed, appointed Ryan Taylor to the Wood County Development Authority. (Order A/ 1951)

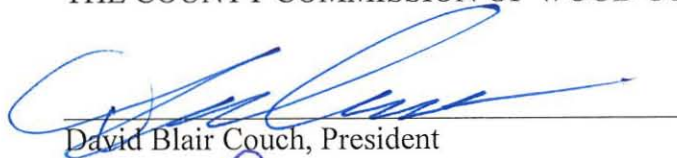
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1949, A/1950, A/1951, Probate Order

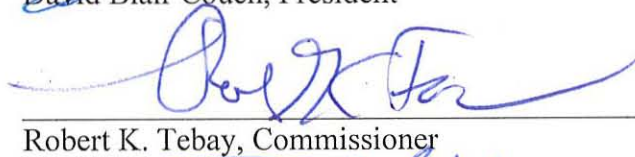
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:51 A.M.

APPROVED:

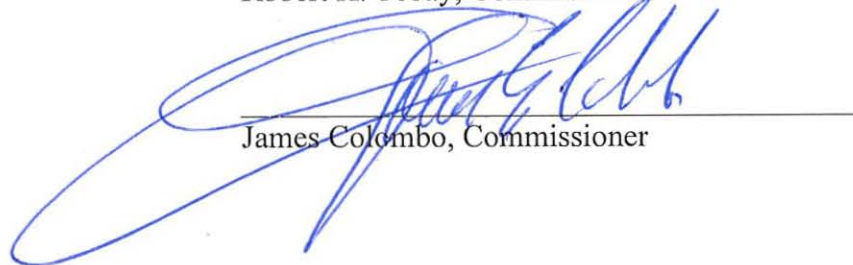
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled April 23, 2018.

Wood County Commission Meeting
Held April 23, 2018

Please Print

1. Chip Ferrell (United Bank)
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission
Agenda

4/23/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Thelma R. Sinar estate – consider accepting will for Probate	Chip Ferrell, United Bank
	Consider appointing Ryan Taylor to the Wood County Development Authority	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 23, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,646.58 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-402.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand six hundred forty-six dollars and fifty-eight cents (\$4,646.58) which represents reimbursement to Wood County for expenses incurred during the month of February, 2018, in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-402. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 74, at Page 797 and bearing the date of March 15, 2018, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

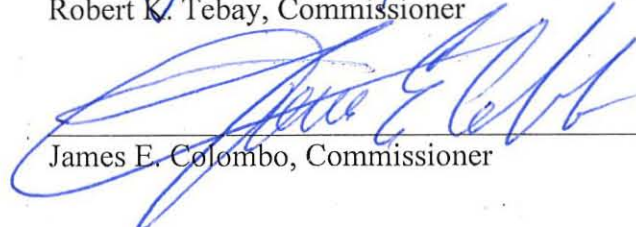
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

DEPT: DIVISION OF MOTOR VEHICLES
TOTAL OF INVOICE(S): \$4,646.58

WARRANT #: 1003526836
VENDOR CODE: 000000212365

W.AMT: \$4,646.58
DATE: 04/16/2018

CHECK
DESCRIPTION

INVOICE
NUMBER

NET
AMOUNT

F18HS0340220175

\$4,646.58

For additional information, log on to Vendor Self Service at www.wvoasis.gov. If you need additional payment details, Please contact DOT ACCOUNTS PAYABLE, 3045580398X0000.

Learn more about the launching of your new State-wide accounting system (wvoasis), visit us at www.wvoasis.gov

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL# 35721601

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

STATE WARRANT #1003526836

PAYEE

WOOD CO COMMISSION

04/16/2018

*****\$4,646.58**

WEST VIRGINIA TREASURY

STATE TREASURER

STATE AUDITOR

1003526836

051902322

0005270537822

Mark Rhodes
WOOD County 08:49:28 AM
Instrument No 8783329
Date Recorded 04/23/2018
Document Type CCO
Pages Recorded 2
Book-Page 75-10

APRIL 23, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$631.19 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405D.

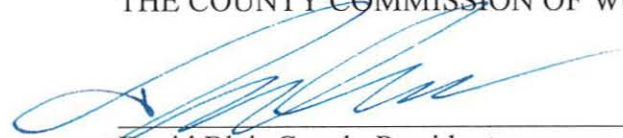
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six hundred thirty-one dollars and nineteen cents (\$631.19) which represents reimbursement to Wood County for expenses incurred during the month of February, 2018, in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405D. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 74, at Page 795 and bearing the date of March 19, 2018, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

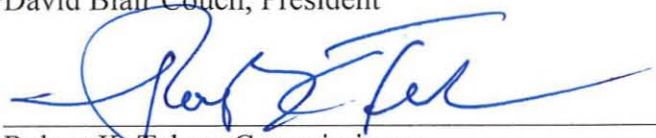
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

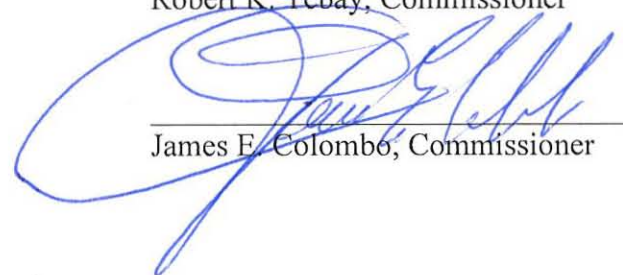
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James F. Colombo, Commissioner

DEPT: DIVISION OF MOTOR VEHICLES
TOTAL OF INVOICE(S): \$631.19

WARRANT #: 1003526835
VENDOR CODE: 000000212365

W.AMT: \$631.19
DATE: 04/16/2018

CHECK
DESCRIPTION

INVOICE
NUMBER

NET
AMOUNT

F18HS03405D20175

\$631.19

For additional information, log on to Vendor Self Service at www.wvoasis.gov. If you need additional payment details, Please contact DOT ACCOUNTS PAYABLE, 3045580398X0000.

Learn more about the launching of your new State-wide accounting system (wvOASIS), visit us at www.wvoasis.gov

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL# 35721600

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

STATE WARRANT #1003526835

PAYEE

WOOD CO COMMISSION

04/16/2018

*****\$631.19**

WEST VIRGINIA TREASURY

STATE TREASURER

STATE AUDITOR

1003526835

051902322

0005270537822

Mark Rhodes
WOOD County 08:47:30 AM
Instrument No 8783327
Date Recorded 04/23/2018
Document Type CDD
Pages Recorded 2
Book-Page 75-8

APRIL 23, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED RYAN TAYLOR TO
THE WOOD COUNTY DEVELOPMENT AUTHORITY.

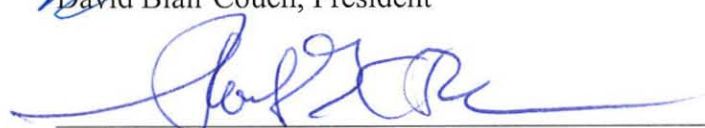
ORDER

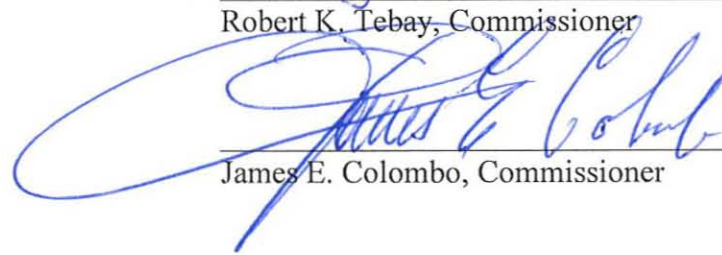
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed Ryan Taylor to the Wood County Development Authority. The unexpired term will expire December 31, 2019.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/1951

Mark Rhodes
WOOD COUNTY 08:50:58 AM
Instrument No 8783330
Date Recorded 04/23/2018
Document Type COO
Pages Recorded 1
Book-Page 75-12

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1574	WATERS R	ROBIN WATERS	REGULAR	04/17/2018	25.50	

MAGISTRATE COURT Bank Id 105 Totals

25.50

A handwritten signature in black ink, consisting of a large, stylized 'R' followed by a series of loops and a final flourish.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
653	ZUERCHER	ZUERCHER TECHNOLOGIES, LLC	REGULAR	04/17/2018	1,400.00	

CAPITAL RESERVE Bank Id 247 Totals 1,400.00

Report Totals 255,352.89




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6876	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	04/17/2018	87.50	
6877	DOMINIONH	DOMINION HOPE	REGULAR	04/17/2018	398.26	
6878	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/17/2018	64.30	
6879	ESCAHERN	ESCANDON HERNANDO	REGULAR	04/17/2018	70.62	
6880	LAMP	LAMP PESTPROOF	REGULAR	04/17/2018	128.40	
6881	LANCE	PHYLISS LANCE	REGULAR	04/17/2018	550.00	
6882	MABC	MID-ATLANTIC BUSINESS COMMUNICATIONS	REGULAR	04/17/2018	97.50	
6883	ODEPOT	OFFICE DEPOT	REGULAR	04/17/2018	251.85	
6884	OLD COLONY J	OLD COLONY REALTORS	REGULAR	04/17/2018	1,100.00	
6885	RICOH	RICOH USA INC	REGULAR	04/17/2018	717.41	
6886	SUDDENLINK	SUDDENLINK	REGULAR	04/17/2018	712.38	
6887	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	04/17/2018	417.00	
6888	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	04/17/2018	22.95	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					4,618.17	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3417	BIINCORP	BI INCORPORATED	REGULAR	04/17/2018	4,098.90	
3418	VERIZONW	VERIZON WIRELESS	REGULAR	04/17/2018	193.26	
HOME CONFINEMENT Bank Id 108 Totals					4,292.16	

Handwritten signature and initials, possibly "RKT", in the bottom right corner of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7111	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/17/2018	523.90	
7112	RESA	RESA 5	REGULAR	04/17/2018	30.00	
7113	RIFFLE W	WILLIAM RIFFLE	REGULAR	04/17/2018	19.96	
7114	VERIZONW	VERIZON WIRELESS	REGULAR	04/17/2018	560.74	

E-911 FUND Bank Id 107 Totals

1,134.60



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2565	DENTAL	RENAISSANCE	REGULAR	04/17/2018	1,451.86	
165286	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	04/17/2018	25.00	
165287	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	04/17/2018	242.27	
165288	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/17/2018	19,533.99	
165289	GALLS	GALLS	REGULAR	04/17/2018	1,429.55	
165290	GARAGE	GARAGE TRENDZ	REGULAR	04/17/2018	49.00	
165291	HARLOW S	STACY HARLOW	REGULAR	04/17/2018	96.25	
165292	HUMANE SO	HUMANE SOCIETY	REGULAR	04/17/2018	22,583.33	
165293	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	04/17/2018	480.72	
165294	LEXIS	LEXIS NEXIS	REGULAR	04/17/2018	454.50	
165295	LOWES	LOWE'S COMPANIES, INC.	REGULAR	04/17/2018	531.64	
165296	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	04/17/2018	130.00	
165297	NOLANS	NOLAN'S SERVICES LLC	REGULAR	04/17/2018	7,948.47	
165298	ODEPOT	OFFICE DEPOT	REGULAR	04/17/2018	313.31	
165299	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	04/17/2018	80,765.75	
165300	RICOH	RICOH USA INC	REGULAR	04/17/2018	577.10	
165301	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	04/17/2018	931.00	
165302	S W RESOU	S W RESOURCES	REGULAR	04/17/2018	48.00	
165303	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	04/17/2018	48.70	
165304	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	04/17/2018	604.00	
165305	SUDDENLINK	SUDDENLINK	REGULAR	04/17/2018	137.20	
165306	TAYLOR'S D	TAYLOR'S DISPOSAL INC	REGULAR	04/17/2018	195.75	
165307	VENSEL	ANITA VENSEL	REGULAR	04/17/2018	107.50	
165308	VERIZONW	VERIZON WIRELESS	REGULAR	04/17/2018	2,562.33	
165309	WESBANCO	WESBANCO	REGULAR	04/17/2018	75,000.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
165310	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	04/17/2018	2,250.00	
165311	WV ASSOC C	WV ASSOCIATION OF CIRCUIT CLERKS	REGULAR	04/17/2018	225.00	
165312	WV-DEPT E	WORKFORCE WEST VIRGINIA	REGULAR	04/17/2018	6,160.24	
GENERAL FUND Bank Id 101 Totals					243,882.46	
Report Totals					243,882.46	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
613	AIRGAS USA	AIRGAS USA, LLC	REGULAR	04/18/2018	208.79	
614	DOMINIONH	DOMINION HOPE	REGULAR	04/18/2018	140.15	
615	EMPINC	EMERGENCY MEDICAL PRODUCTS, INC.	REGULAR	04/18/2018	501.27	
616	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	04/18/2018	2,736.32	
617	IEH	IEH AUTO PARTS LLC	REGULAR	04/18/2018	124.14	
618	LUBECKVFD	LUBECK VFD	REGULAR	04/18/2018	150.00	
619	MINI	MINI-GIANTS, INC	REGULAR	04/18/2018	226.02	
620	MONPOWER	MON POWER	REGULAR	04/18/2018	437.71	
621	MYRON	MYRON CORP	REGULAR	04/18/2018	794.59	
622	RDJ	RDJ SPECIALTIES INC	REGULAR	04/18/2018	783.11	
623	STEPP	STEPP AND SONS	REGULAR	04/18/2018	261.00	
624	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	04/18/2018	231.42	
625	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	04/18/2018	38.56	

FIRE SERVICE FEE Bank Id 120 Totals

6,633.08

Report Totals

6,633.08

