

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 9, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of July 26 and 30, 2018.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to fire fees. Copies are attached to these minutes.

AGENDA AND DISCUSSION ITEMS

At 9:32 A.M., the County Commission met with Mark Lewis and Hannah Duffield from the Wood County Convention and visitors Bureau. They gave an update on the hotel/motel occupancy rate. Mr. Lewis stated the numbers are up and therefor the hotel occupancy tax should show an increase.

At 9:45 A.M., the County Commission approved the request from Jeremy Cross, Wood County Parks Director, to go out to bid for the removal of a number of trees at Veterans Park.
(A/2017)

At 9:53 A.M., John Badgley as a member of the Wood County Recreation Commission.

At 10:30 A.M., Attorney Blaine Myers and Attorney Michelle Rusen, representing the Public Defenders Office, met with the County Commission to request that the elevator in the Judge Black Annex be reopened.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2015, A/2016, A/2017, M/3963

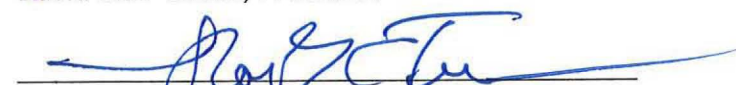
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:59 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled August 9, 2018.

Wood County Commission Meeting
Held August 9, 2018

Please Print

1.	Mark Lewis
2.	Hannah Duffield
3.	JESS MARCIN/
4.	BLAINE MYERS
5.	MICHELE RUSEN
6.	
7.	
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Wood County Commission
Agenda

8/9/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Update on Hotel/Motel Lodging Occupancy and Tourism	Mark Lewis, Convention and Visitors Bureau
	Request permission to go out to bid for removal of trees in Veterans Park	Jeremy Cross, Wood County Parks and Recreation Commission
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

AUGUST 9, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION AUTHORIZED BIDS FOR TREE
REMOVAL AT VETERANS PARK.

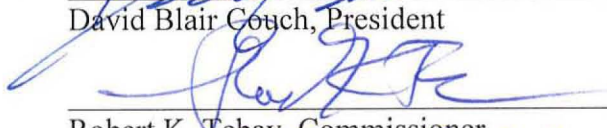
ORDER

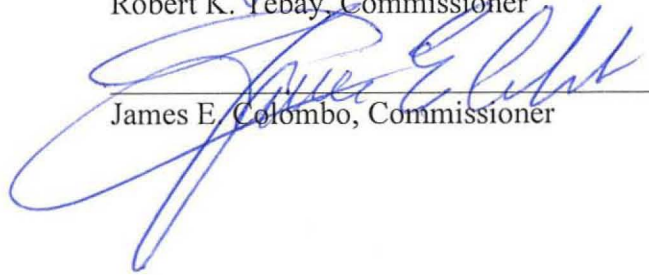
On this date, upon a motion by Robert K. Tebay, seconded by James E. Colombo, and made
unanimous by David Blair Couch, the County Commission of Wood County, did hereby AUTHORIZE
sealed bids for tree removal at the Wood County Veterans Park. Said trees are being removed upon
request of the Wood County Airport.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2017

Mark Rhodes
WOOD County 11:56:27 AM
Instrument No 8797315
Date Recorded 08/09/2018
Document Type ORD
Pages Recorded 1
Book-Page 75-12



WOOD COUNTY SHERIFF'S OFFICE

Steve Stephens, Sheriff

Robert G. Sims, Chief Deputy

TO: Wood County Commission

FROM: Sheriff Steve Stephens

DATE: August 7, 2018

REF: Lt. Kearns retirement letter to
reflect sick time hours

Lieutenant Larry Kearns is retiring as a deputy of the Wood County Sheriff's Office after serving for over 21 years as a deputy and 2 years as a correctional officer. His last day of employment was Wednesday, August 1, 2018.

Lt. Kearns is to be paid 52.75 hours of accumulated comp time at his straight time rate and 242.75 hours of vacation. Lt. Kearns also has 1033 hours of sick time to be used towards his retirement.

RECEIVED

AUG - 9 2018

**COUNTY
ADMINISTRATOR**

Mark Rhodes
WOOD County 11:57:56 AM
Instrument No 687316
Date Recorded 08/09/2018
Doc Type
Page 1 of 2

AUGUST 9, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

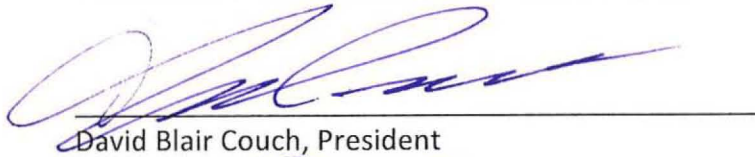
IN RE: THE WOOD COUNTY COURTHOUSE AND ITS OFFICES WILL CLOSE AT
NOON ON FRIDAY, AUGUST 17, 2018 DUE TO PARKERSBURG
HOMECOMING EVENTS.

ORDER

The County Commission of Wood County, upon a motion made by David Blair Couch,
seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby ORDER
that the Wood County Courthouse and its offices will close at Noon on Friday, August 17,
2018 due to Parkersburg Homecoming events.

APPROVED:

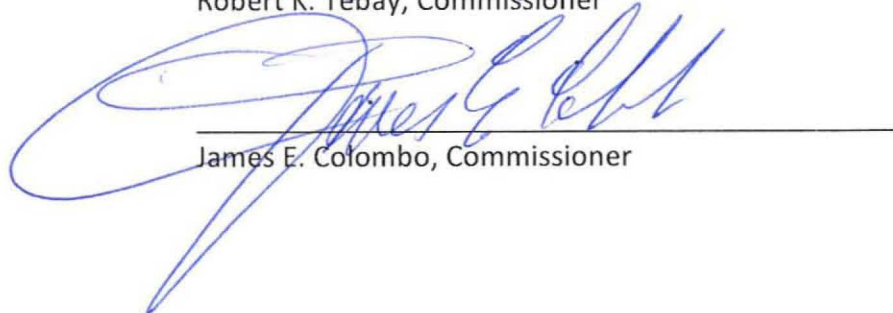
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2016

Mark Rhodes
Wood County 12:05:38 PM
Instrument No 8797320
Date Recorded 08/14/2018
Document Type 000
Pages Recorded 1
Book-Page 75-12

AUGUST 9, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$6,086.79
REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS
OF CRIME ASSISTANCE GRANT NUMBER 15-VA-129.


ORDER

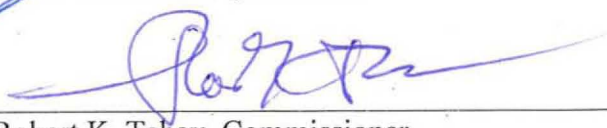
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand eighty-six dollars and seventy-nine cents (\$6,086.79) which represents reimbursement to Wood County for expenses incurred during the month of May, 2018, in regard to the Victims of Crime Assistance Grant Number 15-VA-129. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 2 and bearing the date of June 14, 2018, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

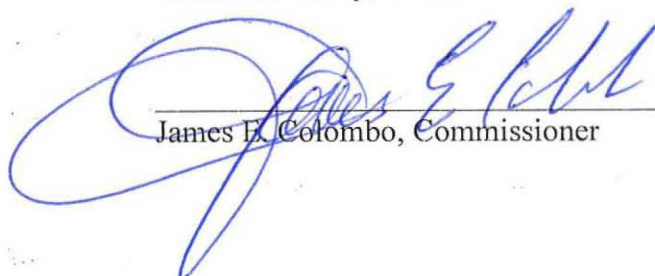
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2015

Mark Rhodes
WOOD County 12:02:19 PM
Instrument No 8797317
Date Recorded 08/09/2018
Document Type CSD
Pages Recorded 1
Book-Page 75-12

AUGUST 9, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$34,335.00
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE
WV DIVISION OF CRIMINAL JUSTICE SERVICES LAW
ENFORCEMENT GRANT 17-LE-32

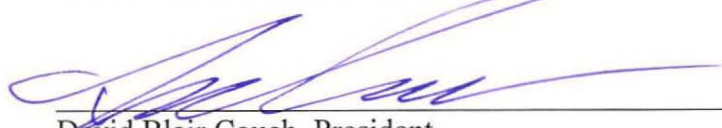
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-four thousand three hundred thirty-five dollars and zero cents (\$34,335.00) which represents reimbursement to Wood County for expenses incurred during the month of May, 2018, in regard to the West Virginia Division of Criminal Justice Services Law Enforcement Grant Number 17-LE-32. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 2 and bearing the date of June 11, 2018, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Law Enforcement Grant is on file in the Office of the County Administrator.

APPROVED:

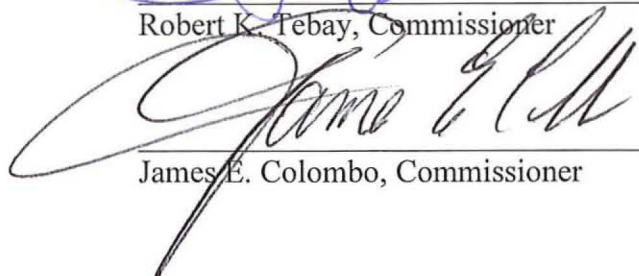
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

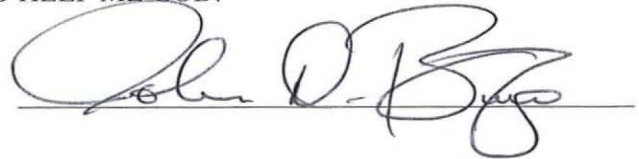
M/3963

Mark Rhodes
WOOD COUNTY 12:08:33 PM
Instrument No 8797321
Date Recorded 08/09/2018
Document Type 000
Pages Recorded 1
Book-Page 75-12

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO-WIT:

I, John Badgley, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Recreation Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
_____ day of _____, 2018.


County Commission of Wood County

Mark Rhodes
WOOD County 01:51:42 PM
Instrument No 8796830
Date Recorded 08/09/2018
Document Type OJO
Pages Recorded 1
Book-Page 75-11



Wood County Commission
Fire Service Fee
Erroneous Assessment Application

Ticket #	23327
Customer Name	Snyder Stanley L
Customer #	23591
Tax Year	2018

Upon the request of customer **Snyder Stanley L**
 whose address is **3262 Loomis Rdg Rd, Parkersburg WV 26104**
 aggrieved by an erroneous assessment in District # **08**
 Map # **5** Parcel # **0148 0000 0000** in the County of Wood for **2018** tax year.
 the

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

DUE TO ...THIS IS DUPLICATE BILL ON A MOBILE HOME, THIS MOBILE HOME FIRE FEE WAS ALREADY PAID ON TICKET 24168.

TICKET 23327: \$ 0.00

Original ticket amount	\$	18.48
Less amount exonerated	\$	18.48
Adjusted amount due	\$	0.00


Wood County Fire Service Board President

Commissioner

County Commission President

8-1-18

Date _____

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse Of said county, The County Commission did approve this exoneration on

Wood County Commission
Fire Service Fee
Erroneous Assessment Application

Ticket #	9343
Customer Name	Johnson William E
Customer #	8451
Tax Year	2018

Upon the request of customer **Johnson William E**
 whose address is **4 Heather Glen, Vienna WV 26105**
 aggrieved by an erroneous assessment in District # **10**
 Map # **24** Parcel # **00H5 0000 0000** in the County of Wood for **2018** tax year.
 the

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

DUE TO ...THIS FIRE FEE WAS PAID IN JANUARY OF 2018, OWNER PROVIDED PROOF THAT IS WAS PAID, ATTACHED COPY OF CANCELLED CHECK IS ATTACHED.

TICKET 9343: \$ 0.00

Original ticket amount	\$	26.15
Less amount exonerated	\$	26.15
Adjusted amount due	\$	0.00


Wood County Fire Service Board President

7.25.18
Date

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse Of said county, The County Commission did approve this exoneration on 7/26/18

Wood County Commission
Fire Service Fee
Erroneous Assessment Application

Ticket #	1745
Customer Name	Reese Gary L
Customer #	1661
Tax Year	2016

Upon the request of customer **REESE GARY L**
 whose address is **387 Deerwalk Hwy, Waverly WV 26184**
 aggrieved by an erroneous assessment in District # **11**
 Map # **140** Parcel # **000B 0000 1001** in the County of Wood for the **2016** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2016** tax year.

The exoneration is based on the following information:
**DUE TO ...PREVIOUS OWNER PASSED AWAY, MOBILE HOME WAS REMOVED, UNKNOWN WHO
 CURRENT OWNER IS. NO STRUCTURES ON PROPERTY CURRENTLY.**

Ticket 1745: \$0.00

Original ticket amount	\$	11.55
Less amount exonerated	\$	11.55
Adjusted amount due	\$	0.00


Wood County Fire Service Board President

Wood County Fire Service Board President

Commissioner County Commission President

7-25-18
Date
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse Of said county, The County Commission did approve this exoneration on 7/26/18

Ticket #	21278
Customer Name	Casto Raymond
Customer #	19174
Tax Year	2018

Printed on: 07/24/2018 8:33 AM

Ticket #	8195
Customer Name	Hennessee David R
Customer #	7406
Tax Year	2018

Printed on: 08/01/2018 8:58 AM