

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 10, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

Due to a lack of a quorum, there was no meeting held.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled December 10, 2018.

Wood County Commission Meeting  
Held December 10, 2018

**Please Print**

1.	<i>Paul Nohe</i>
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Wood County Commission  
Agenda

12/10/2018

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss possible move of offices in the Wood County Courthouse	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

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Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, SAMANTHA TANNOUS, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the HUMANE OFFICER FOR WOOD COUNTY in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Samantha Tannous

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 15<sup>th</sup> day of December, 2018.

[Signature]  
County Commission of Wood County



Mark Rhodes  
WOOD County 08:58:10 AM  
Instrument No 8809326  
Date Recorded 12/10/2018  
Document Type COO  
Pages Recorded 1  
Book-Page 75-26



P.O. Box 392, Parkersburg, WV 26102 304.422.5541 [hsop.org](http://hsop.org)

December 12, 2018

Wood County Commission:

I, Katie Kelly, Executive Director for the Humane Society of Parkersburg authorize Samantha Tannous, Assistant Manager at the Humane Society of Parkersburg, to be sworn in as a humane officer for Wood County, WV.

Sincerely,

Katie Kelly  
Executive Director  
Humane Society of Parkersburg

Mark Rhodes  
WOOD County 09:05:29 AM  
Instrument No 8809328  
Date Recorded 12/10/2018  
Document Type 000  
Pages Recorded 1  
Book-Page 75-26