

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, DECEMBER 27, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of November 19, 2018 and December 3, 6, 10, 2018.

**AGENDA AND DISCUSSION ITEMS**

At 9:45 A.M., the County Commission discussed nominations and appointments to various boards and committees.

At 10:42 A.M., the County Commission approved a New Road Name Request Form from William Hackathorn. The new road name will be Weston Drive. (Order M/4045)

At 10:43 A.M., the County Commission approved the hiring of Melinda Joy for the Wood County Assessor's Office.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:56 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/4041, M/4042, M/4043, M/4045

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled December 27, 2018.

Wood County Commission Meeting  
Held December 27, 2018

**Please Print**

1. <i>Andy Hartleben</i>
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Wood County Commission  
Agenda

12/27/2018

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider nominations and appointments to boards and committees	
	Consider request to hire Melinda Joy, Deputy Assessor - \$25,000.00/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



DECEMBER 27, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$868.65 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405D.

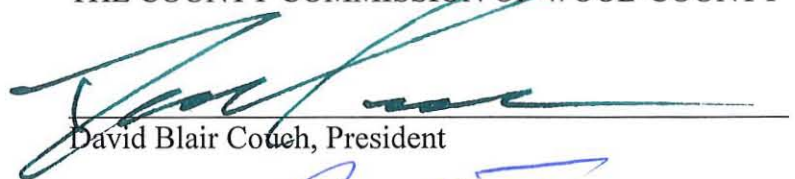
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight hundred sixty-eight dollars and sixty-five cents (\$868.65) which represents reimbursement to Wood County for expenses incurred during the month of August, 2018, in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405D. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 75, at Page 17 and bearing the date of September 20, 2018, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

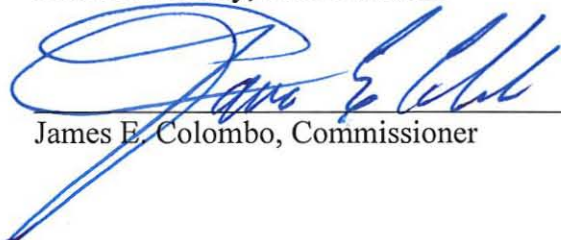
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

Mark Rhodes  
Wood County 11:28:38 AM  
Instrument No 8809374  
Date Recorded 12/27/2018  
Document Type CDO  
Pages Recorded 1  
Book-Page 75-26

M/4041

DECEMBER 27, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$27,471.40 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY CORRECTIONS GRANT 19-CC-26.

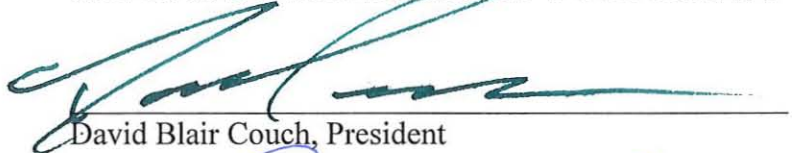
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-seven thousand four hundred seventy-one dollars and forty cents (\$27,471.40) which represents reimbursement to Wood County for expenses incurred during the month of September, 2018, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 19-CC-26. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 20 and bearing the date of October 18, 2018, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4042

Mark Rhodes  
WOOD COUNTY 11:26:58 AM  
Instrument No 880372  
Date Recorded 12/27/2018  
Document Type 200  
Pages Recorded 1  
Book-Page 75-26

DECEMBER 27, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,039.36 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405B.

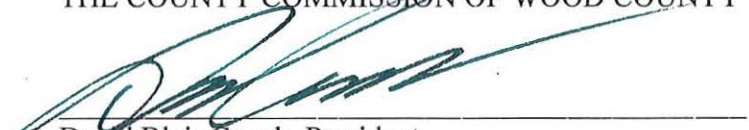
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand thirty-nine dollars and thirty-six cents (\$4,039.36) which represents reimbursement to Wood County for expenses incurred during the month of August, 2018, in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405B. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 75, at Page 17 and bearing the date of September 20, 2018, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tehay, Commissioner

  
James E. Colombo, Commissioner

M/4043

Mark Rhodes  
Wood County 11:29:20 AM  
Instrument No 8810196  
Date Recorded 12/27/2018  
Document Type COO  
Pages Recorded 2  
Book-Page 75-27



DECEMBER 27, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD  
NAME REQUEST FORM FROM WILLIAM HACKATHORN BE  
APPROVED. THE NEW ROAD NAME WILL BE WESTON DRIVE.

**ORDER**

The County Commission of Wood County was in receipt of a New Road Name Request Form from William Hackathorn, to name a road WESTON DRIVE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as WESTON DRIVE is located off of Emerson Avenue, Union District, Tax Map 90, Parcel 0G170000. The request by William Hackathorn is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

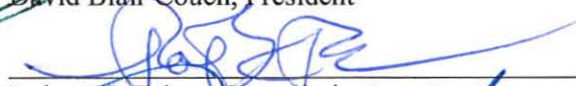
The County Commission does hereby find that the said request, made in writing, by William Hackathorn, and the approval from the Wood County E-9-1-1, is in proper form and is hereby ORDERED to be filed.

NOW, THEREFORE, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, does hereby ORDER that the aforementioned road be named WESTON DRIVE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
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James E. Colombo, Commissioner

Please complete the upper portion of this request form. Return it to: Central Telecommunications Center, 911 Core Road, Parkersburg, WV 26104.

## WOOD COUNTY 9-1-1

### NEW ROAD NAME REQUEST FORM

Applicant Name: William Hackathorn

Applicant Phone #: 304-482-8814

Property Owner Name: William & Chrystina Hackathorn

Current Road Name or Highway Number, if any:

Tax District: Union

Tax Map #: 90

Parcel #: 00OG170000

Describe Physical Location: North On Emerson Avenue to bottom of Waverly Hill, first road on right past Carpenters Run

List Three Road Name Suggestions: 1<sup>st</sup> Weston Drive \*  
2<sup>nd</sup> Colt Drive  
3<sup>rd</sup> Tree Lane

Please prioritize.

Signature of Applicant: W. Hackathorn

#### OFFICIAL USE ONLY

Coordinated with the Map Processor:

Processor Signature: Duane E. Jones Process Date: 12-19-18

Granted Street Name:

Place signature, address and telephone number all of the homeowners agreeing to the road name changes. This must be 100% of the residents if less than 10 and 75% if more than 10.

Signature	Existing Address	Phone #

Mark Rhodes  
WOOD County 11:31:47 AM  
Instrument No 8810197  
Date Recorded 12/27/2018  
Document Type 000  
Pages Recorded 2  
Book-Page 75-27