

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 4, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission made their first of the year appointments. Upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, the County Commission of Wood County did hereby ORDER that the President for the calendar year 2018 will be David Blair Couch. Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission of Wood County did hereby ORDER that the President Pro Tem for the calendar year 2018 will be Robert K. Tebay. Upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, it is hereby agreed that the Commission terms are to be held on Mondays and Thursdays from 9:30 A.M. until finished; with the third Thursday of the month for Probate, with the prosecuting attorney

present if possible. Upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, the County Commission did hereby Order that all Special and Emergency Meetings held before the County Commission of Wood County will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code. The agenda for all regularly scheduled meetings held before the County Commission of Wood County on their regularly scheduled meeting days will be available to the public by the posting on the doors of the Wood County Courthouse, in the Office of the County Administrator and on the Internet at woodcountywv.com. Upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, the County Commission of Wood County did hereby agree to continue all existing contracts and agreements: Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission President David Blair Couch made the following appointments to the various committees: Wood County Recreation Commission – James E. Colombo, Wood County Airport Authority – Robert K. Tebay, Wood County Commission On Crime, Delinquency And Correction – Robert K. Tebay, Wood County Planning Commission – James E. Colombo, Wood County Development Authority – Robert K. Tebay, West Virginia Extension Service Committee – Robert K. Tebay, Enhanced 911 Communications Advisory Board – David Blair Couch, Local Emergency Planning Committee (LEPC) – James E. Colombo, Wood County Parks & Recreation Commission (Mountwood Park) – David Blair Couch, Work Force Investment Act – Robert K. Tebay, Wood County Solid Waste Authority – David Blair Couch, Veterans Park Advisory Board – James E. Colombo, Fort Boreman Historical Park Committee – Robert K. Tebay, Parkersburg-Wood County Visitors And Convention Bureau – David Blair

Couch, Mid-Ohio Valley Board Of Health – David Blair Couch, Mid-Ohio Valley Regional Council
– Robert K. Tebay, Downtown Task Force – James E. Colombo, Community Corrections Board
– David Blair Couch, Mid-Ohio Valley Regional Airport Authority – James E. Colombo, Wood-
Washington-Wirt Interstate Planning Commission -James E. Colombo.

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Mid-Ohio Valley Board of Health
Parkersburg/Wood County Visitors & Convention Bureau (quarterly)
Wood County Alternative Transportation System Council
Wood County Building Commission (if meeting is called)
Wood County Community Resources (quarterly)
Wood County Historic Landmark Commission (quarterly)
Wood County Parks and Recreation Commission (quarterly)
Wood County Solid Waste Authority (quarterly)
Wood County Development Authority
WWW Planning Commission

An Order was prepared regarding this matter. (Order M/First of year 2018)

At 9:31 A.M., the County Commission discussed the current E-911 Center contract with Wirt County. Representatives from Wirt County were in attendance. After discussion, the County Commission, upon a motion duly made, seconded and passed, authorized the renewal

of the Wood County E-911 Contract to provide services to Wirt County at a rate of \$75,000.00 for the year.

At 10:06 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seuffer, County Administrator, Wood County Prosecuting Attorney, Pat Lefebure, and Wirt County Commission President, Robert Lowe. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for section 2(A) regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:19 o'clock A.M. (Order M/3824)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3824, M/3825, M/3826, M3827, M/3828, M/3829, M/3830, M/First of Year 2018

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:57 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled January 4, 2018.

Wood County Commission Meeting
Held January 4, 2018

Please Print

1.	RICK WOODYARD
2.	STEVE STEPHENS
3.	BOB GUNNOE
4.	Teresa Murray
5.	Robert Lewis
6.	DOUG HILL
7.	LEWIS PECK
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

1/4/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss and consider First of Year Order	
	Discuss and consider Wood County E-911 Agreement with Wirt County	
	Update on property located at 280 and 286 Drain Road	Sarah Farnsworth, Compliance Officer
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JANUARY 4, 2018

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 4th day of January, 2018 at 10:06 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seuffer, County Administrator, Wood County Prosecuting Attorney, Pat Lefebure, and Wirt County Commission President, Robert Lowe.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for section 2(A) regarding investment of public funds.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:19 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/3824

Mark Rhodes
WOOD COUNTY 10:11:25 AM
Instrument No 8773799
Date Recorded 01/04/2018
Document Type CCO
Pages Recorded 1
Book-Page 74-420

JANUARY 4, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A RENEWAL OF A CONTRACT FOR E911

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE a renewal of the Wood County E-911 Contract to provide services to Wirt County. The contract was renewed for a period of one (1) year at a rate of seventy-five thousand dollars and zero cents (\$75,000.00) for the year.

A copy of said Contract is attached to this Order and should be made a part thereof.

APPROVED:

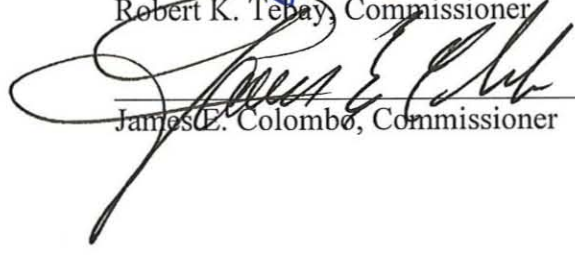
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3825

E-911 DISPATCH SERVICE AGREEMENT

The following instrument shall serve as a Contract Agreement between the County Commission of Wood County, West Virginia, Parties of the First Part, (Hereafter Wood County); and the County Commission of Wirt County, West Virginia, Parties of the Second Part, (Hereafter Wirt County).

I. INTENT:

The intent of this Agreement is for Wood County and Wirt County to enter into a contract. Under the terms of this Agreement, Wood County shall provide a Dispatch Service as well as an Enhanced 911 Service for Wirt County, its citizens, and its Public Safety and Emergency Services Organizations for a monthly contract fee.

II. TERM:

The Term of this Agreement shall be for a one (1) year period commencing January 1, 2018, and ending January 1, 2019.

III. CANCELLATION:

This Agreement may be cancelled without additional recourse by either party at any time. This shall only be done by the service of a written notice by either party on the other party which states the intent to so cancel no sooner than sixty (60) days from the date of such service of notice.

IV. EFFECTIVE DATE:

This Agreement shall be effective on January 1, 2018.

V. SERVICES TO BE PROVIDED BY WOOD COUNTY:

Wood County shall provide Wirt County with the following:

- 1) Wood County shall provide and maintain a 24 hour fully staffed answering service for all emergency calls originating within the boundaries of or requesting service for the residents of Wirt County.
- 2) Wood County shall provide all necessary manpower to answer these calls and notify the proper Wirt County agencies and organizations of these calls. It shall then dispatch the calls and relay information in a timely manner, as outlined in a procedure manual, to answer the request for aid from these agencies and organizations.

- 3) These calls for emergency help shall be answered and handled for all agencies within Wirt County, including, but not limited to the following: Wirt County Sheriff Department; Elizabeth/Wirt Volunteer Fire Department; Wirt County Emergency Squad; West Virginia State Police; as well as any other agency of Wirt County which might be needed from time to time to provide emergency service.
- 4) Wood County will also provide these same services for these agencies and organizations of Wirt County when there is a need to contact and/or dispatch them even if the call is not deemed to be a "True Emergency".
- 5) Wood County will use agreed upon procedures for the dispatching, including initiating any necessary phone calls, radio messages, paging, etc., to assure that the proper agencies and/or individuals are contacted and dispatched.
- 6) Wood County will continue to remain, when possible, in contact with any Wirt County agency or organization after the initial notification of a call. This will be done to offer all support and back up services normally provided by a full service dispatch center to assure prompt and complete handling of an emergency.
- 7) Wood County will provide to Wirt County and the agencies who have need for it, a monthly report of activity and calls dispatched.
- 8) Wood County will record and keep for reasonable time, pursuant to policies and procedures of the Central Telecommunications Center, and make available when requested in a timely manner, a tape recorded copy of any telephone call and/or radio conversation. These may be requested when needed for investigative purposes or for use in a Court of Law for the purpose of providing evidence of events and/or conversations which took place.
- 9) Wood County will, as a service, provide the non-emergency types of work normally provided by a dispatch center such as teletypes and license checks for officers. It will also, as feasible, practice the monitoring of officers in the field as to their status, location, etc., for their safety and well-being.
- 10) Wood County shall maintain all phone and radio equipment physically located in Wood County.

- 11) Wood County shall provide Enhanced 911 Service to the citizens of Wirt County upon the Wirt County Commission providing compatible map data as further defined herein.

VI. SERVICE AND FEES TO BE PROVIDED BY WIRT COUNTY:

Wirt County will provide Wood County with the following:

- 1) Wirt County will pay the Wood County Commission the sum of \$6,250.00 per month, or an annual fee of \$75,000.00, effective January 1, 2018.
- 2) Wirt County shall provide and make available to Wood County the necessary radios, telephone lines, etc., to make it possible for Wood County to properly contact and dispatch the Wirt County agencies and organizations.
- 3) Wirt County shall provide at least one seven digit phone number and line for the use of the residents of Wirt County in contacting the Dispatch Center.
- 4) Wirt County shall maintain all radio and phone equipment physically located in Wirt County.
- 5) The Wirt County Commission shall be responsible for ensuring radio coverage within the boundaries of Wirt County, West Virginia, to enable emergency responders to receive communications from the Central Telecommunications Center of Wood County.
- 6) The Wirt County Commission shall be responsible for the costs of mapping within the boundaries of Wirt County, West Virginia, and when completed shall make the same available to the Central Telecommunications Center of Wood County in a compatible format. The Wirt County Commission is further responsible for the costs of downloading said mapping information and any updates thereto.

VII. HOLD HARMLESS:

Both parties of this Agreement agree to hold each other harmless from cost or liability for any failure to effectively provide the service or action required under the terms of this Contract except in cases of willful neglect of responsibility.

VIII. REPRESENTATION:

In return for its fee paid, Wood County additionally agrees to afford Wirt County representation on the Advisory Board of its Dispatch Center by seating one (1) person as designated by Wirt County on such Advisory Board.

IX. PRIORITIZATION OF CALLS:

Notwithstanding normal procedures for handling and prioritization of calls, Wood County guarantees that all calls will be dispatched and handled without regard to the County of their organization.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President
Wood County Commission

Robert E. Lowe Jr., President
Wirt County Commission

STATE OF WEST VIRGINIA
COUNTY OF WOOD

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by David Blair Couch, President of the Wood County Commission, on behalf of the said County Commission.

Notary Public

My Commission expires on _____

STATE OF WEST VIRGINIA
COUNTY OF WOOD

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by Robert E. Lowe Jr., President of the Wirt County Commission, on behalf of the said County Commission.

Notary Public

My Commission expires on _____

RESOLUTION AUTHORIZING THE FILING OF AN INTERGOVERNMENTAL
AGREEMENT

BETWEEN WOOD COUNTY AND WIRT COUNTY FOR
ENHANCED 911 DISPATCH SERVICES

WHEREAS, the County Commission of Wirt County, West Virginia, finds it necessary and desirable to enter into a contract with the County Commission of Wood County, West Virginia, to provide an Enhanced 911 Dispatch Service for Wirt County for a monthly contract fee.

NOW, THEREFORE, BE IT RESOLVED, that the County Commission of Wirt County, West Virginia, hereby agrees to enter into an Intergovernmental Agreement with the County Commission of Wood County, West Virginia, for the provision of Enhanced 911 Dispatch Services and further authorizes the President of the Wirt County Commission to act as official representative of the Wirt County Commission and to execute said Agreement on behalf of the Wirt County Commission.

ADOPTED this _____ day of _____, 2018.

APPROVED:

THE COUNTY COMMISSION OF WIRT COUNTY

ROBERT L. GUNNOE JR., Commissioner

TERESA MURRAY, Commissioner

ROBERT E. LOWE JR., President

Teste: _____
MAROLYN BALDRIDGE, Clerk of Wirt County

RESOLUTION AUTHORIZING THE FILING OF AN INTERGOVERNMENTAL
AGREEMENT

BETWEEN WOOD COUNTY AND WIRT COUNTY FOR
ENHANCED 911 DISPATCH SERVICES

WHEREAS, the County Commission of Wood County, West Virginia, finds it necessary and desirable to enter into a contract with the County Commission of Wirt County, West Virginia, to provide an Enhanced 911 Dispatch Service for Wirt County for a monthly contract fee.

NOW, THEREFORE, BE IT RESOLVED, that the County Commission of Wood County, West Virginia, hereby agrees to enter into an Intergovernmental Agreement with the County Commission of Wirt County, West Virginia, for the provision of Enhanced 911 Dispatch Services and further authorizes the President of the Wood County Commission to act as official representative of the Wood County Commission and to execute said Agreement on behalf of the Wood County Commission.

ADOPTED this _____ day of _____, 2018.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

DAVID BLAIR COUCH, President

ROBERT K. TEBAY, Commissioner

JAMES E. COLOMBO, Commissioner

Teste: _____
MARK RHODES, Clerk of Wood County

Mark Rhodes
X Wood County 10:23:56 AM
Instrument No 8773805
Date Recorded 01/04/2018
Document Type COO
Pages Recorded 8
Book-Page 74-421

JANUARY 4, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COURT SECURITY GRANT NUMBER 17-CS-06. SAID REQUEST IS IN THE AMOUNT OF \$0.00


ORDER

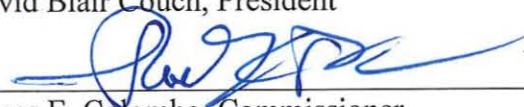
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Grant Number 17-CS-06. Reimbursement is in the amount of zero and zero cents (\$0.00) for the month of December, 2017. In addition to the Request for Reimbursement, the Grant Progress Report, the Project Financial Report is being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

James E. Colombo, Commissioner

Robert K. Tebay, Commissioner

<p>WEST VIRGINIA</p> <p>Division of Justice and Community Services</p>	<p>Request for Reimbursement</p>
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<p>WEST VIRGINIA</p> <p>Division of Justice and Community Services</p>	<p>Request for Reimbursement</p>
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RECEIVED
(For DJCS Use Only)

RECEIVED (For DJCS Use Only)	Subgrantee:	Wood County Commission
	Address:	One Court Square
		Parkersburg, WV 26101
	Project #:	17-CS-06
	FEIN#:	556 000 417
Funds are hereby requested to cover expenditures FROM: 12/1/17 TO: 12/31/17		

Account #	Amount
17-CS-06	\$-0-
TOTAL	\$-0-

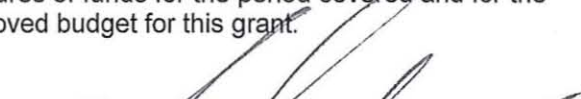
CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
TYPED NAME & TITLE
(Authorized Official or Grant Financial Officer ONLY)

ures of funds for the period covered and for the
 oved budget for this grant.



SIGNATURE

1/4/1

1/4/18
DATE

DJCS USE ONLY	
ADMINISTRATIVE APPROVAL:	
This request is approved in the amount of \$ _____	
Initials	Date
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____	_____
Date	Program Accountant

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____

Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

Mark Rhodes
WOOD County 10:05:21 AM
Instrument No 8773792
Date Recorded 01/04/2011
Document Type CDD
Pages Recorded 2
Book-Page 74-415

JANUARY 4, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR PROGRESS REPORT IN REGARD TO THE LAW ENFORCEMENT GRANT NUMBER 17-LE-32.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Bob Tebay, seconded by Jimmy Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Law Enforcement Grant Number 17-LE-32 for the month of December, 2017. Along with the Sub-Grantee Progress Report; the Project Financial Report has been submitted.

A copy of the Progress Report is attached to this Order and should be made a part thereof.

Documentation pertaining to the Law Enforcement Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

M/3827

Mark Rhodes
WOOD County 10:09:11 AM
Instrument No 8773797
Date Recorded 01/04/2018
Document Type CDO
Pages Recorded 1
Book-Page 74-419

JANUARY 4, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00

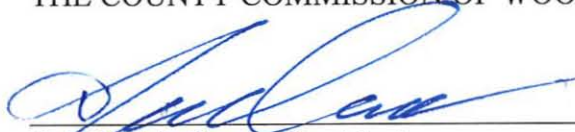
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo, seconded by Jimmy Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2017. The Request for Reimbursement Form, the Project Financial Report, and the Monthly Progress Report have been submitted.

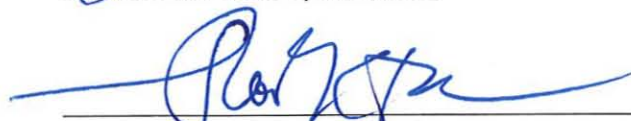
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

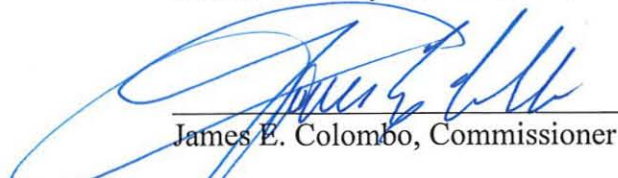
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: **Wood County Commission**

Address: **One Court Square, Suite 203
Parkersburg, WV 26101**

P. O. Number **MV1803406**

Grant Number: **F18-HS-03-406**

FEIN Number: **556 000 417**

Funds are hereby requested to cover expenditures
For the period of: **12/1/17 - 12/31/17**

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

David Blair Couch, President

1/4/2018

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
WOOD County 10:07:31 AM
Instrument No 8773796
Date Recorded 01/04/2018
Document Type CDD
Pages Returned 2
Book-Page 74-417

JANUARY 4, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-DOHWZ. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-DOHWZ. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2017. The Request for Reimbursement form, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1803DOHWZ
	Grant Number:	F18-HS-03-DOHWZ
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures For the period of: 12/1/17 - 12/31/17	

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President

1/4/2018

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
WOOD County 09:56:32 AM
Instrument No 8773780
Date Recorded 01/04/2018
Document Type CDD
Pages Recorded 2
Book-Page 74-411

JANUARY 4, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

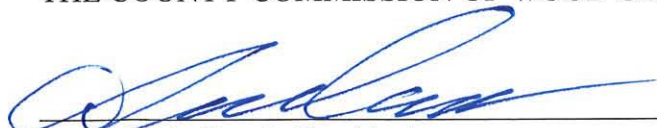
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2017. The Request for Reimbursement form and the Reimbursement Worksheet have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

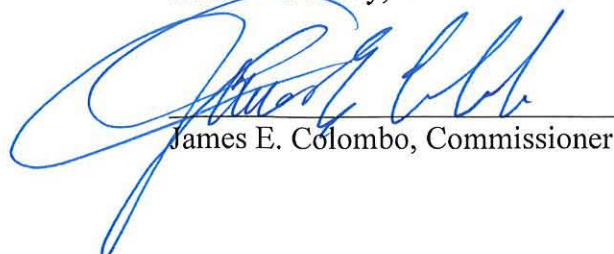
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1803408
	Grant Number:	F18-HS-03-408
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures For the period of: 12/1/17 - 12/31/17	

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President

1/4/2018

(Typed Name And Title)
(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
WOOD County 10:03:03 AM
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Date Recorded 01/04/2018
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Book-Page 74-413

JANUARY 4, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

ORDER

IN RE: PRESIDENT OF THE COUNTY COMMISSION -
DAVID BLAIR COUCH (2018)

Upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, the County Commission of Wood County did hereby ORDER that the President for the calendar year 2018 will be David Blair Couch.

IN RE: PRESIDENT PRO TEM OF THE WOOD COUNTY COMMISSION -
Robert K. Tebay (2018)

Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission of Wood County did hereby ORDER that the President Pro Tem for the calendar year 2018 will be Robert K. Tebay.

IN RE: COURT TERMS AND HOURS OF THE WOOD COUNTY COMMISSION
(2018)

Upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, it is hereby agreed that the Commission terms are to be held on Mondays and Thursdays from 9:30 A.M. until finished; with the third Thursday of the month for Probate, with the prosecuting attorney present if possible.

IN RE: SPECIAL MEETINGS AND EMERGENCY MEETINGS

Upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, the County Commission did hereby Order that all Special and Emergency Meetings held before the County Commission of Wood County will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

IN RE: AGENDA

The agenda for all regularly scheduled meetings held before the County Commission of Wood County on their regularly scheduled meeting days will be available to the public by the posting on the doors of the Wood County Courthouse, in the Office of the County Administrator and on the Internet at woodcountywv.com.

IN RE: CONTRACT AND AGREEMENT RENEWALS

Upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, the County Commission of Wood County did hereby agree to continue all existing contracts and agreements:

Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission President David Blair Couch made the following appointments to the various committees:

IN RE: WOOD COUNTY RECREATION COMMISSION – JAMES E. COLOMBO

IN RE: WOOD COUNTY AIRPORT AUTHORITY – ROBERT K. TEBAY

IN RE: WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND
CORRECTION – ROBERT K. TEBAY

IN RE: WOOD COUNTY PLANNING COMMISSION – JAMES E. COLOMBO

IN RE: WOOD COUNTY DEVELOPMENT AUTHORITY –
ROBERT K. TEBAY

IN RE: WEST VIRGINIA EXTENSION SERVICE COMMITTEE –
ROBERT K. TEBAY

IN RE: ENHANCED 911 COMMUNICATIONS ADVISORY BOARD –
DAVID BLAIR COUCH

IN RE: LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) –
JAMES E. COLOMBO

IN RE: WOOD COUNTY PARKS & RECREATION COMMISSION
(MOUNTWOOD PARK) – DAVID BLAIR COUCH

IN RE: WORK FORCE INVESTMENT ACT – ROBERT K. TEBAY

IN RE: WOOD COUNTY SOLID WASTE AUTHORITY – DAVID BLAIR COUCH

IN RE: VETERANS PARK ADVISORY BOARD – JAMES E. COLOMBO

IN RE: FORT BOREMAN HISTORICAL PARK COMMITTEE –
ROBERT K. TEBAY

IN RE: PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION
BUREAU – DAVID BLAIR COUCH

IN RE: MID-OHIO VALLEY BOARD OF HEALTH – DAVID BLAIR COUCH

IN RE: MID-OHIO VALLEY REGIONAL COUNCIL – ROBERT K. TEBAY

IN RE: DOWNTOWN TASK FORCE – JAMES E. COLOMBO

IN RE: COMMUNITY CORRECTIONS BOARD – DAVID BLAIR COUCH

IN RE: MID-OHIO VALLEY REGIONAL AIRPORT AUTHORITY – JAMES E. COLOMBO

IN RE: WOOD-WASHINGTON-WIRT INTERSTATE PLANNING COMMISSION
JAMES E. COLOMBO

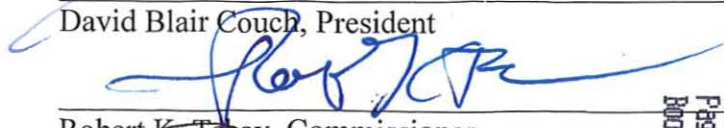
The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

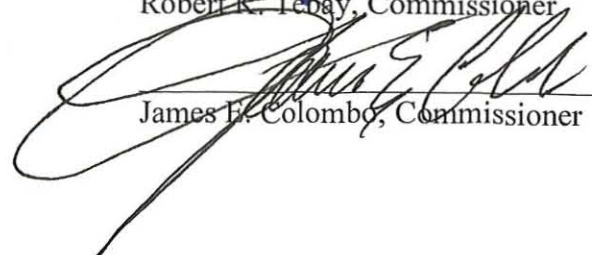
Mid-Ohio Valley Board of Health
Parkersburg/Wood County Visitors & Convention Bureau (quarterly)
Wood County Alternative Transportation System Council
Wood County Building Commission (if meeting is called)
Wood County Community Resources (quarterly)
Wood County Historic Landmark Commission (quarterly)
Wood County Parks and Recreation Commission (quarterly)
Wood County Solid Waste Authority (quarterly)
Wood County Development Authority
WWW Planning Commission

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/First of year 2018

Mark Rhodes
WOOD COUNTY 10:00:59 AM
Instrument No 8774189
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