IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD MONDAY, JANUARY 8, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT ROBERT K. TEBAY, COMMISSIONER JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of December 4, 2017.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Lindsey Piersol from the Wood County Economic Development Authority. She updated them on development in the County.

At 9:51 A.M., Wood County Compliance Officer, Sarah Farnsworth, met with the Commission to discuss property located at 280 and 286 Drain Road in Parkersburg. She stated the owner is making progress.

The County Commission, upon a motion duly made, seconded and passed, adjourned this meeting until 7:00 P.M. for a public hearing.

At 7:00 P.M., the County Commission held a public hearing in the Fort Boreman Room in the Judge Black Annex to discuss the proposed sewer rate increase by the Lubeck Public Service District. Following comments, the meeting was adjourned at 8:10 P.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3831, M/3832, M/3833, A/1890, A/1890, A/1891

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 8:10 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President 1

Robert K. Tebay, Commissioner

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled January 8, 2018.

Wood County Commission Meeting Held January 8, 2018

Please Print

1. Lindsey Piersol 2. lott nhi 3. 4 BUSDA 5. Martin 6. Conne OCK 7. ALK 17 8. 9. 10. rue, 11. Mal 12. ESTER 13. SYLVESTER UDFEN 14. 15. onal 16. 17. imes non 18. 19 0 ^{20.} Wes McG

COMMISSION OF	Wood County Comm Agenda	ission		
	1/8/2018			
	1 Court Square, Suite	e 203		
ELECTIC COUNTY, MILL	Parkersburg, WV 20	burg, WV 26101		
9:30 A.M.	Update on projects from Wood County Economic Development Authority	Lindsey Piersol		
	Update on property located at 280 and 286 Drain Road	Sarah Farnsworth, Compliance Officer		
	Administrator's Report	Marty Seufer, County Administrator		
	County Commission Reports			
7:00 P.M.	Discuss and consider Lubeck Public Service District sewer rate increase			

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,284.08 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-402.

\underline{ORDER}

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand two hundred eighty-four dollars and eight cents (\$3,284.08) which represents reimbursement to Wood County for expenses incurred during the month of October, 2017, in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-402. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 74, at Page 287 and bearing the date of November 20, 2017, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

pok-Page

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3831

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$183.20 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405B.

<u>ORDER</u>

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred eighty-three dollars and twenty cents (\$183.20) which represents reimbursement to Wood County for expenses incurred during the month of October, 2017, in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405b. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 74, at Page 289 and bearing the date of November 20, 2017, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

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David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3832

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$108.15 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405B.

\underline{ORDER}

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred eight dollars and fifteen cents (\$108.15) which represents reimbursement to Wood County for expenses incurred during the month of October, 2017, in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405B. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 74, at Page 283 and bearing the date of November 20, 2017, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3833

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 17-JAG-24. SAID REQUEST IS IN THE AMOUNT OF \$2,571.43.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 17-JAG-24. Reimbursement is in the amount of two thousand five hundred seventy-one dollars and forty-three cents (\$2,571.43) for the month of December, 2017. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Sheriff's Office, the Employee Benefits Documentation, the Financial Recap and the Project Financial Reports are being submitted to the West Virginia Division of Justice and Community Services.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY David Blair Couch, President Robert K. Commissioner James E. Colombo, Commissioner

A/1890

WEST VIRGINIA

Request for Reimbursement

RECEIVED	Subgrantee:	Wood County Commission
(For DJCS Use Only)	Address:	One Court Square, Suite 203
		Parkersburg, WV 26101
	Project #:	17-JAG-24
	FEIN#:	556 000 417
	Funds are her	eby requested to cover expenditures
	FROM: 12	/1/17 TO:
		12/3 1/17

PROJECT CASH EXPENDITURES

Account #	Amount		
17-JAG-24	\$2,571.43		
TOTAL	\$2,571.43		

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY:	David Blair Couch, President	A seel mil
	TYPED NAME & TI	TLE

DENT SIGNATURE

1/8/18 DATE

(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

	ADMINISTRATIVE APPROVAL:			
	This request is approved in the amount of \$	Initials	Date	× Wood Inst Page Block
and the second	Pursuant to the authority vested in me, I certify	that this request is correct	t and proper for payment.	Rhodes County 10 rument No Recorded s Recorded -Page
State State	Date	Program Acc	ountant	9:27:20 AM 8774207 01/06/2018 12 74-435

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADDED EXPIRATION DATES TO TERMS OF THE WOOD COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD.

$\underline{O} \underline{R} \underline{D} \underline{E} \underline{R}$

On this date, the County Commission of Wood County, upon a motion made by Robert

K. Tebay, seconded by David Blair Couch, and made unanimous by James E. Colombo, added

expiration dates to the terms of the Wood County Community Corrections Advisory Board.

Joseph Martin	Chief of Police	12/31/2020
Tony Boggs	Jackson County Sheriff	12/31/2019
Pat Lefebure	Wood County Prosecutor	12/31/2020
Joshua W. Downey	Roane County Prosecutor	12/31/2019
Michelle Rusen	Public Defender	12/31/2019
Ed Alfred	Board of Education	12/31/2020
Charles Hasse	Mental Health Services	12/31/2019
Courtney Stanley	Substance Abuse Services	12/31/2020
Tiffany Kiger	Rights of Victims	12/31/2019
Jeff Reed	Public at Large	12/31/2020
David Blair Couch	Wood County Commission	12/31/2019
Dick Waybright	Jackson County Commission	12/31/2020

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Blair Couch, President Robert K. Tebay, Commissioner K+33

James R. Colombo, Commissioner

A/1891

Check No Vendor Id 2469 DENTAL

Vendor Name RENAISSANCE

1 .

Type REGULAR

01/03/2018

Check Date Check Amount 607.79

Rec

607.79 **GENERAL FUND Bank Id 101 Totals** 607.79 **Report Totals**

Report Date/ Time: 1/3/2018 9:22:10AM

Check NoVendor Id7024GEN CO FD

Vendor Name GENERAL COUNTY FUNDS Type C REGULAR 01/

 Check Date
 Check Amount

 01/03/2018
 168,415.95

Rec

E-911 FUND Bank Id 107 Totals

RHA

168-415-95

Check No Vendor Id 6187 GEN CO FD Vendor Name GENERAL COUNTY FUNDS Type REGULAR

 Check Date
 Check Amount

 01/03/2018
 56,243.58

56-243.58

Rec

ASSESSOR'S VALUATION Bank Id 156 Totals

Report Totals 224,659.53

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Check No 164559	Vendor Id WVSTATEPO	Vendor Name WV STATE POLICE	Type VOID	Check Date 01/02/2018	Check Amount (284.00)	Rec X
164748	BARKCHEL	BARKER CHELSEA N.	REGULAR	01/02/2018	890,64	
164749	CITY DIRECTORI	CITY DIRECTORIES	REGULAR	01/02/2018	888,00	
164750	DEEMMACK	DEEM MACKENZIE L	REGULAR	01/02/2018	9,63	
164751	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	01/02/2018	268,811,28	
164752	LIFE	DEARBORN NATIONAL	REGULAR	01/02/2018	1,220.62	
164753	LOWES	LOWE'S COMPANIES, INC.	REGULAR	01/02/2018	259.77	
164754	RICOH	RICOH USA INC	REGULAR	01/02/2018	237.56	
164755	SAMS CLUB	SAM'S CLUB	REGULAR	01/02/2018	36.32	
164756	ST.CLAIR	MICHAEL ST. CLAIR	REGULAR	01/02/2018	160:00	
164757	WVSTATEPO	WV STATE POLICE	REGULAR	01/02/2018	234.00	8 D.
		GENERAL	FUND Bank Id	- 101 Totals	272,463.82	

Report Totals

272,463.82

Check No

Vendor Id Vendor Name 7023 CITY DIRECTORI CITY DIRECTORIES

Type REGULAR

Check Amount Check Date 592.00 01/02/2018

Rec

592.00 E-911 FUND Bank Id 107 Totals 592.00 **Report Totals**



Check No Vendor Id 1031 UNITED B Vendor Name UNITED BANK Type REGULAR
 Check Date
 Check Amount

 12/29/2017
 250,109,50

250,109.50

250,109.50

Rec

AL STABILIZATION (RAINY DAY) Bank Id 158 Totals

Report Totals

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	Vendor Id CHILD	Vendor Name CHILD SUPPORT ENF DIV	Type REGULAR	Check Date 12/29/2017	Check Amount 915.13	Rec
2459	EMPOWER	EMPOWER RETIREMENT	REGULAR	12/29/2017	45.00	
2460	FSA	TASC	REGULAR	12/29/2017	2,682,00	
2461	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	12/29/2017	0.00	
2462	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	12/29/2017	81,063.36	
2463	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	12/29/2017	851.17	1.23
2464	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	12/29/2017	25,594.52	
2465	DENTAL	RENAISSANCE	REGULAR	12/29/2017	4,078.97	
164723	AMERICAN	AFLAC	REGULAR	12/29/2017	117/34	5 8 2
164724	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	12/29/2017	132/69	
164725	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	12/29/2017	1,865100	····,
164726	PHEAA	PHEAA	REGULAR	12/29/2017	389.19	
164727	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	12/29/2017	9,368,00	
164728	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	12/29/2017	1,763,46	
164729	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	12/29/2017	306.36	
164730	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	12/29/2017	29.00	
164731	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	12/29/2017	166.50	. 1/
164732	COPFEE	CITY OF PARKERSBURG	REGULAR	12/29/2017	5,978.26	IP
164733	CHAMBER	CHAMBER OF COMMERCE OF THE MID-OHIO VALLEY	REGULAR	12/29/2017	1,200,000	V
164734	CLAYMAN	CLAYMAN & ASSOCIATES	REGULAR	12/29/2017	2,500.00	~
164735	DISH	DISH NETWORK	REGULAR	12/29/2017	97,64	DVA
164736	DOMINIONH	DOMINION HOPE	REGULAR	12/29/2017	54,07	MAC
164737	FRANKLIN CO	FRANKLIN COUNTY CORONER	REGULAR	12/29/2017	1,300.000	1 v
164738	IKE WALKER	IKE WALKER ORGANIZATION	REGULAR	12/29/2017	360100	
164739	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	12/29/2017	14,858 68	

Check No 164740	Vendor Id RICOH	Vendor Name RICOH USA INC	Type REGULAR	Check Date 12/29/2017	Check Amount 5777/110	Rec
164741	S W RESOU	S W RESOURCES	REGULAR	12/29/2017	99.87	
164742	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	12/29/2017	234,12	
164743	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	12/29/2017	285.00	
164744	VISION	VISION SERVICE PLAN (WV)	REGULAR	12/29/2017	3,466.62	
164745	WALMART	WALMART	REGULAR	12/29/2017	247.02	
164746	WATERBOY	WATERBOY LLC	REGULAR	12/29/2017	27/50	
164747	WORKINGMA	WORKINGMAN'S STORE	REGULAR	12/29/2017	174 50	
		GENERAL	FUND Bank Id	101 Totals	160,823.07	4
			Rej	oort Totals =	160,823.07	

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Check No 1061	Vendor Id GEN CO FD	Vendor Name GENERAL COUNTY FUNDS	Type REGULAR	Check Date 12/29/2017	Check Amount 229,315,98	Rec
1062	WV ST AUD	WV STATE AUDITOR	REGULAR	12/29/2017	18,990.00	
GENERAL SCHOOL FUND Bank Id 104 Totals			104 Totals	248,305.98		
Report Totals =			248,305.98			



Check No 6182	Vendor Id HERRINGTON D	Vendor Name G DOUGLAS HERRINGTON	Type REGULAR	Check Date 12/29/2017	Check Amount	Rec
6183	MANAGERS RES	MANAGERS RESOURCE GROUP. INC	REGULAR	12/29/2017	900.00	
6184	OGDEN	PARKERSBURG NEWS	REGULAR	12/29/2017	267.27	
6185	POINTANDPAY	POINT AND PAY	REGULAR	12/29/2017	150.00	
6186	VERIZONW	VERIZON WIRELESS	REGULAR	12/29/2017	101.43	
ASSESSOR'S VALUATION Bank Id 156 Totals				156 Totals	3,218.70	
			Re	port Totals	3,218.70	

Check No 6785	Vendor Id ODEPOT	Vendor Name OFFICE DEPOT	Type REGULAR	Check Date 12/29/2017	Check Amount 590/32	Rec
6786	RICOH	RICOH USA INC	REGULAR	12/29/2017	478.02	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals			1,068.34			
	Report Totals			1,068.34		

Check No 7019		Vendor Name CAROLINA RECORDING SYSTEMS	Type REGULAR	Check Date 12/29/2017	Check Amount	Rec
7020	CAS CABLE	CAS CABLE	REGULAR	12/29/2017	500.00	
7021	CRS LLC	CRS LLC	REGULAR	12/29/2017	5,995,00	
7022	WINANS	WINANS SERVICES	REGULAR	12/29/2017	263,49	
		E-9	E-911 FUND Bank Id 107 Totals		10,258.49	
		Report Totals			10,258.49	

Check No 2457	Vendor Id FSA	Vendor Name TASC	Type REGULAR	Check Date 12/26/2017	Check Amount	Rec
		GENERAL FUND Bank Id 101 Totals			1,189.50	
		Report Totals			1,189.50	

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Check No 443	Vendor Id EASTWOOD	Vendor Name EASTWOOD VOLUNTEER FIRE DEPT	Type REGULAR	Check Date 12/28/2017	Check Amount 3,595.00	Rec
444	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	12/28/2017	8,550.00	
40	FIRE SERVICE FEE Bank Id 120 Totals				12,145.00	
		Report Totals 12, 1			12,145.00	6

Che	ck No 445	Vendor Id CAS CABLE	Vendor Name CAS CABLE	Type REGULAR	Check Date 01/03/2018	Check Amount 280.21	Rec
	446	COMMUNITY	COMMUNITY BANK	REGULAR	01/03/2018	138.77	
	447	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	01/03/2018	3,025.91	
	448	FRONTIER	FRONTIER	REGULAR	01/03/2018	316.20	
	449	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	01/03/2018	145.68	
	450	MARIETTAOFFIC	MARIETTA OFFICE SUPPLY	REGULAR	01/03/2018	59.99	
	451	MATHENY M	MATHENY MOTOR TRUCK CO	REGULAR	01/03/2018	1,394.68	
	452	MCMAHONTRUC	MCMAHON TRUCK CENTERS	REGULAR	01/03/2018	4,937.47	
	453	MONPOWER	MON POWER	REGULAR	01/03/2018	260.84	
	454	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	01/03/2018	154.55	
	455	NUTTERDA	DARRIN NUTTER	REGULAR	01/03/2018	1,000.00	
	456	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	01/03/2018	231.42	
	457	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	01/03/2018	38.56	
	FIRE SERVICE FEE Bank Id 120 Totals					11,984.28	
	Report Totals			port Totals =	11,984.28		