

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 22, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

The County Commission authorized the payment for Emerson Commons TIF District.
(Order M/3841)

The County Commission authorized the purchase of road signs for Theodocia Drive and Marion Avenue. (Orders M/3842 and M/3843)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3841, M/3842, M/3843, M/3844

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:58 A.M.

APPROVED:

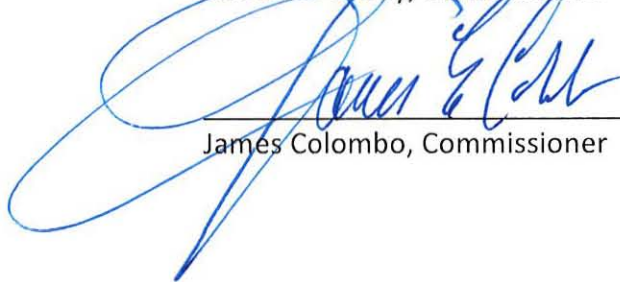
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled January 22, 2018.

Wood County Commission Meeting
Held January 22, 2018

Please Print

1. Elder Smith & Elder Jessen - The Church of Jesus Christ of Latter-Day Saints Looking for Service Opportunities in the Community. 681-313-0306
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Wood County Commission
Agenda

1/22/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JANUARY 22, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A PAYMENT FOR EMERSON COMMONS TIF DISTRICT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE Requisition for Payment Number Seven (\$256,223.75) for the Emerson Commons Tax Increment Financing (TIF) District. Said payment is in the amount of two hundred fifty-six thousand two hundred twenty-three dollars and seventy-five cents (\$256,223.75).

A copy of said Requisition for Payment is attached to this Order and should be made a part thereof.

APPROVED:

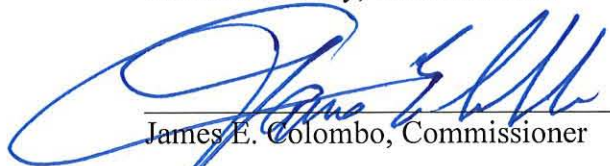
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3841

REQUISITION FOR PAYMENT FROM
PROJECT FUND

\$4,700,000

The County Commission of Wood County
Tax Increment Revenue Bonds
(Emerson Commons Project No. 1)
Series 2017 (TAXABLE)

REQUISITION FOR PAYMENT NO. 7

The County Commission of Wood County, a public corporation and governing body of Wood County, a political subdivision of the State of West Virginia (the "Issuer"), and Emerson Commons LLC, a West Virginia limited liability company (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from the Project Fund (the "Requisition") under an Trust Indenture for the above captioned Bonds (the "Bonds"), dated as of July 1, 2017 (the "Indenture") between the Issuer and WesBanco Bank, Inc., as trustee thereunder (the "Trustee") and a Development Agreement (the "Development Agreement), dated July 21, 2017, by and between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Costs of the Project authorized for funding under the Indenture and Development Agreement; (b) includes only payments for work, materials, equipment and other costs that constitute capital costs of the TIF Project which have been incurred and remain unpaid; and (c) is an authorized expenditure under the Project Plan for the Development District and the TIF Act.

3. The total amount requested to be disbursed pursuant to this Requisition is \$256,223.75. As set forth in **Schedule I** attached hereto, of the total amount of such disbursement:

- (a) \$ is to be paid to the Developer as reimbursement to the Developer for one or more invoices or statements, each of which was previously paid by the Developer to an entity that is not affiliated with the Issuer or the Developer; and
- (b) \$256,223.75 is to be paid to one or more third party payees, each of which are not affiliated with the Issuer or the Developer (including any mortgagee or trust deed beneficiary, contractor or supplier of materials), or to be paid on a joint basis to the Issuer or the Developer and such a third party payee with respect to an expense previously incurred but not yet paid.

4. The Trustee is directed to forward this Requisition to the Purchasers and, upon



receipt of requested funds from the Purchasers and the deposit of such funds by the Trustee into the Project Fund to thereafter disburse from the Project Fund to the parties and in the amounts indicated in this Requisition.

5. In connection with the foregoing request and authorization, the undersigned authorized representative of the Issuer does hereby certify to the Trustee that:

(a) the obligations in the stated amounts have been incurred by the Issuer and are presently due and payable and each item hereof is a proper charge against the Project Fund and has not been previously paid from the Project Fund;

(b) such costs are valid "costs" of a "project" under the Act and no part thereof was included in any other requests previously filed with the Bond Trustee;

(c) there has not been filed with or served upon the Issuer any notice of claim of lien, right to a lien or attachment upon, or claims affecting the right of any person, firm or corporation named above, to receive payment of any of the amounts payable to any of the persons named above, that has not been released or will not be released simultaneously with the payment of such obligation; and

(d) this statement and all exhibits hereto shall be conclusive evidence of the facts and statements set forth herein.

In either event, the amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices or statements.

[Signature page follows this page.]

A handwritten signature in black ink, appearing to be "J. C. O.", is located in the bottom right corner of the page.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer and by the Developer by their duly Authorized Officers this January 22, 2018.

THE COUNTY COMMISSION OF
WOOD COUNTY

By: [Signature]
Its President

EMERSON COMMONS LLC

By: [Signature]
Its Manager

[Handwritten initials]

RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

STEVEN CAIN, CEC, as Resident Project Representative for the TIF Project, hereby certifies that the portion of the TIF Project for which payment is requested hereby has been constructed in accordance with the plans and specifications therefore, that payment is now due and owing for such costs, and that such costs have not been the subject of a previous requisition by the Issuer and the Developer.

RESIDENT PROJECT REPRESENTATIVE

By: Steven C. Cain P.E. 1-18-18
Name: STEVEN A. CAIN
Title: Project manager



REIMBURSEMENT AND THIRD PARTY PAYMENTS

- (1) Total Amount of disbursement pursuant to this Requisition: \$ 256,223.75
- (2) Reimbursement to the Developer:

<u>Vendor</u>	<u>Description of Expense</u>	<u>Date of Payment</u>	<u>Amount</u>
1. See Attached Spreadsheet			
TOTAL		\$	

- (3) Payment to third party payees:

<u>Vendor</u>	<u>Description of Expense</u>	<u>Amount</u>	<u>Payee Name(s)/ Address(es)</u>
Capital Valley Contracting	Site Work	\$224,200.05	See Attached
CEC	Construction Management	\$32,023.70	See Attached
TOTAL		\$256,223.75	

The items listed for reimbursement to the Developer or the Issuer or payment to third party payees are supported by attached copies of invoices or statements.



Schedule I
to Requisition
(continued)

(Attached) Copies of Invoices or Statements

A handwritten signature in black ink, appearing to be "J. M. P.", located in the bottom right corner of the page.

Category	Vendor	Invoice Number	Invoice Amount	Category Total
Legal				
Total Legal				0.00
Project Management				
Total Project Management				0.00
Erosion and Sediment Control	Capitol Valley Contracting	5	22,656.14	
Total E & S Control				22,656.14
Earthwork	Capitol Valley Contracting	5	43,406.91	
Total Earth Work				43,406.91
Development Roads - Onsite	Capitol Valley Contracting	5	28,318.55	
Total Development Roads - Onsite				28,318.55
Misc. Site Features	Capitol Valley Contracting	5	14,041.00	
Total Misc. Site Features				14,041.00
Water Line	Capitol Valley Contracting	5	54,986.00	
Total Water Line				54,986.00
Sanitary Sewer	Capitol Valley Contracting	5	42,275.95	
Total Sanitary Sewer				42,275.95
Misc. Utilities	Capitol Valley Contracting	5	13,765.50	
Total Misc. Utilities				0.00
Storm Water	Capitol Valley Contracting	5	4,750.00	
Total Storm Water				4,750.00
Engineering Design				
Total Engineering Design				0.00
Construction Management	CEC	184886	32,023.70	
Total Construction Management				32,023.70
Geo-Technical Engineering				
Total Geotechnical Engineering				0.00
Eco and Environmental				
Total Eco and Environmental				0.00
Utility Relocation / Fees				
Total Utility Relocation / Fees				0.00
Wetland Mitigation				
Total Wetland Mitigation				0.00
Miscellaneous				
Total Miscellaneous				0.00
TOTAL DRAW NUMBER 5				256,223.75

Contractor's Application for Payment No.

5

Application Period: 29-Dec-17		Application Date: 12/29/2017
To (Owner): Emerson Commons, LLC	From (Contractor): Capitol Valley Contracting 67 Renee Drive Elkview, WV 25071	Via (Engineer): Civil & Environmental Consultants, Inc.
Project: Tax Increment Financing Infrastructure Project	Contract:	
Owner's Contract No.:	Contractor's Project No.: 1703	Engineer's Project No.:

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1		\$448,275.00
TOTALS		\$448,275.00
NET CHANGE BY CHANGE ORDERS		-\$448,275.00

1. ORIGINAL CONTRACT PRICE	\$	\$3,305,547.00
2. Net change by Change Orders	\$	-\$448,275.00
3. Current Contract Price (Line 1 ± 2)	\$	\$2,857,272.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$	\$1,835,080.21
5. RETAINAGE:		
a. 5% X \$1,835,080.21 Work Completed	\$	\$91,754.01
b. 5% X Stored Material	\$	
c. Total Retainage (Line 5.a + Line 5.b)	\$	\$91,754.01
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$	\$1,743,326.20
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	\$1,519,126.15
8. AMOUNT DUE THIS APPLICATION	\$	\$224,200.05
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	\$	\$1,113,945.80

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Capitol Valley Contracting

By: Micko Farnoe Date: 12/30/17

Payment of: \$ 224,200.05
(Line 8 or other - attach explanation of the other amount)

is recommended by: Steven Cant P.E. 1-18-18
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: [Signature] _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Tax Increment Financing Infrastructure Project						Application Number: 5				
Application Period: 29-Dec-17						Application Date: 29-Dec-17				
A				B	C	D	E	F		
Bid Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to finish (B - F)
		Item Quantity	Units	Unit Price						
1	Mobilization/Demobilization	1	LS	\$51,214.00	\$1,214.00	0.5	\$25,607.00	\$25,607.00	50.0%	\$25,607.00
2	Erosion and Sediment Control	1	LS	\$238,485.70	\$238,485.70	0.8	\$190,788.56	\$190,788.56	80.0%	\$47,697.14
3	Earthwork-Adjusted Cut w/5% Swell	219000	CY	\$3.66	\$801,540.00	219000	\$801,540.00	\$801,540.00	100.0%	
4	Stripping/Topsoil Stockpiling (3")	6000	CY	\$5.37	\$32,220.00	6000	\$32,220.00	\$32,220.00	100.0%	
5	Engineered Fill/Borrow	5000	CY	\$10.00	\$50,000.00	5000	\$50,000.00	\$50,000.00	100.0%	
6	6" Stone Road Sub-Base (On-Site)	1660	Ton	\$45.00	\$74,700.00	1958.57	\$88,135.65	\$88,135.65	118.0%	-\$13,435.65
7	4" Stone Shoulder (On-Site)	600	Ton	\$38.00	\$22,800.00					\$22,800.00
8	8" Concrete Pavement (On-Site)	2215	CY	\$330.00	\$730,950.00	784	\$258,720.00	\$258,720.00	35.4%	\$472,230.00
9	Separation Fabric (On-Site)	9950	SY	\$0.90	\$8,955.00	7261.11	\$6,535.00	\$6,535.00	73.0%	\$2,420.00
10	Pavement Striping (On-Site)	1	LS	\$15,800.00	\$15,800.00					\$15,800.00
11	Light Pole and Assembly (on-Site)	17	EA	\$9,000.00	\$153,000.00					\$153,000.00
12	6" Stone Road Sub-Base (Emerson Ave WV DOH Specifications)	1000	Ton	\$37.00	\$37,000.00					\$37,000.00
12a	2-4" Lifts Aggregate Base Course, Class 3 (Emerson Ave WV DOH Specs)	1350	Ton	\$40.00	\$54,000.00					\$54,000.00
12b	Aggregate Base Course, Class 10 Shoulder Stone (Emerson Ave WV DOH Specs)	200	Ton	\$38.00	\$7,600.00					\$7,600.00
13	Sub-Base Excavation/Embankment (Emerson Ave WV DOH Specs)	1100	CY	\$13.00	\$14,300.00					\$14,300.00
14	Milling and Surface Preparation (Emerson Ave WV DOH Specs)	115	SY	\$60.00	\$6,900.00					\$6,900.00
15	HLBC-4" Base Course, Type 1 (Emerson Ave WV DOH Specs)	715	Ton	\$110.00	\$78,650.00					\$78,650.00
15a	HLBC-2" Base Course, Type 2 (Emerson Ave WV DOH Specs)	358	Ton	\$110.00	\$39,380.00					\$39,380.00
16	HLBC-1.5" Wearing Course, Type 2 (Emerson Ave WV DOH Specs)	269	Ton	\$125.00	\$33,625.00					\$33,625.00
17	Separation Fabric (Emerson Ave WV DOH Specs)	2582	SY	\$0.90	\$2,323.80					\$2,323.80
18	Pavement Striping and Markings (Emerson Ave WV DOH Specs)	1	LS	\$50,000.00	\$50,000.00					\$50,000.00
19	Guardrail (Emerson Ave WV DOH Specs)	110	LF	\$20.00	\$2,200.00					\$2,200.00
20	Signage (Emerson Ave WV DOH Specs)	1	LS	\$9,000.00	\$9,000.00					\$9,000.00
21	Signage (On-Site)	1	LS	\$2,000.00	\$2,000.00					\$2,000.00
22	Guardrail (On-Site)	3900	LF	\$20.00	\$78,000.00					\$78,000.00
23	Permanent Seeding (SAC)	1	LS	\$10,500.00	\$10,500.00	0.4	\$4,200.00	\$4,200.00	40.0%	\$6,300.00
24	12" PVC C-900 (On-Site)	2373	LF	\$33.00	\$78,309.00	2325	\$76,725.00	\$76,725.00	98.0%	\$1,584.00
25	6" PVC C-900 (On-Site)	1076	LF	\$15.00	\$16,140.00	1076	\$16,140.00	\$16,140.00	100.0%	
26	12" PVC C-900 (Off-Site)	2610	LF	\$34.00	\$88,740.00					\$88,740.00
27	12" Gate Valve Assembly	8	EA	\$2,500.00	\$20,000.00	3	\$7,500.00	\$7,500.00	37.5%	\$12,500.00
28	8" Gate Valve Assembly	1	EA	\$1,500.00	\$1,500.00					\$1,500.00
29	6" Gate Valve Assembly	3	EA	\$1,000.00	\$3,000.00	3	\$3,000.00	\$3,000.00	100.0%	
30	20" Steel Casing (Bore & Jack)	35	LF	\$350.00	\$12,250.00					\$12,250.00
31	Connect to Existing	4	EA	\$8,400.00	\$33,600.00	1	\$8,400.00	\$8,400.00	25.0%	\$25,200.00
32	Reconnect Service Lateral	5	EA	\$500.00	\$2,500.00					\$2,500.00
33	Fire Hydrant	2	EA	\$4,800.00	\$9,600.00	1	\$4,800.00	\$4,800.00	50.0%	\$4,800.00
34	2" Post Flushing Hydrant	1	EA	\$3,200.00	\$3,200.00	1	\$3,200.00	\$3,200.00	100.0%	
35	Asphalt Trench Repair	32	LF	\$42.00	\$1,344.00					\$1,344.00
36	10" DIP Sanitary Sewer	339	LF	\$55.00	\$18,645.00	643	\$35,365.00	\$35,365.00	189.7%	-\$16,720.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Tax Increment Financing Infrastructure Project						Application Number: 5					
Application Period: 29-Dec-17						Application Date: 29-Dec-17					
A				B	C	D	E	F			
Bid Item No.	Item Description	Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price	Total Value of Item (\$)						
37	10" PVC Sanitary Sewer	351	LF	\$31.00	\$10,881.00	45	\$1,395.00		\$1,395.00	12.8%	\$9,486.00
38	8" DIP Sanitary Sewer	205	LF	\$50.00	\$10,250.00	205	\$10,250.00		\$10,250.00	100.0%	
39	8" PVC Sanitary Sewer	952	LF	\$38.00	\$36,176.00	952	\$36,176.00		\$36,176.00	100.0%	
40	6" Wye Connections w/25" Stub	9	EA	\$420.00	\$3,780.00	8	\$3,360.00		\$3,360.00	88.9%	\$420.00
41	Sanitary Manhole	8	EA	\$2,775.00	\$22,200.00	8	\$22,200.00		\$22,200.00	100.0%	
42	Connect to Existing Manhole	1	EA	\$400.00	\$400.00	1	\$400.00		\$400.00	100.0%	
43	Gas Main Trenching	987	LF	\$10.50	\$10,363.50	56	\$588.00		\$588.00	5.7%	\$9,775.50
44	Underground Electric, Phone, Cable Duct Bank	740	LF	\$23.00	\$17,020.00	740	\$17,020.00		\$17,020.00	100.0%	
45	Lighting Electrical Conduit	1	LS	\$14,000.00	\$14,000.00	1	\$14,000.00		\$14,000.00	100.0%	
46	Lighting Junction Box	6	EA	\$900.00	\$5,400.00	6	\$5,400.00		\$5,400.00	100.0%	
47	Lighting Control Cabinet	1	EA	\$31,000.00	\$31,000.00						\$31,000.00
48	36" HDPE Corrugated Pipe	623	LF	\$70.00	\$43,610.00	630	\$44,100.00		\$44,100.00	101.1%	-\$490.00
49	24" HDPE Corrugated Pipe	465	LF	\$45.00	\$20,925.00	707	\$31,815.00		\$31,815.00	152.0%	-\$10,890.00
50	18" HDPE Corrugated Pipe	39	LF	\$40.00	\$1,560.00						\$1,560.00
51	15" HDPE Corrugated Pipe	186	LF	\$35.00	\$6,510.00	100	\$3,500.00		\$3,500.00	53.8%	\$3,010.00
52	WVDOH Type "G" Inlet	5	EA	\$3,000.00	\$15,000.00	4	\$12,000.00		\$12,000.00	80.0%	\$3,000.00
53	WVDOH Type "A" Manhole, Frame and Lid	5	EA	\$2,500.00	\$12,500.00	4	\$10,000.00		\$10,000.00	80.0%	\$2,500.00
54	6"-8" Rip Rap Stone Material	50	Ton	\$170.00	\$8,500.00	50	\$8,500.00		\$8,500.00	100.0%	
55	Storm Water Headwall Structure	1	LS	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%	
56	Traffic Control (Emerson Ave WV DOH Specs)	1	LS	\$140,000.00	\$140,000.00						\$140,000.00
57	Deduction From Change Order 001	1	LS	-\$448,275.00	-\$448,275.00						-\$448,275.00
Totals					\$2,857,272.00		\$1,835,080.21		\$1,835,080.21	64.2%	\$1,022,191.79

Invoice



Civil & Environmental Consultants, Inc.
 Phone: 412-428-2924 | Fax: 412-428-2114
 www.cecline.com

Joseph Pope
 Emerson Commons, LLC
 101 Wyndham Knob
 Parkersburg, WV 26104

December 27, 2017
 Project No: 164-825
 Invoice No: 184888

Project 164-825 Emerson Commons TIF Project 1
 Professional Services through December 2, 2017

Task 0002 Geotechnical Reports
 Professional Fees

Hold For Backup

	Hours	Rate	Amount
Adams, Thomas	4.50	109.28	487.17
Burns, Raymond	20.00	88.30	1,766.00
Cain, Steven	9.00	200.40	1,803.60
Gardner, Lucas	6.25	70.49	440.58
Miller, Stephanie	.25	68.50	16.83
	40.00		4,513.96

4,513.96

Unit Billing
 CADD

Total Units

17.5 Units @ 10.00
 1.0 times

175.00
 175.00

Total this Task

\$4,688.96

Task CONS Construction Management
 Professional Fees

	Hours	Rate	Amount
Bainbridge, Matthew	1.00	108.91	108.91
Cain, Steven	27.00	200.40	5,410.80
Cvechko, Mark	210.00	90.00	18,900.00
DeMarco, Zachary	23.50	104.15	2,447.53
Eshun, Kow	2.00	130.18	260.36
Gardner, Lucas	8.25	70.49	581.54
Miller, Stephanie	.25	68.50	16.83
Stocking, Jared	7.50	79.91	599.33
	279.50		28,325.10

28,325.10

Reimbursable Expenses

Par diem			
11/8/2017	Cvechko, Mark	Food and lodging	120.00
11/7/2017	Cvechko, Mark	Food and lodging	120.00
11/8/2017	Cvechko, Mark	Food and lodging	120.00
11/9/2017	Cvechko, Mark	Food and lodging	120.00
11/10/2017	Cvechko, Mark	Food and lodging	120.00

Project	184-825	Emerson Commons TIF Project 1	Invoice	184888
11/11/2017	Cvechko, Mark	Food and lodging	120.00	
11/13/2017	Cvechko, Mark	meals and lodging	120.00	
11/14/2017	Cvechko, Mark	meals and lodging	120.00	
11/15/2017	Cvechko, Mark	meals and lodging	120.00	
11/16/2017	Cvechko, Mark	meals and lodging	120.00	
11/17/2017	Cvechko, Mark	meals and lodging	120.00	
11/20/2017	Cvechko, Mark	Food and Lodging	120.00	
11/21/2017	Cvechko, Mark	Food and Lodging	120.00	
11/22/2017	Cvechko, Mark	Food and Lodging	120.00	
11/27/2017	Cvechko, Mark	meals and lodging	120.00	
11/28/2017	Cvechko, Mark	meals and lodging	120.00	
11/29/2017	Cvechko, Mark	meals and lodging	120.00	
11/30/2017	Cvechko, Mark	meals and lodging	120.00	
12/1/2017	Cvechko, Mark	meals and lodging	120.00	
	Total Reimbursables	1.12 times	2,280.00	2,933.60

Unit Billing

GADD	3.0 Units @ 10.00	30.00	
SSD Hard Drive (120GB)		70.00	
Field Vehicle (Daily)	1.0 Unit @ 85.00	85.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
V00-225 MC	1.0 Day @ 60.00	60.00	
	Total Units	1.145 times	1,145.00

Total this Task **\$32,023.70**

Amount Due This Invoice ~~\$36,742.50~~
\$ 32,023.70
 Minus hold

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

Mark Rhodes
 LADD County 09:02:30 AM
 Instrument No 8775452
 Date Recorded 01/23/2018
 Document Type CDD
 Pages Recorded 13
 Book-Page 74-491
 Page 2

JANUARY 22, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
PURCHASE OF A ROAD SIGN FOR THEODOCIA DRIVE

ORDER

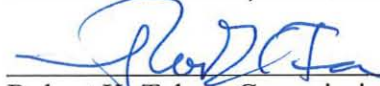
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE the purchase of a road sign for THEODOCIA DRIVE. Said sign was requested by Sarah Farnsworth.

APPROVED:

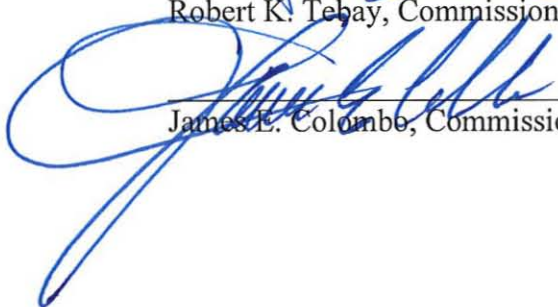
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3842

Mark Rhodes
WOOD COUNTY 08:57:02 AM
+ Instrument No 8775449
Date Recorded 01/22/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-487

JANUARY 22, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

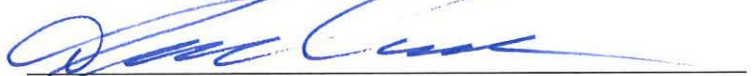
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
PURCHASE OF A ROAD SIGN FOR MARION AVENUE

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE the purchase of a road sign for MARION AVENUE. Said sign was requested by Briana Patton.

APPROVED:

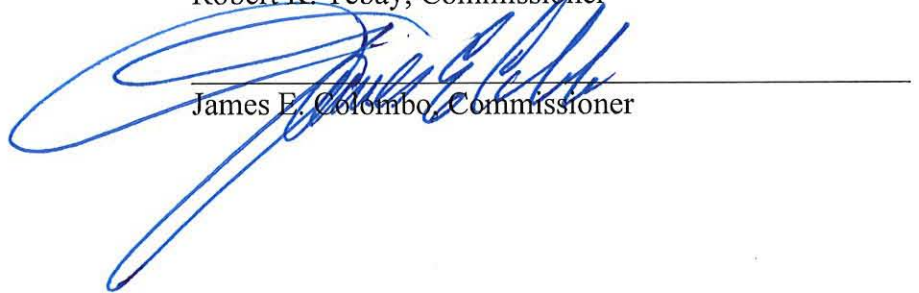
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3843

Mark Rhodes
WOOD County 08:58:33 AM
* Instrument No 8775450
Date Recorded 01/22/2018
Document Type 000
Pages Recorded 1
Book-Page 74-488

JANUARY 22, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 15-VA-129. SAID REQUEST IS IN THE AMOUNT OF \$5,063.40

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 15-VA-129. The Request for Reimbursement is in the amount of five thousand sixty-three dollars and forty cents (\$5,063.40) for the month of December, 2017. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

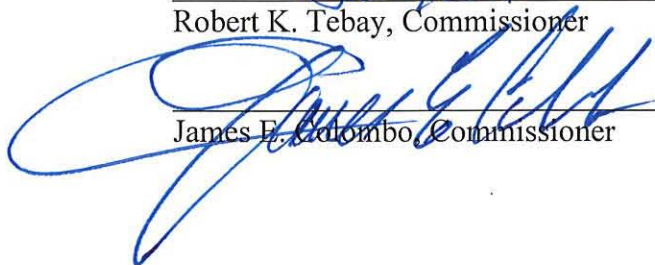
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3844

WEST VIRGINIA DIVISION OF JUSTICE AND COMMUNITY SERVICES	Request for Reimbursement
---	--

RECEIVED (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203
	Parkersburg, WV
	26101
	Project #: 15-VA-129
	FEIN#: 556 000 417
Funds are hereby requested to cover expenditures	
FROM: 12/1/17 TO: 12/31/17	

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$5,063.40
Travel/Training	-0-
Space	
Other	
TOTAL	\$5,063.40

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President  1/22/18
TYPED NAME & TITLE SIGNATURE DATE
(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY	
ADMINISTRATIVE APPROVAL: This request is approved in the amount of \$ _____ <div style="display: flex; justify-content: space-around; width: 80%; margin-left: auto; margin-right: auto;"> _____ _____ </div> <div style="display: flex; justify-content: space-around; width: 80%; margin-left: auto; margin-right: auto;"> Initials Date </div> Pursuant to the authority vested in me, I certify that this request is correct and proper for payment. <div style="display: flex; justify-content: space-between; width: 80%; margin-left: auto; margin-right: auto;"> _____ _____ </div> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: auto; margin-right: auto;"> Date Program Accountant </div>	

Hark Rhodes
Wood County 09:00:55 AM
Instrument No 8775451
Date Recorded 01/22/2018
Document Type 000
Pages Recorded 2
Book-Page 74-489

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO - WIT:

I, Robert Enoch, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Fort Boreman Historical Park Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
22nd day of January, 2018.



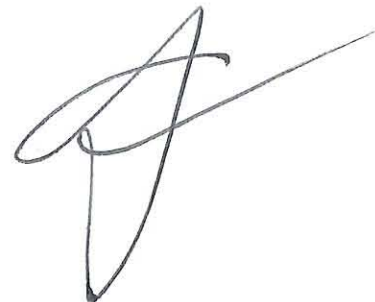
County Commission of Wood County



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WOOD County 08:50:17 AM
Instrument No 8775447
Date Recorded 01/22/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-486

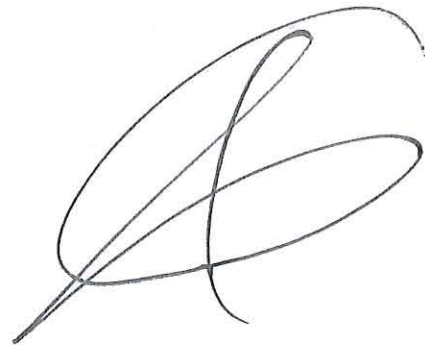
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3401	BIINCORP	BI INCORPORATED	REGULAR	01/19/2018	4,898.50	
3402	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	01/19/2018	668.00	
3403	VERIZONW	VERIZON WIRELESS	REGULAR	01/19/2018	193.01	
HOME CONFINEMENT Bank Id 108 Totals					<u>5,759.51</u>	
Report Totals					<u>5,759.51</u>	



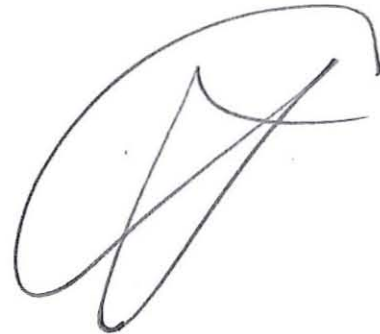
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6798	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	01/19/2018	100.00	
6799	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/19/2018	86.00	
6800	JKDATA	J K DATA CORP	REGULAR	01/19/2018	159.98	
6801	LAMP	LAMP PESTPROOF	REGULAR	01/19/2018	128.40	
6802	LANCE	PHYLISS LANCE	REGULAR	01/19/2018	550.00	
6803	OLD COLONY J	OLD COLONY REALTORS	REGULAR	01/19/2018	1,100.00	
6804	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	01/19/2018	25.45	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,149.83	
Report Totals					2,149.83	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7041	DALEYJ	JACOB S. DALEY	REGULAR	01/19/2018	1,008.00	
7042	DEPUTY	DEPUTY SHERIFF RETIREMENT FUND	REGULAR	01/19/2018	5.00	
7043	FERRELLGAS	FERRELLGAS	REGULAR	01/19/2018	160.00	
7044	MID-MEDIC	MID-OHIO VALLEY MEDICAL GROUP INC.	REGULAR	01/19/2018	152.50	
7045	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/19/2018	693.33	
7046	VERIZONW	VERIZON WIRELESS	REGULAR	01/19/2018	746.99	
7047	WCI	WCI, INC.	REGULAR	01/19/2018	11,715.00	
7048	WEST SAFETY	WEST SAFETY SERVICES	REGULAR	01/19/2018	1,950.00	
7049	WINANS	WINANS SERVICES	REGULAR	01/19/2018	266.74	
E-911 FUND Bank Id 107 Totals					16,697.56	
Report Totals					16,697.56	

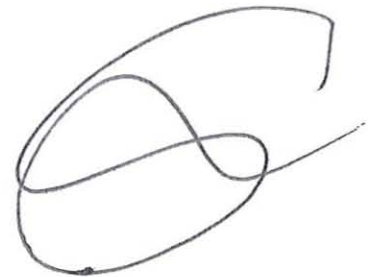


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1570	MARSHALLB	BRENDA MARSHALL	REGULAR	01/19/2018	25.50	

MAGISTRATE COURT Bank Id 105 Totals 25.50

Report Totals 25.50



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
646	WCI	WCI, INC.	REGULAR	01/19/2018	34,900.00	
647	ZMM	ZMM INC	REGULAR	01/19/2018	675.00	
CAPITAL RESERVE Bank Id 247 Totals					35,575.00	
Report Totals					35,575.00	

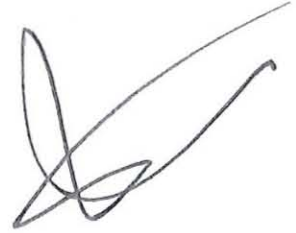


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
164828	CHAMBER	CHAMBER OF COMMERCE OF THE MID-OHIO VALLEY	REGULAR	01/19/2018	285.00	
164829	CRMALCOM	CR MALCOM & ASSOCIATES	REGULAR	01/19/2018	550.00	
164830	DASH	DASH GLOVES	REGULAR	01/19/2018	439.20	
164831	HUDSCATH	CATHERINE BLAIRE HUDSON	REGULAR	01/19/2018	83.88	
164832	LAMP	LAMP PESTPROOF	REGULAR	01/19/2018	100.00	
164833	LEXIS	LEXIS NEXIS	REGULAR	01/19/2018	454.50	
164834	MARTINE	EMILY MARTIN	REGULAR	01/19/2018	83.88	
164835	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	01/19/2018	85.00	
164836	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/19/2018	165.00	
164837	MYERSLAW	MYERS LAW OFFICES	REGULAR	01/19/2018	205.00	
164838	NOLANS	NOLAN'S SERVICES LLC	REGULAR	01/19/2018	7,948.47	
164839	ODEPOT	OFFICE DEPOT	REGULAR	01/19/2018	10.49	
164840	PUREWATER	PURE WATER PARTNERS	REGULAR	01/19/2018	65.00	
164841	REGIONAL	REGIONAL EDUCATION SERV	REGULAR	01/19/2018	196,763.50	X
164841	REGIONAL	REGIONAL EDUCATION SERV	VOID	01/19/2018	(196,763.50)	X
164842	RUNYON	RUNYON LOCK SERVICE	REGULAR	01/19/2018	75.00	
164843	S W RESOU	S W RESOURCES	REGULAR	01/19/2018	4,974.96	
164844	SEVEN	SEVEN RANGES RADIO INC	REGULAR	01/19/2018	250.00	
164845	STATIONERS	STATIONERS INC	REGULAR	01/19/2018	3,107.96	
164846	SUDDENLINK	SUDDENLINK	REGULAR	01/19/2018	137.20	
164847	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/19/2018	500.00	
164848	UNDERWOODM	MEGAN UNDERWOOD	REGULAR	01/19/2018	83.88	
164849	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	01/19/2018	550.00	
164850	VERIZONW	VERIZON WIRELESS	REGULAR	01/19/2018	3,248.46	
164851	WATERBOY	WATERBOY LLC	REGULAR	01/19/2018	22.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
164852	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	01/19/2018	21,250.00	
164853	WOLFEJ	JEREMY WOLFE	REGULAR	01/19/2018	161.28	
164854	WOOD CO R	WOOD COUNTY RECREATION COMMISSION	REGULAR	01/19/2018	7,500.00	
164855	WOOD CO S	WOOD CO SENIOR CITIZENS ASSOCIATION INC.	REGULAR	01/19/2018	4,375.00	
164856	WV DHHR-P	WV DHHR	REGULAR	01/19/2018	69.86	
164857	WV-DEPT E	WORKFORCE WEST VIRGINIA	REGULAR	01/19/2018	11,283.96	
164858	WVTAX	WV TAX DEPUTIES ASSOCIATION	REGULAR	01/19/2018	60.00	
164859	WVVV	WVVV-FM - V96.9	REGULAR	01/19/2018	250.00	
164860	ODEPOT	OFFICE DEPOT	REGULAR	01/19/2018	219.45	
164861	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	01/19/2018	196,763.50	
GENERAL FUND Bank Id 101 Totals					265,357.93	
Report Totals					265,357.93	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
164827	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	01/18/2018	18,999.42	

GENERAL FUND Bank Id 101 Totals 18,999.42


A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7040	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	01/18/2018	8,250.02	

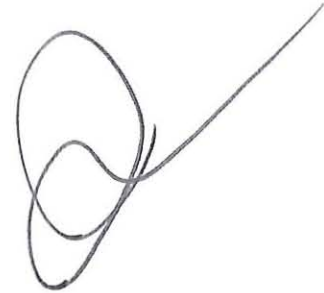
E-911 FUND Bank Id 107 Totals

8,250.02

A handwritten signature in black ink, consisting of a large loop followed by a vertical stroke and a diagonal line extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6797	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	01/18/2018	773.16	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>773.16</u>	



Check Register Report for Wood County Commission


Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
464	AMERIGAS	AMERIGAS	REGULAR	01/17/2018	783.71	
465	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	01/17/2018	12,366.00	
466	CITYOFVIE	CITY OF VIENNA	REGULAR	01/17/2018	54,842.16	
467	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	01/17/2018	25.53	
468	DEAN'S	DEAN'S SCREENS INK	REGULAR	01/17/2018	421.31	
469	DOMINIONH	DOMINION HOPE	REGULAR	01/17/2018	345.00	
470	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	01/17/2018	8,517.43	
471	FLEET	VOYAGER FLEET SYSTEMS INC	REGULAR	01/17/2018	971.43	
472	MONPOWER	MON POWER	REGULAR	01/17/2018	339.36	
473	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	01/17/2018	110.00	
474	REPUBLIC	REPUBLIC FIRST NATIONAL CORP.	REGULAR	01/17/2018	200.00	
475	SWGRAPHIC	S/W RESOURCES	REGULAR	01/17/2018	10.00	
476	WORKINGMA	WORKINGMAN'S STORE	REGULAR	01/17/2018	123.94	

FIRE SERVICE FEE Bank Id 120 Totals

79,055.87

Report Totals

79,055.87



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2478	DENTAL	RENAISSANCE	REGULAR	01/17/2018	1,870.39	

GENERAL FUND Bank Id 101 Totals	<u>1,870.39</u>
Report Totals	<u>1,870.39</u>

