

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JULY 2, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission, upon a motion duly made, seconded and passed, placed Jeremy Cross in nomination for the Little Kanawha Resource Conservation and Development Board. (Order A/1997)

At 9:40 A.M., the County Commission, upon a motion duly made, seconded and passed, appointed Larry McCallister to the West Virginia Little Kanawha River Parkway Authority. (Order A/1996)

At 10:05 A.M., Heather Nicholson was sworn in as an Assistant Prosecuting Attorney.

The County Commission approved the list of depository bonds from local banks for the Fiscal Year 2018/2019. (Order A/Depository Final Order)

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1996, A/1997, A/Depository Order, M/3939, M/3940, M/3941, M/3942

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:30 A.M.

APPROVED:

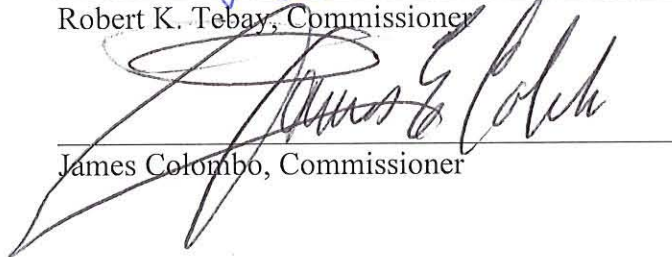
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James Colombo, written in a cursive style, positioned above a horizontal line.

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled July 2, 2018.

Wood County Commission Meeting  
Held July 2, 2018

**Please Print**

1. Heather D. Nicholson
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission  
Agenda

7/2/2018

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider appointing Larry McCallister to the WV Little Kanawha River Parkway Authority	
	Administrator's Office	Marty Seufer, County Administrator
	County Commission Reports	

---

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

---

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

---

**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



JULY 2, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED LARRY  
MCCALLISTER TO THE WEST VIRGINIA LITTLE KANAWHA  
RIVER PARKWAY AUTHORITY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Colombo, appointed Larry McCallister to the West Virginia Little Kanawha River Parkway Authority. Mr. McCallister's term will expire June 30, 2022.

APPROVED:

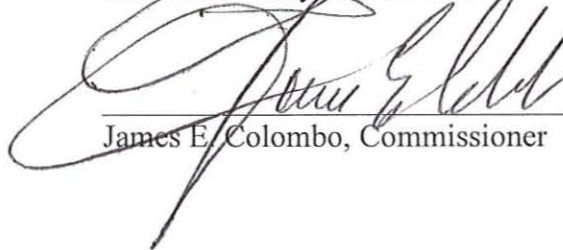
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1996

Mark Rhodes  
WOOD COUNTY 02:06:07 PM  
Instrument No 8792964  
Date Recorded 07/02/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-6

JULY 2, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED PUT JEREMY  
CROSS IN NOMINATION FOR THE LITTLE KANAWHA  
RESOURCE CONSERVATION AND DEVELOPMENT BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, placed Jeremy Cross in nomination to fill a vacancy that exists on the Little Kanawha Resource Conservation and Development Board due to the resignation of Robert K. Tebay.

APPROVED:

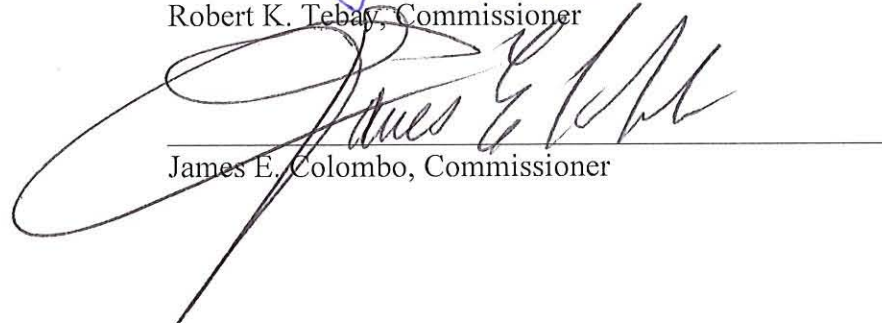
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1997

Mark Rhodes  
WOOD County 02:28:03 PM  
Instrument No 8792982  
Date Recorded 07/02/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-6

JULY 2, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: COUNTY DEPOSITORY FOR 2018/2019

**ORDER**

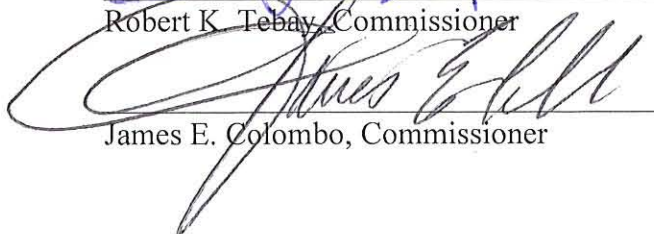
Pursuant to Chapter 7, Article 6, Section 1, of the Official Code of the State of West Virginia, and it appearing proper to do so, it is hereby ORDERED that the following be, and they are hereby designated as County Depositories for Wood County, West Virginia, for the Fiscal Year 2018/2019.

- BB&T, Parkersburg, West Virginia
- Community Bank, Parkersburg, West Virginia
- United National Bank, Parkersburg, West Virginia
- WesBanco Bank, Parkersburg, West Virginia

This day there was presented Depository Bonds from the above named banks for the Fiscal Year 2018/2019, and it appearing to this Commission that all the bonds are continuing type bonds, and all filing updated lists of securities; upon a motion duly made, seconded and passed, the said updated lists of securities are hereby ORDERED to be made a part of the official records of the County Commission.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner



# Pledge Inventory Report

United Bank  
Vienna, VA  
FROM 6/1/2018 TO 6/30/2018

Customer ID: 11332  
Report Date: 7/1/2018  
PAS Rep: Renee Kennerly  
Account Rep: Scott Plunkett

Cusip	Description	Maturity Date	Intent	S&P	Market Price Dt	Original Face	Book Value
Ticket	Location Code/Name	Group	Coupon	Moody	Maturity (Yr)	Par	Market Value
Pledged: 78930 - SHERIFF WOOD CO							
3137AXHP1	FHMS K024 A2	09/25/2022	AFS		6/29/2018	200,000.00	199,336.73
861413	107 - WELLS FARGO	CMB	2.57300	Aaa	4.24	200,000.00	196,138.37
3137B04Y7	FHMS KSMC A2	01/25/2023	AFS		6/29/2018	900,000.00	912,023.15
1090076	107 - WELLS FARGO	CMB	2.61500	NR	4.58	900,000.00	882,941.46
3138L33E3	FNMA POOL #AM3496	06/01/2020	AFS		6/29/2018	675,000.00	601,533.91
864484	107 - WELLS FARGO	CMB	1.51000		1.92	601,617.44	585,091.00
3138L3AU9	FNMA POOL #AM2718	03/01/2023	AFS		6/29/2018	200,000.00	178,396.60
855073	107 - WELLS FARGO	CMB	2.40000		4.67	177,660.71	173,025.54
3138L7DQ6	FNMA POOL #AM6410	08/01/2019	AFS		6/29/2018	300,000.00	300,041.38
925864	107 - WELLS FARGO	CMB	1.98500		1.09	300,000.00	296,952.00
093851UJ0	BLOOMFIELD CONN	10/15/2027	AFS	AA+	6/29/2018	65,000.00	73,714.12
1052709	107 - WELLS FARGO	MTO	4.00000	NR	9.30	65,000.00	72,398.95
537292KH6	LITTLE MIAMI OHIO LO	12/01/2028	AFS		6/29/2018	420,000.00	493,449.57
1031731	107 - WELLS FARGO	MTO	4.00000	Aa2	10.43	420,000.00	456,737.41
6431537Y9	NEW CANEY TEX INDPT	02/15/2036	AFS		6/29/2018	35,000.00	39,581.94
1021483	107 - WELLS FARGO	MTO	4.00000	Aaa	17.64	35,000.00	37,737.35
3136AHGM6	FNR 2013-119 AJ	09/25/2032	AFS		6/29/2018	275,000.00	126,339.61
884864	107 - WELLS FARGO	RMA	3.00000	NR	14.25	125,171.43	125,346.90
3137BHNM5	FHL4464 MA	08/15/2044	AFS	NA	6/29/2018	800,000.00	558,934.90
1068069	107 - WELLS FARGO	RMA	3.00000		26.15	551,016.54	545,824.49
31410KRL0	FNMA POOL #889791	03/01/2023	AFS		6/29/2018	500,000.00	12,727.68
511735	107 - WELLS FARGO	RMA	5.00000		4.67	12,727.68	13,082.53
36225AT91	GNMA POOL #780576	12/15/2022	AFS		6/29/2018	126,000.00	605.70
102005	107 - WELLS FARGO	RMA	7.00000		4.46	605.61	647.69
3136AHTL4	FN13139 BG	09/25/2032	AFS		6/29/2018	50,000.00	23,674.04
896518	MULT - MULTIPLE LOCATIONS	RMA	3.00000	NR	14.25	23,481.85	23,344.18

This report reflects information submitted to us by the customer. It is not intended to be used as the official record of safekeeping location and/or pledged holdings. This information should be provided by the customer's safekeeper.

FTN Financial PASPort  
Page 147

# Pledge Inventory Report

United Bank  
Vienna, VA  
FROM 6/1/2018 TO 6/30/2018

Customer ID: 11332  
Report Date: 7/1/2018  
PAS Rep: Renee Kennerly  
Account Rep: Scott Plunkett

Cusip	Description	Maturity Date	Intent	S&P	Market Price Dt	Original Face	Book Value
Ticket	Location Code/Name	Group	Coupon	Moody	Maturity (Yr)	Par	Market Value
Pledged: 78930 - SHERIFF WOOD CO							
3137B4JH0	FHR 4252 MD	07/15/2031	AFS		6/29/2018	100,000.00	41,042.92
877505	MULT - MULTIPLE LOCATIONS	RMA	3.00000	Nr	13.05	40,889.70	40,834.69
31400M3S9	FNMA ARM POOL #69210	02/01/2033	AFS		6/29/2018	1,000,000.00	37,813.56
110423	MULT - MULTIPLE LOCATIONS	RMA	3.43300		14.60	37,762.86	39,544.89
36212YF99	GNMA POOL #547492	04/15/2031	AFS		6/29/2018	350,000.00	1,437.26
102051	MULT - MULTIPLE LOCATIONS	RMA	6.50000		12.80	1,437.24	1,584.96
16	Total Pledged: 78930 - SHERIFF WOOD CO					5,996,000.00	3,600,653.07
						3,492,371.06	3,491,232.41

This report reflects information submitted to us by the customer. It is not intended to be used as the official record of safekeeping location and/or pledged holdings. This information should be provided by the customer's safekeeper.

FTN Financial PASPort  
Page 148

as of 05/31/2018

# Pledges to Pledgee Pledged To: Wood County Commission

For Holding Company WESBANCO BANK INC, Customer WesBanco Bank, Inc.

Sale/Secured Code Receipt No Location	CUSIP Transit No	Description Coupon Maturity Date	FAS 115 Preferund Price	Moody S&P Fitch	Original Face		Pledged		Book Value	Market Value
					Remaining Face	Pledged %	Original Face	Par Value		
03	3128MECZ2 63812015031817	PHLMC Pool #G15288 3.000000 08/01/2028	AFS 0.00	Aaa AA+ AAA	14,525,399.00 14,525,399.00 27.54%		4,000,000.00	1,951,186.12	2,022,221.23	1,955,664.50
FEDERAL RESERVE										
03	3128MNR39 ESB124	PHLMC Pool #G18505 3.000000 03/01/2029	AFS 0.00	Aaa AA+ AAA	3,000,000.00 3,000,000.00 100.00%		3,000,000.00	1,346,815.62	1,397,549.60	1,346,805.68
FEDERAL RESERVE										
03	3128MNS20 63192015030217	PHLMC Pool #G18536 2.500000 01/01/2030	AFS 0.00	Aaa AA+ AAA	20,000,000.00 20,000,000.00 45.00%		9,000,000.00	5,030,314.11	5,139,167.00	4,903,340.33
FEDERAL RESERVE										
03	3136A6N2 56552014021815	PHMA CMO #FNR 2013-74 HA 3.000000 10/25/2037	AFS 0.00	Aaa AA+ AAA	12,185,149.00 12,185,149.00 2.46%		300,000.00	132,513.68	134,435.45	131,765.16
FEDERAL RESERVE										
03	3136A1P6 56752014031314	PHMA CMO #FNR 2014-10 GE 3.000000 12/25/2043	AFS 0.00	Aaa AA+ AAA	5,000,000.00 5,000,000.00 58.00%		2,900,000.00	1,574,878.84	1,597,162.16	1,548,480.72
FEDERAL RESERVE										
03	3137BGP26 70332015091511	PHLMC CMO #FNR 4445 WJ 2.500000 11/15/2043	HTM 0.00	Aaa AA+ AAA	6,461,493.00 6,461,493.00 61.31%		3,961,493.00	2,716,350.71	2,734,278.02	2,635,119.87
FEDERAL RESERVE										
03	3137BLX1 71412015111301C	PHLMC CMO #FNR 4529 HA 3.000000 07/15/2036	HTM 0.00	Aaa AA+ AAA	15,500,000.00 15,500,000.00 4.84%		750,000.00	136,378.38	139,473.71	135,227.26
FEDERAL RESERVE										
03	3137BVMV5 84592017062605	PHLMC CMO #FNR 4657 JQ 3.000000 02/15/2045	AFS 0.00	Aaa AA+ AAA	6,445,064.00 6,445,064.00 100.00%		6,445,064.00	5,904,530.92	6,009,871.65	5,751,366.21
FEDERAL RESERVE										
03	3138WAAD9 57262014051415	PHMA Pool #RN ASD903 3.000000 11/01/2028	AFS 0.00	Aaa AA+ AAA	5,000,000.00 5,000,000.00 100.00%		5,000,000.00	2,072,727.30	2,114,778.66	2,074,888.99
FEDERAL RESERVE										
03	3138WPTB0 54132013041116	PHMA CRA Qualified Pool #AT345 3.000000 04/01/2043	HTM 0.00	Aaa AA+ AAA	2,127,170.00 2,127,170.00 12.48%		265,566.00	151,208.72	156,073.82	148,068.78
FEDERAL RESERVE										
03	3138WTPU4 5720201404281C	PHMA Pool #RN AT5834 2.500000 05/01/2028	AFS 0.00	Aaa AA+ AAA	5,400,000.00 5,400,000.00 100.00%		5,400,000.00	2,698,188.52	2,705,874.61	2,650,215.83
FEDERAL RESERVE										
03	3138YHQX1 63652015031815	PHMA Pool #AY4069 2.500000 03/01/2029	AFS 0.00	Aaa AA+ AAA	8,553,595.00 8,553,595.00 5.89%		504,141.00	228,976.53	231,611.10	224,976.73
FEDERAL RESERVE										
03	36379MX66 70712015093012	GHMA CMO #GNR 2015-127 LA 3.000000 07/20/2045	HTM 0.00	Aaa AA+ AAA	10,000,000.00 10,000,000.00 5.00%		500,000.00	326,366.07	333,673.87	320,973.39
FEDERAL RESERVE										
13 Total Pledged		To: 0W0100 Wood County Commission					42,026,264.00	24,270,435.51	24,716,171.08	23,826,893.45

The information contained herein, while believed to be reliable, is not guaranteed.

Printed 05/01/2018 4:40:37PM

L:\TIGReports\New\PG91PledgeToPledgee.rpt

Page 201 of 203



**THE COUNTY COMMISSION OF WOOD COUNTY DEPOSITORY BOND  
BRANCH BANKING AND TRUST COMPANY  
WINSTON-SALEM, NORTH CAROLINA**

**KNOW ALL MEN BY THESE PRESENTS**, That, the undersigned, Branch Banking and Trust Company (BB&T), Winston-Salem, North Carolina, a Corporation organized and existing under the laws of the United States of America, is held and firmly bound unto the County Commission of Wood County, State of West Virginia, in the sum of zero Dollars (\$0.00) to the payment thereof, will truly be made to said County Commission of Wood County, State of West Virginia, the undersigned binds itself and its successors and assigns by these present,

Signed and sealed this 20th day of June 2018.

**THE CONDITIONS OF THE ABOVE OBLIGATION IS SUCH THAT**, Whereas, BB&T of Winston-Salem, North Carolina, principal has been duly and legally designated in the manner required by law as a depository of the public monies of the County Commission of Wood County, State of West Virginia. Now therefore, if the said BB&T, principal herein, shall reserve safely, keep well and truly pay over all monies which may be deposited in or under the custody of the said BB&T as such County depository, according to law and shall further faithfully perform all the duties by law upon said principal as depository monies, then this obligation shall be null and void, otherwise are to remain in full force and effect.

The said Bank herewith deposited and pledged with the Wood County Commission, State of West Virginia, to secure the performance of its undertakings herein above set out the following collateral to-wit:

**COUPON**

<u>PAR VALUE</u>	<u>DESCRIPTION</u>	<u>RATE</u>	<u>DUE DATE</u>	<u>CUSIP #</u>
------------------	--------------------	-------------	-----------------	----------------

Due to the \$250,000.00 FDIC Insurance no pledge of securities are necessary at this time.

Authorization for the pledging of the above securities is certified to the Secretary of the Board of Directors of said Bank attached hereto.

It is understood and agreed:

- (1) Such collateral shall be held by **WELLS FARGO BANK, N.A.**, Winston-Salem, North Carolina or the **FEDERAL RESERVE BANK** of Richmond, Virginia, (Safekeeping Agents) so long as the said BB&T is not in default in its undertakings hereinabove set out, and if the said BB&T has not defaulted in its undertakings then such collateral shall be returned to the said BB&T on the 30<sup>th</sup> day of June, 2019.
- (2) The said BB&T shall have the right to the interest payable on such collateral, and may for the purpose of collecting the same have access to such collateral, in conjunction with a representative of the said Safekeeping Agent in order to obtain interest coupons representing interest payable or may direct the said Safekeeping Agent to detach such coupons.
- (3) The said BB&T shall from time to time have the right to withdraw any part of the above collateral upon substitution of other collateral of the same marketability acceptable to the County Commission of Wood County. The said BB&T shall have the right to withdraw any part of the above-mentioned collateral when properly authorized, providing the monies on deposit with the said BB&T do not exceed the amount of such collateral security remaining as security for the performance under the terms of this depository bond.



- (4) In the event of default of the said BB&T in its undertakings, herein set out during the said period beginning July 1, 2018 and ending June 30, 2019 the said County Commission of Wood County, State of West Virginia, shall have the right to make sale of so much of the collateral hereinbefore referred to as may be required to make good the undertaking of the said BB&T after due notice is given to the said BB&T and published in a newspaper of general circulation in the said County of Wood once a week for two successive weeks.

(SEAL)

**BRANCH BANKING AND TRUST COMPANY**

BY: Carrie B. Kinlaw  
Vice President,  
Investment Portfolio Operations

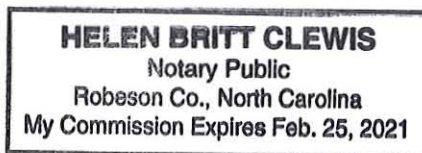
**STATE OF NORTH CAROLINA,  
COUNTY OF ROBESON, TO-WIT:**

I, Helen Britt Clewis a Notary Public in and for the County and State aforesaid, do hereby certify that Carrie B. Kinlaw, who signed the writing above as Vice President of BB&T, a Corporation, bearing date of the 20th day June 2018 for said Corporation has this day acknowledged the said writing to be the act and deed of said Corporation.

Given under my hand this 20th day of June 2018.

Helen Britt Clewis  
Notary Public

My commission expires: Feb 25, 2021



**STANDING RESOLUTION - FUNDS MANAGEMENT / MORTGAGE LENDING**  
**DEPOSIT, OPERATIONS AND FRAUD MANAGEMENT**

AUTHORITY TO PURCHASE, SELL, TRANSFER OR ASSIGN, OR OTHERWISE ENGAGE IN TRANSACTIONS WITH RESPECT TO, SECURITIES AND FINANCIAL INSTRUMENTS OR CONTRACTS

RESOLVED, that each of the following officers may purchase, sell, transact, deal in or otherwise engage in transactions with respect to any of the following: (a) any security (including, but not limited to any note, stock, treasury stock, United States Bonds or other bonds of any nature, mutual funds, debenture, collateral trust certificate, pre-organization certificate or subscription, voting-trust certificate, certificate of deposit, investment contract or certificate of interest, interest of a limited partner in a limited partnership, warrants, subscriptions or any other interest commonly known as a "security") ; (b) currency (including any forward or spot foreign exchange agreement, and any currency swap, cross-currency swap or cross-currency rate swap – collectively, "Foreign Exchange"), check, draft, bill of exchange, or bank letter of credit; (c) commodity futures contract or forward contract, (including any option, warrant, or right to subscribe to or purchase or sell a commodity futures contract or an option to purchase or sell a commodity or any spot transaction with respect thereto) (d) any loan, mortgage, debt or evidence of indebtedness (including, but not limited to, any interest or participation in a loan, a group or index of securities, or certificate of deposit, (including an interest therein or based on the value thereof)), (e) any option on any of the foregoing, including an option to purchase or sell any such security, certificate of deposit, loan, interest, group or index, (f) any forward agreement, repurchase or reverse repurchase transaction on any such security, certificate of deposit, loan, interest, group or index, or option, and (g) any swap agreement (including, but not limited to, any interest rate swap, option, future, or forward agreement (including a rate floor, rate cap, rate collar or basis swap)), any currency swap, cross-currency swap or cross-currency rate swap, any agreement in respect of precious metals, any equity index or equity swap, option, future, or forward agreement, any debt index or debt swap, option, future, or forward agreement, any total return, credit spread, credit default, credit index or credit swap, option, future, or forward agreement, any commodity index or a commodity swap or option thereon, and any other agreement or transaction that is similar to any other agreement or transaction referred to herein and that (i) is of a type that has been, is presently, or in the future becomes, the subject of recurrent dealings in the swap markets, and (ii) is a forward, swap, future, or option on one or more rates, currencies, commodities, equity securities, or other equity instruments, debt securities or other debt instruments, quantitative measures associated with an occurrence, extent of an occurrence, or contingency associated with a financial, commercial, or economic consequence, or economic or financial indices or measures of economic or financial risk or value (collectively, "Transactions"), except where such Transactions are limited in the caption, in which case such officers will be limited to the Transactions delineated;

FURTHER RESOLVED, that any and all purchases, sales, assignments or transfers of, or the entering into the foregoing Transactions heretofore or hereafter made by any of the below named officers as authorized by the foregoing resolutions are hereby ratified and confirmed.

FURTHER RESOLVED, that, if any of the below-named officers should no longer be empowered as above as a result of a change in position or employment or otherwise, or if another officer should be so empowered prior to the next regularly scheduled Board meeting at which such officers are named, then the Chief Financial Officer or the Treasurer, acting individually, may remove or add such officer, as the case may be, by written notice to the Secretary or the Assistant Secretary.

**FUNDS MANAGEMENT**

Daryl N. Bible	Senior Executive Vice President and CFO
Hal S. Johnson	Executive Vice President and Treasurer
Joon Hahn	Executive Vice President
Evan S. Gutshall	Senior Vice President
Stuart F. Winikoff	Senior Vice President
Douglas W. Jernigan	Vice President
Justin A. LaFramboise	Vice President
Amy C. Pittman	Vice President
Paul A. Slaga	Vice President
August M. Husmillo	Assistant Vice President

**MORTGAGE LENDING**

John T. Broome	Executive Vice President
Daniel F. Racher	Executive Vice President
Andrew T. Ball	Senior Vice President
Sean G. Mistretta	Vice President
Katherine Lindahl	Assistant Vice President

#### DEPOSIT, OPERATIONS AND FRAUD MANAGEMENT

Donna C. Goodrich	Senior Executive Vice President
Stephen M. Anderson	Executive Vice President
Matthew P. Carson	Senior Vice President
Jacqueline F. Simmons	Senior Vice President

#### FOREIGN EXCHANGE ONLY

Thomas V. Keenan, Jr.	Senior Vice President
Preston J. Proctor	Vice President
Andrew Kinney	Assistant Vice President

FURTHER RESOLVED, that the following officers are hereby authorized to sign any documents or agreements (including any master agreements), to pledge and receive collateral and to make and receive payments, in each case with respect to the foregoing Transactions, and any such documents, agreements, pledges, receipts and payments heretofore or hereafter made by any of the below named officers as authorized by the foregoing resolutions are hereby ratified and confirmed.

FURTHER RESOLVED, that, if any of the below-named officers should no longer be empowered as above as a result of a change in position or employment or otherwise, or if another officer should be so empowered prior to the next regularly scheduled Board meeting at which such officers are named, then the Chief Financial Officer or the Treasurer, acting individually, may remove or add such officer, as the case may be, by written notice to the Secretary or the Assistant Secretary.

#### FUNDS MANAGEMENT

Daryl N. Bible	Senior Executive Vice President and CFO
Hal S. Johnson	Executive Vice President and Treasurer
Christopher L. Bradley	Executive Vice President
Dorothy M. Clewis	Senior Vice President
Ernest M. Sessoms	Senior Vice President
Donna L. Thorne	Senior Vice President
Deborah Harrell-Cayton	Vice President
Carrie B. Kinlaw	Vice President
Myra R. Musselwhite	Vice President
Richard Tyson	Vice President
John R. Britt, Jr.	Assistant Vice President
Brittany M. Freeman	Assistant Vice President
Dwayne A. Herbert	Assistant Vice President
Donna M. Waterman	Assistant Vice President
Myra I. Edge	Banking Officer
Shelley D. Jernigan	Banking Officer
Gay W. Leggett	Banking Officer
Gretchen Mitchell-Daniels	Banking Officer
Sunshine Monroe	Banking Officer

#### MORTGAGE LENDING

John T. Broome	Executive Vice President
Alexander Jung	Executive Vice President
Gypsy A. McKenzie	Executive Vice President
Daniel F. Racher	Executive Vice President
Andrew T. Ball	Senior Vice President
Donna C. Belfield	Senior Vice President
Scott Conradson	Senior Vice President
Matthew B. Kibble	Senior Vice President
Daniel F. Ondejko	Senior Vice President
Paul W. Norman	Vice President
Julie M. Palmer	Vice President
Lance Daugherty	Assistant Vice President
April J. Myers	Assistant Vice President

#### DEPOSIT, OPERATIONS AND FRAUD MANAGEMENT

Donna C. Goodrich	Senior Executive Vice President
Stephen M. Anderson	Executive Vice President
Matthew P. Carson	Senior Vice President
Jacqueline F. Simmons	Senior Vice President





# Community Bank®

[www.communitybankpkbg.com](http://www.communitybankpkbg.com)

June 19, 2018

Wood County Commission  
One Court Square, Suite 203  
Parkersburg, WV 26101

RE: Depository Bonds

In response to your request for an updated list of securities pledged against the Wood County Commission's deposits held at Community Bank of Parkersburg, the following securities have been pledged:

**#31371LCR8 FNMA #254880 4.50% 08/01/23 Par value \$237,226**  
**#38376PN71 GNMA #2009-116JE 3.50% 12/20/38 Par Value \$47,805**

If you should have any questions, please contact me at 485-7991.

Sincerely,

Lorie A. Webb  
Vice President

Mark Rhodes  
WOOD County 02:20:11 PM  
Instrument No 8792981  
Date Recorded 07/02/2018  
Document Type 030  
Pages Recorded 9  
Book-Page 79-36

Member  
FDIC

A Member of  
The **STAR** Network



**Downtown Parkersburg**  
631 Juliana Street  
Parkersburg, WV 26101  
(304) 485-7991

**North Parkersburg**  
3906 Emerson Avenue  
Parkersburg, WV 26104  
(304) 485-0602

**South Parkersburg**  
1620 Blizzard Drive  
Parkersburg, WV 26101  
(304) 422-7360

**Vienna**  
2400 Grand Central Avenue  
Vienna, WV 26105  
(304) 295-4566



JULY 2, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$34,242.94 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY CORRECTIONS GRANT 18-CC-29.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-four thousand two hundred forty-two dollars and ninety-four cents (\$34,242.94) which represents reimbursement to Wood County for expenses incurred during the month of April, 2018, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 18-CC-29. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 73 and bearing the date of May 14, 2018, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

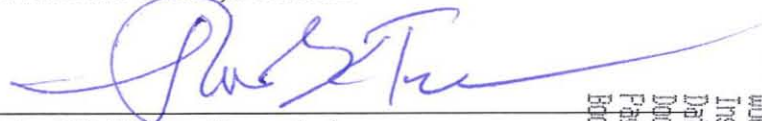
Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

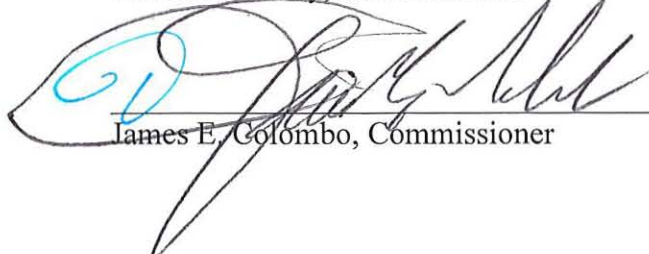
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3939

Mark Rhodes  
WOOD COUNTY 02:09:09 PM  
Instrument No 8792967  
Date Recorded 07/02/2018  
Document Type 000  
Pages Recorded 1  
Book-Page 75-6

JULY 2, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK  
FROM THE STATE OF WV IN THE AMOUNT OF \$8,546.00  
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE  
WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY  
CORRECTIONS GRANT 17-CC-26.

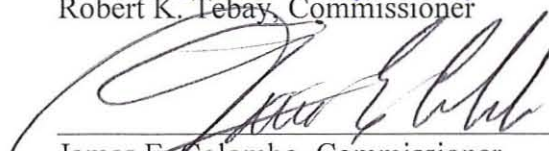
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight thousand five hundred forty-six dollars and zero cents (\$8,543.00) represents reimbursement to Wood County for expenses incurred during the month of April, 2018, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 17-CC-26. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 50 and bearing the date of May 10, 2018, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/3940

Mark Rhodes  
WOOD COUNTY 02:11:10 PM  
Instrument No 8792969  
Data Recorded 07/02/2018  
Document Type CDO  
Pages Recorded 1  
Book-Page 75-6

JULY 2, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of June, 2018. The Request for Reimbursement form and the Reimbursement Worksheet have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

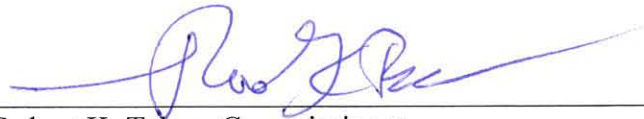
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

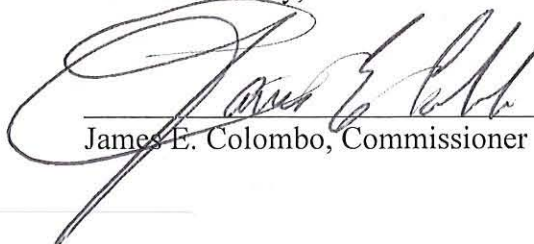
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	<b>Wood County Commission</b>
	Address:	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	P. O. Number	<b>MV1803408</b>
	Grant Number:	<b>F18-HS-03-408</b>
	FEIN Number:	<b>556 000 417</b>
	Funds are hereby requested to cover expenditures For the period of: <b>6/1/18 - 6/30/18</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
	\$0.00
TOTAL	\$0.00

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

David Blair Couch, President

7/2/2018

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

Mark Rhodes  
Wood County 02:15:41 PM  
Instrument No 8792975  
Date Recorded 07/02/2018  
Document Type COO  
Pages Recorded 2  
Book-Page 75-6



JULY 2, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo, seconded by Jimmy Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of June, 2018. The Request for Reimbursement Form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1803406
	Grant Number:	F18-HS-03-406
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures For the period of: 6/1/18 - 6/30/18	

### PROJECT CASH EXPENDITURES

Account Number	Amount
	\$0.00
TOTAL	\$0.00

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

David Blair Couch, President

7/2/2018

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

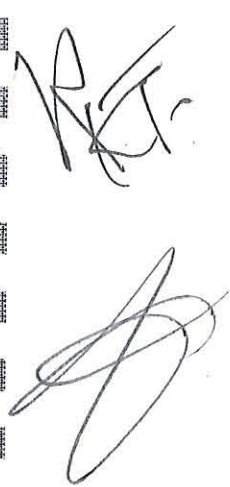
### Purchasing/Accounts Payable Use Only

Mark Rhodes  
WOOD County 02:13:05 PM  
Instrument No 8792970  
Date Recorded 07/02/2018  
Document Type 000  
Pages Recorded 2  
Book-Page 75-6



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2617	CHILD	CHILD SUPPORT ENF DIV	REGULAR	06/29/2018	915.13	
2618	EMPOWER	EMPOWER RETIREMENT	REGULAR	06/29/2018	45.00	
2619	FSA	TASC	REGULAR	06/29/2018	2,512.00	
2620	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	06/29/2018	110,093.70	
2621	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	06/29/2018	412.91	
2622	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	06/29/2018	18,545.37	
2623	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	06/29/2018	451.14	
2624	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	06/29/2018	12,666.30	
2625	FSA	TASC	REGULAR	06/29/2018	1,713.82	
166072	AMERICAN	AFLAC	REGULAR	06/29/2018	117.34	
166073	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	06/29/2018	132.69	
166074	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	06/29/2018	2,145.00	
166075	PHEAA	PHEAA	REGULAR	06/29/2018	276.01	
166076	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	06/29/2018	8,568.00	
166077	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	06/29/2018	1,629.00	
166078	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	06/29/2018	306.36	
166079	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	06/29/2018	29.00	
166080	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	06/29/2018	166.50	
166081	COPFEE	CITY OF PARKERSBURG	REGULAR	06/29/2018	6,081.24	
166082	ACTIVE911	ACTIVE911 INC	REGULAR	06/29/2018	117.50	
166083	BARRETTJ	J. J. BARRETT	REGULAR	06/29/2018	123.59	
166084	BRADFORD R	RISHA BRADFORD	REGULAR	06/29/2018	83.46	
166085	DISH	DISH NETWORK	REGULAR	06/29/2018	102.94	
166086	FRONTIER	FRONTIER	REGULAR	06/29/2018	49.64	
166087	GOLDEN RU	GOLDEN RULE CREATIONS	REGULAR	06/29/2018	393.43	



# Check Register Report for Wood County Commission

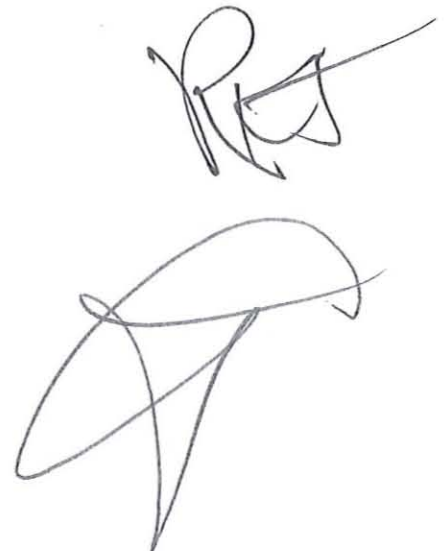
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
166088	HARLOW S	STACY HARLOW	REGULAR	06/29/2018	646.80	
166089	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	06/29/2018	47.00	
166090	KIGETIFF	KIGER TIFFANY F.	REGULAR	06/29/2018	115.56	
166091	MAHONE TI	MAHONE TIRE CO	REGULAR	06/29/2018	1,901.77	
166092	MOV MED	MID-OHIO VALLEY MEDICINE & PEDIATRICS. PLLC	REGULAR	06/29/2018	20.00	
166093	PINEGROVE	PINE GROVE KENNEL	REGULAR	06/29/2018	90.00	
166094	PUREWATER	PURE WATER PARTNERS	REGULAR	06/29/2018	65.00	
166095	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	06/29/2018	740.00	
<b>GENERAL FUND Bank Id 101 Totals</b>					<u>171,303.20</u>	





## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7164	CINTAS	CINTAS CORPORATION	REGULAR	06/29/2018	106.63	
7165	DOMINIONH	DOMINION HOPE	REGULAR	06/29/2018	167.95	
7166	MOVDRG	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	06/29/2018	40.00	
7167	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	06/29/2018	520.00	
7168	PUREWATER	PURE WATER PARTNERS	REGULAR	06/29/2018	58.00	
7169	SUDDENLINK	SUDDENLINK	REGULAR	06/29/2018	252.20	
7170	TERMINIX	TERMINIX	REGULAR	06/29/2018	37.00	
E-911 FUND Bank Id 107 Totals					1,181.78	

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is composed of several loops and a long horizontal stroke extending to the right.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6947	RICOH	RICOH USA INC	REGULAR	06/29/2018	478.02	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					478.02	

A large, stylized handwritten signature in black ink, possibly reading 'RICK', is located in the lower right quadrant of the page.

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
661	WCI	WCI, INC.	REGULAR	06/29/2018	10,645.00	

CAPITAL RESERVE Bank Id 247 Totals

10,645.00





## Check Register Report for Wood County Commission

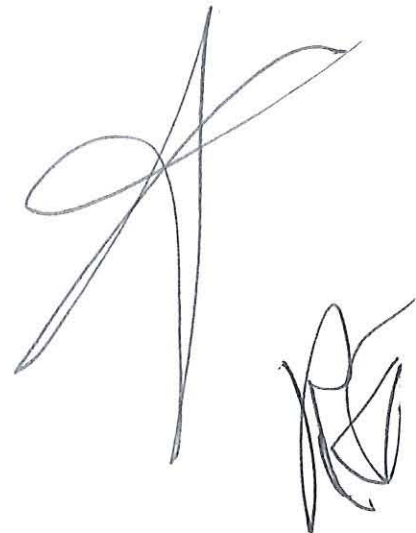
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
710	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	06/28/2018	2,388.00	
711	FRONTIER	FRONTIER	REGULAR	06/28/2018	217.84	
712	NUTTERD	DARRIN NUTTER	REGULAR	06/28/2018	43.58	
713	PROF RADIATOR	PROFESSIONAL RADIATOR & TIRE	REGULAR	06/28/2018	14.77	
714	T&K	T&K AUTO PARTS & SERVICE, INC	REGULAR	06/28/2018	110.99	
715	WEX	WEX BANK	REGULAR	06/28/2018	254.97	

**FIRE SERVICE FEE Bank Id 120 Totals**

3,030.15

**Report Totals**

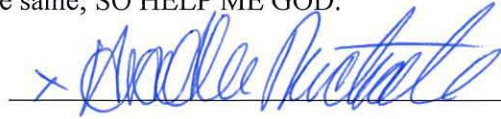
3,030.15

A large, stylized handwritten signature is written over the signature line. To its right, there are handwritten initials, possibly 'RS'.

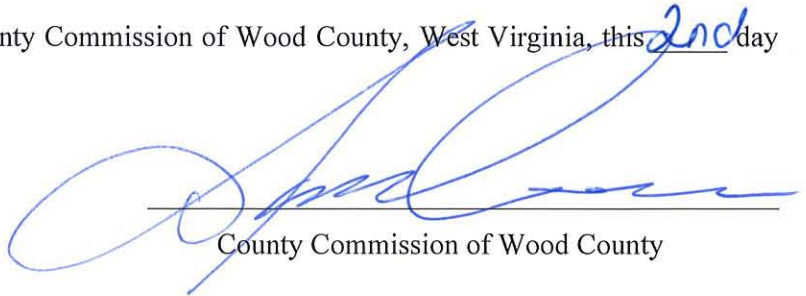
STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, HEATHER NICHOLSON, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Assistant Prosecutor in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 2nd day of July, 2018.

  
County Commission of Wood County



Mark Rhodes  
WOOD County 02:01:02 PM  
Instrument No 8792963  
Date Recorded 07/02/2018  
Document Type 000  
Pages Recorded 1  
Book-Page 75-6

**STATE CONSERVATION COMMITTEE OF  
WEST VIRGINIA**

**OATH OF OFFICE**

I, ( name ) do solemnly swear (or affirm) that I will support the Constitution of the  
United States and the Constitution of the State of West Virginia, and I will  
faithfully discharge the duties of Supervisor of the Little Kanawha Soil Conservation  
Conservation District, upon which I am now about to enter.

Rayton F. Graham

Given under my hand this 29 day of June 2003 2018

Mark Rhodes

Notary Public County Clerk

Mark Rhodes  
WOOD County 01:55:54 PM  
Instrument No 8792959  
Date Recorded 07/02/2018  
Document Type COO  
Pages Recorded 1  
Book-Page 75-6