

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JULY 19, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to the Wood County Fire Service Fee.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of June 25 & 28, 2018 and July 2, 2018.

**AGENDA AND DISCUSSION ITEMS**

At 10:04 A.M., the County Commission approved the hiring of Andrea Daugherty as a full-time Deputy Circuit Clerk and Barbara Forshey as part-time Deputy Circuit Clerk.

The County Commission approved Brien Riel and Fred Jackson as Court Security/Transport workers for the Wood County Sheriff's Department.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

n/a

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:38 A.M.

APPROVED:

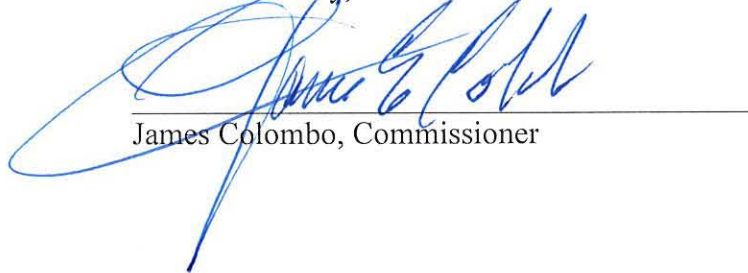
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled July 19, 2018.

Wood County Commission Meeting  
Held July 19, 2018

**Please Print**

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Wood County Commission  
Agenda

7/19/2018

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire – Andrew M. Daugherty – Deputy Circuit Clerk - \$25,000.00/yr	
	Consider Request to Hire – Barbara S. Forshey – part-time Deputy Circuit Clerk - \$10.00/hr	
	Consider Request to Hire – Brian W. Riel – Court Security/Transport - \$25,008.00/yr	
	Consider Request to Hire – Fred Jackson – Court Security/Transport - \$25,008.00/yr	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **19687**  
Customer Name **Wheeler Dana**  
Customer # **17733**  
Tax Year **2018**

Upon the request of customer **Wheeler Dana**  
whose address is **6424 Wadesville Rd, Belleville WV 26133**  
aggrieved by an erroneous assessment in District # **07**  
Map # **40** Parcel # **00F2 0000 0000** in the County of Wood for **2018** tax year.  
the

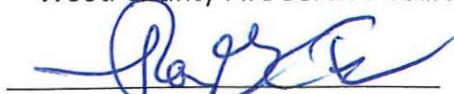
The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

**DUE TO ...THIS IS A OLD HOME THAT IS NOT LIVABLE, USED AS STORAGE ONLY, OWNER IS PAYING THE \$5 CHARGE ON TICKET 24302.**

**TICKET 19687: \$ 0.00**

Original ticket amount \$ **39.24**  
Less amount exonerated \$ **39.24**  
Adjusted amount due \$ **0.00**

  
Wood County Fire Service Board President

  
Commissioner

  
County Commission President

7-18-18  
Date  
  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on July 19, 2018

Printed on: 07/16/2018 4:28 PM

Mark Rhodes  
Wood County 10:21:35 AM  
Instrument No 873367  
Date Recorded 07/27/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-7

**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **8140, 20667**  
Customer Name **Hendershot Carl W**  
Customer # **7360**  
Tax Year **2018**

Upon the request of customer **Hendershot Carl W**  
whose address is **3567 Winding Rd, Waverly WV 26184**  
aggrieved by an erroneous assessment in District # **09**  
Map # **550** Parcel # **000E 0000 0000** in the County of Wood for **2018** tax year.  
the

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

**DUE TO ...THIS IS A OLD MOBILE HOME THAT THE OWNER ONCE OWNED, HAS NOT OWNED IT FOR SEVERAL YEARS BUT HAS SHOWN UP IN FIRE SOFTWARE.**


**2018 TICKET 8140: \$ 0.00**  
**2016 TICKET 20667: \$ 0.00**

Original ticket amount \$ **39.20**  
Less amount exonerated \$ **39.20**  
Adjusted amount due \$ **0.00**

  
Wood County Fire Service Board President

7-18-18

Date

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on July 19, 2018

Printed on: 07/16/2018 4:34 PM

Mark Rhodes  
WOOD County 10:24:26 AM  
Instrument No 879369  
Date Recorded 07/16/2018  
Document Type CDD  
Pre-recorded 1  
Book 98  
Page 75-7



**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **22843**  
Customer Name **Smith Hazel I**  
Customer # **20652**  
Tax Year **2018**

Upon the request of customer **Smith Hazel I**  
whose address is **2277 Lake Washington Rd, Washington WV 26181**  
aggrieved by an erroneous assessment in District # **03**  
Map # **110** Parcel # **00D2 0000 0000** in the County of Wood for **2018** tax year.  
the

The County Commission therefore orders that said property owner be hereby exonerated from the  
said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

**DUE TO ...THIS TICKET IS ON A OLD MOBILE HOME THAT IS NOT LIVABLE, PREVIOUS OWNER PASSED  
AWAY, ALL UTILITIES HAVE BEEN REMOVED, IT IS SUPPOSED TO BE REMOVED FROM THE PROPERTY  
THIS SUMMER. SHOULD BE A \$5 CHARGE SINCE IT IS STILL ON THE PROPERTY.**

**TICKET 22843: \$ 5.00**


Original ticket amount \$ **11.55**  
Less amount exonerated \$ **6.55**  
Adjusted amount due \$ **5.00**

  
Wood County Fire Service Board President

**7-18-18**

Date

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on **July 19, 2018**

Printed on: 07/13/2018 8:59 AM

Mark Rhodes  
WOOD County 10:28:11 AM  
Instrument No 879361  
Date Recorded 07/13/2018  
Page Recorded 1  
Doc-Page 75-7



**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **21560**  
Customer Name **Eagle Betty**  
Customer # **19418**  
Tax Year **2018**

Upon the request of customer **Eagle Betty**  
whose address is **87 Bargeloh Ave, Mineral Wells WV 26150**  
aggrieved by an erroneous assessment in District # **06**  
Map # **111** Parcel # **0026 0000 1017** in the County of Wood for **2018** tax year.  
the

The County Commission therefore orders that said property owner be hereby exonerated from the  
said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

**DUE TO ...THIS TICKET IS ON A OLD MOBILE HOME THAT DOES NOT EXCIST ANY LONGER, THE MOBILE  
HOME PARK IT WAS IN WAS CLOSED, AND THIS MOBILE HOME WAS DESTROYED.**

**TICKET 21560: \$ 0.00**

Original ticket amount \$ **13.44**  
Less amount exonerated \$ **13.44**  
**Adjusted amount due \$ 0.00**

  
Wood County Fire Service Board President

7.18.18  
Date

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on July 19, 2018

Printed on: 07/13/2018 8:10 AM

Mark Rhodes  
WOOD County 10:30:37 AM  
Instrument No 87362  
Date Recorded 07/13/2018  
Pages Recorded 1  
Document Type 000  
Book-Page 75-7

**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # 21667, 21668, 23654  
Customer Name Frame Ronald D  
Customer # 19523  
Tax Year 2018

Upon the request of customer **Frame Ronald D**  
whose address is **416 Division St, Parkersburg WV 26101**  
aggrieved by an erroneous assessment in District # **02**  
Map # **250** Parcel # **000Q 0000 0000** in the County of Wood for **2018** tax year.  
the

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

**DUE TO ...THESE ARE OLD MOBILE HOMES THAT WERE ON PARCELS ON LEE CREEK RD, THEY HAVE BEEN DEMOLISHED AND DON'T EXCIST ANY LONGER, OWNER HAS NOTIFIED ASSESSOR OFFICE SO THEY CAN UPDATE THEIR RECORDS.**

**TICKET 21667: \$ 0.00**

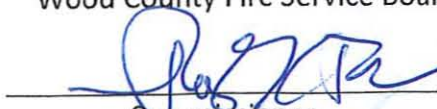
**TICKET 21668: \$ 0.00**

**TICKET 23654: \$ 0.00**

Original ticket amount \$ **44.40**  
Less amount exonerated \$ **44.40**  
Adjusted amount due \$ **0.00**

  
Wood County Fire Service Board President

7-18-18  
Date

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on July 19, 2018

Printed on: 07/12/2018 2:18 PM

Mark Rhodes  
WOOD County 10:40:05 AM  
Instrument No 879366  
Date Recorded 07/16/2018  
Document type 000  
Pages Recorded 1  
Book Page 75-7

**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **23496**  
Customer Name **Clemens Daniel R**  
Customer # **3095**  
Tax Year **2018**

Upon the request of customer **Clemens Daniel R**  
whose address is **741 Upper Locust Rd, Washington WV 26181**  
aggrieved by an erroneous assessment in District # **08**  
Map # **410** Parcel # **000A 0000 0000** in the County of Wood for **2018** tax year.  
the

The County Commission therefore orders that said property owner be hereby exonerated from the  
said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

**DUE TO ...THIS IS A OLD MOBILE WAS REMOVED FROM THE PROPERTY WHEN THE NEW OWNER  
BUILT A NEW HOUSE.**

**TICKET 23496: \$ 05.00**

Original ticket amount \$ **11.90**  
Less amount exonerated \$ **11.90**  
**Adjusted amount due \$ 0.00**

*Darin W. Huth per Paul K. Marshall*  
Wood County Fire Service Board President

*7-18-18*

Date

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on *July 19, 2018*

Printed on: 07/18/2018 10:24 AM

Mark Rhodes  
WOOD County 10:42:03 AM  
Instrument No 873345  
Date Recorded 07/18/2018  
Document Type CC0  
Pages Recorded 1  
Book-Page 75-7



STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Gina Bargeloh, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Sheriff's Tax Deputy in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Gina Bargeloh

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
18th day of July, 2018.

[Signature]  
County Commission of Wood County



Mark Rhodes  
WOOD County 02:03:06 PM  
Instrument No 8794242  
Date Recorded 07/19/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-8



STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Melissa Johnson, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Sheriff's Tax Deputy in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Melissa Johnson

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
18<sup>th</sup> day of July, 2018.

[Signature]  
County Commission of Wood County

Mark Rhodes  
Wood County 02:11:33 PM  
Instrument No 8794246  
Date Recorded 07/19/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-8

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Paula Maxson, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Sheriff's Tax Deputy in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
18<sup>th</sup> day of July, 2018.

  
County Commission of Wood County

Mark Rhodes  
WOOD County 02:31:44 PM  
Instrument No 8794254  
Date Recorded 07/19/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-8

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

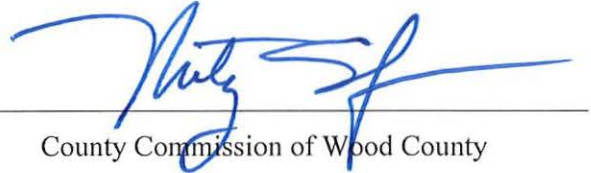
TO-WIT:

I, Sherri Jett, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Sheriff's Tax Deputy in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



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Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
18 day of July, 2018.



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County Commission of Wood County

Mark Rhodes  
WOOD County 01:59:16 PM  
Instrument No 8794236  
Date Recorded 07/19/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-8

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO-WIT:

I, Tonya Sovel, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Sheriff's Tax Deputy in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
18th day of July, 2018.

  
County Commission of Wood County

Mark Rhodes  
WOOD County 02:01:35 PM  
Instrument No 8794238  
Date Recorded 07/19/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-8