

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JULY 26, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to the Fire Service Fee. Copies are attached and shall be made a part thereof.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission approved the hiring of Steve Black as a part-time employee of the Sheriff's Tax Office.

At 9:36 A.M., Andrew Buckley, President of the Soccer Association in Williamstown, met with the County Commission to ask their advice on assistance in addressing the geese problem they are having on their soccer fields. Commissioner Colombo suggested he call the Mayor of Parkersburg since he has addressed this problem in the City and may have contacts that could assist him.

At 9:58 A.M., the County Commission met with Dr. Gilmer, President of WVU-P. Dr. Gilmer gave an update on the college. The County Commission presented him with a portrait of Governor Boreman, the first Governor of West Virginia.

At 10:18 A.M., Bob Ashely with the Governor's Office met with the County Commission to present the annual Community Corrections Grant in the amount of \$370,000.00.

At 10:22 A.M., Jeff Sandy, WVDMAPS Secretary, updated the County Commission on State programs that were recently introduced.

At 10:52 A.M., the County Commission, upon motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended. The said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seuffer, County Administrator, and Wood County Prosecuting Attorney, Pat Lefebure. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for section 2(A) regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:06 o'clock A.M. (Order M/3953)


#### **ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/3953

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:15 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled July 26, 2018.

Wood County Commission Meeting  
Held July 26, 2018

Please Print

1.	ANDREW BUCKLEY,
2.	Chris Gilmer
3.	Alice HARRIS
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission  
Agenda

7/26/2018

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Update on WVU-P	Chris Gilmer, President
10:00 A.M.	Presentation of Multi-County Community Corrections Grant	Bob Ashley, Legislative Director for the Governor's Office
	Consider Request to Hire – Steve Black – part-time worker for the Sheriff's Tax Office	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

---

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

---

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

---



Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JULY 26, 2018

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 26<sup>th</sup> day of July, 2018 at 10:52 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:


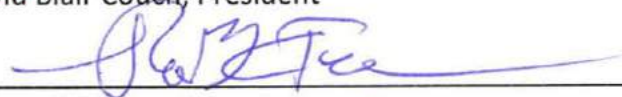
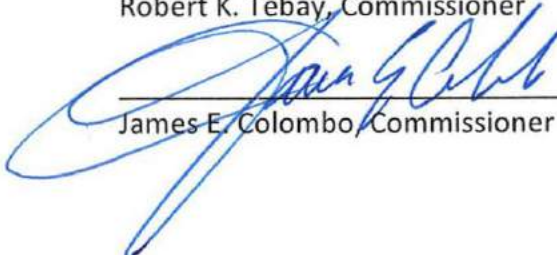
WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator, and Wood County Prosecuting Attorney, Pat Lefebure.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for section 2(A) regarding investment of public funds.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:06 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/3953

Mark Rhoades  
WOOD County 02:59:16 PM  
Instrument No 8794268  
Date Recorded 07/26/2018  
Document Type 000  
Pages Recorded 1  
Book-Page 75-8





**Wood County Commission**  
**Fire Service Fee**  
**Erroneous Assessment Application**

Ticket #	20681
Customer Name	Deerwalk VFD
Customer #	23608
Tax Year	2018

Upon the request of customer **Deerwalk VFD**  
 whose address is **9382 Deerwalk Hwy, Walker WV 26180**  
 aggrieved by an erroneous assessment in  
 Map # **140** Parcel # **0001 0000 0000** in the County of Wood for **2018** tax year.  
 the

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2018** tax year.

DUE TO ...THIS IS A DUPLICATE TICKET FOR THEIR FIRE STATION, A NEW PARCEL WAS CREATED BECAUSE THEY BOUGHT A STATE RIGHT OF WAY FROM THE WV DEPT OF TRANSPORTAION, AND SQ/FT WAS ADDED TO BOTH PARCELS, THIS TICKET ORIGINATED TO THE WV DEPT OF TRANSPORTATION, DEERWALK VFD PAID THEIR FIRE FEE ON TICKET 4826.


**TICKET 20681: \$ 0.00**


Original ticket amount	\$	88.65
Less amount exonerated	\$	88.65
Adjusted amount due	\$	0.00

Paul K. Mehnert

Wood County Fire Service Board President

Wood County Fire Service Board President

 Commissioner

 County Commission President

Commissioner

County Commission President

7-11-18

Date \_\_\_\_\_

Date \_\_\_\_\_  
Commissioner \_\_\_\_\_

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on JUL 12 2018

Printed on: 07/11/2018 9:04 AM

Ticket #	19687
Customer Name	Wheeler Dana
Customer #	17733
Tax Year	2018

aggrieved by an erroneous assessment in District # **07**  
Map # **40** Parcel # **00F2 0000 0000** in the County of Wood for **2018** tax year.  
the

Original ticket amount	\$	39.24
Less amount exonerated	\$	39.24
Adjusted amount due	\$	0.00

  
Wood County Fire Service Board President

  
Commissioner

County Commission President

7-18-18

Date \_\_\_\_\_

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on April 19, 2018

Printed on: 07/16/2018 4:28 PM



## MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

**304-422-8570 \* Fax: 304-422-8579**

To: Wood County Commission  
From: Amy Church, DRC Personnel Director *AC*  
Date: 7/24/18  
Re: Wood County DRC Request to Hire

Please regard this notice as my request to hire Taylor Bowen as a part-time Jackson County General Support Worker at an hourly rate of \$10.00 per hour. If this request is approved, she is available to begin her employment immediately.

This hiring is necessary in order fill the vacancy created by the abrupt resignation of Taylor Carte, Jackson County General Services worker. It is my hope that you will act on this request as quickly as possible. I will be happy to provide any other information related to this matter which you might deem necessary.

**RECEIVED**

**JUL 25 2018**

**COUNTY  
ADMINISTRATOR**

*[Handwritten signature]*

*[Handwritten signature]*

Mark Rhodes  
WCD County 03:01:51 PM  
Instrument No 8794269  
Date Recorded 07/26/2018  
Document Type 000  
Pages Recorded 1  
Book-Page 75-8



STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Sean Smith, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the 911 Telecommunications Advisory Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
24th day of July, 2018.

  
County Commission of Wood County

Mark Rhodes  
Wood County 03:05:07 PM  
Instrument No 8794271  
Date Recorded 07/26/2018  
Document Type COO  
Pages Recorded 1  
Book-Page 75-8



STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO-WIT:

I, Sean Smith, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Mid-Ohio Valley Board of Health in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
24<sup>th</sup> day of July, 2018.

  
County Commission of Wood County

Mark Rhodes  
WOOD County 03:04:09 PM  
Instrument No 8794270  
Date Recorded 07/26/2018  
Document Type COO  
Pages Recorded 1  
Book-Page 75-8