

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF SPECIAL MEETING HELD
MONDAY, JUNE 11, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in Special Session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal and real property. Copies are attached to these minutes.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission, upon a motion duly made, seconded and passed, approved the Extradition for Joshua Douglas Luffman who stands charged with Sexual Assault 2nd Degree that was committed in Wood County. (Order A/1980)

At 9:41 A.M., the County Commission, upon a motion duly made, seconded and passed, approved a Memorandum of Understanding with the West Virginia Division of Corrections to allow them to lease the Wood County Holding Center. (Order M/3921-C)

At 10:14 A.M., the County Commission approved the hiring of temporary security through the West Virginia Deputy Sheriff's Association.

At 10:15 A.M., the County Commission, upon a motion duly made, seconded and passed, placed Sean Smith in nomination to the Mid-Ohio Valley Board of Health. (Order A/1982)

The County Commission, upon a motion duly made, seconded and passed, placed Kathy Stoltz in nomination for reappointment to the Vienna Public Library. (Order A/1992)


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

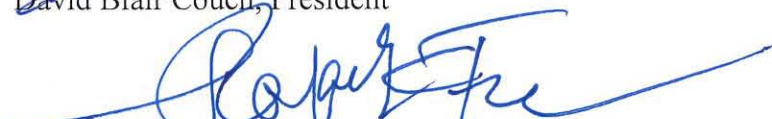
A/1980, A/1981, A/1982, A/1992, M/3921-C, M/3922, M/3923, M/3924, M/3925, M/3926, M/3927, M/3928, M/3929, M/3930, M/3930, M/3931

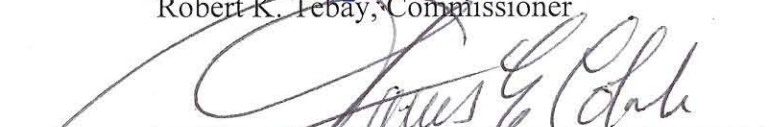
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 11:02 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled June 11, 2018.

Wood County Commission Meeting
Held June 11, 2018

Please Print

1.	Pete Letourneau
2.	Sherrill Stephens
3.	Heather Spradling
4.	Barbara Johnston
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Wood County Commission
Agenda

6/11/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Prosecuting Attorney's Application for Extradition of Joshua Douglas Luffman	Patrick Lefebure, Prosecuting Attorney
	Consider Facility Memorandum of Understanding with the State of West Virginia for Wood County Holding Center	Patrick Lefebure, Prosecuting Attorney
	Consider request to hire temporary security through the WV Deputy Sheriff's Association for 4-H Camp - \$35.00/hr	
	Put Sean Smith in nomination to Mid-Ohio Valley Board of Health (term expires June 30, 2018)	
	Administrator's Office	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PATRICK LEFEBURE, PROSECUTING ATTORNEY FOR WOOD COUNTY, PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF NORTH CAROLINA FOR THE EXTRADITION OF JOSHUA DOUGLASS LUFFMAN.

ORDER

On this date, came Patrick Lefebure, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable James C. Justice, II, Governor of the State of West Virginia, issue a requisition on the Governor of the State of North Carolina for the extradition of Joshua Douglas Luffman. Joshua Douglas Luffman stands charged with Sexual Assault 2nd Degree, which was committed in the County of Wood, in the State of West Virginia, on July 4, 1999 and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of North Carolina, in Davidson County. The County Commission, upon a motion made by David Blair Couch, seconded by Robert Tebay and made unanimous by James E. Colombo, authorized David Blair Couch, in his official capacity as President, to sign the Application.

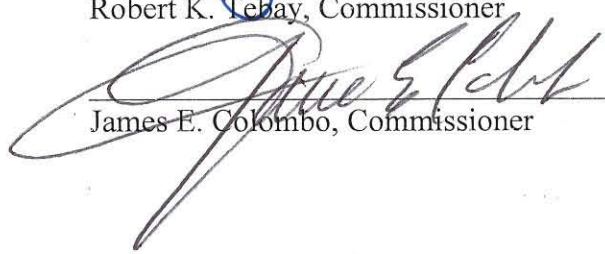
A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/1980

APPLICATION OF PROSECUTING ATTORNEY

OFFICE OF THE PROSECUTING ATTORNEY

OF WOOD COUNTY, WEST VIRGINIA

To the Honorable James C. Justice, II

GOVERNOR OF THE STATE OF WEST VIRGINIA

I have the honor to request that you issue a requisition to the Governor of the State of North Carolina for the extradition of Joshua Douglas Luffman who stands charged with **Sexual Assault 2nd Degree**, which offenses were committed in the County of Wood, of this State, on July 4, 1999 and who is now a fugitive from justice of this State and, as I am informed, is now within the jurisdiction of the said State of North Carolina, in the County of Davidson. The date of birth of said Joshua Douglas Luffman, is 7/15/80; social security number, 576-23-9524, a white male, 6'4", 245 lbs., gray hair and black eyes.

I HEREBY CERTIFY:

1. That the full name of the person for whom requisition is asked is **Joshua Douglas Luffman** who will be hereinafter referred to as said accused.
2. That said accused was personally and physically present in this State at the time of the commission of said crimes, and to avoid arrest and prosecution, fled from the jurisdiction of this State.
3. That in my opinion the ends of public justice require said accused to be brought to this State for trial at the public expense, and I believe I have sufficient evidence to secure the conviction of said accused of said crimes.

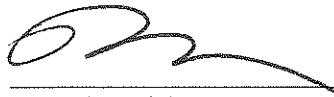
4. That this request is made in good faith and not for the purpose of collecting a debt or for any private purpose whatever, and if the requisition now applied for be granted, criminal proceedings shall not be used for any of said objects.

5. That no former application for a requisition for said accused, growing out of the same transaction, has been made.

I annex hereto a certified copy of the warrants against him with affidavit to the facts thereof by a person having actual knowledge thereof.

I respectfully recommend the Parkersburg Police Department or their duly authorized agents, as a proper person to be appointed as agent to bring said accused to this State, and certify said proposed agent has no private interest in the arrest and bringing to this State said accused.

Respectfully submitted,



Patrick Lefebure
Prosecuting Attorney, Wood County, West Virginia

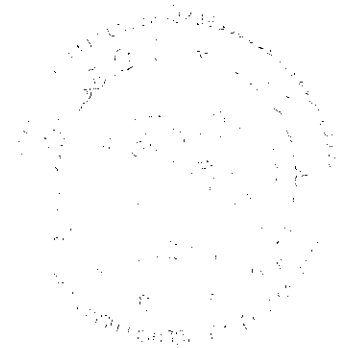
**STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of said County, do hereby certify that Patrick Lefebure, whose signature as Prosecuting Attorney is affixed to the accompanying application for requisition, was at the date thereof, the duly elected and qualified Prosecuting Attorney in and for said County, and that I am acquainted with his handwriting, and believe the signature to the accompanying application for requisition to be genuine.

Given under my hand and seal of the said Court, at Parkersburg, West Virginia, this 11th day of June, 2018.



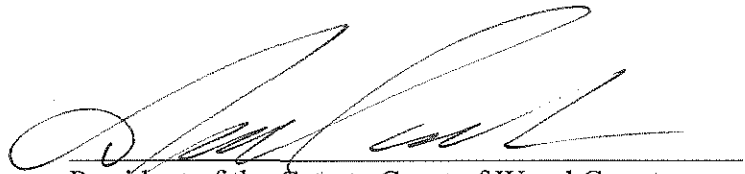
Clerk of the County Court of Wood County,
West Virginia



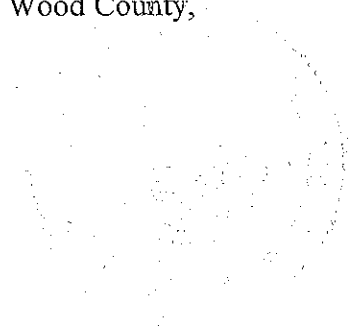
**STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:**

I, BLAIR COUCH, President of the County Court of Wood County, in the State of West Virginia, do certify that Mark Rhodes, by whom the aforesaid record and certificate were made and given, and who in his own handwriting has thereunto subscribed his name and has thereto affixed the seal of the County Court in and for the County of Wood, in the State of West Virginia, was at the time of so doing, and now is, Clerk of said County Court in and for Wood County, to all whose acts as such full faith and credit are due and given, and that the said record and certificate are in due form and made by the proper officer.

In Testimony Whereof, I have hereunto set my hand this 11th day of June, in the year of our Lord two thousand and eighteen.



President of the County Court of Wood County,
West Virginia



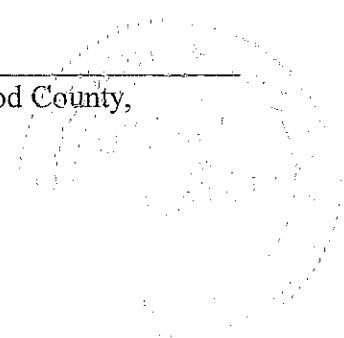
**STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of Wood County, in the State of West Virginia, do hereby certify that Blair Couch, by whom the foregoing certificate was made and given, and who in his own proper handwriting has thereunto subscribed his name, was at the time of doing so, and now is, President of said County Court in and for the County of Wood, in the State of West Virginia, duly commissioned and qualified, to all whose acts as such full faith and credit are due and given as well in courts of judicature as elsewhere.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of County Court, this 11th day of June, in the year of our Lord two thousand and eighteen.

Mark Rhodes

Clerk of the County Court of Wood County,
West Virginia



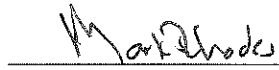
AFFIDAVIT OF PROSECUTING ATTORNEY

STATE OF WEST VIRGINIA,
WOOD COUNTY,

I, PATRICK LEFEBURE, having been duly sworn, depose and say that I am the Prosecuting Attorney of the County aforesaid; that the person is charged by warrant (duly authenticated copies of which are attached hereto) with the crimes of **Sexual Assault 2nd Degree** and that he is a fugitive from justice; and that the foregoing application to the Governor of West Virginia for a requisition for his extradition is made in good faith for the punishment of crime, and not for the purpose of collecting a debt or pecuniary mulct, or of removing him to a foreign jurisdiction with a view there to serve her with civil process.


Prosecuting Attorney

Sworn to and subscribed before me in the County aforesaid, this 12 day of June, 2018.


County Clerk of Wood County, West Virginia

Mark Rhodes
WOOD County 02:12:31 PM
Instrument No 8789461
Date Recorded 06/11/2018
Document Type 020
Pages Recorded 7
Book-Page 75-151

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A PAYMENT FOR EMERSON COMMONS TIF DISTRICT.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE Requisition for Payment Number Nine (9) for the Emerson Commons Tax Increment Financing (TIF) District. Said payment is in the amount of thirty-seven thousand five hundred sixty-seven dollars and thirteen cents (\$37,567.13).

A copy of said Requisition for Payment is attached to this Order and should be made a part thereof.

APPROVED:

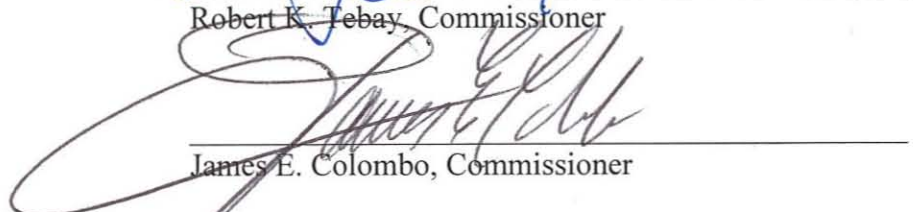
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3922

REQUISITION FOR PAYMENT FROM
PROJECT FUND

\$4,700,000

The County Commission of Wood County
Tax Increment Revenue Bonds
(Emerson Commons Project No. 1)
Series 2017 (TAXABLE)

REQUISITION FOR PAYMENT NO. 9

The County Commission of Wood County, a public corporation and governing body of Wood County, a political subdivision of the State of West Virginia (the "Issuer"), and Emerson Commons LLC, a West Virginia limited liability company (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from the Project Fund (the "Requisition") under an Trust Indenture for the above captioned Bonds (the "Bonds"), dated as of July 1, 2017 (the "Indenture") between the Issuer and WesBanco Bank, Inc., as trustee thereunder (the "Trustee") and a Development Agreement (the "Development Agreement), dated July 21, 2017, by and between the Issuer and the Developer, that:

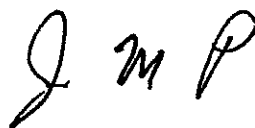
1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Costs of the Project authorized for funding under the Indenture and Development Agreement; (b) includes only payments for work, materials, equipment and other costs that constitute capital costs of the TIF Project which have been incurred and remain unpaid; and (c) is an authorized expenditure under the Project Plan for the Development District and the TIF Act.

3. The total amount requested to be disbursed pursuant to this Requisition is \$37,567.13. As set forth in **Schedule I** attached hereto, of the total amount of such disbursement:

- (a) \$ is to be paid to the Developer as reimbursement to the Developer for one or more invoices or statements, each of which was previously paid by the Developer to an entity that is not affiliated with the Issuer or the Developer; and
- (b) \$37,567.13 is to be paid to one or more third party payees, each of which are not affiliated with the Issuer or the Developer (including any mortgagee or trust deed beneficiary, contractor or supplier of materials), or to be paid on a joint basis to the Issuer or the Developer and such a third party payee with respect to an expense previously incurred but not yet paid.

4. The Trustee is directed to forward this Requisition to the Purchasers and, upon



receipt of requested funds from the Purchasers and the deposit of such funds by the Trustee into the Project Fund to thereafter disburse from the Project Fund to the parties and in the amounts indicated in this Requisition.

5. In connection with the foregoing request and authorization, the undersigned authorized representative of the Issuer does hereby certify to the Trustee that:

(a) the obligations in the stated amounts have been incurred by the Issuer and are presently due and payable and each item hereof is a proper charge against the Project Fund and has not been previously paid from the Project Fund;

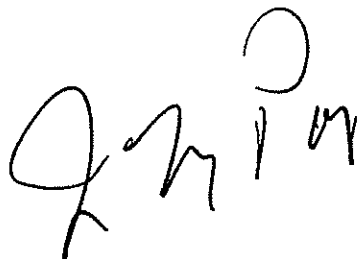
(b) such costs are valid "costs" of a "project" under the Act and no part thereof was included in any other requests previously filed with the Bond Trustee;

(c) there has not been filed with or served upon the Issuer any notice of claim of lien, right to a lien or attachment upon, or claims affecting the right of any person, firm or corporation named above, to receive payment of any of the amounts payable to any of the persons named above, that has not been released or will not be released simultaneously with the payment of such obligation; and

(d) this statement and all exhibits hereto shall be conclusive evidence of the facts and statements set forth herein.

In either event, the amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices or statements.

[Signature page follows this page.]

A handwritten signature in black ink, appearing to read "J. H. P.", is written in a cursive style.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer and by the Developer by their duly Authorized Officers this June 11, 2018

THE COUNTY COMMISSION OF
WOOD COUNTY

By: 

Its President

EMERSON COMMONS LLC

By: 

Its Manager



RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

Steven Cain CPE as Resident Project Representative for the TIF Project, hereby certifies that the portion of the TIF Project for which payment is requested hereby has been constructed in accordance with the plans and specifications therefore, that payment is now due and owing for such costs, and that such costs have not been the subject of a previous requisition by the Issuer and the Developer.

RESIDENT PROJECT REPRESENTATIVE

By: St Cain 4-13-18
Name: Steven Cain
Title: Project Manager

g u p

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Total Amount of disbursement pursuant to this Requisition: \$ 37,567.13

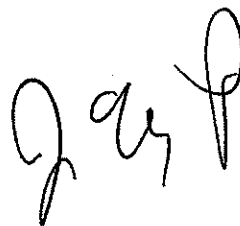
(2) Reimbursement to the Developer:

<u>Vendor</u>	<u>Description of Expense</u>	<u>Date of Payment</u>	<u>Amount</u>
1. See Attached Spreadsheet			
TOTAL			\$

(3) Payment to third party payees:

<u>Vendor</u>	<u>Description of Expense</u>	<u>Amount</u>	<u>Payee Name(s)/ Address(es)</u>
Capitol Valley Contracting	Site Work	\$37,567.13	See Attached
TOTAL		\$	

The items listed for reimbursement to the Developer or the Issuer or payment to third party payees are supported by attached copies of invoices or statements.



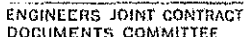
Schedule I
to Requisition
(continued)

(Attached) Copies of Invoices or Statements

J. Ayth

TIF Draw Down		6/1/2018		
Draw Number		9		
Category	Vendor	Invoice Number	Invoice Amount	Category Total
Legal				
Total Legal				0.00
Project Management				
Total Project Management				0.00
Erosion and Sediment Control				
Total E & S Control				0.00
Earthwork				
Total Earth Work				0.00
Development Roads - Onsite	Capital Valley Contracting	7	1,001.63	
Totals Development Roads - Onsite				1,001.63
Misc. Site Features				
Total Misc. Site Features				0.00
Water Line	Capital Valley Contracting	7	36,565.50	
Total Water Line				36,565.50
Sanitary Sewer				
Total Sanitary Sewer				0.00
Misc. Utilities				0.00
Total Misc. Utilities				0.00
Storm Water				
Total Storm Water				0.00
Engineering Design				
Total Engineering Design				0.00
Construction Management				
Total Construction Management				0.00
Geo Technical Engineering				
Total Geotechnical Engineering				0.00
Eco and Environmental				
Total Eco and Environmental				0.00
Utility Relocation / Fees				
Total Utility Relocation / Fees				0.00
Wetland Mitigation				
Total Wetland Mitigation				0.00
Miscellaneous				
Cumulative Change Orders				
Total Miscellaneous				0.00
TOTAL DRAW NUMBER 5				37,567.13

2/1/18



1

To (Owner):	Emerson Commons, LLC	From (Contractor): Capitol Valley Contracting 67 Rence Drive Elkview, WV 25071	Via (Engineer):	Civil & Environmental Consultants, Inc.
Project:	Tax Increment Financing Infrastructure Project	Contract:		
Owner's Contract No.:		Contractor's Project No.: 1703	Engineer's Project No.:	

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1		\$448,275.00
5	\$5,019.18	
11	\$825.00	
TOTALS	\$5,844.18	\$448,275.00
NET CHANGE BY CHANGE ORDERS	-\$442,430.82	

- | | | |
|--|----|----------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$3,305,547.00 |
| 2. Net change by Change Orders..... | \$ | \$442,430.82 |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ | \$3,747,977.82 |
| 4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... | \$ | \$1,879,643.74 |
| 5. RETAINAGE: | | |
| a. 5% X <u>\$1,879,643.74</u> Work Completed..... | \$ | \$93,982.19 |
| b. 5% X _____ Stored Material..... | \$ | |
| c. Total Retainage (Line 5.a + Line 5.b)..... | \$ | \$93,982.19 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ | \$1,785,661.55 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | \$1,748,094.42 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$37,567.13 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... | \$ | \$1,077,454.63 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature <u>CARLOS VALLOJ CONTRACTING, INC.</u>	
By: <u>MWZ</u>	Date: <u>4/5/18</u>
<u>1711007 Fremont</u>	

Payment of: \$ 37,567.13
(Line 8 or other - attach explanation of the other amount)

is recommended by: Stenna G. Cline 4-13-18
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: James M. Peters 5-14-18
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Tax Increment Financing Infrastructure Project						Application Number: 7					
Application Period: 30-Mar-18						Application Date: 3-Apr-18					
A					B	C	D	E	F		
Item		Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price							Total Value of Item (\$)
1	Mobilization/Demobilization	1	LS	\$51,214.00	\$1,214.00	0.5	\$25,607.00		\$25,607.00	50.0%	\$25,607.00
2	Erosion and Sediment Control	1	LS	\$238,485.70	\$238,485.70	0.8	\$190,788.56		\$190,788.56	80.0%	\$47,697.14
3	Earthwork-Adjusted Cut w/3% Swell	219000	CY	\$3.66	\$801,540.00	219000	\$801,540.00		\$801,540.00	100.0%	
4	Stripping/Topsoli Stockpiling (3")	6000	CY	\$5.37	\$32,220.00	6000	\$32,220.00		\$32,220.00	100.0%	
5	Engineered Fill/Borrow	5000	CY	\$10.00	\$50,000.00	5000	\$50,000.00		\$50,000.00	100.0%	
6	6" Stone Road Sub-Base (On-Site)	1660	Ton	\$45.00	\$74,700.00	1982	\$89,190.00		\$89,190.00	119.4%	-\$14,490.00
7	4" Stone Shoulder (On-Site)	600	Ton	\$38.00	\$22,800.00						\$22,800.00
8	8" Concrete Pavement (On-Site)	2215	CY	\$330.00	\$730,950.00	784	\$258,720.00		\$258,720.00	35.4%	\$472,230.00
9	Separation Fabric (On-Site)	9950	SY	\$0.90	\$8,955.00	7261.11	\$6,535.00		\$6,535.00	73.0%	\$2,420.00
10	Pavement Striping (On-Site)	1	LS	\$15,800.00	\$15,800.00						\$15,800.00
11	Light Pole and Assembly (on-Site)	17	EA	\$9,000.00	\$153,000.00						\$153,000.00
12	6" Stone Road Sub-Base (Emerson Ave WV DOH Specifications)	1000	Ton	\$37.00	\$37,000.00						\$37,000.00
12a	2-4" Lifts Aggregate Base Course, Class 3 (Emerson Ave WV DOH Specs)	1350	Ton	\$40.00	\$54,000.00						\$54,000.00
12b	Aggregate Base Course, Class 10 Shoulder Stone (Emerson Ave WV DOH Specs)	200	Ton	\$38.00	\$7,600.00						\$7,600.00
13	Sub-Base Excavation/Embankment (Emerson Ave WV DOH Specs)	1100	CY	\$13.00	\$14,300.00						\$14,300.00
14	Milling and Surface Preparation (Emerson Ave WV DOH Specs)	115	SY	\$60.00	\$6,900.00						\$6,900.00
15	HLBC-4" Base Course, Type 1 (Emerson Ave WV DOH Specs)	715	Ton	\$110.00	\$78,650.00						\$78,650.00
15a	HLBC-2" Base Course, Type 2 (Emerson Ave WV DOH Specs)	358	Ton	\$110.00	\$39,380.00						\$39,380.00
16	HLBC-1.5" Wearing Course, Type 2 (Emerson Ave WV DOH Specs)	269	Ton	\$125.00	\$33,625.00						\$33,625.00
17	Separation Fabric (Emerson Ave WV DOH Specs)	2582	SY	\$0.90	\$2,323.80						\$2,323.80
18	Pavement Striping and Markings (Emerson Ave WV DOH Specs)	1	LS	\$50,000.00	\$50,000.00						\$50,000.00
19	Guardrail (Emerson Ave WV DOH Specs)	110	LF	\$20.00	\$2,200.00						\$2,200.00
20	Signage (Emerson Ave WV DOH Specs)	1	LS	\$9,000.00	\$9,000.00						\$9,000.00
21	Signage (On-Site)	1	LS	\$2,000.00	\$2,000.00						\$2,000.00
22	Guardrail (On-Site)	3900	LF	\$20.00	\$78,000.00						\$78,000.00
23	Permanent Seeding (SAC)	1	LS	\$10,500.00	\$10,500.00	0.4	\$4,200.00		\$4,200.00	40.0%	\$6,300.00
24	12" PVC C-900 (On-Site)	2373	LF	\$33.00	\$78,309.00	2325	\$76,725.00		\$76,725.00	98.0%	\$1,584.00
25	6" PVC C-900 (On-Site)	1076	LF	\$15.00	\$16,140.00	1076	\$16,140.00		\$16,140.00	100.0%	
26	12" PVC C-900 (Off-Site)	2610	LF	\$34.00	\$88,740.00	885	\$30,090.00		\$30,090.00	33.9%	\$58,650.00
27	12" Gate Valve Assembly	3	EA	\$2,500.00	\$20,000.00	3	\$7,500.00		\$7,500.00	37.5%	\$12,500.00
28	8" Gate Valve Assembly	1	EA	\$1,500.00	\$1,500.00						\$1,500.00
29	6" Gate Valve Assembly	3	EA	\$1,000.00	\$3,000.00	3	\$3,000.00		\$3,000.00	100.0%	
30	20" Steel Casing (Bore & Jack)	35	LF	\$350.00	\$12,250.00						\$12,250.00
31	Connect to Existing	4	EA	\$8,400.00	\$33,600.00	2	\$16,800.00		\$16,800.00	50.0%	\$16,800.00
32	Reconnect Service Lateral	5	EA	\$500.00	\$2,500.00						\$2,500.00
33	Fire Hydrant	2	EA	\$4,800.00	\$9,600.00	1	\$4,800.00		\$4,800.00	50.0%	\$4,800.00
34	2" Post Flushing Hydrant	1	EA	\$3,200.00	\$3,200.00	1	\$3,200.00		\$3,200.00	100.0%	
35	Asphalt Trench Repair	32	LF	\$42.00	\$1,344.00						\$1,344.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Tax Increment Financing Infrastructure Project						Application Number: 7					
Application Period: 30-Mar-18						Application Date: 3-Apr-18					
A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
36	10" DIP Sanitary Sewer	339	LF	\$55.00	\$18,645.00	643	\$35,365.00		\$35,365.00	189.7%	-\$16,720.00
37	10" PVC Sanitary Sewer	351	LF	\$31.00	\$10,881.00	45	\$1,395.00		\$1,395.00	12.8%	\$9,486.00
38	8" DIP Sanitary Sewer	205	LF	\$50.00	\$10,250.00	205	\$10,250.00		\$10,250.00	100.0%	
39	8" PVC Sanitary Sewer	952	LF	\$38.00	\$36,176.00	952	\$36,176.00		\$36,176.00	100.0%	
40	6" Wye Connections w/25" Stub	9	EA	\$420.00	\$3,780.00	8	\$3,360.00		\$3,360.00	88.9%	\$420.00
41	Sanitary Manhole	8	EA	\$2,775.00	\$22,200.00	8	\$22,200.00		\$22,200.00	100.0%	
42	Connect to Existing Manhole	1	EA	\$400.00	\$400.00	1	\$400.00		\$400.00	100.0%	
43	Gas Main Trenching	987	LF	\$10.50	\$10,363.50	56	\$588.00		\$588.00	5.7%	\$9,775.50
44	Underground Electric, Phone, Cable Duct Bank	740	LF	\$23.00	\$17,020.00	740	\$17,020.00		\$17,020.00	100.0%	
45	Lighting Electrical Conduit	1	LS	\$14,000.00	\$14,000.00	1	\$14,000.00		\$14,000.00	100.0%	
46	Lighting Junction Box	6	EA	\$900.00	\$5,400.00	6	\$5,400.00		\$5,400.00	100.0%	
47	Lighting Control Cabinet	1	EA	\$31,000.00	\$31,000.00						\$31,000.00
48	36" HDPE Corrugated Pipe	623	LF	\$70.00	\$43,610.00	630	\$44,100.00		\$44,100.00	101.1%	-\$490.00
49	24" HDPE Corrugated Pipe	465	LF	\$45.00	\$20,925.00	707	\$31,815.00		\$31,815.00	152.0%	-\$10,890.00
50	18" HDPE Corrugated Pipe	39	LF	\$40.00	\$1,560.00						\$1,560.00
51	15" HDPE Corrugated Pipe	186	LF	\$35.00	\$6,510.00	100	\$3,500.00		\$3,500.00	53.8%	\$3,010.00
52	WVDOH Type "G" Inlet	5	EA	\$3,000.00	\$15,000.00	4	\$12,000.00		\$12,000.00	80.0%	\$3,000.00
53	WVDOH Type "A" Manhole, Frame and Lid	5	EA	\$2,500.00	\$12,500.00	4	\$10,000.00		\$10,000.00	80.0%	\$2,500.00
54	6"-8" Rip Rap Stone Material	50	Ton	\$170.00	\$8,500.00	50	\$8,500.00		\$8,500.00	100.0%	
55	Storm Water Headwall Structure	1	LS	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%	
56	Traffic Control (Emerson Ave WV DOH Specs)	1	LS	\$140,000.00	\$140,000.00						\$140,000.00
57	Deduction From Change Order 001	1	LS	-\$448,275.00	-\$448,275.00						-\$448,275.00
58	Change Order #5	1	LS	\$5,019.18	\$5,019.18	1	\$5,019.18		\$5,019.18	100.0%	
59	Change Order #11	1	LS	\$825.00	\$825.00						\$825.00
Totals					\$2,863,116.18		\$1,879,643.74		\$1,879,643.74	65.7%	\$983,472.44

Mark Rhodes
WOOD County 02-14-59 PM
Instrument No 8789463
Date Recorded 06/11/2018
Document Type CDD
Pages Recorded 11
Book-Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

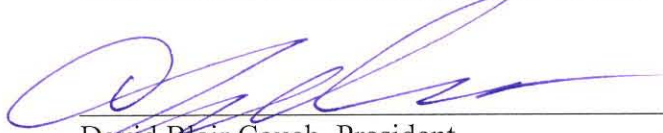
IN RE: THE COUNTY COMMISSION PLACED THE NAME OF SEAN SMITH IN NOMINATION FOR REAPPOINTMENT TO THE MID-OHIO VALLEY BOARD OF HEALTH.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the name of Sean Smith in nomination for reappointment to the Mid-Ohio Valley Board of Health. Said vacancy is due to the term of Mr. Smith expiring June 30, 2018. The new term will expire June 30, 2023.

APPROVED:

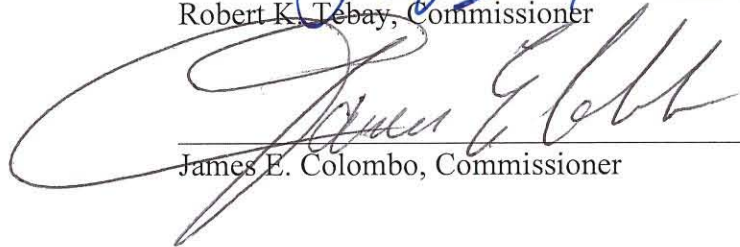
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1982

Mark Rhodes
WOOD County 02:18:09 PM
Instrument No 8789467
Date Recorded 06/11/2018
Document Type CDD
Pages Recorded 1
Book-Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN
REFERENCE TO BUDGET REVISION NO. 4 IN THE GENERAL
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2017/2018.

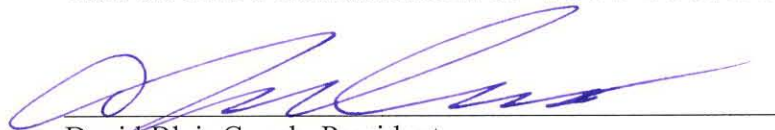
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 4 in the General County Fund Budget for the fiscal year 2017/2018. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Stephen Gainer, President of the Wood County Commission.

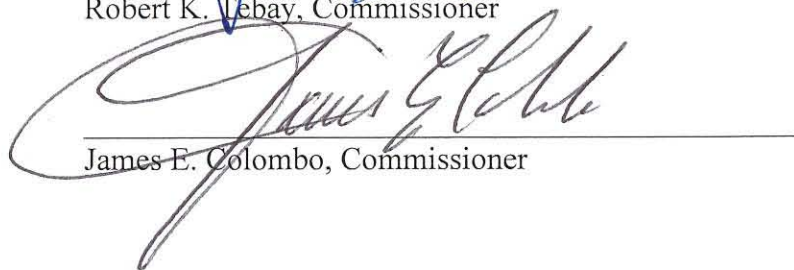
A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner



MARK RHODES
COUNTY CLERK

THE COUNTY OF WOOD
OFFICE OF THE COUNTY CLERK
P. O. Box 1474
PARKERSBURG, WEST VIRGINIA 26102-1474

PHONE: 304-424-1850

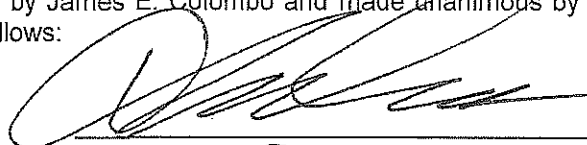
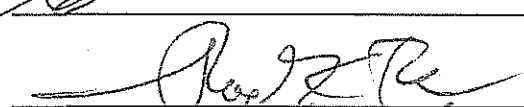
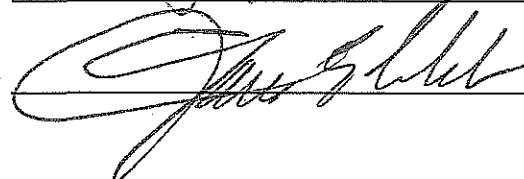
RESOLUTION

At a regular session of the county commission, held June 11, 2018 the following order was made and entered:

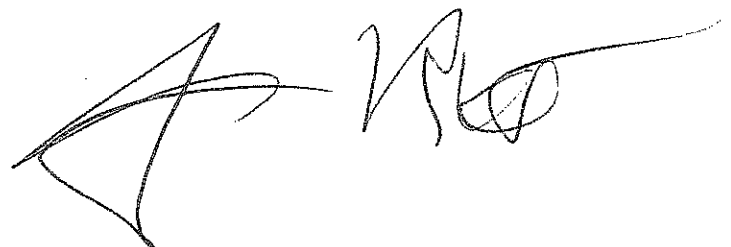
SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General county budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 4, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

	<input checked="" type="radio"/> Yes	or	No
	<input checked="" type="radio"/> Yes	or	No
	<input checked="" type="radio"/> Yes	or	No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.



Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26302
Phone: 627-2415 ext. 5114
Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
FY: 2017/2018
Fund: 1
Rev. No. 4
Pages: 2

County of Wood

GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: **Christy Hockenberry**Phone: **304-424-1854**Fax: **304-424-1809**

P.O. Box 1474

STREET OR PO BOX

Parkersburg

CITY

26102

ZIP CODE

COUNTY

Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-90	Property Tax - Excess Levy		24,520		24,520
309	Hotel Occupancy Tax		98,200		98,200
324	Other Grants	9,177	200		9,377
382	Refunds/Reimbursements (External Sources)	257,988	26		258,014
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			122,946		

COUNTRIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	2,610,430	24,101		2,634,531
405	Prosecuting Attorney	1,354,732	1,223		1,355,955
415	Magistrate Court		800		800
444	Other Grants		200		200
460	County Clerk Operations		6,000		6,000
699	Contingencies			1,223	-1,223
711	Emergency Services		1,100		1,100
900	Parks & Recreation		15,456		15,456
902	4-H CAMP		79		79
903	Arts & Humanities		612		612
904	Museum Commission		98		98
905	Fair Associations/Festivals		873		873
NET INCREASE/(DECREASE) Expenditures			122,946		

APPROVED BY THE STATE AUDITOR

BY:

Deputy State Auditor, Local Government Services Div.

Date

AUTHORIZED SIGNATURE
OF ENTITYAPPROVAL
DATE

LGSD: BR

County of Wood

CONTROL NUMBER

2017/2018

1

4

FY

FUND

REV#

[illegible]

NET INCREASE/(DECREASE) Expenditures (this page)

73,627

Mark Rhodes
Wood County 02-20-18 PM
Instrument No 8789470
Date Recorded 06/11/2018
Document Type CMO
Pages Recorded 4
Book+Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A PAYMENT FOR EMERSON COMMONS TIF DISTRICT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE Requisition for Payment Number Eleven (11) for the Emerson Commons Tax Increment Financing (TIF) District. Said payment is in the amount of fifty-seven thousand four hundred twenty-seven dollars and fifty-five cents (\$57,427.55).

A copy of said Requisition for Payment is attached to this Order and should be made a part thereof.

APPROVED:

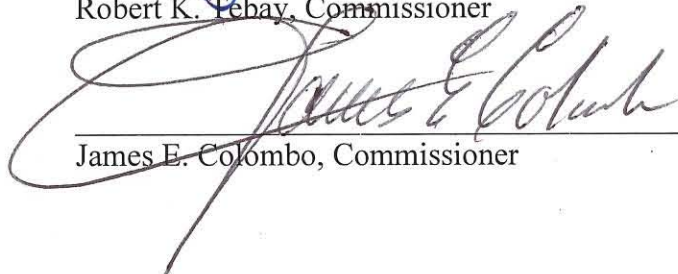
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3924

REQUISITION FOR PAYMENT FROM
PROJECT FUND

\$4,700,000

The County Commission of Wood County
Tax Increment Revenue Bonds
(Emerson Commons Project No. 1)
Series 2017 (TAXABLE)

REQUISITION FOR PAYMENT NO. 91

The County Commission of Wood County, a public corporation and governing body of Wood County, a political subdivision of the State of West Virginia (the "Issuer"), and Emerson Commons LLC, a West Virginia limited liability company (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from the Project Fund (the "Requisition") under an Trust Indenture for the above captioned Bonds (the "Bonds"), dated as of July 1, 2017 (the "Indenture") between the Issuer and WesBanco Bank, Inc., as trustee thereunder (the "Trustee") and a Development Agreement (the "Development Agreement), dated July 21, 2017, by and between the Issuer and the Developer, that:

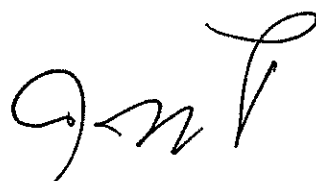
1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Costs of the Project authorized for funding under the Indenture and Development Agreement; (b) includes only payments for work, materials, equipment and other costs that constitute capital costs of the TIF Project which have been incurred and remain unpaid; and (c) is an authorized expenditure under the Project Plan for the Development District and the TIF Act.

3. The total amount requested to be disbursed pursuant to this Requisition is \$57,427.55. As set forth in **Schedule I** attached hereto, of the total amount of such disbursement:

- (a) \$ is to be paid to the Developer as reimbursement to the Developer for one or more invoices or statements, each of which was previously paid by the Developer to an entity that is not affiliated with the Issuer or the Developer; and
- (b) \$57,427.22 is to be paid to one or more third party payees, each of which are not affiliated with the Issuer or the Developer (including any mortgagee or trust deed beneficiary, contractor or supplier of materials), or to be paid on a joint basis to the Issuer or the Developer and such a third party payee with respect to an expense previously incurred but not yet paid.

4. The Trustee is directed to forward this Requisition to the Purchasers and, upon

A handwritten signature in black ink, appearing to be 'JMT', is located at the bottom right of the page.

receipt of requested funds from the Purchasers and the deposit of such funds by the Trustee into the Project Fund to thereafter disburse from the Project Fund to the parties and in the amounts indicated in this Requisition.

5. In connection with the foregoing request and authorization, the undersigned authorized representative of the Issuer does hereby certify to the Trustee that:

(a) the obligations in the stated amounts have been incurred by the Issuer and are presently due and payable and each item hereof is a proper charge against the Project Fund and has not been previously paid from the Project Fund;

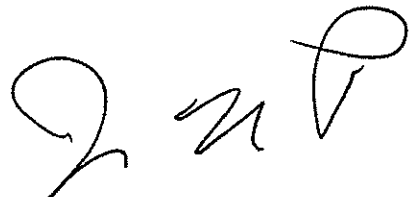
(b) such costs are valid "costs" of a "project" under the Act and no part thereof was included in any other requests previously filed with the Bond Trustee;

(c) there has not been filed with or served upon the Issuer any notice of claim of lien, right to a lien or attachment upon, or claims affecting the right of any person, firm or corporation named above, to receive payment of any of the amounts payable to any of the persons named above, that has not been released or will not be released simultaneously with the payment of such obligation; and

(d) this statement and all exhibits hereto shall be conclusive evidence of the facts and statements set forth herein.

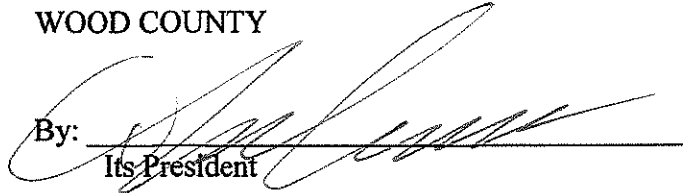
In either event, the amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices or statements.

[Signature page follows this page.]

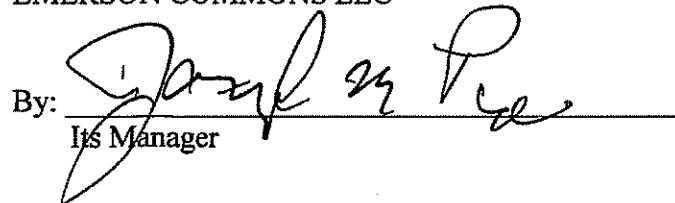
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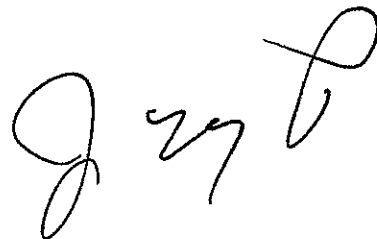
IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer and by the Developer by their duly Authorized Officers this June 11, 2018.

THE COUNTY COMMISSION OF
WOOD COUNTY

By: 
Its President

EMERSON COMMONS LLC

By: 
Its Manager



RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

STEVEN A. CAIN, CEC, as Resident Project Representative for the TIF Project, hereby certifies that the portion of the TIF Project for which payment is requested hereby has been constructed in accordance with the plans and specifications therefore, that payment is now due and owing for such costs, and that such costs have not been the subject of a previous requisition by the Issuer and the Developer.

RESIDENT PROJECT REPRESENTATIVE

By: STA Paul 5-30-18
Name: STEVEN A. CAIN
Title: PROJECT MANAGER

REIMBURSEMENT AND THIRD PARTY PAYMENTS

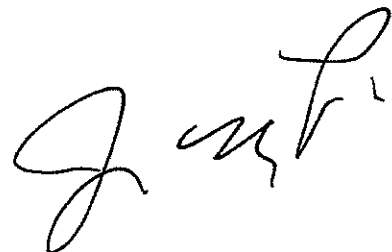
- (1) Total Amount of disbursement pursuant to this Requisition: \$ 57,427.22
- (2) Reimbursement to the Developer:

<u>Vendor</u>	<u>Description of Expense</u>	<u>Date of Payment</u>	<u>Amount</u>
1. See Attached Spreadsheet			
TOTAL			\$

- (3) Payment to third party payees:

<u>Vendor</u>	<u>Description of Expense</u>	<u>Amount</u>	<u>Payee Name(s)/ Address(es)</u>
Capitol Valley Contracting	Site Work	\$57,427.22	See Attached
TOTAL		\$	

The items listed for reimbursement to the Developer or the Issuer or payment to third party payees are supported by attached copies of invoices or statements.



Schedule I
to Requisition
(continued)

(Attached) Copies of Invoices or Statements

TIF Draw Down		6/1/2018		
Draw Number		9		
Category	Vendor	Invoice Number	Invoice Amount	Category Total
Legal				
Total Legal				0.00
Project Management				
Total Project Management				0.00
Erosion and Sediment Control	Capital Valley Contracting	9	33,259.22	
Total E & S Control				33,259.22
Earthwork				
Total Earth Work				0.00
Development Roads - Onsite				
Totals Development Roads - Onsite				0.00
Misc. Site Features				
Total Misc. Site Features				0.00
Water Line	Capital Valley Contracting	9	24,168.00	
Total Water Line				24,168.00
Sanitary Sewer				
Total Sanitary Sewer				0.00
Misc. Utilities				0.00
Total Misc. Utilities				0.00
Storm Water				
Total Storm Water				0.00
Engineering Design				
Total Engineering Design				0.00
Construction Management				
Total Construction Management				0.00
Geo Technical Engineering				
Total Geotechnical Engineering				0.00
Eco and Environmental				
Total Eco and Environmental				0.00
Utility Relocation / Fees				
Total Utility Relocation / Fees				0.00
Wetland Mitigation				
Total Wetland Mitigation				0.00
Miscellaneous				
Cumulative Change Orders				
Total Miscellaneous				0.00
TOTAL DRAW NUMBER 5				57,427.22

Q n P



ENGINEERS JOINT CONTRACT
DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 9

To (Owner): Emerson Commons, LLC	Application Period: 25-May-18	Application Date: 5/29/2018
Project: Tax Increment Financing Infrastructure Project	From (Contractor): Capitol Valley Contracting 67 Renee Drive Elkview, WV 25071	Via (Engineer) Civil & Environmental Consultants, Inc
Owner's Contract No.	Contract: Contractor's Project No. 1703	Engineer's Project No.

Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE	\$ 33,305,547.00
Number	Additions	Deductions	2. Net change by Change Orders	\$ -5442,430.82
1		\$448,275.00	3. Current Contract Price (Line 1 ± 2)	\$ 32,763,116.18
5	\$5,019.18		4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$ 31,958,019.29
11	\$825.00		5. RETAINAGE:	
			a. 5% X \$1,958,019.29 Work Completed	\$ 397,900.96
			b. 5% X Stored Material	\$
			c. Total Retainage (Line 5.a + Line 5.b)	\$ 397,900.96
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$ 31,560,118.33
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ 31,807,691.11
			8. AMOUNT DUE THIS APPLICATION	\$ 557,427.22
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	\$ 51,002,997.85
TOTALS	\$5,844.18	\$448,275.00		
NET CHANGE BY CHANGE ORDERS	-5442,430.82			

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By

Capitol Valley Contracting, Inc.
MWZ
PHILIP FARMER

Date

5/29/18

Payment of

\$ 57,427.22

(Line 8 or other - attach explanation of the other amount)

is recommended by

Steven A. Carr
(Engineer)

5-30-18
(Date)

Payment of

\$

(Line 8 or other - attach explanation of the other amount)

is approved by

Joseph P. Taylor
(Owner)

(Date)

Approved by

Funding or Financing Entity (if applicable)

(Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract) Tax Increment Financing Infrastructure Project							Application Number 9				
Application Period 25-May-18							Application Date: 29-May-18				
A					B	C	D	E	F		
Bid Item No.	Item Description	Contract Information			Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price							
1	Mobilization/Demobilization	1	LS	\$51,214.00	\$1,214.00	0.3	\$25,607.00		\$25,607.00	90.0%	\$25,607.00
2	Erosion and Sediment Control	1	LS	\$238,485.70	\$238,485.70	0.9468	\$225,798.26		\$225,798.26	94.7%	\$12,687.44
3	Earthwork-Adjusted Cut w/5% Swell	219000	CY	\$3.66	\$801,540.00	219000	\$801,540.00		\$801,540.00	100.0%	
4	Striping/Topsoil Stockpiling (3")	6000	CY	\$5.37	\$32,220.00	6000	\$32,220.00		\$32,220.00	100.0%	
5	Engineered Fill/Borrow	3000	CY	\$10.00	\$30,000.00	3000	\$30,000.00		\$30,000.00	100.0%	
6	6" Stone Road Sub-Base (On-Site)	1660	Ton	\$45.00	\$74,700.00	2030.93	\$92,291.83		\$92,291.83	123.6%	-\$17,591.83
7	4" Stone Shoulder (On-Site)	600	Ton	\$38.00	\$22,800.00						\$22,800.00
8	8" Concrete Pavement (On-Site)	2215	CY	\$310.00	\$730,950.00	784	\$258,720.00		\$258,720.00	35.4%	\$472,230.00
9	Separation Fabric (On-Site)	9950	SY	\$0.90	\$8,955.00	7261.11	\$6,535.00		\$6,535.00	73.0%	\$2,420.00
10	Pavement Striping (On-Site)	1	LS	\$15,800.00	\$15,800.00						\$15,800.00
11	Light Pole and Assembly (on-Site)	17	EA	\$9,000.00	\$153,000.00						\$153,000.00
12	6" Stone Road Sub-Base (Emerson Ave WV DOH Specifications)	1000	Ton	\$37.00	\$37,000.00						\$37,000.00
12a	2-4" Lifts Aggregate Base Course, Class 3 (Emerson Ave WV DOH Specs)	1350	Ton	\$40.00	\$54,000.00						\$54,000.00
12b	Aggregate Base Course, Class 10 Shoulder Stone (Emerson Ave WV DOH Specs)	200	Ton	\$38.00	\$7,600.00						\$7,600.00
13	Sub-Base Excavation/Embankment (Emerson Ave WV DOH Specs)	1100	CY	\$13.00	\$14,300.00						\$14,300.00
14	Mill and Surface Preparation (Emerson Ave WV DOH Specs)	115	SY	\$60.00	\$6,900.00						\$6,900.00
15	HLBC-4" Base Course, Type 1 (Emerson Ave WV DOH Specs)	715	Ton	\$110.00	\$78,650.00						\$78,650.00
15a	HLBC-2" Base Course, Type 2 (Emerson Ave WV DOH Specs)	358	Ton	\$110.00	\$39,380.00						\$39,380.00
16	HLBC-1.5" Wearing Course, Type 2 (Emerson Ave WV DOH Specs)	269	Ton	\$125.00	\$33,625.00						\$33,625.00
17	Separation Fabric (Emerson Ave WV DOH Specs)	2382	SY	\$0.90	\$2,323.80						\$2,323.80
18	Pavement Striping and Markings (Emerson Ave WV DOH Specs)	1	LS	\$50,000.00	\$50,000.00						\$50,000.00
19	Guardrail (Emerson Ave WV DOH Specs)	110	LF	\$20.00	\$2,200.00						\$2,200.00
20	Signage (Emerson Ave WV DOH Specs)	1	LS	\$9,000.00	\$9,000.00						\$9,000.00
21	Signage (On-Site)	1	LS	\$2,000.00	\$2,000.00						\$2,000.00
22	Guardrail (On-Site)	3900	LF	\$20.00	\$78,000.00						\$78,000.00
23	Permanent Seeding (SAC)	1	LS	\$10,500.00	\$10,500.00	0.4	\$4,200.00		\$4,200.00	40.0%	\$6,300.00
24	12" PVC C-900 (On-Site)	2373	LF	\$33.00	\$78,309.00	2323	\$76,723.00		\$76,723.00	98.0%	\$1,586.00
25	6" PVC C-900 (On-Site)	1076	LF	\$15.00	\$16,140.00	1076	\$16,140.00		\$16,140.00	100.0%	
26	12" PVC C-900 (Off-Site)	2610	LF	\$34.00	\$88,740.00	1781	\$60,354.00		\$60,354.00	68.2%	\$28,386.00
27	12" Gate Valve Assembly	8	EA	\$2,500.00	\$20,000.00	5	\$12,500.00		\$12,500.00	62.5%	\$7,500.00
28	8" Gate Valve Assembly	1	EA	\$1,500.00	\$1,500.00						\$1,500.00
29	6" Gate Valve Assembly	3	EA	\$1,000.00	\$3,000.00	3	\$3,000.00		\$3,000.00	100.0%	
30	20" Steel Casing (Bore & Jack)	35	LF	\$350.00	\$12,250.00						\$12,250.00
31	Connect to Existing	4	EA	\$8,400.00	\$33,600.00	2	\$16,800.00		\$16,800.00	50.0%	\$16,800.00
32	Reconnect Service Lateral	5	EA	\$500.00	\$2,500.00						\$2,500.00
33	Fire Hydrant	2	EA	\$4,800.00	\$9,600.00	2	\$9,600.00		\$9,600.00	100.0%	
34	2" Port Flushing Hydrant	1	EA	\$3,200.00	\$3,200.00	1	\$3,200.00		\$3,200.00	100.0%	
35	Asphalt Trench Repair	32	LF	\$42.00	\$1,344.00						\$1,344.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract)		Tax Incentive Financing Infrastructure Project		Application Number 9		Application Date 25-May-18					
Application Period 25-May-18											
A		B		C		D		E		F	
Bld Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Shipped to Date (D + E)	% (F/B)	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price							Total Value of Items (\$)
36	10" DIP Secondary Sewer	339	LF	\$35.00	\$18,865.00	643	\$33,365.00	189.7%		-\$16,720.00	
37	10" PVC Secondary Sewer	331	LF	\$31.00	\$10,261.00	45	\$1,395.00	12.8%		\$9,486.00	
38	8" DIP Secondary Sewer	205	LF	\$50.00	\$10,250.00	205	\$10,250.00	100.0%			
39	8" PVC Secondary Sewer	932	LF	\$18.00	\$26,776.00	932	\$16,176.00	100.0%		\$10,600.00	
40	6" Wye Connections w/21" Stub	9	EA	\$400.00	\$3,720.00	8	\$3,360.00	84.9%		\$420.00	
41	Sanitary Manhole	8	EA	\$2,713.00	\$22,200.00	8	\$22,200.00	100.0%			
42	Connect to Existing Manhole	1	EA	\$400.00	\$400.00	1	\$400.00	100.0%			
43	Gas Meter Trenching	947	LF	\$10.50	\$10,343.50	56	\$588.00	5.7%		\$9,715.50	
44	Underground Electric, Phone, Cable Duct Bank	740	LF	\$23.00	\$17,020.00	740	\$17,020.00	100.0%			
45	Lighting Electrical Conduit	1	LS	\$14,000.00	\$14,000.00	1	\$14,000.00	100.0%			
46	Lighting Junction Box	6	EA	\$900.00	\$5,400.00	6	\$5,400.00	100.0%			
47	Lighting Control Cabinet	1	EA	\$31,000.00	\$31,000.00					\$31,000.00	
48	36" HDPE Corrugated Pipe	623	LF	\$70.00	\$43,610.00	610	\$44,100.00	101.1%		-\$490.00	
49	24" HDPE Corrugated Pipe	463	LF	\$45.00	\$20,835.00	707	\$31,815.00	152.0%		-\$10,980.00	
50	18" HDPE Corrugated Pipe	39	LF	\$40.00	\$1,560.00					\$1,560.00	
51	18" HDPE Corrugated Pipe	186	LF	\$33.00	\$6,158.00	100	\$3,300.00	53.5%		\$2,858.00	
52	WVDOH Type "C" Liner	5	EA	\$1,000.00	\$5,000.00	4	\$4,000.00	80.0%		\$1,000.00	
53	WVDOH Type "A" Manhole, Frame and Lid	5	EA	\$2,500.00	\$12,500.00	4	\$10,000.00	80.0%		\$2,500.00	
54	6"-4" Rip Rap Ring Stone Material	50	Ton	\$170.00	\$8,500.00	50	\$8,500.00	100.0%			
55	Storm Water Inletted Structure	1	LS	\$1,500.00	\$1,500.00	1	\$1,500.00	100.0%			
56	Traffic Control (Emerson Ave WV DOH Spec)	1	LS	\$140,000.00	\$140,000.00					\$140,000.00	
57	Reduction Flow Change Order 001	1	LS	-\$44,275.00	-\$44,275.00					-\$44,275.00	
58	Change Order 01	1	LS	\$3,019.18	\$3,019.18	1	\$3,019.18	100.0%			
59	Change Order 011	1	LS	\$825.00	\$825.00					\$825.00	
Totals					\$2,465,116.18		\$1,558,619.29	64.9%		\$906,496.89	

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A PAYMENT FOR EMERSON COMMONS TIF DISTRICT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE Requisition for Payment Number Ten (10) for the Emerson Commons Tax Increment Financing (TIF) District. Said payment is in the amount of seventeen thousand twenty-nine dollars and fifty-six cents (\$17,029.56).

A copy of said Requisition for Payment is attached to this Order and should be made a part thereof.

APPROVED:

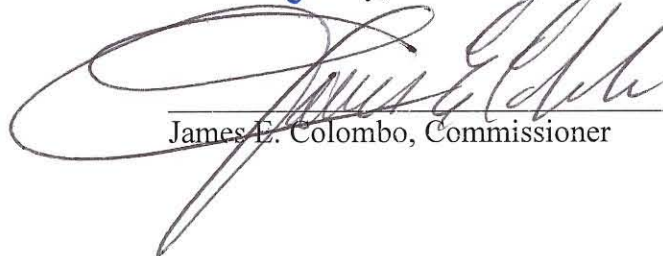
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written in a cursive style, positioned above a horizontal line.

James E. Colombo, Commissioner

M/3923

REQUISITION FOR PAYMENT FROM
PROJECT FUND

\$4,700,000

The County Commission of Wood County
Tax Increment Revenue Bonds
(Emerson Commons Project No. 1)
Series 2017 (TAXABLE)

REQUISITION FOR PAYMENT NO. 10

The County Commission of Wood County, a public corporation and governing body of Wood County, a political subdivision of the State of West Virginia (the "Issuer"), and Emerson Commons LLC, a West Virginia limited liability company (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from the Project Fund (the "Requisition") under an Trust Indenture for the above captioned Bonds (the "Bonds"), dated as of July 1, 2017 (the "Indenture") between the Issuer and WesBanco Bank, Inc., as trustee thereunder (the "Trustee") and a Development Agreement (the "Development Agreement), dated July 21, 2017, by and between the Issuer and the Developer, that:

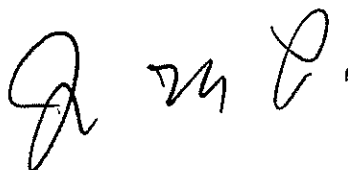
1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Costs of the Project authorized for funding under the Indenture and Development Agreement; (b) includes only payments for work, materials, equipment and other costs that constitute capital costs of the TIF Project which have been incurred and remain unpaid; and (c) is an authorized expenditure under the Project Plan for the Development District and the TIF Act.

3. The total amount requested to be disbursed pursuant to this Requisition is \$17,029.56. As set forth in **Schedule I** attached hereto, of the total amount of such disbursement:

- (a) \$ is to be paid to the Developer as reimbursement to the Developer for one or more invoices or statements, each of which was previously paid by the Developer to an entity that is not affiliated with the Issuer or the Developer; and
- (b) \$17,029.56 is to be paid to one or more third party payees, each of which are not affiliated with the Issuer or the Developer (including any mortgagee or trust deed beneficiary, contractor or supplier of materials), or to be paid on a joint basis to the Issuer or the Developer and such a third party payee with respect to an expense previously incurred but not yet paid.

4. The Trustee is directed to forward this Requisition to the Purchasers and, upon



receipt of requested funds from the Purchasers and the deposit of such funds by the Trustee into the Project Fund to thereafter disburse from the Project Fund to the parties and in the amounts indicated in this Requisition.

5. In connection with the foregoing request and authorization, the undersigned authorized representative of the Issuer does hereby certify to the Trustee that:

(a) the obligations in the stated amounts have been incurred by the Issuer and are presently due and payable and each item hereof is a proper charge against the Project Fund and has not been previously paid from the Project Fund;

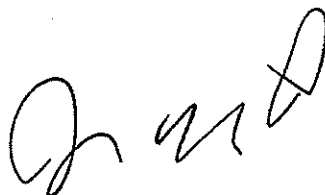
(b) such costs are valid "costs" of a "project" under the Act and no part thereof was included in any other requests previously filed with the Bond Trustee;

(c) there has not been filed with or served upon the Issuer any notice of claim of lien, right to a lien or attachment upon, or claims affecting the right of any person, firm or corporation named above, to receive payment of any of the amounts payable to any of the persons named above, that has not been released or will not be released simultaneously with the payment of such obligation; and

(d) this statement and all exhibits hereto shall be conclusive evidence of the facts and statements set forth herein.

In either event, the amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices or statements.

[Signature page follows this page.]

A handwritten signature in dark ink, appearing to be "J. M. D.", is written over the page number.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer and by the Developer by their duly Authorized Officers this June 11, 2018.

THE COUNTY COMMISSION OF
WOOD COUNTY

By: _____

Its President

EMERSON COMMONS LLC

By: _____

Its Manager

[Handwritten signature]

RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

Steven A. Cain CEC, as Resident Project Representative for the TIF Project, hereby certifies that the portion of the TIF Project for which payment is requested hereby has been constructed in accordance with the plans and specifications therefore, that payment is now due and owing for such costs, and that such costs have not been the subject of a previous requisition by the Issuer and the Developer.

RESIDENT PROJECT REPRESENTATIVE

By: STA Cain 5-4-18
Name: STEVEN A. CAIN
Title: Project Manager

Jan 2

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Total Amount of disbursement pursuant to this Requisition: \$ 17,029.56

(2) Reimbursement to the Developer:

<u>Vendor</u>	<u>Description of Expense</u>	<u>Date of Payment</u>	<u>Amount</u>
1. See Attached Spreadsheet			
TOTAL			\$

(3) Payment to third party payees:

<u>Vendor</u>	<u>Description of Expense</u>	<u>Amount</u>	<u>Payee Name(s)/ Address(es)</u>
Capitol Valley Contracting	Site Work	\$17,029.56	See Attached
TOTAL		\$	

The items listed for reimbursement to the Developer or the Issuer or payment to third party payees are supported by attached copies of invoices or statements.

Copies of Invoices or Statements
(Attached)

[Handwritten signature]

Category	Vendor	Invoice Number	Invoice Amount	Category Total
Legal				
Total Legal				0.00
Project Management				
Total Project Management				0.00
Erosion and Sediment Control				
Total E & S Control				0.00
Earthwork				
Total Earth Work				0.00
Development Roads - Onsite				
Total Development Roads - Onsite	Capital Valley Contracting	8	2,945.76	2,945.76
Misc. Site Features				
Total Misc. Site Features				0.00
Water Line				
Water Line	Capital Valley Contracting	8	14,082.80	14,082.80
Sanitary Sewer				
Total Sanitary Sewer				0.00
Misc. Utilities				
Total Misc. Utilities				0.00
Storm Water				
Total Storm Water				0.00
Engineering Design				
Total Engineering Design				0.00
Construction Management				
Total Construction Management				0.00
Geo Technical Engineering				
Total Geotechnical Engineering				0.00
Eco and Environmental				
Total Eco and Environmental				0.00
Utility Relocation / Fees				
Total Utility Relocation / Fees				0.00
Westland Mitigation				
Total Westland Mitigation				0.00
Miscellaneous				
Cumulative Change Orders				
Total Miscellaneous				0.00
Total DRAW NUMBER 5				17,029.56

Contractor's Application for Payment No.

8

Application Period: 27-Apr-18		Application Date: 5/2/2018
To (Owner): Emerson Commons, LLC	From (Contractor): Capitol Valley Contracting 67 Renee Drive Elkview, WV 25071	Via (Engineer): Civil & Environmental Consultants, Inc.
Project: Tax Increment Financing Infrastructure Project	Contract:	
Owner's Contract No.:	Contractor's Project No.: 1703	Engineer's Project No.:

**Application For Payment
Change Order Summary**

Approved Change Orders				
Number	Additions	Deductions		
1		\$448,275.00	1. ORIGINAL CONTRACT PRICE.....	\$ 3,305,547.00
5	\$5,019.18		2. Net change by Change Orders.....	\$ 544,430.82
11	\$825.00		3. Current Contract Price (Line 1 ± 2).....	\$ 3,747,977.82
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ 1,897,569.59
			5. RETAINAGE:	
			a. 5% X \$1,897,569.59 Work Completed.....	\$ 94,878.48
			b. 5% X _____ Stored Material.....	\$ _____
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ 94,878.48
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 1,802,691.11
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 1,785,661.55
			8. AMOUNT DUE THIS APPLICATION.....	\$ 17,029.56
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ 1,060,425.07
TOTALS	\$5,844.18	\$448,275.00		
NET CHANGE BY CHANGE ORDERS	-\$442,430.82			

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature Capitol Valley Contracting, Inc.
By: M. L. Farmer Date: 5/2/18

Payment of: \$ 17,029.56
(Line 8 or other - attach explanation of the other amount)
is recommended by: Steven A. Case 5-4-18
(Engineer) (Date)
Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)
is approved by: James M. Pope 5-14-18
(Owner) (Date)
Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Tax Increment Financing Infrastructure Project						Application Number: 8					
Application Period: 27-Apr-18						Application Date: 2-May-18					
A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
1	Mobilization/Demobilization	1	LS	\$51,214.00	\$1,214.00	0.5	\$25,607.00		\$25,607.00	50.0%	\$25,607.00
2	Erosion and Sediment Control	1	LS	\$238,485.70	\$238,485.70	0.8	\$190,788.56		\$190,788.56	80.0%	\$47,697.14
3	Earthwork-Adjusted Cut w/5% Swell	219000	CY	\$3.66	\$801,540.00	219000	\$801,540.00		\$801,540.00	100.0%	
4	Stripping/Topsoil Stockpiling (3')	6000	CY	\$5.37	\$32,220.00	6000	\$32,220.00		\$32,220.00	100.0%	
5	Engineered Fill/Borrow	5000	CY	\$10.00	\$50,000.00	5000	\$50,000.00		\$50,000.00	100.0%	
6	6" Stone Road Sub-Base (On-Site)	1660	Ton	\$45.00	\$74,700.00	2050.93	\$92,291.85		\$92,291.85	123.6%	-\$17,591.85
7	4" Stone Shoulder (On-Site)	600	Ton	\$38.00	\$22,800.00						\$22,800.00
8	8" Concrete Pavement (On-Site)	2215	CY	\$330.00	\$730,950.00	784	\$258,720.00		\$258,720.00	35.4%	\$472,230.00
9	Separation Fabric (On-Site)	9950	SY	\$0.90	\$8,955.00	7261.11	\$6,535.00		\$6,535.00	73.0%	\$2,420.00
10	Pavement Striping (On-Site)	1	LS	\$15,800.00	\$15,800.00						\$15,800.00
11	Light Pole and Assembly (on-Site)	17	EA	\$9,000.00	\$153,000.00						\$153,000.00
12	6" Stone Road Sub-Base (Emerson Ave WV DOH Specifications)	1000	Ton	\$37.00	\$37,000.00						\$37,000.00
12a	2-4" Lifts Aggregate Base Course, Class 3 (Emerson Ave WV DOH Specs)	1350	Ton	\$40.00	\$54,000.00						\$54,000.00
12b	Aggregate Base Course, Class 10 Shoulder Stone (Emerson Ave WV DOH Specs)	200	Ton	\$38.00	\$7,600.00						\$7,600.00
13	Sub-Base Excavation/Embankment (Emerson Ave WV DOH Specs)	1100	CY	\$13.00	\$14,300.00						\$14,300.00
14	Milling and Surface Preparation (Emerson Ave WV DOH Specs)	115	SY	\$60.00	\$6,900.00						\$6,900.00
15	HLBC-4" Base Course, Type 1 (Emerson Ave WV DOH Specs)	715	Ton	\$110.00	\$78,650.00						\$78,650.00
15a	HLBC-2" Base Course, Type 2 (Emerson Ave WV DOH Specs)	358	Ton	\$110.00	\$39,380.00						\$39,380.00
16	HLBC-1.5" Wearing Course, Type 2 (Emerson Ave WV DOH Specs)	269	Ton	\$125.00	\$33,625.00						\$33,625.00
17	Separation Fabric (Emerson Ave WV DOH Specs)	2582	SY	\$0.90	\$2,323.80						\$2,323.80
18	Pavement Striping and Markings (Emerson Ave WV DOH Specs)	1	LS	\$50,000.00	\$50,000.00						\$50,000.00
19	Guardrail (Emerson Ave WV DOH Specs)	110	LF	\$20.00	\$2,200.00						\$2,200.00
20	Signage (Emerson Ave WV DOH Specs)	1	LS	\$9,000.00	\$9,000.00						\$9,000.00
21	Signage (On-Site)	1	LS	\$2,000.00	\$2,000.00						\$2,000.00
22	Guardrail (On-Site)	3900	LF	\$20.00	\$78,000.00						\$78,000.00
23	Permanent Seeding (5AC)	1	LS	\$10,500.00	\$10,500.00	0.4	\$4,200.00		\$4,200.00	40.0%	\$6,300.00
24	12" PVC C-900 (On-Site)	2373	LF	\$33.00	\$78,309.00	2325	\$76,725.00		\$76,725.00	98.0%	\$1,584.00
25	6" PVC C-900 (On-Site)	1076	LF	\$15.00	\$16,140.00	1076	\$16,140.00		\$16,140.00	100.0%	
26	12" PVC C-900 (Off-Site)	2610	LF	\$34.00	\$88,740.00	1321	\$44,914.00		\$44,914.00	50.6%	\$43,826.00
27	12" Gate Valve Assembly	8	EA	\$2,500.00	\$20,000.00	3	\$7,500.00		\$7,500.00	37.5%	\$12,500.00
28	8" Gate Valve Assembly	1	EA	\$1,500.00	\$1,500.00						\$1,500.00
29	6" Gate Valve Assembly	3	EA	\$1,000.00	\$3,000.00	3	\$3,000.00		\$3,000.00	100.0%	
30	20" Steel Casing (Bore & Jack)	35	LF	\$350.00	\$12,250.00						\$12,250.00
31	Connect to Existing	4	EA	\$8,400.00	\$33,600.00	2	\$16,800.00		\$16,800.00	50.0%	\$16,800.00
32	Reconnect Service Lateral	5	EA	\$500.00	\$2,500.00						\$2,500.00
33	Fire Hydrant	2	EA	\$4,800.00	\$9,600.00	1	\$4,800.00		\$4,800.00	50.0%	\$4,800.00
34	2" Port Flushing Hydrant	1	EA	\$3,200.00	\$3,200.00	1	\$3,200.00		\$3,200.00	100.0%	
35	Asphalt Trench Repair	32	LF	\$42.00	\$1,344.00						\$1,344.00
36	10" DIP Sanitary Sewer	339	LF	\$55.00	\$18,645.00	643	\$35,365.00		\$35,365.00	189.7%	-\$16,720.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Tax Increment Financing Infrastructure Project						Application Number: 8					
Application Period: 27-Apr-18						Application Date: 2-May-18					
A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
37	10" PVC Sanitary Sewer	351	LF	\$31.00	\$10,881.00	45	\$1,395.00		\$1,395.00	12.8%	\$9,486.00
38	8" DIP Sanitary Sewer	205	LF	\$50.00	\$10,250.00	205	\$10,250.00		\$10,250.00	100.0%	
39	8" PVC Sanitary Sewer	952	LF	\$38.00	\$36,176.00	952	\$36,176.00		\$36,176.00	100.0%	
40	6" Wye Connections w/25" Stub	9	EA	\$420.00	\$3,780.00	8	\$3,360.00		\$3,360.00	88.9%	\$420.00
41	Sanitary Manhole	8	EA	\$2,775.00	\$22,200.00	8	\$22,200.00		\$22,200.00	100.0%	
42	Connect to Existing Manhole	1	EA	\$400.00	\$400.00	1	\$400.00		\$400.00	100.0%	
43	Gas Main Trenching	987	LF	\$10.50	\$10,363.50	56	\$588.00		\$588.00	5.7%	\$9,775.50
44	Underground Electric, Phone, Cable Duct Bank	740	LF	\$23.00	\$17,020.00	740	\$17,020.00		\$17,020.00	100.0%	
45	Lighting Electrical Conduit	1	LS	\$14,000.00	\$14,000.00	1	\$14,000.00		\$14,000.00	100.0%	
46	Lighting Junction Box	6	EA	\$900.00	\$5,400.00	6	\$5,400.00		\$5,400.00	100.0%	
47	Lighting Control Cabinet	1	EA	\$31,000.00	\$31,000.00						\$31,000.00
48	36" HDPE Corrugated Pipe	623	LF	\$70.00	\$43,610.00	630	\$44,100.00		\$44,100.00	101.1%	-\$490.00
49	24" HDPE Corrugated Pipe	465	LF	\$45.00	\$20,925.00	707	\$31,815.00		\$31,815.00	152.0%	-\$10,890.00
50	18" HDPE Corrugated Pipe	39	LF	\$40.00	\$1,560.00						\$1,560.00
51	15" HDPE Corrugated Pipe	186	LF	\$35.00	\$6,510.00	100	\$3,500.00		\$3,500.00	53.8%	\$3,010.00
52	WVDOH Type "G" Inlet	5	EA	\$3,000.00	\$15,000.00	4	\$12,000.00		\$12,000.00	80.0%	\$3,000.00
53	WVDOH Type "A" Manhole, Frame and Lid	5	EA	\$2,500.00	\$12,500.00	4	\$10,000.00		\$10,000.00	80.0%	\$2,500.00
54	6"-8" Rip Rap Stone Material	50	Ton	\$170.00	\$8,500.00	50	\$8,500.00		\$8,500.00	100.0%	
55	Storm Water Headwall Structure	1	LS	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%	
56	Traffic Control (Emerson Ave WV DOH Specs)	1	LS	\$140,000.00	\$140,000.00						\$140,000.00
57	Deduction From Change Order 001	1	LS	-\$448,275.00	-\$448,275.00						-\$448,275.00
58	Change Order #5	1	LS	\$5,019.18	\$5,019.18	1	\$5,019.18		\$5,019.18	100.0%	
59	Change Order #11	1	LS	\$825.00	\$825.00						\$825.00
Totals					\$2,863,116.18		\$1,897,569.59		\$1,897,569.59	66.3%	\$965,546.59

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE LAW ENFORCEMENT GRANT NUMBER 17-LE-32.
SAID REQUEST IS IN THE AMOUNT OF \$34,335.00.

ORDER

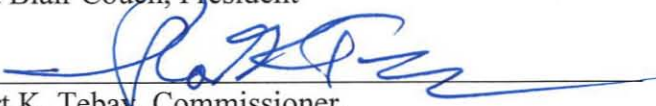
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Law Enforcement Grant Number 17-LE-32. Reimbursement is in the amount of thirty-four thousand three hundred thirty-five dollars and zero cents (\$34,335.00) for the month of May, 2018. In addition to the Request for Reimbursement, the Invoices for equipment and check showing payment by the County, the Financial Recap and the Project Financial Reports are being submitted to the West Virginia Division of Justice and Community Services.

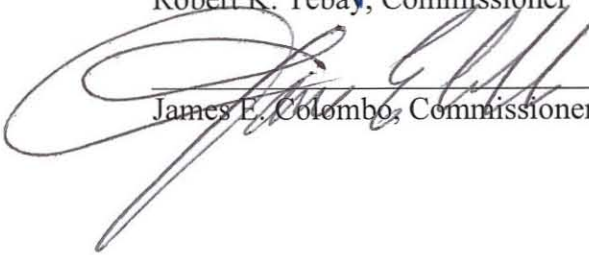
A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/3931

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

REQUEST FOR REIMBURSEMENT

DMAPS/SAA APPROVAL

I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.

Homeland Security Grant Manager _____

I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.

Director, Homeland Security SAA
SAA Point of Contact _____

Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.

State Homeland Security Advisor _____

I certify that this report presents actual receipts and expenditures of funds in accordance with the approved budget for this subgrant.

Grant Accountant/Auditor _____

This RFR Corresponds with Financial Report # _____

State Agencies: Please indicate the account that you would like the funding transferred to via IET.

Sub-grantee: Wood County Commission

Address:
One Court Square
Parkersburg, WV 26101

Subgrant Number: 17-LE-32

Funds are hereby requested to cover expenditures

FROM: 5/1/18 TO: 5/31/18

Planning: \$ _____

Equipment: \$ 34,335.00

Training: \$ _____

Exercises: \$ _____

Organization: \$ _____

TOTAL Requested Amount: \$ 34,335.00

DMAPS/SAA:

OASIS - GRTAWD Document ID: _____

OASIS - IN Document ID: _____

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in complete accordance with the approved budget for this sub-grant.

BY: David Blair Couch, President
TYPED NAME & TITLE
Authorized Official or Grant Financial Officer ONLY


SIGNATURE

6/11/18

DATE

Mark Rhodes
WOOD County 02:29:33 PM
Instrument No 8789477
Date Recorded 06/11/2018
Document Type COO
Pages Requested 2
Book-Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-DOHWZ. SAID REQUEST IS IN THE AMOUNT OF \$592.01

ORDER


On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-DOHWZ. The Request for Reimbursement is in the amount of five hundred ninety-two dollars and one cent (\$592.01) for the month of May, 2018. The Request for Reimbursement form, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1803DOHWZ
	Grant Number:	F18-HS-03-DOHWZ
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures For the period of: 5/1/18 - 5/31/18	

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$592.01
TOTAL	\$592.01

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President 5/14/2018
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)
--	------------	--------

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
Wood County 02:33:26 PM
Instrument No 8789480
Date Recorded 06/11/2018
Document Type 000
Pages Recorded 2
Book Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER
17-CC-26. SAID REQUEST IS IN THE AMOUNT OF \$35,287.32

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 17-CC-26. Reimbursement is in the amount of thirty-five thousand two hundred eighty-seven dollars and thirty-two cents (\$35,287.32) for the month of May, 2018. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

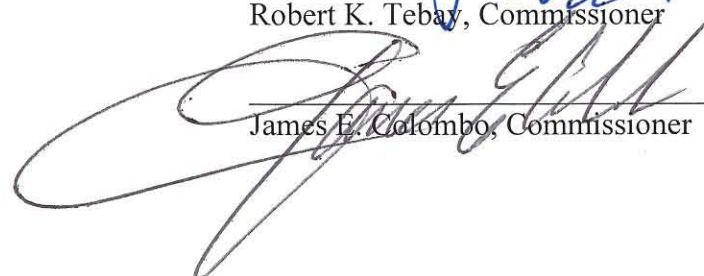
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3929

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
--	--------------------------------------

RECEIVED (For DCJS Use Only)	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203
		Parkersburg, WV 26101
	Project #:	18-CC-26
	FEIN#:	556 000 417
Funds are hereby requested to cover expenditures		
FROM: 5/1/18 TO: 5/31/18		

PROJECT CASH EXPENDITURES

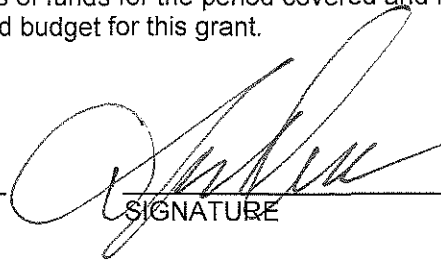
CATEGORY	AMOUNT
Personnel/Contractual	\$31,912.32
Travel/Training	-0-
Space	\$3,375.00
Other	-0-
Equipment	-0-
TOTAL	\$35,287.32

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
TYPED NAME & TITLE
(Authorized Official or Grant Financial Officer ONLY)


SIGNATURE

6/11/18
DATE

DCJS USE ONLY	
ADMINISTRATIVE APPROVAL:	
This request is approved in the amount of \$ _____	
Initials	Date
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
Date	Program Accountant

Mark Rhodes
WOOD County 02:36:00 PM
Instrument No 8789482
Date Rec'd 06/11/2018
Document Type CRO
Pages Recorded 2
Book-Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of May, 2018. The Request for Reimbursement form and the Reimbursement Worksheet have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

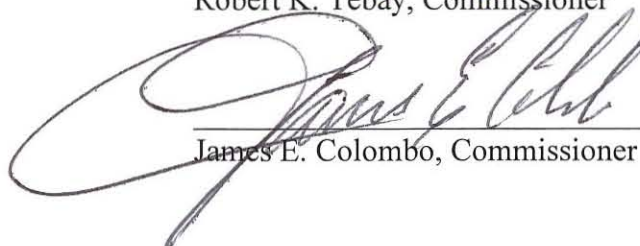
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1803408
	Grant Number:	F18-HS-03-408
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures For the period of: 5/1/18 - 5/31/18	

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President

6/11/2018

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
WOOD County 02:41:16 PM
Instrument No 8789487
Date Recorded 06/11/2018
Document Type 000
Pages Recorded 2
Book-Page 75-138

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo, seconded by Jimmy Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of May, 2018. The Request for Reimbursement Form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

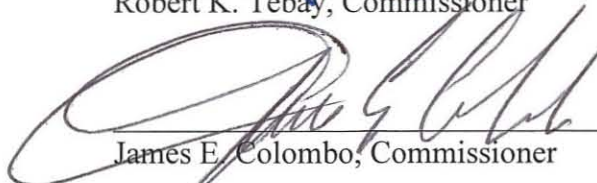
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1803406
	Grant Number:	F18-HS-03-406
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures For the period of:	5/1/18 - 5/31/18

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President

6/11/2018

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
WOOD County 02:46:01 PM
Instrument No 8789490
Date Recorded 06/11/2018
Document Type 000
Pages Recorded 2
Book-Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COURT SECURITY GRANT NUMBER 17-CS-06. SAID REQUEST IS IN THE AMOUNT OF \$8,471.00

ORDER

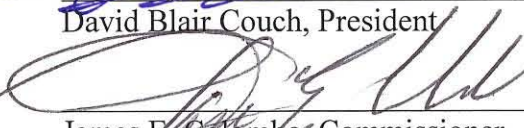
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Grant Number 17-CS-06. Reimbursement is in the amount of eight thousand four hundred seventy-one dollars and zero cents (\$8,471.00) for the month of May, 2018. In addition to the Request for Reimbursement, the Grant Progress Report, the Project Financial Report is being submitted to the Criminal Justice Services, Charleston, West Virginia.

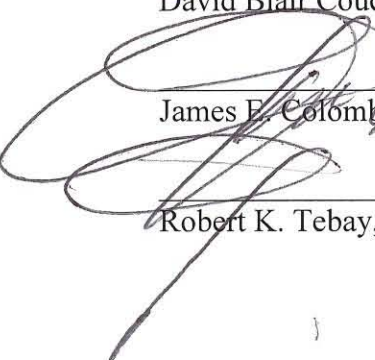
A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

James E. Colombo, Commissioner

Robert K. Tebay, Commissioner

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
---	----------------------------------

RECEIVED (For DJCS Use Only)	Subgrantee: <u>Wood County Commission</u>
	Address: <u>One Court Square</u>
	<u>Parkersburg, WV 26101</u>
	Project #: <u>17-CS-06</u>
	FEIN#: <u>556 000 417</u>
Funds are hereby requested to cover expenditures	
FROM: <u>5/1/18</u> TO: <u>5/31/18</u>	

PROJECT CASH EXPENDITURES

Account #	Amount
17-CS-06	\$8,471.00
TOTAL	\$8,546.00

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
 TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)

SIGNATURE

6/11/18

DATE

DJCS USE ONLY	
<p>ADMINISTRATIVE APPROVAL:</p> <p>This request is approved in the amount of \$ _____</p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Initials _____ Date _____ </div> <p style="margin-top: 20px;">Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> _____ Date _____ Program Accountant </div>	

Mark Rhodes
 Wood County 02:50:29 PM
 Instrument No 8789491
 Date Received 06/11/2018
 Document Type COI
 Pages Recorded 2
 Book-Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER
17-JAG-24. SAID REQUEST IS IN THE AMOUNT OF \$2,571.43.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 17-JAG-24. Reimbursement is in the amount of two thousand five hundred seventy-one dollars and forty-three cents (\$2,571.43) for the month of May, 2018. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Sheriff's Office, the Employee Benefits Documentation, the Financial Recap and the Project Financial Reports are being submitted to the West Virginia Division of Justice and Community Services.


A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

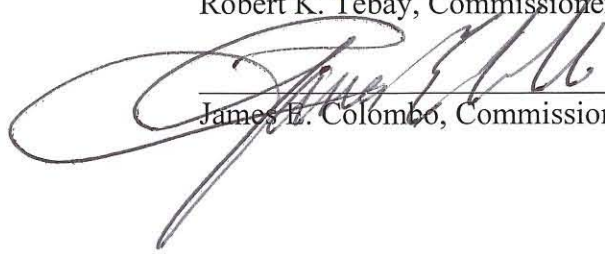
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
---	----------------------------------

RECEIVED (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 17-JAG-24
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 5/1/18 TO: 5/31/18

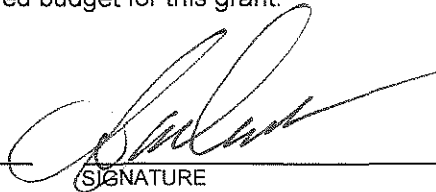
PROJECT CASH EXPENDITURES

Account #	Amount
17-JAG-24	\$2,571.43
TOTAL	\$2,571.43

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President  6/11/18
 TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY	
ADMINISTRATIVE APPROVAL: This request is approved in the amount of \$ _____ <div style="display: flex; justify-content: space-around; width: 100%;"> Initials Date </div> Pursuant to the authority vested in me, I certify that this request is correct and proper for payment. <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%;"> _____ Date </div> <div style="width: 60%;"> _____ Program Accountant </div> </div>	

Mark Rhodes
 Wood County 02:53:21 PM
 Instrument No 8789494
 Date Received 06/11/2018
 Document Type CDD
 Pages Recorded 2
 Book-Page 75-2

JUNE 11, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED A MOU
WITH THE STATE OF WV FOR OPERATION OF THE
HOLDING CENTER

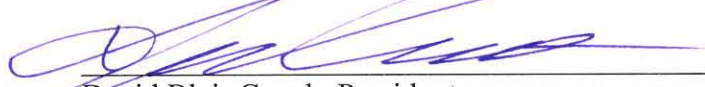
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE a Memorandum of Understanding (MOU) with the West Virginia Department of Military Affairs and Public Safety Division of Corrections to operate the Wood County Holding Center.

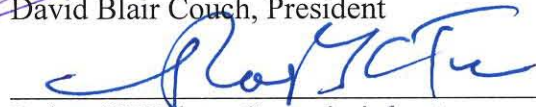
A copy of said MOU is attached to this Order and should be made a part thereof.

APPROVED:

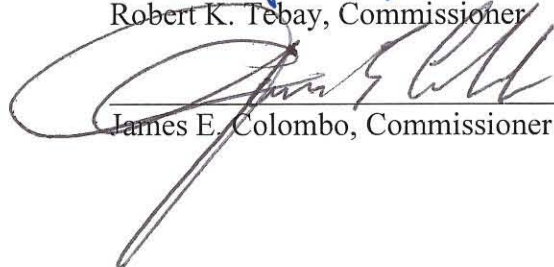
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3921-C

COPY

Memorandum of Understanding Between
County Commission of Wood County, West Virginia
and Division of Corrections

THIS AGREEMENT, entered into this 1st day of July, 2018, by and between the **COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA**, hereinafter referred to as “**County**”, party of the first part, and the **WEST VIRGINIA DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY, DIVISION OF CORRECTIONS**, a State agency, hereinafter referred to as “**Corrections**”, party of the second part:

WHEREAS, the County Commission of Wood County, West Virginia, is an agency of the State of West Virginia duly established and empowered under provisions of Chapter 7, of the Official Code of West Virginia, 1931, as amended, to manage and direct the governmental operations of the County; and

WHEREAS, Corrections is an agency of the State of West Virginia duly established and empowered under the provisions of Chapter 25, of the Official Code of West Virginia, 1931, as amended, to manage, direct, control and govern the penal and correctional institutions placed by law under its control; and

WHEREAS, Corrections and the County have mutual needs in allowing the County to lease and occupy space known as the Wood County Holding Facility,

NOW, THEREFORE, THIS AGREEMENT WITNESSETH: That for and in consideration of the mutual promises and covenants hereinafter set forth, the parties hereto agree as follows:

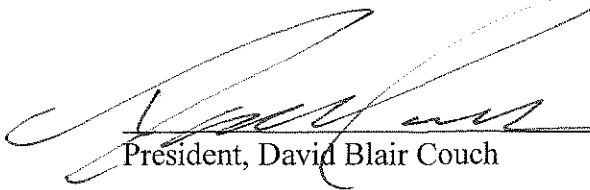
- 1) That this agreement is for a period of five (5) years, with each year of the agreement commencing on July 1 of each year.
- 2) That Corrections will lease in the Wood County Magistrate Courthouse, the space known as the Wood County Holding Facility to Corrections.
- 3) That the Corrections shall agree that in consideration of the use of the space, Wood County shall not pay a per diem charge for any Wood County inmate held in a pretrial status until an inmate has been held at in excess of 72 hours in a jail unit. Corrections will supply the Wood County Commission with a report monthly of all Wood County inmates held in Corrections custody. Further, Corrections shall supply space within the facility for inmates that are scheduled for Court proceedings that day.
- 4) Corrections agrees to reimburse County for one third of the utility costs of the entire building of which the holding center is a part on a quarterly basis, upon receipt of an invoice and documentation.
- 5) County shall provide to Corrections:
 - a. Grass cutting and snow removal as needed
 - b. Pest control service
 - c. Access to trash dumpsters
 - d. An appropriate number of parking spaces, to include handicap accessible spaces
- 6) The County shall provide facility maintenance for any issue that is building wide, and maintenance issue relating on to the holding facility, which is not a latent defect to the property, will be the responsibility of Corrections.
- 7) Corrections shall procure and maintain for the term of this MOU through the State Board of Risk and Insurance, a policy of general liability insurance, with limits of

liability in and amount of one million dollars (\$1,000,000.00) for each occurrence for all coverage provided in the policy including bodily injury, personal injury, or death to any one person, twenty-five million dollars in the aggregate, and also for property damage. Such policies shall name both Corrections and the County.

- 8) Corrections shall maintain the property in good condition, and shall, at the termination of this agreement, deliver such property to the County in as good a condition and state or repair as that at the time of entering into this agreement, minus any normal wear and tear to said building.
- 9) County shall remove the Wood County Sheriff's Department Administrative phone line from the holding facility.
- 10) Corrections agrees to allow County to occupy and utilize the space currently used for administration of the intoximeter for its arrestees, as necessary for law enforcement activities, and for processing of arrestees.
- 11) Corrections agrees to allow County to maintain a secure records storage space within the holding facility.
- 12) The County agrees to cooperate fully with Corrections on any and all matters arising from activity of inmates, involving criminal prosecution, civil liability, disciplinary action or other administrative proceedings, which includes, but is not limited to, preparation of reports, and providing testimony.
- 13) Corrections agrees to cooperate fully with the County on any and all matters arising from activity of employees or arrestees, involving criminal prosecution, civil liability, disciplinary action or other administrative proceedings, which includes, but is not limited to, preparation of reports, and providing testimony.

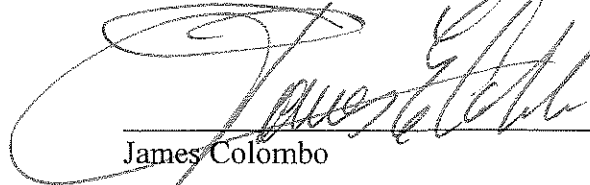
- 14) The initial term of this agreement will be for a five year period beginning on July 1, 2018, and shall continue on a month by month basis once that period of time expires, unless further renewed. The parties may dissolve this MOU by giving 30-days written notice, otherwise the agreement shall continue unless otherwise superseded or canceled.
- 15) Corrections will provide correctional orientation to the County's supervisors and other personnel as required by Corrections policy directives, and State and Federal Laws.
- 16) Corrections shall provide training to any County staff member who has direct contact with inmates on his or her responsibilities under Correction's sexual abuse and sexual harassment prevention, detection, and response policies and procedures. The level and type of training provided to staff, as decided by Corrections, shall be based on the work they provide and level of contact they have with inmates, but at a minimum all Parole Board staff who have contact with inmates shall be notified of Corrections' zero-tolerance policy regarding sexual abuse and sexual harassment and informed how to report such incidents. Corrections shall develop and provide such training.
- 17) The County shall cause any County staff member who has direct contact with inmates to be trained on his or her responsibilities under State and Federal laws, and Corrections' policies as set forth in Paragraph 16 of this agreement. Further, the County shall provide documentation to Corrections confirming that County's employees who have contact with inmates understand his or her responsibilities arising from any such laws and policies.
- 18) Upon execution of this contract by both parties, all prior contracts and conditions relative to leasing or use of space will become null and void.

COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA,




President, David Blair Couch

COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA,



James Colombo

COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA,



Robert Tebay

WEST VIRGINIA DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY
DIVISION OF CORRECTIONS,

Commissioner

Mark Rhodes
WOOD County 03:01:12 PM
Instrument No 9789500
Date Recorded 06/11/2018
Document Type CTO
Pages Recorded 6
Book-Page 75-2

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **22688**

Tax Year: **2017**

Description

#93 PANORAMA ADN
40X152

Upon the application of **MKL PROPERTIES INC** whose address is **2552 BEECH ST PARKERSBURG, WV 26101-2564** aggrieved by an erroneous assessment in **PARKERSBURG District (05) Map 48 Parcel 01660000**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE ABOVE MENTIONED TAX TICKET WAS INCORRECT DUE TO A CLERICAL ERROR. MICHAEL GILBERT WAS IN CORRECTLY ASSESSED IN THE WRONG TAX CLASS. THE PROPERTY IS NOT A RENTAL. THE REVISED TAX AMOUNT REFLECTS AN ACCURATE ASSESSMENT.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of **WOOD** County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	4	2,622.50	3.128720	4	83,820
05/21/2018	PENDING EXONERATION	4	-1,311.26	3.128720	4	0
Adjusted Net Taxes			1,311.24	Adjusted Net Value		83,820

Map 48 Parcel 01660000

M. Gilbert

Taxpayer
304-834-6102

on

Prosecutor

Dane

Assessor

R. R. R.

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 12, 2018

Mark Rhodes
WOOD County 11:18:21 AM
Instrument No 8789408
Date Recorded 06/11/2018
Document Type 000
Pages Recorded 1
Book-Page 75-2

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **924043** ✓

Tax Year: **2013** ✓

Upon the application of **BUCKLEY TONYA** whose address is **317 BIRNHAMWOOD DR PARKERSBURG, WV 26104-** aggrieved by an erroneous assessment in **UNION District (09)** , in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was not owned by Tonya Buckley. A supplemental tax ticket has been created for the correct owner, Roger Longwell.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value	
07/01/2013	BILLING	2	69.60	1.101600	2	6,318	
05/15/2018	PENDING EXONERATION	2	-69.60	1.101600	2	-6,318	
Adjusted Net Taxes			0.00	Adjusted Net Value			0

Tonya Buckley
Taxpayer
304-679-6823

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 14th 2018

RECEIVED

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 11:21:46 AM
Instrument No 8789409
Date Recorded 06/11/2018
Document Type CDD
Pages Recorded 1
Book-Page 75-2

Application Printed On

By: Stacey Fleak

Tuesday, May 15, 2018 3:13 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **423773**

Tax Year: **2014**

Upon the application of **BUCKLEY TONYA** whose address is **317 BIRNHAMWOOD DR PARKERSBURG, WV 26104**- aggrieved by an erroneous assessment in **UNION District (09)**, in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was not owned by Tonya Buckley. A supplemental tax ticket has been created for the correct owner, Roger Longwell.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value	
07/01/2014	BILLING	2	71.10	1.105200	2	6,432	
05/15/2018	PENDING EXONERATION	2	-71.10	1.105200	2	-6,432	
Adjusted Net Taxes			0.00	Adjusted Net Value			0

Tonya Buckley
Taxpayer

[Signature]
Prosecutor

David Goh
Assessor

304-679-1823

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 11, 2018

RECEIVED

MAY 31 2018

County Auditor

Mark Rhodes
WOOD County 11:25:59 AM
Instrument No 8789410
Date Recorded 06/11/2018
Document Type 000
Pages Recorded 1
Book-Page 75-2

By: Stacey Fleak

Application Printed On

Tuesday, May 15, 2018 3:15 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **524155** ✓

Tax Year: **2015** ✓

Upon the application of **BUCKLEY TONYA** whose address is **317 BIRNHAMWOOD DR PARKERSBURG, WV 26104-** aggrieved by an erroneous assessment in UNION District (09) , in the County of Wood, for the **2015** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2015** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was not owned by Tonya Buckley. A supplemental tax ticket has been created for the correct owner, Roger Longwell.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2015	BILLING	2	70.44	1.104200	2	6,378
05/15/2018	PENDING EXONERATION	2	-70.44	1.104200	2	-6,378
Adjusted Net Taxes			0.00	Adjusted Net Value 0		

Tonya Buckley
Taxpayer

304-679-6823

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 11, 2018

RECEIVED

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 11:28:52 AM
Instrument No 8789411
Date Recorded 06/11/2018
Document Type CDD
Pages Recorded 1
Book-Page 75-2

By: Stacey Fleak

Application Printed On

Tuesday, May 15, 2018 3:16 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **623435**

Tax Year: **2016**

Upon the application of **BUCKLEY TONYA** whose address is **317 BIRNHAMWOOD DR PARKERSBURG, WV 26104**- aggrieved by an erroneous assessment in UNION District (09) , in the County of Wood, for the **2016** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2016** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was not owned by Tonya Buckley. A supplemental tax ticket has been created for the correct owner, Roger Longwell.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2016	BILLING	2	76.14	1.103400	2	6,900
05/15/2018	PENDING EXONERATION	2	-76.14	1.103400	2	-6,900
Adjusted Net Taxes			0.00	Adjusted Net Value		

Tonya Buckley
Taxpayer

304-679-6823

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 12, 2018

RECEIVED

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 11:32:53 AM
Instrument No 8789412
Date Recorded 06/11/2018
Document Type CDD
Pages Recorded 1
Book-Page 75-2

By: Stacey Fleak

Application Printed On

Tuesday, May 15, 2018 3:18 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **747538**

Tax Year: **2017**

Upon the application of **BURNS CHARLES** whose address is **318 10TH ST PARKERSBURG, WV 26101-4719** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Charles Burns) assessment card was incorrect for (2017) The revised assessed value reflects an accurate assessment. **DIDN'T OWN BUICK.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	4	258.60	3.128720	4	8,265
05/15/2018	PENDING EXONERATION	4	-3.76	3.128720	4	-120
Adjusted Net Taxes			254.84	Adjusted Net Value		8,145

Bernice Burns

Taxpayer

304-483-8762

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **June 11, 2018**

RECEIVED

MAY 31 2018

County Administration

Mark Rhodes
WOOD County 01:55:11 PM
Instrument No 8789452
Date Recorded 06/11/2018
Document Type 000
Pages Recorded 1
Book-Page 75-2

By: Don Grimm

Application Printed On

Tuesday, May 15, 2018 9:25 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **744212** ✓

Tax Year: **2017** ✓

Upon the application of **COX RAYMOND D** whose address is **25 W LAKEVIEW AVE WASHINGTON, WV 26181-8735** aggrieved by an erroneous assessment in LUBECK District (03) , in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Raymond D Cox) assessment card was incorrect for (2017) The revised assessed value reflects an accurate assessment. *Doesn't own 2017 car any longer*

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	95.98	2.378800	3	4,035 ✓
05/14/2018	PENDING EXONERATION	3	-2.86	2.378800	3	-120
Adjusted Net Taxes			93.12	Adjusted Net Value		3,915

Raymond D Cox Taxpayer
Phone # (304) 863-3592
Prosecutor
Assessor
Commissioner
County Commission President
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *June 11, 2018*

RECEIVED

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 01:56:30 PM
Instrument No 8789453
Date Recorded 06/11/2018
Document Type COO
Pages Recorded 1
Book-Page 75-2

Application Printed On

Monday, May 14, 2018 11:45 am

By: Don Grimm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **700016**

Tax Year: **2017**

Upon the application of **DAIMLER TRUST** whose address is **PO BOX 198289 NASHVILLE, TN 37219-** aggrieved by an erroneous assessment in **CLAY District (01)**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO A CLERICAL ERROR. THE FLEET SHEET THAT WAS SUBMITTED WAS INCORRECT FOR 2017. THE REVISED ASSESSED VALUE REFLECTS AN ACCURATE ASSESSMENT.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	5,073.32	2.378800	3	213,272
03/14/2018	PENDING EXONERATION	3	-791.08	2.378800	3	-33,255
Adjusted Net Taxes			4,282.24	Adjusted Net Value		180,017

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 11, 2018

RECEIVED

MAY 31 2018

County Information Center

Mark Rhodes
WOOD County 02:01:34 PM
Instrument No 8789455
Date Recorded 06/11/2018
Document Type CDD
Pages Recorded 1
Book-Page 75-2

Application Printed On

By: Sarah Edelen

Wednesday, March 14, 2018 2:46 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **923704**

Tax Year: **2013**

Upon the application of **DORNON SARAH** whose address is **301 MAPLE SHADE CT MINERAL WELLS, WV 26150-** aggrieved by an erroneous assessment in SLATE District (06) , in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was assessed in error. See additional notes.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2013	BILLING	2	52.82	1.101600	2	4,794
04/03/2018	PENDING EXONERATION	2	-52.82	1.101600	2	-4,794
			Adjusted Net Taxes			
			0.00			
						Adjusted Net Value
						0

Sarah Jones

Taxpayer

304-966-0855

[Signature]

Prosecutor

David P. [Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 11, 2018

RECEIVED

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 02:03:07 PM
Instrument No 8789456
Date Recorded 06/11/2018
Document Type COO
Pages Recorded 1
Book-Page 75-2

By: Stacey Fleak

Application Printed On

Tuesday, April 3, 2018 3:50 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **423434** ✓

Tax Year: **2014** ✓

Upon the application of **DORNON SARAH** whose address is **301 MAPLE SHADE CT MINERAL WELLS, WV 26150-** aggrieved by an erroneous assessment in SLATE District (06) , in the County of Wood, for the **2014** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2014** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was assessed in error. See additional notes.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value	
07/01/2014	BILLING	2	52.98	1.105200	2	4,794	
04/03/2018	PENDING EXONERATION	2	-52.98	1.105200	2	-4,794	
Adjusted Net Taxes			0.00	Adjusted Net Value			0.00



Taxpayer

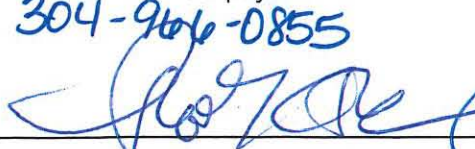
304-966-0855



Prosecutor



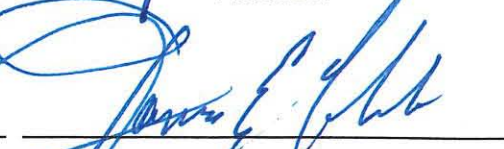
Assessor



Commissioner



County Commission President



Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 11, 2018

RECEIVED

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 02:04:29 PM
Instrument No 8789457
Date Recorded 06/11/2018
Document Type COO
Pages Recorded 1
Book-Page 75-2

By: Stacey Fleak

Application Printed On

Tuesday, April 3, 2018 3:48 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **755472**

Tax Year: **2017**

Upon the application of **MICHAEL GREGORY L II** whose address is **1105 ASHBY RIDGE RD PARKERSBURG, WV 26104-8321** aggrieved by an erroneous assessment in UNION District (09) , in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Gregory Michael) assessment card was incorrect for (2017) The revised assessed value reflects an accurate assessment. *DIDNT HAVE 2004 PONTIAC*

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	677.80	2.378800	3	28,493
04/16/2018	PENDING EXONERATION	3	-20.34	2.378800	3	-855
Adjusted Net Taxes			657.46	Adjusted Net Value		27,638

Gregory L. Michael II

Taxpayer

Prosecutor

Assessor

PONTIAC # 304-481-5481

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *June 11, 2018*

RECEIVED

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 02:05:58 PM
Instrument No 8789458
Date Recorded 06/11/2018
Document Type COO
Pages Recorded 1
Book-Page 75-2

Application Printed On

Monday, April 16, 2018 12:30 pm

By: Don Grimm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **755604** ✓

Tax Year: **2017**

Upon the application of **REED ROBERT L** whose address is **5314 OLD SAINT MARYS PIKE PARKERSBURG, WV 26104-8355** aggrieved by an erroneous assessment in UNION District (09) , in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Robert L Reed) assessment card was incorrect for (2017) The revised assessed value reflects an accurate assessment. 2006 JEEP WAS TRADED IN.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	542.10	2.378800	3	22,789 ✓
03/23/2018	PENDING EXONERATION	3	-84.58	2.378800	3	-3,555 ✓
Adjusted Net Taxes			457.52	Adjusted Net Value		19,234 ✓

Robert died 11-13-14

Louis A. Reed

Taxpayer

[Signature]

Prosecutor

David Nohle

Assessor

PHONE # *[Signature]*

304-842 4463

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 11, 2018

RECEIVED

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 02:07:54 PM
Instrument No 8789459
Date Recorded 06/11/2018
Document Type CDD
Pages Recorded 1
Book-Page 75-2

By: Don Grimm

Application Printed On

Friday, March 23, 2018 10:44 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80000213**

Tax Year: **2017**

Upon the application of **STONEKING DEBRA L** whose address is **2507 40TH ST PARKERSBURG, WV 26102**- aggrieved by an erroneous assessment in **CLAY District (01)** , in the County of Wood, for the **2017** tax year.


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The (2016 Honda) was titled after (July 01,2016). The revised assessed value reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value	
07/17/2017	BILLING	3	264.16	2.378800	3	11,105	
04/24/2018	PENDING EXONERATION	3	-264.16	2.378800	3	-11,105	
Adjusted Net Taxes			0.00	Adjusted Net Value			0

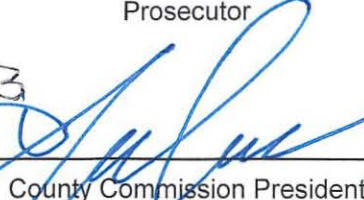

Taxpayer


Prosecutor


Assessor

Phone # 304-916-2833

Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 11, 2018

MAY 31 2018

County Administrator

Mark Rhodes
WOOD County 02:09:18 PM
Instrument No 8789460
Date Recorded 06/11/2018
Document Type CDD
Pages Recorded 1
Book-Page 75-2

By: Don Grimm

Application Printed On

Tuesday, April 24, 2018 11:21 am

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, HEATHER SPRADLING, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Clerk in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Heather Spradling

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 14th day of June, 2018.

[Signature]
County Commission of Wood County



Mark Rhodes
Wood County 11:15:54 AM
Instrument No 8789407
Date Recorded 06/11/2018
Document Type CDO
Pages Recorded 1
Book-Page 75-2

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2605	DENTAL	RENAISSANCE	REGULAR	06/05/2018	1,215.88	
2606	MONPOWER	MON POWER	REGULAR	06/05/2018	23,151.55	
165965	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	06/05/2018	319.56	
165966	ARTSBRIDG	ARTSBRIDGE	REGULAR	06/05/2018	639.12	
165967	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	06/05/2018	282.92	
165968	BARRETTJ	J. J. BARRETT	REGULAR	06/05/2018	237.01	
165969	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	06/05/2018	242.87	
165970	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	06/05/2018	159.78	
165971	CRUM G	GWEN CRUM	REGULAR	06/05/2018	71.14	
165972	DOMINIONH	DOMINION HOPE	REGULAR	06/05/2018	101.15	
165973	EMAR	EMAR CORPORATION	REGULAR	06/05/2018	300.00	
165974	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	06/05/2018	763.82	
165975	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	06/05/2018	319.56	
165976	LOWES	LOWE'S COMPANIES, INC.	REGULAR	06/05/2018	601.61	
165977	MURRAY	MURRAY SHEET METAL	REGULAR	06/05/2018	1,079.06	
165978	OIL	OIL AND GAS MUSEUM	REGULAR	06/05/2018	479.34	
165979	P-ART	PARKERSBURG ART CENTER	REGULAR	06/05/2018	479.34	
165980	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	06/05/2018	798.90	
165981	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	06/05/2018	31,956.14	
165982	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	06/05/2018	159.78	
165983	PUREWATER	PURE WATER PARTNERS	REGULAR	06/05/2018	65.00	
165984	RICOH	RICOH USA INC	REGULAR	06/05/2018	237.56	
165985	RITCMICH	RITCHIE MICHAEL B	REGULAR	06/05/2018	20.88	
165986	SHAWLIND	SHAWVER LINDSEY A	REGULAR	06/05/2018	228.96	
165987	SMOOT	SMOOT THEATER	REGULAR	06/05/2018	926.73	

Check Register Report for Wood County Commission

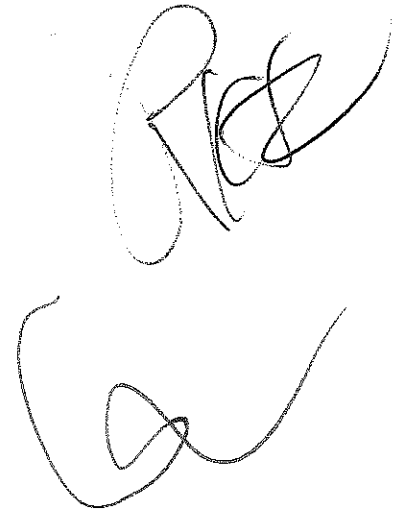
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
165988	TEBAROBE	TEBAY ROBERT K.	REGULAR	06/05/2018	122.52	
165989	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	06/05/2018	350.00	
165990	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	06/05/2018	410.00	
165991	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	06/05/2018	351.52	
165992	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	06/05/2018	159.78	
165993	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	06/05/2018	11,504.21	
165994	WORKINGMA	WORKINGMAN'S STORE	REGULAR	06/05/2018	14.00	
165995	WV	WV ASSOCIATION OF COUNTY CLERKS	REGULAR	06/05/2018	650.00	
165996	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	06/05/2018	1,201.55	

GENERAL FUND Bank Id 101 Totals

79,601.24

Report Totals


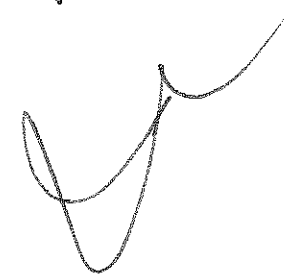
79,601.24



Handwritten signature and initials, likely representing the official approval of the report.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1107	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	06/05/2018	4,411.82	
COAL SEVERANCE TAX Bank Id 201 Totals					4,411.82	
Report Totals					61,544.76	

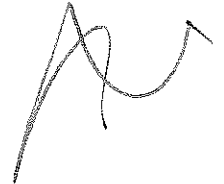



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5322	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	06/05/2018	22.50	

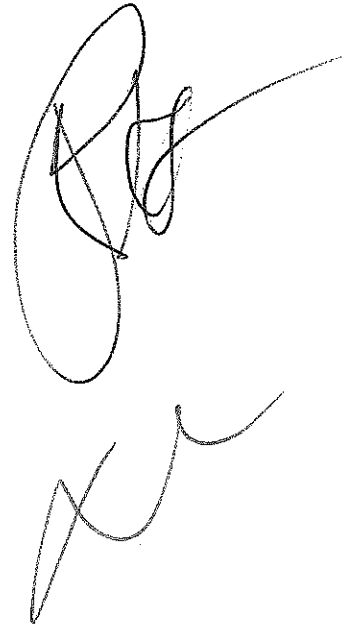
TEEN DRUG COURT Bank Id 177 Totals

22.50



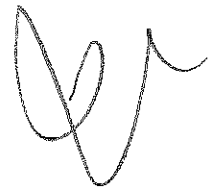
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7149	PUREWATER	PURE WATER PARTNERS	REGULAR	06/05/2018	58.00	
7150	TERMINIX	TERMINIX	REGULAR	06/05/2018	37.00	
E-911 FUND Bank Id 107 Totals					95.00	

A large, stylized handwritten signature in black ink, located on the right side of the page. The signature is cursive and appears to be a personal or official mark.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2602	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	06/04/2018	28,600.87	
2603	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	06/04/2018	84,898.35	
GENERAL FUND Bank Id 101 Totals					113,499.22	
Report Totals					113,499.22	

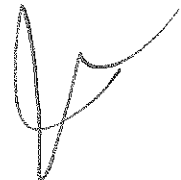


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
684	NUTTERDA	DARRIN NUTTER	REGULAR	06/01/2018	1,000.00	

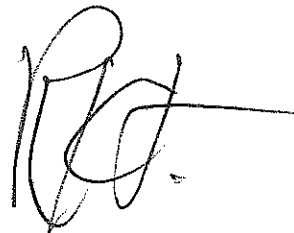
FIRE SERVICE FEE Bank Id 120 Totals

1,000.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6920	MONPOWER	MON POWER	REGULAR	06/01/2018	921.20	
6921	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	06/01/2018	26.52	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					947.72	
Report Totals					313,716.60	

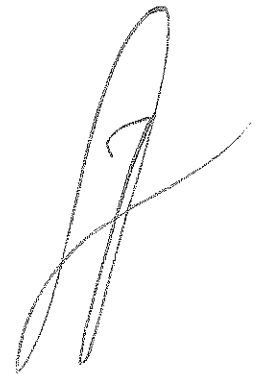



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1576	MARSHALLB	BRENDA MARSHALL	REGULAR	06/01/2018	51.00	

MAGISTRATE COURT Bank Id 105 Totals

51.00



Check Register Report for Wood County Commission

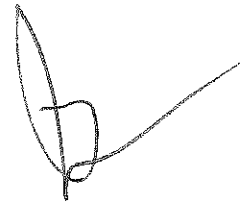
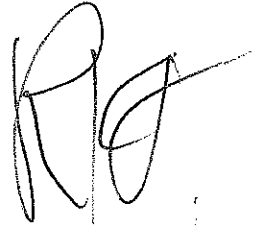
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7143	ARCHER'S	ARCHER'S	REGULAR	06/01/2018	2,942.50	
7144	DOMINIONH	DOMINION HOPE	REGULAR	06/01/2018	76.50	
7145	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	06/01/2018	219.98	
7146	SMARTHOR	SMART HORIZONS	REGULAR	06/01/2018	2,249.00	
7147	WINANS	WINANS SERVICES	REGULAR	06/01/2018	215.30	
7148	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	06/01/2018	157,268.28	

E-911 FUND Bank Id 107 Totals

162,971.56

Report Totals

162,971.56



Check Register Report for Wood County Commission

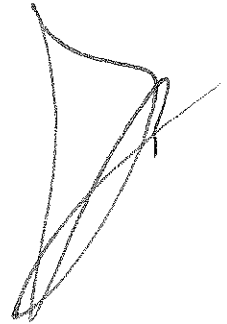
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2600	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	06/01/2018	268,811.28	
2601	DENTAL	RENAISSANCE	REGULAR	06/01/2018	971.10	
165941	BLONTHOM	BLONDIN THOMAS WARTON	REGULAR	06/01/2018	60.99	
165942	CITYOPPAR	CITY OF PARKERSBURG	REGULAR	06/01/2018	80.00	
165943	DEEMMACK	DEEM MACKENZIE L	REGULAR	06/01/2018	13.91	
165944	DISH	DISH NETWORK	REGULAR	06/01/2018	102.94	
165945	DOMINIONH	DOMINION HOPE	REGULAR	06/01/2018	19.84	
165946	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	06/01/2018	19.50	
165947	JCSD	JACKSON COUNTY SHERIFF'S DEPT	REGULAR	06/01/2018	333.66	
165948	JONECARO	JONES CAROLE S.	REGULAR	06/01/2018	225.45	
165949	LIFE	DEARBORN NATIONAL	REGULAR	06/01/2018	1,233.12	
165950	MAHONE TI	MAHONE TIRE CO	REGULAR	06/01/2018	40.00	
165951	NOLANS	NOLAN'S SERVICES LLC	REGULAR	06/01/2018	4,223.61	
165952	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	06/01/2018	2,553.82	
165953	RAVENSWOO	RAVENSWOOD POLICE DEPARTMENT	REGULAR	06/01/2018	71.55	
165954	SPENCER PD	SPENCER POLICE DEPARTMENT	REGULAR	06/01/2018	87.48	
165955	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	06/01/2018	3,581.40	
165956	TIANO M	TIANO-KNOPP ASSOC, INC.	REGULAR	06/01/2018	409.28	
165957	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	06/01/2018	100.00	
165958	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	06/01/2018	455.00	
165959	VENSEL	ANITA VENSEL	REGULAR	06/01/2018	97.50	
165960	VIENNA	VIENNA POLICE DEPT.	REGULAR	06/01/2018	1,202.21	
165961	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	06/01/2018	15,577.50	
165962	VISION	VISION SERVICE PLAN (WV)	REGULAR	06/01/2018	3,338.95	
165963	WATERBOY	WATERBOY LLC	REGULAR	06/01/2018	22.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
165964	WVCGSIRP	WVCORP	REGULAR	06/01/2018	2,382.51	

GENERAL FUND Bank Id 101 Totals

306,014.60



Memorandum of Understanding Between
County Commission of Wood County, West Virginia
and Division of Corrections

THIS AGREEMENT, entered into this 1st day of July, 2018, by and between the **COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA**, hereinafter referred to as “**County**”, party of the first part, and the **WEST VIRGINIA DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY, DIVISION OF CORRECTIONS**, a State agency, hereinafter referred to as “**Corrections**”, party of the second part:

WHEREAS, the County Commission of Wood County, West Virginia, is an agency of the State of West Virginia duly established and empowered under provisions of Chapter 7, of the Official Code of West Virginia, 1931, as amended, to manage and direct the governmental operations of the County; and

WHEREAS, Corrections is an agency of the State of West Virginia duly established and empowered under the provisions of Chapter 25, of the Official Code of West Virginia, 1931, as amended, to manage, direct, control and govern the penal and correctional institutions placed by law under its control; and

WHEREAS, Corrections and the County have mutual needs in allowing the County to lease and occupy space known as the Wood County Holding Facility,

NOW, THEREFORE, THIS AGREEMENT WITNESSETH: That for and in consideration of the mutual promises and covenants hereinafter set forth, the parties hereto agree as follows:

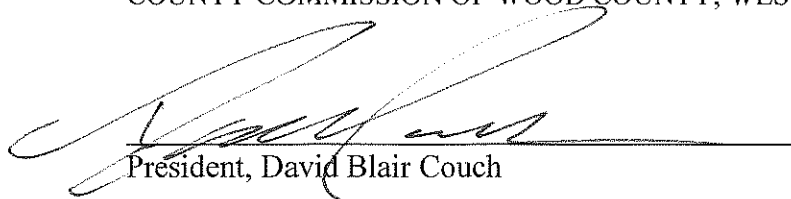
- 1) That this agreement is for a period of five (5) years, with each year of the agreement commencing on July 1 of each year.
- 2) That Corrections will lease in the Wood County Magistrate Courthouse, the space known as the Wood County Holding Facility to Corrections.
- 3) That the Corrections shall agree that in consideration of the use of the space, Wood County shall not pay a per diem charge for any Wood County inmate held in a pretrial status until an inmate has been held at in excess of 72 hours in a jail unit. Corrections will supply the Wood County Commission with a report monthly of all Wood County inmates held in Corrections custody. Further, Corrections shall supply space within the facility for inmates that are scheduled for Court proceedings that day.
- 4) Corrections agrees to reimburse County for one third of the utility costs of the entire building of which the holding center is a part on a quarterly basis, upon receipt of an invoice and documentation.
- 5) County shall provide to Corrections:
 - a. Grass cutting and snow removal as needed
 - b. Pest control service
 - c. Access to trash dumpsters
 - d. An appropriate number of parking spaces, to include handicap accessible spaces
- 6) The County shall provide facility maintenance for any issue that is building wide, and maintenance issue relating on to the holding facility, which is not a latent defect to the property, will be the responsibility of Corrections.
- 7) Corrections shall procure and maintain for the term of this MOU through the State Board of Risk and Insurance, a policy of general liability insurance, with limits of

liability in and amount of one million dollars (\$1,000,000.00) for each occurrence for all coverage provided in the policy including bodily injury, personal injury, or death to any one person, twenty-five million dollars in the aggregate, and also for property damage. Such policies shall name both Corrections and the County.

- 8) Corrections shall maintain the property in good condition, and shall, at the termination of this agreement, deliver such property to the County in as good a condition and state or repair as that at the time of entering into this agreement, minus any normal wear and tear to said building.
- 9) County shall remove the Wood County Sheriff's Department Administrative phone line from the holding facility.
- 10) Corrections agrees to allow County to occupy and utilize the space currently used for administration of the intoximeter for its arrestees, as necessary for law enforcement activities, and for processing of arrestees.
- 11) Corrections agrees to allow County to maintain a secure records storage space within the holding facility.
- 12) The County agrees to cooperate fully with Corrections on any and all matters arising from activity of inmates, involving criminal prosecution, civil liability, disciplinary action or other administrative proceedings, which includes, but is not limited to, preparation of reports, and providing testimony.
- 13) Corrections agrees to cooperate fully with the County on any and all matters arising from activity of employees or arrestees, involving criminal prosecution, civil liability, disciplinary action or other administrative proceedings, which includes, but is not limited to, preparation of reports, and providing testimony.

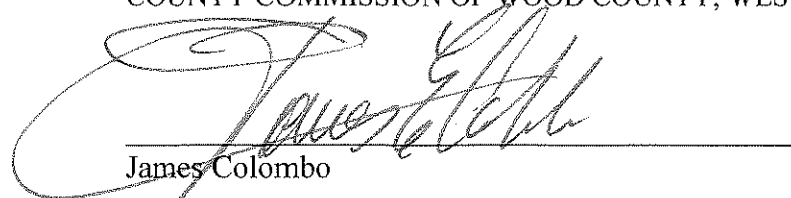
- 14) The initial term of this agreement will be for a five year period beginning on July 1, 2018, and shall continue on a month by month basis once that period of time expires, unless further renewed. The parties may dissolve this MOU by giving 30-days written notice, otherwise the agreement shall continue unless otherwise superseded or canceled.
- 15) Corrections will provide correctional orientation to the County's supervisors and other personnel as required by Corrections policy directives, and State and Federal Laws.
- 16) Corrections shall provide training to any County staff member who has direct contact with inmates on his or her responsibilities under Correction's sexual abuse and sexual harassment prevention, detection, and response policies and procedures. The level and type of training provided to staff, as decided by Corrections, shall be based on the work they provide and level of contact they have with inmates, but at a minimum all Parole Board staff who have contact with inmates shall be notified of Corrections' zero-tolerance policy regarding sexual abuse and sexual harassment and informed how to report such incidents. Corrections shall develop and provide such training.
- 17) The County shall cause any County staff member who has direct contact with inmates to be trained on his or her responsibilities under State and Federal laws, and Corrections' policies as set forth in Paragraph 16 of this agreement. Further, the County shall provide documentation to Corrections confirming that County's employees who have contact with inmates understand his or her responsibilities arising from any such laws and policies.
- 18) Upon execution of this contract by both parties, all prior contracts and conditions relative to leasing or use of space will become null and void.

COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA,



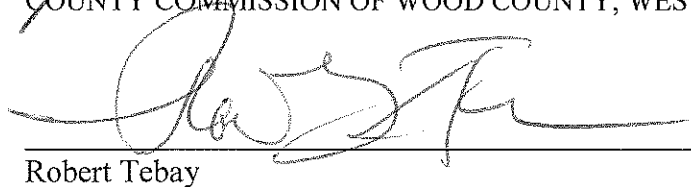
President, David Blair Couch

COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA,



James Colombo

COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA,



Robert Tebay

WEST VIRGINIA DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY
DIVISION OF CORRECTIONS,

Commissioner

Mark Rhodes
WOOD County 10:51:32 AM
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