

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JUNE 14, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Ryan Barber from the City of Parkersburg. Mr. Barber requested they adopt a resolution in regard to the Parkersburg/Wood County HOME Consortium Annual Plan. (Order M/3932)

At 9:36 A.M., David Nohe, Wood County Assessor and his Assistant, Andy Hartleben met with the County Commission to update them on the contents of warehouses located in the County. They stated they receive a self-reported inventory in July of each year for the warehouses.

At 9:57 A.M., the County Commission approved the hiring of Mason Bays for the E-911 Center; Heather Nicholson for the Prosecutor's Office and Melinda Joy as a part-time worker in the Assessor's Office.

At 10:00 A.M., the County Commission, upon a motion a motion duly made, seconded and passed, approved Gymniks Gymnastics to use the parking lot at the Wood County Justice Center as a fundraiser during the Parkersburg Homecoming. (Order A/1988)

The County Commission, upon a motion duly made, seconded and passed, announced a vacancy on the Little Kanawha Resource Conservation and Development Board. (A/1987)

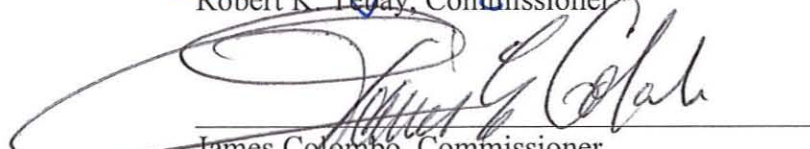
### **ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1987, A/1988, A/1989, A/1990, A/1994, M/3932, M/3933, M/3934, M/3935, M3936

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:07 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled June 14, 2018.

Wood County Commission Meeting  
Held June 14, 2018

**Please Print**

1.	Ryan Barber - City of Parkersburg
2.	David Nohe - Assessor's Office
3.	Andy Hartleben
4.	
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JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPROVED THE PAY SCHEDULE  
FOR FISCAL YEAR 2018/2019.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, APPROVED the Pay Schedule for Wood County Employees for the fiscal year 2018/2019.

A copy is attached to this Order and shall be made a part thereof.

APPROVED:

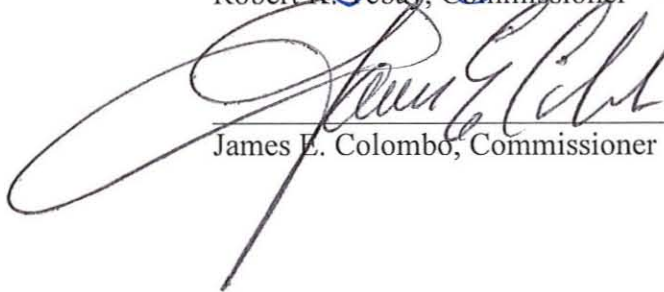
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1990



# 2018-2019

July '18						
Su	M	Tu	W	Th	F	Sa
1	<u>2</u>	3	4	<u>5</u>	6	7
8	<u>9</u>	10	11	<u>12</u>	<u>13</u>	14
15	<u>16</u>	17	18	<u>19</u>	20	21
22	<u>23</u>	24	25	<u>26</u>	27	28
29	<u>30</u>	<u>31</u>				

August '18						
Su	M	Tu	W	Th	F	Sa
			1	<u>2</u>	3	4
5	<u>6</u>	<u>7</u>	8	<u>9</u>	<u>10</u>	11
12	<u>13</u>	14	<u>15</u>	<u>16</u>	17	18
19	<u>20</u>	21	22	<u>23</u>	24	25
26	<u>27</u>	<u>28</u>	29	<u>30</u>	<u>31</u>	

September '18						
Su	M	Tu	W	Th	F	Sa
						1
2	<u>3</u>	4	5	<u>6</u>	7	8
9	<u>10</u>	<u>11</u>	12	<u>13</u>	<u>14</u>	15
16	<u>17</u>	18	19	<u>20</u>	21	22
23	<u>24</u>	<u>25</u>	26	<u>27</u>	<u>28</u>	29
30						

October '18						
Su	M	Tu	W	Th	F	Sa
	<u>1</u>	<u>2</u>	3	<u>4</u>	5	6
7	<u>8</u>	9	<u>10</u>	<u>11</u>	12	13
14	<u>15</u>	16	17	<u>18</u>	19	20
21	<u>22</u>	23	24	<u>25</u>	<u>26</u>	27
28	<u>29</u>	30	<u>31</u>			

November '18						
Su	M	Tu	W	Th	F	Sa
				<u>1</u>	2	3
4	<u>5</u>	<u>6</u>	7	<u>8</u>	<u>9</u>	10
11	<u>12</u>	13	14	<u>15</u>	16	17
18	<u>19</u>	20	21	<u>22</u>	<u>23</u>	24
25	<u>26</u>	27	28	<u>29</u>	<u>30</u>	

December '18						
Su	M	Tu	W	Th	F	Sa
						1
2	<u>3</u>	4	5	<u>6</u>	7	8
9	<u>10</u>	<u>11</u>	12	<u>13</u>	<u>14</u>	15
16	<u>17</u>	<u>18</u>	19	<u>20</u>	<u>21</u>	22
23	<u>24</u>	<u>25</u>	26	<u>27</u>	28	29
30	<u>31</u>					

January '19						
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6	<u>7</u>	8	9	<u>10</u>	11	12
13	<u>14</u>	<u>15</u>	16	<u>17</u>	18	19
20	<u>21</u>	<u>22</u>	23	<u>24</u>	25	26
27	<u>28</u>	29	30	<u>31</u>		

February '19						
Su	M	Tu	W	Th	F	Sa
					1	2
3	<u>4</u>	5	6	<u>7</u>	8	9
10	<u>11</u>	<u>12</u>	13	<u>14</u>	<u>15</u>	16
17	<u>18</u>	<u>19</u>	20	<u>21</u>	22	23
24	<u>25</u>	26	27	<u>28</u>		

March '19						
Su	M	Tu	W	Th	F	Sa
					1	2
3	<u>4</u>	5	6	<u>7</u>	8	9
10	<u>11</u>	<u>12</u>	13	<u>14</u>	<u>15</u>	16
17	<u>18</u>	19	20	<u>21</u>	22	23
24	<u>25</u>	<u>26</u>	27	<u>28</u>	<u>29</u>	30
31						

April '19						
Su	M	Tu	W	Th	F	Sa
	<u>1</u>	2	3	<u>4</u>	5	6
7	<u>8</u>	9	<u>10</u>	<u>11</u>	12	13
14	<u>15</u>	16	17	<u>18</u>	19	20
21	<u>22</u>	23	24	<u>25</u>	26	27
28	<u>29</u>	<u>30</u>				

May '19						
Su	M	Tu	W	Th	F	Sa
			1	<u>2</u>	3	4
5	<u>6</u>	<u>7</u>	8	<u>9</u>	10	11
12	<u>13</u>	14	<u>15</u>	<u>16</u>	17	18
19	<u>20</u>	<u>21</u>	22	<u>23</u>	24	25
26	<u>27</u>	<u>28</u>	29	<u>30</u>	<u>31</u>	

June '19						
Su	M	Tu	W	Th	F	Sa
						1
2	<u>3</u>	4	5	<u>6</u>	7	8
9	<u>10</u>	11	12	<u>13</u>	<u>14</u>	15
16	<u>17</u>	18	<u>19</u>	<u>20</u>	21	22
23	<u>24</u>	25	26	<u>27</u>	<u>28</u>	29
30						

Pay Changes,  
New Hires  
for Agenda

Overtime & Part Time Hours  
due to Finance by **10:00 AM**

Pay Day

Holiday Day Off

Commission Meeting Dates  
**Bold and Underlined**

Mark Rhodes  
Wood County 03:06:06 PM  
Instrument No 8789501  
Date Recorded 06/14/2018  
Document Type COO  
Pages Recorded 2  
Book-Page 75-2



JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
PURCHASE OF A ROAD SIGN FOR SHORT SIDE DRIVE.

**ORDER**

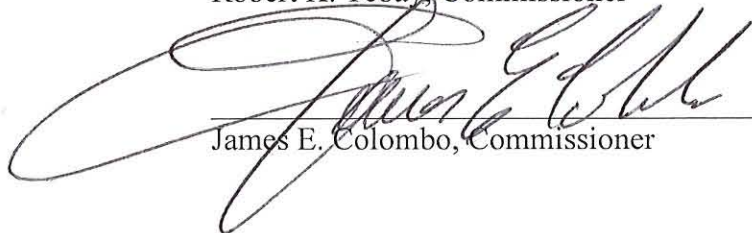
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE the purchase of a road sign for SHORT SIDE DRIVE. Said sign was requested by Paula Hennessee.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

1999  
A/1990

Mark Rhodes  
WOOD COUNTY 06:10:10 PM  
Instrument No 8789504  
Date Recorded 06/14/2018  
Document Type COO  
Pages Recorded 1  
Book-Page 75-2

JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A  
RESOLUTION RELATING TO THE WOOD COUNTY HOME  
CONSORTIUM ANNUAL PLAN.

**ORDER**

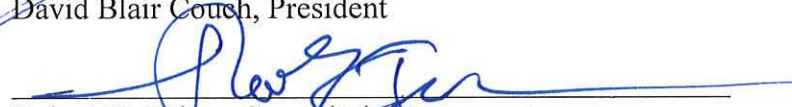
On this date, upon a motion made by James E. Colombo, seconded by Robert K. Tebay  
and made unanimous by David Blair Couch, did hereby EXECUTE a Resolution adopting the  
2018/2019 Wood County Home Consortium Annual Plan.

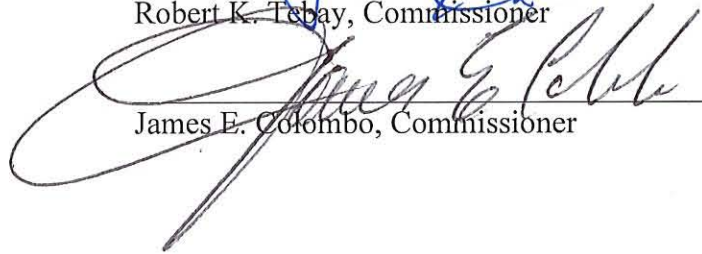
A copy of said Resolution and plan are attached to this Order and should be made a part  
thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/3932



**2018**  
**Parkersburg/Wood County HOME Consortium**  
**ONE – YEAR ACTION PLAN**

The City of Parkersburg/Wood County HOME Consortium's One – Year Action Plan establishes the following priorities for HOME funds during the 2018 Program Year (July 1, 2018 – June 30, 2019). The programs listed, will be the investments and specific activities to be undertaken. All funds will benefit Low to Moderate Income Households throughout Wood County.

The HOME Consortium is expected to receive **\$347,641** from the U.S. Department of Housing and Urban Development in HOME Program Funds. Program Income is anticipated to be **\$220,000** with a total budget of **\$567,641** for housing activities in the FY 2018.

Based upon the funding anticipated, the following activities are expected to be implemented in Wood County during FY 2018:

I.	<u>Housing Programs</u>	
a)	Community Housing Development Organization	\$44,095.00
b)	Down Payment Assistance Program	\$20,000.00
c)	Children's Home Society – Tenant Based Rental Assistance	\$20,000.00
d)	New construction and/or Rehab Projects in a Targeted Neighborhood	\$430,546.00
II.	<u>Planning and Administration</u>	
a)	General Administration (HOME)	\$53,000.00
III.	<u>Total</u>	\$567,641.00





RESOLUTION

*Be it resolved by the Wood County Commission* that the Parkersburg/Wood County HOME Consortium Annual Plan for the year 2018 to 2019 is hereby adopted.

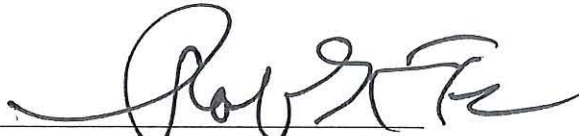
Dated this 14<sup>th</sup> day of June 2018.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert Tebay, Commissioner



James Colombo, Commissioner

JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

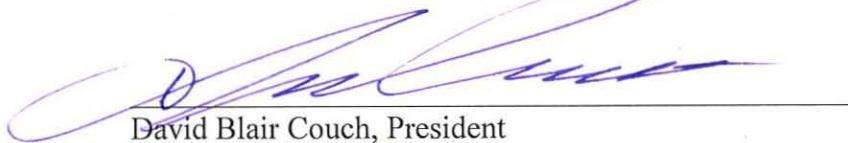
IN RE: THE COUNTY COMMISSION ANNOUNCED A VACANCY ON  
THE LITTLE KANAWHA RESOURCE CONSERVATION AND  
DEVELOPMENT BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James Colombo and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Little Kanawha Resource Conservation and Development Board due to the resignation of Robert K. Tebay.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in blue ink, appearing to read "David Blair Couch", written over a horizontal line.

David Blair Couch, President

A handwritten signature in blue ink, appearing to read "Robert K. Tebay", written over a horizontal line.

Robert K. Tebay, Commissioner

A handwritten signature in blue ink, appearing to read "James E. Colombo", written over a horizontal line.

James E. Colombo, Commissioner

A/1987

Mark Rhodes  
WOOD County 03:41:01 PM  
Instrument No 8789511  
Date Recorded 06/14/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-2

JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED GYMNIKS  
GYMNASTICS TO USE THE MAGISTRATE COURT PARKING  
LOT.

**ORDER**

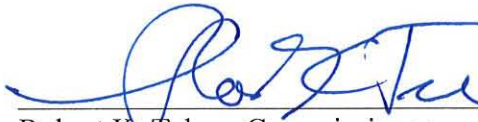
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby Authorize Gymniks Gymnastics to use the Wood County Justice Center parking lot as a fundraiser during the 2018 Parkersburg Homecoming event.

APPROVED:

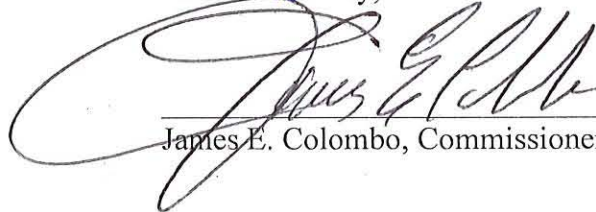
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1988

Mark Rhodes  
WOOD COUNTY 03:43:08 PM  
Instrument No 8789513  
Date Recorded 06/14/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-2

JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-DOHDD. SAID REQUEST IS IN THE AMOUNT OF \$0.00

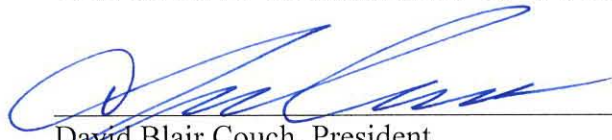
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-DOHDD. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of May, 2018. The Request for Reimbursement form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



*Office of the County Commission of Wood County, West Virginia*

Commissioners  
David Blair Couch  
Robert K. Tebay  
Jimmy Colombo



No. 1 Court Square  
Suite 203  
Parkersburg, WV 26101  
Phone 304-424-1984

June 14, 2018

Ms. Jolene Willard  
Governor's Highway Safety Program  
5707 MacCorkle Avenue, SE  
PO Box 17600  
Charleston, WV 25317-0010

Dear Ms. Willard:

RE: Grant No: F18-HS-03-DOHDD

Please find enclosed the monthly progress report for the above referenced grant for the period of May 2018. If you have any questions on this or desire any additional information, please feel free to contact Toni Tiano, program administrator, at 304/481-6409 or 304/424-1972. Thank you for your assistance with this matter.

Sincerely,

David Blair Couch  
President

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: **Wood County Commission**

Address: **One Court Square, Suite 203  
Parkersburg, WV 26101**

P. O. Number **MV1803DOHDD**

Grant Number: **F18-HS-03-DOHDD**

FEIN Number: **556 000 417**

Funds are hereby requested to cover expenditures  
For the period of: **5/1/18 - 5/31/18**

### PROJECT CASH EXPENDITURES

Account Number	Amount
	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: **David Blair Couch, President**

(Typed Name And Title)  
(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

**5/14/2018**

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

## Wood County Commission Reimbursement Worksheet

Mark Rhodes  
 WOOD County 03:44:32 PM  
 Instrument No 8789514  
 Date Recorded 06/14/2018  
 Document Type CDD  
 Pages Recorded 4  
 Book-Page 75-140

F18HS03DOHDD

ghsp

Cell Phone  
 Texting  
 Enforcement  
 20000

Reporting  
 Period

Oct-17 Jan-00

Nov-17 399.92

Dec-17 1017.06

Jan-18 0

Feb-18 0

Mar-18 670.41

Apr-18 1393.5

May-18 0

Jun-18 0

Jul-18 0

Aug-18 0

Sept, 2018 0

Expended 3,475.89

Balance 16524.11

Other	DOHDD
Paid	Reimbursement
Media	Request Total
	\$ 20,000.00
\$ -	\$ -
\$ -	\$ 394.92
	\$ 1,017.06
\$ -	\$ -
	\$ -
\$ -	\$ 670.41
	\$ 1,393.50
\$ -	\$ -
	\$ -
\$ -	\$ -
\$ -	\$ -
	\$ -
0	\$ 3,475.89
0	\$ 16,524.11

Use the mid month for Supplemental Reimbursement Requests

Just write Supplemental in the Block



JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405d. SAID REQUEST IS IN THE AMOUNT OF \$990.21

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405d. The Request for Reimbursement is in the amount of nine hundred ninety dollars and twenty-one cents (\$990.21) for the month of May, 2018. The Request for Reimbursement form, the Project Financial Report, time sheets for the Jackson County Sheriff's Department, Parkersburg Police Department, the Spencer Police Department, the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

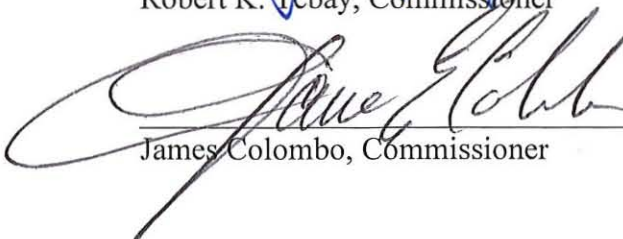
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James Colombo, Commissioner



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: **Wood County Commission**

Address: **One Court Square, Suite 203  
Parkersburg, WV 26101**

P. O. Number **MV1803405d**

Grant Number: **F18-HS-03-405d**

FEIN Number: **556 000 417**

Funds are hereby requested to cover expenditures  
For the period of: **5/1/18 - 5/31/18**

### PROJECT CASH EXPENDITURES

Account Number	Amount
	\$990.21
<b>TOTAL</b>	<b>\$990.21</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: **David Blair Couch, President**  **6/14/2018**

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only



Mark Rhoades  
WOOD County 03:47:30 PM  
Instrument No 8789515  
Date Recorded 06/14/2018  
Document Type 000  
Pages Recorded 2  
Book-Page 75-2

JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$8,694.54.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-402. The Request for Reimbursement is in the amount of eight thousand six hundred ninety-four dollars and fifty-four cents (\$8,694.54) for the month of May, 2018. The Request for Reimbursement form, the Project Financial Report, timesheets for the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

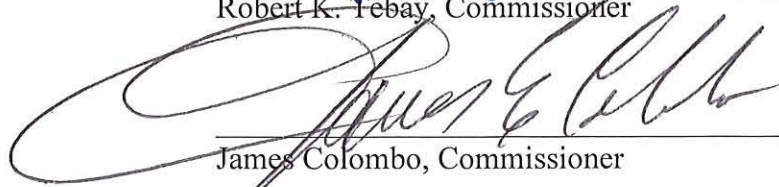
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

M/3936



**Fax: (304) 558-6083**

Mark Rhodes  
WOOD County 03:51:21 PM  
Instrument No 8789516  
Date Recorded 06/14/2014  
Document Type CDO  
Pages Recorded 2  
Book/PAGE 75-2

JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405b. SAID REQUEST IS IN THE AMOUNT OF \$4,844.89.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405b. The Request for Reimbursement is in the amount of four thousand eight hundred forty-four dollars and eighty-nine cents (\$4,844.89) for the month of May, 2018. The Request for Reimbursement form, the Project Financial Report, time sheets for the Ritchie County Sheriff's Office, the Wood County Sheriff's Department, the Vienna Police Department, the Spencer Police Department and the Parkersburg Police Department and the Monthly Progress Report have been submitted.

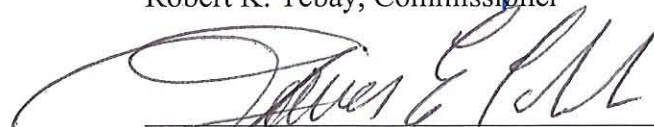
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James Colombo, Commissioner



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: **Wood County Commission**

Address: **One Court Square, Suite 203  
Parkersburg, WV 26101**

P. O. Number **MV1803405b**

Grant Number: **F18-HS-03-405b**

FEIN Number: **556 000 417**

Funds are hereby requested to cover expenditures  
For the period of: **5/1/18 - 5/31/18**

### PROJECT CASH EXPENDITURES

Account Number	Amount
	<b>\$4,844.89</b>
<b>TOTAL</b>	<b>\$4,844.89</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

**David Blair Couch, President**

**6/14/2018**

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

Mark Rhodes  
Wood County 03:53:47 PM  
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Date Recorded 06/14/2018  
Document Type 000  
Pages Recorded 2  
Book-Page 75-2

JUNE 14, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 15-VA-129. SAID REQUEST IS IN THE AMOUNT OF \$6,086.79.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 15-VA-129. The Request for Reimbursement is in the amount of six thousand eighty-six dollars and seventy-nine cents (\$6,086.79) for the month of May, 2018. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

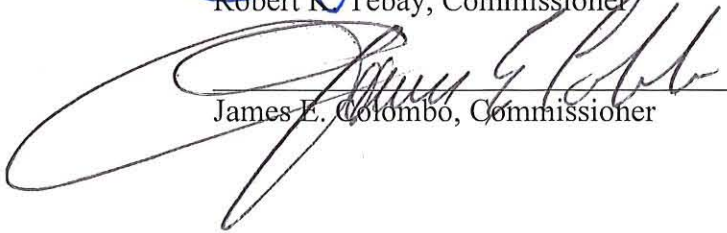
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3934

7 1.







# Wood County Commission Agenda

6/14/2018

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider Resolution in regard to the Parkersburg/Wood County HOME Consortium Annual Plan for 2018/2019	Ryan Barber, City of Parkersburg
	Assessor's report on contents of warehouses (per RKT)	
	Consider Request to Hire - Mason C. Bays as a full-time Telecommunicator for the E-911 Center - \$29,034.72/yr	
	Consider Request to Hire – Heather Nicholson as an Assistant Prosecuting Attorney - \$57,000.00/yr	
	Consider Request to Hire – Melinda Joy as part-time help for the Assessor's Office - \$10.00/hr	
	Announce vacancy on the Little Kanawha Resource Conservation and Development Board	
	Administrator's Office	Marty Seufer, County Administrator
	County Commission Reports	

**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**



**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



**CENTRAL TELECOMMUNICATIONS CENTER  
OF WOOD COUNTY, WEST VIRGINIA  
SERVING WIRT COUNTY**

***Wood County, West Virginia Office  
of Emergency Management***

June 12, 2018

Wood County Commission  
#1 Courthouse Square  
Parkersburg, WV 26101

Dear Commissioners:

Please be advised that Bailey Dinnin has been discharged from his position as a Probationary Telecommunicator at the Central Telecommunications Center as of June 6, 2018. He rightfully earned **32 Hrs 00 Min** regular fulltime pay for the pay period of June 15, 2018.

Thank you for your attention regarding this matter.

Respectfully Submitted,

Rick Woodyard  
Director  
Central Telecommunications Center

A stylized, handwritten signature in black ink, appearing to be "Rick Woodyard".

A handwritten signature in black ink, appearing to be "Mark Rhodes".

Mark Rhodes  
WOOD County 03:08:05 PM  
Instrument No 8789502  
Date Recorded 06/14/2018  
Document Type CDO  
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