

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 5, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of February 26, 2018.

The oaths of office for Chris Testa and Doug Ankrom as Ballot Commissioners were put on record on this date.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Glen Kelly, Manager of the Mid-Ohio Valley Regional Airport gave an update on the airport. He stated they now have an interline agreement that allows people to make online reservations that include destinations to other cities not serviced directly from Wood County.

At 9:54 A.M., Mike St.Clair, Wood County Coroner, gave his Annual Report from the Coroner's Office for 2017.

At 10:16 A.M. the County Commission discussed the law firms who presented opioid representations to the County.

At 10:17 A.M., the County Commission, upon motion of David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Wood County Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege. Said EXECUTIVE SESSION adjourned at 10:27 o'clock A.M. (Order M/3879-A)

The County Commission, upon a motion duly made, seconded and passed, authorized the engagement of the law firms of Mark J. Bern and Partners, LLP, a New York limited liability partnership, Lisa Furbee Ford, Esquire of Clarksburg, WV and Robert Lee White, Esquire of Charleston, WV . Said law firms will serve as Special Counsel Representatives in litigation regarding the opioid drug crisis. (Order M/3879-B)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3879-A, M/3879-B

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:45 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled March 5, 2018.

Wood County Commission Meeting
Held March 5, 2018

Please Print

1.	Glen Kelly - mid-Ohio
2.	Mike St-Clair Co. Co. Co.
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Wood County Commission
Agenda

3/05/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Update on Mid-Ohio Valley Airport	Glen Kelly
10:00 A.M.	Annual Report from the Coroner's Office	Mike St.Clair, Coroner
	Discuss opioid lawsuit and consider representation	
	Consider Order addressing Opioid problem	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 5, 2018

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 5TH day of March, 2018 at 10:17 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Wood County Prosecuting Attorney.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:27 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3879-A

Mark Rhodes
Wood County 02:21:45 PM
Instrument No 8779589
Date Recorded 03/05/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-735

MARCH 5, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION AUTHORIZED THE
ENGAGEMENT OF THE MARC J. BERN LAW FIRM

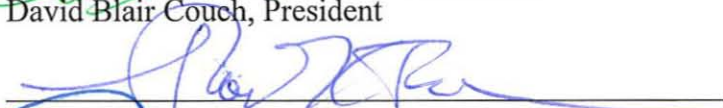
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE the engagement of the law firms of Marc J. Bern and Partners, LLP, a New York limited liability partnership and Lisa Furbee Ford, Esquire of Clarksburg, West Virginia and Robert Lee White, Esquire of Charleston, West Virginia. Said law firms will serve as Special Counsel Representatives in litigation regarding the opioid drug crisis.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3879-B

Mark Rhodes
WOOD County 02:17:06 PM
Instrument No 8779588
Date Recorded 03/05/2018
Document Type CCO
Pages Recorded 1
Book-Page 74-734



WOOD COUNTY SHERIFF'S OFFICE

Steve Stephens, Sheriff

W. Bruce Riffle, Chief Deputy

304-424-1834

304-424-1832 Fax

TO: Wood County Commission

FROM: Sheriff Steve Stephens

DATE: March 5, 2018

REF: New Chief Deputy

Affective today, Monday, March 5, 2018, Robert "Rob" Sims will be the new Chief Deputy of the Wood County Sheriff's Office. Rob will be replacing W. Bruce Riffle who recently retired. Rob's monthly pay will increase from 4089.66 to 5208.33.

Mark Rhodes
WOOD County 02:14 PM
Instrument No 8773
Date Recorded 03/05/2018
Document Type CCO
Pages Recorded 1
Book-Page 74-

United States of America

State of West Virginia



County of Wood, ss:

I, **DOUG ANKROM** do solemnly swear I will support the Constitution of the United States and the Constitution of the State of West Virginia and I will faithfully discharge the duties of my office as **BALLOT COMMISSIONER** of the **REPUBLICAN PARTY** for the term commencing on **Thursday, February 1, 2018** and ending on **Friday, January 31, 2020**, to the best of my skill and judgment. So help me God.

A handwritten signature in blue ink, appearing to read "Doug Ankrom", written over a horizontal line.

DOUG ANKROM

Subscribed and sworn before the undersigned, on Monday, March 5, 2018.

A handwritten signature in blue ink, appearing to read "Mark Rhodes", written over a horizontal line.

Mark Rhodes
Wood County Clerk

Mark Rhodes
Wood County 08:14:52 AM
Instrument No 8777979
Date Recorded 03/05/2018
Document Type OATH
Pages Recorded 1
Book-Page 74-702

United States of America

State of West Virginia



County of Wood, ss:

I, CHRIS TESTA do solemnly swear I will support the Constitution of the United States and the Constitution of the State of West Virginia and I will faithfully discharge the duties of my office as BALLOT COMMISSIONER of the DEMOCRATIC PARTY for the term commencing on Thursday, February 1, 2018 and ending on Friday, January 31, 2020, to the best of my skill and judgment. So help me God.

A handwritten signature in blue ink, appearing to read "Chris Testa", is written over a horizontal line.

CHRIS TESTA

Subscribed and sworn before the undersigned, on Monday, March 5, 2018.

A handwritten signature in blue ink, appearing to read "Mark Rhodes", is written over a horizontal line.

Mark Rhodes
Wood County Clerk

Mark Rhodes
WOOD County 08:13:31 AM
Instrument No 8777978
Date Recorded 03/05/2018
Document Type OATH
Pages Recorded 1
Book-Page 74-701

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
165014	BAKER L	LYNDE BAKER	REGULAR	02/23/2018	308.00	
165015	BOBBARKER	BOB BARKER COMPANY INC	REGULAR	02/23/2018	185.35	
165016	CWS	CWS	REGULAR	02/23/2018	12.55	
165017	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	02/23/2018	237.27	
165018	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	02/23/2018	26.00	
165019	GRAINGER	GRAINGER	REGULAR	02/23/2018	265.52	
165020	HUMANE SO	HUMANE SOCIETY	REGULAR	02/23/2018	19,250.00	
165021	ODEPOT	OFFICE DEPOT	REGULAR	02/23/2018	116.82	
165022	PACH	PARKERSBURG AREA COALITION FOR THE	REGULAR	02/23/2018	5,000.00	
165023	PTS	PTS OF AMERICA	REGULAR	02/23/2018	2,257.50	
165024	RICOH	RICOH USA INC	REGULAR	02/23/2018	577.10	
165025	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	02/23/2018	23.90	
165026	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	02/23/2018	327.00	
165027	VERIZONW	VERIZON WIRELESS	REGULAR	02/23/2018	60.40	
165028	WALMART	WALMART	REGULAR	02/23/2018	596.91	
165029	WC BAR	WOOD COUNTY BAR ASSOC.	REGULAR	02/23/2018	450.00	
165030	HRA	WESBANCO INSURANCE SERVICES	REGULAR	02/23/2018	1,013.25	

GENERAL FUND Bank Id 101 Totals

30,707.57

Report Totals

30,707.57

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
754	HUMANE SO	HUMANE SOCIETY	REGULAR	02/23/2018	3,333.33	

DOG FUND Bank Id 103 Totals 3,333.33

Report Totals 3,333.33



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7067	CAS CABLE	CAS CABLE	REGULAR	02/23/2018	500.00	
7068	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	02/23/2018	125.00	
7069	SUDDENLINK	SUDDENLINK	REGULAR	02/23/2018	252.20	
E-911 FUND Bank Id 107 Totals					877.20	
Report Totals					877.20	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6841	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	02/23/2018	175.00	
6842	LANCE	PHYLISS LANCE	REGULAR	02/23/2018	550.00	
6843	OLD COLONY J	OLD COLONY REALTORS	REGULAR	02/23/2018	1,100.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,825.00	
Report Totals					1,825.00	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3409	BIINCORP	BI INCORPORATED	REGULAR	02/23/2018	573.47	

HOME CONFINEMENT Bank Id 108 Totals

573.47

Report Totals

573.47

A large, stylized handwritten signature in black ink, likely belonging to a county official, is positioned in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
541	AMERIGAS	AMERIGAS	REGULAR	02/26/2018	1,114.65	
542	BBT	BB&T GOVERNMENTAL FINANCE	REGULAR	02/26/2018	7,869.22	
543	DOMINIONH	DOMINION HOPE	REGULAR	02/26/2018	147.00	
544	FRONTIER	FRONTIER	REGULAR	02/26/2018	219.27	
545	RESA	RESA 5	REGULAR	02/26/2018	639.75	
546	USPS	UNITED STATES POSTAL SERVICE	REGULAR	02/26/2018	440.39	
FIRE SERVICE FEE Bank Id 120 Totals					10,430.28	
Report Totals					10,430.28	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3410	WINANS	WINANS SERVICES	REGULAR	02/27/2018	60.00	

HOME CONFINEMENT Bank Id 108 Totals 60.00

Report Totals 60.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5318	DAVIS D	DONNA DAVIS	REGULAR	02/27/2018	1,000.00	
5319	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	02/27/2018	105.00	
TEEN DRUG COURT Bank Id 177 Totals					1,105.00	
Report Totals					1,105.00	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6844	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	02/27/2018	175.00	
6845	MONPOWER	MON POWER	REGULAR	02/27/2018	126.94	
6846	RICOH	RICOH USA INC	REGULAR	02/27/2018	478.02	
6847	VERIZONW	VERIZON WIRELESS	REGULAR	02/27/2018	520.68	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,300.64	
Report Totals					1,300.64	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7070	MATHDUST	MATHENY DUSTIN S.	REGULAR	02/27/2018	482.04	
7071	SAMS CLUB	SAM'S CLUB	REGULAR	02/27/2018	878.00	
7072	SHOOK	WILLIAM M. SHOOK	REGULAR	02/27/2018	10.69	
7073	WINANS	WINANS SERVICES	REGULAR	02/27/2018	172.28	
E-911 FUND Bank Id 107 Totals					1,543.01	
Report Totals					1,543.01	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6206	GLOBAL S	GLOBAL SCIENCE & TECH INC	REGULAR	02/27/2018	400.00	
6207	MANAGERS RES	MANAGERS RESOURCE GROUP. INC	REGULAR	02/27/2018	900.00	
6208	NADAGUIDES	NATIONAL APPRAISAL GUIDES	REGULAR	02/27/2018	140.00	
ASSESSOR'S VALUATION Bank Id 156 Totals					1,440.00	
Report Totals					1,440.00	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2508	DENTAL	RENAISSANCE	REGULAR	02/27/2018	2,358.39	
2515	MONPOWER	MON POWER	REGULAR	02/27/2018	2,358.29	
165031	BATTERIES	BATTERIES DIRECT	REGULAR	02/27/2018	230.00	
165032	CWS	CWS	REGULAR	02/27/2018	3,873.95	
165033	DISH	DISH NETWORK	REGULAR	02/27/2018	102.94	
165034	DOMINIONH	DOMINION HOPE	REGULAR	02/27/2018	82.48	
165035	HUNTERJ	JEFF HUNTER	REGULAR	02/27/2018	21.25	
165036	JOHNBARB	JOHNSTON BARBARA A.	REGULAR	02/27/2018	128.40	
165037	MAHONE TI	MAHONE TIRE CO	REGULAR	02/27/2018	122.01	
165038	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	02/27/2018	7.50	
165039	NOLANS	NOLAN'S SERVICES LLC	REGULAR	02/27/2018	7,948.47	
165040	ODEPOT	OFFICE DEPOT	REGULAR	02/27/2018	277.06	
165041	PCM-G	PCMG	REGULAR	02/27/2018	2,053.60	
165042	RICOH	RICOH USA INC	REGULAR	02/27/2018	535.80	
165043	S W RESOU	S W RESOURCES	REGULAR	02/27/2018	3,015.37	
165044	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	02/27/2018	235.86	
165045	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	02/27/2018	65.66	
165046	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	02/27/2018	285.00	
165047	VENSEL	ANITA VENSEL	REGULAR	02/27/2018	260.00	
165048	WCHLC	WOOD COUNTY HISTORIC LANDMARKS COMMISSION	REGULAR	02/27/2018	2,500.00	
GENERAL FUND Bank Id 101 Totals					26,462.03	
Report Totals					26,462.03	



Items Selected For Payment Report

Fund 1 **Ck Date** 02/28/2018

<u>Vendor Number</u>	<u>Vendor Name</u>	<u>Invoice Num</u>	<u>P.O. Number</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Amount</u>
WV DEPUTY	WV DEPUTY SHERIFF'S RETIREM	20180215-00		2/15/2018	2/15/2018	8,213.88
WV DEPUTY	WV DEPUTY SHERIFF'S RETIREM	20180215-WV20		2/15/2018	2/15/2018	5,818.17
WV DEPUTY	WV DEPUTY SHERIFF'S RETIREM	20180228-00		2/28/2018	2/28/2018	8,313.86
WV DEPUTY	WV DEPUTY SHERIFF'S RETIREM	20180228-WV20		2/28/2018	2/28/2018	5,888.84
Vendor Total						28,234.75
Grand Total						28,234.75

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2509	CHILD	CHILD SUPPORT ENF DIV	REGULAR	02/28/2018	915.13	
2510	EMPOWER	EMPOWER RETIREMENT	REGULAR	02/28/2018	45.00	
2511	FSA	TASC	REGULAR	02/28/2018	2,607.00	
2512	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	02/28/2018	77,514.01	
2513	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	02/28/2018	768.28	
2514	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	02/28/2018	24,578.83	
2516	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	02/28/2018	83,593.21	
2517	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	02/28/2018	28,234.75	
165049	AMERICAN	AFLAC	REGULAR	02/28/2018	117.34	
165050	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	02/28/2018	132.69	
165051	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	02/28/2018	1,990.00	
165052	PHEAA	PHEAA	REGULAR	02/28/2018	276.01	
165053	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	02/28/2018	9,368.00	
165054	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	02/28/2018	1,763.46	
165055	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	02/28/2018	306.36	
165056	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	02/28/2018	29.00	
165057	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	02/28/2018	166.50	

PAYROLL FUND Bank Id 101 Totals

232,405.57

Report Totals

232,405.57



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2518	DENTAL	RENAISSANCE	REGULAR	03/01/2018	966.12	
2519	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	03/01/2018	268,373.98	
GENERAL FUND Bank Id 101 Totals					269,340.10	
Report Totals					269,340.10	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
555	NUTTERDA	DARRIN NUTTER	REGULAR	03/01/2018	1,000.00	

FIRE SERVICE FEE Bank Id 120 Totals

1,000.00

Report Totals

1,000.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
547	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	02/28/2018	3,474.00	
548	CAS CABLE	CAS CABLE	REGULAR	02/28/2018	285.49	
549	DOMINIONH	DOMINION HOPE	REGULAR	02/28/2018	298.90	
550	GARAGE	GARAGE TRENDZ	REGULAR	02/28/2018	190.50	
551	MASMODERN	MAS MODERN MARKETING	REGULAR	02/28/2018	516.55	
552	MONPOWER	MON POWER	REGULAR	02/28/2018	253.86	
553	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	02/28/2018	829.93	
554	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	02/28/2018	319.12	

FIRE SERVICE FEE Bank Id 120 Totals

6,168.35

Report Totals

6,168.35

